



City of Sidney, MT  
City Council Regular Meeting 1-3-2023  
January 03, 2023 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 830 9263 7605    Passcode: 4332809    Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
  - a. [Regular Meeting Minutes 12-19-2022](#)
  - b. [Water and Sewer Committee Meeting Minutes 12-29-22](#)
5. Visitors
  - a. Other Visitors:
6. Public Hearing
  - a. **ANNOUNCING:** FY21-22 Budget Amendment Public Hearing will be at the January 17th, 2023 Meeting
7. Mayor Norby
  - a. Update:
8. Committee Meeting Work
  - a. [Water and Sewer Committee-2023 Water Rate Increase](#)
  - b. [Water and Sewer Committee Meeting-Phase III Bid Award](#)
9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chairman Difonzo – Godfrey, Christensen | **Water and Sewer** – Chairman Koffler – Godfrey, Rasmussen

**Street and Alley** – Chairman Christensen– Difonzo, Stevenson | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Rasmussen | **Police and Fire** – Chairman Godfrey, Godfrey, Difonzo, Christensen

**Budget and Finance** – Chairman Christensen – Rasmussen, Godfrey

10. Unfinished Business

11. New Business

[a.](#) New Copier/Printer/Scanner Quote

b. Election of 2023 City Council President

[c.](#) City Court Interlocal Agreement

12. City Planner

13. City Attorney

a. Update:

14. Chief of Police

a. Update:

15. Public Works Director

a. Update:

[b.](#) Sludge Management Recommendations for Original Lagoon

16. Fire Marshal/Building Inspector

a. Update:

17. City Clerk/Treasurer

a. Update:

18. Consent Agenda

[a.](#) Claims to be approved: \$91,292.82

b. Building Permits to be approved: None

19. Adjournment



City of Sidney, MT  
 City Council Regular Meeting 12-19-2022  
 December 19, 2022 6:30 PM  
 115 2nd Street SE | Sidney, MT 59270

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Meeting ID: 864 6528 0525 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

All present stated the Pledge of Allegiance.

3. Aldermen Present

Christensen, Godfrey, Stevenson, Rasmussen and DiFonzo. Absent: Koffler.

4. Correction or Approval of Minutes

a. December 5th, 2022 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderman Stevenson, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

5. Visitors

a. Other Visitors:

**John Nesper:** Mr. Nesper stated he understands that clearing the streets is top priority, but he wanted to discuss the Quilling's Park ice skate rink. He stated the way it was done this year was less than satisfactory. He stated because it is not unusable right now, he feels it was a waste of resources. He stated he uses it frequently with his kids as well as knows others who use it regularly. He stated he does think the City should continue to fill the rink, but it should be done

correctly with a good sheet of ice on it. He further stated with this being a large hockey town, there are people who can help. He stated the ice was good with the first flood, but they flooded it again right before the storm that caused part of it to melt and then with the storm it has caused it to be rough and unusable. He stated he would volunteer to assist with this, living right across the street. He does feel it is salvageable and worth it to fix this year. Alderman DiFonzo asked what he is specifically asking for and Mr. Nesper stated the way it being filled melts half of existing ice that then causes cracks when it freezes. He stated to do additional layers, it should be sprayed evenly in small amounts and allowed to freeze in-between by an individual with the hose the City has. He stated the state it is in now with the cracks and unevenness, it could be hazardous. PWD Hintz stated he agreed there was a good sheet of ice but because there was still grass spots, they wanted to get another layer on prior to the storm. He stated they will continue to work on it through the winter and is used a lot. Mr. Nesper provided his number to assist with the ice-skating rink. Mr. Nesper stated Chris Lee informed him that the Hockey Alumni has old skates to put in the warming house to have available for public to use. PWD Hintz stated the issue with the warming house is that the City cannot leave it unlocked unattended due to vandalism and it was discussed to get volunteers involved in the managing of the warm house.

Motion was made to send the discussion of the Quilling's Park ice-skating rink and warm house to the Park and Recreation Committee.

## 6. Public Hearing

Nothing.

## 7. Mayor Norby

### a. Reappoint Walt McNutt to Airport Board

Mayor Norby recommended the reappointment of Walt McNutt to the Airport Board.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey

Voting Abstaining: Alderwoman Christensen

### b. Reappoint Luke Savage as City Judge for duration of elected term

Mayor Norby recommended the reappointment of Luke Savage as City Judge for the duration of his term as the elected Justice of the Peace.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman

Godfrey, Alderwoman Christensen

**8. Committee Meeting Work**

Nothing.

**9. Alderman Requests and Committee Reports**

**Parks and Recreation** – Chairman Difonzo – Godfrey, Christensen | **Water and Sewer** – Chairman Koffler – Godfrey, Rasmussen

**Street and Alley** – Chairman Christensen– Difonzo, Stevenson | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Rasmussen | **Police and Fire** – Chairman Godfrey, Godfrey, Difonzo, Christensen

**Budget and Finance** – Chairman Christensen – Rasmussen, Godfrey

The City Council thanked the Public Works Department for all their work on the snow removal. Alderman Stevenson stated there is a large block of ice by Carb and Electric and PWD Hintz stated they were in that area today, but he will make sure it is taken care of. Alderman DiFonzo stated there are numerous people abusing the pushing the snow into the street which is causing extreme issues with driving.

Alderman DiFonzo stated he had someone approach him wanting to volunteer the materials and labor for the fence previously discussed for the South Meadow Park to make it so that the field can be dedicated to girls' softball. He stated this should be discussed at the next Park and Recreation Committee meeting.

**10. Unfinished Business**

Nothing.

**11. New Business**

Nothing.

**12. City Planner**

Nothing.

**13. City Attorney**

Nothing.

**14. Chief of Police**

**a. November 2022 PD Report**

Chief Kraft presented the City Council with the November 2022 Police Department report.

**15. Public Works Director**

**a. November 2022 Public Works Report**

PWD Hintz presented the City Council with the November 2022 Public Works report. PWD Hintz stated the Phase 3 water project bid opening had COP as the low bidder, but it was still over the engineering estimate slightly. He stated the bid has not been confirmed and they are working on the funding side since it came in high. He stated the BRIC FEMA grant for the Meadows Storm Sewer was submitted. He stated they have hauled approximately 1150 loads of snow already this year. He stated they do have two trucks down for snow removal, one of which they are hoping to be up and running by next week.

Alderman Stevenson asked if the City could install snow fences on the football practice field to help with drifting and PWD Hintz stated he was having that thought for that location and a couple others, but he has never worked with snow fences before. Alderman DiFonzo asked if building the snow up as a berm would work and Alderman Stevenson stated it would but that could cause damage to the field and irrigation system. PWD Hintz stated he would look into it further.

**16. Fire Marshal/Building Inspector**

**17. City Clerk/Treasurer**

**a. November 2022 Treasurer's Report**

Clerk/Treasurer Chamberlin presented the November 2022 Treasurer's Report. Clerk/Treasurer Chamberlin stated she got the Annual Financial Report submitted today for fiscal year 2021-22.

**b. November 2022 JV Report**

Clerk/Treasurer Chamberlin presented the November 2022 JV report for approval.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Stevenson.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**c. November 2022 Water/Sewer Bank Transfer of \$188,806.22**

Clerk/Treasurer Chamberlin presented the November 2022 Water/Sewer Bank transfer of \$188,806.22 for approval.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderman Stevenson.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman

Godfrey, Alderwoman Christensen

**18. Consent Agenda**

Motion was made to approve the consent agenda claims and building permits.

Motion made by Alderman Stevenson, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**a. Claims to be approved: \$643,020.58**

**b. Building Permits to be approved: None**

**19. Adjournment**

at 7:03pm.





City of Sidney, MT  
 Water and Sewer Committee Meeting 12-29-22  
 December 29, 2022 5:30 PM  
 115 2nd Street SE | Sidney, MT 59270

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Meeting ID: 830 8746 7848    Passcode: 432809    Call: 1-346-248-7799

**Committee Present:** Koffler, Godfrey and Christensen (for Rasmussen)

**Others Present:** Mayor Norby, Clerk/Treasurer Chamberlin, PWD Hintz, Water Commissioner Jason Elletson and Jordan Mayer of Interstate Engineering.

**1. New Business**

a. 2023 Water Rate Increase

Per the December 3rd, 2018 public hearing for the 5-year plan on water rate increases, the City of Sidney is scheduled to do a \$6.60 increase on the base rate, bringing it to \$36.42 a month. This rate increase does not increase the overage charge of \$3.63/1,000 gallon over the 3,000-gallon minimum. Alderwoman Christensen stated we do not have a choice, the water tower project must move forward and so does this rate increase and Alderman Koffler agreed. Mr. Mayer stated that this being on the base will not affect usage such as watering lawns.

Motion was made to recommend approval of the rate increase.

Motion made by Christensen, Seconded by Koffler.

Voting Yea: Koffler, Godfrey, Christensen

b. Phase III Water Project Bids and Schedules Awards

Mr. Mayer stated they opened bids a couple weeks ago with a completion date in 2024. He stated the low bidder was COP Construction on seven schedules. He stated with the current SRF loan amount, there is not enough funding for all seven schedules, not even enough to do the first 3, which are the minimum that needs to be done. He stated those 2 blocks is \$1.4 million alone. The other schedules extended the project to include loops for multiple locations for commercial areas for fire protection and water supply issues. He stated to do all of the 1-6 schedules is an addition \$1 million to the loan. He stated after discussing this with SRF, the City can do an additional almost \$9 million loan without raising rates, so the City can do the 1-6

schedules via SRF without raising the rates. He stated the 7th schedule was for 4 residential lead line replacements that the State is putting together grants for that the City can pursue in the future and not pay cash or borrow. He stated by pulling it out of this contract, the City can get a grant and have a local contractor that could be more flexible to work with those residences and cheaper. Clerk/Treasurer Chamberlin stated that because the rate increase for this project has been in effect for a year, the City has the perception of higher cash flow, but the current rate increase still needs to go into effect for the water tower project.

Alderwoman Christensen asked what happens if they decide not to do all the schedules and if the prices will increase and Mr. Mayer stated that although they are planned, the current bid would not apply and costs generally do not go down in the future. Alderman Koffler agreed that it is not smart to put off parts of the project and have their costs increase. Water Commissioner Elletson stated they did add to the project when the ARPA grant of \$1,462,300 was received, but all of the project is necessary and will need to be done eventually. Mr. Mayer stated after drilling test holes at the schedule locations, there was ground contamination from old gas station tank leaking. He stated this has been squared away with the DEQ, but the contaminated soil will have to be hauled to the landfill. Alderwoman Godfrey asked if there Brownsfield Grants available for this and Mr. Mayer stated he does not believe we would qualify as we are not cleaning up the sites, just removing some of the contaminated ground.

Motion was made to recommend the City Council award schedules 1-6 to COP Construction, subject to funding agency approval, with an additional \$1,045,653 SRF Loan and total project budget of \$3,970,253.

Motion made by Godfrey, Seconded by Christensen.  
Voting Yea: Koffler, Godfrey, Christensen

Meeting was adjourned at 5:49pm.

**Mayor**  
RICK NORBY  
**Aldermen:**  
**First Ward**  
BRYAN GARTNER  
KEN KOFFLER  
**Second Ward**  
KYSA RASMUSSEN  
DAN SMITH  
**Third Ward**  
TAMI CHRISTENSEN  
JANET SERGENT

# City of Sidney



**Montana's Sunrise City**  
115 Second Street Southeast  
Sidney, MT 59270  
406-433-2809

**City Clerk/Treasurer**  
JESSICA REDFIELD Item a.  
**Director of Public Works**  
JEFF HINTZ  
**City Attorney-Pippin Law Firm**  
Thomas Kalil  
Kaitlin Decrescente  
**Deputy City Clerk/Treasurer**  
BREEANN MESSER  
**Utilities Manager**  
GREG ANDERSON  
**Water Commissioner**  
JASON ELLETSON

November 14<sup>th</sup>, 2018


Dear City of Sidney Resident,

Please find enclosed notices pertaining to the proposed water and wastewater rate increases and public hearing. You are invited to an informational meeting scheduled for Thursday, November 29, 2018, from 6:00 pm to 7:30 pm at the Richland County Extension Office, 1499 N Central Avenue. The informational meeting is not required by law and it precedes the public hearing to be held on December 3, 2018, which public hearing is required by law.

The City is holding the informational meeting to share information with you regarding the water and sewer rate increases and to provide you the opportunity to ask questions or pose concerns regarding the proposed water and sewer rates to our outside engineers from Interstate Engineering, City Staff, and City Elected Officials. No presentation or formal City determination will be made at the informational meeting.

You are also invited to attend the public hearing on the water and sewer rate increases, which is scheduled to commence at 6:30 pm on Monday, December 3, 2018, at the City Hall Council Chambers, 115 2<sup>nd</sup> Street SE. Following the close of that public hearing, the City Council expects to take formal action regarding the proposed rate increases.

If you have any questions and/or cannot make it to these meetings please feel free to contact City Hall.

Thank you,  
  
Rick Norby  
Mayor



NOTICE OF WATER RATE INCREASE AND PUBLIC HEARING

Item a.

NOTICE IS HEREBY GIVEN that on November 5, 2018, the City Council of the City of Sidney, Montana (the "City"), adopted a Resolution of Intention of the City of Sidney, Montana to Increase Rates for the Users of the Municipal Water System.

The City currently charges users of the Water System a monthly base rate charge and a monthly usage charge for the use or availability of water on all connections to the Water System (the "Monthly Water Rate Charge") as follows:

RESIDENTIAL AND COMMERCIAL – WATER RATES

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>            |
|-------------------|-----------------------|--|------------------|--------------------------------|
| 3/4"              | 1                     | 3,000                                  | \$18.00          | \$1.80/1,000 gallons over base |
| 1"                | 1.79                  | 5,370                                  | \$32.22          | \$1.80/1,000 gallons over base |
| 1 1/2"            | 4                     | 12,000                                 | \$72.00          | \$1.80/1,000 gallons over base |
| 2"                | 7.14                  | 21,420                                 | \$128.52         | \$1.80/1,000 gallons over base |
| 3"                | 16                    | 48,000                                 | \$288.00         | \$1.80/1,000 gallons over base |
| 4"                | 28.57                 | 85,710                                 | \$514.26         | \$1.80/1,000 gallons over base |

In addition, the City charges users of the Water System in North Meadow the same base rates and usage charges as shown above per user per month, plus a repayment fee of \$13.70 per user per month. For a user with a 3/4" meter size, the monthly base rate, which includes the repayment fee of \$13.70 per month, is \$31.70 (the "North Meadow Water Rate").

[The City also charges a bulk water fee of \$1.00 per 100 gallons of water.]

Effective for the January 2019 usage, the City proposes that the water bill reflects an increase to the Monthly Water Rate Charge as shown below:

PROPOSED RESIDENTIAL AND COMMERCIAL – WATER RATES

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Proposed Base Rate</u> | <u>Proposed Usage Charge</u>   |
|-------------------|-----------------------|--|---------------------------|--------------------------------|
| 3/4"              | 1                     | 3,000                                  | \$21.98                   | \$3.63/1,000 gallons over base |
| 1"                | 1.79                  | 5,370                                  | \$39.34                   | \$3.63/1,000 gallons over base |
| 1 1/2"            | 4                     | 12,000                                 | \$87.92                   | \$3.63/1,000 gallons over base |
| 2"                | 7.14                  | 21,420                                 | \$156.94                  | \$3.63/1,000 gallons over base |
| 3"                | 16                    | 48,000                                 | \$351.68                  | \$3.63/1,000 gallons over base |
| 4"                | 28.57                 | 85,710                                 | \$627.97                  | \$3.63/1,000 gallons over base |

In addition, the City proposes to increase simultaneously the North Meadow Water Rate by using the same rates and charges as shown above plus a \$13.70 per EDU per month repayment fee. For a North Meadow user with a 3/4" meter size, the monthly base rate would be \$35.68. In addition, the usage charge is proposed to be increased to \$3.63 per 1,000 gallons of water used over the gallons of water used per month in the applicable Base Rate.

The City also proposes to increase the bulk water fee by \$.21/100 gallons of water.

For a standard residential or commercial user with a 3/4"-meter using 4,000 gallons of water per month, the proposed Monthly Water Rate Charge represents an increase of approximately 29% over the current Monthly Water Rate Charge. For a user in North Meadow using 4,000 gallons of water per month, the proposed North Meadow Water Rate represents an increase of approximately 17% over the current North Meadow Water Rate.

The Council also proposes to implement an annual increase to the then-current standard Water Base Rate and the then-current North Meadow Water Rate and to add thereto a capital expenses charge over each of the next four fiscal years (beginning in fiscal year June 30, 2020). The Usage Charge would remain unchanged.

PROPOSED ANNUAL WATER RATE INCREASES  
FOR FISCAL YEARS 2020, 2021, 2022, AND 2023

|                          | 2020     | 2021     | 2022     | 2023     |
|--------------------------|----------|----------|----------|----------|
| Base Rate per EDU        | \$ 21.98 | \$ 25.49 | \$ 27.57 | \$ 29.82 |
| Capital Expenses per EDU | \$ 3.51  | \$ 2.08  | \$ 2.25  | \$ 6.60  |
| Total                    | \$ 25.49 | \$ 27.57 | \$ 29.82 | \$ 36.42 |

| Meter Size | EDU   |           |           |           |             |
|------------|-------|-----------|-----------|-----------|-------------|
| 3/4"       | 1     | \$ 25.49  | \$ 27.57  | \$ 29.82  | \$ 36.42    |
| 1"         | 1.79  | \$ 45.63  | \$ 49.35  | \$ 53.38  | \$ 65.19    |
| 1 1/2"     | 4     | \$ 101.96 | \$ 110.28 | \$ 119.28 | \$ 145.68   |
| 2          | 7.14  | \$ 182.00 | \$ 196.86 | \$ 212.92 | \$ 260.04   |
| 3          | 16    | \$ 407.85 | \$ 441.13 | \$ 477.14 | \$ 582.72   |
| 4          | 28.57 | \$ 728.26 | \$ 787.70 | \$ 851.99 | \$ 1,040.52 |

PROPOSED ANNUAL NORTH MEADOW WATER RATE INCREASES  
FOR FISCAL YEARS 2020, 2021, 2022, AND 2023

|                          | 2020     | 2021     | 2022     | 2023     |
|--------------------------|----------|----------|----------|----------|
| Base Rate per EDU        | \$ 35.68 | \$ 39.19 | \$ 41.27 | \$ 43.52 |
| Capital Expenses per EDU | \$ 3.51  | \$ 2.08  | \$ 2.25  | \$ 6.60  |
| Total                    | \$ 39.19 | \$ 41.27 | \$ 43.52 | \$ 50.12 |

| Meter Size | EDU   |             |             |             |             |
|------------|-------|-------------|-------------|-------------|-------------|
| 3/4"       | 1     | \$ 39.19    | \$ 41.27    | \$ 43.52    | \$ 50.12    |
| 1"         | 1.79  | \$ 70.15    | \$ 73.87    | \$ 77.90    | \$ 89.71    |
| 1 1/2"     | 4     | \$ 156.76   | \$ 165.08   | \$ 174.08   | \$ 200.48   |
| 2          | 7.14  | \$ 279.82   | \$ 294.67   | \$ 310.74   | \$ 357.86   |
| 3          | 16    | \$ 627.05   | \$ 660.33   | \$ 696.34   | \$ 801.92   |
| 4          | 28.57 | \$ 1,119.67 | \$ 1,179.11 | \$ 1,243.40 | \$ 1,431.93 |

On December 3, 2018, commencing at 6:30 p.m., at the City Hall located at 115 2<sup>nd</sup> Street SE, in Sidney, Montana, the Council will conduct a public hearing and pass upon all protests against the proposed water rate increase.

Further information about the proposed rate increase may be obtained by contacting Greg Anderson, City Utilities Manager of the City of Sidney, at (406) 433-2809.

Done by Order of the City Council of the City of Sidney, Montana, this 5th day of November, 2018.

/s/ Jessica Redfield  
City Clerk-Treasurer

Publish: November 14, November 21, and November 28, 2018  
Mail: November 14, 2018

**NOTICE OF WASTEWATER RATE INCREASE OR ADJUSTMENT AND PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that on November 5, 2018, the City Council of the City of Sidney, Montana (the "City"), adopted a Resolution of Intention of the City of Sidney, Montana to Increase or Adjust Rates for the Users of the Municipal Wastewater System.

The City currently charges users of the Wastewater System a monthly base rate charge and a monthly usage charge on all connections to the Wastewater System (the "Monthly Wastewater Rate Charge") is as follows:

**RESIDENTIAL – WASTEWATER RATES**

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>            |
|-------------------|-----------------------|--|------------------|--------------------------------|
| 5/8" -3/4"        | 1                     | 3,000                                  | \$36.50          | 27 cents/100 gallons over base |
| 1"                | 1.79                  | 5,370                                  | \$65.34          | 27 cents/100 gallons over base |
| 1 1/2"            | 4                     | 12,000                                 | \$146.00         | 27 cents/100 gallons over base |
| 2"                | 7.14                  | 21,420                                 | \$260.61         | 27 cents/100 gallons over base |
| 3"                | 16                    | 48,000                                 | \$584.00         | 27 cents/100 gallons over base |
| 4"                | 28.57                 | 85,710                                 | \$1,042.81       | 27 cents/100 gallons over base |

**COMMERCIAL – WASTEWATER RATES**

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>            |
|-------------------|-----------------------|--|------------------|--------------------------------|
| 5/8" -3/4"        | 1                     | 3,000                                  | \$39.50          | 30 cents/100 gallons over base |
| 1"                | 1.79                  | 5,370                                  | \$116.95         | 30 cents/100 gallons over base |
| 1 1/2"            | 4                     | 12,000                                 | \$261.34         | 30 cents/100 gallons over base |
| 2"                | 7.14                  | 21,420                                 | \$466.49         | 30 cents/100 gallons over base |
| 3"                | 16                    | 48,000                                 | \$1,045.36       | 30 cents/100 gallons over base |
| 4"                | 28.57                 | 85,710                                 | \$1,128.52       | 30 cents/100 gallons over base |

Effective for the January 2019 usage, the City proposes that the sewer bill reflects an increase or adjustment to the Monthly Wastewater Rate Charge as shown below:

**PROPOSED RESIDENTIAL – WASTEWATER RATES**

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Proposed Base Rate</u> | <u>Usage Charge</u>            |
|-------------------|-----------------------|--|---------------------------|--------------------------------|
| 5/8" -3/4"        | 1                     | 3,000                                  | \$44.22                   | 27 cents/100 gallons over base |
| 1"                | 1.79                  | 5,370                                  | \$79.15                   | 27 cents/100 gallons over base |
| 1 1/2"            | 4                     | 12,000                                 | \$176.88                  | 27 cents/100 gallons over base |
| 2"                | 7.14                  | 21,420                                 | \$315.73                  | 27 cents/100 gallons over base |
| 3"                | 16                    | 48,000                                 | \$707.52                  | 27 cents/100 gallons over base |
| 4"                | 28.57                 | 85,710                                 | \$1,263.37                | 27 cents/100 gallons over base |

**PROPOSED COMMERCIAL – WASTEWATER RATES**

| <u>Meter Size</u> | <u>EDU Multiplier</u> | <u>Gallons (included in base rate)</u> | <u>Proposed Base Rate</u> | <u>Usage Charge</u> |
|-------------------|-----------------------|--|---------------------------|---------------------|
|-------------------|-----------------------|--|---------------------------|---------------------|

|            |       |        |            |                                |
|------------|-------|--------|------------|--------------------------------|
| 5/8" -3/4" | 1     | 3,000  | \$47.22    | 30 cents/100 gallons over base |
| 1"         | 1.79  | 5,370  | \$84.52    | 30 cents/100 gallons over base |
| 1 1/2"     | 4     | 12,000 | \$188.88   | 30 cents/100 gallons over base |
| 2"         | 7.14  | 21,420 | \$337.15   | 30 cents/100 gallons over base |
| 3"         | 16    | 48,000 | \$755.52   | 30 cents/100 gallons over base |
| 4"         | 28.57 | 85,710 | \$1,349.08 | 30 cents/100 gallons over base |

For a standard residential or commercial user with a 5/8" or 3/4" meter, the Proposed Base Rate would increase \$7.72 per EDU, which represents an increase of approximately 21% over the current residential Monthly Base Rate and approximately 19% over the current commercial Monthly Base Rate.

On December 3, 2018, commencing at 6:30 p.m., at the City Hall located at 115 2<sup>nd</sup> Street SE, in Sidney, Montana, the Council will conduct a public hearing and pass upon all protests against the proposed water rate increase.

Further information about the proposed rate increase may be obtained by contacting Greg Anderson, City Utilities Manager of the City of Sidney, at (406) 433-2809.

Done by Order of the City Council of the City of Sidney, Montana, this 5th day of November, 2018.

/s/ Jessica Redfield  
City Clerk-Treasurer

Publish: November 14, November 21, and November 28, 2018  
Mail: November 14, 2018



## Water Rates as of January 2019

### Residential and Commercial Rates:

| <u>Meter Size</u> | <u>EDU<br/>Multiplier</u> | <u>Gallons (included in Base<br/>Rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>           |
|-------------------|---------------------------|--|------------------|-------------------------------|
| 3/4"              | 1                         | 3,000                                      | \$21.98          | \$0.363/100 gallons over base |
| 1"                | 1.79                      | 5,370                                      | \$39.34          | \$0.363/100 gallons over base |
| 1 1/2"            | 4                         | 12,000                                     | \$87.92          | \$0.363/100 gallons over base |
| 2"                | 7.14                      | 21,420                                     | \$156.94         | \$0.363/100 gallons over base |
| 3"                | 16                        | 48,000                                     | \$351.68         | \$0.363/100 gallons over base |
| 4"                | 28.57                     | 85,710                                     | \$627.97         | \$0.363/100 gallons over base |
| Bulk Water        |                           |  |                  | \$1.21/100 gallons            |

North Meadow is charged an additional \$13.70 per EDU per month repayment fee.

## Future Approved Water Rate Increases

|                          | 2020    | 2021    | 2022    | 2023    |
|--------------------------|---------|---------|---------|---------|
| Base Rate per EDU        | \$21.98 | \$25.49 | \$27.57 | \$29.82 |
| Capital Expenses per EDU | \$3.51  | \$2.08  | \$2.25  | \$6.60  |
| New 3/4" Base Rate       | \$25.49 | \$27.57 | \$29.82 | \$36.42 |

## Sewer Rates as of January 2019

### Residential Rates:

| <u>Meter Size</u> | <u>EDU<br/>Multiplier</u> | <u>Gallons (included in Base<br/>Rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>          |
|-------------------|---------------------------|--|------------------|------------------------------|
| 3/4"              | 1                         | 3,000                                      | \$44.22          | \$0.27/100 gallons over base |
| 1"                | 1.79                      | 5,370                                      | \$79.15          | \$0.27/100 gallons over base |
| 1 1/2"            | 4                         | 12,000                                     | \$176.88         | \$0.27/100 gallons over base |
| 2"                | 7.14                      | 21,420                                     | \$315.73         | \$0.27/100 gallons over base |
| 3"                | 16                        | 48,000                                     | \$707.52         | \$0.27/100 gallons over base |
| 4"                | 28.57                     | 85,710                                     | \$1,263.37       | \$0.27/100 gallons over base |

### Commercial Rates:

| <u>Meter Size</u> | <u>EDU<br/>Multiplier</u> | <u>Gallons (included in Base<br/>Rate)</u> | <u>Base Rate</u> | <u>Usage Charge</u>          |
|-------------------|---------------------------|--|------------------|------------------------------|
| 3/4"              | 1                         | 3,000                                      | \$47.22          | \$0.30/100 gallons over base |
| 1"                | 1.79                      | 5,370                                      | \$84.52          | \$0.30/100 gallons over base |
| 1 1/2"            | 4                         | 12,000                                     | \$188.88         | \$0.30/100 gallons over base |
| 2"                | 7.14                      | 21,420                                     | \$337.15         | \$0.30/100 gallons over base |
| 3"                | 16                        | 48,000                                     | \$755.52         | \$0.30/100 gallons over base |
| 4"                | 28.57                     | 85,710                                     | \$1,349.08       | \$0.30/100 gallons over base |



**BreeAnn Messer**

**From:** Jessie Redfield  
**Sent:** Tuesday, December 27, 2022 11:32 AM  
**To:** BreeAnn Messer  
**Subject:** FW: Sidney Ph III Water\_Bid Results and Award Options  
**Attachments:** C1\_OVERVIEW\_SIDPH3\_20221223\_Award Options.pdf; SIDPH3\_Project Budget Options\_Post Bid.pdf

**Importance:** High

**From:** Jordan Mayer <Jordan.Mayer@interstateeng.com>  
**Sent:** Friday, December 23, 2022 1:21 PM  
**To:** Jeff Hintz <publicworks@cityofsidneymt.com>; Jason Elletson <sidneyh2o@midrivers.com>; Jessie Redfield <clerktreasurer@cityofsidneymt.com>  
**Cc:** Spencer VanWichen <Spencer.VanWichen@interstateeng.com>; S21-105\_Sidney PH3 Water <Oedbe6d1.interstateeng.com@amer.teams.ms>  
**Subject:** FW: Sidney Ph III Water\_Bid Results and Award Options  
**Importance:** High

This sender is trusted.

**Jeff/Jason/Jessie—can you please review the email below along with the attachments and let me know if anything needs clarified or additional information needs to supplement the email? If none, can you please forward to the Water & Sewer Committee to review ahead of a meeting next week?**

All,

In preparation of the water & sewer committee meeting, please refer to the information below and the documents attached.

In the table below, is the summary of the Phase III Water Improvements Project that was bid on Thursday, December 15, 2022. COP Construction out of Billings, MT was the low bidder.

On Friday, December 23, 2022, Jeff, Jason and I met to go over the bids and discuss award strategy. Here’s the background information with the recommendation from Jason, Jeff and I.

|   |                                     |                              |                                |                               |
|---|-------------------------------------|------------------------------|--------------------------------|-------------------------------|
| <i>Ph III Water System Improvements, Sidney, MT S2100105 (#8332697)</i><br>Owner: City of Sidney<br>Solicitor: Interstate Engineering - Sidney<br>12/15/2022 02:00 PM MST |                                     |                              |                                |                               |
|   | <b>COP<br/>Construction<br/>LLC</b> | <b>Western<br/>Municipal</b> | <b>BEK<br/>Consulting, LLC</b> | <b>Strata<br/>Corporation</b> |

|  |                       | Construction, Inc     |                       |                       |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| Schedule I (Central Ave.)                | \$1,378,324.00        | \$1,294,483.70        | \$1,844,024.50        | \$1,644,368.00        |
| Schedule II (Lincoln Ave. - A)           | \$601,755.00          | \$731,857.90          | \$976,471.50          | \$889,801.00          |
| Schedule III (Lincoln Ave. - B)          | \$570,843.00          | \$685,538.50          | \$886,978.00          | \$823,887.00          |
| Schedule IV (Peterson Park Crossing)     | \$297,347.00          | \$358,437.20          | \$414,796.50          | \$424,426.00          |
| Schedule V (Veteran's Park)              | \$195,475.00          | \$236,064.00          | \$287,975.00          | \$289,270.00          |
| Schedule VI (Crestwood)                  | \$162,909.00          | \$214,333.50          | \$254,388.50          | \$251,694.00          |
| Schedule VII (Lead Service Replacements) | \$69,765.00           | \$110,877.00          | \$112,150.00          | \$204,200.00          |
|  |                       |                       |                       |                       |
| <b>Total Schedules I - III</b>           | <b>\$2,550,922.00</b> | <b>\$2,711,880.10</b> | <b>\$3,707,474.00</b> | <b>\$3,358,056.00</b> |
|  |                       |                       |                       |                       |
| <b>Total Schedules I - IV</b>            | <b>\$2,848,269.00</b> | <b>\$3,070,317.30</b> | <b>\$4,122,270.50</b> | <b>\$3,782,482.00</b> |
|  |                       |                       |                       |                       |
| <b>Total Schedules I - V</b>             | <b>\$3,043,744.00</b> | <b>\$3,306,381.30</b> | <b>\$4,410,245.50</b> | <b>\$4,071,752.00</b> |
|  |                       |                       |                       |                       |
| <b>Total Schedules I - VI</b>            | <b>\$3,206,653.00</b> | <b>\$3,520,714.80</b> | <b>\$4,664,634.00</b> | <b>\$4,323,446.00</b> |
|  |                       |                       |                       |                       |
| <b>Total All Schedules</b>               | <b>\$3,276,418.00</b> | <b>\$3,631,591.80</b> | <b>\$4,776,784.00</b> | <b>\$4,527,646.00</b> |

Unfortunately, the current funding package is short to pay for Schedules I-III, which has been the plan to complete at a minimum, let alone the entire project. The current funding package is shown in the table below, which includes project administration, design & construction engineering, construction, and contingency. The breakdown of the original funding package is attached as Original.

| Funding Source           | Amount             |
|--------------------------|--------------------|
| ARPA – Competitive Grant | \$1,462,300        |
| SRF Loan                 | \$1,132,000        |
| Carry over SRF Loan      | \$204,500          |
| City of Sidney           | \$125,800          |
| <b>Total</b>             | <b>\$2,924,600</b> |

To award Schedules I-III, which we believe is the minimum amount to award, the funding package would have to be modified as shown below. The OTHER amount can either come from increasing the SRF loan (I'll discuss down below) or come from the water reserve account. Please refer to the Overview Map showing Schedules I-III (green). This is Option 1. The breakdown of this funding package is attached as Option 1.

| Funding Source: Option 1 | Amount           |
|--------------------------|------------------|
| ARPA – Competitive Grant | \$1,462,300      |
| SRF Loan                 | \$1,132,000      |
| Carry over SRF Loan      | \$204,500        |
| City of Sidney           | \$125,800        |
| <b>OTHER</b>             | <b>\$349,922</b> |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$3,274,522</b> |
|--------------|--------------------|

Item b.

To award Schedules I-VI, which is the recommended amount to award, the funding package would have to be modified as shown below. The additional amount would come from increasing the SRF loan. Please refer to the Overview Map showing Schedules I-VI (green + blue). This is Option 2. The breakdown of this funding package is attached as Option 2.

| <b>Funding Source: Option 2</b> | <b>Amount</b>      |
|---------------------------------|--------------------|
| ARPA – Competitive Grant        | \$1,462,300        |
| SRF Loan                        | \$1,132,000        |
| Carry over SRF Loan             | \$204,500          |
| City of Sidney                  | \$125,800          |
| <b>Additional SRF Loan</b>      | <b>\$1,045,653</b> |
| <b>Total</b>                    | <b>\$3,970,253</b> |

Discussions have been had with SRF about what increasing the planned SRF loan would do to the City’s existing water rates. As a reminder, the City of Sidney moved forward with raising rates to cover the planned \$1,132,000 loan in January 2022.

Current calculations from SRF indicate the City of Sidney can take an additional \$9,000,000 loan without having to increase water rates. So kudos to the City and personnel for managing the water department! As a result, the City has the ability to Award Schedules I-VI by increasing the original SRF loan amount of \$1,132,000 an additional \$1,045,653 for a total of \$2,177,653. This would allow the City of Sidney to take an additional \$8,000,000 loan in the future without having to increase water rates, should needs arise.

You may also notice that we are not recommending awarding Schedule VII. This schedule is to replace 4 lead service lines near the Water Tower in their entirety from the water main into the house. The State of MT is working through a program that would help pay for this project and all the details have not been finalized yet. The State of MT is aware of Sidney’s intention to replace the 4 lead service lines and Interstate Engineering will work directly with the State, City and a local contractor to complete Schedule VII. The intent is to limit the amount the City of Sidney has to pay for Schedule VII. The maximum is a 51% cost share but the last conversation with the State indicated the City’s share could decrease. That portion of the City’s responsibility could be paid out of the SRF loan (contingency) or out of water reserves.

Should the committee agree to Jeff, Jason and I’s recommendation the following would be the motion: Recommend the council Award Schedules I-VI to COP Construction, subject to funding agency approval, with an additional \$1,045,653 SRF loan. The total project budget is \$3,970,253.

Last reminder, if we move forward with awarding Schedule IV, this will come after the initial award via Change Order 1. Strategy is to award Schedule I, II, III, V, and VI to COP Construction and have the City’s attorney draft a site title accordingly. Jason, Jeff and I will work with O’Reilly’s, 1035 brewing, The Rush, and The Merge to finalize easements prior to awarding Change Order 1 (Schedule IV). These conversations will begin ASAP.

Happy Holidays everyone!

**Jordan Mayer, PE**

Project Engineer | Office Manager  
Interstate Engineering

p: (406) 433.5617 c: (406) 480.2889

a: 2177 Lincoln Avenue SE, Sidney, MI 59270

w: interstateeng.com

Licensed in Montana

**ARPA WATER & SEWER INFRASTRUCTURE GRANT APPLICATION**

**Table 2. Project Budget**

|                          |   |
|--------------------------|---|
| <b>Applicant Entity:</b> | City of Sidney                          |
| <b>Project Title:</b>    | Phase III Water Improvements - Original |

|                               | ARPA - MINIMUM ALLOCATION GRANT | ARPA - COMPETITIVE GRANT | ARPA - LOCAL FISCAL RECOVERY FUNDS | State Revolving Fund Loans | WRF-22493  | Local Contribution | Additional Funding - OTHER | Total        |
|-------------------------------|---------------------------------|--------------------------|------------------------------------|----------------------------|------------|--------------------|----------------------------|--------------|
| Grant Management              |                                 | \$ 10,000                |                                    |                            | \$ 6,500   | \$ 10,000          |                            | \$ 26,500    |
| Bond Counsel                  |                                 |                          |                                    |                            |            | \$ 20,000          |                            | \$ 20,000    |
| Legal                         |                                 |                          |                                    |                            |            | \$ 2,000           |                            | \$ 2,000     |
| Loan Reserves (Estimated)     |                                 |                          |                                    |                            |            | \$ 40,000          |                            | \$ 40,000    |
| Audit <i>(REQUIRED)</i>       |                                 | \$ 20,000                |                                    |                            |            |                    |                            | \$ 20,000    |
| <b>TOTAL ADMINISTRATION</b>   | \$ -                            | \$ 30,000                | \$ -                               | \$ -                       | \$ 6,500   | \$ 72,000          | \$ -                       | \$ 108,500   |
| Design Engineering            |                                 |                          |                                    |                            | \$ 133,000 |                    |                            | \$ 133,000   |
| Construction Engineering      |                                 |                          |                                    | \$ 242,000                 |            |                    |                            | \$ 242,000   |
| Geotechnical Investigation    |                                 |                          |                                    |                            | \$ 10,000  |                    |                            | \$ 10,000    |
| Construction (original)       |                                 | \$ 1,202,200             |                                    | \$ 890,000                 | \$ 55,000  | \$ 53,800          |                            | \$ 2,201,000 |
| <i>Construction (new)</i>     |                                 |                          |                                    |                            |            |                    |                            | \$ -         |
| Contingency <i>(REQUIRED)</i> |                                 | \$ 230,100               |                                    |                            |            |                    |                            | \$ 230,100   |
| <b>TOTAL ACTIVITY</b>         | \$ -                            | \$ 1,432,300             | \$ -                               | \$ 1,132,000               | \$ 198,000 | \$ 53,800          | \$ -                       | \$ 2,816,100 |
| <b>TOTAL PROJECT BUDGET</b>   | \$ -                            | \$ 1,462,300             | \$ -                               | \$ 1,132,000               | \$ 204,500 | \$ 125,800         | \$ -                       | \$ 2,924,600 |

**ARPA WATER & SEWER INFRASTRUCTURE GRANT APPLICATION**

**Table 2. Project Budget**

Applicant Entity: City of Sidney  
 Project Title: Phase III Water Improvements - Schedules I - III (OPTION 1)

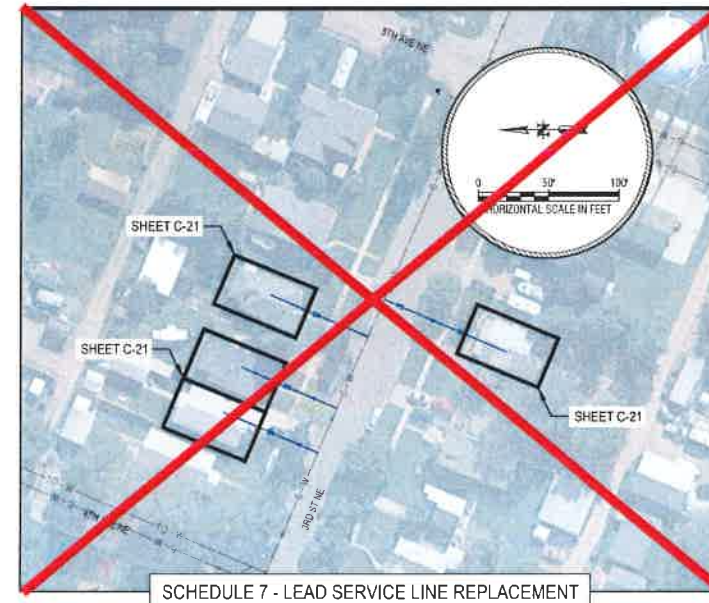
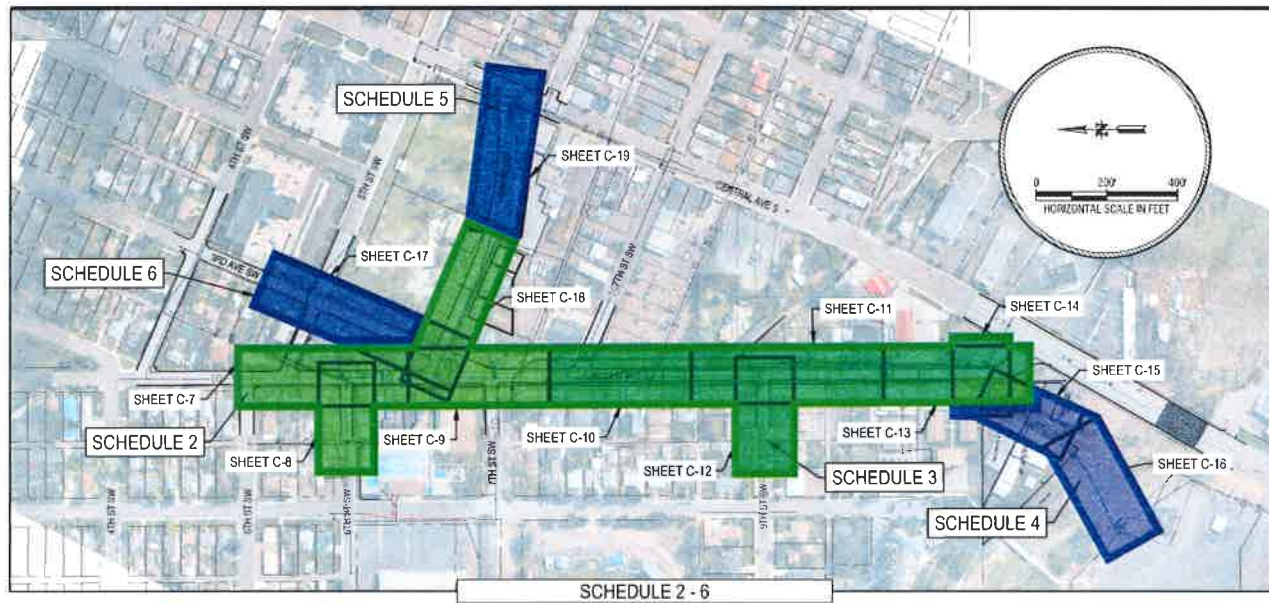
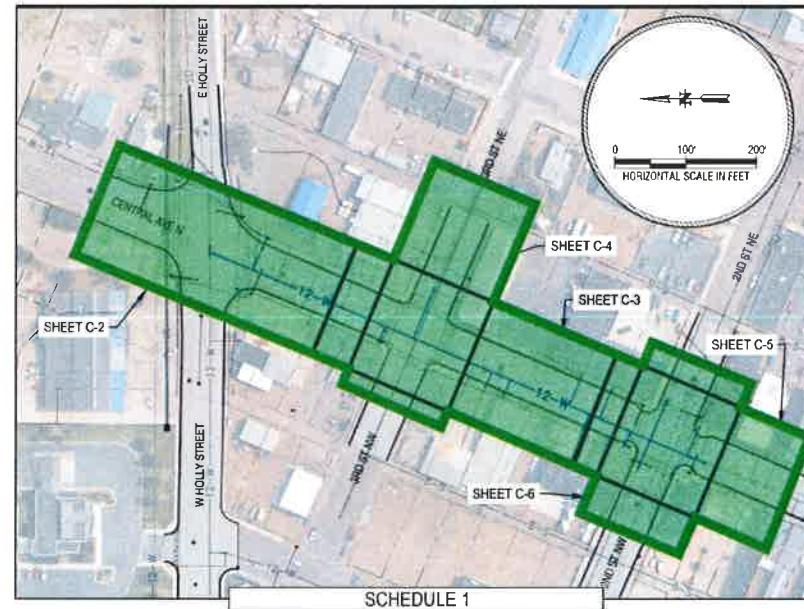
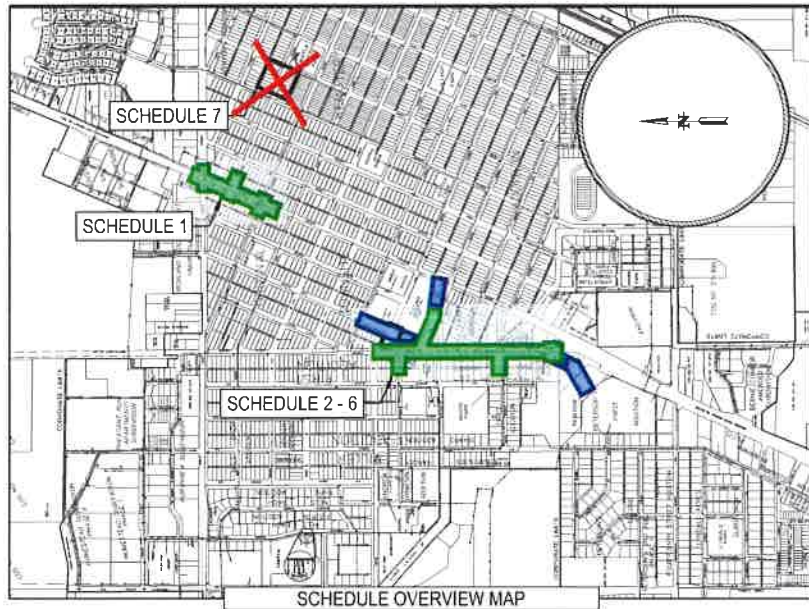
|                             | ARPA - MINIMUM ALLOCATION GRANT | ARPA - COMPETITIVE GRANT | ARPA - LOCAL FISCAL RECOVERY FUNDS | State Revolving Fund Loans | WRF-22493  | Local Contribution | Additional Funding - OTHER | Total        |
|-----------------------------|---------------------------------|--------------------------|------------------------------------|----------------------------|------------|--------------------|----------------------------|--------------|
| Grant Management            |                                 | \$ 10,000                |                                    |                            | \$ 6,500   | \$ 10,000          |                            | \$ 26,500    |
| Bond Counsel                |                                 |                          |                                    |                            |            | \$ 20,000          |                            | \$ 20,000    |
| Legal                       |                                 |                          |                                    |                            |            | \$ 2,000           |                            | \$ 2,000     |
| Loan Reserves (Estimated)   |                                 |                          |                                    |                            |            | \$ 40,000          |                            | \$ 40,000    |
| Audit (REQUIRED)            |                                 | \$ 20,000                |                                    |                            |            |                    |                            | \$ 20,000    |
| <b>TOTAL ADMINISTRATION</b> | \$ -                            | \$ 30,000                | \$ -                               | \$ -                       | \$ 6,500   | \$ 72,000          | \$ -                       | \$ 108,500   |
| Design Engineering          |                                 |                          |                                    |                            | \$ 133,000 |                    |                            | \$ 133,000   |
| Construction Engineering    |                                 |                          |                                    | \$ 242,000                 |            |                    |                            | \$ 242,000   |
| Geotechnical Investigation  |                                 |                          |                                    |                            | \$ 10,000  |                    |                            | \$ 10,000    |
| Construction (original)     |                                 | \$ 1,202,200             |                                    | \$ 890,000                 | \$ 55,000  | \$ 53,800          |                            | \$ 2,201,000 |
| Construction (new)          |                                 |                          |                                    |                            |            |                    | \$ 349,922                 | \$ 349,922   |
| Contingency (REQUIRED)      |                                 | \$ 230,100               |                                    |                            |            |                    |                            | \$ 230,100   |
| <b>TOTAL ACTIVITY</b>       | \$ -                            | \$ 1,432,300             | \$ -                               | \$ 1,132,000               | \$ 198,000 | \$ 53,800          | \$ 349,922                 | \$ 3,166,022 |
| <b>TOTAL PROJECT BUDGET</b> | \$ -                            | \$ 1,462,300             | \$ -                               | \$ 1,132,000               | \$ 204,500 | \$ 125,800         | \$ 349,922                 | \$ 3,274,522 |



**ARPA WATER & SEWER INFRASTRUCTURE GRANT APPLICATION**

Table 2. Project Budget

| Applicant Entity:           | City of Sidney   |                          |                                    |                            |            |                    |                            |              |
|-----------------------------|--|--------------------------|------------------------------------|----------------------------|------------|--------------------|----------------------------|--------------|
| Project Title:              | Phase III Water Improvements - Schedules I - VI (OPTION 2) |                          |                                    |                            |            |                    |                            |              |
|                             | ARPA - MINIMUM ALLOCATION GRANT                            | ARPA - COMPETITIVE GRANT | ARPA - LOCAL FISCAL RECOVERY FUNDS | State Revolving Fund Loans | WRF-22493  | Local Contribution | Additional Funding - OTHER | Total        |
| Grant Management            |  | \$ 10,000                |                                    |                            | \$ 6,500   | \$ 10,000          |                            | \$ 26,500    |
| Bond Counsel                |  |                          |                                    |                            |            | \$ 20,000          |                            | \$ 20,000    |
| Legal                       |  |                          |                                    |                            |            | \$ 2,000           |                            | \$ 2,000     |
| Loan Reserves (Estimated)   |  |                          |                                    |                            |            | \$ 40,000          |                            | \$ 40,000    |
| Audit (REQUIRED)            |  | \$ 20,000                |                                    |                            |            |                    |                            | \$ 20,000    |
| <b>TOTAL ADMINISTRATION</b> | \$ -   | \$ 30,000                | \$ -                               | \$ -                       | \$ 6,500   | \$ 72,000          | \$ -                       | \$ 108,500   |
| Design Engineering          |  |                          |                                    |                            | \$ 133,000 |                    |                            | \$ 133,000   |
| Construction Engineering    |  |                          |                                    | \$ 242,000                 |            |                    | \$ 40,000                  | \$ 282,000   |
| Geotechnical Investigation  |  |                          |                                    |                            | \$ 10,000  |                    |                            | \$ 10,000    |
| Construction (original)     |  | \$ 1,202,200             |                                    | \$ 890,000                 | \$ 55,000  | \$ 53,800          |                            | \$ 2,201,000 |
| Construction (new)          |  |                          |                                    |                            |            |                    | \$ 1,005,653               | \$ 1,005,653 |
| Contingency (REQUIRED)      |  | \$ 230,100               |                                    |                            |            |                    |                            | \$ 230,100   |
| <b>TOTAL ACTIVITY</b>       | \$ -   | \$ 1,432,300             | \$ -                               | \$ 1,132,000               | \$ 198,000 | \$ 53,800          | \$ 1,045,653               | \$ 3,861,753 |
| <b>TOTAL PROJECT BUDGET</b> | \$ -   | \$ 1,462,300             | \$ -                               | \$ 1,132,000               | \$ 204,500 | \$ 125,800         | \$ 1,045,653               | \$ 3,970,253 |



| Rev | Date       | By  | Description  |
|-----|------------|-----|--------------|
| 1   | 08/20/2022 | JAW | 25% APPROVAL |

|              |             |              |           |
|--------------|-------------|--------------|-----------|
| Drawn By:    | SWW         | Checked By:  | JLM       |
| Surveyed By: | JSG, DJL    | Designed By: | SWW       |
| Project No:  | 2021-00-108 | Date:        | 3/28/2022 |

PHASE III - WATER SYSTEM IMPROVEMENTS  
CITY OF SIDNEY  
RICHLAND COUNTY, MONTANA  
OVERVIEW

Interstate Engineering, Inc.  
P.O. Box 648  
2177 Lincoln Ave SE  
Sidney, MT 59270-0640  
Ph: (406) 433-5617  
www.interstateeng.com

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C  
1  
SHEET NO.



# Proposal

Item a.

| Glendive   | Miles City   | Sidney/Williston   |
|--|--|--|
| 123 W Towne St.<br>Glendive MT 59330<br>Phone: (406)377-2374<br>Fax: (406)377-6473 | 1001 Main St.<br>Miles City MT 59301<br>Phone: (406)234-2677<br>Fax: (406)234-9116 | 124 N Central<br>Sidney MT 59270<br>Phone: (406)433-2677<br>Fax: (406)433-2376 |

### Customer Information

|         |                 |
|---------|-----------------|
| Name    | City of Sidney  |
| Contact | Jessie Redfield |
| Address |                 |
| City    | Sidney MT 59270 |
| Phone # | 406.433.2809    |

### Quotation Information

|          |                  |
|----------|------------------|
| Date     | December 8, 2022 |
| Rep      | Shauna Johnson   |
| Terms    | Net 30th         |
| ETA Date | 10-12 Weeks      |
| FOB      | Sidney MT 59270  |

| Qty   | Unit | Item #     | Description   | Retail      | Quote Price   | Ext Total  |
|---|------|------------|---|-------------|---|--|
| 1   | EA   | 4913C002AA | <b>Canon Color imageRUNNER Advance DX C3830i Base Model</b><br>Up to 30 PPM B/W and Color, (2) 550-Sheet Paper Cassettes, 100 Sheet Stack Bypass, 3.5 GB RAM<br>256 GB SSD, up to 1200 x 1200 dpi (Print), 11x17 Max Original Size, Standard Ethernet,<br>USB, & Wifi Connectivity, Color Universal Send with PDF High Compression, 200-Sheet Single<br>Pass Duplexing Automatic Document Feeder, Envelope Feeder Attachment, UFR II/PCL/PS<br>Printing, & Direct PDF/XPS Printing. SSD Data Initialize, Data Encryption (FIPS-140-2), Encrypted<br>Secure Print, Secure Watermark, & Web Browser | \$13,008.00 | \$7,995.00  | \$7,995.00   |
| <b>Accessories</b>  |      |            |   |             |   |  |
| 1   | EA   | 4917C002AA | <b>Canon Cassette Feeding Unit-AW1</b>  | \$1,802.00  | \$1,095.00  | \$1,095.00   |
| 1   | EA   | 4000C002BA | <b>Canon Inner Finisher-L1*</b>   | \$1,490.00  | \$1,095.00  | \$1,095.00   |
| 1   | EA   | 4919C001AA | <b>Canon Super G3 Fax Board-BH1</b>   | \$994.00    | \$795.00  | \$795.00   |
| 1   | EA   | XGPCS15DKM | <b>15 AMP Power Filter</b>  | \$399.00    | \$245.00  | \$245.00   |
| <b>Supplies</b>   |      |            |   |             |   |  |
| 1   | EA   | 1008B001AA | <b>*Canon Staples-P1 (for Inner Finisher-L1)</b>  | \$75.00     | \$58.00   |  |
| 1   | EA   | 8524B003BA | <b>Canon GPR-53 Toner Black (36,000 Impressions @ 5% Coverage)</b>  | \$83.81     | \$70.00   |  |
| 1   | EA   | 8525B003AB | <b>Canon GPR-53 Toner Cyan (19,000 Impressions @ 5% Coverage)</b>   | \$133.28    | \$110.00  |  |
| 1   | EA   | 8526B003AB | <b>Canon GPR-53 Toner Magenta (19,000 Impressions @ 5% Coverage)</b>  | \$133.28    | \$110.00  |  |
| 1   | EA   | 8527B003AB | <b>Canon GPR-53 Toner Yellow (19,000 Impressions @ 5% Coverage)</b>   | \$133.28    | \$110.00  |  |
|   |      |            |   |             |   | <i>Initial Staple &amp; Toner Cartridge included with the Copier</i> |
| <b>Trade in Allowance for Canon IR Adv C2230 (System 1379-Approx 284,019 Copy Count)</b>  |      |            |   |             |   | <b>-\$500.00</b>   |
| <b>Set/Up Network Charge - Connection to Server*</b><br><i>*This includes configuration and installing the hardware and IP address on your print server, setting up Scan-to-Email and Scan-to-Folder. This does not include running cable, installing network hardware (i.e. switches or wireless equipment) or additional server administration items, these will be billed in addition to this fee and billed at current hourly rates.</i>  |      |            |   |             | <b>\$200.00</b>   | <b>\$0.00</b>  |
| <b>Set/Up Network Charge - Charge per Workstation*</b><br><i>*This includes setting up the workstation to gain connectivity to the hardware, installation of Scan-to-Email and Scan-to-Folder applications. It does not include any additional software installation or other work requested, these will be billed in addition to this fee and billed at current hourly rates.</i>  |      |            |   |             | <b>\$20.00</b>  | <b>\$0.00</b>  |
| <b>Canon Advanced Hardware Service and Supply Contract</b><br>Contract Includes all service parts, copier hardware labor, mileage, hardware consumables (toners, drums, developers, fuser units, and waste toner cartridges). Paper is NOT included with this contract. Networking labor, server configuration labor, any labor related to the setup and/or installation of software on workstations is not included in the hardware contract and will be billed accordingly.<br><br>The monthly base will be billed each month, even if the actual pages printed is less than the Pages Included. Pages included will not "roll over" to the following month.<br><br>A "page" on these devices will be defined as follows: One (1) page = legal or smaller size. One (1) tabloid (11x17) or (1) tabloid extra size pages (12x18) will equal (2) pages. |      |            |   |             | <b>Monthly Service &amp; Supply Base</b><br><b>per Copy Contract</b><br>\$0.0276 per B&W Copy/Print<br>\$0.0851 per Color Copy/Print<br><br><b>Add \$0.012 per copy to add paper to contract - #20, 92 brightness white copy paper (excludes specialty paper)</b> |  |
| <b>Hardware Leasing Option</b><br>The leasing option on the equipment listed above is a third party lease and will be provided, approved and billed by Great America Financial (GAF). The leasing of the equipment will be dependent on the approval of your credit application by GAF and upon approval a leasing contract will be provided by GAF. BOSS Inc. will provide the hardware, installation and any service and supply contract agreed upon, but has no attachment implied or otherwise with the leasing contract.<br><br>The equipment lease will be for 36/48 months and at the end of 36/48 months you will be able to purchase the machine for \$1.00.<br><br><i>* This \$1.00 buyout option at the end of the lease is \$1.00 + fees and any receivable balance.</i>  |      |            |   |             | <b>Lease Rates</b><br><b>36 Month Option w/\$1.00 Buyout*</b><br><b>\$362.51 Per Month</b><br><br><b>48 Month Option w/\$1.00 Buyout*</b><br><b>\$289.58 Per Month</b>  |  |

|  |                                |                    |
|--|--------------------------------|--------------------|
| Thank you for allowing us to submit this proposal. If you have any questions or need any more information please give me a call. | <b>Shipping &amp; Handling</b> | \$0.00             |
|  | <b>TOTAL</b>                   | <b>\$10,725.00</b> |

Sincerely,  
**Shauna Johnson**  
 (406) 377-2374 · 800-222-2677  
[johnson@abcboss.com](mailto:johnson@abcboss.com)

Prices quoted are good for 30 days from date quoted unless otherwise stated.  
 Prices quoted are subject to approval of BOSS Inc., president.

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 · PRINTER TONER & INK · TECHNOLOGY PRODUCTS · COMMERCIAL PRINTING · PROMOTIONAL ITEMS · PAPER PRODUCTS

**imageRUNNER ADVANCE DX C3830i**



**Product Description**


- Print/Copy Speed: up to 30 ppm (BW/Color, Letter)
- Scan Speed: up to 160 ipm (300 dpi) (BW/Color, Duplex)
- Print up to 12" x 18"
- Includes two 550-sheet paper cassettes
- Standard security feature set, including McAfee Embedded

**Control**

- Includes uniFLOW Online Express for cloud-based accounting and cost control per user/department

**Space And Power Requirements**

- Total Dimensions (W x D x H): 22.24" x 28.43" x 45.08"
- Total Installation Space (W x D x H): 38.50" x 44.06" x 45.08"
- Main Unit Power Requirements: 110V/8.5A
- Main Unit Plug: NEMA 5-15P

| Product name                  | Net component size |              |              | Additional Power Supply | Plug Image   |
|-------------------------------|--------------------|--------------|--------------|-------------------------|--|
|                               | W<br>inch          | D<br>inch    | H<br>inch    |                         |  |
| imageRUNNER ADVANCE DX C3830i | 22.24              | 28.43        | 35.31        |                         |  |
| Cassette Feeding Unit-AW1     | 22.24              | 24.21        | 9.76         |                         |  |
| Inner Finisher-L1             | 18.58              | 20.67        | 7.17         |                         |  |
| Super G3 FAX Board-BH1        | -                  | -            | -            |                         |  |
| <b>Total</b>                  | <b>22.24</b>       | <b>28.43</b> | <b>45.08</b> |                         |  |

Return to:

Richland County Commissioners  
201 West Main  
Sidney, MT 59270

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## City Court of Sidney, Montana Interlocal Agreement

### 1. Parties and Date

**THIS AGREEMENT** made and entered into this 31st day of December, 2022 between RICHLAND COUNTY, MONTANA, a political subdivision and body politic and corporate of the State of Montana, 201 West Main Street, Sidney, Montana 59270, CITY OF SIDNEY, MONTANA, a municipal corporation and a political subdivision of the State of Montana, 115 Second Street SE, Sidney, Montana 59270, and HON. LUKE R. SAVAGE, 116 Third Avenue SW, Sidney, Montana 59270,

**WITNESSETH :**

### 2. Recitals

**WHEREAS,**

1. Government agencies are authorized by Section 7-11-104, M.C.A. to enter into interlocal agreements for the purpose of the provision or maintenance of a public project or service.

2. The parties to this agreement have determined that it is in their best interests and the interests of the citizenry and public to enter into an interlocal agreement for the purpose of the City using courtroom space from the County and contracting for city judge services for city court with Judge Savage as the duly elected and presiding Richland County Justice of the Peace.

3. The parties to this agreement have determined that using the Justice Court courtroom and staff will allow the City to hold city court legal proceeding in the most cost-effective way for the City.

4. The City previously has requested that the Justice of the Peace be designated as City Judge of the City of Sidney.

5. The Justice of the Peace previously has been authorized to act as the City Judge by the duly elected and acting governing bodies of the County and City, namely, the Board of County Commissioners and the City Council.

**NOW, THEREFORE,** in consideration of the mutual covenants, promises, terms, and agreements hereinafter set forth, the parties recite their agreement as follows:

### 3. Staff Salaries Benefits; Supplies

**A. Staff Salaries.** At the end of each fiscal year, the City shall reimburse the County half of all amounts expended for staff salaries (not including the Justice of the Peace/City Judge position), constituting approximately two (2) court clerk positions.

**B. Raises.** Prior to the approval of any raises for court clerk staff by the County, the City council shall be notified in writing of such proposed raises and shall retain the right to approve or disapprove of such proposed raises, given that under this agreement the City is responsible for reimbursing the County for the salaries of two (2) court clerk positions. In the event the County authorizes a raise for court clerk staff and the City does not concurrently approve such raise, the County shall be responsible for paying all costs associated with such a raise. The submission of the proposed fiscal year budget of Justice's Court of Record and City Court to the City shall constitute notice of any raises reflected therein.

**C. Supplies.** The City shall reimburse the County at the end of each fiscal year for supplies. No later than sixty (60) days prior to the end of the County's fiscal year, the County shall provide to the City copies of invoices for court supplies and information regarding clerk salaries and benefits, such that the City will be able to review such information ahead of their reimbursement payment to the County for half of all court clerk staff salaries and associated benefits and court supplies expended during the fiscal year.

### 4. Judge Salary and Benefits.

At the beginning of each fiscal year, the City shall pay to the County \$30,000.00 toward the salary of the City Court Judge, plus all applicable benefits, with such amounts to be used exclusively for the City's portion of the annual salary and benefits of the individual serving as City Court Judge, whether that individual is Judge Luke R. Savage or another appointee or individual elected as Justice of the Peace. This salary is independent of and in addition to the salary paid by the County for the position of Justice of the Peace.

### 5. Retirement System Reports and Payments

The County shall be responsible for making reports and payment of retirement system contributions.

### 6. Term

This agreement shall be effective for four years, from January 1, 2023, to December 31, 2026. This agreement shall be re-evaluated by the parties at the beginning of each new term for which any person is elected as Justice of the Peace, with any changes taking effect on the first day of the new term.

### 7. Early Termination

**A. Notice of Termination.** Any of the parties may terminate this agreement upon

ninety (90) days' notice in writing. If termination is by the County or the City, a majority of the terminating party's respective commission or council must have voted in favor of early termination.

**B. Delay of Effect.** If any party gives notice of early termination, termination shall not take effect for ninety (90) days from the giving of notice to ensure each party has adequate time to make other arrangements and to minimize disruption to the administration of justice.

**C. Resignation Etc. of Justice of the Peace.** If Judge Savage resigns, is removed, is not re-elected, or otherwise is unable to perform the duties Justice of the Peace and a new individual assumes the position of Justice of the Peace, this agreement shall continue in effect and Judge Savage shall be released from this agreement without penalty.

## 8. Declarations required by § 7-11-105

**A. Term.** The duration of this agreement has been set forth above.

**B. No Separate Entity.** No separate legal entity is created by this agreement.

**C. Purpose.** The purpose of this contract is to make the most efficient use of the powers of each of the parties by cooperating with each other on a basis of mutual advantage and thereby to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with economic and other factors influencing the needs local communities for the best administration of justice in the City Court of the City of Sidney and in Justice's Court of Record, Richland County.

**D. Special Financing.** The Justice of the Peace will submit budget proposals each fiscal year to the City and the County, and the City and the County will establish the budget each fiscal year in the ordinary and regular course of its budget procedures.

**E. Acquisition and Disposition of Property.** The County shall be responsible for acquiring all real and personal property used in the cooperative undertaking. The holding and disposing of the real or personal property used in the cooperative undertaking shall be at the discretion of the County.

**F. No Joint Administration.** No joint administrator or board is being established for the undertaking.

**G. Reports and Retirement Contributions.** The contracting party responsible for reports and payment of retirement system contributions pursuant to Section 19-2-506, M.C.A. is Richland County.

**H. Special Employment.** This agreement does not provide for, require, or contemplate the employment of a teacher or specialist under 20-4-201, a superintendent under 20-4-401, or a professional person licensed under Title 37.

## 9. Required Filing

The City shall file this agreement with the Richland County Clerk and Recorder and Montana Secretary of State pursuant to Section 7-11-107, M.C.A.

**10. Miscellaneous Provision**

**A. Notices.** Any notice or communication with respect to this agreement shall be deemed sufficiently given if sent by registered or certified mail, postage prepaid and properly addressed as follows:

COUNTY: Board of County Commissioners  
201 West Main  
Sidney, Montana 59270

CITY: Mayor and Council  
115 Second Street SE  
Sidney, Montana 59270

SAVAGE: Hon. Luke R. Savage  
116 Third Avenue SW  
Sidney, MT 59270

and shall be deemed to have been delivered as of two (2) days following the date so mailed. Any party may change its address for the purposes of this Paragraph by giving notice of the change to the other parties in the above-described manner for giving notice.

**B. Merger and Entire Agreement.** The results of all negotiations between the parties leading to the execution of this agreement to the extent that agreement was reached are expressed in this agreement and the documents and papers executed in accordance with its provisions (collectively referred to as “these papers”). These papers embrace and include the entire transaction between the parties. There have been no representations, covenants, conditions, warranties or agreements between the parties except those expressed in these papers.

**C. Modifications.** No modification of this agreement may be effective for any purpose unless the modification shall be memorialized in a signed and notarized written agreement entered into by all of the parties.

**D. Relationship of Parties.** Nothing contained in this agreement shall be deemed or construed (either by the parties hereto or by any third party) to create the relationship of principal and agent or create any partnership, joint venture, or other association between the parties. Except as otherwise provided herein, this agreement does not affect each party's responsibility to manage its own affairs.

**E. Counterpart Execution.** This agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same agreement. The counterparts of this agreement may be executed and delivered by facsimile or other electronic signature by any of the parties to any other party and the receiving party may rely on the receipt of such document so executed and delivered by facsimile or other electronic means as if the original had been received.



**F. Freedom of Information.** Judge Savage acknowledges that the City and County must comply with the public’s right to know, freedom of the press, freedom of information laws, and related laws, and might need to disclose information relating to this agreement unless a relevant exemption applies.

**G. Severability.** If any term or provision of this agreement shall, to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this agreement shall not be affected thereby, and each term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

**11. Execution and Acknowledgment**

IN WITNESS WHEREOF, the parties have executed this instrument this 19<sup>th</sup> day of December, 2022.

( s e a l )

RICHLAND COUNTY, MONTANA

By Shane Gorder  
SHANE GORDER, Chairman  
Board of County Commissioners

ATTEST:  
Stephanie Verhassel  
STEPHANIE VERHASSELT  
County Clerk

( s e a l )

CITY OF SIDNEY, MONTANA

By \_\_\_\_\_  
RICK NORBY, Mayor

ATTEST:  
\_\_\_\_\_  
JESSICA CHAMBERLIN  
City Clerk

\_\_\_\_\_  
HON. LUKE R. SAVAGE  
Justice of the Peace

STATE OF MONTANA    )  
  ) ss.  
County of Richland    )

On this 19 day of December, 2022, before me, the undersigned Notary Public for the State of Montana, personally appeared SHANE GORDER, Chairman of the Board of County Commissioners of Richland County, Montana, and STEPHANIE VERHASSELT, County Clerk and Recorder of Richland County, Montana, to me personally known, and who did each acknowledge to me that they did respectively execute the within instrument by authority of the order of the Board of County Commissioners duly made and entered.



December 22, 2022

Jeff Hintz  
City of Sidney, DPW  
115 2<sup>nd</sup> Street SE  
Sidney, MT 59270

RE: Sludge Management Recommendations in Original Lagoon

Dear Jeff,

The City of Sidney contracted with Environmental Techniques, Inc. in 2020 for chemical products to add the City's now decommissioned original facultative lagoon. The City applied the CBX ProOxidizer and the CBX Sniper to accelerate endogenous respiration, in hopes that these materials would accelerate mass reduction in the sludge.

Sludge judging was completed by Environmental Techniques and City personnel both in 2021 and 2022 after these chemical applications began in order to evaluate their effectiveness. These findings were compared with sludge judging and sampling results completed by Steve Harris of H&S Environmental in 2018, as a baseline value. We have reviewed the proposal from Environmental Techniques, summary results of the three sludge surveys, and an emailed response to questions posed by me from Jason Bentz of Environmental techniques on 12/16/22.

The November 3, 2022 Report from Environmental Techniques states that, "The results from the October 2022 survey are disappointing and confusing." We agree with this assessment. While it is possible that some sludge mass reduction may have happened since the chemical applications, the results are inconclusive.

There is nothing in these materials that suggests that the City would be served well by continued use of these products. After two years, and given the high cost of using these products, we recommend that the City consider discontinuing use of the products and move forward with required mechanical removal of the sludge.

The 2012 Wastewater PER identified land application as the preferred method for sludge disposal. We continue to recommend this method as the lowest cost alternative. To minimize the costs associated with the removal and disposal of the sludge, it is advantageous to dewater the sludge in-place as much as possible. We recommend that City personnel dewater the existing lagoon as soon as the weather allows. The sludge can then be left to dry until disposal in 2024. The timing of the disposal will depend on the land upon which the material is applied and must be coordinated with cropping schedules.

*We create solutions that build better communities*

We look forward working with the City on the design and construction of this Phase Four of the wastewater facilities improvement project. Please let us know if you have any questions or concerns related to the sludge or any other work.

Sincerely,

Laura Gundlach, PE

Cc by Email: Kevin Bast, City of Sidney  
Jeremy Thompson, City of Sidney  
Rika Lashley, PE

12/20/22  
07:39:08

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/22

\* ... Over spent expenditure

| Claim | Check | Vendor #/Name/<br>Invoice #/Inv Date/Description  | Document \$/<br>Line \$                               | Disc \$ | PO # | Fund Org Acct  | Object Proj              | Cash<br>Account                      |
|-------|-------|---|---|---------|------|--|--------------------------|--------------------------------------|
| 40755 | E     | 399 VERIZON WIRELESS<br>9922236970 12/06/22 SPD CELLULAR SERVICES   | 704.94 ✓<br>704.94                                    |         |      | 1000 420100  | 340                      | 101000                               |
| 40756 | E     | 1262 VISA<br>12/19/22 SUPPLIES<br>12/19/22 PURCHASED SERVICES<br>12/19/22 TRAINING-PURCHASED SERVICES<br>12/19/22 K9 SUPPLIES | 3,541.72 ✓<br>1,239.21<br>303.19<br>1,915.34<br>83.98 |         |      | 1000 420100<br>1000 420100<br>2810 420100<br>1000 420150 | 200<br>300<br>300<br>200 | 101000<br>101000<br>101000<br>101000 |
| 40757 |       | 1382 LEROY STRASHEIM<br>354132 12/19/22 MEALS   | 810.00 ✓<br>810.00                                    |         |      | 2890 411850  | 300                      | 101000                               |
| 40758 |       | 999999 JAMES DRAGER<br>12/19/22 MEAL & TRAINING PER DIEM-MLEA   | 2,232.50 ✓<br>2,232.50                                |         |      | 1000 420100  | 300                      | 101000                               |
| 40759 |       | 628 HIGH PLAINS VET CLINIC, INC.<br>12/19/22 IMPOUND FEES   | 105.00 ✓<br>105.00                                    |         |      | 1000 420100  | 300                      | 101000                               |
| 40760 |       | 1383 SIRCHIE ACQUISITION COMPANY LLC<br>12/19/22 SHIPPING CHARGES-EVIDENCE SUPP   | 14.89 ✓<br>14.89                                      |         |      | 1000 420100  | 200                      | 101000                               |
| 0761  |       | 1203 TRANS UNION LLC<br>11223020 11/25/22 PRE-EMPLY. CREDIT REPORT  | 13.11 ✓<br>13.11                                      |         |      | 1000 420100  | 300                      | 101000                               |
| 40762 |       | 77 RICHLAND COUNTY TREASURER<br>12/09/22 SPD PRISONER BOARD-NOV 2022  | 448.00 ✓<br>448.00                                    |         |      | 1000 420200  | 300                      | 101000                               |
| 40763 |       | 969 APPLIED CONCEPTS INC<br>411587 12/07/22 RADAR UIT CABLE KIT   | 133.40 ✓<br>133.40                                    |         |      | 1000 420100  | 200                      | 101000                               |
| 40764 |       | 51 SIDNEY HERALD<br>5610 12/06/22 ANNUAL SUBSCRIPTION   | 117.00 ✓<br>117.00                                    |         |      | 1000 420100  | 300                      | 101000                               |
| 40765 |       | 87 GEM CITY MOTORS<br>CTCS217307 12/15/22 8247 OIL CHANGE   | 59.95 ✓<br>59.95                                      |         |      | 1000 420100  | 230                      | 101000                               |
| 40766 |       | 87 GEM CITY MOTORS<br>11/30/22 TOWING FEES  | 200.00 ✓<br>200.00                                    |         |      | 1000 420100  | 300                      | 101000                               |

*Jami Christensen  
12/20/22*

12/20/22  
07:39:08

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/22

\* Over spent expenditure

| Claim | Check      | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$                     | PO # | Fund Org Acct | Object Proj | Cash<br>Account |
|-------|------------|--|-------------------------|-----------------------------|------|---------------|-------------|-----------------|
| 40767 |            | 445 EAGLE COUNTRY FORD                           | 635.43 ✓                |                             |      |               |             |                 |
|       | 66086      | 11/21/22 6240 CHANGE SPARK PLUGS                 | 635.43                  |                             |      | 1000 420100   | 230         | 101000          |
| 40768 |            | 3 MONTANA DAKOTA UTILITIES                       | 17.99 ✓                 |                             |      |               |             |                 |
|       |            | 12/14/22 1101 3RD ST NW                          | 17.99                   |                             |      | 2425 430263   | 300         | 101000          |
| 40769 | E          | 399 VERIZON WIRELESS                             | 427.00 ✓                |                             |      |               |             |                 |
|       | 9922236971 | 12/06/22 WATER CELL PHONE                        | 123.07                  |                             |      | 5210 430500   | 300         | 101000          |
|       | 9922236971 | 12/06/22 SEWER CELL PHONE                        | 124.37                  |                             |      | 5310 430600   | 300         | 101000          |
|       | 9922236971 | 12/06/22 PARKS CELL PHONE                        | 44.89                   |                             |      | 1000 460430   | 300         | 101000          |
|       | 9922236971 | 12/06/22 STREETS CELL PHONE                      | 44.89                   |                             |      | 2565 430200   | 300         | 101000          |
|       | 9922236971 | 12/06/22 GARBAGE CELL PHONE                      | 44.89                   |                             |      | 5410 430830   | 300         | 101000          |
|       | 9922236971 | 12/06/22 FIRE CELL PHONE                         | 44.89                   |                             |      | 1000 420400   | 300         | 101000          |
|       |            | # of Claims                                      | 15                      | Total:                      |      |               |             | 9,460.93        |
|       |            | Total Electronic Claims                          | 4,673.66                | Total Non-Electronic Claims |      |               |             | 4787.27         |

12/29/22  
08:47:28

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/22

\* ... Over spent expenditure

| Claim | Check    | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO # | Fund Org Acct | Object Proj | Cash<br>Account |
|-------|----------|--|-------------------------|---------|------|---------------|-------------|-----------------|
| 40770 |          | 3 MONTANA DAKOTA UTILITIES                       | 6,648.60                |         |      |               |             |                 |
|       | 12/15/22 | HOLLY SUGAR SEWER LIFT                           | 55.08                   |         | NA   | 5310 430600   | 300         | 101000          |
|       | 12/15/22 | SOFTBALL FIELDS. SOUTH MEADOW                    | 25.10                   |         | NA   | 2425 430263   | 300         | 101000          |
|       | 12/15/22 | N SIDNEY SEWER LIFT                              | 78.90                   |         | NA   | 5310 430600   | 300         | 101000          |
|       | 12/15/22 | LEE'S TIRE SEWER LIFT                            | 36.92                   |         | NA   | 5310 430600   | 300         | 101000          |
|       | 12/15/22 | REYNOLDS PARKING LOT                             | 29.40                   |         | NA   | 2425 430263   | 300         | 101000          |
|       | 12/15/22 | S MEADOW SEWER LIFT                              | 89.45                   |         | NA   | 5310 430600   | 300         | 101000          |
|       | 12/15/22 | WELL #9  | 340.20                  |         | NA   | 5210 430500   | 300         | 101000          |
|       | 12/15/22 | 1101 3RD ST NW                                   | 1,484.70                |         | NA   | 2425 430263   | 300         | 101000          |
|       | 12/15/22 | WALK PATH LONE TREE CREEK                        | 57.37                   |         | NA   | 2425 430263   | 300         | 101000          |
|       | 12/15/22 | WELL #12   | 931.85                  |         | NA   | 5210 430500   | 300         | 101000          |
|       | 12/15/22 | WELLS #5 AND #7                                  | 365.10                  |         | NA   | 5210 430500   | 300         | 101000          |
|       | 12/15/22 | LYNDALE PARK                                     | 21.48                   |         | NA   | 1000 460430   | 300         | 101000          |
|       | 12/16/22 | WELL#11  | 1,276.56                |         | NA   | 5210 430500   | 300         | 101000          |
|       | 12/15/22 | 1101 3RD ST NW- CITY SHOP                        | 1,809.59                |         | NA   | 2425 430263   | 300         | 101000          |
|       | 12/15/22 | 1101 1/2 3RD ST NE                               | 46.90                   |         | NA   | 2425 430263   | 300         | 101000          |
| 40771 |          | 70 U.S.P.O.                                      | 930.00                  |         |      |               |             |                 |
|       | 12/28/22 | DECEMBER 2022- WATER BILLS                       | 465.00                  |         | NA   | 5210 430500   | 300         | 101000          |
|       | 12/28/22 | DECEMBER 2022- SEWER BILLS                       | 465.00                  |         | NA   | 5310 430600   | 300         | 101000          |
|       |          | # of Claims                                      | 2                       | Total:  |      |               |             | 7,578.60        |

*Eric Holey*  
12/29/22

*Jami Chudenski*  
12/29/22

12/30/22  
11:23:09

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 12/22

Page: 1 of 4  
Report ID: AP100

\* Over spent expenditure

| Claim | Check      | Vendor #/Name/<br>Invoice #/Inv Date/Description | Document \$/<br>Line \$ | Disc \$ | PO #  | Fund Org Acct | Object Proj | Cash<br>Account |
|-------|------------|--|-------------------------|---------|-------|---------------|-------------|-----------------|
| 40706 |            | 939 PUBLIC AGENCY TRAINING COUNCIL               | 650.00                  |         |       |               |             |                 |
|       | 265374     | 12/01/22 TRAINING REGISTRATION FEE               | 650.00                  |         | NA    | 2810 420100   | 300         | 101000          |
| 40772 |            | 1045 TRACTOR SUPPLY CREDIT PLAN                  | 57.47                   |         |       |               |             |                 |
|       | 568921     | 12/07/22 OFFSET LINK ROLLER CHAINS               | 7.49*                   |         | 23378 | 2565 430251   | 200         | 101000          |
|       | 568491     | 12/05/22 CHAIN BINDERS                           | 49.98                   |         | 23375 | 2565 430200   | 200         | 101000          |
| 40773 |            | 966 KLJ ENGINEERING LLC                          | 177.31                  |         |       |               |             |                 |
|       | 10182356   | 12/21/22 REVIEW DRAFT FOR KALE                   | 177.31                  |         | NA    | 1000 411030   | 300         | 101000          |
| 40774 |            | 207 HAWKINS INC                                  | 10.00                   |         |       |               |             |                 |
|       | 6360135    | 12/15/22 CHLORINE CYLINDER                       | 10.00                   |         | NA    | 5210 430500   | 200         | 101000          |
| 40775 |            | 1384 MONTANA DAKOTA UTILITIES                    | 3,784.65                |         |       |               |             |                 |
|       | 50688      | 12/16/22 RELOCATE SERVICES- 4TH AVE              | 3,784.65                |         | NA    | 2425 430263   | 300         | 101000          |
| 40776 |            | 1026 DENNING, DOWNEY & ASSOCIATES                | 11,445.00               |         |       |               |             |                 |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66*               |         | NA    | 1000 411200   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 5210 430500   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 2565 430200   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 5310 430600   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 5410 430830   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 5710 430252   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66*               |         | NA    | 1000 410540   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.66                |         | NA    | 1000 410530   | 300         | 101000          |
|       | 15914 & 15 | 12/28/22 2022 CLOSING & GASB & AFR               | 1,271.72*               |         | NA    | 1000 410550   | 300         | 101000          |
| 40777 |            | 1114 PINE COVE                                   | 7,599.66                |         |       |               |             |                 |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61*               |         | NA    | 1000 411200   | 300         | 101000          |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61                |         | NA    | 5210 430500   | 300         | 101000          |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61                |         | NA    | 2565 430200   | 300         | 101000          |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61                |         | NA    | 5310 430600   | 300         | 101000          |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61                |         | NA    | 5410 430830   | 300         | 101000          |
|       | 16864C     | 12/28/22 SOPHOS RENEWAL                          | 1,266.61                |         | NA    | 5710 430252   | 300         | 101000          |
| 40778 |            | 1083 CRESCENT ELECTRIC SUPPLY                    | 81.52                   |         |       |               |             |                 |
|       | S510945053 | 12/01/22 SATCO BULBS                             | 81.52                   |         | 23758 | 5210 430500   | 200         | 101000          |
| 40779 |            | 12 CROSS PETROLEUM                               | 188.88                  |         |       |               |             |                 |
|       | 97253      | 12/19/22 HYDRAULIC FLUID                         | 94.44                   |         | 23858 | 5410 430830   | 200         | 101000          |
|       | 97253      | 12/19/22 HYDRAULIC FLUID                         | 94.44                   |         | 23858 | 2565 430200   | 200         | 101000          |



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|-------|------------|--|-------------------------|---------|-------|---------------|-------------|-----------------|
| 40780 |            | 843 HANSON INDEPENDENT                           | 14,150.00               |         |       |               |             |                 |
|       | 100        | 12/28/22 SNOW REMOVAL- DEC. 2022                 | 14,150.00               |         | NA    | 2566 430251   | 300         | 101000          |
| 40781 |            | 1085 ARAMARK- ACCOUNTS RECEIVABLE                | 378.86                  |         |       |               |             |                 |
|       | 2550101611 | 12/20/22 CITY SHOP RUGS CLEANED                  | 116.67                  |         | NA    | 2566 430251   | 300         | 101000          |
|       | 2550099152 | 12/13/22 CITY HALL RUGS CLEANED                  | 138.29                  |         | NA    | 1000 410210   | 200         | 101000          |
|       | 2550095448 | 12/06/22 CITY SHOP RUGS CLEANED                  | 123.90                  |         | NA    | 2565 430200   | 300         | 101000          |
| 40782 |            | 458 POWER PLAN OIB                               | 1,832.00                |         |       |               |             |                 |
|       | P1362008   | 12/19/22 CUTTING EDGES                           | 1,832.00                |         | 23859 | 2566 430251   | 200         | 101000          |
| 40783 |            | 59 HACH COMPANY                                  | 574.23                  |         |       |               |             |                 |
|       | 13391311   | 12/19/22 PH GEL PROBE                            | 406.00                  |         | 23702 | 5210 430500   | 200         | 101000          |
|       | 13388792   | 12/16/22 PH BUFFER SOLUTION                      | 81.78                   |         | 23702 | 5210 430500   | 200         | 101000          |
|       | 13394890   | 12/20/22 DPD FREE BULK DISPENSER                 | 86.45                   |         | 23702 | 5210 430500   | 200         | 101000          |
| 40784 |            | 307 MORRISON MATERLE, INC.                       | 20,205.00               |         |       |               |             |                 |
|       | 225783     | 12/14/22 FEMA BUILDING & BRIC                    | 7,140.50                |         | NA    | 5310 430600   | 952         | 101000          |
|       | 225782     | 12/14/22 SURVEYING NEW STORMWATER                | 10,831.50               |         | NA    | 5310 430600   | 952         | 101000          |
|       | 229122     | 12/07/22 GENERAL ON CALL SERVICES                | 2,233.00                |         | NA    | 5310 430600   | 930         | 101000          |
| 40785 |            | 1027 MFCP INC                                    | 321.03                  |         |       |               |             |                 |
|       | 8569510    | 12/23/22 HYDRAULIC HOSE #417                     | 75.87                   |         | 23865 | 5410 430830   | 200         | 101000          |
|       | 8569839    | 12/23/22 GRIPPER AIR HOSE #417                   | 116.59                  |         | 23868 | 5410 430830   | 200         | 101000          |
|       | 8572849    | 12/29/22 HYDRAULIC HOSE #835                     | 128.57                  |         | 23871 | 5410 430830   | 200         | 101000          |
| 40786 |            | 119 CENTRAL WATER CONDITIONING                   | 81.00                   |         |       |               |             |                 |
|       | 12/01/22   | WATER- CITY SHOP                                 | 27.50                   |         | NA    | 2425 430263   | 200         | 101000          |
|       | 12/01/22   | WATER- CITY HALL                                 | 53.50                   |         | NA    | 1000 410540   | 200         | 101000          |
| 40787 |            | 35 LEE'S TIRE CENTER, INC.                       | 943.07                  |         |       |               |             |                 |
|       | 514564     | 12/02/22 TIRE REPAIR #417                        | 50.00                   |         | 23833 | 5410 430830   | 200         | 101000          |
|       | 514614     | 12/05/22 TIRE REPAIR #421                        | 50.00                   |         | 23837 | 5410 430830   | 200         | 101000          |
|       | 514740     | 12/07/22 TIRE REPAIR #835                        | 53.00                   |         | 23840 | 5410 430830   | 200         | 101000          |
|       | 515330     | 12/22/22 NEW FRONT TIRE                          | 790.07                  |         | 23383 | 5410 430830   | 200         | 101000          |
| 40788 |            | 25 AUTO VALUE PARTS STORE                        | 549.95                  |         |       |               |             |                 |
|       | 440089104  | 01/28/22 ANTI FREEZE & OIL                       | 40.57                   |         | 23818 | 5310 430600   | 200         | 101000          |
|       | 440089186  | 11/30/22 BATTERY                                 | 158.99                  |         | 23825 | 1000 460430   | 200         | 101000          |
|       | 440089356  | 12/01/22 WHEEL WEIGHTS                           | 124.26                  |         | 23832 | 2565 430200   | 200         | 101000          |
|       | 440089844  | 12/16/22 BATTERY                                 | 197.99                  |         | 23852 | 2566 430251   | 200         | 101000          |
|       | 440089707  | 12/12/22 GOVERNOR                                | 28.14                   |         | 23849 | 2565 430200   | 200         | 101000          |

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|-------|---------------------|--|-------------------------|---------|-------|---------------|-------------|-----------------|
| 40789 |                     | 1156 MT DEPT OF ADMINISTRATION-LGSB              | 2,500.00                |         |       |               |             |                 |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.67*                 |         | NA    | 1000 410540   | 300         | 101000          |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.67                  |         | NA    | 2565 430200   | 300         | 101000          |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.67                  |         | NA    | 5210 430500   | 300         | 101000          |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.67                  |         | NA    | 5310 430600   | 300         | 101000          |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.66                  |         | NA    | 5410 430830   | 300         | 101000          |
|       | 12/28/22            | FY20-21 AFR FILING FEE                           | 416.66                  |         | NA    | 5710 430252   | 300         | 101000          |
| 40790 |                     | 507 STOCKMAN BANK                                | 981.65                  |         |       |               |             |                 |
|       | 11/30/22            | SERVICE CHARGE #0173                             | 30.00*                  |         | NA    | 1000 411200   | 300         | 101000          |
|       | 11/30/22            | SERVICE CHARGE #0486                             | 30.00*                  |         | NA    | 1000 411200   | 300         | 101000          |
|       | 11/01/22            | MERCH. SERVICE FEE #2929                         | 101.57*                 |         | NA    | 1000 411200   | 300         | 101000          |
|       | 11/01/22            | MERCH. SERVICE FEE #6816                         | 212.89                  |         | NA    | 5210 430500   | 300         | 101000          |
|       | 11/01/22            | MERCH. SERVICE FEE #6816                         | 212.89                  |         | NA    | 5310 430600   | 300         | 101000          |
|       | 12/02/22            | SERVICE CHARGE #5410                             | 15.00                   |         | NA    | 5210 430500   | 300         | 101000          |
|       | 12/02/22            | SERVICE CHARGE #5410                             | 15.00                   |         | NA    | 5310 430600   | 300         | 101000          |
|       | 11/14/22            | RETURN NSF FEE #5410                             | 182.15                  |         | NA    | 5210 430500   | 300         | 101000          |
|       | 11/15/22            | RETURN NSF FEE #5410                             | 182.15                  |         | NA    | 5310 430600   | 300         | 101000          |
| 40791 |                     | 12 CROSS PETROLEUM                               | 39.94                   |         |       |               |             |                 |
|       | 16031 11/30/22      | FUEL CITY UNITS                                  | 39.94                   |         | NA    | 1000 420400   | 300         | 101000          |
| 40792 |                     | 1150 CINTAS                                      | 113.84                  |         |       |               |             |                 |
|       | 5138632489 12/28/22 | RESTOCK CITY SHOP CABINET                        | 113.84                  |         | 23870 | 5310 430600   | 200         | 101000          |
| 40793 | E                   | 509 CARDMEMBER SERVICE - VISA                    | 6,358.44                |         |       |               |             |                 |
|       | 11/28/22            | NORBY- USPS                                      | 412.62                  |         | NA    | 5210 430500   | 200         | 101000          |
|       | 11/28/22            | NORBY- USPS                                      | 412.62                  |         | NA    | 5310 430600   | 200         | 101000          |
|       | 11/28/22            | NORBY- USPS                                      | 412.62                  |         | NA    | 1000 410540   | 200         | 101000          |
|       | 11/28/22            | NORBY- USPS                                      | 412.62                  |         | NA    | 1000 410550   | 200         | 101000          |
|       | 11/28/22            | NORBY- USPS                                      | 412.62                  |         | NA    | 1000 411200   | 200         | 101000          |
|       | 11/17/22            | HINTZ- TRAVEL & TRAINING                         | 233.55                  |         | NA    | 2566 430251   | 200         | 101000          |
|       | 11/17/22            | HINTZ- TRAVEL & TRAINING                         | 97.92                   |         | NA    | 2565 430200   | 200         | 101000          |
|       | 12/07/22            | HINTZ- TRAVEL & TRAINING                         | 107.84                  |         | NA    | 2565 430200   | 200         | 101000          |
|       | 12/12/22            | HINTZ- TRAVEL & TRAINING                         | 492.66                  |         | NA    | 5210 430500   | 200         | 101000          |
|       | 12/12/22            | HINTZ- TRAVEL & TRAINING                         | 492.67                  |         | NA    | 5310 430600   | 200         | 101000          |
|       | 11/23/22            | ELLETSON- USPS & REYNOLDS                        | 34.63                   |         | NA    | 5210 430500   | 200         | 101000          |
|       | 11/22/22            | ELLETSON- USPS & REYNOLDS                        | 62.85                   |         | NA    | 5210 430500   | 300         | 101000          |
|       | 12/01/22            | HARRIS- CREDITS                                  | =55.04                  |         | NA    | 2565 430200   | 200         | 101000          |
|       | 11/30/22            | HARRIS- TRISTATE & AMAZON                        | 628.95                  |         | 23830 | 5410 430830   | 200         | 101000          |
|       | 12/08/22            | HARRIS- EBAY                                     | 21.95                   |         | 23843 | 1000 460430   | 200         | 101000          |
|       | 11/30/22            | HARRIS- PAYPAL & MENARDS                         | 76.07                   |         | 23826 | 2565 430200   | 200         | 101000          |
|       | 12/08/22            | RASMUSSEN- CREDIT                                | -33.20                  |         | NA    | 1000 420400   | 200         | 101000          |
|       | 12/07/22            | RASMUSSEN- EXXON & WALMART                       | 163.46                  |         | NA    | 1000 420400   | 200         | 101000          |

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|-------|----------|--|--------------------------------|-----------------|------------------------------------|---------------|-------------|------------------|
|       | 12/01/22 | BAST- USPS                                       | 78.95                          |                 | NA                                 | 5310 430600   | 300         | 101000           |
|       | 11/21/22 | BAST- HACH & FILTERBUY                           | 576.03                         |                 | NA                                 | 5310 430600   | 200         | 101000           |
|       | 11/29/22 | RIDL- AMAZON                                     | 672.00                         |                 | 23471                              | 1000 460430   | 200         | 101000           |
|       | 11/21/22 | CHAMBERLIN- MICROSOFT                            | 321.50                         |                 | NA                                 | 5210 430500   | 300         | 101000           |
|       | 11/21/22 | CHAMBERLIN- MICROSOFT                            | 321.50                         |                 | NA                                 | 5310 430600   | 300         | 101000           |
|       | 12/06/22 | FORGN FEE- PAYPAL                                | 1.05                           |                 | NA                                 | 2565 430200   | 200         | 101000           |
| 40794 |          | 3 MONTANA DAKOTA UTILITIES                       | 1,229.79                       |                 |                                    |               |             |                  |
|       | 12/22/22 | CHRISTMAS LIGHTS                                 | 1,229.79                       |                 | NA                                 | 2425 430263   | 300         | 101000           |
|       |          | <b># of Claims</b>                               | <b>24</b>                      | <b>Total:</b>   |                                    |               |             | <b>74,253.29</b> |
|       |          |  | <b>Total Electronic Claims</b> | <b>6,358.44</b> | <b>Total Non-Electronic Claims</b> |               |             | <b>67894.85</b>  |