



Montana's Sunrise City

115 2nd Street S.E., Sidney, Montana - 406-433-2809

Public Works Committee Meeting 5/20/26

May 20, 2026 5:30 PM

Committee meetings are held in a hybrid format, allowing both in-person and Zoom participation. Councilmembers will attend in person unless remote attendance is necessary. Consistent with the Montana Constitution's Right of Participation and Right to Know, the City is committed to open and accessible meetings. Public participation via Zoom or phone is available using the information below:

Zoom Link:

<https://us06web.zoom.us/j/7130805898?pwd=tJpmtgBdGbsjBXS0EAU50ANb4u7h3l.1&omn=85394053551>

Call: 1-346-248-7799

Meeting ID: 713 080 5898

Passcode: 4332809

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Committee Members Present:

City Officials/ Staff Present:

4. Correction or Approval of Minutes

[a.](#) April 15th, 2026 Public Works Committee Meeting Minutes

5. Public Comment/ Visitors

Your opportunity for the public to address the Committee on items not included on the agenda, no action will be taken during this time.

6. Monthly Reports

[a.](#) April 2026 Public Works Report

7. New Business

8. Unfinished Business

[a.](#) Sidney Chamber-Sewer Line

[b.](#) Garbage Code Update

c. Water Code Update

9. Comments and Questions from the Committee

10. Adjournment

Meeting Guidelines

- We ask that all participants be respectful and courteous.
- Please direct comments to the Council as a whole.
- When speaking, please state your name for the record.
- Be mindful of others by keeping comments concise and avoiding repetition.
- The presiding officer may guide speaking time to help the meeting run smoothly.
- Disruptive behavior may result in removal from the meeting.



City of Sidney, MT
 Public Works Committee Meeting 4/15/26
 April 15, 2026 5:30 PM
 115 2nd Street SE | Sidney, MT 59270

Committee meetings are open to the public attending in person. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting or via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Committee Members Present

DiFonzo, Christensen, Larson and Harris

Others Present

Mayor Norby, PWD Hintz, Solid Waste Superintendent Meissel, Clerk/Treasurer Chamberlin and Chamber Executive Director Shannon Wicks.

4. Correction or Approval of Minutes
 - a. March 18th, 2026 Public Works Committee Meeting Minutes

Motion was made to approve.

5. Visitors
 - a. Sidney Chamber-Sewer Line

Mrs. Wicks came before the Public Works Committee because the Chamber has been having issues with its sewer line. She stated part of the line collapsed a couple of years ago and they paid \$30,000 to replace that part of the line, this last year the line froze due to a belly that was discovered further down the line and to fix this it will be another \$30,000. She stated she is in front of the city to ask if there is any plans on the relocation of the sewer main and manhole that is quite a distance away from the Chamber. PWD Hintz stated they do not have any such plans, as that is usually the job of the property owner or developer. He and Mrs. Wicks further explained the Chamber's issue with their sewer line is the distance from the building to the manhole and with required grades. The Committee discussed the City's liability in this, with the Chamber leasing city property for their building. The Committee requested PWD Hintz look at the line and

what recommendations he may have to fix the situation and have City Attorney Kalil review the lease agreement to help decide whose responsibility it is.

6. Monthly Reports

a. March 2026 Public Works Report

PWD Hintz presented the March 2026 Public Works Report, noting garbage is still up. He stated there will be a pre-construction meeting on Friday for the North Park Elevated Water Tower Replacement, which they plan to start staging for in the next week, luckily use of the ball fields will not be affected this year. He stated the contractors will be back for the final wrap-up and clean up of the Meadows Drainage Project and the top soil is being distributed in the holding pond. PWD Hintz will be working on how to keep vehicles and motorbikes off the perimeter road. The Parks Department is working on the irrigation systems and getting water turned on, the Streets Department has been crack sealing and the shop project is midway done with the bathroom, offices and breakroom. Office staff has created a list of businesses with commercial kitchens for PWD Hintz and Sewer Superintendent Jurgens to use to make contact about grease and grease traps.

SWS Meissel stated the commercial route garbage truck tested hot at the landfill for radioactive material. Luckily we were still able to dump after they used the hand tool. The same truck, when back at the shop, discovered the trough was full of motor oil. He stated these types of things are hard to catch, but the new scanner at the dump will help. Clerk/Treasurer Chamberlin stated the City will run the do's and don'ts for using city garbage and about spring clean up.

PWD Hintz stated there has been a new issue with contractors who are working on concrete in public right-of-way not being bonded and insured as required by city code. He stated previously this was not something that was on his radar for being an issue, but some of the work being done could turn into a liability for the property owner. The Committee discussed the need for building permits to not be issued unless a right-of-way permit has been first, when necessary, and the possibility of making a city contractors license a requirement so the city will know who is bonded and insured, which is also information for the public to know and expanding the required permits to include all work being done, including on residential properties.

7. New Business

8. Unfinished Business

a. Garbage Code Update

PWD Hintz stated there was a computer issue that deleted out his progress, but he will have a final recommendation to the Committee in May.

b. Water Code Update

Clerk/Treasurer Chamberlin stated Deputy Schmierer is working with Water Commissioner Tiesen on the code update and as soon as they have worked through enough of the details, they will present.

9. Comments and Questions from the Committee

Nothing.

10. Adjournment

at 6:19pm.



April-26

PUBLIC WORKS MONTHLY REPORT

DEPARTMENT	HOURS	YEARS TOTAL	
			5
STREET	975	3753	451.0 Hrs. of Street Repairs, 61.0 Hrs. of Alley Repairs, 160.0 Hrs. of Street Sweeping 138.0 Hrs. of Repair of Street Equipment, 156.0 Hrs. of Shop Clean-up and Shop Equipment, 9.0 Hrs. of Street Markers & Signs Repairs or Replacement, 0.0 Hrs. of snow removal.
STREET SWEEPING	160	329	160.0 Hrs. of Street Sweeping was complete for the Month. 38.3 Business Miles, 283.7 Residential Miles, 322 Total Miles, \$1,211.00 Total Fuel Cost, \$35.84 Cost per Mile, 175.5 Tons of Debris Picked Up.
ICE & SNOW	0	189	0.0 Hrs. of Snow Removal completed for the month of April.
PARKS	448	1076.5	27.0 Hrs. of mowing, 5.0 Hrs. of watering, 26.0 Hrs. of Office and Record keeping, 124.0 Hrs. of Park Equipment Maintenance of mowers and other repairs. 71.5 Hrs. of Park clean-up, and 195.5 Hrs. of Replacement & Repairs of Playground Equipment, 65.5 Hrs. of Tree/Bush Removal and Disposal
GARBAGE	800	3306.5	438.96 Tons of Garbage picked up, 43.4 Ton of trees, 3,596 miles driven, 1,141.05 gallons of fuel used, 106 total loads, 585.5 Manhours of Garbage Hauling, 124.0 Manhours of Alley Clean-up, 90.5 manhours of Sanitation Equipment Maintenance Year to date total tons hauled = 1,581.99 Total Fuel Cost - \$4,577.55, One Year Ago \$3,451.61
WATER	318.5	759	0.0 Hours of meter reading, 1.5 Hours of meter repairs, 144.5 Hours of water equipment maintenance, 106.0 Hours of maintenance of hydrants, valves and mains, 4.0 Hours of office and records, and 64.0 Hours of treatment plant operation and testing and 0.0 Hours of Lead service line study.
SEWER	489	1836	65.0 hours of sewer main cleaning & TV inspection, 120.0 hours of maintenance of Sewer mains, manholes & equipment, 22.0 Hrs. of Maintenance of Lift Stations, 38.5 Hrs. of Maintenance of Storm Sewers, 0.0 Hrs. of Office & Records, 243.5 of Treatment Plant Operation & Maintenance, 1 Sewer Call for April- Not at fault
GENERAL CITY	54	1136.5	24.0 Hours of Vacation Time. 333.0 Hours of Sick Leave 36.0 Hours of Overtime, 3,499.0 Total Working hours
SHOP, MECHANICAL	286	978.5	Unit - 003 GMC Dump Truck, Replace Clutch Assembly Dura Patcher - Replace Battery 544P-1 - Replace Fuel Filters, Repair Seat Switch 544P-2 - Change Fuel Filters 772 GP - Regular Service 020 - Replace Pinion Seals
		STREET	
		SWEEPING	P-1 - Install Gutter Brooms, Replaced Dirt Shoes & Scrapers P-2 - Install Gutter Brooms, Replaced Dirt Shoes & Scrapers
		ICE&SNOW	Removed all snow boxes and sanding equipment.
		PARKS	Unit #7 - Replace Pump Belt, Replace Battery Terminal Ends Unit #6 - Add Trans Fluid, Replace Pump Belt Unit #5 - Regular Service, Tire Repair Unit #2 -
		SOLID WASTE	Unit 425 - Replace Grapel Springs and Pads, Add Hydraulic Fluid, Replace Rear End Temp. Unit 421 - LF Steer Tire Repair, Replace Rear Break Can, Hydraulic Fluid & Filter Change Unit 422 - Replace Both Front Steer Tires, PTO Issues Unit 414 - Unit 417 -
		WATER	Unit 217 - Replace Breaks and Rotors Unit 215 - Stering Issues (Gem City Molors)
		SEWER	Unit 311 - Replaced Seat Cushion, Checked for Antifreeze Leak Unit 351 - Install rotary union on real, Enviroclean did annual service work to entire unit

DRAFT**8-2-11: RATE OF TAX:**

The City Council shall, as equitably as possible, appraise the kind and quantity of garbage service required by each occupied lot or portion thereof, and to classify the uses according to the following schedule. The classification shall take into consideration the type of business, size of business, amount of garbage produced based on past experience, and number of times per week that garbage is picked up. Classifications shall be as follows:

A.	Single-Family Residential (including mobile homes)	Basic Rate: Weekly Pickup
B.	Small Business: Jewelry, Clothing, Salon, Barber Shop/Store, Church's	2.25 times basic rate: Weekly Pickup
C.	Small Intermediate Business: Fuel Station w/Garage, Church's w/Kitchen	3.375 times basic rate: Weekly Pickup
D.	Medium Business: Storage Units, Food Banks,	4.875 times basic rate: Weekly Pickup
E.	Medium Intermediate Business: Large Hardware, Furniture, Office Supply, Large Banks, Neighborhood Grocery	6.75 times basic rate: 2-X Pickup
F.	Bars, Large Garages, Drive-In Food Service, Small Cafes, Tire Shop, Convenience Stores w/Fuel Station	8.25 times basic rate: 3-X Pickup
G.	Large Cafes and Restaurants, Bar/Restaurants, Large Box Stores, Large Bars Serving Food, Schools, Convenience/Fuel Stores w/Kitchen, Golf Course	12 times basic rate: Daily Pickup
H.	Large Business: Large Department Stores, Large Box Stores	18 times basic rate: Daily Pickup
I.	Supermarkets: Grocery Stores	30 times basic rate
J.	Motels, Hotels, Hospitals, Nursing Homes	Basic rate plus 0.12 times basic rate per room (this limitation shall not prevent the levy of an additional assessment in the event the hotel or motel also conducts restaurant, store or bar business within the same building or upon the same lot)
K.	Single-unit residence with apartments. (For purposes of this chapter, a duplex shall not be considered as a single-unit residence with an apartment but 2 single-unit residences and shall be assessed as such.)	Basic rate plus 0.75 times basic rate for each apartment

L.	Apartments including fourplexes	Basic rate for first unit and 0.75 times basic rate for each additional apartment
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If daily pick up is required, an additional one-half (1/2) of the total assessment shall be added. (Ord. 351, 8-15-1983)

8-2-12: ASSESSMENTS:

All special assessments made and levied under this chapter shall be made and levied and collected annually in the same manner, so far as practicable, as are other special assessments and levies of the City and shall be made at the same time. Notice thereof and opportunity to be heard shall be given the same as for other special assessments and levies, all as provided for by the Revised Codes of the State of Montana with amendments thereto. Said assessments shall be a lien against the property against which they are severally assessed and levied until paid and discharged, and shall be subject to the same penalties for delinquency in payment when due and payable as are other special assessments and levies made by the City and as authorized by the laws of the State of Montana. All special assessments and levies and all other monies collected, received or paid under the provisions of this chapter shall be kept in a separate fund to be known as the Garbage Fund and shall be paid out only on warrants drawn against such fund and signed as are other warrants of the City for the disbursement of its funds and upon claims fully executed, presented, ordered and allowed, all as required by law. (Ord. 187, 5-7-1956)