



City of Sidney, MT
Budget and Finance Committee Meeting for RFQ's 2-23-26
February 23, 2026 5:30 PM
115 2nd Street SE | Sidney, MT 59270

Committee meetings are open to the public attending in person. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting or via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Committee Members Present
4. Visitors
5. **New Business**
 - a. RFQ for On-Call Services for Engineering, Planning and Grant Writing Administration Services
 - [b.](#) RFQ-Morrison Maierle
 - [c.](#) RFQ-Triple Tree/Peaks Planning
 - [d.](#) RFQ-Interstate Engineering
 - [e.](#) RFQ-SDI Architects
6. Adjournment

SIDNEY

Montana's Sunrise City



CITY OF SIDNEY

On-Call Professional Engineering Services –
Engineering, Planning, and Grant Writing/Administration Services



February 18, 2026

City of Sidney
ATTN: Jessica Chamberlin
115 2nd St SE
Sidney, MT 59270

RE: Statement of Qualifications for **On-Call Professional Engineering Services – Engineering, Planning, and Grant Writing/Administration Services**

Dear Ms. Chamberlin,

The City of Sidney is positioning itself for success by establishing a team of engineers and planners through on-call Master Services Agreements. This approach allows the City to assign work to the firm best suited to each project's technical needs while ensuring qualified resources are readily available. These agreements also allow work to begin quickly in emergency situations, minimizing delays and protecting critical infrastructure. Advancing planning efforts through on-call contracts ensures that shovel-ready projects are available, strengthening the City's ability to compete for grant funding and secure low-interest loans.

We are aligned with these goals and prepared to serve as a trusted member of this on-call consultant team. Our longstanding experience with Sidney's infrastructure systems, funding programs, and operational priorities allows us to contribute effectively alongside other selected firms while providing continuity and institutional knowledge. Our team offers:

- **Longstanding Wastewater and Stormwater System Knowledge**

Through more than a decade of partnership with Sidney, we have developed a detailed understanding of the City's wastewater and stormwater systems, regulatory drivers, funding history, and operational considerations. This familiarity allows us to respond efficiently and provide practical recommendations aligned with the City's infrastructure and long-term goals.

- **Recognized Technical Excellence and Full-Service Support**

Morrison-Maierle is a recognized regional leader in technical excellence, providing innovative solutions in preliminary engineering, capital improvement planning, infrastructure design, and construction administration. We offer multidisciplinary expertise and staffing depth while maintaining personal relationships and direct accountability at the project level. This ensures Sidney receives technically sound solutions supported by responsive communication and continuity throughout each phase of a project.

- **Integrated Grant Writing and Administration Services**

We proactively identify funding opportunities, coordinate with agencies, prepare applications, and administer grants and loans throughout the planning and design process. This integrated approach maximizes Sidney's competitiveness for funding while ensuring efficient administration and compliance.

We appreciate the opportunity to submit our qualifications and look forward to continuing our partnership with the City of Sidney.

Sincerely,



Laura Gundlach, PE
Client Service Manager
Morrison-Maierle



Jason Mercer, PE
Project Principal
Morrison-Maierle

2 FIRM QUALIFICATIONS

Item b.

BUSINESS HISTORY

At Morrison-Maierle, creating solutions that build better communities is more than a mission statement—it’s a commitment to helping you deliver lasting value to the people you serve. Whether you’re planning a new development, upgrading aging infrastructure, remodeling or building a new commercial space, or navigating environmental, utility, funding, or permitting challenges, Morrison-Maierle brings the insight, technical expertise, and collaborative mindset needed to help you succeed.

Since 1945, our clients have trusted us to deliver reliable, high-quality results, grounded in a deep understanding of local context and regional needs. What started as a two-person firm in Helena, Montana, has grown into a 100% employee-owned company with more than 350 professionals in 12 offices across Montana, Oregon, Washington, and Wyoming. We provide integrated consulting services in engineering, planning, surveying, and science. Our solutions are designed to meet the complex needs of communities across the greater Rocky Mountain and Pacific Northwest regions.

Morrison-Maierle provides the City of Sidney with a project team led by a Client Service Manager in Helena, supported by engineers across our offices in Billings, Bozeman, Helena, Kalispell, and Missoula, Montana as well as our office in Sheridan, WY. Our diverse teams work together to ensure clear communication, coordinated designs, and dependable solutions that meet your goals, budget, and timeline.

At the core of every client relationship is a shared purpose. With us, you can count on a partner who brings not only experience and technical skills but also integrity, respect, good communication, and a genuine investment in your success.



WATER/WASTEWATER GROUP	NATURAL RESOURCES GROUP
Drinking Water and Wastewater Services	Stormwater and Environmental Permitting
Group Lead: Jason Mercer Project Manager: Laura Gundlach	Group Lead: Molly Davidson Project Manager: Carly Kittleson

Additional In-House Services Provided:

- 3D Facility Scan
- Bathymetric Survey
- Drone Survey and LiDAR
- Environmental Surveys
 - Erosion Control
- Federal Contract Provisions
- GIS Mapping Support
 - NEPA Compliance
- Topographic Survey

3 PROJECT TEAM

PROJECT TEAM

Through years of close collaboration and partnership with City of Sidney staff, our team has supported the advancement of foundational stormwater and wastewater infrastructure improvements. The shared history provides our team with a deep understanding of Sidney’s facilities, preferences, and expectations. Our team offers an ideal blend of technical expertise and practical experience, spanning decades in wastewater and stormwater-related design and construction projects. Our knowledge is a direct result of following projects through planning, design, and construction, continually evaluating how best to approach new projects for the City’s benefit.

Laura Gundlach will serve as **Client Service Manager**, providing overall leadership and responsibility for your client service and experience with our project team. She will be the primary contact for City staff, coordinating and assigning project team members based on the specialized experience needed. Her approach emphasizes clear communication, proactive issue resolution, and close coordination with City staff, regulators, and contractors to ensure projects are delivered efficiently. Laura will also act as the project manager for all wastewater work assigned to us. Carly Kittleson will serve as the Assistant Client Service Manager and project manager for stormwater efforts.

Our extended team includes technical advisors and support staff specializing in environmental permitting, grant writing and funding administration, GIS support, wastewater systems, construction management, and municipal project engineering, allowing us to support a wide range of City of Sidney projects from concept to completion. Morrison-Maierle has the licensure and expertise required to be a trusted engineering and funding partner.




Laura Gundlach, PE
Client Service Manager/Wastewater Project Manager
MORRISON-MAIERLE
HELENA, MT



Jason Mercer, PE
Project Principal
MORRISON-MAIERLE
HELENA, MT



Carly Kittleson, PE
Assist. Client Service Manager/Stormwater Project Manager
MORRISON-MAIERLE
MISSOULA, MT



Tyler Parker, PE
Engineer/Construction Management
MORRISON-MAIERLE
BILLINGS, MT



Molly Davidson, PE
Stormwater Technical Advisor
MORRISON-MAIERLE
MISSOULA, MT



Christine Percy
Environmental/Permitting
MORRISON-MAIERLE
BOZEMAN, MT



Rika Lashley, PE
W/WW Engineer
MORRISON-MAIERLE
HELENA, MT



Julie Hofbauer
Grant Administrator
MORRISON-MAIERLE
MISSOULA, MT



Steve Lowman, GISP
GIS
MORRISON-MAIERLE
SHERIDAN, WY



Jeff Ashley, PE
W/WW Technical Advisor
MORRISON-MAIERLE
HELENA, MT



Kurtis DeShaw, PE
Technical Lead/QA Water Modeling
MORRISON-MAIERLE
BILLINGS, MT



Laura Gundlach, PE | CLIENT SERVICE MANAGER/WASTEWATER PROJECT MANAGER, HELENA, MT

Laura has worked with the City of Sidney on the development of their wastewater facilities from 2013 to the present - planning, funding, designing, and constructing the largest aerated lagoon treatment system in Montana. She is a water and wastewater engineer with experience in planning, funding, design, and construction of municipal water and wastewater facilities and has served as a project manager on a variety of collection, distribution, and treatment projects. Laura's project experience includes preparing reports, design drawings, and specifications; coordinating with governmental agencies for funding and permitting; grant writing; funding administration; and overseeing construction administration.



Carly Kittleson, PE | ASSISTANT CLIENT SERVICE MANAGER/STORMWATER PROJECT MANAGER, MISSOULA, MT

Carly is a water resources engineer who has worked closely with Sidney public works since 2020. She has been deeply involved in all aspects of Sidney's stormwater planning, inventory, and improvements. As a project manager, engineer, and grant expert, she is a well-rounded team member that offers various areas of expertise. She is proud to have helped the City of Sidney obtain over \$1.6 Million in grant funding for several stormwater projects, advancing flood mitigation for the City. Her experience in stormwater spans planning, design, bidding, and construction.



Molly Davidson, PE | STORMWATER TECHNICAL ADVISOR, MISSOULA, MT

Molly is a water resources engineer with extensive experience in planning and designing stormwater systems, including water quality treatment, conveyance, and detention infrastructure. She has supported the City of Sidney across multiple projects, developing a strong understanding of their stormwater system, regulatory requirements, and long-term operational goals. Molly provides technical expertise in stormwater modeling, system evaluation, and integrated natural resource solutions to support effective and sustainable project outcomes. She serves as a trusted technical advisor to the project team, guiding design decisions and ensuring solutions align with both regulatory and client objectives.



Rika Lashley, PE | WATER/WASTEWATER ENGINEER, HELENA, MT

Rika is an environmental engineer who works in Morrison-Maierle's Helena office. Her experience includes troubleshooting, assessment, planning, and design of wastewater treatment systems. Her in-depth knowledge of lagoon processes and performance will serve to provide the City with valid analyses and potential solutions if needs are identified. She has been providing support to wastewater staff for the past decade on MPDES permitting, operational questions, and during ongoing project work.



Steve Lowman, GISP | GIS, SHERIDAN, WY

Steve is a CAD Technician with experience in complex GIS applications, surveying, GPS, and geospatial data. He uses his skills and experience in solving GIS problems and analysis to create GIS Data and Maps with the client's needs in mind. Steve has helped the City of Sidney start up their own GIS database from scratch, along with survey forms that make updating the inventory seamless and instant. He is proficient in ESRI Software products, licensing and data organization, ArcGIS Desktop, ArcGIS Pro, ArcGIS Online, and more. Steve's experience with surveying and programming brings a unique perspective to his GIS abilities. Steve's involvement in developing GIS databases ensures they are of the highest quality. His ability to train others, troubleshoot and maintain GIS programs, and his vast knowledge make him a valuable addition to Morrison-Maierle.



Julie Hofbauer | GRANT WRITING AND FUNDING ADMINISTRATOR, MISSOULA, MT

Julie specializes in grant administration for Morrison-Maierle's Grant Management program. She plays a vital role in securing and managing the financial resources that enable organizations to pursue their missions, whether in scientific research, community services, or artistic innovation. Julie coordinates with project managers and our clients to help identify funding opportunities that align with project and community needs. She effectively communicates with key stakeholders throughout the grant cycle to ensure compliance with the grant's conditions. Julie has several years of experience in grant writing, reporting, financial oversight, and program evaluation. She has successfully secured and managed funding for a diverse range of projects.



Tyler Parker, PE | PROJECT ENGINEER/CONSTRUCTION MANAGEMENT, BILLINGS, MT

Tyler is a Water/Wastewater Engineer with a background in heavy civil construction. He has contributed to a wide range of infrastructure projects, including municipal water systems, gravity sewer and force main pipelines, surface restoration, light rail construction, airfield concrete paving, landfill closures, and dam removals—collectively totaling more than \$350 million in contract value. Tyler has supported all phases of construction, with a focus on environmental compliance, cost control, safety oversight, and project team coordination. He is known for strong communication skills and a commitment to delivering high quality service to clients. Most recently, Tyler has served as a Senior RPR for multiple projects in Lockwood, MT.



Christine Percy | ENVIRONMENTAL/PERMITTING, BOZEMAN, MT

Christine holds both a BS & MS degree in Natural Resources and Environmental Science and possess over 20 years of experience in consulting work in the western United States. She has extensive experience with wetland delineations, permitting, and the challenges associated with water resources in the west. This includes preparation and administration of Stormwater Pollution Protection Plans for high-profile construction projects, NEPA/MEPA compliance documentation for public works projects, and wetland delineations in both urban and remote locations. Christine truly enjoys the environmental decision-making process and has spent her career working between clients and regulators to move projects to completion in a collaborative fashion.



Kurtis DeShaw, PE | TECHNICAL LEAD/WATER MODELING, BILLINGS, MT

Kurtis is a senior water/wastewater engineer and the Billings Office Water/Wastewater Market Group Leader. He specializes in system hydraulics, modeling, pump stations, lift stations, urban streets, and water and sewer rehabilitation projects. Kurtis has managed a wide range of private and public projects, including over 350,000 feet of water and sewer mains, multiple pump stations, lift stations, and buildings. He prioritizes client experience and communication to deliver successful projects.



Jeff Ashley, PE | WATER/WASTEWATER TECHNICAL ADVISOR, HELENA, MT

Jeff is a senior water and wastewater engineer with extensive experience in planning, design, and construction of municipal water treatment and wastewater treatment facilities. His water background includes both groundwater and surface water treatment processes, including membrane filtration, granular media filtration, arsenic treatment, chemical feed systems, chlorine, chloramine, and ultraviolet disinfection, residuals, process instrumentation and control, and security vulnerability assessments. He has specific experience in complex retrofit projects. His wastewater background includes lift stations, headworks, secondary and advanced treatment, and disinfection. Jeff is also responsible for preparing preliminary engineering reports (PERs) for both water and wastewater facilities.



Jason Mercer, PE | PROJECT PRINCIPAL, HELENA, MT

Jason is a senior engineer with experience in managing, planning, designing, and constructing municipal water and wastewater systems. His background includes all phases of water and wastewater projects, including facility planning, computer modeling, public involvement, preliminary and final design, funding approaches, land acquisition and right-of-way negotiations, bidding services, and construction administration. His experience includes pumping and lift stations, water and wastewater treatment, distribution, and collection, storage, and disposal systems. Jason serves as our overall market leader for water and wastewater services delivered by our teams in Montana, Wyoming, and Oregon.

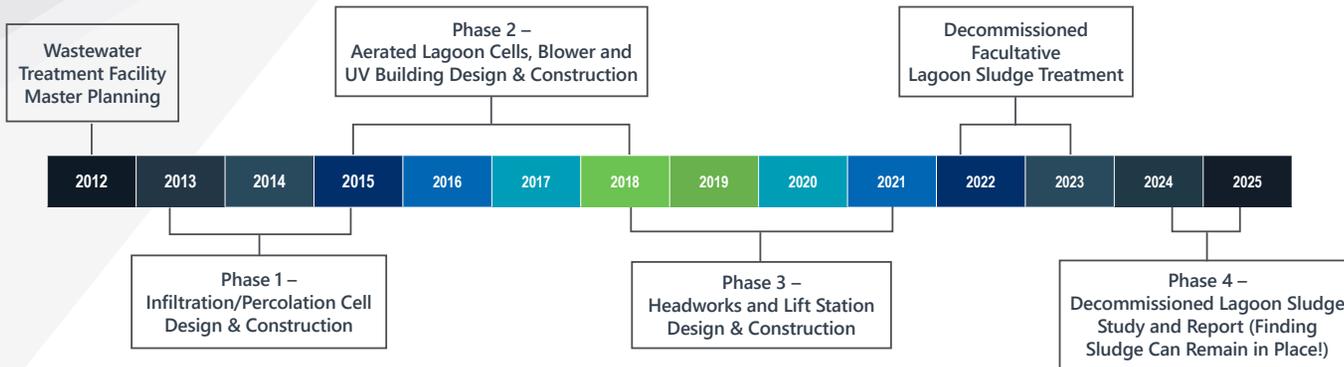
4 RELEVANT EXPERIENCE-CITY OF SIDNEY PROJECTS

OUR HISTORY WITH THE CITY OF SIDNEY

The following projects showcase our longstanding partnership with the City of Sidney. We deeply value the relationship we have formed with the City over the past 10+ years. In addition to being significant milestones in foundational infrastructure development for the City, Morrison-Maierle presented unique solutions that are frequently highlighted as exemplary projects showcasing our innovative approach.

INNOVATIVE, FLEXIBLE DESIGN TO DEVELOP MONTANA'S LARGEST AERATED LAGOON

Sidney Wastewater Improvements – Phases 1 through 4 (2012-2025)



Morrison-Maierle personnel are very proud to have supported the City of Sidney throughout the entire 13 year work of planning, design, and construction process for the development of a **brand-new wastewater treatment facility**. The City's facility is the largest lagoon-based system in the state and the only one with a unique discharge permit. The design team and the City worked together throughout the planning and design process. This close collaboration allowed the facility design to incorporate items of importance prioritized by the City – cost-effectiveness, simplicity, and flexibility to operate across **a range of population sizes**.

Murtagh Municipal Engineering, acquired by Morrison-Maierle in early 2016, worked with the City of Sidney officials, Public Works staff, and DEQ to develop alternatives for the AOC-required upgrade of an undersized single facultative lagoon cell constructed in 1960. **The facility's design focused on creating the best solution for the City**, considering population fluctuations driven by the Bakken boom, prioritizing simplicity and low future O&M costs, and taking advantage of available land.

The following summarizes unique aspects of the facility:

- **Largest aerated lagoon-based wastewater treatment facility in the state.**
- **Designed to allow for adjustments in response to varying population size.**
- **Unique MPDES discharge permit with flow to the Yellowstone River via groundwater through infiltration/percolation cells.**

Subsequent projects included installing a headworks facility, a new lift station, and an emergency outfall directly to the Yellowstone River. The final phase of the project was the planned sludge removal and reclamation of the original 59-acre facultative lagoon. **Morrison-Maierle worked with EPA Region 8 to allow the site to be declared a reclamation area.** The petition to EPA Region 8 was successful, allowing for the sludge to be left in place and tilled to create an alfalfa field. **This unique approach saved the City approximately \$5 million and finalized the successful creation of a unique and cost-effective wastewater facility.**

Throughout these projects and to the present day, Morrison-Maierle staff have been assisting the City with funding administration, operational questions, equipment service coordination, and answering any questions as they arise.

4 RELEVANT EXPERIENCE-CITY OF SIDNEY PROJECTS

STORMWATER PLANNING, DESIGN, AND IMPROVEMENTS

Sidney Stormwater Master Plan (2020-2021)



Morrison-Maierle assisted the City of Sidney in preparing a guidance document to develop:

- an infrastructure inventory,
- establish baseline hydraulic data,
- prioritize system needs,
- and prepare the City to establish a Stormwater Utility.

The Stormwater Master Plan set a solid foundation for implementing several high-priority, successful stormwater projects over the past few years.

The Master Plan document provided the City with a utility operations and management plan, a five-year utility budget, and a capital improvements plan. Morrison-Maierle helped gather critical baseline information, including a review and assessment of applicable regulations that may impact the City, such as MS4 requirements. The five-year Capital Improvements Plan (CIP) was especially valuable for presenting preliminary solutions and cost data so the City can be ready to pursue funding opportunities as they become available.

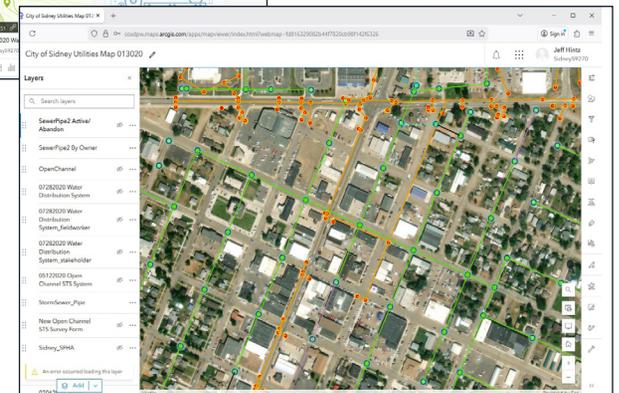
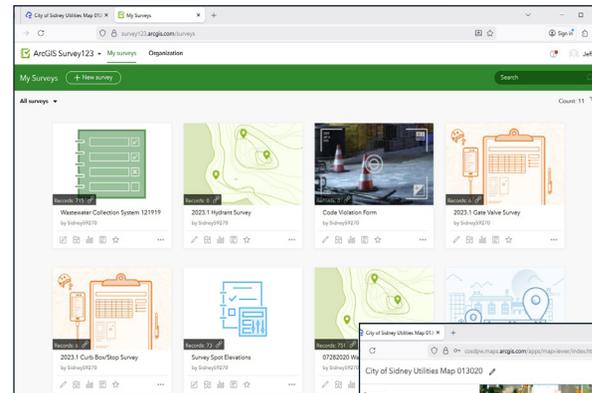
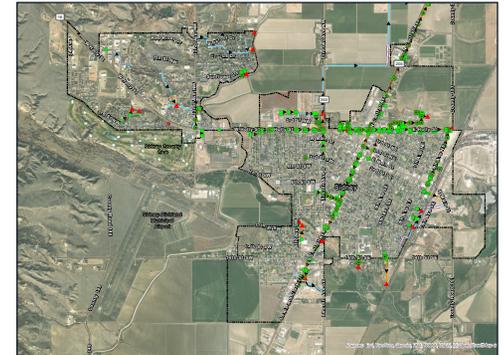
A critical piece of the overall Master Plan effort was establishing the GIS database for utility inventory. To help offset costs, we worked with the City to establish a self-collection system so City staff could survey their assets as capacity permitted. This foundation for GIS survey, data collection, licensing, and mapping is critical for the long-term success of a city-wide inventory that can be easily updated and evolve as needed.

The Stormwater Master Plan was a major step toward enabling the City to proactively address stormwater issues. The plan and GIS database have been the foundation for the successful Meadows and Anderson improvement projects and continue to provide insight into stormwater priorities.



GIS MSA (2020-present)

Since the establishment of the GIS database during the Stormwater Master Plan, our in-house GIS Expert, Steve Lowman, has continued to support the City through an on-call relationship. **Steve's deep understanding of GIS licensing, platforms, fees, and the software's general capabilities has been invaluable to City staff.** His consistent availability to troubleshoot issues and provide immediate guidance has strengthened the long-standing partnership between Morrison-Maierle and the City. His support ensures the GIS inventory is managed, updated, and improved over time.



4 RELEVANT EXPERIENCE-CITY OF SIDNEY PROJECTS

Item b.

Anderson Drainage Improvements (2023-2024)

Morrison-Maierle has been proud to support the City of Sidney throughout the full lifecycle of the Anderson Drainage Improvements project from conceptualization through the Stormwater Master Plan to completion. This project was also a high-priority flood mitigation need in the Anderson neighborhood. Baseline cost estimate data and concept design developed during the Stormwater Master Plan was used to secure over \$150,000 in ARPA funding for design and construction.

After additional data were collected, a refined analysis showed that the original concept of improving the detention pond was less cost-effective and did not provide the same level of benefit as improving conveyance. Our team completed hydraulic modeling, survey, and prepared easement documentation.

Our design team evaluated existing drainage patterns to confirm the magnitude of overtopping at 22nd Ave NW, which enabled us to design a solution that was both cost-effective and capable of handling the 100-year event. **Morrison-Maierle developed a solution with custom structures that met multiple City goals**, including preventing leaves and yard waste from clogging inlets, providing easy maintenance access, and facilitating a transition from open channel to piped conveyance to minimize surface flooding for nearby residents.

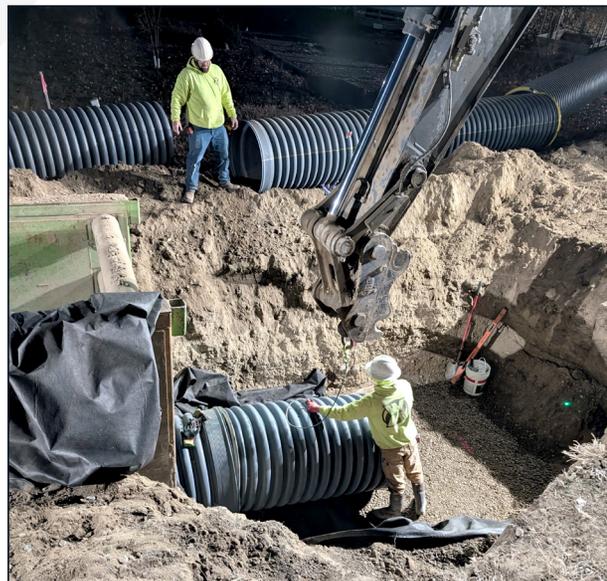


4 RELEVANT EXPERIENCE-CITY OF SIDNEY PROJECTS

Meadows Drainage Improvements (2022-2026)

Similar to the Anderson project, the City and Morrison-Maierle worked together from conceptualization through the BRIC grant application process, and into design, bidding, and recent construction. The City had become well acquainted with the longstanding drainage and flooding challenges in the Meadows subdivision. Our focus was on translating those issues into a reliable solution to improve the neighborhood's stormwater system.

In 2021, Morrison-Maierle developed a concept solution and cost estimate for this project as part of the City's Stormwater Capital Improvements Plan. Due to the flood history, it was ranked as a high-priority project. By having baseline cost and design data, the City was well-positioned to apply for FEMA Building Resilient Infrastructure and Communities (BRIC) funding. Our Missoula-based team helped write a successful application for the City of Sidney, securing \$1.7 million to cover the full cost of engineering and construction.



Engineering design included evaluating a nearly 1,000-acre watershed, with site visits to investigate drainage patterns and storage in the upper watershed. We created and refined a hydrologic and hydraulic model to test alternatives that would meaningfully reduce peak flows.

Throughout design and permitting, our team navigated the complexities of the project as follows:

- Design: Consideration of split flows and tight field constraints; multi-agency coordination.
- Construction: Construction observation, survey staking.
- Scope: Over 1,000 feet of storm drain adjacent to the Main Canal, new collection network on Sage Lily Drive, 15 new structures including area inlets and large diameter manholes.

Ultimately, this project represents a collaborative effort between the City and Morrison-Maierle to solve a long-standing flooding issue with resilient solutions that will benefit the Meadows neighborhood for years to come.



4 RELEVANT EXPERIENCE

ADVANCED HYDRAULIC MODELING AND URBAN FLOOD RESILIENCE

City of Helena Downtown Stormwater Study (2025-2026)



The Helena Downtown Stormwater Study was initiated in response to recurring flooding in the Last Chance Gulch Basin, which encompasses all of downtown Helena. In 2022, a severe storm with short-duration and high-intensity rain caused significant flooding and property damage. Recognizing the urgency to reduce potential flood risk in this critical downtown area, the City of Helena partnered with Morrison-Maierle to evaluate potential solutions. Morrison-Maierle evaluated the existing stormwater system and developed six potential solutions that will allow the City to make an informed decision on the most effective approach to mitigate downtown flooding.

The following summarizes aspects and challenges of the study:

- Update of the City's system-wide hydraulic model.
- Evaluation of multiple concepts including underground storage, new infrastructure, and off-site routing.
- Alternative development based on evaluated concepts.
- Alternative assessment and ranking based on cost, flood-mitigation performance, public disturbance, and regulatory challenges.
- Alternatives addressed the challenge of the main stormwater outfall running through a capped landfill, requiring unique construction solutions.

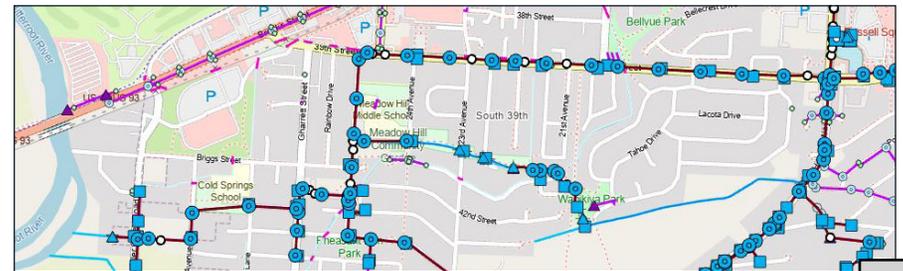
STORMWATER QUALITY SOLUTIONS FOR MUNICIPALITIES

City of Missoula Comprehensive Stormwater Quality Plan (2024-2025)

To address challenges related to stormwater management and water quality, the City of Missoula partnered with Morrison-Maierle to develop a Comprehensive Stormwater Quality Plan. Missoula's unique geology allows large volumes of stormwater to infiltrate and be discharged into the Missoula Valley Aquifer, the area's sole source of drinking water. The City's goal is to be proactive regarding protecting water quality in the surface and groundwater and by extension the city's drinking water source. A collaborative approach made sure that all local knowledge was included in the stormwater assessment. The final Comprehensive Stormwater Quality Plan prepares the City to make decisions about current and future stormwater challenges, especially those posed by climate change, population growth, and evolving regulations. The work and deliverables of the Stormwater Quality Plan includes the following:



- City and Morrison-Maierle collaboration to develop data to help understand the contributing areas to Missoula's MS4 priority outfalls .
- Development of a data-based foundation to support water quality and capacity retrofits for existing infrastructure.
- Preparation of a hydraulic model of the city's largest watershed, which drains 9,800 acres and discharges to the Bitterroot River. This model was given to the City for their continued use in stormwater planning.
- Compilation of research and recommendations related to surface and groundwater quality.
- Water quality focused capital improvements plan.



4 RELEVANT EXPERIENCE

COMPREHENSIVE WASTEWATER UPGRADES AND FUNDING STRATEGY FOR GARDINER

Gardiner Park County Water and Sewer District (2017-2025)

For over 10 years, the District has relied on Morrison-Maierle for the majority of its water and wastewater system engineering and funding procurement/administration needs, including the assessment, planning, funding, design, and construction of a comprehensive wastewater system upgrade. Morrison-Maierle collaborated with the District throughout this project to identify and design treatment system upgrades that meet the District's unique needs. **Morrison-Maierle maximized the available grant opportunities** and worked with multiple agencies to fund a project for which sewer rates were not raised to fund debt service.



PLANNING AND ASSESSMENT – 2017, 2021

- Initial in PER 2017 and PER Update in 2021
- Prompted by the need to remove sludge from the lagoons and repair or replace aging and deteriorating basin liners.
- Sludge sampling revealed high arsenic concentrations, which precluded land application of the sludge.

DESIGN – 2021-2023

- Efforts halted after the June 13, 2022, flood to determine the effects of the flood on the lagoon sludge.
- Changes to bid documents were made.
- **Morrison-Maierle sought and secured FEMA disaster funding to pay for the cost of additional sludge removal due to the flood.**

CONSTRUCTION AND POST-CONSTRUCTION – 2024-PRESENT

- Scope: sludge removal, dewatering, and hauling; removal and replacement of four lagoon liners; fine bubble aeration; new turboblowers with VFDs; mechanical upgrades for the blower room; 2,000 feet of 18" CIPP lining; and installation of a generator for the existing UV system.
- Close coordination between Gardiner wastewater staff, the contractor, and Morrison-Maierle regarding construction sequencing ensured that adequate treatment was provided at all times.

FUNDING PROCUREMENT AND ADMINISTRATION

Morrison-Maierle provided grant writing and funding administration for the project, including expert witness assistance with the National Park Service settlement and passing of the 1% resort tax. The resort tax is used for payments on the SRF loan, which is scheduled to be paid off early. **Rates were not required to be raised to fund the debt service on the project.**

The funding package included:

- National Park Service Settlement - \$1 Million
- ARPA Competitive Grant - \$2 Million
- RRGL - \$125,000
- Resort Tax Grant – \$500,000
- SRF Loan Forgiveness - \$490,850
- SRF Loan - \$3,075,000
- 1% Resort Tax Allocation - \$250k - \$400k per year, currently being used to pay the SRF debt service.

4 RELEVANT EXPERIENCE

100% GRANT FUNDED MAIN REPLACEMENT AFTER A DISASTER

Gardiner North Bank Water Main Replacement (2022-2026)



In June 2022, Gardiner experienced the effects of a 500-year flood event. A transmission main from the arsenic water treatment plant, which ran along the north bank of the Yellowstone River, was completely destroyed along with this section of the bank. Gardiner Water and Sewer District was eligible for FEMA disaster funding, which required quick action to ensure paperwork was filed appropriately and within the required regulatory timelines. **Morrison-Maierle was able to support the District with this process without delay because of an existing on-call contract. Work began immediately, while a contract amendment was scoped and prepared.** The FEMA process is arduous, and Morrison-Maierle provided consistent coordination with FEMA and State

DES, responses to information requests, and other paperwork to ensure the District received all the funding it was eligible for. The water line was relocated into the MDT Right-of-Way, including a connection to the existing main within the asphalt on Highway 89, which required additional regulatory permissions and alignment of plans and specifications. Project components included the following:

- **Grant support**
 - Secured FEMA Public Assistance Grant and additional State FEMA funding, only available after a declared disaster, which provided 85% of the actual project costs.
 - Secured USDA Rural Development Disaster Grant, which was used for the remaining 15%.
- **Engineering and Construction Administration**
 - Design of 1,400 linear foot section of piping, upsized to accommodate future capacity and relocated to a stable slope.
 - Coordination with the Montana Department of Transportation for design replacement and traffic control.

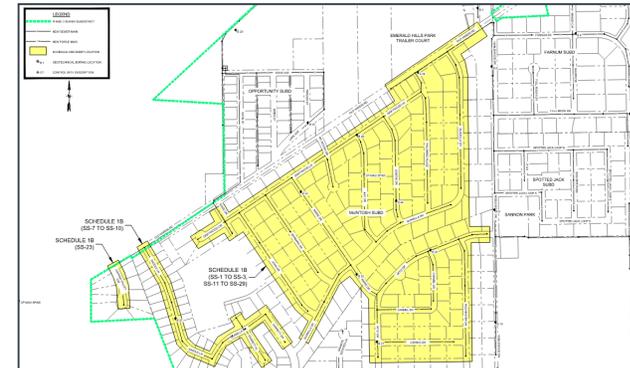
COMPREHENSIVE PLANNING, FUNDING, AND DELIVERY OF A MAJOR SEWER EXPANSION

Lockwood Water and Sewer District – Phase 3 Sewer (2022-2027)

The Lockwood Water and Sewer District has partnered with Morrison-Maierle for almost three decades for the monumental undertaking of providing central drinking water and sewer collection systems for the community, which had been served by individual wells and septic systems. This project was driven by capacity concerns, failing septic systems, and the need to provide adequate water and sewer services to support a rapidly developing community. The District approached this project in multiple phases, and Phases 1 and 2 are completed. Phase 3 includes extending sewer service to approximately 790 parcels in the eastern portion of Lockwood. The project includes roughly 13 miles of gravity sewer main and two lift stations that will connect to the previously completed trunk main that flows to the City of Billings Water Reclamation Facility for treatment. Morrison-Maierle provided the following services:



- Preliminary Engineering Report Update and Environmental Assessment
- Successful grant applications for TSEP, RRGL, and ARPA and assistance with obtaining USDA Rural Development and SRF loans.
- Funding administration throughout.
- Support to the District for the establishment of a special assessment district.
- Design, bidding services, and construction administration.



5 APPROACH TO ON-CALL/MSA WORK

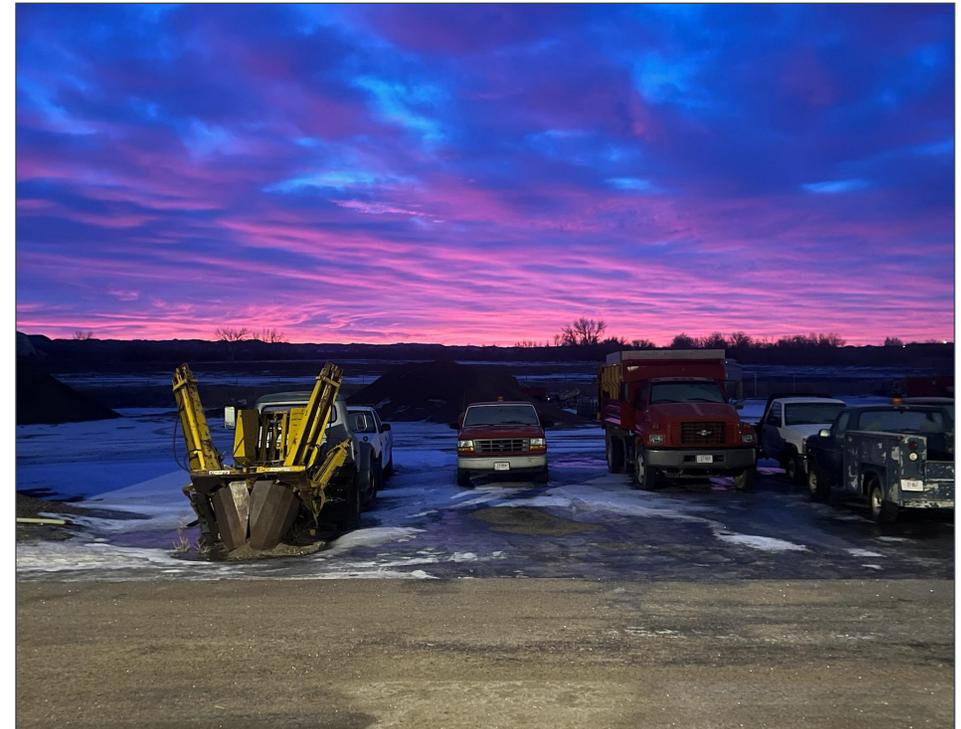
Item b.

TEAM'S UNDERSTANDING OF THE CITY'S GOALS

The City of Sidney is setting itself up for long-term success by creating a roster of engineers and planners through on-call Master Services Agreements. This strategy enables the City to match each project with the firm best suited to its technical requirements while maintaining quick access to qualified professionals. By advancing planning efforts under on-call contracts, the City ensures it has shovel-ready projects available, strengthening its competitiveness for grant programs and helping secure favorable loan options. We see the following benefits to the City in this approach:

- **Advance coordinated planning across multiple infrastructure systems** to ensure capital investments are prioritized strategically, and project funding is directed toward the City's most critical needs and highest-value improvements.
- **Establish a multidisciplinary team of qualified engineers and planners** that provide the flexibility to assign each project to the consultant best aligned with its technical complexity, regulatory requirements, and implementation priorities.
- **Maintain readiness to respond quickly to urgent and emergency conditions** by having experienced consultants under contract who can rapidly assess issues, develop solutions, and support the timely restoration of essential public infrastructure.

We are prepared to serve as a trusted member of the City's on-call consultant team and to continue supporting Sidney's wastewater and stormwater systems. Our approach is organized into three components designed to help the City advance planning efforts, secure funding, and efficiently implement infrastructure improvements.



MORRISON-MAIERLE'S APPROACH TO PROJECT DELIVERY

1. Client-Centric Collaborative Planning, Design, and Funding Coordination

The City benefits from a collaborative approach in which we work closely with staff to understand priorities, operational realities, regulatory needs, and long-term goals, ensuring every project is aligned with community objectives and positioned for successful funding and implementation. **By engaging City staff at the outset and coordinating with local planners, engineers, and surveyors, we develop resilient, low-maintenance, cost-effective solutions that support the broader capital program and maximize eligibility for grants and loans through thoughtful phasing and funding strategy.** Our team focuses on innovative, long-term design that reduces capital and life cycle costs without compromising performance or compliance—demonstrated by our recent coordination with EPA Region 8, which produced an alternative facultative lagoon reclamation approach that saved the City roughly \$5 million while meeting regulatory requirements.

5 APPROACH TO ON-CALL/MSA WORK

2. Technical Approach and Work Plan

We take a structured, proactive approach to assessing infrastructure needs, preparing planning documents, and advancing projects efficiently. Our extensive experience with Sidney's wastewater and stormwater systems allows us to quickly evaluate conditions, define clear scopes, and develop fundable, technically sound solutions that integrate seamlessly with existing facilities, standards, and long-term plans. Because we understand your infrastructure, staff workflows, and performance objectives, we can anticipate constraints, identify practical solutions, and streamline coordination—reducing redesign, shortening decision timelines, and delivering constructible designs that support Sidney's long-term reliability and service goals.



Wastewater PER. Effective infrastructure investment starts with strong planning, and updating the City's Wastewater Preliminary Engineering Report (PER) will provide the technical basis for prioritizing improvements and directing limited funds to the most critical collection and treatment needs. Completed per Montana's Uniform PER format, the update will assess current system conditions and reflect revised population and growth projections, including evaluations of:

- Wastewater Treatment Facility
- Inflow and Infiltration (I&I)
- Updated hydraulic model of the collection system
- Lift station condition and capacity

We will coordinate closely with the City to develop a PER schedule that aligns with planning efforts and funding cycles, maximizing eligibility for grants such as MCEP, RRGL, and CDBG. These programs—along with SRF and USDA RD—also offer construction funding and potential loan forgiveness, and all viable funding pathways will be incorporated into the PER to support successful project implementation.

Stormwater. The completion of the City's Stormwater Master Plan in 2021 provided a strong GIS foundation and helped advance several priority capital projects, including drainage improvements in the Meadows and Anderson subdivisions. With the Meadows project wrapping up in spring 2026, the City can now shift focus to the Wagon Wheel neighborhood—the next major stormwater priority identified in the CIP for 2027–2028. To prepare for this significant investment, the City may consider formally establishing a stormwater utility, and we will work with staff to revisit the 2021 recommendations and update rates and costs to current conditions.

Because funding is essential for small communities, our team continuously monitors available infrastructure grants and has a strong record of helping the City secure competitive funding. The next step toward implementing the Wagon Wheel project is identifying viable funding sources and aligning them with construction timelines. We will provide the City with timely, clear information to determine the best moment to move forward with its next stormwater investment.



5 APPROACH TO ON-CALL/MSA WORK

3. Accountable Full-Service Delivery and Support

Full-Service Delivery. Our multidisciplinary team provides reliable support from planning and funding through design and construction. In addition to wastewater and stormwater engineering, Morrison-Maierle provides all supporting engineering disciplines, including environmental, electrical, structural, and mechanical engineering, which gives the City of Sidney a single point of responsibility and eliminates coordination gaps between subconsultants that can lead to increased errors and construction change orders.

Responsive Communication and Accountable Support.

Successful projects rely on clear communication, accessibility, and accountability. Our project managers stay engaged with City staff, identifying issues early, clarifying needs, and developing practical solutions. We respond promptly to questions, maintain schedules, and provide defensible engineering documentation when regulatory or legal matters arise, supported by experience working with attorneys and serving as expert witnesses.



Specialized Team Assembly and Collaborative Delivery. We tailor each task order to its technical and scheduling needs by drawing from our multidisciplinary staff in engineering, GIS, permitting, funding, and construction support. Project team members are assigned based on expertise to ensure the City receives the most qualified guidance. We also integrate effectively with planners, surveyors, and other consultants, maintaining clear roles and communication to support efficient, cohesive project delivery.

Structured Project Execution and Oversight. Our structured approach helps anticipate challenges and keep assignments moving efficiently. We coordinate early with the City, regulatory agencies, landowners, funding partners, and other consultants to maintain alignment and avoid delays. As projects progress, we prepare detailed plans and specifications, assist with procurement, and provide responsive construction phase support—including submittal reviews, RFIs, site observation, and payment review—to ensure work aligns with design intent.



6 SCOPE OF SERVICES

Morrison-Maierle is presenting our qualifications for the following services as requested in the Request for Qualifications:

ENGINEERING SERVICES

- Preliminary engineering reports (PERs)
- Water, wastewater, stormwater, street, and civil infrastructure design
- Construction administration, inspection, and testing
- GIS mapping support
- Capital improvement planning (CIP)
- Cost estimating and budgeting
- Environmental documentation and permitting
- Preparation of bid documents and procurement assistance

GRANT WRITING & ADMINISTRATION

- Identification of funding opportunities
- Grant application preparation
- Project administration and reporting
- Compliance tracking
- Coordination with funding agencies

7 CAPACITY AND CURRENT WORKLOAD

Client service to the City of Sidney is a priority for each of our selected team members. We are committed to providing consistent and quality resources for your projects. Below are the team members' current commitments and the dates of their completions, giving you a clear picture of our ability to provide the City with the necessary resources. These individuals are supported by more than 330 additional employee-owners.

<u>TEAM MEMBER & PROJECT ROLE</u>	<u>CURRENT AVAILABILITY</u>	<u>AVAILABILITY THROUGH 2030</u>
Laura Gundlach, PE Client Service Manager/Wastewater Project Manager	20%	25%
Carly Kittleson, PE Assistant Client Service Manager/Stormwater Project Manager	30%	40%
Molly Davidson, PE Stormwater Technical Advisor	10%	10%
Rika Lashley, PE Water/Wastewater Engineer	15%	20%
Steve Lowman, GISP GIS	40%	40%
Julie Hofbauer Grant Writing and Funding Administration	30%	40%
Tyler Parker, PE Project Engineer/Construction Management	10%	50%
Christine Percy Environmental/Permitting	10%	15%
Kurtis DeShaw, PE Technical Lead/QA Modeling	5%	5%
Jeff Ashley, PE Water/Wastewater Technical Advisor	5%	5%
Jason Mercer, PE Project Principal	3%	3%

8 REFERENCES

CITY OF SIDNEY

Name: Jeff Hintz, Director of Public Works
Phone: (406) 433-2809
Email: publicworks@cityofsidneymt.com

CITY OF MISSOULA STORMWATER

Name: Tracy Campbell
Phone: 406-830-5455
Email: CampbellTL@ci.missoula.mt.us

CITY OF MISSOULA WATER & SEWER

Name: Andy Schultz
Phone: 406-552-6758
Email: schultza@ci.missoula.mt.us

LOCKWOOD WATER AND SEWER DISTRICT

Name: Mike Ariztia, District Manager
Phone: (406) 259-4120
Email: mikea@lockwoodwater.com

GARDINER WATER AND SEWER DISTRICT

Name: Josh Wells, District Manager
Phone: (406) 848-7734
Email: gardinerws@outlook.com





Laura Gundlach, PE

Client Service Manager/
Wastewater Project Manager



Helena, MT

Laura Gundlach has worked with the City of Sidney on the development of their wastewater facilities from 2013 to the present - planning, designing, and constructing the largest aerated lagoon treatment, Item b. in Montana. She is a water and wastewater engineer with experience in planning, funding, design, and construction of municipal water and wastewater facilities and has served as a project manager on a variety of collection, distribution, and treatment projects. Laura's project experience includes preparing reports, design drawings, and specifications; coordinating with governmental agencies for funding and permitting; grant writing; funding administration; and overseeing construction administration.

14 Years Experience

Education

Civil Engineering ME, 2011; University of Texas at Austin

Physics BA, 2008; University of Montana

Registration

» MT PE 49475

Expertise

- » Wastewater Facility Planning and Design
- » Construction Administration
- » Federal and State Funding Options and Requirements
- » Grant and Loan Administration
- » Wastewater Collection Systems
- » Water Distribution Systems

Professional History

2016-Present:
Morrison-Maierle

2013-2016:
Murtagh Municipal Engineering

City of Sidney

Wastewater Phase IV Sludge Removal
 Neilsen Halvorsen Sewer Main Replacement
 Wastewater Lagoon Phase 3 Design/CA
 Lagoon Phase 2 Design/CA
 City Shop Washdown Station
 Sewer On-Call
 Capital Improvement Plan

Role: Project Manager
Role: Project Manager
Role: Project Engineer
Role: Project Engineer
Role: Project Manager
Role: Project Manager
Role: Project Engineer

Gardiner-Park Co. Water & Sewer District

2024 Wastewater Facility Improvements
 2025 North Bank Watermain Design/CA
 Yellowstone River W&S Crossings Design
 Granite Street Water Line Design/CA
 Arsenic Plant Transmission Main Replace.
 Wastewater System PER
 Water System PER
 Headworks Evaluation
 Annual On-Call Services

Role: Project Manager
Role: Project Engineer
Role: Project Engineer
Role: Project Engineer
Role: Project Engineer

Lockwood Water & Sewer District

2020 WTP Design Improve. Design/CA
 Johnson Ln-Hwy 87 E Waterline Extension
 LT2 Compliance Tech Memo
 Mid-Zone Water Storage Tank Design

Role: CAManager
Role: CA Manager
Role: Project Engineer
Role: Project Engineer

Town of Hysham

Water System Design/CA

Role: CA Manager

City of Billings

2017 Sanitary Sewer Rehab
 Fox Pump Station
 Schedule 2 Sewer Rehab
 Voelker Pump Station Imp & Staples Gen

Role: Civil Engineer
Role: Civil Engineer
Role: Civil Engineer
Role: Civil Engineer

City of Deer Lodge

Wastewater Treatment Plant

Role: Project Engineer

Butte-Silver Bow Government

WWTP Phase 2 MBR Upgrades

Role: Project Engineer

Town of Lodge Grass

Phase 2 WWTF Improvement
 MAG Funded Engineering Services
 Ph 2 WWTF Construction Administration
 Wastewater Improvement

Role: Civil Engineer
Role: Design Engineer
Role: Civil Engineer
Role: Project Engineer

Town of Plains

WWTP Relocation

Role: Civil Engineer



Carly Kittleson, PE

Assistant Client Service Manager/
Stormwater Project Manager



Missoula, MT

Carly Kittleson is a water resources engineer with experience in a array of hydraulic design applications. Her expertise lies in hydraulic structures, open channel hydraulics, stormwater design, and irrigation facilities. She has all-encompassing experience in modeling, design, and construction oversight of large woody debris, bank stabilization, and aquatic habitat features. She has five years of experience in long-range planning documents, federal and state grant applications, administering grant awards, and has helped clients obtain over \$1.5 million in grant funding.

Item b.

6 Years Experience

Education

Civil/Environmental Engineering BS, 2019; Iowa State University

Registration

- » MT PE 91135
- » ID PE 4671767
- » WA PE 25023748
- » OR PE 107716

Expertise

- » Hydraulic Structures
- » Planning Documents
- » State/Federal Funding Programs
- » Stormwater Modeling
- » Master Planning
- » Stream Restoration

Professional History

2020-Present:
Morrison-Maierle

City of Sidney

Stormwater Master Plan
Stormwater On-Call
BRIC Grant App. Meadows Flood Mitigation
Meadow Subd Drainage Flood Mitigation
Anderson Subdivision Drainage Impr.

Role: Engineer Intern
Role: Design Engineer
Role: Design Engineer
Role: Design Engineer
Role: Design Engineer

City of Missoula

N Riverside Parks & Trails Ph 1 Impr.
Clark Fork Bank Stabilization
Caras Park SW Pretreatment Ph 2
Stormwater Master Planning
Wastewater PER
Upper Gharrett Storm Water
Comprehensive Stormwater Quality Plan
Highpark Drainage PER
Lincoln Hills Water Storage Tank Impr.

Role: Engineer Intern
Role: Engineer Intern
Role: Design Engineer
Role: Engineer Intern
Role: Engineer Intern
Role: Engineer Intern
Role: Design Engineer
Role: Design Engineer
Role: Design Engineer
Role: Engineer Intern

City of Helena

Downtown Stormwater PER

Role: Design Engineer

State of Montana Department of Natural Resources

Madison Jefferson River Survey PPC Map
Allendale Canal Intake and Fish Screen
Ruby River Dam and Reservoir
Bitterroot River Hydr Analysis & FP Map
Broadwater Jetty & Main Canal Imp
Tongue River Dam Outle
Teton Structures & Bathymetric Survey
Big Horn, Treasure & Rosebud Map Rev

Role: Engineer Intern
Role: Engineer Intern
Role: Technical Intern
Role: Engineer Intern
Role: Design Engineer
Role: Engineer Intern
Role: Engineer Intern
Role: Engineer Intern

Ravalli County

Tower Facility EHP Compliance
Como Dam BRIC Grant Asst

Role: Engineer Intern
Role: Engineer Intern

Corvallis-Ravalli County Sewer District

Wastewater Treatment Improvements PER

Role: Engineer Intern

Town of Alberton

TA Grant Application
Hank Roat Park Trail
TA Grant Application

Role: Engineer Intern
Role: Design Engineer
Role: Engineer Intern

Bitter Root Irrigation District

Planning Study and RRG Application
Como Dam Wtr Enhancement
Como Dam Valves Grants
Planning Study
Technical Services As-Needed

Role: Engineer Intern
Role: Engineer Intern
Role: Engineer Intern
Role: Engineer Intern
Role: Design Engineer

Yellowstone Irrigation District

Resource Benefits Master Plan
Lateral 17.6 Rehab Phase 1
Lateral Rehabilitation Technical Narrative
Main Canal Rehab

Role: Design Engineer
Role: Design Engineer
Role: Design Engineer
Role: Design Engineer



Molly Davidson, PE

Stormwater Technical Advisor



Missoula, MT

Molly Davidson is a water resources engineer with experience in project management, grant writing, and grant administration for water resource projects. Item b. She is proficient in grant writing and administration and managing complex water resource projects. Since 2009, she has assisted clients in obtaining and/or administering 76 natural resource grants totaling \$6.7 million. She is certified in FEMA Hazard Mitigation Program's Benefit Cost Analysis Procedure and trained in FEMA Hazard Mitigation Program's Preparing Quality Grant Applications. Her experience includes consultant grant reviews for 10 years for the Montana Department of Natural Resources and Conservation's Renewable Resource Grant Program. Molly is the lead Natural Resource Grant Expert for Morrison-Maierle.

25 Years Experience

Education

Civil Engineering, Bio-Resources, 2000;
Montana State University

Registration

» MT PE 15053

Expertise

- » Grant Writing / Administration
- » Hydraulic Structure
- » Irrigation Design
- » Permitting / NEPA
- » Storm Water Drainage Systems

Professional History

1999-Present:
Morrison-Maierle

City of Sidney

Stormwater Master Plan
BRIC Grant App. Meadows Flood Mitigation
Meadow Subd Drainage Flood Mitigation
Anderson Subdivision Drainage Impr.

Role: Project Manager
Role: Project Manager
Role: Project Manager
Role: Project Manager

City of Missoula

Clark Fork Bank Stabilization
Caras Park SW Pretreatment Ph 2
Stormwater Master Planning
Wastewater Facility Plan
Upper Gharrett Storm Water
Buckhouse Bridge Outfall
TU-Rattlesnake Dam Removal
Clouse ESA Ph 1
Comprehensive Stormwater Quality Plan

Role: Project Manager
Role: Project Manager
Role: Project Manager
Role: Design Engineer
Role: Project Manager
Role: Project Manager
Role: Project Engineer
Role: Project Manager
Role: Project Manager

City of Helena

Stormwater Engineering & Design Stand.
Downtown Stormwater PER

Role: Project Manager
Role: Quality Assurance

Lockwood Water & Sewer District

NEPA Env. Assessment for WTP Upgrade

Role: Project Engineer

Ravalli County

Como Dam Water Enhancement Grant Asst
Tower Facility EHP Compliance
Como Dam BRIC Grant Asst

Role: Project Engineer
Role: Project Manager
Role: Project Engineer

Granite County

Flint Creek Dam Grant PER

Role: Project Engineer

State of Montana Department of Natural Resources

RRG Review 2022
Philipsburg RDG Grant Review
RD-MM-455 Grant Review
RD-MMI-616-7 RDG Reviews
RDG Review 2022
RD-MMI-616-8-RDG Reviews
2020 RRG Grant Application Review

Role: Project Manager
Role: Project Engineer
Role: Project Engineer
Role: Project Manager
Role: Project Engineer
Role: Project Manager
Role: Project Engineer

Hysham Irrigation District

CIP
Relift Pump Station
DNRC RRGL Grant
Intake Structure
Update RRG Application
Intake Improv - RRG Application
Relift Canal Improvements

Role: Project Engineer
Role: Project Engineer
Role: Project Engineer
Role: Quality Assurance
Role: Project Engineer
Role: Project Engineer
Role: Project Manager



Rika Lashley, PE

Water/Wastewater Engineer



Helena, MT

Rika Lashley is an environmental engineer who works in Morrison Helena office. Her experience includes planning, design, and construction of water and wastewater conveyance and treatment systems, with an emphasis on wastewater process design for biological nutrient removal and lagoon systems. Specific focus areas include wastewater treatment systems assessment and planning, hydraulic profile development, BioWin process modeling, bioreactor design, effluent mixing zone studies, and land application of biosolids. Her water experience includes arsenic removal, chemical feed systems, chlorine and UV disinfection, and small water systems. Item b.

20 Years Experience

Education

Environmental Engineering BS, 2005; South Dakota School of Mines and Technology

Registration

» MT PE 20188

Expertise

- » Biosolids Disposal
- » Lagoon Design
- » Lift Station Design
- » MPDES Permitting
- » Municipal Facility Planning
- » Sludge Removal
- » Wastewater Treatment Assessment and Planning
- » I&I Analysis

Professional History

2006-Present:
Morrison-Maierle

City of Sidney

Sewer On-Call
Lagoon Phase 3 Design
Wastewater Phase IV Sludge Removal
Lagoon Phase 2 Design/CA

Role: Design Engineer
Role: Project Engineer
Role: Project Engineer
Role: Project Engineer

City of Missoula

WWTP PEL Pump Replacement
RRF Emergency Generator
FY24 Water & Wastewater Facility Plan
Cogeneration System
WWTP Digester Cleaning
Wastewater Facility Plan
Poplar Pump Project
Wastewater PER
WWTP Influent Pumps

Role: Project Manager
Role: Project Manager
Role: Project Manager
Role: Project Engineer
Role: Project Manager
Role: Design Engineer
Role: Design Engineer
Role: Project Engineer
Role: Design Engineer

City of Helena

WW Collection & Treat System Master Plan

Role: Project Engineer

Gardiner-Park Co. Water & Sewer District

Annual On-Call Services
Wastewater Improvements
2022 Flood Emergency On-Call
Grant Application & Headworks Tech Memo
Yellowstone River W&S Crossings Design

Role: Project Engineer
Role: Design Engineer
Role: Project Engineer
Role: Project Engineer
Role: Design Engineer

City of Glasgow

WWTP Maintenance Project
Hillside Dr Water & Sewer Replacement
Water System PER 2014
Water System Improvements

Role: Project Manager
Role: Design Engineer
Role: Design Engineer
Role: Project Engineer

Bigfork Water & Sewer District

WWTP Capacity Analysis
Miscellaneous Engineering Services
2022 PER Update & Sewer Modeling

Role: Project Engineer
Role: Project Engineer
Role: Project Engineer

Butte-Silver Bow Government

WWTP Capacity Analysis

Role: Project Manager

City of Chinook

Wastewater System PER
Water System Improvements Design
Water Treatment Plant Improvements
Wastewater Improvements

Role: Project Engineer
Role: Design Engineer
Role: Design Engineer
Role: Design Engineer

Corvallis-Ravalli County Sewer District

2021 WW Treatment Facility Impr.PER
Wastewater Improvements Phase 1
ARPA Funding Application

Role: Design Engineer
Role: Design Engineer
Role: Design Engineer

Town of Lodge Grass

Phase 2 WWTF Improvement
MAG Funded Engineering Services
Wastewater PER
Ph 2 WWTF Construction Administration
Wastewater Improvement
WW PER Update

Role: Design Engineer
Role: Project Engineer



Steve Lowman, GISP

GIS Specialist



Sheridan, WY

Steve Lowman is a CAD Technician with experience in complex GIS applications, surveying, GPS, and geospatial data. He uses his skill Item b. experience in solving GIS problems and analysis to create GIS Data and Maps with the client's needs in mind. Steve is proficient in ESRI Software products, ArcGIS Desktop, ArcGIS Pro, ArcGIS Online, and more. Steve is also experienced in AutoCAD and using programming, such as Python, within the ESRI environment. Steve's experience with surveying and programming brings a unique perspective to his GIS abilities. His ability to train others, troubleshoot and maintain GIS programs, and vast knowledge make him a valuable addition to Morrison-Maierle. Steve's involvement in developing GIS databases ensures they are of the highest quality.

30 Years Experience

Education

Land Use/GIS/Surveying BS, 1993; Metropolitan State University of Denver

Registration

» WY GISP 51691

Expertise

- » ARCGIS Online
- » ARCGIS PRO
- » CAD
- » Data Conversion
- » GIS
- » GPS
- » Python
- » Surveying

Professional History

2016-Present: Morrison-Maierle

2013-2016: Vista West Engineering, GIS Coordinator

2003-2011: City of Sheridan, WY, GIS Coordinator

City of Sidney

Stormwater Master Plan
 Stormwater On-Call
 Sewer On-Call
 Wastewater Phase IV Sludge Removal
 Anderson Subdivision Drainage Impr.

Role: GIS Analyst
Role: GIS Specialist
Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst

City of Missoula

Stormwater Master Plan

Role: GIS Analyst

City of Sidney

Mount/Park/Thame Water System Imp
 Wastewater Facility Plan
 East Central/Sussex Water Main
 North 2nd St-Orange East Water Replace.
 Grant Creek Lift Station Replacement
 N Main St Water System Improvements

Role: GIS Analyst
Role: GIS Analyst

City of Helena

WWCollection & Treatment Master Plan
 Downtown Stormwater PER

Role: GIS Analyst
Role: GIS Analyst

Gardiner-Park Co. Water & Sewer District

Wastewater Improvements
 2022 Flood Emergency On-Call
 Granite Street Water Line
 Yellowstone River W&S Crossings Design

Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst

Lockwood Water & Sewer District

Phase 3 Sewer Subdistrict
 Lockwood Subdivision Water Impr
 Johnson Ln Interchange W&S Impr
 Phase 2 Sewer Subdistrict
 Johnson Ln-Hwy 87 E Waterline Ext
 2021/2022 Ph 3 Sewer Bonding Assistance
 Water Atlas Map

Role: GIS Analyst
Role: GIS Specialist
Role: GIS Analyst

KLJ Engineering LLC

Lockwood TEDD Prelim Eng

Role: GIS Analyst

City of Billings

Heights Water District Consolidation Study
 2025 Sewer Main Replacement
 Pioneer Park Water Rehabilitation Project
 Wastewater Master Plan Update
 West End Water Treatment Plant

Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst
Role: GIS Analyst

Bigfork Water & Sewer District

West Trunk Sewer Model
 Bay Sewer Project
 Miscellaneous Engineering Services
 Bigfork 2025-2029 Misc. Engineering
 2022 PER Update & Sewer Modeling
 W. Trunk Sewer & Collection Sys Rehab

Role: GIS Analyst
Role: GIS Analyst



Julie Hofbauer

Grant Writing and Funding Administrator



Missoula, MT

Julie Hofbauer specializes in grant management/administration for Morrison-Maierle's Water/Wastewater market group. Julie coordinates with project managers and clients to help identify funding opportunities that align with project and community needs. She effectively communicates with key stakeholders throughout the entirety of the grant cycle to ensure compliance with the grant's terms and conditions, staying ahead of any issues that could arise. Julie has several years of experience in grant writing, reporting, financial oversight, and program evaluation. She has successfully secured and managed funding for a diverse range of projects.

Item b.

13 Years Experience

Education

Community Health BS, 2012; Montana State University

Expertise

- » Aligning Needs
- » Budgets/Effective Spending
- » Coordination with Key Stakeholders
- » Draw/Reimbursement Requests
- » Funding Requirements/Eligibility
- » Grant Administration
- » Grant Award Processes
- » Grant Compliance/Reporting
- » Grant Management
- » Grant Monitoring/Evaluation
- » Identification of Funding Opportunities
- » Project Management

Professional History

2021-Present:
Morrison-Maierle

City of Sidney

Stormwater Master Plan
Meadow Subd Drainage Flood Mitigation
Anderson Subdivision Drainage Imp,

Role: Admin. Manager

Role: Admin. Manager

Role: Admin. Manager

City of Missoula

RRF Emergency Generator
Momont #2 LS & Harlequin Water
Industrial Dr to Momont 1 LS Sewer Imp.,
Water Main Replacement
N 1st St West Water Main

Role: Grant Manager

KLJ Engineering LLC

Lockwood TEDD Prelim Eng,

Role: Admin. Manager

Corvallis-Ravalli County Sewer District

Wastewater Improvements Phase 1

Role: Grant Manager

Victor Water and Sewer District

On Call Services
Wastewater Improvements Design

Role: Grant Manager

Role: Grant Manager

City of Kalispell

Lower Zone 1.7 and 2.7 MG Storage Tanks

Role: Grant Manager

Bigfork Water & Sewer District

W. Trunk Sewer & Collection Sys Rehab

Role: Grant Manager

Flathead County Water District #1

2025 Underground Lines & Septic Tank

Role: Grant Manager

Glacier Electric Cooperative, Inc

Grant Support Services

Role: Grant Manager

Pablo Water and Sewer District

Wastewater Headworks

Role: Grant Manager

State of Montana Department of Natural Resources

Green Tree Meadows W&S Dist Tech Asst

Role: Grant Manager

City of Ronan

Water Main Replacement TO#1

Role: Admin. Manager



Tyler Parker, PE

Project Engineer/Construction Management



Billings, MT

Tyler Parker is a Water/Wastewater Engineer with experience in Heavy Civil Construction. He has worked on diverse projects, including water treatment systems, gravity sewer, forcemain piping, surface restoration, light rail systems, airfield concrete paving, landfill closures, and dam removals, with a combined contract value exceeding \$350 million. Tyler has been deeply involved in all construction phases, focusing on environmental compliance, cost management, safety, and team coordination, and has strong communication skills to provide high-quality client service. Additionally, he has expertise in drone photogrammetry and related software.

Item b.

9 Years Experience

Education

Civil Engineering BS, 2017;
Montana State University

Registration

- » MT PE 75302
- » FAA Remote Pilot

Expertise

- » Civil Engineering
- » Construction Contract Administration
- » Construction Inspection & Testing
- » Construction Management
- » Geomembrane Liner Systems
- » Heavy Civil Construction
- » Resident Project Representative

Professional History

2025-Present:
Morrison-Maierle

2017-2025: Kiewit
Infrastructure West Co.

Lockwood Water & Sewer District

Phase 3 Sewer Subdistrict **Role:** Civil Engineer
 Lockwood Subdivision Water Improvements **Role:** Civil Engineer
 On-call Water System Consulting **Role:** Civil Engineer
 I-90 W&S Crossings East of Johnson Ln CA **Role:** Civil Engineer
 Mid-Zone Water Storage Tank Design **Role:** Civil Engineer

Gardiner-Park Co. Water & Sewer District

Yellowstone River W&S Crossings Design **Role:** Civil Engineer

City of Billings

2026 Sanitary Sewer Replacement **Role:** Civil Engineer
 2025 Sewer Main Replacement **Role:** Civil Engineer
 Cedar Park Water Main Replacement **Role:** Civil Engineer
 Rosemont Way Water Main Replacement **Role:** Civil Engineer
 Voelker Pump Station **Role:** Civil Engineer
 West End Water Treatment Plant **Role:** Civil Engineer

Town of Lodge Grass

Phase 2 WWTF Improvement **Role:** Civil Engineer
 Ph 2 WWTF Construction Administration **Role:** Civil Engineer

Town of Winnett

Phase 1 Wastewater Improvements **Role:** Civil Engineer

Yellowstone County

Lockwood N Frontage Waterline Extension **Role:** Civil Engineer

Crow Nation

Phase 3C Wastewater Improvements **Role:** Civil Engineer

City of Billings

2026 Sanitary Sewer Replacement **Role:** Civil Engineer



Kurtis DeShaw, PE

Technical Lead/QA Modeling



Billings, MT

Kurtis DeShaw is a Senior water/wastewater engineer and the Billings Office Water/Wastewater Market Group Leader. He specializes in Item b. hydraulics, modeling, pump stations, lift stations, urban streets, and water and sewer rehabilitation projects. Kurtis has managed a wide range of private and public projects, including over 250,000 feet of water and sewer mains, multiple pump stations, lift stations, and buildings. He prioritizes client experience and communication to deliver successful projects.

20 Years Experience

Education

Civil Engineering BA, 2006;
Carroll College

Registration

» MT PE 17543

Expertise

- » Capital Planning
- » Civil Engineering
- » Construction Administration
- » Hydraulics
- » Infrastructure Design
- » Lift Stations and Forcemains
- » Master Planning
- » Permitting
- » Preliminary Engineering Report
- » Project Planning, Funding & Initiation
- » Stormwater
- » Utility and Stream Permitting

Professional History

2005-Present:
Morrison-Maierle

City of Sidney

Wastewater Phase IV Sludge Removal

Role: Technical Advisor

Gardiner-Park Co. Water & Sewer District

2025 North Bank Water Main CA

Role: Quality Assurance

Water System PER

Role: Technical Advisor

Wastewater Improvements

Role: Technical Advisor

2022 Flood Emergency On-Call

Role: Technical Advisor

Development Impacts Review 108 5th St.

Role: Quality Assurance

Granite Street Water Line

Role: Technical Advisor

Yellowstone River W&S Crossings Design

Role: Technical Advisor

2023 North Bank Water Main

Role: Technical Advisor

Lockwood Water & Sewer District

Phase 3 Sewer Subdistrict

Role: Technical Advisor

2020 WTP Design Improvements & CA

Role: Technical Advisor

2015 Water Master Plan

Role: Hydraulic Engineer

Lockwood Subdivision Water Improvements

Role: Quality Assurance

Johnson Lane Interchange Water and Sewer

Role: Quality Assurance

On-call Water System Consulting

Role: Technical Advisor

2020 WTP Upgrade Design

Role: Hydraulic Engineer

2022 Water PER Update

Role: Hydraulic Engineer

Phase 2 Sewer Boundary Revision

Role: Hydraulic Engineer

Mid-Zone Water Storage Tank Design

Role: Project Manager

Mid-Zone Reservoir Pre-Design Analysis

Role: Hydraulic Engineer

KLJ Engineering LLC

Lockwood TEDD Prelim Eng

Role: Quality Assurance

Lockwood TEDD Infrastructure

Role: Project Manager

TEDD Water & Sewer Ext PER

Role: Hydraulic Engineer

City of Billings

Wastewater Master Plan Update

Role: Technical Advisor

Heights Water District Consolidation Study

Role: Project Manager

2026 Sanitary Sewer Replacement

Role: Project Manager

Grand Avenue Waterline Replacement

Role: Project Manager

MT Avenue Sewer Main Replacement

Role: Project Manager

Voelker Pump Station Study

Role: Project Manager

Briarwood Sanitary Sewer Main Extension

Role: Project Engineer

2025 Sewer Main Replacement

Role: Project Manager

Cedar Park Water Main Replacement

Role: Project Manager

Rosemont Way Water Main Replacement

Role: Project Manager

Walter Pump Station Generator

Role: Project Manager

City of Laurel

On Call Water and Wastewater System

Role: Project Manager



Chistine Percy

Environmental Scientist/Permitting



Bozeman, MT

Christine Percy possesses extensive experience in the environmental field in the Rocky Mountain West. During this time, she has conducted numerous environmental assessments, permitted complex environmental projects, organized multi-source data collections for environmental mapping projects, managed data collection efforts supporting basin-scale groundwater modeling projects, and managed field programs for baseline groundwater quality studies. She is proficient in GIS and database programs and can use them conjunctively to analyze large data sets supporting environmental studies.

Item b.

23 Years Experience

Education

Natural Res & Env Science BS, 2001; Purdue University

Earth Science MS, 2009; Tulane University

Expertise

- » Biogeochemistry
- » Environmental Assessment
- » Environmental Permitting
- » GIS
- » NEPA/MEPA Compliance
- » Western Water Resources Issues

Professional History

2010-Present: Morrison-Maierle

2007-2009: Tulane University

2002-2007: S.S. Papadopoulos & Associates

City of Sidney

Meadow Subdiv Drainage Flood Mitigation
Anderson Subdivision Drainage Impr.

Role: Environ. Scientist
Role: Environ. Scientist

City of Missoula

Momont #2 LS & Harlequin Water
Grant Creek Lift Station Replacement

Role: Environ. Scientist
Role: Environ. Scientist

Gardiner-Park Co. Water & Sewer District

Yellowstone River W&S Crossings Design
Yellowstone River WS Crossing Design

Role: Environ. Scientist
Role: Environ. Scientist

Lockwood Water & Sewer District

2020 WTP Upgrade Design
NEPA Env. Assessment for WTP Upgrade

Role: Environ. Scientist
Role: Environ. Scientist

Sun Prairie Village County

Water PER

Role: Environ. Scientist

Town of Hot Springs

WWTF Blower Control Upgrade
Water System Improvements
CIP

Role: Environ. Scientist
Role: Environ. Scientist
Role: Environ. Scientist

Bigfork Water & Sewer District

2022 PER Update & Sewer Modeling
Rae Water & Sewer District
Preliminary Engineering Report

Role: Environ. Scientist
Role: Environ. Scientist

City of Glasgow

Raw Water Trans Main River Crossing Replac.
Water System PER 2021

Role: Environ. Scientist
Role: Environ. Scientist

Flathead County Water District #1

Evergreen WW PER Amendment

Role: Environ. Scientist

City of Columbia Falls

BUILD Grant Application

Role: Environ. Scientist

City of Billings

West End Water Treatment Plant

Role: Environ. Scientist

City of Whitefish

Spokane Ave Water Main Replacement
Water Source & Treat. Capacity Exp

Role: Environ. Scientist
Role: Environ. Scientist



Jeff Ashley, PE

Water/Wastewater Technical Advisor



Helena, MT

Jeff Ashley is a senior water and wastewater engineer with extensive experience in planning, design, and construction of municipal water treatment and wastewater treatment facilities. His water background includes both groundwater and surface water treatment processes, including membrane filtration, granular media filtration, arsenic treatment, chemical feed systems, chlorine, chloramine, and ultraviolet disinfection, residuals, process instrumentation and control, and security vulnerability assessments. His wastewater background includes lift stations, headworks, secondary and advanced treatment, and disinfection. Jeff is also responsible for preparing preliminary engineering reports (PERs) for both water and wastewater facilities.

Item b.

28 Years Experience

Education

- Mathematics BA, 1995; Jamestown College
- Civil Engineering MS, 1998; University of Nebraska Lincoln
- Civil Engineering BS, 1996; University of Nebraska Lincoln

Registration

- » MT PE 16432

Expertise

- » Planning and Design
- » Preliminary Engineering Reports
- » Wastewater Treatment
- » Water Treatment

Professional History

- 2004-Present: Morrison-Maierle
- 2000-2004: Liesch Associates, Inc.
- 1998-2000: Jacobson Helgoth Consultants, Inc.

City of Sidney

- Lagoon Phase 3 Design
- Lagoon Phase 2 Design/CA

- Role:** Project Engineer
- Role:** Project Engineer

City of Missoula

- WWTP Odor Sampling
- Pre-Design Dickens and East Lift Stations

- Role:** Project Engineer
- Role:** W/WW Engineer

Gardiner-Park Co. Water & Sewer District

- PER

- Role:** Project Engineer

Lockwood Water & Sewer District

- 2020 WTP Design Improvements & CA
- 2015 Water Master Plan
- On-call Water System Consulting
- Raw Water Intake and Treatment
- 2020 WTP Upgrade Design
- Wastewater PER Update
- On-Call WW System Consulting
- Water PER Amendment

- Role:** Project Engineer
- Role:** W/WW Engineer
- Role:** Project Engineer
- Role:** Project Engineer

State of Montana Department of Natural Resources

- 2020 RRG Grant Application Review

- Role:** Project Engineer

KLJ Engineering LLC

- Lockwood TEDD Infrastructure

- Role:** Project Engineer

City of Glasgow

- Railroad Alley Sewer Separation
- Raw Water Trans Main River Crossing
- Water System PER 2021
- Water System Improvements

- Role:** Project Manager
- Role:** Project Manager
- Role:** Project Manager
- Role:** Project Manager

City of Chinook

- Water System PER Update
- Capital Improvements Plan
- Wastewater System PER
- Water System Improvements Design
- Dechlorination & Misc WTP
- Water System PER
- Water Treatment Plant Improvements
- Wastewater Improvements
- WTP Storage Building Floodplain Permit
- Floodplain Elevation Certificate

- Role:** Project Manager
- Role:** Project Engineer
- Role:** Project Manager

Central Montana Regional Water Authority

- CMRWS Phase 1B Preliminary Design
- Phase 3 3A and 4 LiDAR Survey Control
- CMRWA Phase 1B Bidding
- CMRWA
- CMRWA Phase 1 Construction
- CMRWA Ph 2 Hydraulic Modeling

- Role:** Project Engineer
- Role:** Project Manager
- Role:** Project Engineer
- Role:** Project Engineer
- Role:** Project Manager
- Role:** Project Manager

City of Columbia Falls

- Sewer Facility Plan and PER Update

- Role:** WW Engineer

City of Helena

- Northside Lift Station PER
- Well and Well Buildings Phase 1
- Headworks Bldg Expansion
- Groundwater Development Project

- Role:** Project Engineer
- Role:** Project Engineer
- Role:** Project Engineer
- Role:** Project Manager



Jason Mercer, PE

Project Principal



Helena, MT

Jason Mercer is a senior engineer with experience in managing, planning, designing, and constructing municipal water and wastewater systems. His background includes all phases of water and wastewater projects, including facility planning, computer modeling, public involvement, preliminary and final design, funding approaches, land acquisition and right-of-way negotiations, bidding services, and construction administration. His experience includes pumping and lift stations, water and wastewater treatment, distribution, and collection, storage, and disposal systems. Jason serves as our overall market leader for water and wastewater services within Montana and Wyoming.

Item b.

29 Years Experience

Education

Civil Engineering BS, 1996; North Dakota State University

Registration

MT PE 14867

Expertise

- » Construction Administration
- » Design
- » Equipment Selection
- » Headworks
- » Project Management
- » Public Involvement
- » Stakeholder Coordination

Professional History

1997-Present:
Morrison-Maierle

City of Helena

WW Collection & Treatment Master Plan

Role: Project Manager

City of Missoula

Reserve Street Lift Station
 Momont #1 Lift Station
 Lincoln Hills Tanks
 Kent Avenue Water Main
 Grant Creek Lift Station Replacement
 Grant Street Waterline Rehab

Role: Project Manager
 Role: Project Manager

Gardiner-Park Co. Water & Sewer District

Water System PER
 2022 Flood Emergency On-Call

Role: Quality Assurance
 Role: Quality Assurance

Lockwood Water & Sewer District

2020 Wastewater PER Update

Role: Technical Reviewer

State of Montana Department of Natural Resources

RRG Review 2022
 2018 RRGL Grant Review
 2016 RRGL Grant Review
 RDG Review 2022
 RD-MMI-616-8-RDG Reviews
 2020 RRG Grant Application Review

Role: Technical Reviewer
 Role: Technical Reviewer

Bigfork Water & Sewer District

2022 PER Update & Sewer Modeling

Role: Project Engineer

Corvallis-Ravalli County Sewer District

Wastewater Improvements Phase 1

Role: Quality Assurance

Pablo Water and Sewer District

Wastewater Headworks

Role: Project Manager

Town of Plains

WWTP Relocation

Role: Project Manager

White Mountain Apache Tribe

WMAT WWTF Study & Design
 Water & Sewer Capacity Study
 Rural Water System Cost Estimate Update

Role: Project Manager
 Role: Project Manager
 Role: Project Manager

Yellowstone Development, LLC

WW Storage Pond Repair

Role: Technical Reviewer



Item b.



Da BOSS!



Sidney's Water Treatment



Morrison Maierle

1 Engineering Place | Helena, MT 59602 | (406) 442-3050 | m-m.net



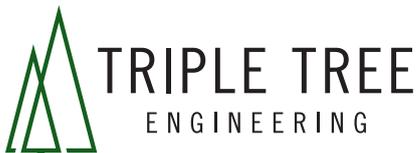
CITY OF SIDNEY

ON-CALL PROFESSIONAL ENGINEERING, PLANNING & GRANT WRITING/ADMINISTRATION PROPOSAL

2026

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February 18, 2026

City of Sidney
 Mrs. Jessica Chamberlin
 115 2nd Street SE
 Sidney, MT 59270



RE: City of Sidney — RFQ for On-Call Professional Engineering, Planning & Grant Writing/Administration Proposal / Peaks Planning & Consulting teamed with Triple Tree Engineering

Dear Mrs. Chamberlin:

On behalf of Peaks Planning and Consulting and Triple Tree Engineering, we are excited to submit the following response to your RFP for On-Call Professional Engineering, Planning, and Grant Writing/Administrative Services. We believe you will find our combination of experience and unique approach to this position will be in the best interest of the City of Sidney. Our team has more than 100 combined years of experience with municipal engineering, project financing, grant writing/administration, planning, development, and infrastructure improvements; and one of our principals has served as the contracted City Planner for over eight (8) years.

Although we provide other services, working with small Montana Cities is what we like best and have become very good at. We have many years of experience helping communities; and have worked extensively with the Montana Department of Environmental Quality to design and permit improvements. In our first 7 years in business, we helped Cities, Towns, and Districts secure more than \$41,000,000 in TSEP/MCEP, RRGL, CDBG, ARPA, EDA, WRDA, MDT TA, EPA Wiin, USDA RD, ECWAG, and MT SRF grant funds and principal forgiveness; with a 98% success rate. We will utilize our experience and expertise to help the City of Sidney secure grant funding to complete infrastructure projects.

Forrest Sanderson has more than 36 years of experience providing planning services for Montana communities. Forrest will serve as project manager for all planning related projects. Forrest is in the area often and will also serve as your local point of contact. Brad Koon has more than 22 years of experience, primarily working with small Montana Cities; and will serve as your engineering/surveying project manager. Our project approach and past experience with the City of Sidney checks off every box on your scope of work and desired future outcomes. Most importantly, we present the City with an extra set of experienced eyes on contracts, project management, construction observation, and financing.

Our team has a proven track record of performing on-call engineering services for local governments on term arrangements. We attribute our success in maintaining these long-term relationships primarily to the quality of work we provide and our management style; which includes frequent communication, open and honest dialogue, and frequent review of budget and schedule. We encourage you to contact our extensive list of references who will attest to our excellent planning, engineering, customer service, and grant administration services. Thank you again for considering our proposal, and please call me anytime at (406) 425-3397 if you have any questions or need additional information.

Sincerely,

Peaks Planning & Consulting, Inc.

Forrest Sanderson, AICP, CFM (President)

Triple Tree Engineering, Inc.

Brad Koon, PE, LSI (President)

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FIRM QUALIFICATIONS

FIRM QUALIFICATIONS

PEAKS PLANNING & CONSULTING, LLC

Forrest Sanderson is the Owner of Peaks Planning & Consulting and has many years of experience working with the City of Sidney and many other Montana communities. Forrest has over 36 years of experience in land use planning, along with local government project funding and financing as a Community Development Director, Department Head, and Project Manager.

TRIPLE TREE ENGINEERING, INC. (TTE)

In 2017, Jason Crawford and Brad Koon established Triple Tree Engineering, Inc. The primary purpose of Triple Tree Engineering is to maintain and operate a small civil engineering company while employing the highest performing engineers and team who will effectively and efficiently serve both public and private clients. We are community oriented and make it a priority to invest in the communities we work in by being present and contributing to local fundraisers and organizations. Understanding and being part of the community allows us to better identify the issues and develop better engineering solutions. We currently serve on a term basis more than 20 Cities, Towns, and Districts; and have a thorough understanding of municipal infrastructure and grant funding. Triple Tree has 15 team members including 12 engineers, 1 surveyor, 1 funding specialist, and 1 administrative professional. We have many years of experience helping communities; and

PEAKS PLANNING & CONSULTING, LLC

P.O. Box 307 124 Laptop Loop Roberts, MT 59070	Point of Contact: Forrest Sanderson, AICP and CFM (406) 794-1460
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TEAMED WITH:

TRIPLE TREE ENGINEERING, INC.

1145 Cap Road Helena, MT 59602 www.tripletreemt.com	Point of Contact: Brad Koon, PE (406) 461-0692
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DATE: FEBRUARY 18, 2026

have worked extensively with the Montana Department of Environmental Quality and local Counties to design and permit improvements. In our first 7 years in business, we have helped Cities, Towns, and Districts secure more than \$41,000,000 in TSEP/MCEP, RRGL, CDBG, ARPA, EDA, WRDA, MDT TA, EPA Wiin, USDA RD, ECWAG, and MT SRF grant funds and principal forgiveness; with a 98% success rate. We have also helped communities secure millions of dollars in low interest MT SRF and USDA RD loans. Approximately 80% of our team's work is with small Montana Cities and Towns.

"I've been working with Jason and Brad since 2005. They are both excellent engineers and project managers; and helped us successfully complete multiple projects from initial planning and funding through design and construction."

Larry Bonderud, Director
Port of Northern Montana

PROJECT TEAM

PROJECT TEAM

Our proposed team has more than 100 years combined experience providing planning services, securing grant funds, and providing engineering services for Montana Cities, Towns, and Districts. Our team has extensive experience with the required services listed in the RFQ. We will aggressively manage projects to ensure progress is maintained; and deadlines and budgets are met. If sub-consultants are needed, we won't markup fees; and will pass the invoiced amount directly through to the City.

The City of Sidney can be assured we will provide experienced and energetic professionals to work on your projects. One of the benefits of selecting small companies is that you know who you are getting. We can offer big firm experience with the customer service, value, and attention to your projects that small companies can provide.

The primary focus and experience of our team is on small municipalities throughout Montana. Municipal work is what we like to do and what we have become very good at. Our team has collectively planned, designed, and managed hundreds of projects ranging from small utility extensions to large system replacements. We know the funding agency requirements and timelines and have developed working relationships with their staff and managers. Most of our municipal project experience has required review and approval by the Montana Department of Environmental Quality. We know the DEQ review staff and understand their review requirements. Following are the key personnel who will be working on your project:

FORREST SANDERSON, AICP, CFM
(PRESIDENT PEAKS PLANNING &
CONSULTING, LLC)

Forrest has 36 years of experience as a community planner and floodplain



administrator in the State of Montana. Over the years he has worked on numerous planning projects from Annexation, Floodplain Management, Growth Policies, Subdivision, and Zoning. Forrest is an AICP Certified Planner, an ASFPM Certified Floodplain Manager, and Project Manager with the experience to see a project through from start to finish. In his spare time Forrest enjoys playing golf with his wife and playing with his two Airedale terriers. *Forrest has served as the contracted planner for the City of Sidney since 2018, and will serve as the local contact and project manager for all planning projects.*

BRAD KOON, PE, LSI
(PRESIDENT TTE)

After graduating from Montana State University in 2000, Brad went to work for a zinc and lead mine in Alaska. He served as a design engineer and supervisor to approximately 15 employees. After spending three years at the mine, Brad wanted to get away from the rotation lifestyle and move back to Montana. In 2003, he began working as a design engineer with an engineering firm in Helena. In 2005 he was promoted to office manager and served in this position until 2017 when Triple Tree was established. During his time with the company, he also led the Helena municipal group, led the western Montana municipal group, and began a railroad practice area. At Triple Tree, Brad primarily works with small cities and towns across the state to plan and construct municipal projects. Brad's primary experience and focus is on design and management of private and public infrastructure projects. He spends most of his spare time outdoors with his family snowmobiling, motorcycling, bicycling, hunting, fishing, water skiing, and hiking. He is also actively involved with the Lewis and Clark County Search and Rescue. Brad is known for his strong work ethic, thorough understanding of the design and construction



PROJECT TEAM

process, and insistence on quality. **Brad will serve as your project manager for engineering projects.**

JASON CRAWFORD, P.E. (VICE PRESIDENT, TTE)

Jason graduated from Montana State University in 2003 and started his engineering career surveying and drafting projects. He then moved into construction observation and construction administration for several years learning the importance of thorough plans and specifications from the contractor's perspective. Jason then served as municipal designer including the design and development of sewer, water, rail parks, roads, and sidewalks. In this position he would see projects from the funding and preliminary engineering phase through construction closeout. Jason has operated as project manager, design engineer, and municipal group manager for the last several years. Jason's primary experience and focus has been on private and municipal funding and infrastructure projects. Jason and his wife are certified foster care providers and currently have 4 kids, three of which are adopted. Jason helps coach his boy's baseball and football teams and helps run the family cattle ranch. Jason is known for his strong work ethic, attention to detail, communication skills, and in-depth engineering knowledge, which he applies to each project. **Jason is an expert with Preliminary Engineering Reports and funding strategy, and will lead these efforts for your projects.**



DOUG TAMCKE, PE

Doug is a professional engineer with 6 years of experience. Doug's experience lies primarily with geometric and municipal system design. Doug is a very thorough design engineer; and expert with AutoCAD Civil 3D. Doug brings experience, project management, and the neces-



sary technical knowledge to bring a project from start to finish. Doug spends his spare time with his new family and working his cattle herd with his dad. **Doug will serve as lead design engineer for your projects.**

PAUL SIMONICH, PE

Paul has 12 years of professional experience reviewing public water, wastewater and stormwater projects designed by professional engineers. Before joining Triple Tree in 2022, Paul worked as review engineer for the Department of Environmental Quality (DEQ). Paul's time at the DEQ gave him a unique insight into the regulatory side of municipal permitting. For your project, Paul will provide wastewater system design, permitting, and DEQ coordination. Paul spends his spare time with his family in the outdoors, hunting, hiking, camping, and snowmobiling. **Paul's experience with the Department of Environmental Quality gives him insight into the permitting process. Paul will lead the permitting process on your projects.**



MITCH WEST

Mitch has 4 years of engineering experience providing design and permitting services for public and private projects. Mitch is our expert with on-site wastewater system design and permitting, and will serve as lead wastewater treatment design/permitting engineer for your project. He works closely with Counties and the Montana Department of Environmental Quality; and thoroughly understands their permitting and design requirements. Mitch is married with three young children, and spends his spare time with his young family. **Mitch will provide design, construction engineering, and AutoCAD Civil 3D services for your projects.**



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PIERCE BROWN, EI

Pierce graduated from Montana Tech in December 2023 with a Bachelor of Science degree in Civil Engineering. During college, he gained practical experience as an intern at an engineering firm in Helena. He joined Triple Tree in January 2024. Pierce has quickly become proficient with AutoCAD Civil 3D; where he focuses on site development, subdivisions, municipal projects, and construction administration. Pierce is efficient and detail-oriented, delivering designs that meet engineering and regulatory standards. He provides oversight during construction, collaborating with contractors to address challenges as they arise and ensure designs are implemented correctly in the field. ***Pierce will provide design, construction engineering, and Resident Project Representative (RPR) services for your projects.***



ADRIAN LARGENT, PLS

Adrian graduated from Montana State University-Northern in 2008 with a Bachelor of Science degree in Design Drafting Technology. He then worked as a draftsman for a large engineering company before focusing on his survey profession. He furthered surveying education by graduating with a Certificate of Survey from the University of Wyoming in 2012. Adrian has more than 8 years of surveying experience and has worked on projects including family member transfers, boundary adjustments, topographic surveys, construction staking, and building surveys. Adrian is a licensed surveyor in Montana and will serve as lead surveyor for your projects. ***Adrian will provide topographic survey, boundary survey, and construction staking for your projects.***



JARED GRIFFITH, EI

Jared graduated from Montana Tech in 2024 with a degree in Civil Engineering. After working internships in the heavy civil construction industry, Jared joined Triple Tree in May of 2024. Jared has quickly become proficient with AutoCAD Civil 3D; and performs civil design, drafting, construction administration, and surveying. Additionally, Jared works on fast-paced designs throughout active construction projects as challenges are encountered. Jared works closely with contractors to determine the most effective solutions while meeting design requirements. Jared will provide design and construction engineering services for your project. ***Jared will provide design, construction engineering, and Resident Project Representative (RPR) services for your projects.***



SARAH SAMPSON, FUNDING SPECIALIST

Sarah graduated from Carroll College, majoring in Business Administration with a minor in Accounting and Public Administration. Sarah serves as Triple Tree's funding specialist, and has been very successful in helping communities secure grant funding. She works closely with communities, engineers, and funding agencies to manage project budgets, request funding reimbursements, and provide progress reporting. Sarah will provide grant writing, grant administration, and funding agency coordination services for your project. ***Sarah will provide grant writing and grant administration services for your projects.***



The City of Sidney can be assured you will get qualified professionals working on your project. One of the benefits of selecting a small engineering company is that you know who you are getting. We can offer big firm experience with the customer service, value, and attention to your project that a small company can provide.

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RELEVANT EXPERIENCE

PLANNING

Forrest Sanderson is experienced in his field and provides planning services for many Montana communities including the City of Sidney. Following are some of the planning efforts completed by Forrest:

GROWTH POLICY PREPARATION

- City of Sidney (2 Times)
- City of Red Lodge
- City of Laurel (2 Times)
- City of Glendive – Dawson County (2 Times)
- City of Baker – Fallon County (2 Times)
- City of Polson

ZONING REGULATIONS – MAJOR REWRITES

- City of Sidney
- City of Red Lodge
- City of Baker
- City of Laurel
- Town of Wibaux
- City of Glendive
- City of Polson

SUBDIVISION REGULATIONS

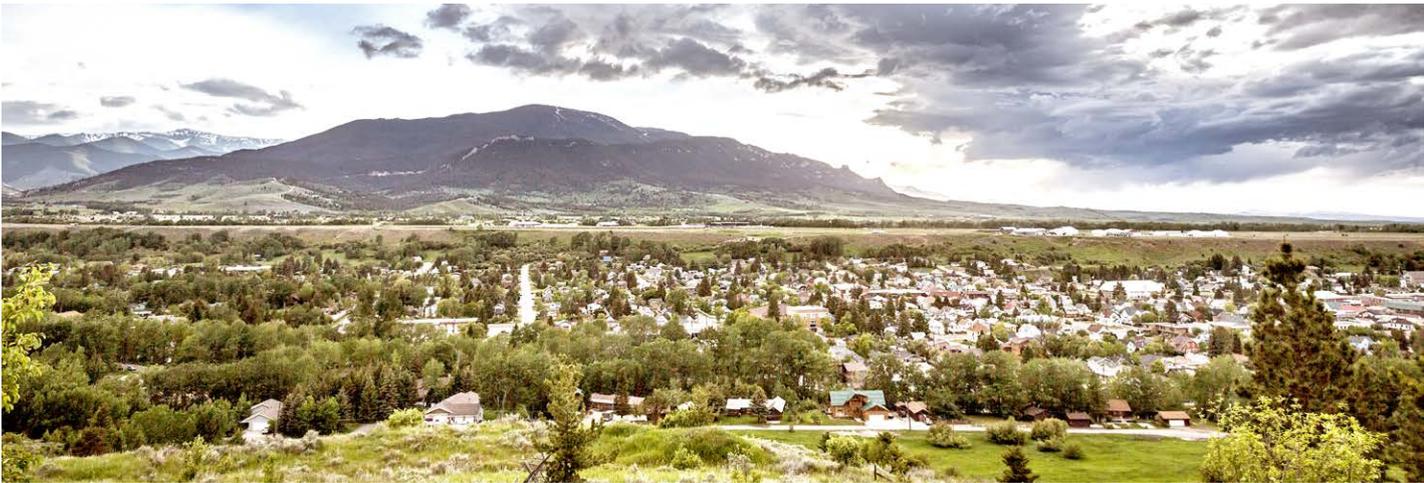
- City of Sidney (3 times)
- City of Red Lodge (2 times)
- City of Glendive – Dawson County (3 times)
- City of Baker – Fallon County (3 times)

FLOODPLAIN REGULATIONS

- City of Red Lodge
- City of Glendive
- City of Laurel
- Dawson County

“Ultimately, we chose Triple Tree because of Brad’s history of going out of his way to assist us in emergency situations and caring enough about our infrastructure systems to invest time sharing his thoughts towards preventative maintenance and solutions.”

Ashleigh Byers,
Sunburst Clerk/Treasurer



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RELEVANT EXPERIENCE

ENGINEERING

Triple Tree Engineering has extensive experience working with Cities and Towns throughout Montana. Following are some infrastructure projects our engineering team has recently completed.



COOKE CITY WASTEWATER PROJECT — Cooke City, MT

FUNDING SOURCE: MCEP, DNRC RRGL, WRDA, ARPA, EDA, SRF
PROJECT COST ~ \$17.5 MILLION

CONTACT: Deb Purvis, President / (406) 855-9901

Cooke City is a town of approximately 65 people in the southeast corner of Montana, adjacent to Yellowstone National Park. Residents and businesses are currently served by individual drainfields, cesspools, etc., many of which are aging and failing. In some cases, raw effluent has been documented flowing on the ground surface. Triple Tree Engineering has been working with the District since 2020 to implement a new public wastewater system for the community. The most challenging portion of the project has been identifying a suitable subsurface wastewater treatment system. Triple Tree Engineering assisted the District with obtaining planning grant funds and wrote a preliminary engineering report (PER) for the project. The preferred

alternative includes construction of a gravity wastewater collection system, sewer lift station, force main, and subsurface wastewater treatment system approximately 2 miles from town on Forest Service property. Triple Tree utilized the PER to apply for grant funding, and to date more than **\$13 million** has been secured for the project. Due to the size of the project, funding acquisition, design, and construction will be completed in phases. Triple Tree has completed design and DEQ approval of the collection system; and the first phase of construction was completed in 2025. Design of the lift station, force main, and subsurface wastewater treatment system are in progress, and construction is anticipated in 2027 and 2028. Triple Tree will administer the bidding process and provide construction engineering services on all phases of the project.



WHITEHALL WATER SYSTEM IMPROVEMENTS — Whitehall, MT

FUNDING SOURCE: MCEP, DNRC RRGL, CDBG, WRDA, ARPA
SIZE OF COMMUNITY: 925

PROJECT COST ~ \$7.1 MILLION, PROJECT VALUE: \$8.6 MILLION

CONTACT: Kory Klapan, Public Works Director / (406) 287-3972

This project includes development of a Preliminary Engineering Report (PER) to evaluate Whitehall's water system including 2 source water wells and pumps, storage tank, and the distribution system. Triple Tree assembled

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RELEVANT EXPERIENCE

a team of uranium water treatment plant experts to evaluate the most cost-effective long-term solution to address the excess uranium levels in the water supply. Disposal of uranium is very expensive especially in Montana where uranium in drinking water above the MCL is rare. Disposal of high concentrations of uranium requires a radiation officer to remove the concentrated metals to a radioactive waste disposal site with the closest one in Utah. Many options were considered including finding a new water source, reverse osmosis treatment, lime softening treatment, coagulation/filtration treatment, and ion exchange treatment. The project includes the first municipal uranium ion exchange treatment plant in the state of MT. This is a project where Triple Tree Engineering consulted with a specialist to help with design of the uranium treatment system due to the specialized nature of the project. The project also includes multiple distribution system extensions to eliminate undersized mains and provide looping. Extensive construction within MDT and BNSF right-of-way is included, requiring permitting and right-of-way acquisition. These entities also require boring, therefore our submittal includes plans and project specifications for boring operations. Triple Tree was responsible for securing the following grant funds for the project: \$5.5M in grant funds from MCEP/TSEP, RRGL, CDBG, ARPA, EPA Wiin, USACE WRDA, and USDA RD, and ARPA. Construction of the project was recently completed in 2025.

CITY OF SHELBY MONTANA AVENUE INTERSECTION IMPROVEMENTS — Shelby, MT

POPULATION OF SHELBY: 3,200
 ESTIMATED CONSTRUCTION COST ~ \$406,000,
 CONSTRUCTION VALUE = \$440,000

CONTACT: Jade Goroski, Shelby Finance Officer / (406) 450-4127

The intersection of Montana Avenue and Highway 2 in Shelby receives a high volume of vehicle traffic; most of which is heavy truck traffic bypassing downtown Shelby. The intersection is situated on a steep slope;



resulting in a stopping condition immediately prior to a turn onto an adjoining street with an approximate 10% slope. The combination of steep slopes and stopping/starting of truck traffic severely deteriorated the asphalt road surface. Triple Tree performed a topographic survey of the intersection and re-graded the site to limit slopes as much as possible. We worked with a geotechnical engineer to select a concrete surface with a 40-year design life. Triple Tree completed the final design including jointing design and repair of adjacent sidewalks. Our team administered the bidding process for the City and provided construction administration and observation throughout the project which was completed in 2024.

APPROACH TO ON-CALL/MSA WORK

Forrest Sanderson has been working with the City of Sidney for the past 8 years and has a thorough understanding of the City’s processes and procedures. **Following is our proposed general communication protocol with the City of Sidney:**

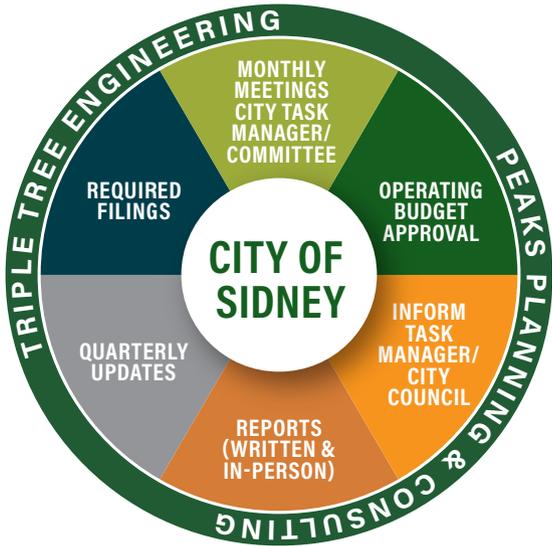
1. Meet with and engage the City Task Manager/Committee at least monthly.
2. Prepare project operating budget for approval by the City Council.
 - a. Advise Task Manager and the City Council as to other grants, funds, levies, or assessments that may be necessary to facilitate the needs of the City.
 - b. Assist with funding strategy and grant applications as needed.

3. Keep the Task Manager/City Council informed of activities at least monthly.
4. Provide written and in-person reports, as needed.
5. Prepare quarterly budget updates and project status updates.
6. Prepare and file the required project reports on Tasking district as required by the City Council or Montana law.

Following is our proposed approach to working with the City to facilitate infrastructure projects:

1. Meet with City Task Manager(s) to prioritize projects and request comments on other projects that may be worthy of funding from the City or grant agencies.
2. Assist the City with ranking projects according to the need, funding, and timing of delivery.
3. Present ranked projects to the City Council for modifications and approval.
4. Engage the design team.
5. Identify a specialty consultant if needed.
6. Assist in the bidding, negotiation, and contractor selection and award process.
7. Provide routine project monitoring.
8. Assist in the project close out and punch list completion for the project.
9. Close out the project. Report to Task Manager and City Council.

PROPOSED GENERAL COMMUNICATION



PROPOSED APPROACH TO FACILITATE INFRASTRUCTURE PROJECTS



APPROACH TO ON-CALL/MSA WORK

As a small engineering company, our engineers are tasked with many different duties such as design, engineering survey, construction engineering, construction observation, project management, etc. We utilize this diversity to make us more efficient. For example there are many times that we meet with a Town to scope out a project. If we anticipate that survey data will be needed, we bring our equipment along and complete the survey that same day. This saves on time and money that would be required for a survey team to visit the site on a later date.

We have worked with many different municipalities and have developed processes for approaching projects, budgets, and schedules. When a municipality requests assistance with a project, we begin by carefully listening to the City to develop a clear understanding of the project, priorities, timeframe, and desired outcome. We then prepare a detailed scope of work outlining the anticipated steps necessary to complete the project. Utilizing the scope of work, we develop a table with estimated hours for each task along with anticipated expenses. A draft agreement is then prepared, outlining the proposed scope of work, budget, and timeline. The proposed agreement is typically presented at a council meeting to provide an opportunity to address questions or concerns by the City. If the council approves the agreement, we proceed with the project with the understanding that we will not exceed the budget or timeframe. If there is a considerable change to the project, we will approach the council to discuss options and identify a plan. We have found this method to work very well with the Cities and Towns we work in. Unless specifically requested by the Owner, we do not request or recommend open ended agreements.

Our team has more than 100 combined years of experience working with Small Montana Cities and is currently working with more than 20 municipalities on a term basis. We work diligently to help position each community to maximize the use of grant programs and complete planning and infrastructure projects. Municipal

projects are what we focus on and what we have become really good at. Successful planning and grant funding is critical for small cities and towns to complete infrastructure projects. Our approach to on-call/MSA work is to work with the community to identify priorities and goals; then help position the City to meet those goals through planning and strategic pursuit of grant funding. **Following is a general summary of our proposed approach with regard to pursuit of grant funding:**

- Work with the City of Sidney to identify infrastructure improvement needs.
- Apply for planning grant funds to be utilized for preparation of a Preliminary Engineering Report (PER) or PER update for water, sewer, or stormwater.
- Utilize the PER to apply for infrastructure grant funds in May of even years (2026, 2028, 2030...).
- Work with the City to assist with testifying at the legislature in the odd years (2027, 2029, 2031...)
- Work with the City to survey, design, permit, bid, and construct infrastructure projects utilizing awarded grant funds.

The City may also consider pursuit of Transportation Alternative (TA) funding through the Montana Department of Transportation for sidewalk and trail projects. TA projects require 13.42% match by the City of Sidney. MDT provides a \$5,000 stipend to fund preparation of the application.

Our past work history is detailed in our attached resumes. We are not aware of any conflicts of interest. We do not own, nor do we have any pecuniary interest in property within the City of Sidney. Further, we have no intention of acquiring the same during the term of any agreement covered by this RFP. Our sole interest and project approach will be to ensure the maximum benefits to the City of Sidney.

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SUBMITTAL SCOPE OF SERVICES

Peaks Planning & Consulting proposes to team with Triple Tree Engineering to present a team experienced in the services requested in the RFQ. Our combined team is experienced working with the City of Sidney and has extensive experience working with other municipalities. Following is a brief description of our experience with, or plan to address each of the "Scope of Services" items requested in the RFQ:

A. ENGINEERING SERVICES:



PRELIMINARY ENGINEERING REPORTS (PERs)

Our team writes between 10 and 12 Preliminary Engineering Reports each funding cycle. Preliminary engineering is the key to developing and understanding a project. Our approach to preliminary engineering is to first listen to the City of Sidney to identify the limits of the project and outline project goals. We will then take that information and proceed with investigations and documentation necessary to progress the project to the next phase of the process. PERs are the key to obtaining project funding. We have written multiple PERs, most of which have resulted in grant funding.



WATER, WASTEWATER, STORMWATER, STREET, AND CIVIL INFRASTRUCTURE DESIGN

Our team has more than 100 years of combined experience helping Montana Cities and Towns plan and design water, wastewater, stormwater, and civil infrastructure projects. We are very experienced with municipal infrastructure design, are proficient with AutoCAD Civil 3D, and thoroughly understand the requirements of the Department of Environmental Quality (DEQ).



CONSTRUCTION ADMINISTRATION, INSPECTION, AND TESTING

The majority of our project experience includes a construction engineering component. Triple Tree Engineering has adopted a standardized approach to administering construction projects including frequent organized communication, accountability, and documentation. Our approach to working with contractors is to be fair but firm. Our group of professionals maintain a calm demeanor and management style allowing us to relate to most contractors and help resolve potential conflict. Construction observation is a very important part of a successful project. We commit to providing experienced Resident Project Representatives (RPR's) for your projects, and schedule regular visits by the lead engineer during construction. We will work with the City of Sidney to identify a reasonable level of RPR services that will provide proper oversight, meet the requirements of funding agencies involved, and meet your comfort level; while considering budgetary limitations.



GIS MAPPING SUPPORT

GIS is a valuable tool for development of maps and organization of data. Team member Adam Jorgenson is experienced with GIS mapping projects, and utilizes Arc GIS Pro GIS software.



CAPITAL IMPROVEMENT PLANNING (CIP)

Capital Improvement Planning generally includes identifying specific needs of a community and developing preliminary cost estimates. A well written capital improvement plan (CIP)

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SUBMITTAL SCOPE OF SERVICES

allows a community to plan for the future and strategically pursue grant funding. Just having a CIP improves scoring in some grant applications. Our team has developed multiple Capital Improvement plans for Montana communities.

COST ESTIMATING AND BUDGETING

Our team has developed hundreds of projects from initial planning through construction. We are familiar with preparing preliminary, interim, and final project cost estimates. We utilize bid tabulations for Triple Tree projects along with other publicly published bid results to estimate projects. We have also developed working relationships with contractors and suppliers to assist with cost estimating.

ENVIRONMENTAL DOCUMENTATION AND PERMITTING

Our team has designed and managed many complicated projects with complex environmental requirements and we have the capabilities to complete the majority of the required environmental documents. If there is a specialized environmental analysis required beyond a typical environmental review, we will work with an environmental consultant chosen by the City or propose a reputable environmental consultant.

PREPARATION OF BID DOCUMENTS AND PROCUREMENT ASSISTANCE

We propose utilization of Montana Public Works Standard Specifications for bidding documents, which is common for Montana public work, and is well known and understood by most Contractors. Our team has administered the bidding process for many private and public projects. We know the Montana solicitation requirements, understand the bidding process, and have a systematic approach to working with Contractors through the process. We have also developed working relationships with many contractors and strive to maintain a pulse on the bidding environment. This will help us make recommendations to the City of Sidney regarding timing of bids with the goal of obtaining lower bid prices.

LANDSCAPE ARCHITECTURE SERVICES

Our team does not have landscape architecture expertise but has sub-consulted with landscape architects in the past. If this service is needed, we will work with a landscape architect chosen by the City of Sidney or propose a reputable landscape architecture consultant.



SUBMITTAL SCOPE OF SERVICES

B. PLANNING SERVICES:

Forrest Sanderson is very experienced with Sidney's planning history and will lead all planning projects for the City.

GROWTH POLICY UPDATES AND RELATED PLANNING DOCUMENTS

Growth policy updates, zoning regulations, subdivision regulations, and floodplain regulations are essential to planning a community. Forrest has extensive experience developing each of these documents for the City of Sidney and other similar Montana communities.

COMMUNITY DEVELOPMENT ANALYSIS

Community Development is a hybrid of Community Planning, Public Works, and Building Inspection. Typically, projects in this area involve Strategic Planning, Capital Improvement Planning, and specialized Neighborhood Plans. Community Development requires cooperation between the various City departments engagement with the citizens and a sound financial base upon which to execute and deliver a variety of projects and documents.

PARKS PLANNING

Parks planning is probably the most complicated planning process in the State of Montana. This is due to the special class of "Dedicated Parks" and the random nature of park land dedication associated with the subdivision of land. When coupled with the financial limitations imposed by subdivision law parks are the most complicated land use to plan, fund, and develop. The best approach to a Parks Plan is to start by appointing a 'Parks Board' that completes a com-

prehensive inventory of parkland with a recommendation to keep or dispose of the property as well as identifying areas within the community that need additional parks and recreational opportunities. The implementation phase looks at such things as interconnectivity between parks and investment in equipment or infrastructure such as pools, ball fields, tennis courts, etc.

PUBLIC ENGAGEMENT ASSISTANCE

In general, all planning projects are about engaging the public. The best approach is to get the community involved in the identification of the problem or issue and continue to keep them involved and engaged in the public process that ends in a solution. The best example I can think of to exemplify our approach is the 22nd Avenue North West Multi-Use project for the City of Sidney.

GIS, DATA ANALYSIS, AND MAPPING SERVICES

Team member Adam Jorgenson is experienced with GIS mapping projects, and utilizes ARC GIS Pro GIS software.

C. GRANT WRITING & ADMINISTRATION:

Funding agencies have requirements for everything from how to advertise for engineering services (such as the current request for proposals), to materials used during construction. The key to working with the funding agencies is to clearly understand and follow their rules from the beginning. This will eliminate re-work and project complications. Our team has managed projects funded by most of the funding agencies and clearly understands their rules and processes. We know the funding agency requirements and timelines, and have developed working

SUBMITTAL SCOPE OF SERVICES

relationships with their staff and management. Our team spends a considerable amount of time working with communities to put them in a position to take full advantage of the funding opportunities for both planning and infrastructure grants.



IDENTIFICATION OF FUNDING OPPORTUNITIES

The primary focus of our team is to work with Montana Cities and Towns to secure funding opportunities. We thoroughly understand the standard Montana funding source requirements and timelines, and have also helped communities secure less common planning and infrastructure grants. We are in constant contact with the funding agencies, making us aware of upcoming grants and timelines. We will work diligently to identify and secure grant funding for the City of Sidney.



GRANT APPLICATION PREPARATION

Sarah Sampson is our funding specialist and works closely with our engineering and planning group to prepare grant applications. In our first 7 years in business, we helped Cities, Towns, and Districts secure more than \$41,000,000 in TSEP/MCEP, RRGL, CDBG, ARPA, EDA, WRDA, MDT TA, EPA Wiin, USDA RD, ECWAG, and MT SRF grant funds and principal forgiveness; with a 98% success rate. We have also helped communities secure millions of dollars in low interest MT SRF and USDA RD loans.



"Jason and Brad have continually approached our projects with proficiency, and the level of responsiveness they offer during those crucial times is reassuring. They are not only capable, but also down to earth and incredibly easy to work with."

Charles Buechler, Joliet Public Works Director



PROJECT ADMINISTRATION AND REPORTING

Our funding specialist with assistance from our engineering team provides grant administration and reporting including progress reports, draw requests, funding meeting coordination, etc.



COMPLIANCE TRACKING

Our funding specialist has a financial background, and has developed an efficient system of working with the funding agencies to maintain financial and reporting compliance with the funding agencies.



COORDINATION WITH FUNDING AGENCIES

Our team has a close working relationship with the funding agencies through work on a broad array of projects for Montana communities. We are currently working on multiple projects, some of which include multiple phases and multiple funding agencies. Regular funding meetings are essential to meeting the funding agency and timeline requirements and keep projects running smoothly.



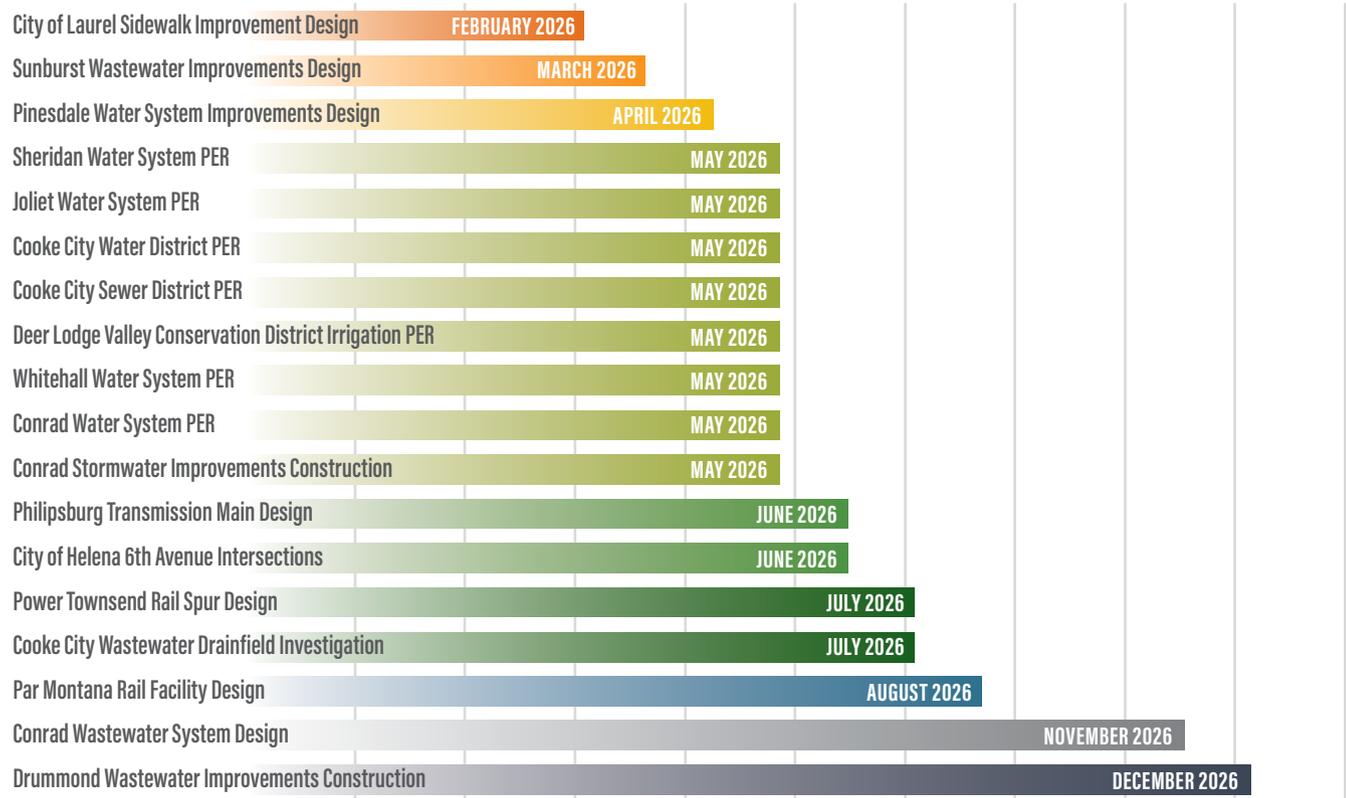
OTHER SERVICES PROVIDED

- Railroad Services – Planning, design, BNSF coordination, Industrial Parks, Quiet Zones
- Survey – Team member Adrian Largent is a professional land surveyor and provides topographic, construction staking and boundary survey services.

CAPACITY AND CURRENT WORKLOAD

CAPACITY AND CURRENT WORKLOAD

Our team has a healthy backlog of planning and design projects in the near future. We strive to make municipal projects a top priority and with our team of professionals, are able to share work and change responsibilities to fit the communities we work with. Some of our current projects and estimated completion dates are as follows:



Based on our workload, we estimate our current available capacity at 20%, but as you can see from the list above, many of our projects will be completed in the near future, at which time our available capacity will increase. We will have construction engineers in the field during the summer months, but maintain office staff to complete PERs and design. Also, many of our long-term projects require part-time engineering, allowing the ability to effectively manage your project. As your project develops, we will maintain a healthy workload while maintaining staff availability to meet your needs. Our knowledge of municipal work, planning, preliminary engineering re-

ports (PERs), funding application cycles, and DEQ requirements will allow us to complete the various phases of your projects efficiently and on time.

We hold office and project team coordination meetings regularly to discuss workload, review project schedules, identify priorities, and assign responsibility. These meetings are effective in keeping us on task and allowing us to meet schedules.

REFERENCES

REFERENCES

Our team develops long-term relationships with all the communities we work with, and encourages the City of Sidney to contact any or all our extensive list of references; who will attest to our ability to provide excellent planning, engineering, and customer services.

TOWN OF WHITEHALL (TTE)

- **SECOND 5-YEAR TERM**
- KORY KLAPAN, PUBLIC WORKS DIRECTOR / (406) 494-3204

COOKE CITY COUNTY SEWER DISTRICT (TTE)

- New wastewater collection system, pump station, force main, and treatment system
- DEB PURVIS, PRESIDENT / (406) 855-9901

TOWN OF DRUMMOND (TTE)

- **SECOND 5-YEAR TERM**
- GAIL LEEPER, MAYOR / (406) 544-8002

DAWSON COUNTY (PEAKS PLANNING)

- DENNIS ZANDER, COMMISSIONER / (406) 345-4102

CITY OF LAUREL (PEAKS PLANNING)

- KURT MARKEGARD, CAO / (406) 628-4796

CITY OF CONRAD (TTE)

- **SECOND 5-YEAR TERM**
- DAVE ZIMBELMAN, PUBLIC WORKS DIRECTOR / (406) 576-7129

TOWN OF JOLIET (TTE)

- **SECOND 5-YEAR TERM**
- AMBER FOECHTERLE, CLERK/TREASURER / (406) 780-2030

CITY OF GLENDIVE (PEAKS PLANNING)

- FRANK CEANE, PUBLIC WORKS DIRECTOR / (406) 377-3318 X 15

**WEST CANYON FERRY COUNTY
WATER AND SEWER DISTRICT**

- Wastewater Treatment Systems Canyon Ferry
- BOB GANTER / (406) 439-3033

TOWN OF SUNBURST (TTE)

- **SECOND 5-YEAR TERM**
- HOLLY HOVLAND, MAYOR / (406) 460-1483

CITY OF SHELBY (TTE)

- **SECOND 5-YEAR TERM**
- JADE GOROSKI, FINANCE OFFICER / (406) 450-4127

Please see Exhibit A for Resumes

"Triple Tree's ability to think out of the box and enlist additional resources as necessary, enabled the City of Conrad to save money due to a less expensive, unique solution to our Water Treatment Plant problem."

Wendy Judisch,
Mayor City of Conrad

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FORREST SANDERSON, AICP AND CFM

PRINCIPAL/PROJECT MANAGER/PROJECT ENGINEER/CONSTRUCTION ENGINEER

CERTIFICATIONS

AMERICAN PLANNING ASSOCIATION AICP
CERTIFIED PLANNER

ASSOCIATION OF STATE FLOODPLAIN MANAGERS
CFM CERTIFIED FLOODPLAIN MANAGER

EDUCATION

BS EARTH SCIENCE, GEOGRAPHIC PLANNING
OPTION (MSU BOZEMAN)

124 LAPTOP LOOP
P.O. BOX 307
ROBERTS MT 59070
Phone (406) 425-3397

PEAKS PLANNING AND CONSULTING, LLC — 5/2023-PRESENT

Owner/President

Preparation of Master Plans, Growth Policies, Zoning Regulations, Subdivision Regulations, Floodplain Hazard Management Regulations, Capital Improvement Planning, and creation of Special Improvement Districts; Review of developments, compliance with locally adopted development standards; Business Development and Marketing. Current Clients: on-call Planner for Dawson County, MT and for the cities/towns of Laurel, Glendive, and Sidney, MT.

KLJ ENGINEERING — 10/2014-5/2023

Senior Planner, Project Manager

Assist in preparation of Master Plans, Growth Policies, Zoning Regulations, Subdivision Regulation, Floodplain Hazard Management Regulations, Capital Improvement Planning and creation of Special Improvement Districts; Review of developments, compliance and locally adopted development standards; Billings office Business Development Coordinator, facilitating cooperation between Montana offices and serving on the KLJ Go-To-Market-Team; Currently the on-call Planner for Fallon and Dawson County, MT and for the cities/towns of Laurel, Glendive, Sidney, Baker and Plevna, MT

CITY OF RED LODGE, MONTANA — 7/2007-10/2014

Department Head/Administrator and Community Development Director

Serve as planning director, subdivision administrator, environmental certifying officer, floodplain administrator, zoning administrator and CTEP Trails administrator; Keep the Mayor and City officials informed regarding building and planning depart-

ment projects; act as primary contact for media; provide financial, technical and administrative support for Public Works; implement policies and legislative actions; manage and direct activities for all planners and building inspectors; prepare annual operating budgets, certificates of expenditures, payroll and capital acquisitions; hire, train and terminate staff as required.

MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION, FOREST MANAGEMENT BUREAU — 6/2005-7/2007

Access Manager

Transportation planning, oversight of access program, data management, ROW acquisition, coordination of land office and unit office staff, review of MEPA documents, oversight and management of the HCP program, monitoring of road closures, facilitation of program goals, liaison to other state and federal agencies, development and maintenance of tracking and easement templates, recommending of budgets and monitoring of expenditures, develop and present access summaries to the Land Board, and coordination and training of field staff.

MONTANA DEPARTMENT OF NATURAL RESOURCES AND CONSERVATION, NORTHWESTERN LAND OFFICE — 1/2005-5/2005

Principal Planner

Duties: Encouraging economically viable development of residential, commercial and industrial properties, maximize revenue paid to trust beneficiaries, manage operating budget, provide area level training to staff, represent area on land use/development issues, provide consultation to area manager regarding development opportunities, prepare and present area "Real Estate Identifica-

tion report," chair the Land Office Real Estate Advisory Committee, prepare, let, and review Requests for Proposals, prepare and manage contracts, supervise and train assigned staff.

FLATHEAD COUNTY PLANNING AND ZONING OFFICE — 7/2001 - 12/2004

Department Head – Director of Planning and Zoning

Serve as planning director, subdivision administrator, environmental certifying officer, floodplain administrator, zoning administrator and CTEP Trails Administrator; manage, train and direct activities for 9 staff, prepare annual operating budgets, certifications of expenditures, payroll and capital acquisition, hire, discipline and terminate staff as necessary, act as subdivision administrator for all County projects, provide financial, technical, and administrative support to Flathead County Planning Board and Board of Adjustment, serve as zoning administration for all county projects.

FLATHEAD REGIONAL DEVELOPMENT OFFICE — 8/1998-6/2001

Senior Planner

County Subdivision administration, County zoning administration, zoning district creation and amendment, amendment to county Master Plan, neighborhood planning, amendments to county subdivision regulations, flood plain administration, lakeshore protection administration, staffing and planning services for Little Bitterroot, Bigfork, Ashley Lake, Rogers Lake Land Use Advisory Committee, and the Lakeside Community Council.

LAKE COUNTY LAND SERVICES — 10/1989-8/1998

Division Head, Planning and Zoning Senior Planner, Associate Planner and Assistance Planner (*Lake County hired me in the fall of 1989 and promoted three times, ultimately taking responsibility for management of the entire Planning Division*)

Management of the Division budget, management, training and supervision of Division staff, Subdivision administration for both city and county, zoning administration, zoning district creation and amendment, city and county Master Plan amendments, transportation planning, neighborhood planning, county subdivision regulation amendments, floodplain administration, primary planner for County Planning Board and Board of Adjustments, staffing for the City of Polson, City-County Planning Board, Board of Adjustments and City Council.

ADDITIONAL CERTIFICATIONS AND RECOGNITIONS:

- KLJ Project Management Training (Contracting Overview), 2017
- KLJ Project Managers Training, 2015
- Essentials of Management 2, a 6-day course for Upper Level Managers by the Montana Professional Development Center, May 2007
- Developing and Managing a Budget, Montana Professional Development Center, May 2006
- Essentials of Management, an 8-day course for managers by the Montana Professional Development Center, August 2006
- Effective Supervision, Montana State Fund, Safety Trainer, November 2006
- Supervisor Drug and Alcohol Training, February 2004
- Citizen of the Year 1998, Citizens for a Better Flathead
- Montana Association of Planners Vice President, 1997
- Polson City Council, Ward 3, 1995-1996
- Montana Association of Planners Board of Directors, 1993 to 1998
- Honorable Discharge US Army Reserve February 1990
- Primary Leadership Development Course-August 1986 Graduated Top of Class
- Honorable Discharge, US Army, Active Duty February 1986
- Basic Military Police, Fort McClellan, Alabama June 1984
- Twice Decorated with the Army Achievement Medal for Military Achievement while acting in the capacity of Military Policeman
- Once Decorated with the Army Commendation Medal for Meritorious Achievement while acting in the capacity of Military Policeman
- Platoon Sergeant, 420th MP Company (USAR)

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BRAD KOON, PE

PRINCIPAL/PROJECT MANAGER/PROJECT ENGINEER/CONSTRUCTION ENGINEER



REGISTRATION

PROFESSIONAL ENGINEER – MT
LAND SURVEY INTERN – MT

EDUCATION

BS CIVIL ENGINEERING (MSU BOZEMAN)
SURVEYING CERTIFICATE (UNIVERSITY OF WYOMING)

With more than 24 years of engineering experience, Brad Koon, PE, serves as a principal of Triple Tree Engineering. Brad has a background in civil design and management, focusing on municipal systems, site/utility design, and project development. He has served as senior engineer and project manager on a broad range of large and small projects for more than twelve years, and understands the steps necessary to effectively complete a project. Brad provides senior project management and construction quality assurance to allow compliance with specifications and facilitate communication between design staff, regulatory agencies, contractors, and owners. Brad is known for his strong work ethic, thorough understanding of the design and construction process, and insistence on quality.

GENERAL CIVIL — Brad is experienced with design and project management for general civil and site design projects; and understands the steps necessary to coordinate site grading, utilities, and Americans with Disabilities Act (ADA) conformance for both private and public clients.

RAILROAD ENGINEERING — Brad has more than 12 years of experience working on railroad projects ranging from master planning through design and construction. He has developed working relationships with the railroads and regulatory agencies, and has a thorough understanding of the design process.

WASTEWATER — Brad is experienced in planning, design, and construction of sanitary sewer collection systems. He has served as project manager and designer on multiple systems, and understands the requirements of the Department of Environmental Quality (DEQ) Circulars.

WATER — Brad has served as project manager, designer, and construction engineer for multiple water system projects including distribution, storage, supply, and treatment systems. He understands the life cycle of a project from Preliminary Engineering through funding, design, and construction.

CONSTRUCTION ENGINEERING — Brad has extensive construction engineering experience and has managed multiple projects through the construction process. He understands the Owner/Engineer/Contractor relationship and has the ability to bring all parties together to keep a project moving in a positive direction.

PROJECT MANAGER // Montana Avenue Pavement Improvements — Shelby, MT

PROJECT MANAGER // Port of Northern Montana Track Extension — Shelby, MT

PROJECT MANAGER // Hinrichs Commercial Loadout Facility — Shelby, MT

PROJECT MANAGER // Rail Park Master Plan and Rail Design — Port of Northern Montana

Master Planning, Survey, Design Engineering for planning of a rail park facility. Design of internal rail spurs within the facility.

PROJECT MANAGER // Conrad Water Treatment and Truck Fill Station — Conrad, MT
Preliminary Engineering, Survey, Design Engineering, Construction Admin for removal of air from water system, and construction of a bulk water fill station.

PROJECT MANAGER // Conrad Trail Project — Conrad, MT
Survey, design, and construction engineering for 1 mile of trail in the City of Conrad.

PROJECT MANAGER // Conrad Stormwater and Sewer Improvements — City of Conrad
Preliminary, Design, and Construction Engineering for Conrad Stormwater and Sewer Lift station Improvements.

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JASON CRAWFORD, PE

PRINCIPAL/PROJECT MANAGER/PROJECT ENGINEER/CONSTRUCTION ENGINEER



REGISTRATION

PROFESSIONAL ENGINEER — MT

EDUCATION

BS CIVIL ENGINEERING
(MSU BOZEMAN)

Jason Crawford, PE serves as a principal of Triple Tree Engineering and has more than 21 years of transportation, water system, wastewater system, stormwater system, and land development design and management experience; including funding, bidding, and construction management. Jason has extensive design and construction management experience, and is also an exceptional project and staff manager. Jason has worked closely with the Montana Department of Environmental Quality (MTDEQ), Montana Department of Transportation (MDT), Montana Department of Commerce, and Montana Department of Natural Resources and Conservation (DNRC) and understands their policies and procedures. His background has provided him a unique appreciation of a precise schedule and budget. Jason is known for his strong work ethic, attention to detail, communication skills, and in-depth engineering knowledge, which he applies to each project.

GENERAL CIVIL — Jason has more than 14 years of experience designing and permitting residential, commercial, and industrial projects including survey, geometric road design, drainage analysis and culvert sizing, and traffic analysis. He has functioned in many positions including municipal engineer for various municipalities across the state.

WATER/WASTEWATER/STORMWATER — Jason has managed water, wastewater, and stormwater projects of all sizes. He has written several PERs resulting in millions of dollars of project grant funding. He has designed, permitted, and provided construction engineering for water projects throughout the state.

CONSTRUCTION ENGINEERING — Jason's experience leading his own firm provided valuable project, schedule and budget management knowledge. He has used these skills to oversee major coordination efforts amongst project stakeholders, property owners and the public. As a construction engineer, Jason provides progress reports, pay requests, and prevailing wage rate reviews to keep clients informed.

PROJECT MANAGER // Darby Wastewater System Rehabilitation — Darby, MT
Preliminary, Design, and Construction Engineering for wastewater collection and treatment system.

PROJECT MANAGER // Whitehall Water Treatment Facility and Tank — Whitehall, MT
Preliminary, Design, and Construction Engineering for water system improvements including a new tank and treatment facility.

PROJECT MANAGER // Shelby Stormwater — Shelby, MT
Preliminary Engineering, Survey, Design Engineering for overall stormwater system design.

PROJECT MANAGER // Sunburst Water System Improvements — Sunburst, MT
Preliminary Engineering for water system improvement.

PROJECT MANAGER // Joliet Wastewater System Improvements — Joliet, MT
Preliminary, Design, and Construction Engineering for wastewater collection.

PROJECT MANAGER // Joliet Water System Improvements — Joliet, MT
Preliminary, Design, and Construction Engineering for water system improvement.

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DOUGLAS C. TAMCKE, PE

PROJECT ENGINEER/PROJECT MANAGER



REGISTRATION

PROFESSIONAL ENGINEER — MT

EDUCATION

BS CIVIL ENGINEERING (MONTANA TECH)
BS GENERAL ENGINEERING (MONTANA TECH)

Doug graduated from Montana Tech in 2020 with degrees in Civil Engineering and General Engineering. Throughout his college career, Doug worked as an intern for an engineering firm in Helena, MT. Duties included drafting up plan sets, assisting with designs, and surveying. After completing college, he went on to work full-time for the same firm. Once full-time, responsibilities also included full project design, surveying, construction administration, and project management. Doug came to Triple Tree in late 2023. At Triple Tree, Doug has been tasked with design engineering, project management and construction administration.

PROJECT MANAGER & PROJECT ENGINEER // St. Peter's Dialysis Addition — Helena, MT (TTE)

Triple Tree Engineering was hired by Slate Architecture to complete civil design for an addition to St. Peter's Hospital. Project duties included coordinating surveys, site layout, grading, sidewalk and access design, ADA ramp design, storm sewer design, underground stormwater modeling, stormwater report, underground sewer service design, drafting of project plan set, permitting, construction administration, and submittal review.

PROJECT ENGINEER // Conrad Stormwater Project — Conrad, MT (TTE)

The Town of Conrad contracted Triple Tree Engineering to complete a design of a new stormwater system for both east and west portions of town. Project duties included processing of survey data, stormwater system layout and design, valley gutter design, creating of project sheet set, assisted with stormwater modeling for entire system, assisted with project manual, and coordinating permitting of proposed project.

PROJECT ENGINEER // Westside Subdivision — Helena, MT (WWC Engineering)

This project included full design of the proposed Westside Subdivision to be annexed into the City of Helena. Design engineer for Westside subdivision utilities and roads. Duties included roadway design, water system design, sanitary sewer system design, plat updates and road alternative designs.

Once design was complete, plans were made for utilities and roads to be submitted with preliminary plat application. Also took on roll as stormwater system designer as well. Using HydroCAD modeling software to design detention ponds to capture the developments stormwater and writing stormwater report to submit to City of Helena.

PROJECT ENGINEER // City of Helena Westside Project — Helena, MT (WWC Engineering)

Full-time construction administration for City of Helena Westside Project. Duties included ensuring overall site safety precautions were being taken by the contractor, all underground water and sewer main were installed per City of Helena and MPWS specifications, checking road grading, answering direct questions from the contractor, working with homeowners, communicating with contractor on work schedule, taking GPS survey shots on installed utilities, tracking quantities and contractor T&M requests and relaying concerns to design engineer and project manager. Later in the project, became acting project manager. New duties included directing resources and on-site inspectors, reviewing contractor submittals, pay applications, and payroll. Updating design for project needs under tight schedules. Working with funding agencies to close project out in a timely manner.

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PAUL SIMONICH, PE

CIVIL ENGINEER



REGISTRATION

PROFESSIONAL ENGINEER — MT

EDUCATION

BS CIVIL ENGINEERING TECHNOLOGY
(MONTANA STATE UNIVERSITY)

Paul graduated from Montana State University in 2010 with a degree in Civil Engineering Technology. After college, Paul worked as a civil engineer for the Forest Service in the Idaho Panhandle National Forest where he specialized in road design. Paul moved back to Montana and was employed with the Montana Department of Transportation where he worked in the Traffic and Safety Bureau before obtaining his professional engineering license in June of 2016. After obtaining his professional engineering license, Paul reviewed public water, wastewater and stormwater projects at the Department of Environmental Quality. Paul joined Triple Tree Engineering in April of 2022 and has continued working with public water, wastewater and stormwater management systems. At Triple Tree, Paul is responsible for project management to ensure projects are completed on-time and within budget.

PROJECT MANAGER// Joliet Wastewater Improvement — Joliet, MT

The Town of Joliet contracted Triple Tree Engineering to provide construction engineering services for wastewater improvements. Paul is the project manager of the project. The total project budget is approximately 2 million and includes improvements to the wastewater system such as the replacement of sewer mains, relining of sewer mains and replacing manholes. Paul has been responsible for surveying the wastewater system, drafting plans, drafting specifications, and coordinating the geotechnical investigation for the project. The project has an expected start date of May 2023, with project completion in late 2023.

PROJECT ENGINEER // Sewer Main Replacement — Philipsburg, MT

Paul was responsible for the design of a sewer main extension to serve a private development. His responsibilities included using CAD to design the sewer main extension. Furthermore, Paul was responsible for drafting the engineering design report, combining specifications, and submitting all required documents to the Department of Environmental Quality for approval.

PROJECT ENGINEER// Darby Wastewater Improvement — Darby, MT

The Town of Darby contracted Triple Tree Engineering to provide construction engineering services for wastewater improvements. Paul is a project engineer for the Darby Wastewater Improvement project. The project consists of replacing aging sewer mains, relining sewer mains, replacing a lift main station and rehabilitating an existing lagoon.

Paul is responsible for surveying the site and drafting plans. The project has an expected start date of June 2023 with project completion in late 2023.

PROJECT ENGINEER // 2022 Preliminary Engineering Report — Sunburst, MT

Paul assisted with development of the preliminary engineering report for wastewater system for the town of Sunburst. Paul was responsible for developing maps of the wastewater system and for the cost estimates used in the report.

REVIEW ENGINEER // The Prestige at Red Fox Meadows Subdivision — Lewis and Clark County, MT

Paul was the review engineer for the water supply, sewer system and stormwater facilities. Paul was responsible for working with the design engineer to ensure that the water system, sanitary sewer system, and a stormwater management system comply with Department of Environmental Quality regulations.

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MITCH WEST

PROJECT ENGINEER



REGISTRATION

ENGINEER TECHNICIAN

EDUCATION

BS PETROLEUM ENGINEERING
(MONTANA TECH)

Mitch graduated from Montana Tech in 2019 with a degree in Petroleum Engineering. In the summers of Mitch's college career, he worked for a large oilfield stimulation company as a field engineer collecting data, troubleshooting software, operating equipment, and learning the engineer's role in the Data Van. After completing college, he started his career with an oilfield cement pumping service preparing bids, reviewing job tickets, and supervising jobs in the field. At Triple Tree, Mitch is responsible for addressing sanitary restrictions on properties and design engineering for municipal infrastructure.

PROJECT ENGINEER // PNMMH Operating & Storage Track Expansion — Shelby, MT

The Port of Northern Montana Multi-Modal Hub has been working with Triple Tree Engineering to install industrial storage tracks to increase capacity and improve operational efficiency. Mitch was responsible for coordinating closely with Owner to verify track alignments and design. Mitch was also in contact with BNSF to ensure the project met all safety standards and requirements, secure necessary permits, and approval for track expansions and crossings.

PROJECT ENGINEER // Malta Irrigation District Siphon Protection Structure — Malta, MT

The Malta Irrigation District has a large siphon structure to transport irrigation water across a large drainage basin. During a large flood event, the siphon was exposed and at risk of failure. Triple Tree worked with the District to design a concrete structure to protect the siphon and transport floodwaters. The structure is approximately 60 feet wide and 4 feet deep; and includes concrete cutoff walls on the upstream and downstream sides. The project was constructed in the fall of 2023.

PROJECT ENGINEER // Montana Propane Inc Water System Improvements — East Helena, MT

Montana Propane contracted with Triple Tree Engineering to develop a water main extension within the city limits of East Helena. Mitch was responsible for the surveying and design of the proposed water main. Mitch worked with Montana Rail Link and Montana Department of Transportation, filing for permits to allow the water main to pass underneath a railroad and highway.

PROJECT ENGINEER // Whitehall Water System Improvement — Whitehall, MT

The Town of Whitehall has been working with Triple Tree Engineering to improve their water utilities in various locations around Whitehall. Mitch is responsible for survey of the project as well as coordination with the public works director to ensure all underground utilities have been located. Mitch was also in contact with the Department of Environmental Quality to gather information on existing utilities within the project area. Mitch worked with Montana Rail Link and Montana Department of Environmental Quality, filing for permits to allow for multiple MDT and MRL crossings. He was responsible for design of the project, ensuring DEQ, MDT and MRL requirements were met.

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PIERCE BROWN, EI

DESIGN ENGINEER



REGISTRATION

ENGINEER INTERN — MT

EDUCATION

BS CIVIL ENGINEERING
(MONTANA TECH)

Pierce graduated from Montana Tech in the Fall of 2023 with a degree in Civil Engineering. During the summers while attending Montana Tech, Pierce worked with a company in Helena providing engineering design, survey and construction services. At Triple Tree, Pierce is responsible for project designs, construction administration and surveying. Pierce is known for his strong work ethic and quality work product.

PROJECT ENGINEER // Vigilante West Subdivision — East Helena, MT

As a Project Engineer at Triple Tree Engineering, Pierce led the design and implementation of roadways, water distribution, gravity sewer, and stormwater management systems for a 10-acre residential subdivision in the City of East Helena. He was responsible for directing and designing the extension of municipal water and sewer infrastructure, ensuring seamless integration with City services. Additionally, Pierce collaborated closely with the property owner and worked with the City of East Helena planner during the preliminary phases of the development to complete preliminary plat, annexation and zoning applications, securing necessary approvals and facilitating the overall development process.

PROJECT ENGINEER // Peace Harbor Subdivision — Great Falls, MT

As a Project Engineer at Triple Tree Engineering, Pierce led the design and development of key infrastructure systems, including roads, water supply, gravity sewer, and stormwater management for a 49-acre residential subdivision, which was divided into three subdivisions. He created a Planned Unit Development (PUD) for the subdivision and coordinated with a survey company to develop the subdivision plat. Pierce also managed the extension of municipal utilities, ensuring compliance with city requirements. Additionally, he collaborated with the property owner and the City of Great Falls to navigate the preliminary, annexation, and zoning applications, securing key approvals for the development.

PROJECT ENGINEER // Conrad Stormwater Improvements — Conrad, MT

As a Project Engineer at Triple Tree Engineering, Pierce assisted in the design of a new stormwater system that addressed the City's critical infrastructure needs. He developed comprehensive plan sets for the project, ensuring effective implementation of the new system. Additionally, Pierce helped create and develop the bidding documents for the project and collaborated with engineers to review and integrate feedback from the Department of Environmental Quality (DEQ), addressing comments to ensure compliance with environmental regulations.

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JARED GRIFFITH

PROJECT ENGINEER



REGISTRATION

ENGINEER INTERN — MT

EDUCATION

BS CIVIL ENGINEERING
(MONTANA TECH)

Jared graduated from Montana Tech in 2024 with a degree in Civil Engineering. After working internships in the heavy civil construction industry, Jared joined Triple Tree in May 2024. Jared performs civil design, drafting, construction administration, and assists with surveying for municipal and rail projects. Additionally, Jared works on fast-paced designs throughout active construction projects as challenges are encountered. Jared works closely with contractors to determine the most effective solution that meets design requirements and is beneficial to project owners.

PROJECT ENGINEER // Port of Northern Montana Track Extension — Shelby, MT

Jared designed and provided construction engineering service for a rail track extension for the City of Shelby that will provide rail access to the City property. The project encompasses a variety of challenges including road and utility crossings and stormwater drainage. Jared worked closely with BNSF guidelines to ensure the design met BNSF requirements, while being the most useful and practical design for the client.

PROJECT ENGINEER // Port of Northern Montana Operating and Storage Track Expansion — Shelby, MT

Triple Tree worked closely with the Port of Northern Montana to design and engineer a \$3.6 million dollar expansion project that provided additional rail spurs and storage tracks for businesses operating at the Port. Jared performed construction administration, surveying, and track design throughout the project. Specific challenges included track realignments, clearance requirements, and stormwater drainage. Triple Tree worked closely with BNSF throughout the design and construction process to coordinate design and operational plans.

PROJECT ENGINEER // Montana Avenue Pavement Improvements — Shelby, MT

Triple Tree designed and surveyed a new concrete pavement intersection for the City of Shelby where significant truck traffic had rutted and deteriorated the existing intersection. Jared worked on-site, inspecting construction of the intersection and completed/reviewed construction documentation including pay applications, change orders, submittals, punch list, and field-testing requirements. The intersection was phased into 5 separate concrete pours and with additional sidewalk and curb and gutter replacements.

PROJECT ENGINEER // 2024 Water Distribution — Philipsburg, MT

Triple Tree worked with the Town of Philipsburg to design water main replacements along Broadway and Montgomery Streets. The new mains replaced old mains filled with leaks and benefited Philipsburg's water supply. Jared worked onsite with the contractor to counter unexpected challenges met in construction. The project was able to be constructed with the old water mains still in service, limiting the time that water had to be shut off for construction.

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ADRIAN LARGENT, PLS

PROFESSIONAL LAND SURVEYOR



REGISTRATION

PROFESSIONAL LAND SURVEYOR — MT

EDUCATION

BS/AS DESIGN DRAFTING
(MONTANA STATE UNIVERSITY-NORTHERN)

CERTIFICATE OF SURVEY
(UNIVERSITY OF WYOMING)

Adrian graduated from Montana State University-Northern in 2008 with a Bachelors of Science degree in Design Drafting Technology. Upon graduation he went to work for a large engineering/surveying firm. Adrian furthered his surveying education by graduating with his Certificate of Survey from the University of Wyoming in 2012. Adrian has 8+ years of surveying experience and has worked on projects ranging from family member transfers, boundary adjustments, topography, and house staking. Adrian received his Professional Land Surveyor license in 2021.

PROJECT SURVEYOR // Joliet Water Tank — Joliet, MT

Adrian Worked on doing research for the boundary of where the Joliet water tank was located. After doing the research he performed the necessary fieldwork to locate monuments in the field. After the fieldwork Adrian worked in CAD to create easement exhibits for the future Joliet water tank and water lines.

PROJECT SURVEYOR // Family Member Transfers

Adrian has worked on many family member transfers in various counties. The projects include many different phases. Starting with research within the county courthouses and online records. After research field work tying monuments and evidence in the field to the existing surveys. After fieldwork is complete he then drafts the survey to submit to the county or city, all the while working with county and city officials to keep the project flowing smoothly.

PROJECT SURVEYOR // Easement Exhibits

Adrian has created many easement exhibits. The projects include research and fieldwork. Starting with research within the county court houses and online records. After research field work tying monuments and evidence in the field to the existing surveys. After fieldwork is complete he then drafts the survey to create an exhibit, working with a lawyer to provide a clear diagram and easement language to be filed with the courthouse of the respecting county.

PROJECT SURVEYOR // Topographic Surveys

Adrian has worked on many topographic surveys which include scheduling utility locates in the field, projecting existing field conditions onto a CAD program for engineers to design future projects on. Topographic surveys vary from showing contours of the landscape, utility lines, measuring down sewer/storm manholes, to existing structures on the property.

PROJECT SURVEYOR // City of Helena Maintenance Building — Helena, MT

Abraham Construction contacted Adrian to perform construction staking on a new maintenance building for the city of Helena. On the project Adrian worked with the foreman to calculate points withing CAD to stake in the field with a total station. After the job was complete Adrian completed an as-built survey showing the product and map of underground utilities running through the property.

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SARAH SAMPSON

FUNDING SPECIALIST



EDUCATION

BA BUSINESS ADMINISTRATION:
MANAGEMENT, FINANCE, MARKETING
(CARROLL COLLEGE)

Sarah graduated from Carroll College, majoring in Business Administration with a minor in Accounting and Public Administration. Sarah works for Triple Tree Engineering as their Funding Specialist. She works closely with engineers on the funding side of their projects as well as working directly with grant funding agencies. Sarah manages project budgets, reimbursements and progress reporting on all grant funded projects. She is also a liaison between the different municipalities and the funding agencies.

FUNDING SPECIALIST // Whitehall Treatment Facility — Whitehall, MT

The Town of Whitehall is currently in the construction phase of building a new water treatment facility. This project encompasses both federal and state funding sources. Sarah is responsible for the Grant Administration of the project which has included the management and coordination of the projects grant and loan funds. As well as careful budget analysis and organization Sarah prepares and submits progress reports and draw requests.

FUNDING SPECIALIST // Joliet Wastewater Improvement — Joliet, MT

The Town of Joliet received over \$2,000,000 of ARPA Water & Sewer Grant Awards to make improvements to the Wastewater system. Sarah, in cooperation with the Town of Joliet, processes payment requests and prepares requests for reimbursement to DNRC, including the Request for Payment, Status of Funds Report, Invoice Tracking Spreadsheet and the Project Progress Reporting.

FUNDING SPECIALIST // Conrad Wastewater & Stormwater — Conrad, MT

Sarah is responsible for the Grant Management portion of this project. Funds will be used to administer the grants to ensure the project is implemented in accordance with the various funding agency requirements. Tasks include tracking project costs, compiling progress reports, reviewing, paying, and turning in reimbursement requests, entering and tracking expenses and warrants, participating in project calls.

FUNDING SPECIALIST // Darby Wastewater Improvement — Darby, MT

The Town of Darby received ARPA Water & Sewer Grant Awards for the improvement of their Wastewater system. Sarah works closely with the Town of Darby to prepare all essential documents and reports that ensure all grant management tasks are complete and updated in accordance with the funding agencies standards.

FUNDING SPECIALIST // Cooke City Wastewater System — Cooke City, MT

Sarah assists in the maintaining of complete and accurate project files and preparing of all documentation and reports associated to the administration of the grant.

FUNDING SPECIALIST // Drummond Wastewater Improvements — Drummond, MT

Sarah works closely with the Town of Drummond to prepare all necessary documents associated with the grant administration of this project including project budget, budget tracking, invoice tracking, reimbursement requests, vendor invoicing, quarterly reporting, and progress reporting.



On-Call Professional Engineering, Planning, and Grant Writing Administration Services

Master Services Agreement

City of Sidney, MT



Professionals You Need, People You Trust.

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Comprehensive Services, Local Commitment

Interstate Engineering is proud to call Sidney home. With a strong local presence supported by a diverse network of expertise, we are honored to have served our friends and neighbors for more than 40 years. We are pleased to submit this proposal for on-call Engineering, Planning, and Grant Writing & Administration Services.

Our partnership with the City of Sidney has been a true win-win for our Sidney office staff, and we deeply appreciate the trust the community places in us. We are committed to delivering responsive, high-quality service, with local staff who can act quickly and a firm-wide network of experts ready to support them. Our long history in Sidney has given us a strong understanding of the community's values, priorities, and partnerships. Combined with our strong relationships at the state and federal levels, Interstate Engineering is uniquely positioned to provide Engineering, Planning, and Grant Writing & Administration services that strengthen and support the community's long-term success.



Although engineering is in our name, we provide a much broader range of services—including funding assistance and grant management, legal and construction surveying, building inspections, current and long-range planning, landscape architecture, GIS, and aquatics. With more than four decades of partnership and presence in Sidney, Interstate Engineering brings experience and local insight to helping the community maintain one of the highest quality of life in the region.

Strengthening Water Infrastructure

Interstate Engineering has been working with the city to implement improvements to the water distribution system for the past decade. The final project identified in the 2019 Rate Study—a new 750,000-gallon elevated water tower—is scheduled to begin construction this spring.

The city has since identified additional water pipelines in need of upgrades or extension within the distribution network. Interstate Engineering is contracted to prepare a Preliminary Engineering Report (PER) for the Water System in 2026, which will include these pipeline improvements, the replacement of the existing 200,000-gallon on-ground storage tank, and other priorities identified by the water department.

We look forward to supporting the city as it strategically upgrades its water distribution network. Our team will work closely with the sewer, streets, and parks departments to verify each project is coordinated, comprehensive, and designed to minimize public disruption while maximizing cost-effectiveness for the community.

Water Projects Since Execution of the 2016 MSA

(Task Orders 1–9)

- South Sidney Water Extension
- North Frontage Road
- East Holly
- Water Rate Study
- 4th Avenue Southeast: Phase 1
- West Holly: Phase 2
- Lincoln Ave / Central Ave / 6th Street SW: Phase 3
- 200,000gal Tank Relining
- Hydraulic Model
- 3rd Street NE: Phase 4a
- North Park Elevated Water Tower: Phase 4b
- West Holly Phase II Preliminary Design
- Water System PER



Proactive Sewer System Management

Infiltration and inflow within the sanitary sewer collection system are challenges faced by nearly every community. Sidney's flat terrain makes stormwater conveyance difficult, increasing the likelihood that it enters the sanitary sewer system. We have completed infiltration and inflow evaluations to identify problem areas and develop strategies that reduce impacts on the wastewater treatment facility.

Interstate Engineering can pursue grant funding for a Preliminary Engineering Report (PER) for the Sewer System. The PER will utilize the city's GIS data, incorporate an infiltration and inflow evaluation, and prioritize improvements to the sanitary sewer collection system. Protecting the city's investment in its new Wastewater Treatment Facility is essential, and these efforts will support long-term system reliability and resilience.



Stormwater System Improvements

Stormwater infrastructure in the city is limited compared to that of its counterparts; however, the city plans to complete major upgrades to key segments of the stormwater network while also evaluating the feasibility of establishing a new stormwater enterprise fund. The City of Sidney's Stormwater Master Plan identifies and prioritizes nine projects to guide these efforts.

Interstate Engineering completed preliminary plans for the 11th Street SW project, and the Public Works department constructed the lower collection segments and outfall line last year. Building on this progress, Interstate Engineering can pursue state and federal funding opportunities to support the engineering and construction of projects identified in the Storm Water Master Plan. Under a Master Service Agreement, Interstate Engineering can assist the city in plans to complete major upgrades.



Street System Maintenance & Management

Regular maintenance is essential for any road network. The cost of keeping streets in good condition is far lower than the cost of full replacement. Interstate Engineering is prepared to assist the city with pavement condition surveys, if requested, and can help develop a data-driven city-wide pavement management plan. We can also provide technical support for future maintenance, rehabilitation, and reconstruction projects to support the long-term performance of the street system.

We recently included the city in a chip-sealing project, partnering with Richland County to reduce costs for project design and bidding, mobilization, and construction administration. We look forward to leveraging our local knowledge to deliver cost-effective solutions for Sidney's residents whenever possible.



Parks Planning & Development

It is a privilege to live in a community that continues to invest in its parks and recreational spaces. Our team has enjoyed these parks with our friends and family for many years, and we understand how important they are to Sidney's quality of life. Through recent public engagement efforts for the Richland County-Sidney-Fairview Growth Policy and the Sidney Downtown Master Plan, the community expressed strong interest in expanding recreational opportunities. The City has demonstrated its commitment to thoughtfully planned park improvements that incorporate efficient irrigation systems with backflow prevention, flow metering, and full ADA accessibility compliance.

Interstate Engineering has the expertise to assist the Parks Department in pursuing funding opportunities that support improvements throughout the city's park system. Our team has completed parks in Jamestown, ND, Williams County, ND, Sheridan, WY, and Billings, MT. With a deep bench of professional landscape architects and certified planners, we would welcome the opportunity to prepare a Parks Master Plan grounded in meaningful community engagement and aligned with Sidney's long-term vision for its recreational spaces.

The parks department recently constructed the first phase of irrigation improvements in Veterans' Park, based on design drawings prepared by Interstate Engineering. Design is also underway for the park and site improvements associated with the new elevated water tower in North Park, with construction scheduled for 2028.



Strategic Planning for Long-term Growth

Everything starts with a plan. The City of Sidney contracts its current planning services with Peaks Planning. Over the last decade, various consultants, including Interstate Engineering, have completed the city's catalog of long-range planning documents.

We appreciate the city's commitment to providing consistent planning services and value the strong relationship we have built with your current planner. Looking ahead, Interstate Engineering is well-positioned and eager to support the City of Sidney with its current planning services. Our team currently provides planning and GIS services for Richland County, the Town of Fairview, the City of Livingston, and the Town of Ray, and we are ready to bring that experience forward to help guide Sidney's future.

Focusing on meeting people where they are, our team, supported by our local office, completed a robust public engagement process to develop the City of Sidney's Downtown Plan and the Richland County-City of Sidney-Town of Fairview Growth Policy. Both documents are scheduled for adoption in 2026. Our GIS capabilities strengthened these efforts. Our capabilities extend well beyond these projects. Interstate Engineering has experience preparing zoning updates, capital improvement plans, and a variety of master plans. Guided by individuals who care deeply about this community, we are committed to delivering long-range planning documents that are practical, forward-thinking, GIS-informed, and readily implementable by the city.



Maximizing External Funding Opportunities

At the heart of every successful project is the ability to leverage local funds to secure external grants. Over the last decade, the City of Sidney has been proactive in upgrading its water and sewer infrastructure using State Revolving Fund (SRF) loans. As a result, the city's water and sewer rates are nearing the target rate established by the Department of Commerce. These target rates are used to determine eligibility for State of Montana grant funds.

Interstate Engineering has a strong team of funding specialists and certified grant writers, supported by the added advantage of having an office in Helena, Montana. Our team has secured grant funds for our clients from a wide range of private, local, state, and federal programs shown in the callout box on this page. Grant writing and administration services can be provided as a stand-alone offering. We would welcome the opportunity to meet regularly with the City of Sidney to discuss upcoming grant opportunities and position future projects for success.

Interstate Engineering secured American Rescue Plan Act (ARPA) grant funding through a competitive application process for the Lincoln Ave / Central Ave / 6th Street SW Water Improvements Project. Over the last decade, our funding specialists have provided project administration, reporting, and compliance tracking for all of the city's water projects. Our strong relationships with state agencies are built on active communication, attention to detail, and consistent follow-through.

Common Funding Programs:

CDBG

Community Development Block Grant (MT Department of Commerce)

MCEP

Montana Coal Endowment Program (Infrastructure & Planning)

RRGL

Renewable Resource Grant & Loan Program (DNRC)

USDA Rural Development

Water & Waste Disposal/Community Facilities

CDS

Congressionally Directed Spending (Earmarks)

RTP

Recreational Trails Program (FWP)

LWCF

Land and Water Conservation Fund (FWP)

MDT

Transportation Alternatives (TA)

USDA SEARCH

Special Evaluation Assistance for Rural Communities (Planning/Technical Assistance)

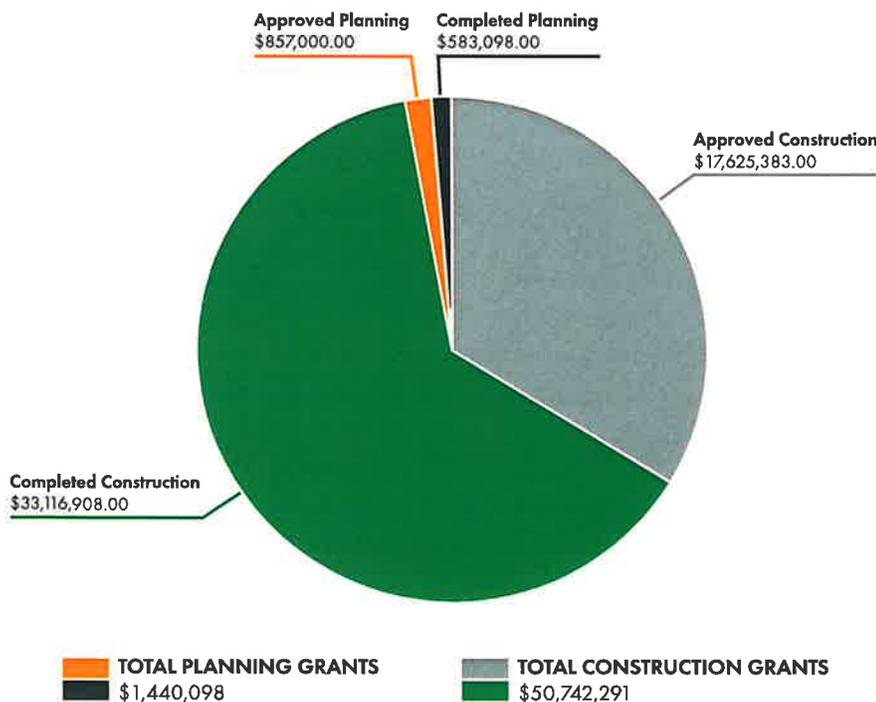
SRF

Drinking Water State Revolving Fund (DWSRF)

SRF

Clean Water State Revolving Fund (CWSRF)

CONSTRUCTION & PLANNING GRANTS



GIS Mapping & Data Management

For communities, a Geographical Information System (GIS) is an essential tool for making informed, efficient decisions and even anticipating future needs. It provides a clear, accurate way to map existing facilities, plan for future improvements, and organize critical infrastructure data within a single, accessible system. GIS also preserves institutional knowledge by capturing information that might otherwise be lost through staff turnover. Just as importantly, it supports cross-department collaboration, enabling everyone to work from the same reliable data. With a comprehensive GIS system, a city can coordinate projects, reduce redundancies, and plan strategically for the future.

We understand that the City of Sidney has already mapped its existing sanitary sewer and storm sewer facilities. Interstate Engineering has a team of GIS professionals ready to collaborate with the city to expand its current GIS system. Our services can vary in complexity based on the city's goals. By first understanding the city's purpose for GIS implementation, Interstate Engineering will collaborate with city staff to structure a database that is both efficient and comprehensive.

Interstate Engineering has created and/or managed GIS systems for communities such as Fairview, MT, Buffalo, WY, Plentywood, MT, and Richland County, MT, to name a few.



Buffalo GIS



Enhancing Public Spaces Through Design

Landscape architecture at Interstate Engineering is about shaping more than space; it's about designing environments that connect people, place, and purpose. It's about how the environment *feels* for people who use it.

We design the places people experience every day. Places where families gather, street corridors that are safer and more enjoyable to walk, and outdoor areas around buildings that are practical, comfortable, and easy to maintain. Our approach considers how people move through a space, how water behaves after a storm, how plants will grow over time, and how the space will function in the future.

Primary Services:

- Planting & Irrigation
- Site Planning & Design
- Parks & Recreation Planning & Design
- Campus & Facility Grounds Design
- Streetscapes
- Community & Neighborhood Design
- Stormwater & Drainage Solutions
- Public Gathering Space Design

Our dedicated professional landscape architects recently partnered with the City of Sidney on the Veterans Park Irrigation Improvements Project and are finalizing the design of North Park. We remain committed to serving the Sidney community by planning and designing lasting, maintainable facilities and public spaces that will benefit residents for generations.



Project Team

Interstate Engineering utilizes the personnel most suited for each project. We take knowledge, proximity, and availability into consideration before assigning anyone to a project. Choosing the staff that will create the most dynamic team means we can provide you with a superior end project. Resumes of team members are in Appendix B of this proposal.



JORDAN MAYER, PE
Client Manager | Project Engineer

Jordan is a Professional Engineer licensed in Montana with more than a decade of experience serving the City of Sidney. His background in municipal engineering and rural water systems spans roles from field assistant to project engineer, giving him practical insight into every phase of project delivery, from site design to private development. He has led infrastructure improvements, secured funding, and supported asset management efforts for both public and private clients. Jordan brings a practical, solutions-oriented mindset to each assignment and is committed to strengthening community infrastructure in ways that are both efficient and forward-thinking.

"I value raising my family in a community that embraces its small-town and rural character. Sidney is full of people who work hard, support one another, and take pride in shared success. I'm grateful for the opportunity to live, serve, and work here, and to help pass those values on to the next generation. Becoming a parent has given me a deeper sense of purpose. I've always been driven to deliver engineering solutions that are practical, cost-effective, and sustainable. Now, I'm equally motivated to create those solutions so communities can enhance the services they provide and build a stronger future for the next generation. Working within and for the City of Sidney for more than a decade has given me a deep appreciation for the purpose and vision of its leadership. While many communities focus only on meeting basic needs, Sidney consistently strives to do more. The City is committed to using resources wisely, collaborating with stakeholders, and pursuing opportunities that elevate the community beyond what is simply required". Jordan is proud to support that commitment through thoughtful engineering and long-term partnership.



BRENT MOORE, AICP
MT Regional Vice President | Principal Planner

"I have enjoyed working for the City of Sidney since joining Interstate Engineering, particularly on the water rate study. That study resulted in several water projects and it's been exciting to see those projects be constructed over the last several years. I'd also be excited to support Sidney with planning services should the need arise, but appreciate partnering with other planning professionals when it makes sense for the community".



RACHEL LAQUA, AICP
Planning Director

"I enjoy working for communities as their planner helping to provide background for sound decision-making by elected and appointed officials. I have enjoyed working with the City of Sidney on their downtown plan because the people who work for and with the city are so engaged in their community".



LANETTE DIAZ, CGW

Funding Specialist

"I enjoy working with Sidney because they plan ahead and have a variety of projects that could use grant funding. I enjoy researching new opportunities for the city to move projects forward. My focus is helping cities obtain funding that keep user rates low. As a former social worker, I value helping communities and residents enjoy amenities while ensuring it doesn't cause a large financial impact. I am most excited to work on the Water Town project with Sidney. It's a dynamic project that involves SRF funding and a local match for non-SRF eligible items. I enjoy tracking these expenses and ensuring Sidney spends only what is necessary from their cash contribution.



GORDON LEMMEL, PLA, ASLA

Landscape Architect

"I enjoy working with the City of Sidney because every project is approached with the future in mind. They aren't afraid to push the limits of design, and they consistently think at a big-picture scale. Having worked with Sidney in two different professional capacities, I've seen first-hand how thoughtful planning and leadership translate into long-term community success, and that's something worth sharing with other communities. Helping communities improve quality of life has always been my calling. Working at Interstate Engineering allows me to do that with integrity, collaboration, and a long-term mindset. These are values that strongly align with how the City of Sidney approaches its projects. That shared commitment makes the work more meaningful and the outcomes more impactful."



JASON BOUCHER, GISP

GIS Lead

"The City of Sidney is home to one of our most successful offices which can be attributed to the fact that it's home to some of our most passionate and dynamic people! GIS at its heart makes truth visible and truth builds trust. Interstate Engineering understands the importance of trust, both for staff and from clients, and it works hard to encourage it, build it, and keep it. I am most excited about helping to take Sidney's GIS capabilities and uses to the next level, creating a GIS that serves the city staff and citizens in a highly valuable and informative way".



GINA BARRY, PE

PER Lead | Project Engineer

"While working on Sidney's water PER, it is evident that this is a community that not only is forward thinking, but cares about its residents and the long-term success of the community."



JOHN BACH, PE

Water & Wastewater Lead | Project Engineer

"Working with the City of Sidney is never a surprise. You know what you are going to get when you begin a project, and if an issue arises, the city is willing to work through it to reach the best solution. There is mutual respect between Interstate Engineering and the city that enables projects to move smoothly from inception through funding, design, and construction. Working for Interstate Engineering allows me to connect with the people in the communities that we serve. All of our clients in this region, are not only clients, but are also friends and neighbors. Being able to see projects through that you know have a lasting impact to the individuals that you see on a regular basis instills a sense of pride. I look forward to working with the City of Sidney on the replacement of the city's 200,000-gallon water tank. Since becoming involved in the attempted relining project, I would like to see the City made whole by replacing this tank to serve the northwestern parts of the City of Sidney".



KADEN BEDWELL, PE

Aquatics Lead | Project Engineer

"I enjoy working with the City of Sidney because of its strong commitment to community focused infrastructure and long term planning. I chose engineering to work on projects that directly improve quality of life, particularly through recreation and public facilities, and Interstate Engineering aligns with that purpose. The firm's emphasis on technical excellence, teamwork, and client relationships allows me to focus on meaningful, community driven work. I'm excited to support the city on aquatic and recreation projects, including evaluations, rehabilitation, and future planning of public facilities. The projects create lasting community value and benefit residents of all ages".



TEAGEAN KNUDSEN, PE

Structural Lead | Project Engineer | Certified Building Official

"Interstate Engineering aligns with my values because of its 'boots on the ground' approach. We prioritize regional expertise and practical, high-quality solutions. As the structural group leader at Interstate Engineering, I mentor others and work on projects that benefit the communities where I grew up".



BRYAN TUSS

Construction Lead

Being on the team for the projects in Sidney the past several years has been enjoyable and rewarding. The recent upgrades to the water system will benefit the community for many years to come. Additionally, I am looking forward to the construction of the elevated water tank project this spring. Having been involved in similar projects and familiarity with the contractor will provide the team a valuable resource.

Committed to the Community We Serve

Our Sidney-based team lives and works in the community we serve, bringing local insight, accountability, and pride to every project. We don't just work in Sidney. We live here, raise our families here, and care deeply about the future of this community.



McKade Mahlen, Don Nelson, Jordan Mayer, Ryan Kopp, Josh Schmierer, Gage Bloesser, Jackie Miller, Chris DiFonzo, Kali Buxbaum

It's always nice working on Sidney projects because you know it's been thought out with the future in mind. I like to share things that the City of Sidney is doing with other communities to help them be as successful as Sidney has been.

Ryan Kopp

My favorite part of living and working in the Sidney area is the strong sense of community paired with opportunity. You can be involved, make an impact, and still enjoy the space, scenery, and pace of eastern Montana. It's a place where hard work matters and relationships are valued.

McKade Mahlen

There are many aspects of living and working in the Sidney area that I truly appreciate, but if I had to pick a favorite, it would be the immense satisfaction of looking around and saying, "I had a part in that project!" Seeing the tangible results of our hard work and knowing that my involvement, no matter how big or small, made a difference is incredibly rewarding.

Wendy Johnson

Sidney has always been home and it is a great place to raise a family. Working in a smaller town allows community involvement to sustain multiple programs.

Jackie Miller

Firm Qualifications

Interstate Engineering is uniquely qualified to continue serving the City of Sidney because we understand the community, its infrastructure systems, and its long-term priorities. Our qualifications are grounded not only in technical expertise, but in decades of direct partnership with the city.

With more than 40 years of local presence and firm-wide technical depth, we have assisted Sidney with water distribution improvements, sanitary sewer evaluations, stormwater planning, rate studies, hydraulic modeling, capital planning, grant funding, GIS services, landscape architecture, and long-range planning. We are familiar with the city's infrastructure history, funding pathways, regulatory coordination, and departmental operations. This institutional knowledge allows us to provide practical recommendations that align with budget realities and community expectations.

Our multidisciplinary team offers the full range of services identified in this RFQ, including Preliminary Engineering Reports, civil infrastructure design, construction administration, planning and growth policy updates, parks planning, GIS mapping, and grant writing and administration. By integrating planning, funding, design, and construction services under one team, we deliver coordinated solutions that build logically on prior work.

With local leadership and regional support, Interstate Engineering is prepared to provide responsive, informed, and efficient service under a new Master Services Agreement.

Relevant Experience

Interstate Engineering has extensive experience serving communities throughout Eastern Montana, providing engineering, planning, GIS, landscape architecture, and grant writing services to cities, counties, and rural districts. Our work spans water, wastewater, stormwater, streets, parks, and long-range planning projects, many of which have required coordinated funding strategies and phased implementation. We understand the infrastructure challenges, regulatory requirements, and funding realities facing Montana communities, and we tailor solutions that are practical, financially responsible, and community-driven. The following projects highlight our experience delivering responsive, multidisciplinary services similar to those requested in this RFQ. Here are some projects we have completed recently in eastern Montana:

- Richland County Fairgrounds Irrigation System
- City of Poplar Phase 1 & 2 Sewer Improvements
- Fort Peck Tribe Water & Sewer Investigation
- Miles City Firehall Site Design
- Glendive GIS System Implementation
- Frazer Sewer Replacement
- Poplar GIS System Implementation
- City of Sidney Chip Seal Project (2024)
- Plentywood Infiltration, Inflow Study, & Report
- Richland County Landfill Maintenance Building and Scale
- Fairview Phase 1 & 2 Water Improvements
- Sidney Rate Study
- Agwest Farm Credit Building Site Design
- City of Plentywood Water PER
- Poplar Old Airport Master Plan
- Glendive Water & Sewer Replacements
- Sidney Health Center Parking Lot Design
- Fairview GIS System Implementation
- Poplar Parks Schematic Design
- Town of Brockton Hydrant Replacement
- Dry Redwater Feasibility Report
- Fort Peck Housing Authority Poplar Development
- Fort Peck Housing Authority Parking Lot Design
- Fort Peck Tribe Brockton Lagoon & Lift Station
- Glendive Downtown Street Improvements
- Plentywood GIS System Implementation
- Richland County Boys & Girls Club Renovation
- Savage Firehall
- Dry Redwater Hwy 200 Extension
- Scobey Street Improvements
- City of Plentywood Phase 1 Water Replacement
- Fort Peck Housing Authority Wolf Point Development
- Poplar Provider Housing Development

Approach to On-Call/MSA Work

Interstate Engineering's approach to on-call services is grounded in a simple reality: we know Sidney. We understand the city's infrastructure systems, funding history, planning documents, operational structure, and community priorities because we have helped shape them. This familiarity enables us to respond quickly, anticipate needs, and deliver practical solutions aligned with the city's long-term goals.

Seamless Extension of City Staff

Our team functions as an extension of city staff under a Master Services Agreement. Jordan will serve as the primary point of contact, providing consistent leadership and coordination across all Task Orders. Because we are already familiar with city processes, standards, and expectations, we can move efficiently from request to scope development without unnecessary ramp-up time.

We maintain regular communication with department heads to stay informed about emerging needs, capital planning discussions, and funding opportunities. This ongoing coordination allows us to anticipate priorities rather than simply react to them. Having staff in Sidney allows us to meet face-to-face with city staff, council, stakeholders at short notice.

Efficient Task Order Development

When a need is identified, we work collaboratively with city staff to define a clear scope, schedule, deliverables, and level of effort. Our understanding of Sidney's infrastructure and prior projects allows us to prepare focused Task Orders that build on existing studies, models, and plans rather than duplicating effort.

Each Task Order will Clearly Outline:

- Project objectives
- Scope of services
- Deliverables
- Schedule and milestones
- Staffing plan
- Budget estimate

Scalable Resources with Local Leadership

While our Sidney office provides local leadership and coordination, we are supported by a broader network of firm-wide expertise. This structure allows us to scale resources as needed while maintaining the consistency and accountability of a local team that understands the community. If multiple projects advance at once, we can assign additional technical staff without disrupting schedules or overextending key personnel.

Alignment with Funding & Long-Term Planning

Because we have supported the city's State Revolving Fund projects, ARPA funding, planning documents, and infrastructure improvements over the last decade, we understand how funding eligibility, rate structures, and regulatory requirements influence project timing and design. Our funding specialists, planners, and engineers work together to align project development with realistic funding pathways and city priorities.

Continuity & Institutional Knowledge

A five-year Master Services Agreement provides continuity that benefits both the city and our team. We retain institutional knowledge of past studies, infrastructure conditions, and community input, allowing each new assignment to build logically on prior work.

Understanding Sidney's systems, staff, and long-term vision enables us to deliver responsive, efficient, and well-informed service across every Task Order.

Capacity & Current Workload

Other than his family, the City of Sidney is Jordan's priority. That commitment is reflected not just in his availability, but in his investment in the city's long term success. Jordan is genuinely vested in the best interest of Sidney fiscally, operationally, and strategically. He approaches every recommendation with one guiding question: What serves the city best, both now and 20 years from now?

He answers emails, texts, and phone calls when you need him, not when it is convenient. He attends City Council meetings because he believes in being present and accountable. When urgent issues arise, he responds immediately, understanding that municipal infrastructure and public trust cannot wait.

Jordan does not see Sidney as simply another client. He understands your systems, your pressures, your funding cycles, and your political realities because he invests the time to stay engaged. Your projects are not tasks to complete. They are community responsibilities, and he treats them with that level of seriousness.

Our team maintains balanced workloads to provide responsive service while sustaining high-quality project delivery.

Name	Role	Current Workload	Available Capacity	Notes
Brent Moore, AICP	Regional Vice President Certified Planner	75%	25%	Executive oversight & strategic planning support
Rachel Laqua, AICP	Planning Lead Certified Planner	70%	30%	Active long-range & current planning projects
LaNette Diaz, CGW	Funding Specialist Certified Grant Writer	75%	25%	Grant writing & compliance management
Gordon Lemmel, PLA	Landscape Architect	70%	30%	Parks & site design workload
Jason Boucher, GISP	GIS Lead	65%	35%	GIS analysis & asset management support
John Bach, PE	Water & Wastewater Project Engineer	80%	20%	Utility design & construction administration
Gina Barry, PE	PER Lead Project Engineer	75%	25%	Preliminary Engineering Reports & infrastructure planning
Kaden Bedwell, PE	Aquatics Lead Project Engineer	70%	30%	Aquatics & specialty facility projects
Teaguean Knudsen, PE	Structural Lead Project Engineer Certified Building Official	75%	25%	Structural design & building code services
Bryan Tuss	Construction Lead	80%	20%	Construction oversight & field coordination

Interstate Engineering utilizes our tagline, "Professionals you Need, People you Trust," as a benchmark for service. Those are the hallmarks of every client relationship we foster. Building trust through professional service and dedicated attention to each client and project is the keystone of our company.

We invite you to contact our references to learn more about us and how our knowledge and experience dovetails with your needs.



RANDY RICE

Mayor

City of Plentywood, MT
(406) 765.7344
Randyrice57@hotmail.com



DEB DION

Mayor

City of Glendive, MT
(406) 377.3318
mayor@glendivemt.gov



SHANE HALVERSON

Public Works Director

City of Poplar, MT
406-895-7953
poplarpwd@gmail.com



BETTY CHERRY

Mayor

Town of Fairview, MT
(406) 742.5616
fairviewmtmayor@gmail.com



JOSH JOHNSON

Public Works Director

Richland County, MT
406-489-2512
Joshua.johnson@richland.org



RONDA RUSTAD

Auditor

City of Ray, ND
(701) 568-2204
raynd@nccray.net



JORDAN MAYER, PE

Project Engineer

Jordan is a professional engineer licensed in Montana with a strong background in municipal engineering and rural water systems. His diverse experience at Interstate Engineering spans from field assistant to project engineer, where he's tackled everything from site design to private development. Known for his leadership skills, Jordan excels at securing funding and managing assets for both public and private projects. He is passionate about enhancing community infrastructure and brings a practical, solutions-oriented approach to every challenge. With a commitment to innovation and efficiency, Jordan is dedicated to making a real difference.

Core Skills

- Municipal Engineering
- Rural Water
- Site Design
- Private Development
- Leadership
- Funding

Education

2011
BS General Engineering
Montana Technological
University

Active Registration

Professional Engineer
MT

Trainings | Certifications

- Cured-In-Place Pipe Inspection
- Sidney Chamber of Commerce Leadership Graduate
- AWWA
- ACI

ONEOK Civil Site Design

Sidney, MT | Staff Engineer

Completed civil site design for new administration and warehouse buildings, including water and sewer services, site grading, stormwater facilities, utility coordination, and ADA-compliant sidewalk design.

Water Main Replacement under MDT Hwy 16

Sidney, MT | Project Engineer

Replaced 900 feet of 12-inch cast-iron and asbestos cement transmission main under MDT Highway 16 with restrained ductile iron pipe in petroleum-contaminated soils and installed 3,800 feet of 8- and 10-inch PVC water mains to improve reliability, eliminate dead-end lines, supply potable water to key public and commercial areas, add a secondary HDD connection under Lone Tree Creek, and remove the City's last four lead service lines. Funded by a competitive ARPA grant awarded in 2022 and built in 2023 on time and under budget.

Glendive Water & Sewer Improvements – Capital Improvement Projects

Glendive, MT | Project Engineer

Prepared designs for four sewer collection projects and ten water distribution projects identified in the City's Water and Sewer Master Plans. Work included 2,900 feet of sewer main and 12,900 feet of water main. Projects were submitted to the State of Montana for ARPA grant funding consideration.

Sidney High School - Post Tension Track

Sidney, MT | Project Engineer

The project consisted of reconstructing the existing 8-lane track on a post-tensioned concrete base meeting Montana High School Association design guidelines for vertical and horizontal layouts. Civil services included survey and base map preparation, horizontal and vertical track layout, and a grading and drainage plan. The drainage of the track was designed to utilize existing dry wells in combination with a new overflow dry well. Drainage piping was extended into the football field to accommodate a future synthetic field surface.

Water & Sewer System Improvements

DRWA, MT | Project Manager

Managed installation of more than 21,000 feet of water main and 6,600 feet of sewer main using open-cut and directional drilling. Oversaw construction management, pay requests, and progress tracking while coordinating with local and state officials to expand municipal and DRWA rural utilities.

City-Wide Curb & Gutter Improvements

Glendive, MT | Project Engineer

Prepared construction documents for the city-wide voluntary curb, gutter, and sidewalk program. Work included replacement of 15,710 feet of curb and gutter, 69,560 square feet of sidewalk, and 3,500 square feet of driveway, along with design of 5,710 feet of new curb and gutter and 3,600 square feet of new sidewalk. Plans also incorporated 67 ADA ramps, valley gutter, and miscellaneous surface restoration.

Jordan.Mayer@interstateeng.com | (406) 480.2889 | Sidney, MT





BRENT MOORE, AICP

Western Regional Vice President | Principal Planner

Brent is dedicated to ensuring project success by assembling the right teams and resources for clients and has over 20 years of experience in planning and project management. He plays a critical role in verifying that projects are adequately staffed to meet budget and schedule requirements, while also setting project direction and coordinating with state funding agencies.

Core Skills

- Team Management
- Leadership
- Growth Management
- Current Planning
- Strategic Planning
- Capital Improvements Planning

Education

2003
Master of Science
Urban and Regional Planning
Florida State University

Active Registration

AICP
American Institute of Certified
Planners

Trainings | Affiliations

- PSMJ Project Management Bootcamp
- American Planning Association
- Montana Association of Planners
- Montana Infrastructure Coalition
- Montana Economic Development Association

Growth Policy

Daniels County, MT | Project Manager

Revised the county's comprehensive plan featuring straight-forward policies for new growth

Comprehensive Plans

White Sulphur Springs, Froid, and Jordan, MT | Project Manager

Provided future growth mapping, facilitated public input, and updated trends and projections in a simple and visual plan document for the three rural towns.

Community Master Plan

Roberts, MT | Project Manager

Developed a master plan that addressed housing, transportation, and land use issues in the rural community.

Growth Policy

Carbon County, MT | Project Manager

Updated the county's long-range comprehensive planning document featuring revised goals, objectives, and future land use maps. Included a robust public process in every community across the county.

Current Planning Review

Wolf Point, MT | Project Manager

Supported staff and the city engineer in the review of zoning and subdivision applications.

Future Land Use Map

Wolf Point, MT | Project Manager

Developed a future land use map to direct growth for the City of Wolf Point. The map is a guide for future land use decisions for the community

Annexation Policy

Wolf Point, MT | Project Manager

With financial support from the Montana Department of Commerce, Brent served as the Project Manager in developing an annexation policy and service agreement for future additions to the community.

Zoning Ordinance

Wolf Point, MT | Project Manager

Provided a comprehensive update to the city's zoning ordinance, working closely with city staff to modify areas of common practice.

Carbon County Planning

Red Lodge, MT | Project Manager

Served as the contract county planner from 2012 to 2016. Services included subdivision review, an update to the county's growth policy, and an update to the development regulations.



RACHEL LAQUA, AICP

Planning Director

Rachel is a professional certified planner with over a dozen years of high-level planning and project management experience, having served as principal planner for the City of Williston, North Dakota, before beginning a career with Interstate Engineering. As planning director, Rachel ensures the right team and resources are dedicated to our clients with a focus on project success. She has managed the development process from start to finish for jurisdictions of various sizes and managed large comprehensive planning projects and ordinance creation and implementation with extensive public input.

Core Skills

- Team Leadership
- Public Engagement
- Project Management
- Subdivision Review
- Ordinance Drafting
- Long Range Planning

Education

2012
Master of Urban Planning and Policy
University of Illinois at Chicago

2010
Bachelor of Science - Diplomacy and
International Relations
Seton Hall University

Professional Registrations

AICP

Affiliations | Organizations

- North Dakota Planning Association
- 2025 President
- American Planning Association

Growth Policy and Zoning Feasibility Study

Richland County, MT | Planner
Richland County, Sidney and Fairview Growth Policy and Zoning Feasibility Study

Zoning Code and Subdivision Update

Fairview, MT | Planner
Updating zoning and subdivision code for Fairview, MT

Ray Comprehensive Plan

Ray, ND | Planner
Ray, ND Comprehensive Plan updating for a post-boom future.

City of Williston Comprehensive Plan Update

Williston, ND | Planner
Worked on an update to 2012 Comprehensive Plan as a City representative

Ray Renaissance Zone Creation

Ray, ND | Planner
Creating a Renaissance Zone for Ray, ND

City of Gwinner, ND Comprehensive Plan

Gwinner, ND | Planner
Comprehensive Plan for City with original location of Bobcat

City of Colfax, ND Comprehensive Plan

Colfax, ND | Planner
Comprehensive Plan for growing rural community with high implementation rate of recommended projects

Nashua, MT Growth Policy

Nashua, MT | Planner
Growth Policy for hi-line community as required by state statute that assists in grant success

City of Williston, ND Downtown Plan

Williston, ND | Planner
Worked from public side on Downtown Plan to revitalize a disinvested in downtown

City of Williston, ND Subdivision Ordinance

Williston, ND | Planner
Comprehensively re-wrote Subdivision Ordinance, allowing for flexible subdivision options for citizens

City of Williston, ND Main Street Reconstruction

Williston, ND | Planner
Coordinated Planning interests during Main Street Reconstruction

City of Williston, ND Main Street Parking Study

Williston, ND | Planner
Managed Parking Study for Downtown Williston

Rachel.Laqua@interstateeng.com | (630) 235.5680 | Williston, ND





LANETTE DIAZ, CGW

Funding Specialist | Helena Office Manager

LaNette has over 20 years of experience in nonprofit management, grant administration, and grant writing. She has direct experience working in affordable housing, housing development, human services, education, and infrastructure development. Her direct funding experience includes housing, wastewater, water, stormwater, bridge, trail, levee, and park projects. LaNette is a Certified Grant Writer through the American Grant Writers Association.

Core Skills

- Direct Funding
- Affordable Housing
- Housing Development
- Human Services
- Education
- Infrastructure Development

Education

2004
Master's Degree
Social Work
University of Montana

2000
Bachelor of Arts
Social Work
University of Montana

Certifications | Affiliations

- Certified Grant Writer
- American Grant Writers Association

Duck Creek Road Improvements

Valley County, MT | Funding Specialist

Worked with Project Engineer to develop a realistic budget to maximize grant funding and reduce the County's contribution for the road improvements. Assisted with the application for the Army Corps of Engineers, Federal Land Access Program (FLAP) in the amount of \$4,025,970. The Federal Land Access Program grant was awarded up to \$4,704,970 for the project. This amount represents the Montana Federal Land Access Program's share of the project funding.

Anaconda Sidewalk Project

Anaconda, MT | Funding Specialist

Assisted with writing a Montana Department of Transportation Alternatives (TA) Program application for completion of sidewalks in Anaconda to connect neighborhoods, the hospital, and downtown district to Washoe Park. Transportation Alternatives grant awarded in the amount of \$432,381.

Wastewater Improvements

Choteau, MT | Funding Specialist

Worked with the Community to develop a realistic funding package that maximized grant funding to help keep user rates affordable. Also assisted with submitting the loan/grant application for USDA Rural Development Funding. USDA Rural Development awarded \$398,000 grant funding and \$618,000 loan funding. Assisted with grant administration of project funds, ensured regulatory compliance, and completed project closeout.

Orchard Gardens

Missoula, MT | Asset Manager

Assisted the housing developer with grant applications for CDBG program funds of \$180,000 and Montana Board of Housing Low-Income Tax Credit funds of \$545,000, both of which were awarded.

Water Supply, Transmission, and Distribution Improvements

Three Forks, MT | Funding Specialist

Worked with the community to develop a realistic funding package that maximizes grant funding to help keep user rates affordable. Assisted with writing and submitting the grant applications for ARPA funding in the amount of \$3M. ARPA Minimum Allocations from the city and Gallatin County awarded in the amount of \$1M. Assisted with grant administration of project funds and ensured regulatory compliance.

Water Supply and Transmission Improvements

Helena, MT | Funding Specialist

Worked with the community to develop a realistic funding package that maximized grant funding to help keep user rates affordable. Assisted with writing and submitting the grant applications for ARPA funding. ARPA Competitive Grant awarded in the amount of \$2,000,000.

Projects completed prior to employment with Interstate Engineering.

LaNette.Diaz@interstateeng.com | (406) 998.1112 | Helena, MT





GORDON LEMMEL, PLA, ASLA

Landscape Architect

Over Gordon's 16-year career working from the upper Midwest to the Rocky Mountain West, he has built a broad portfolio of transformative projects that generate social, environmental, health, and quality of life benefits for communities and clients. This is underscored by his work in the public, private, and non-profit sectors, which allows him to approach design from all perspectives. His work combines landscape architecture, construction, technology, and fine art knowledge to work at various scales and collaborate with interdisciplinary practitioners, communities, and government organizations. Gordon constantly seeks creative solutions to develop new ways of solving complex design problems through beautifully designed, cerebrally activating, and unique interventions.

Core Skills

- AutoCAD | Microstation
- SketchUp
- Hand Rendering
- Adobe Creative Suites
- ArcGIS Pro | Online

Education

- 2011
Masters of Landscape Architecture
University of Idaho
- 2008
BA Landscape Architecture
University of Idaho

Active Registration

- Professional Landscape Architect
ND, ID, MT, WY, MN
- CLARB
- ASLA
North Dakota Chapter President
Nebraska-Dakotas Chapter

Williston Parks & Recreation District Master Plans

Williston, ND | Lead Landscape Architect

Developed visionary master plans for Cote, Davidson, and Harmon Parks. Integrated site analysis, community input, and prior planning to create rendered park concepts aligned with evolving recreational needs. Deliverables included phased implementation strategies and budgetary cost estimates to guide future development and capital improvements.

Water Tower Park Redesign

Sidney, MT | Lead Landscape Architect

Supported the transformation of a key civic space following the removal of a historic water tower. The concept introduced a sensory playground, flexible open space, and the "Hello Walk" pedestrian corridor, along with ADA-accessible amenities to promote inclusivity and support community gatherings. The design repositions the park as a vibrant, multi-use public asset.

Nickeus Park Redesign

Jamestown, ND | Lead Landscape Architect

Contributed to a park reconfiguration focused on universal accessibility and inclusion. Featured a new inclusive playground, adjacent facilities, and a restructured circulation system separating pedestrian and vehicular traffic to enhance safety and usability. The project emphasizes equitable access and user experience for all visitors.

Other Relevant Projects

- Ellendale Trail & Park Master Plan, Ellendale, ND (2024)
- St. Alphonsus Fountain Plaza, Olivea, MN (2024)
- Williston Ice Rink Feasibility Site Studies, Williston, ND (2024)
- Ft. Peck Park Master Plan, Poplar, MT (2023)
- Tongue River Reservoir Campground Master Plan, Decker, MT (2023)
- Fridley Parks Master Plan, Fridley, MN (2022)
- UAS Park, Williston, ND (2022)
- Cleary Lake Regional Park Master Plan, Prior Lake, MN (2022)
- Sunny Square Park, New Brighton, MN (2022)
- Shamrock Park, Shamrock Township, MN (2022)
- The Pointes at Cedar, Monticello, MN (2022)
- Antlers Park, Lakeville, MN (2022)
- Johnston Town Center, Johnston, IA (2019)
- KeeTown, Waukee, IA (2019)
- Point to Point Park, Medora, ND (2018)
- Sheridan Collaborative School, Sheridan, WY (2018)
- Strider Bike Course at Trail's End Park, Billings, MT (2018)
- Blue Creek Access Park, Billings, MT (2017)
- BLM Salmon River Campground Park, Ellis, ID (2017)
- Canyon Creek Battlefield Site Improvement, Laurel, MT (2017)
- Joel's Pond Park Master Plan, Billings, MT (2015)

Some projects completed prior to employment at Interstate Engineering.

Gordon.Lemmel@interstateeng.com | (701) 663.5455 | Mandan, ND





JASON BOUCHER, GISP

GIS Group Lead

Jason joined Interstate Engineering in 2018 and is a Certified Geographic Information Systems (GIS) Professional. He is currently the Interstate Engineering GIS Group Leader. In this role, he oversees the company's GIS services and projects. With over a decade of GIS-specific knowledge, Jason understands the GIS system and its capabilities in bringing data to life. Having worked with communities and projects of various sizes gives him an understanding of different approaches and methods to present and use the existing data.

Core Skills

- GIS Project Management
- GIS Group Leadership
- GIS Applications Development
- GIS Software Use
- GIS Based Analysis
- GIS Based Solutions

Active Registrations

GISP
International

Trainings | Certifications

- GISCI - Met Exam and Portfolio Requirements
- UDEMY - Web Development Bootcamp
- UDEMY - USA-FAA Part 107 Training
- ESRI MOOC - GeoApps
- ESRI MOOC - Imagery At Work
- ESRI MOOC - Cartography

Glendive GIS

Glendive, MT | GIS Support

Designed, deployed, and managed GIS database. Deployed GIS based web maps and apps. Created maps for operations and maintenance use, public works, engineering, and planning functions, as well as their asset management directives.

Dawson County NG 911 GIS

Richland County, MT | NG911 GIS Support

Support County's Next Generation 911, (NG911), GIS data management functions including database updates, validations, maintenances, and shares.

Sheridan Pool Project

Sheridan, WY | GIS & PR

Provided liaison communications support, public communications/relations, and project awareness/polling functions, both GIS based and non-GIS based, for project design and approval success.

Crosby GIS

Crosby, ND | GIS Support

Collected survey grade data of utility infrastructure and created web based maps and apps for the city employees to use.

County Water District of Billings Heights GIS

Billings, MT | GIS Support

Managed water district's GIS database. Deployed GIS based web maps and apps. Created maps for the district's operations and maintenance use and asset management directives.

Dry-Redwater Regional Water Authority GIS

Eastern, MT | GIS Support

Managed authority's GIS database. Deployed GIS based web maps and apps. Created maps for the authority's use and directives. Support planning and design efforts with GIS.

Sidney Water Project

Sidney, MT | GIS Support

Created project overview map for city use and directives.

Columbus GIS

Columbus, MT | GIS Support

Provided GIS support for public works, engineering, and planning functions.



JOHN BACH, PE

Project Engineer

John has been with Interstate Engineering since November 2008 and has provided technical engineering expertise for a vast variety of projects involving roads, streets, and stormwater systems. He has provided project administration, design, and construction management for numerous county projects. John specializes in water, wastewater, streets, airports, county roads and bridges. He prides himself on providing value to our clients through sustainable projects that will help better their lives for generations to come.

Core Skills

- Public Engagement
- Client Relations
- Design
- Funding
- Construction Administration

Education

2006
Bachelor of Science
Civil Engineering
Montana State University

Active Registration

Professional Engineer
MT, ND

Certifications | Affiliations

- Storm Water Pollution Prevention Plan Administrator
- American Public Works Association (APWA)
- American Water Works Association (AWWA)

Road 2051 Bridge Replacement

Roosevelt County, MT | Project Manager

This project consisted of the design and project management of a 36-foot span bridge replacement. The structure was replaced with a full invert aluminum box culvert. The project included regrading of the existing road to provide an overflow swale and allow passage of storm water in the event of a major flood.

E&D Street Sidewalk Ramps

Poplar, MT (Roosevelt County, MT) | Project Manager

This project consisted of the design of American's with Disabilities Act (ADA) accessible ramps for six intersections on D Street and E Street in the City of Poplar. The ramps had to meet ADA requirements, and the proposed accessibility guidelines for Pedestrian Facilities in the public right-of-way, while matching to the existing grades of the streets and adjoining sidewalks.

Wolf Point Street Improvements

Wolf Point, MT | Project Engineer & Design Engineer

Performed design services for street reconstruction projects within the City of Wolf Point. Duties included identification of repair and replacement areas, calculation of grades to insure proper drainage in the replacement areas, and project bidding.

Columbus Main Street Park Sidewalk

Columbus, MT | Project Manager & Design Engineer

Design engineer for the design and placement of sidewalks for Columbus Main Street Park. The project consisted of the removal of the existing concrete curb, gutter, and sidewalk. Construction included new curb, gutter, sidewalks, and concrete pads using ARRA funds.

Columbus Water Tank Drainage

Columbus, MT | Design and Drafting Services

Performed design and drafting services for a flood control swale below the Town of Columbus water tank. The swale diverts water away from private residences if the water tank overflows. Calculations were performed to size the swale to accept the anticipated flow in the event that pumps continue pumping once the tank is full.

Poplar Street Improvements

Poplar, MT | Project Engineer & Design Engineer

Performed design services for street reconstruction projects within the City of Poplar. Duties included identification of repair and replacement areas, calculation of grades to insure proper drainage in the replacement areas, project bidding, and construction administration.

John.Bach@interstateeng.com | (406) 581.9413 | Fort Peck, MT





GINA BARRY, PE

Project Engineer

Gina is a seasoned project engineer with over 10 years of experience specializing in water and wastewater design and construction. She excels in preparing and writing Preliminary Engineering reports and grant applications, ensuring comprehensive and accurate documentation. Gina is skilled in drafting design memorandums and project specifications, and her technical expertise extends to construction observation and management. Her proficiency in technical writing, combined with a strong background in wastewater and water design, enhances her ability to secure funding and collaborate effectively with teams. Gina's dedication to excellence and detail-driven approach make her a valuable asset in delivering successful projects.

Core Skills

- Technical Writing
- Wastewater Design
- Water Design
- Construction Observation
- Construction Management
- Funding

Education

2013
Bachelor of Science
Civil Engineering
Montana Tech - University of
Montana

Active Registration

Professional Engineer
MT

Trainings | Certifications

- NASSCO PACP

Preliminary Engineering Report

Bearcreek, MT | Project Engineer

Responsible for writing a water PER. Proposed improvements include installing a redundant transmission main to increase pressures during fire flow events.

Preliminary Engineering Report

Plentywood, MT | Project Engineer

Responsible for writing a water PER. Proposed improvements include replacing leaking and outdated cast iron mains.

Preliminary Engineering Report

Billings, MT | Project Engineer

Responsible for writing a PER for the Northwest Transmission Main for the County Water District of Billings Heights. Developed alternatives to address low pressure issues during fire flow events.

Preliminary Engineering Report

Billings, MT | Project Engineer

Responsible for writing a system-wide water PER for the County Water District of Billings Heights. Evaluated its distribution system, pumping facilities, water storage, and water quality.

Preliminary Engineering Report

Edgar, MT | Project Engineer

Responsible for writing a sewer wastewater PER for Carbon County for the town of Edgar. Identified deficiencies with the entire system, developed alternatives to address these deficiencies, recommended the best solution or alternative for each system component, and developed a funding plan and schedule for the selected solutions.

Preliminary Engineering Report

Fairview, MT | Project Engineer

Responsible for writing a wastewater PER for the Town of Fairview. Identified deficiencies with the entire system, developed alternatives to address these deficiencies, recommended the best solution or alternative for each system component, and developed a funding plan and schedule for the selected solutions.

Preliminary Engineering Report

Hinsdale, MT | Project Engineer

Responsible for writing a wastewater PER for the Hinsdale Water and Sewer District. Identified deficiencies with the entire system, developed alternatives to address these deficiencies, recommended the best solution or alternative for each system component, and developed a funding plan and schedule for the selected solutions.



KADEN BEDWELL, PE

Project Engineer

Kaden has been with Interstate Engineering since 2015 and has a bachelor's degree in Civil Engineering from Montana Technological University. He currently works in the Fort Peck, MT, office. As the Pool Aquatics and Recreation Group Leader, Kaden specializes in aquatics design, drafting, and water/wastewater. He has provided project administration, development, design, and observation for various municipal and private sectors for pools, site design, water, sewer, and storm rehabilitation projects. Kaden works closely with owners, contractors, and other engineers to achieve the desired final product.

Core Skills

- Aquatics Design
- Drafting
- Divergent Thinking
- Natural Leader
- Good Listener
- Dependable

Education

2017
Bachelor of Science - Civil Engineering
Montana Technological University

Active Registration

Professional Engineer
MT

Various COS Applications

Carbon, Richland, & Valley Counties, MT | Project Engineer
Prepared several minor subdivision plats, gathered data, and completed calculations for minor subdivision applications including runoff, hydraulic conductivity, septic system and drain field sizing, nitrate sensitivity analysis, phosphorous breakthrough analysis, and hydraulic gradient.

Levee Drainage Improvements

Glasgow, MT | Staff Engineer
Developed a set of plans and specifications for improvements to the existing levee drainage that included new storm drain mains, catch basins, head gates, retaining walls, and chimney structures.

Makoshika State Park Water Supply Project

Glendive, MT | Project Engineer
Produced a plan set to delivery potable water to a camp site 1.25 miles into the rugged Makoshika State Park. This project consisted of a booster station, numerous air relief valves, and a combination of 11 horizontal directional drills.

Meade St. Water & Sewer Replacement

Glendive, MT | Staff Engineer
Drafted the plan set for the Project Engineer, which involved moving the water line to a new alignment to maintain the minimum separation requirement while alleviating the city's sewer problems by increasing the main slope in troubled areas.

Poplar Ph I Sewer Replacement

Poplar, MT | Project Engineer
Assisted project team in replacing over 4,000 feet of sewer main and a 450 foot inverted siphon under the BNSF railroad, by developing the construction plan set and creating BNSF occupational permit exhibits for the utility pipeline crossing.

Oak Street Water Replacement

Forsyth, MT | Project Engineer
Redesigned the choke point in the city's water distribution system directly after the water treatment facility. The project entailed maintaining potable water to the residents while up-sizing the initial 350 linear feet of distribution piping from the plant.

Lift Station & Lagoon Improvements

Broadus, MT | Project Engineer
Worked with the owner and Senior Project Engineer to develop a set of plans and bidding documents to armor the existing lagoon cells and reroute the lagoons sewer main around a failing lift station to a new ASVP station.

Lift Station Improvements

St. Labre, MT | Project Engineer
Designed the site layout, plans, and bidding documents for the abandonment and relocation of an existing lift station and associated sewer main system.

Kaden.Bedwell@interstateeng.com | (406) 390.2170 | Fort Peck, MT





TEAGUEAN KNUDSEN, PE

Structural Engineering Group Leader

Teaguean joined Interstate Engineering in 2014 and is currently a project engineer and the Structural Group Leader, holding his Professional Engineering license in the five states within Interstate Engineering's footprint. With his analytical mind and drive for excellence, he has created impeccable designs and beautiful projects across North Dakota, Minnesota, Montana, and South Dakota. Teaguean specializes in structural and municipal engineering. He has experience working on concrete, steel, and timber structures. He is detail-focused with strong organizational skills and will strive for perfection on every project.

Core Skills

- Structure Design
- Structure Drafting
- Inspection
- Funding
- Project Management
- Strong Communication

Education

2016
Bachelor of Science - Civil Engineering
Montana Technological University
Active Registration
Professional Engineer
ND, MN, MT, WY, SD

Trainings | Certifications

- Foundations in Cold Regions
- ICC Commercial Building Inspector
- PSMJ Transformative Leadership Training
- Behavior & Modeling of Mass Timber
- CLT Diaphragms Training

Fairground Grandstand Reconstruction

Phillips County, MT | Project Manager & Engineer

Perform structural design of a steel and precast concrete 1200 person grandstand structure to replace the existing wood structure. Design includes concrete spread footings, steel column and beam framing, and precast concrete seating risers.

WWT/Headworks Building

Poplar, MT | Project Manager & Engineer

Project included the structural design of shallow concrete foundations, precast concrete double-tee walls with a hollowcore roof panel system, interior lifting beams, and open flow concrete channels for routing wastewater through multiple pieces of wastewater treatment equipment.

Savage Fire Hall

Savage, MT | Project Manager & Engineer

Perform structural design and prepare design drawings for a new 11,000 SF fire hall to be constructed with precast concrete wall panels, a steel joist and girder roof system, and supported by a shallow concrete foundation. The project also includes design of steel framing to support multiple equipment platforms and mezzanines.

Big Sandy Aquatics Facility

Big Sandy, MT | Project Engineer

Provided structural design of a new "L" shaped swimming pool with zero-depth entry, lap lanes, and diving area as well as the structural design of a new 2400 SF CMU and timber bath house.

Meg-A-Latte Remodel

Williston, ND | Staff Engineer

Project involved the structural design of 2,670 square feet of remodels, design of tall shear walls with numerous large windows, and converting the roof structure from a mansard style to a multi-level low slope roof.

Bridge 39-116-34.1 Replacement

Richland County, ND | Staff Engineer

Provided structural design for a 140 foot 3-span pre-stressed concrete girder bridge over the Wild Rice River. Included design of pre-stressed concrete box girders, reinforced concrete deck, and reinforced concrete integral abutments found on steel piling.

Carbon County Multiple Bridge Replacements

Carbon County, MT | Project Engineer

Structural design of reinforced integral concrete abutments and procurement of three manufactured steel bridge structures constructed in various locations. This project featured accelerated design and construction to replace the structures after they had been damaged by severe floods in the spring of 2022.

13th Street Bridge Load Rating and Repairs

Red Lodge, MT | Project Engineer

Load rating analysis of an approximately 67 foot single-span steel girder bridge with cast-in-place concrete deck. This bridge was impacted by flooding in 2022 and as a result we performed an updated load rating analysis with recommendations for maximum load postings and remediation of the foundation.

Teaguean.Knudsen@interstateeng.com | (406) 654.4616 | Helena, MT





BRYAN TUSS

Project Technician | Project Manager

Bryan joined Interstate Engineering in 2012. Specializing in construction observation and project management, he provides valuable insight into the constructability and cost control components of our civil projects after having spent over 25 years in the construction field in Montana and North Dakota. This provides our clients with the confidence that proper construction practices are being followed on our projects. Bryan is a Senior Project Manager.

Core Skills

- Plan/Specifications QA/QC
- Project Management
- Construction Observation
- Project Constructability Analysis
- Construction Staking
- Cost Control

Trainings | Certifications

- NASSCO Manhole Assessment (MACP)
- NASSCO Manhole Rehabilitation Technologies
- NASSCO Lateral Assessment (LACP)
- NASSCO Pipeline Assessment (PACP)
- NASSCO Cured in Place Pipe Inspection (CIPP)
- PSMJ Leadership Training
- HDPE Pipe Fusion Certified
- Asphalt Institute-Principles of HMAP
- AET-Base and Subgrade Stabilization
- BNSF/ErailSafe Contractor Safety
- OSHA Trench Safety Awareness

Water System Improvements

Columbus, MT | Construction Observation/Project Management
The project included installation of new water mains and services in numerous areas of the town.

Water Main Extension

Poplar, MT | Construction Observation
The project was for the Fort Peck Tribal Correctional Facility water main extension.

Water Main Transmission

Poplar, MT | Construction Observation
The project included installation of raw water/finished water main transmission line using horizontal directional drilling (HDD).

Pumping Station Improvements

Red Lodge, MT | Construction Observation/Project Management
The project included installation of the new force main and package lift station.

Sewer System Improvements

Columbus, MT | Construction Observation/Project Management
The project included the installation of 36" casing beneath BNSF railroad tracks (Jack/Bore) and installation of 16" sewer Main.

Water Transmission Main

Billings, MT | Construction Observation
The project included the installation of a 14" water transmission main and meter vault.

Water Main Improvements

Plentywood, MT | Construction Observation
The project included the lowering and realignment of water mains to fully utilize the corridor.

Sanitary Sewer Improvements

Plentywood, MT | Construction Observation
The project included trenchless CIPP sewer main and lateral lining and lift station renovation.

Pumping Station Improvements

Red Lodge, MT | Construction Observation/Project Management
The project included installation of the new force main and package lift station.

Elevated Water Storage Tank/Booster Station Improvements

Poplar, MT | Construction Observation
The project included a 500,000-gallon elevated water storage tank (welded steel) and related water main improvements.

Bryan.Tuss@interstateeng.com | (406) 750.4641 | Billings, MT





EVERYTHING BEGINS WITH A CONNECTION

Just as infrastructure connects neighbors and communities, strong relationships built on trust connect our team with clients, building lasting relationships that last beyond a project and stretch into decades.

CONTACT US



Sidney Office
2177 Lincoln Avenue SE
Sidney, MT 59270



(406) 433.5617



www.interstate.engineering

Professionals You Need, People You Trust.

www.interstate.engineering



REQUEST FOR QUALIFICATIONS
CITY OF SIDNEY

GRANT WRITING + ADMINISTRATION

SIDNEY, MONTANA
FEBRUARY 18, 2026



sensible design
for sensible
people.

February 18, 2026

Jessica Chamberlin, City Clerk/Treasurer
City of Sidney, Montana
clerktreasurer@cityofsidneymt.com

RE: Request for Qualifications | On-Call MSA Professional Services

To Whom It May Concern:

On behalf of our architecture and design firm, I am proud to submit this booklet containing our qualifications for completing On-Call MSA Professional Services for Grant Writing + Administration as described and requested by the City of Sidney RFQ. Our firm offers a full scope of grant consultant services, including identification of funding opportunities, grant application preparation, project administration and reporting, compliance tracking, and coordination with funding agencies.

SDI Architects + Design is a full-service commercial architectural firm located in Miles City, Montana. We have provided services to Eastern Montana for over 45 years with a team consisting of folks who grew up here, live here, and feel tremendous responsibility to build better communities here. We are proud to have completed a variety of projects in the Sidney area throughout the years, including the recent Sidney City Hall Renovation. In working with our neighboring communities throughout our region, we see and understand the profound value that grant writing and administration holds in enabling the pursuit of meaningful public projects.

In 2026, our team is excited to expand our services to include grant writing and administration services. Kelsey Merritt, our firm’s funding specialist, has worked diligently over the last two years to become an established grant consultant. **With successful funding awards from state programs such as the Montana Historic Preservation Grant, Montana Main Street, Community Development Block Grant Planning Grant, Opportunities in Rural Economies Loan Participation Program, and State Small Business Credit Initiative, Kelsey has received over \$1.9 million in just two years for public and private entities.**

Taking great care to follow guidelines, Kelsey prides herself on her due diligence to evaluate community needs and opportunities through public engagement, thorough research, and detail-oriented administration. She takes her work seriously because she understands the importance of grant funding for our region’s projects. As a member of the American Grant Writers’ Association, she has completed her Certified Grant Writer ® coursework and is scheduled to complete her exam by end of month. Though not a requirement to pursue grant funding in the state of Montana, Kelsey chose to undertake this additional certification because of the profound need for diligent grant services she sees across rural Eastern Montana.

We appreciate and look forward to the opportunity to assist our neighboring community in completing grant writing and administration services.

If you have any questions about our qualifications, please feel free to contact me.

Sincerely,


Brandon Janshen, AIA



SDI Architects + Design has been providing architectural and design services to Eastern Montana communities for over 45 years. We take tremendous pride in assisting and supporting our neighboring communities; we grew up here, we live here, we play here, and it is our pleasure to build better communities here.

As clients of SDI, we believe that you know best what you want and need from your project. We consider it our personal responsibility to provide a design that interprets your needs within the parameters of the built environment and realities of construction. Our team supports and utilizes sensible design techniques in both new buildings and the retrofit of existing buildings, believing that a well-built structure of durable materials and systems correlates to efficient operating costs, affordable maintenance, and building longevity.

Our Principal Architect, Brandon Janshen, began the transition from employee to owner in 2016, after having worked for the firm for 7 years—first as a part-time intern and later as a licensed architect. As both an Architect/Interior Designer and husband/wife duo, Brandon and Jenna are a hometown couple committed to growing and continuing to serve our devoted clients for decades to come.

Legal Name:

SDI Architects + Design

Address:

909 Main Street
Miles City, MT 59301

Phone Number:

406.234.0777



BRANDON JANSHEN

principal architect | owner

Brandon has over 15 years of experience using his skillset to take conceptual design ideas and converting them into realities through careful planning, meticulous organization, and thorough communication. He serves as the liaison between clients and the design team during each design phase, and works directly with both clients and contractors during the building process. In his leadership role, Brandon drafts all contracts and coordinates pay applications, RFIs/RFPs, field visits, site meetings, and close-out paperwork, providing thorough and consistent management on all projects at our firm.



KELSEY MERRITT

funding specialist | grant writing + administration

Kelsey utilizes her degrees in both written and visual communications to complete local grant writing + administration for both public and private entities, and helps manage and produce our firm's Preliminary Architectural Reports (PARs). She is a member of the American Grant Writers' Association (AGWA) and has been awarded over \$1.9 million dollars since 2023 through local grant writing efforts while actively pursuing her AGWA Certified Grant Writer® coursework and exam. Whether in verbal, written, or image format, she works diligently to provide a positive experience for our clients and their organizations.

on-call/msa approach

We understand that the timely delivery of project information on our part is critical to the success of a project. Our firm is proud to have various On-Call and Master Service Agreements (MSAs) with governmental entities across the region. Once an MSA is completed, our firm awaits notice of a project from your entity. If the project proceeds to kickoff, a project-specific Letter of Agreement is completed between Owner and SDI Architects + Design.

SDI Architects + Design prides itself in meeting project deadlines in all phases of grant writing + administration. We understand the value of grant funds for our eastern Montana communities and know our timeliness in project services is vital to the success of your grant applications and administration.

capacity + current workload

We are actively seeking opportunities to fill our schedule with grant writing and administration projects. Whether through federal and state programs, or private foundation applications, Kelsey prioritizes preparedness for upcoming grant cycles. We are confident she can manage additional clients and responsibilities for future funding opportunities.

At this time, Kelsey is actively underway on a Preliminary Architectural Report (PAR) for the Miles City Public Library on behalf of Custer County. This PAR, funded by the successful award of Kelsey's Community Development Block Grant (CDBG) Planning Grant, will be completed by August 2026. In addition to this project, Kelsey is providing grant administration services for the CDBG Planning Grant listed above, as well as a Montana Historic Preservation Grant (MHPG), Montana Main Street Program Grant, Opportunities in Rural Economies Loan Participation Program (ORE LPP), and a State Small Business Credit Initiative (SSBCI) Loan.



Montana Historic Preservation Grant

miles city, montana

\$150,000

2025

Submitted in February of 2024, Kelsey received a successful award of \$150,000 for the Mountain States Telephone Building from the Montana Historic Preservation Grant in May 2025. In the Spring 2025 legislation session, the project was initially removed for funding, but through diligent conversations with regional legislators and legislative committees, the project was awarded funding. This substantial application was supported by Kelsey's diligent research, careful attention to detail, and determination to see the project through award. The grant administration will be completed by Spring 2027 following project completion.



Micky Zurcher, Montana Department of Commerce, Project Manager
406.841.2863 | micky.zurcher@mt.gov



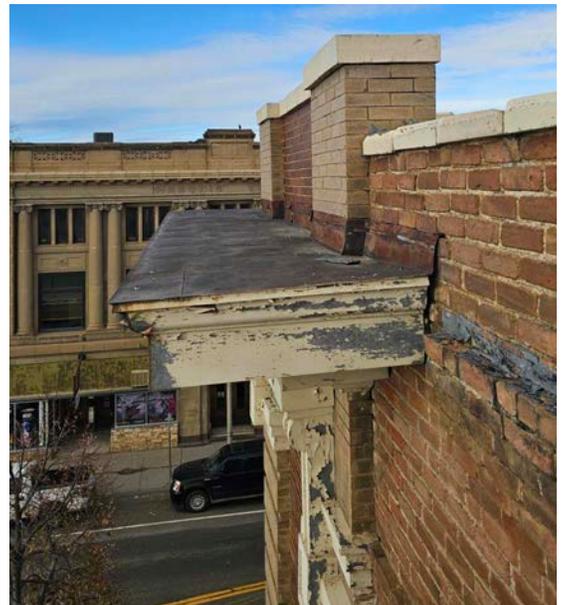
Montana Main Street

miles city, montana

\$100,000 | \$82,124

2024 | 2026

In 2024, Kelsey submitted a successful Montana Main Street Adaptive Reuse application, resulting in a \$100,000 grant for the exterior renovations of the Mountain States Telephone Building in Miles City. In 2026, a Montana Main Street Program grant was awarded to the project for \$82,124 to address the building's historic pressed-metal cornice, original cast-iron canopy over the main entrance, and the building's steel fire escape. Kelsey has led grant administration for both projects in collaboration with our firm's principal, Brandon Janshen.



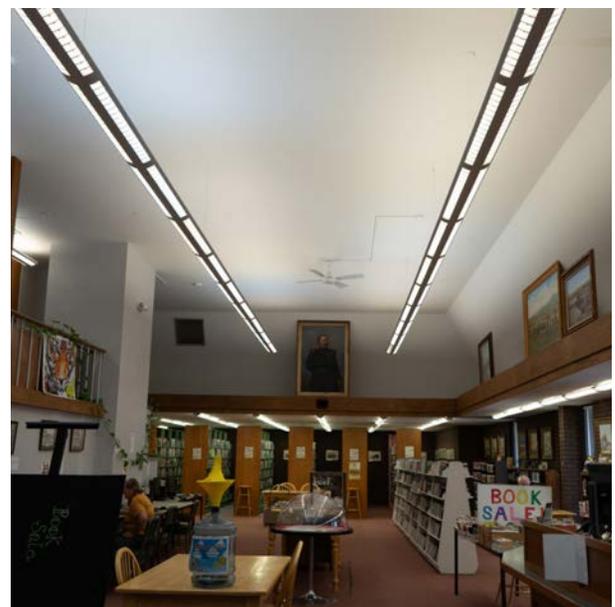
Jason Strouf, Custer County Commissioner
406.874.3352 | j.strouf@co.custer.mt.us



CDBG Planning Grant

miles city, montana
\$23,250
2025

Together with the Custer County Commissioners and the Miles City Public Library, Kelsey was successfully awarded a Community Development Block Grant (CDBG) Planning Grant for a Preliminary Architectural Report (PAR). This PAR effort will review existing conditions of the Miles City Public Library and consider future options for the facility. Awarded in December 2025, the PAR will be administered and produced by SDI Architects + Design and completed by August 2026.



Sarah Peterson, Miles City Public Library Director
406.234.1496 | mcpl1902@gmail.com



Connors Family Foundation

miles city, montana

\$45,000 | \$38,000 | \$100,000

2024 | 2025 | 2026

As the Director of the Miles City Downtown Art Walk, Kelsey has successfully been awarded over \$460,000 since 2024 to install public art in Miles City's downtown district. In building a meaningful relationship with the Connors Family Foundation, the public art initiative has installed 8 murals, 4 sculptures, and 15 pieces of functional furniture, with an additional 6 murals and 1 sculpture planned for the 2026 season. Through this program, Kelsey was named the Miles City Area Chamber of Commerce Individual of the Year in 2024 and a Montana Main Street "People on Main" in the program's 2025 Annual Report.



Shannon Galbreath, Executive Director
425.577.1733 | shannon@connorsfoundation.org



Montana Community Foundation

miles city, montana

\$185,658

2023-2026

Through the Montana Community Foundation’s Community Investment Program (CIP) through the Northern Plains Connector, Kelsey has successfully been awarded \$185,658 in funding across 11 projects. Whether writing and administering the projects herself or providing grant consultation services for other entities, her efforts for this pro bono community work has directly benefited local parks, schools, museums, and even pigeon mitigation efforts. Her efforts have enabled the collaboration of community stakeholders and organizations, while providing important grant templates for future use.





Loan Participation Programs

miles city, montana

\$524,000 | \$320,000

2025 | 2026

In 2025, Kelsey submitted a successful Opportunities in Rural Economies Loan Participation Program (ORE LPP) application on behalf of MSTB, LLC for the Mountain States Telephone Building in Miles City. This \$524,000 ORE LPP award led to subsequent conversations culminating in \$320,000 in State Small Business Credit Initiative (SSBCI) funds for MSTB, LLC. These combined loan programs allowed for the renovation project to pursue its second phase. The grant administration for these programs will continue throughout 2026 until project completion and closeout in Winter 2026/2027.



Olivia Kettenring, Montana Department of Commerce, Business Development Manager
406.841.2737 | olivia.kettenring@mt.gov



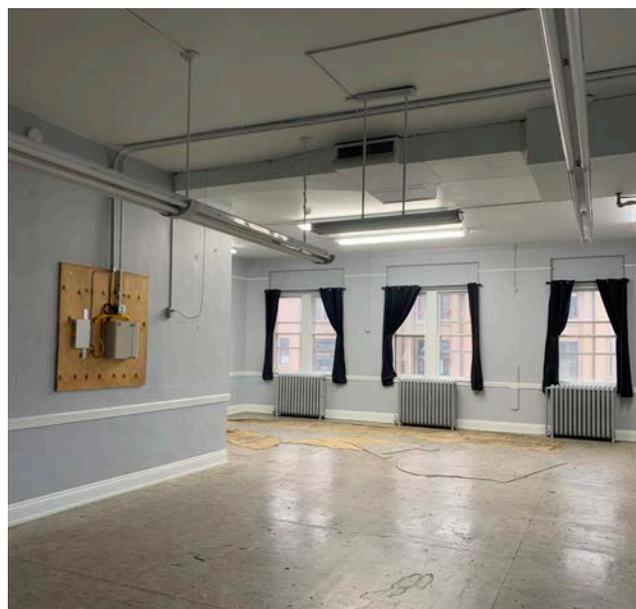
Tax Increment Financing (TIF)

miles city, montana

\$125,000

2024

In 2024, a successful application to the Miles City Downtown Urban Renewal Agency resulted in a \$125,000 award for the Mountain States Telephone Building. These funds were utilized in Phase 1 of renovation efforts to complete interior demolition, mitigation and abatement, and exterior window replacement. This initiated important local discussions concerning the possibilities of scaffolding grant applications and awards to result in vital revitalization efforts for the Miles City downtown district.



Todd Gillette, Miles City Downtown Urban Renewal Agency, Chair
269.921.3887 | j.gillette@sbcglobal.net

Brandon Janshen, AIA

principal architect

Brandon became a licensed architect in August 2014 and began the transition of ownership of SDI Architects + Design in January 2016. 15+ years ago, he joined the firm as a part-time intern before receiving his Master of Architecture degree at North Dakota State University. He is proud to be a small business owner in Miles City, serving the rural, hard-working communities of Eastern Montana.

Brandon focuses on taking conceptual design ideas and converting them into realities through careful planning, meticulous organization, and transparent communication. He serves as the liaison between the client and the design team throughout the course of the design development phases. During the entirety of the construction process, he works directly with the client, contractor, and consultants to ensure that consistent communication between all parties supports the expectations of all involved and maintains SDI Architect's 45+ years of high-quality standards.

In his leadership role, Brandon drafts all contracts and coordinates pay applications, RFIs/RFPs, field visits, site meetings, and close-out paperwork, providing thorough and consistent management on all projects at our firm. He looks forward to continuing the long-standing tradition of SDI Architects + Design providing reliable and knowledgeable architectural services in Eastern Montana for many years to come.

SELECT EXPERIENCE

Powder River County Health Services Feasibility Study	Broadus, MT
Sidney City Hall Remodel	Sidney, MT
DNRC Eastern Land Office	Miles City, MT
Richland County Event Center Addition	Sidney, MT
Eastern Montana Veteran's Home Updates	Glendive, MT
Custer County Fire Hall & Additions	Miles City, MT
Montana Highway Patrol District 5 Headquarters	Glendive, MT
White Buffalo Clinic & Verne E. Gibbs Health Center	Poplar, MT
Independence Bank	Glasgow, MT
Roosevelt Co. Detention Center	Wolf Point, MT
Blackiron Grill & Rotisserie	Miles City, MT



EDUCATION

- 2006. Associate of Arts + Science
Miles Community College
- 2010. Bachelor of Environmental Design
North Dakota State University
- 2011. Master of Architecture
North Dakota State University
(Minor in Landscape Architecture)

LICENSES

- Registered Architect since 2014
State of Montana, #ARC-LIC-8946
State of North Dakota, #2763

AFFILIATIONS

- American Institute of Architects
Montana Chapter AIA
Kiwanis Club of Miles City

Kelsey Merritt

funding specialist

grant writing + administration

Kelsey joins SDI Architects + Design with a diverse background in communications practices. With degrees in both Writing and Film & Photography, she returned to MSU to pursue her Masters of English. Moving back her hometown in 2022, she brought her talents and extensive experience with her as she began working at SDI.

Leading the effort on our Preliminary Architectural Reports (PARs), Kelsey has completed multiple reports supporting grant applications for a variety of public entities. As an established grant writer and administrator, Kelsey utilizes her background in written and visual communications to support regional communities in their continued development. Her help in managing and producing documents associated with interoffice operations and all phases of the design and construction process are integral to our firm's management. In addition to these efforts, she creates visual content vital to our design process with our 3D Matterport Capture services and 2D photography of projects.

Growing up on a farm outside of Miles City, Kelsey learned the value of clear and honest communication. Whether in verbal, written, or image format, she works diligently to provide a positive experience for our clients.

SELECT EXPERIENCE

MSTB Opportunites in Rural Economies LPP Application	Miles City, MT
Baker Theater PAR	Baker, MT
El Centro Motel PAR	Glendive, MT
O'Fallon Historical Museum PAR	Baker, MT
MSTB Montana Historic Preservation Grant Application	Miles City, MT
Fallon Medical Complex Masterplan	Baker, MT
EMCMHC PAR	Glendive, MT
Montana Community Foundation Grant Applications	Miles City, MT
Jordan Inn Renovations PAR	Glendive, MT
Sidney City Hall	Sidney, MT
Custer County Senior Center PAR	Miles City, MT
Richland County Event Center Addition	Sidney, MT



EDUCATION

2016. Bachelor of Arts - English Writing
Bachelor of Arts - Film + Photography
Montana State University
2019. Master of Arts - English
Montana State University

AFFILIATIONS

American Grant Writers Association Member
Miles City Downtown Art Walk Director
Custer County Parks District Committee Chair
Montana Main Street Community Leader
Custer County 4-H Program
Sacred Heart Elementary School

we look forward
to working
with you.

