



City of Sidney, MT  
City Council Regular Meeting  
July 15, 2024 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898    Passcode: 4332809    Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
  - a. [July 1st, 2024 Regular Meeting Minutes](#)
  - b. July 1st, 2024 Closed Meeting Minutes
  - c. [July 9th, 2024 Budget and Finance Committee Meeting Minutes](#)
5. Visitors
  - a. Visitors:
6. Public Hearing
7. Mayor Norby
  - a. Update:
8. Committee Meeting Work
  - a. Preliminary Budget Approval Committee Meetings:
    - Budget and Finance Committee: Tuesday July 23rd, 2024 at 5:30pm
    - Water and Sewer Committee: Tuesday July 23rd, 2024 at 6:00pm
    - Street and Alley Committee: Wednesday July 24th, 2024 at 5:30pm

9. **Alderman Requests and Committee Reports**

**Parks and Recreation** – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

**Street and Alley** – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler

10. **Unfinished Business**

11. **New Business**

12. **City Planner**

[a.](#) Review Preliminary Capital Improvement Plan

13. **City Attorney**

a. Update:

14. **Chief of Police**

[a.](#) June 2024 Police Department Report

15. **Public Works Director**

[a.](#) Anderson Drainage Project Vendor Invoice for \$510.75

[b.](#) June 2024 Public Works Report

[c.](#) Compliance Officer Report for FYE 23-24

16. **Fire Marshal/Building Inspector**

[a.](#) June 2024 Fire Run Report

17. **City Clerk/Treasurer**

[a.](#) May-June 2024 Water/Sewer Bank Transfer \$151,073.86

[b.](#) June 2024 JV Report

c. Local Government Review: Webinar for interested parties July 24th at 11:00am

18. Consent Agenda

[a.](#) Claims to be approved: \$219,946.89

[b.](#) Building Permits to be approved: 2025-001, 2025-006 to 2025-008

19. Adjournment



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**1. Call to Order**

The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

**3. Aldermen Present**

Christensen, Godfrey, Rasmussen (via Zoom) and DiFonzo. Absent: Stevenson and Koffler

**4. Correction or Approval of Minutes**

**a. June 17th, 2024 Regular Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. June 25th, 2024 Water and Sewer Committee Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

## 5. Visitors

### a. Visitors:

Jackey Gonzales, Jody Wells (Round-Up), Molly Davidson (via Zoom)

## 6. Public Hearing

Nothing.

## 7. Mayor Norby

### a. Update:

Mayor Norby stated he and PWD Hintz discussed the installation of the sidewalk/bike path on 22nd with the County Commissioners and their possibly assisting with the project and they responded to come back and discuss further once the grants have been applied for.

Alderwoman Christensen asked when the grants could be applied for and PWD Hintz stated the MT Transportation Alternative Grant and Safe Routes to School Grant will open this winter and by this time next year we will find out if they were successful. Alderwoman Godfrey asked how much the project will cost and PWD Hintz stated he only has a rough estimate with it ending at Sunflower and that is over \$800,000, and he guesses that if to go all the way up to Redriver drive it will probably close to \$1,000,000, but that will include storm sewer, as it has to be done first. Alderman DiFonzo asked if there is a grant for storm sewer, and PWD Hintz stated it would all lumped into one project

## 8. Committee Meeting Work

### a. Water and Sewer Committee Meeting: Sidney Meadows BRIC Grant Award

Alderwoman Christensen stated the Water and Sewer Committee met and were informed the City of Sidney received the FEMA BRIC Grant for the Sidney Meadows Storm Drain Project for \$1,277,685.00. The City of Sidney was also awarded their portion of the match for the project of \$511,074, which will be paid with the State of Montana resiliency dollars. She stated because the award letter needed to be signed by June 27th, the Committee approved signing the award letter and are now recommending approval of the receiving of the grant. She stated because of these grants the project is 100% paid for other than engineering.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

Mrs. Davidson stated this was a long process and she appreciates all work put into it. She stated there are steps for a federal grant that makes the process a little bit longer and congratulations on the grant.

## b. Water and Sewer Committee Meeting: 200,000 Gallon Water Tank Relining Project

Alderman Koffler stated the Water and Sewer Committee met and discussed the 200,000 Gallon Tank Relining Project that took place last year. He stated the City was aware of some deficiencies at the end of the project, but when the tank was drained for the warranty work to be completed this spring many more issues were discovered. Advanced Lining has recommended doing a 3-coat system for relining the tank to prevent future issues, after the warranty work is completed. To do this 3-coat system, Advanced Lining provided a change order of \$50,000, but the City countered that for \$45,500, or the amount the City withheld in liquidated damages at the end of the project last year. He stated City Staff and Interstate Engineering are confident by doing the 3-coat system it will remedy the issues and Advanced Lining as agreed to the counter of \$45,500 and provided an updated change order reflecting this.

Motion was made to approve the 200,000 Gallon Water Tank Relining Project Change Order 2 for \$45,500 to do the 3-coat system.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

## 9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

**Street and Alley** – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler

Alderwoman Christensen stated she has had complaints about the heating at the pool and that it needs to be vacuumed because of the gravel on the bottom. PWD Hintz stated the thermostat has not been working but the parts will be in tomorrow. He further stated he will let the manager know it needs to be vacuumed.

## 10. Unfinished Business

Nothing.

## 11. New Business

### a. Local Government Review-Appoint Point of Contact/Ex Officio Member

Clerk/Treasurer Chamberlin stated the City Council must appoint a point of contact or ex-officio member of the Local Government Review Board and they must be either an elected official or city staff.

Motion was made to appoint Mayor Norby.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Christensen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

#### **b. Nuisance Property Abatement Contract**

Clerk/Treasurer Chamberlin provided the Nuisance Property Abatement Contract for the City Council. She stated the only difference in this contract and the mowing contract is the scope of work exhibit, which has been updated for abating nuisance properties. She stated there are currently 2 properties that are ready for abatement.

Motion was made to approve.

In discussion Alderman DiFonzo asked if Cody Shanks is one of the contractors and Clerk/Treasurer Chamberlin stated he is one of them.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

#### **12. City Planner**

Clerk/Treasurer Chamberlin stated there is a Planning Board Meeting July 2nd, 2024 at 7pm at the Interstate Engineering Office. PWD Hintz stated there will be a Parking Commission meeting to wrap up the zoning code update with Planner Sanderson.

#### **13. City Attorney**

##### **a. Update:**

Nothing.

#### **14. Chief of Police**

##### **a. Pre-approval for Patrol Car Purchase in FY24-25 per schedule**

Chief Kraft stated due to purchasing windows for patrol cars closing and the budget not being officially approved until the end of August, he is seeking pre-approval for the purchase of a patrol car in FY24-25, per his approved rotation schedule. Mayor Norby asked if the car that there has

been issues with would be traded in and Chief Kraft stated yes. Alderman DiFonzo asked if this would be paid for prior to the budget being approved and Chief Kraft stated it would be paid when the car is received, likely after the budget is approved.

Motion was made to approve.

Clerk/Treasurer Chamberlin stated she has reviewed the proposed budgets of most of the departments and does not see any issue with this pre-approval.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. Update:**

Nothing.

**15. Public Works Director**

**a. Morrison-Maierle Sidney Anderson Contract Amendment 1**

PWD Hintz provided the Morrison-Maierle Sidney Anderson Contract Amendment 1, increasing the contract amount by \$21,466 and the scope of work. PWD Hintz stated this project affects the Miller's Corner, Miller's Subdivision and ROI area. He stated originally there was going to be retention ponds added, but the scope changed when the engineer discovered the ponds would not have as good effect as installing pipes. He stated with these changes with easements and bids, Morrison-Maierle scope of work has increased, which is the cause of the change order. Mrs. Davidson stated this is the most effective way to mitigate the storm water away from the properties. She stated the project did receive an ARPA grant for the project. She further stated the easement process was more difficult than normally due to property information and surveys not being complete.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. Update:**

PWD Hintz stated 6th Street SW would have been paved today if not for the rainstorms, but it will be done as soon as possible, hopefully prior to the Sunset Festival. He stated they have been patching the streets but the machine is broken down and will hopefully be out in full soon.

**16. Fire Marshal/Building Inspector**

Nothing.



## 17. City Clerk/Treasurer

### a. Purchase RC Fair Buttons-80 Employees = \$400.00

Clerk/Treasurer Chamberlin stated she is once again requesting permission to purchase Richland County Fair Buttons for all City staff. She stated that although a button only costs \$5.00 a piece, it is a very well appreciated incentive by the employees.

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Christensen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

### b. Update:

Clerk/Treasurer Chamberlin stated she has been working on the budget and now that she has received the proposed budget expenditures by the police department and public works she would like to schedule a Budget and Finance Committee meeting to start to delve into the budget. She stated she will also be scheduling the other committee meetings to look at the department budgets soon.

The Budget and Finance Committee Meeting was scheduled for July 9th, 2024 at 5:30pm.

## 18. Consent Agenda

Motion was made to approve the claims and buildings permits.

Motion made by Alderwoman Godfrey, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

### a. Claims to be approved: \$1,011.75 (USPS), \$211,659.07 (June Claims), \$11,744.78 (Credit Card)

**Total Claims: \$224,415.60**

### b. Building Permits to be approved: 2024-59, 2024-89, 2024-90, 2024-92 and 2024-94

## 19. City Attorney

### a. Executive Session-TBID Litigation

Mayor Norby closed the public meeting to discuss the open litigation for the TBID at 6:58pm.

Mayor Norby opened the public meeting at 7:14pm.

## 20. Adjournment

at 7:14pm.



City of Sidney, MT  
Budget and Finance Committee Meeting  
July 09, 2024 5:30 PM  
115 2nd Street SE | Sidney, MT 59270

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**Alderman Present:** Christensen

**Other's Present:** Mayor Norby, Chief Kraft, PWD Hintz, Clerk/Treasurer Chamberlin, Deputy Clerk/Treasurer Schmierer and Jake Holley (via zoom)

**1. New Business**

**a. FY23-24 Budget: General Fund and Mill Levies Preliminary Budget**

Alderwoman Christensen called the Budget and Finance meeting to order and stated because there was not a quorum of the Committee present, the meeting will be rescheduled for a later date.

Adjourned at 5:45pm

**b. FY23-24 Budget: Oil and Gas Fund Donations, Expenditures and Transfers Preliminary Budget**



ENGINEERING, REIMAGINED

# **PUBLIC WORKS DEPARTMENT FIVE-YEAR CAPITAL IMPROVEMENTS PLAN**

**City of Sidney**

*May 2024*

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PRELIMINARY

## INTRODUCTION

The City of Sidney selected KLJ Engineering to prepare a Capital Improvements Plan (CIP) for the Department of Public Works. As part of this process, a series of meetings were scheduled with the Department in which projects were established, and prioritized, and estimates of costs were created to assist the Public Works Director in the preparation of his annual operations and acquisitions budget.

A Capital Improvements Plan (CIP) is first and foremost a tool used to assist a community in the budgeting process. The intent of the Capital Planning process is to identify issues early and build a strategy to maximize the use of limited revenues while achieving the maximum public good from limited available revenues. An added benefit to the Planning process is projects can be staged or timed such that investments are working together rather than haphazardly.

For this document, a Capital Project was defined as any acquisition, improvement, or expenditure that exceeded \$50,000.00 or has a useful life of five (5) years. The estimated costs were prepared by the City's engineering consultant and are inclusive of design, engineering, financing, procurement, and construction costs associated with the completion of the project. It is also inclusive of rehabilitation and maintenance projects that are necessary to preserve the functional nature of existing equipment and infrastructure.

As is typical with most communities, the Public Works Department, as the custodian of the majority of the Capital Infrastructure, is the main beneficiary of the Capital Improvements Planning process. It is hoped that with the success of this plan, other Departments will see the value and rewards associated with Capital Improvements Planning.

This Planning document is intended to be updated to reflect changing priorities, unforeseen events, and the passage of time. As such, the Community should, at a minimum, undertake a comprehensive update every other Fiscal Year. It is also important to point out that most projects discussed herein, are very complex and will require elevated levels of analysis and design before an Engineer's Opinion of Probable Costs can be established. It is important to remember that actual infrastructure project costs are a function of the Scope, Schedule, and On-site conditions, all of which are beyond the Scope and Intent of this Planning Document and are the City's contract engineer's best guess given the information available.

## COMMUNITY BACKGROUND

Sidney is the county seat of Richland County, Montana, and has been incorporated since 1911. The city is located in the northeast corner of Montana and lies along the Yellowstone River just west of the North Dakota border. Sidney has seen significant growth since 2000. The population was 4,774 from the 2000 Census and has grown to 6,346 as of the 2020 Census.

This growth and aging infrastructure, along with funding limitations, have highlighted the need for a CIP. The over-arching goal of this CIP is to bring community infrastructure needs and costs into focus and to establish reasonable priorities to upgrade infrastructure over the next 5 years.

# PUBLIC WORKS

Public Works projects include all categories of infrastructure improvement projects undertaken by the City of Sidney. These categories include General, Sidewalks, Storm Water, Streets, Water, Wastewater, Solid Waste, and Parks.

Projects were prioritized by the Public Works Director on a scale of 1 to 5, with one being the highest priority and 5 receiving the lowest priority. This recognizes the potential for city priorities to change, or for new projects with higher priority to cause some projects to be rescheduled for a later date. It is also understood that the listed priorities are somewhat subjective and are subject to being reprioritized at the will of the City Council.

## Public Works General

Public Works General projects include those projects that do not fit in other identified categories.

*Table 1: General Public Works Projects*

Public Works Projects	Project Year	Funding Sources	Priority (1-5)	Project Costs
LYIP Holly Street Pedestrian Bridge	2025	MDT TA Grant	3	\$744,500.00
City Hall Parking Lot Reconstruct (Old Fire Hall)	2027	All	2	\$150,000.00

### LYIP Canal Holly Street Pedestrian Bridge – \$744,500.00

The Lower Yellowstone Irrigation Project (LYIP) will install a new pedestrian bridge crossing the canal on West Holly Street. Costs from MDT are based on 2025 costs.

### City Hall Parking Lot Reconstruct (Old Fire Hall) – \$150,000.00

The City Hall parking lot has deteriorated to the point where it needs to be resurfaced. This project will pulverize the existing pavements and overlay the parking lot on the south side of City Hall. The project will include a new curb and gutter, sidewalks, and asphalt surfacing.



## Sidewalks

Public Works Sidewalks projects include those projects where existing sidewalks that are a key component of pedestrian traffic are either nonexistent or have deteriorated to a point where they've become a hazard.



Table 2: Sidewalk Projects

Sidewalk Projects	Project Year	Funding Sources	Priority (1-5)	Project Costs
Veterans Park Sidewalks (6 <sup>th</sup> Street SW)	2026	City Parks	1	\$60,500.00
East Park Sidewalks & ADA (3 <sup>rd</sup> Street S.E.)	2026	City Parks	3	\$250,000.00
22 <sup>nd</sup> Avenue NW Bike/Pedestrian Path	2028	MDT TA Grant/City Paths	2	\$203,800.00

### Veterans Park Sidewalks (6<sup>th</sup> Street SW) – \$60,500.00

Install sidewalks on the south side perimeter of Veteran’s Park.

### East Park Sidewalks & ADA (3<sup>rd</sup> Street S.E.) – \$250,000.00

Project will install ADA accesses and sidewalk along the north side of East Park between existing sections of sidewalk.

### 22<sup>nd</sup> Ave. NW Bike/pedestrian Path – \$203,800.00

Project will install new sidewalks beginning at West Holly and proceed north to South Meadow Park.



## Stormwater

Stormwater projects included provision of stormwater mains where drainage or flooding issues have been observed, or where growth or future projects indicated a need.

*Table 3: Storm Water Projects with Priority Ranking Score*

Storm Water Project	Project Year	Funding Sources	Priority (1-5)	Project Costs
Meadows Subdivision Phase 1	2025		1	\$375,165.00
5 <sup>th</sup> St SW	2025		3	\$894,391.00
Meadows Subdivision Phase 2	2026		2	\$535,444.00
Wagon Wheel Phase 1	2027		1	\$950,806.00
Wagon Wheel Phase 2	2028		2	\$1,507,911.00
Railroad ROW Phase 1	Future		1	\$932,973.00
Railroad ROW Phase 2	Future		2	\$69,289.00
11 <sup>th</sup> St SW to 9 <sup>th</sup> Ave SW	Future		1	\$806,350.00

### Meadows Subdivision Phase 1 – \$375,1265.00

Improvement to the North Meadow Village retention pond. New head gate, clean out, and possibly deepen the pond.

### 5<sup>th</sup> St SW – \$894,391.00

Installation of a storm pipe along Lincoln Ave. from 5th ST SW to 7th St W.

### Meadows Subdivision Phase 2 – \$535,444.00

Project will install a new 60" stormwater collector starting on Sunflower Lane and head south with inlets and connecting into the ditch.

### Wagon Wheel Phase 1 – \$950,806.00

Construction of a retention pond on C/S 27-732 to serve Phase 1 of Wagon Wheel Subdivision.

### Wagon Wheel Phase 2 – \$1,507,911.00

Construction of curb and gutter along the streets in Wagon Wheel Subdivision Phase 2.

### Railroad ROW Phase 1 – \$932,973.00

Relocation of a storm drainpipe in Nielson Halverson Subdivision on 9th Ave. that currently runs underneath an existing structure.

### Railroad ROW Phase 2 – \$69,289.00

Improvements to approximately 1,500 lf of drainage ditch in the Railroad Right of Way that extends from 10th St. SE to 2nd St. SE.

### 11<sup>th</sup> St SW to 9<sup>th</sup> Ave SW – \$806,350.00

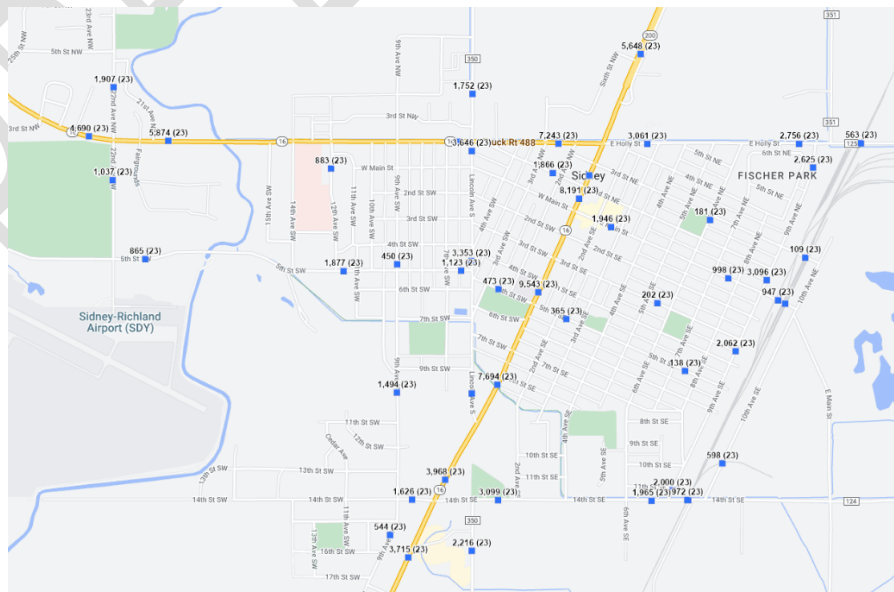
Installation of drainage piping within Petersons Second Addition along 11th St. SW and up to 9th Ave. SW



## Streets

Traffic data can provide guidance to understand which roads will wear out quickest or where other capacity needs could arise. The following Figure 1 shows recent 2023 Average Daily Traffic on select routes in Sidney, based on the MDT website:

Figure 1: Sidney 2023 Average Daily Traffic



A primary element of street maintenance is performance of crack routing and sealing projects, followed by seal coats and overlays as needed to maintain pavement conditions. The following projects are recommended to keep Sidney paved roads in optimal condition.

*Table 4: Street Projects*

Streets Projects	Project Year	Funding Sources	Priority (1-5)	Project Costs
Annual Mill & Overlay Projects	Annually	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material (Annual Exp)	Annually	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate (Annual Exp)	Annually	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion (Annual Exp)	Annually	City Fuel Tax	2	\$30,000.00
Winter Street Sand (Annual Exp)	Annually	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing, or Mastic (Annual Exp)	Annually	City Fuel Tax	3	\$11,000.00

## Water

Water projects include the water tower replacement and water lines that have either had a history of breaks, have exceeded their design life, or reflect the addition of a new water line.



Table 5: Water Projects

Water Project	Project Year	Funding Sources	Priority (1-5)	Project Costs
Water Tower Replacement	2025		1	\$7,100,000.00
12 <sup>th</sup> Ave. SW Water	2027		2	\$2,950,000.00
West Holly/Fairgrounds	2028		3	\$3,900,000.00
7 <sup>th</sup> Ave SW Replacement	2029		3	\$850,000.00
2 <sup>nd</sup> & 3 <sup>rd</sup> Street NE	Future		4	\$1,060,000.00
7 <sup>th</sup> Street SE	Future		5	\$1,650,000.00
6 <sup>th</sup> Avenue SE	Future		5	N/A
5 <sup>th</sup> Avenue SE	Future		5	N/A

#### Water Tower Replacement - \$7,100,000.00

Replacing the existing 1946, 300k gallon elevated tank with a 750k gallon tank

#### 12<sup>th</sup> Ave. SW Water - \$2,950,000.00

10" Cast Iron water main replacement 100 block to 500 block on 12<sup>th</sup> Ave. SW & relocation of Water.

#### West Holly/Fairgrounds - \$3,900,000.00

Relocate 12" water main from 15th Ave. NW to 22nd Ave NW including USBR crossing.

#### 7<sup>th</sup> Ave SW Replacement - \$850,00.00

Replacement of 4" and 6" AC mains and 10" CIP From 6th St. SW to 9.5th St. SW

#### 2<sup>nd</sup> & 3<sup>rd</sup> Street NE - \$,060,000.00

Cast Iron Pipe (CIP) Replacement of water main on 2nd Street NE from 700 to 800 blocks and 3rd Street NE from 200 to 300 blocks.

#### 7<sup>th</sup> Street SE

Replace and upsize water mains from Central Avenue to 6<sup>th</sup> Street SE

#### 6<sup>th</sup> Ave. SE

Replace and Upsize water main from 7<sup>th</sup> Street to 14<sup>th</sup> Street SE

#### 5<sup>th</sup> Ave. SE

Behind Sidney High School – Replace 3 blocks of 4" AC water main from 8<sup>th</sup> to 9<sup>th</sup> Street SE

Figure 2 - Map of Water Projects



## Wastewater

Wastewater projects address wastewater lines that have either had a history of breaks, have exceeded their design life, or reflect the addition of a new wastewater line. They also include wastewater treatment facility projects as required.



Table 6: Wastewater Projects

Wastewater Project	Project Year	Funding Sources	Priority (1-5)	Project Costs
Phase 4	2025		3	\$5,423,000.00
9 <sup>th</sup> Avenue SW Sewer Ext.	2025		1	\$100,000.00
Sewer Lining	Annually		1	\$380,000.00

#### Phase 4 - \$5,423,00,00.00

Sludge Removal from lagoon and land application as described in Project Engineering Report (PER).

#### 9<sup>th</sup> Ave. SW Sewer Extension - \$100,000.00

Extending 10" SAS Dane Homesites to 28<sup>th</sup> Avenue

Sewer Lining - City has +- 50,000 of old sewer pipe that they've been lining (Approximately 1,000 LF per Year)

#### Sewer Lining - \$380,000.00

Lining of sewer lines as needed throughout the City.

## Solid Waste

Solid Waste projects include those projects dealing with solid waste facilities or equipment. Note that smaller projects do not meet the minimum cost threshold for inclusion in the CIP, but they are included here for informational purposes.

Table 7: Solid Waste Projects

Solid Waste Projects	Project Year	Funding Sources	Priority (1-5)	Project Costs
Refuse Truck Replacement (835)	2026		1	\$220,000.00
Refuse Truck Replacement (421)	2028		2	\$250,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Annually		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Annually		2	\$14,000.00
New 96 Gallon Refuse Cart Dumpsters	Annually		2	\$8,000.00

#### Refuse Truck Replacement - \$220,000.00

New 28 CY Side Load Refuse BODY & GRAPPEL ONLY (Rpl. 835)

#### Refuse Truck Replacement - \$250,000.00

New 28 CY Side Load Refuse BODY & GRAPPEL ONLY Unit 421

#### New 1.5 CY, 300 Gallon Refuse Dumpsters - \$18,000.00

Approx 40 New Dumpsters Per Year

#### New 4 CY, Metal refused Dumpsters - \$14,000.00

Approx. 4 New Dumpsters Per Year

#### New 96 Gallon Refuse Cart Dumpsters - \$8,000.00

Approx.40 New Dumpster Per Year

# Parks

Parks projects include a variety of projects for improvements on or adjacent to the City Parks.



Table 8: Parks Projects

Parks Dept. Projects	Project Year	Funding Sources	Priority (1-5)	Project Costs
East Park (Quilling Park) – Restrooms/Warming House	2025		1	\$280,500.00
Veterans Park – Sprinkler System	2025		1	\$120,000.00
Johnson Park – Fitness Course	2027		2	\$250,000.00
Lyndale Park – Ball Fields	2028		3	\$360,500.00
Arboretum Park – restore 2 tennis courts convert other 2 to 6 pickle ball courts	2028		3	\$1,000,000.00
Pool Park – Fitness Course/Pickle Ball	2029		4	\$225,000.00

**East Park - \$280,500.00**

Demolition of existing facility, rebuild new restrooms and skate pond warming house

**Veteran’s Park - \$120,000.00**

Installation of new UG sprinkler system

**Johnson Park - \$250,000.00**

Fitness Course Final Expansion

**Lyndale Park - \$350,000.00**

Replacement of existing Baseball backstops/fencing/dugouts, rebuild new restrooms, concession, and storage for Baseball/Football

**Arboretum Park - \$1,000,000.00**

Tennis/Pickleball Restoration court reconstruction

**Pool Park - \$225,000.00**

Remove volleyball courts and install fitness course and pickleball courts





## Summary

This document is intended to be a living document that can evolve and be updated. It is recommended that the City plan to update the document at a minimum every other year. By doing so the city can update the project tables, narratives, and cost estimates and incorporate future Capital improvement projects.

Future updates to this document should be scheduled to align with the City's budgeting schedule. By having an updated CIP available before budgeting, the City will be in the best position to consider the movement of projects from year to year in response to available funding and other priorities.

Most of the projects discussed in this Plan qualify as infrastructure and would qualify for funding under a variety of grant programs listed in the next section. We encourage the City to apply for and use these funds to complete as many projects as possible while freeing local revenues for other projects.

PRELIMINARY

## SUMMARY TABLE

### Fiscal Year 2025 Projects

City 2025 Projects	Department	Funding Sources	Priority (1-5)	Project Costs
LYIP Canal Holly Street Pedestrian Bridge	Public Works	MDT TA Grant	3	\$744,500.00
Meadows Subdivision Phase 1	Storm		1	\$375,165.00
5 <sup>th</sup> St. SW	Storm		3	\$894,391.00
Annual Mill & Overlay Project	Streets	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material	Streets	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate	Streets	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion	Streets	City Fuel Tax	2	\$30,000.00
Winter Street Sand	Streets	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing or Mastic	Streets	City Fuel Tax	3	\$11,000.00
Water Tower Replacement	Water		1	\$7,100,000.00
Phase 4	Waste Water		3	\$5,423,000.00
9 <sup>th</sup> Ave. SW Sewer Extension	Waste Water		1	\$100,000.00
Sewer Lining	Waste Water		1	\$380,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Solid Waste		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Solid Waste		2	\$14,000.00
New 96 Gallon refuse Cart Dumpsters	Solid Waste		2	\$8,000.00
East Park (Quillings's Park)	Parks			\$280,500.00
Veterans Park - Sprinkler	Parks			\$120,000.00
<b>Total FY 2025</b>				<b>\$15,753,556.00</b>

## SUMMARY TABLE

### Fiscal Year 2026 Projects

City 2026 Projects	Department	Funding Sources	Priority (1-5)	Project Costs
Veterans Park Sidewalks (6 <sup>th</sup> St. SW)	Public Works Sidewalks	City Parks	1	\$60,500.00
East Park Sidewalks & ADA (3 <sup>rd</sup> ST. SE)	Public Works Sidewalks	City Parks	3	\$250,000.00
Meadows Subdivision Phase 2	Storm		2	\$535,444.00
Annual Mill & Overlay Project	Streets	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material	Streets	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate	Streets	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion	Streets	City Fuel Tax	2	\$30,000.00
Winter Street Sand	Streets	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing or Mastic	Streets	City Fuel Tax	3	\$11,000.00
Sewer Lining	Waste Water		1	\$380,000.00
Refuse Truck Replacement	Solid Waste		3	\$220,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Solid Waste		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Solid Waste		2	\$14,000.00
New 96 Gallon refuse Cart Dumpsters	Solid Waste		2	\$8,000.00
<b>Total FY 2026</b>				<b>\$1,781,944.00</b>

## SUMMARY TABLE

### Fiscal Year 2027 Projects

City 2027 Projects	Department	Funding Sources	Priority (1-5)	Project Costs
City Hall Parking Lot Reconstruct (Old Fire Hall)	Public Works	All	2	\$150,000.00
Wagon Wheel Phase 1	Storm		1	\$950,806.00
Annual Mill & Overlay Project	Streets	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material	Streets	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate	Streets	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion	Streets	City Fuel Tax	2	\$30,000.00
Winter Street Sand	Streets	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing or Mastic	Streets	City Fuel Tax	3	\$11,000.00
12 <sup>th</sup> Ave. SW Water	Water		2	\$2,950,000.00
Sewer Lining	Waste Water		1	\$380,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Solid Waste		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Solid Waste		2	\$14,000.00
New 96 Gallon refuse Cart Dumpsters	Solid Waste		2	\$8,000.00
Johnson Park	Parks			\$250,000.00
<b>Total FY 2027</b>				<b>\$5,016,806.00</b>

## SUMMARY TABLE

### Fiscal Year 2028 Projects

City 2028 Projects	Department	Funding Sources	Priority (1-5)	Project Costs
22 <sup>nd</sup> Ave. NW Bike/Pedestrian Path	Public Works Sidewalks	MDT TA Grant/City Paths	2	\$203,800.00
Wagon Wheel Phase 2	Storm		2	\$1,507,911.00
Annual Mill & Overlay Project	Streets	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material	Streets	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate	Streets	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion	Streets	City Fuel Tax	2	\$30,000.00
Winter Street Sand	Streets	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing or Mastic	Streets	City Fuel Tax	3	\$11,000.00
West Holly/Fairgrounds	Water		3	\$3,900,000.00
Sewer Lining	Waste Water		1	\$380,000.00
Refuse Truck Replacement	Solid Waste		2	\$250,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Solid Waste		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Solid Waste		2	\$14,000.00
New 96 Gallon refuse Cart Dumpsters	Solid Waste		2	\$8,000.00
Lyndale Park	Parks			\$360,500.00
Aboretum Park	Parks			\$1,000,000.00
<b>Total FY 2028</b>				<b>\$7,938,211.00</b>

## SUMMARY TABLE

### Fiscal Year 2029 Projects

City 2029 Projects	Department	Funding Sources	Priority (1-5)	Project Costs
Annual Mill & Overlay Project	Streets	City Fuel Tax	1	\$100,000.00 - \$200,000.00
Cold Mix Patching Material	Streets	City Fuel Tax	2	\$50,000.00 - \$60,000.00
¾" Crushed Base Coarse Aggregate	Streets	City Fuel Tax	2	\$40,000.00
Hot Oil Emulsion	Streets	City Fuel Tax	2	\$30,000.00
Winter Street Sand	Streets	City Fuel Tax	2	\$10,000.00
Crack Routing, Sealing or Mastic	Streets	City Fuel Tax	3	\$11,000.00
7 <sup>th</sup> Ave SW Replacement	Water		3	\$850,000.00
Sewer Lining	Waste Water		1	\$380,000.00
New 1.5 CY, 300 Gallon Refuse Dumpsters	Solid Waste		2	\$18,000.00
New 4 CY, Metal Refuse Dumpsters	Solid Waste		2	\$14,000.00
New 96 Gallon refuse Cart Dumpsters	Solid Waste		2	\$8,000.00
Pool Park	Parks			\$225,000.00
<b>Total FY 2029</b>				<b>\$1,791,000.00</b>

## INTERNAL FUNDING SOURCES

To be completed following receipt of City funding tables.

## AVAILABLE COMMUNITY FUNDING SOURCES

**General Fund and Cash Reserves:** The City of Sidney raises approximately \$4.1 million each fiscal year for the general fund. The City Council has appropriated (approved for spending) approximately \$4.8 million in expenditures for Fiscal Year 2022. In discussion with the Clerk-Treasurer, the City has a pattern over the past 5-years of appropriating more general fund dollars than is collected. Assuming all approved expenditures occur, the balance is paid from the City reserves. The City can hold cash reserves equal to 50 percent of annual appropriations or approximately \$2.4 million. Cash reserves currently stand at about \$1 million or 21 percent of the annual general fund balance. Cash reserves at this percentage are not problematic for any given fiscal year and considered to be a sound cash position.

Reserves are how the City continues to ensure City services and general fund operations from July 1st until tax proceeds are distributed, generally in late November of each year.

**Tax Increment Finance (TIF) Districts:** TIF Districts are often seen as a two-edged sword. While they generally encourage investment/reinvestment in communities, this tool also increases taxable value (increment), used to pay debt for the District while not providing additional revenues to the general fund.

#### **Public Safety or Other Levies:**

In addition to general fund, cash reserves, and TIF Districts, the City also may request voter approval for levies. Most prominently, communities will request a public safety mill levy, however, levy dollars may also be requested for schools, recreation, and other specific City needs as identified. These efforts generally take significant outreach to the public to provide information regarding the need and to answer taxpayer questions, however, can be a useful and significant funding stream for high priority community projects. Several communities have been successful in recent years in passing public safety mill levies to assist in paying for these critical fire, police, and ambulance services.

#### **Enterprise Funds:**

Solid Waste: The solid waste fund is in the 'black' for the first time in several years. Because of this, and because there have not been substantial revenues to meet identified needs, the solid waste program has a backlog of capital needs which are outlined in the CIP.

Water: The water enterprise fund is in a healthy financial position, however, there are also several significant capital needs as outlined in the CIP. The City is considering utilizing American Rescue Plan Act (ARPA) allocations to assist with some of these outstanding needs. In addition to capital needs, the City is having discussion about the need to separate the drinking and storm water enterprise fund.

Currently both drinking water and stormwater needs are being funded through the water enterprise fund. This is not ideal and, eventually, these should be divided into separate enterprise funds.

Sewer: The sewer enterprise fund is in a healthy financial position, however, is like the water enterprise fund in that the capital needs are more significant than the current financial resources available. This is another potential opportunity to utilize ARPA funds to assist with one-time priority expenditures.

## **EXTERNAL FUNDING SOURCES**

Maintaining, rebuilding, and constructing infrastructure is an expensive and time-consuming process. Costs often exceed revenues collected and communities find it necessary to access outside grant and loan resources to fund these projects fully. Although the following is not an exhaustive list of those resources, it does provide a short description of common and often utilized state and federal resources available to assist communities in their infrastructure goals. Some of these programs are only available every-other year (as they are approved by the Montana State legislature). Because of this, it is important that the City plan well in advance, ensuring that projects are ready for consideration when grants are open for application.

**Federal Stimulus/Recovery Funds:**

In addition to the typical state and federal resources as outlined, beginning in 2020, there has been a substantial influx of federal stimulus/recovery money available. The purpose of these dollars is to assist communities in recovering from negative economic impacts related to COVID-19, but this takes many forms and provides for considerable local latitude in how federal allocations and grants are spent to meet this need.

The CARES Act in 2020 included substantial funding for communities for payroll protection, businesses, renter assistance, unemployment insurance, healthcare, as well as childcare, schools, and food assistance. In March 2021, the American Rescue Plan Act (ARPA) was passed, providing over \$350 billion in government support. Extension of several CARES Act programs and dollars were included along with direct appropriations to States, Counties, and Cities for use in providing aid to households, small businesses, non-profits, and assistance to industries particularly hard hit such as tourism, hospitality, and travel; funding government services that were curtailed because of decreased tax revenue caused directly by the pandemic; and making necessary investments in water, sewer, or broadband infrastructure.

In early 2022, the ARPA final rule was released which provided additional flexibility in the spending of ARPA dollars to include up to a presumed \$10 million revenue deficit for communities. This resulted in communities no longer having to complete lengthy revenue loss calculation forms to utilize their ARPA allocations as “lost revenue,” effectively giving communities permission to utilize their direct ARPA allocation (with very few exceptions) for ANYTHING that governments typically spend their revenues. This includes roads, bridges, community facilities, and other forms of infrastructure previously not included.

In late 2021 Congress passed the third federal relief bill, the Infrastructure Investment and Jobs Act (IIJA); Building a Better America. This provides an additional \$973 billion over five years (FY2022-FY2026) including \$550 billion in new infrastructure investments in transportation, water, power and energy, environmental remediation, public lands, broadband, and resilience. This includes reauthorization and additional funding for several existing grant/loan programs as well as several NEW grant/loan programs that will be made available in the next 5 years (through FY2026). There is considerable money for planning and for “shovel ready” projects, making it important that communities identify priority projects and ensure planning and related planning documents/processes are in place to take full advantage of these limited-time opportunities. These programs/funding resources change frequently and are only guaranteed available through 2026. A comprehensive list of these can be found here: <https://www.whitehouse.gov/wp-content/uploads/2023/02/Open-and-Upcoming-Infrastructure-Funding-Opportunities-Feb-6-2023-VF.pdf>

**Montana Coal Endowment Program (MCEP)**

MCEP (formerly known as the Treasure State Endowment Program or TSEP) offers both planning and construction dollars for water, wastewater, sanitary or storm sewer systems, solid waste disposal, and separation systems and bridges. Planning grants are available for up to \$15,000 and require a 1:1 match. Construction grants are available for the same types of projects and can be awarded for up to \$750,000 depending on user rates being charged in the project area. Construction grants also require a 1:1 match. MCEP planning grant applications are generally accepted in the spring of “odd-numbered” years (legislative years) and construction grants on the alternating “even-numbered” years (when the legislature is not in session). Planning grants are awarded relatively quickly, however, construction grants are ranked and then approved by the legislature, resulting in at least a year between application and award/contract. <https://comdev.mt.gov/Programs-and-Boards/Montana-Coal-Endowment-Program/>



### **Community Development Block Grant (CDBG)**

CDBG also offers planning and construction dollars for communities to preserve affordable housing, provide services to the most vulnerable citizens, and plan, construct or rehabilitate infrastructure and public facilities that primarily benefit low-to-moderate income (LMI) citizens. Planning grants are available for up to \$50,000 and require a 1:3 match. They can be used for various community planning activities including studies, research projects, growth policies, CIP links, updating of subdivision and zoning regulations, master plans, and economic development studies. Applications for planning are generally requested in the late summer/early fall of each year. CDBG Construction grant applications are accepted once per year (usually in the fall/winter of each year) and may request up to \$450,000.

These also require a 1:3 match and projects must be in communities where the percentage of LMI citizens is at least 51 percent. <https://comdev.mt.gov/Programs/CDBG>

### **Montana Coal Board**

The Montana Coal Board facilitates funding from the Montana Coal Severance Tax. Funding is appropriated by the Montana legislature every two years and utilized to assist local governments that have been impacted because of the development of coal or coal energy in public services (including infrastructure, emergency equipment, and other community facility needs). Only communities designated as being in the Coal Impact Area can apply (Laurel is included in the Coal Impact Area). Communities are expected to contribute to project costs to the degree they are able, but there is no specified maximum grant amount nor a specified match requirement.

The Coal Board meets quarterly and reviews applications at that time. Funding is always contingent on coal severance tax revenues. <https://comdev.mt.gov/Boards/Coal>

### **Department of Natural Resources- Renewable Resource Grant and Loan Program (DNRC-RRGL)**

DNRC-RRGL offers both grants and loans for planning and construction. Funds are utilized for projects that conserve, manage, develop, or preserve Montana's renewable resources. This includes numerous public facility projects, including drinking water, wastewater, and solid waste development and improvement projects. Planning grants are available for up to \$15,000 and do not require a match. Applications are typically due in early spring and depending on funding availability, sometimes a second round in the fall of each year. Construction grants are available for up to \$125,000, and, again, there is no match requirement. These applications are due on May 15<sup>th</sup> of even-numbered years and, like MCEP, are ranked and then approved for funding through the Montana legislature in the following legislative cycle.

DNRC-RRGL also offers low-interest loans, which are determined by the community's debt capacity. Additional smaller grants for irrigation development, watershed management, and emergencies (both grants and loans) are also available. <http://dnrc.mt.gov/divisions/cardd/resource-development/renewable-resource-grant-program>

### **Montana State Revolving Loan Fund (SRF)**

Located within the Department of Natural Resources and Conservation (DNRC), these low-interest loans are available to local government borrowers for wastewater (water pollution control projects) and drinking water projects. Loans can be applied for at any time (there is no official deadline) and funds are made available depending on the community's debt capacity/ratio. <http://dnrc.mt.gov/divisions/cardd/financial-bureau>

### **Montana Board of Investments- INTERCAP Loan Program**

INTERCAP loans are available for a variety of community infrastructure and public equipment/vehicle needs. Loans are low interest and, like the SRF loans, based on the community's debt capacity/ratio. Like

SRF, there is no hard deadline for these applications. For smaller loans (less than \$1 million), staff can review loans at any time and make determinations. If a loan is more than \$1 million, the loan committee must approve the loan. That committee generally meets monthly. If a loan is more than \$5 million, the Board of Investments must approve the loan. That Board meets quarterly. The interest rates on INTERCAP loans are generally less than that of other loans, but the loan term is also less, with a maximum term of 15 years or useful life of the project, whichever is less. <https://investmentmt.com/INTERCAP>

***US Department of Agriculture-Rural Development (USDA-RD)***

USDA-RD offers grants and loans for planning and construction of various community and individual projects. The division provides business and industry loan guarantees, rural business development grants, rural energy and renewable energy programs, efficiency improvement loans & grants, value-added producer grants, community facility direct loans and grants, water and waste disposal loans and grants, single-family housing direct home loans, single-family housing repair loans and grants and technical assistance grants. USDA RD prefers loan/grant combinations for infrastructure projects and serves rural communities with populations of no more than 20,000 residents. There is a strong preference for communities with a population of less than 5,500 and low-income communities having a median household income below 80 percent of the state nonmetropolitan median household income.

USDA generally has substantial resources, but the application process is lengthy and sometimes prohibitive, especially for communities without a grant writer or dedicated staff. <https://www.rd.usda.gov/mt>

***Economic Development Administration (EDA)***

EDA offers funding through their Public Works and Economic Assistance Program to assist economically distressed communities and regions with comprehensive and flexible resources to address a wide variety of economic development needs. Project funds can be utilized to support work in Opportunity Zones and support for creating and retaining jobs, increasing private investment, advancing innovation, enhancing manufacturing capacity of regions, providing workforce development opportunities, and growing ecosystems that attract foreign direct investment. EDA funds are facilitated by the US Department of Commerce (federal dollars).

There are generally no “hard” deadlines for application to EDA funds and no specified maximum grant amounts, although the influx in federal funds to EDA has resulted in several new programs that do have deadlines and specified maximum grant awards. EDA does typically require a 1:1 match, and it is recommended applicants work with their regional EDA representative to discuss projects and formulate applications in advance of submission.

**Sidney Police Department  
Month End Report  
Month Ending: June 2024**

Item a.

<b>Arrested Persons</b>	<b>Number Of Arrested Persons</b>
Adult Arrestee	18
Juvenile Arrestee	0
<b>Total Arrested Persons</b>	18

<b>Total Offenses Charged</b>	<b>Felony</b>	<b>Misdemeanor</b>	<b>Other</b>	<b>Total</b>
Adult	7	23	5	35
Juvenile	0	0	0	0
<b>Total</b>	7	23	5	35

<b>Case Information</b>	<b>Felony</b>	<b>Misdemeanor</b>	<b>Other</b>	<b>Total</b>
Offenses Reported	12	51	5	69
Offenses Cleared	10	47	5	62
Offenses Pending	2	4	0	7
% of Cases Cleared	83%	92%	100%	90%

<b>Traffic Information</b>	<b>Total</b>
Traffic/Criminal Citations	62
Written Warnings	161
Parking Citations	0
Accidents Investigated	23
DUI's	6

<b>Miscellaneous Information</b>	<b>Total</b>
Courtesy Vehicle Unlocks	5
Animals Impounded	5
Court Hours	1.5
Overtime Hours	35@\$1,778.56
Calls for Service	433

Reported by: \_\_\_\_\_

UNIFORM STATUS OF FUNDS SPREADSHEET FOR: City of Sidney Anderson Subdivision Drainage													Item a.		
DATE: Q2 2024															
	ARPA				Local In-Kind				Local Cash				Total Budget		
<b>ADMINISTRATIVE/ FINANCIAL COSTS:</b>	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Previously Expended	Amount of Draw	Balance Remaining	Budgeted	Expended	Balance
Grant Management (consultan	\$6,221.00	\$5,710.25	\$510.75	\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$6,221.00	\$6,221.00	\$0.00
Audit	\$0.00			\$0.00	\$10,000.00			\$10,000.00	\$0.00			\$0.00	\$10,000.00	\$0.00	\$10,000.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Administrative Costs</b>	\$6,221.00	\$5,710.25	\$510.75	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,221.00	\$6,221.00	\$10,000.00
<b>ACTIVITY COSTS:</b>															
Preliminary Engineering Desig	\$14,265.00	\$14,265.00		\$0.00	\$0.00			\$0.00	\$0.00	\$53,053.40		\$53,053.40	\$14,265.00	\$67,318.40	\$53,053.40
Final Engineering Design	\$10,287.00	\$10,287.00		\$0.00	\$0.00			\$0.00	\$0.00		\$11,384.75	\$11,384.75	\$10,287.00	\$21,671.75	\$11,384.75
Construction Inspection Eng.	\$17,962.00			\$17,962.00	\$0.00			\$0.00	\$0.00			\$0.00	\$17,962.00	\$0.00	\$17,962.00
Construction	\$106,791.00			\$106,791.00	\$0.00			\$0.00	\$95,526.00			\$95,526.00	\$202,317.00	\$0.00	\$202,317.00
Contingency	\$0.00			\$0.00	\$0.00			\$0.00	\$50,000.00			\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
0	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
0	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Activity Costs</b>	\$149,305.00	\$24,552.00	\$0.00	\$124,753.00	\$0.00	\$0.00	\$0.00	\$0.00	\$145,526.00	\$53,053.40	\$11,384.75	\$81,087.85	\$294,831.00	\$88,990.15	\$205,840.85
<b>TOTAL PROJECT COSTS</b>	\$155,526.00	\$30,262.25	\$510.75	\$124,753.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$145,526.00	\$53,053.40	\$11,384.75	\$81,087.85	\$311,052.00	\$95,211.15	\$215,840.85
Copy and submit to the applicable funding agency with each drawdown request.															
uniblack2.xls															



<b>STATE OF MONTANA VENDOR INVOICE</b>		COMPLETE VENDOR INVOICE FOR REIMBURSEMENT ATTACH COPIES OF SUPPORTING DOCUMENTATION SIGN AND DATE BELOW BEFORE SUBMITTING TO DNRC FOR REIMBURSEMENT	
<b>VENDOR'S NAME AND ADDRESS</b> City of Sidney 115 2nd St SE Sidney, MT 59270		<b>DNRC-CARDD</b> <b>PO Box 201601</b> <b>Helena, MT 59620-1601</b>	
<b>Grant Agreement #</b>	AC-22-0158	<b>Project Name</b>	Anderson Subdivision Drainage
<b>DNRC Grant Manager</b>	Shawna Swanz	<b>Claim Number</b>	Q2 2024
<b>QUANTITY</b>	<b>DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED</b>		<b>AMOUNT</b>
	Vendor 1 Morrison-Maierle, Inc	Invoice Number 243463	Dates of Service 3/29/2023
		Task Description Grant Admin	\$ 510.75
<b>GRAND TOTAL</b>			<b>\$ 510.75</b>

<b>STATE USE ONLY APPROVED FOR PAYMENT</b>		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>	
		<b>Vendor Name (Authroized Person)</b>	Rick Norby
		<b>Date Processed</b>	
<b>DNRC Authorized Signature</b>		<b>Vendor's Signature</b>	
<b>Date</b>		<b>Title</b>	Mayor



ARPA Water & Sewer Infrastructure Grant Program  
Q2 2024 Progress Report Form

General Information

**Subrecipient Entity:** Sidney, City of

**Project Title:** Sidney, City of - Anderson Subdivision Storm Water Improvements

**Grant Agreement Number(s):** AC-22-0158

**Grant Term End Date(s):** December 31, 2024

**Form Preparer Name:** Carly Andregg, Morrison-Maierle (consultant)

**Form Preparer Phone:** 406-542-4866

**Form Preparer Email:** Candregg@m-m.net

**Reporting Period:** April 1, 2024 – June 30, 2024  
*Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.*

Quarterly Report Type

- Progress Report **with** Reimbursement Request.
- Progress Report **without** Reimbursement Request.

**Final Reports** – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- Updated [Schedule Form](#) is included with this report (REQUIRED).**  
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**  
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

## Progress Reporting

### 1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

#### Scope of Work

The Anderson Subdivision Storm Water Improvements project will help buffer and reduce peak flows through the Subdivision. This will result in increased safety and lesser risk of surcharged flows inundating the neighborhood. The project will benefit public safety and water quality in the Yellowstone River by conveying runoff in a controlled and protected environment.

The scope of work was amended after Q3 2023. After further model development of the hydraulics and hydrology in the watershed for the Sidney-Anderson Subdivision Stormwater Improvements project, it was determined that a detention pond in the upper portion of the basin will not alleviate flooding as it was anticipated in concept design. The scope of work is amended to improving the culvert near where flooding occurs to increase capacity.

ARPA Competitive Grant Funds will be utilized to fund Preliminary Engineering Design, Final Engineering Design, Construction Inspection Engineering, a portion of Construction, and Grant Management costs by a consultant on behalf of the City of Sidney.

Revised Construction activities include:

- **Install new inlet structure and storm drain under 22<sup>nd</sup> Ave NW to increase drainage capacity**
- Remove the existing undersized on-grade culvert
- Install pipe under the drainage to safely contain and convey runoff through the neighborhood
- Install a trash rack at the entrance to the pipe to prevent debris from entering
- Connect the pipe directly into the storm system to prevent surcharge
- Capture **and convey** runoff from a 10-year event and prevent flooding in nearby homes and yards
- **Procure temporary and permanent easements for the new stormwater infrastructure**

---

#### Activity Progress

Preliminary Engineering Design: 100% complete

Preliminary engineering design drawings are complete. No activity during this quarter

Final Engineering Design: 100% complete

Activities included finalizing construction drawings, facilitating easement execution, and preparing the project manual for bidding.

Construction Inspection Eng: 0% complete

Construction: 0% complete



**2. Problems or Concerns (REQUIRED)**

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None

**3. Next Reporting Period's Grant Activities (REQUIRED)**

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

Next quarter's activities include construction and construction administration by the engineer. This includes reviewing submittals, facilitating meetings with the contractor, and construction observation. Bidding is underway with the bid opening scheduled for July 8, 2024.

### Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

**1. Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?

**YES** – Term End Date in the grant agreement is appropriate for the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

**2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?

**YES** – Scope of Work in the grant agreement accurately reflects the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

**3. Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?

**YES** – The budget in the grant agreement accurately reflects the project to date.

**NO or NOT SURE** – Contact your Grant Manager ASAP to explain. A grant amendment may be needed.

### Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

## Verification of Subrecipient Concurrence

**REQUIRED only if Form Preparer is not from Subrecipient Entity**

**Subrecipient Contact Full Name:** \_\_\_\_\_

**Subrecipient Contact Title:** \_\_\_\_\_

**Subrecipient Contact Email:** \_\_\_\_\_

The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

## DNRC Reimbursement Request Process

See Reimbursements and Budget Tracking tab on the [DNRC ARPA Grant Management webpage](#) for documents and training videos.

### Documents Required for Reimbursement

1. **Progress Report** – The subrecipient must submit a project progress report with each reimbursement request at a minimum on a quarterly basis. DNRC will not honor claims for reimbursement if DNRC has not approved the progress report or if there is a delinquent report.
2. **DNRC Vendor Invoice** – The subrecipient must include a State of Montana Vendor Invoice signed by the grant’s authorized representative or an official from the subrecipient organization approved by the authorized representative and DNRC.
3. **Supporting Documentation** – Invoices/Receipts, Pay Apps, Proofs of Payment, etc.
4. **Uniform Budget Tracking Spreadsheet** – Must include budget tracking tab and invoice tracking tab.

### Document Links

#### Overview of Reimbursements - [Instructional Video \(Slides 33-40\)](#)

1. DNRC Reimbursement Guide - [Guidance Document](#)
2. DNRC Vendor Invoice - [Invoice Form](#) and [Instructions](#)
3. Eligible Expenses for ARPA Grant Administration - [Guidance Document](#)
4. DNRC Reimbursement for Personnel Services - [Guidance Document](#) and [Instructional Video](#)
5. DNRC Signature Authorization [Form](#)

#### Budget Tracker - [Instructional Video \(Slides 36-39\)](#)

1. Updated Uniform Budget Tracker Form - [Excel Spreadsheet Form](#)

## DNRC Grant Amendment Request Process

1. **Subrecipient prepares amendment request.**
  - a. **Determine updates needed to the grant agreement.** Review these sections:
    - ✓ Section 2. Term
    - ✓ Attachment A - Scope of Work and Schedule
    - ✓ Attachment B – Budget
  - b. **Include a justification.** Justification must support the change of scope, schedule, term date, and/or budget.
  - c. **Include a draft scope, schedule, term date, and/or budget that reflects necessary updates.** Identify changes if not obvious.
  
2. **Subrecipient submits amendment request to DNRC in writing.**

The Authorized Representative or designee from the subrecipient organization must submit the amendment request IN WRITING to the DNRC Grant Manager.
  
3. **DNRC Grant Manager reviews the written amendment request and provides written response to subrecipient approve it, deny it, or request more information.**

DNRC will review the subrecipient's written amendment request and notify the subrecipient in writing if the request is approved and whether a formal amendment to the grant agreement is necessary. DNRC Grant Manager will notify the grant recipient in writing if the request is not approved or if more information is needed.

**Subrecipient must receive DNRC's WRITTEN APPROVAL of an amendment request before making purchases or agreements on goods or services other than those specifically identified in the grant agreement.**



June-24

PUBLIC WORKS MONTHLY REPORT

DEPARTMENT	HOURS	YEARS TOTAL	
STREET	735.5	3326.5	517.5 Hrs. of Street Repairs, 25.0 Hrs. of Alley Repairs, 99.0 Hrs. of Street Sweeping 116.0 Hrs. of Repair of Street Equipment, 75.0 Hrs. of Shop Clean-up and Shop Equipment, 2.0 Hrs. of Street Markers & Signs Repairs or Replacement, 0.0 Hrs. of snow removal.
STREET SWEEPING	99	557	99.0 Hrs. of Street Sweeping was complete for the Month.  18 Business Miles, 242 Residential Miles, 260 Total Miles, \$872 Total Fuel Cost, \$19.90 Cost per Mile, 96.75 Tons of Debris Picked Up.
ICE & SNOW	0	564	None
PARKS	718	2391.5	541.5 Hrs. of mowing, 25.0 Hrs. of watering, 1.0 Hrs. of office work & record keeping, 144.0 Hrs. of Park Equipment Maintenance, 11.5 Hrs. of Park Clean-up, and 6.5 Hrs. of Replacement & Repairs of Playground Equipment.
GARBAGE	877	4751	425.78 Tons of Garbage picked up, 3,345 miles driven, 1,091.34 gallons of fuel used, 68 total loads, 754.5 Manhours of Garbage Hauling, 33.0 Manhours of Alley Clean-up, 89.5 manhours of Sanitation Equipment Maintenance Year to date total tons hauled = 2,440.14, +18.6 Ton from 1 year ago, 2023 Total Fuel \$4,417.19 - 2024 Total Fuel \$3,391.98
WATER	322	1734	2.0 Hours of meter reading, 0.0 Hours of meter repairs, 63.5 Hours of water equipment maintenance, 206.5 Hours of maintenance of hydrants, valves and mains, 4.0 Hours of office and records, and 46.0 Hours of treatment plant operation and testing and 0.0 Hours of Lead/Copper Rule study.
SEWER	275	1930.5	21.0 hours of sewer main cleaning & TV inspection, 32.0 hours of maintenance of Sewer mains, manholes & equipment, 57.0 Hrs. of Maintenance of Lift Stations, 98.0 Hrs. of Maintenance of Storm Sewers, 0.0 Hrs. of Office & Records, 222.0 of Treatment Plant Operation & Maintenance, <a href="#">0 sewer call for this month</a>
GENERAL CITY	15.5	380.5	214.5 Hours of Vacation Time 149.5 Hours of Sick Leave 140.5 Hours of Overtime, 3,894.0 Total Working hours
SHOP, MECHANICAL	116	676	<p>STREET</p> <p>SV 280 SkidSteer - Replaced Headlight Bulb, Replace All Tires IR Roller - Replace Battery, Add Drum Oil SV 300 SkidSteer - Add Hyd. Fluid, Replace Hydrostat Fluid Blaw Knox Paver - Replace Hopper Baffeling, Burner Nozzels Unit 117-2 - Regular Service</p> <p>SWEEPING</p> <p>Unit P-1 - Replaced dirt shoes and Scrapers Unit P-2 - Regular Service, Inspect AC Unit Tennant - Replace Air Filter, Full Inspection</p> <p>ICE&amp;SNOW</p> <p>None</p> <p>PARKS</p> <p>Grasshopper #5 - Replaced Deck Blades, Grasshopper #6 - Replaced Deck Blades, Replace Center Deck Roller &amp; Deck Wheels Grasshopper #7 - Replace Deck Blades, Replace Spindle Cups Unit 508 - Regular Service</p> <p>SOLID WASTE</p> <p>Unit 422 - Replace Cabin Filter Unit 835 - Tire Repair, Brake Line Repair, Add Trans Fluid Unit 417 - Serious Hydraulic Issues, drain hydraulic tank, brass shaving found Unit 421 - Major Rear Brake Overhaul to both Rear Axles</p> <p>WATER</p> <p>Unit 217 - Unit 215 -</p> <p>SEWER</p> <p>Unit 321 - Unit 351 - Repair Manual Tailgate Lock, Add Hyd. Fluid, Replace Real Hose Unit 306 - Unit 311 - Repair D-Door Hinge</p>

# Compliance Officer Report

Properties	Noticed	Abated	Outstanding
Mowing (9-5-1 and 9-5-2) (April 2024-June 30, 2024)	130	124	6
Other			0
<b>Totals</b>	<b>130</b>	<b>124</b>	<b>6</b>

Vehicles	Noticed	Abated	Outstanding
Trailers (10-2-15) (November 6, 2023 - June 20, 2024)	123	117	6
On Street Excess of 5 Days (61-8-56)	56	53	3
Semi's (10-2-18)	4	4	0
Other (towed)			0
<b>Totals</b>	<b>183</b>	<b>174</b>	<b>9</b>

Nuisance Properties	# of Properties
On Nuisance Committee Agenda	9
Approval to be noticed by Nuisance Committee for Abatement	3
Dispatched for Abatement	2
<b>Totals</b>	<b>12</b>

# SVFD June 2024 Fire Calls

2024-057	#1	Mobile vehicle	6/7/2024	fire	county	2	hrs
2024-058	#2	Lift Assist	5/7/2024	medical	City	1	hrs
2024-059	#3	false alarm	6/10/2024	fire	city	1	hrs
2024-060	#4	Bainville Assist	6/10/2024	fire	county	1	hrs
2024-061	#5	Stump Fire	6/13/2024	fire	City	1	hrs
2024-062	#6	false alarm	6/19/2024	Fire	city	1	hrs
2024-063	#7	accident assist	6/15/2024	medical	county	2	hrs
2024-064	#8	False Alarm	6/27/2024	fire	City	1	hrs
2024-065	#9	accident assist	6/29/2024	medical	county	2	hrs
2024-066	#10	Lift Assist	6/30/2024	medical	city	1	hrs

# Water/Sewer Bank Transfer

Quarter: May 1st, 2024 to June 30th, 2024

Black Mountain Cash Balances		Bank Account Balances	
Water (5210)	\$ 6,029,623.92	Water/Sewer	\$ 10,543,019.63
Water Impact (5211)	\$ 288,324.02	Repurchase	\$ 8,506,494.19
Sewer (5310)	\$ 4,231,980.97	Checking	\$ 250,490.44
Sewer Impact (5310)	\$ 144,164.58		
	<b>\$ 10,694,093.49</b>		

**Transfer Amount: \$ 151,073.86**

(Positive number is transfer from Repurchase to Water/Sewer)  
(Negative number is transfer from Water/Sewer to Repurchase)

Completed By: Jessica Chamberlin Date: 7/10/2024  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_  
Approved: \_\_\_\_\_ Date: \_\_\_\_\_



07/10/24  
14:19:11

CITY OF SIDNEY  
Cash Report by Fund/Account  
For the Accounting Period: 6/24

Page: 1 of 1  
Report ID: L160

Funds 5210-5311

Fund/Account	Beginning Balance	Received	Transfers In	Disbursed	Transfers Out	Ending Balance
<b>5210 Water Utility</b>						
101000 Cash - Operating	4,359,447.13	169,429.58	0.00	0.00	106,422.73	4,422,453.98
101235 UNRESTRICTED CASH ACCOUNT	80,736.41	0.00	0.00	0.00	0.00	80,736.41
101240 UNRESTRICTED CASH ACCOUNT	1,047,208.12	0.00	0.00	0.00	0.00	1,047,208.12
102000 Cash - Restricted	-96.26	0.00	0.00	0.00	1,726.33	-1,822.59
102200 Cash-Restricted for Bond	192,316.00	0.00	0.00	0.00	0.00	192,316.00
102230 Cash-Reserve for Rural	288,507.00	0.00	0.00	0.00	0.00	288,507.00
103000 Petty Cash	225.00	0.00	0.00	0.00	0.00	225.00
<b>Total Fund</b>	<b>5,968,343.40</b>	<b>169,429.58</b>			<b>108,149.06</b>	<b>6,029,623.92</b>
<b>5211 WATER IMPACT FEES</b>						
101000 Cash - Operating	275,864.02	12,460.00	0.00	0.00	0.00	288,324.02
<b>5310 Sewer Utility</b>						
101000 Cash - Operating	2,713,645.37	173,776.20	3,208.01	0.00	521,390.52	2,369,239.06
101240 UNRESTRICTED CASH ACCOUNT	1,066,236.41	0.00	0.00	0.00	0.00	1,066,236.41
102200 Cash-Restricted for Bond	797,668.00	0.00	0.00	0.00	0.00	797,668.00
102240 Cash-Replacement &	-1,162.50	0.00	0.00	0.00	0.00	-1,162.50
<b>Total Fund</b>	<b>4,576,387.28</b>	<b>173,776.20</b>	<b>3,208.01</b>		<b>521,390.52</b>	<b>4,231,980.97</b>
<b>5311 SEWER IMPACT FEES</b>						
101000 Cash - Operating	130,074.58	14,090.00	0.00	0.00	0.00	144,164.58
<b>Totals</b>	<b>10,950,669.28</b>	<b>369,755.78</b>	<b>3,208.01</b>	<b>0.00</b>	<b>629,539.58</b>	<b>10,694,093.49</b>

\*\*\* Transfers In and Transfers Out columns should match, with the following exceptions:

- 1) Cancelled electronic checks increase the Transfers In column. Disbursed column will be overstated by the same amount and will not balance to the Redeemed Checks List.
- 2) Payroll Journal Vouchers including local deductions with receipt accounting will reduce the Transfers Out column by the total amount of these checks.



700 Main Street  
PO Box 250  
Miles City, Montana 59301-0250

**ADDRESS SERVICE REQUESTED**

>002494 3116852 0001 93518 10Z 30

CITY OF SIDNEY  
WATER/SEWER-CITY TREASURER  
115 2ND ST SE  
SIDNEY MT 59270-4103



**Statement Ending 07/02/2**

Item a.

CITY OF SIDNEY

Page 1 of 1

Account Number: XXXXXX5410

**Managing Your Accounts**

- Branch Name Stockman Bank
- Mailing Address 301 West Holly Street  
Sidney, MT 59270
- Phone Number 406-433-8600
- Online Access [www.stockmanbank.com](http://www.stockmanbank.com)

**Summary of Accounts**

Account Type	Account Number	Ending Balance
CITY/COUNTY/STATE	XXXXXX5410	\$10,543,019.63

**CITY/COUNTY/STATE-XXXXXX5410**



ADDRESS SERVICE REQUESTED

CITY OF SIDNEY  
CITY TREASURER  
115 2ND ST SE  
SIDNEY MT 59270-4103

Statement Ending 06/28/2024

Item a.

CITY OF SIDNEY

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Account Number: XXXXXX0486

Managing Your Accounts

- Branch Name: Stockman Bank
- Mailing Address: 301 West Holly Street, Sidney, MT 59270
- Phone Number: 406-433-8600
- Online Access: www.stockmanbank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
CITY/COUNTY/STATE	XXXXXX0486	\$250,490.44

CITY/COUNTY/STATE-XXXXXX0486

Account Summary



ADDRESS SERVICE REQUESTED

CITY OF SIDNEY  
CITY TREASURER  
115 2ND ST SE  
SIDNEY MT 59270-4103

Statement Ending 06/28/2024

CITY OF SIDNEY

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Account Number: XXXXXX0173

Managing Your Accounts

- Branch Name: Stockman Bank
- Mailing Address: 301 West Holly Street, Sidney, MT 59270
- Phone Number: 406-433-8600
- Online Access: www.stockmanbank.com

Summary of Accounts

Account Type	Account Number	Ending Balance
CITY/COUNTY/STATE	XXXXXX0173	\$8,506,494.19

CITY/COUNTY/STATE-XXXXXX0173

07/10/24  
14:36:33

CITY OF SIDNEY  
Journal Voucher Details  
For the Accounting Period: 6/24

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Report ID: L100

Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
JV	1569	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM GENERAL FUND TO TENNIS COURT CIP							
	1	1000	521000	820	FROM GENERAL			36,700.00		
	2	1000	101000		TO CASH				36,700.00	
	3	2062	101000		FROM CASH			36,700.00		
	4	2062	383000		TO TENNIS COURTS				36,700.00	
JV	1570	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM GENERAL FUND TO SNOW REMOVAL							
	1	1000	521000	820	FROM GENERAL			75,000.00		
	2	1000	101000		TO CASH				75,000.00	
	3	2566	101000		FROM CASH			75,000.00		
	4	2566	383000		TO SNOW REMOVAL				75,000.00	
JV	1571	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM GENERAL FUND TO POLICE PENSION							
	1	1000	521000	820	FROM GENERAL			30,000.00		
	2	1000	101000		TO CASH				30,000.00	
	3	2810	101000		FROM CASH			30,000.00		
	4	2810	383000		TO POLICE PENSION				30,000.00	
JV	1572	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO POLICE INVESTIGATIVE CIP							
	1	2890	521000	820	FROM OIL & GAS			13,000.00		
	2	2890	101000		TO CASH				13,000.00	
	3	4025	101000		FROM CASH			13,000.00		
	4	4025	383000		TO POLICE INV CIP				13,000.00	
JV	1573	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO POLICE CIP							
	1	2890	521000	820	FROM O&G			50,000.00		
	2	2890	101000		TO CASH				50,000.00	
	3	4020	101000		FROM CASH			50,000.00		
	4	4020	383000		TO POLICE CIP				50,000.00	
JV	1574	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO STREET CIP							
	1	2890	521000	820	FROM O&G			62,000.00		
	2	2890	101000		TO CASH				62,000.00	
	3	4030	101000		FROM CASH			62,000.00		
	4	4030	383000		TO STREET EQUIP.				62,000.00	
JV	1575	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO FIRE EQUIPMENT CIP							
	1	2890	521000	820	FROM O&G			100,000.00		
	2	2890	101000		TO CASH				100,000.00	
	3	4040	101000		FROM CASH			100,000.00		
	4	4040	383000		TO FIRE EQUIPMENT				100,000.00	
JV	1576	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO PARKS FACILITY CIP							
	1	2890	521000	820	FROM O&G			15,000.00		
	2	2890	101000		TO CASH				15,000.00	
	3	4016	101000		FROM CASH			15,000.00		
	4	4016	383000		TO PARKS FACILITY				15,000.00	

07/10/24  
14:36:34

CITY OF SIDNEY  
Journal Voucher Details  
For the Accounting Period: 6/24

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Report ID: L100

Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
JV	1577	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO CITY HALL CIP							
	1	2890	521000	820	FROM O&G			100,000.00		
	2	2890	101000		TO CASH				100,000.00	
	3	4010	101000		FROM CASH			100,000.00		
	4	4010	383000		TO CITY HALL CIP				100,000.00	
JV	1578	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO POOL CIP							
	1	2890	521000	820	FROM O&G			145,000.00		
	2	2890	101000		TO CASH				145,000.00	
	3	4011	101000		FROM CASH			145,000.00		
	4	4011	383000		TO POOL CIP				145,000.00	
JV	1579	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO TENNIS COURT CIP							
	1	2890	521000	820	FROM O&G			38,500.00		
	2	2890	101000		TO CASH				38,500.00	
	3	2062	101000		FROM CASH			38,500.00		
	4	2062	383000		TO TENNIS COURTS				38,500.00	
JV	1580	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM STREET MAINTENANCE TO NEW FUEL TAX							
	1	2565	521000	820	FROM ST. MAINT.			7,000.00		
	2	2565	101000		TO CASH				7,000.00	
	3	2821	101000		FROM CASH			7,000.00		
	4	2821	383000		TO NEW FUEL TAX				7,000.00	
JV	1581	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM STREET MAINTENANCE TO SNOW REMOVAL							
	1	2565	363010		FROM ST. MAINT.			150,014.00		
	2	2565	101000		TO CASH				150,014.00	
	3	2566	101000		FROM CASH			150,014.00		
	4	2566	363010		TO SNOW REMOVAL				150,014.00	
JV	1582	6/24					06/19/24			jess
			FY23-24 BUDGETED TRANSFER FROM OIL AND GAS FUND TO SID 104							
	1	2890	521000	820	FROM O&G			20,500.00		
	2	2890	101000		TO CASH				20,500.00	
	3	3604	101000		FROM CASH			20,500.00		
	4	3604	383000		TO SID 104				20,500.00	
JV	1583	6/24					07/01/24			jess
			CORRECT CODING FOR CL 42658-LIBRARY PAYMENT TO RICHLAND COUNTY, TAKEN OUT OF LIBRARY FUND (2220) SHOULD HAVE BEEN GENERAL FUND (1000)							
	1	2220	460100	300	FROM LIBRARY FUND				130,000.00	
	2	2220	101000		TO CASH			130,000.00		
	3	1000	101000		FROM CASH				130,000.00	
	4	1000	460100	300	TO GENERAL FUND			130,000.00		
PR	240600	6/24					07/01/24			jess
	1	1000	101000		Employer Contributions				14,395.08	
	2	1000	101000		Payroll Expenditure				141,772.46	
	3	1000	410130	100	Payroll Expenditure			1,500.00		
	4	1000	410130	142	Employer Contributions			8.76		
	5	1000	410130	143	Employer Contributions			114.78		
	6	1000	410210	100	Payroll Expenditure			2,050.00		

Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
	7	1000	410210	142	Employer Contributions			11.93		
	8	1000	410210	143	Employer Contributions			134.00		
	9	1000	410540	100	Payroll Expenditure			2,008.46		
	10	1000	410540	141	Employer Contributions			3.03		
	11	1000	410540	142	Employer Contributions			11.67		
	12	1000	410540	143	Employer Contributions			146.67		
	13	1000	410550	100	Payroll Expenditure			2,008.46		
	14	1000	410550	141	Employer Contributions			3.01		
	15	1000	410550	142	Employer Contributions			11.69		
	16	1000	410550	143	Employer Contributions			146.70		
	17	1000	420100	100	Payroll Expenditure			87,394.11		
	18	1000	420100	141	Employer Contributions			131.11		
	19	1000	420100	142	Employer Contributions			2,404.23		
	20	1000	420100	143	Employer Contributions			6,524.63		
	21	1000	420180	100	Payroll Expenditure			1,785.00		
	22	1000	420180	141	Employer Contributions			2.67		
	23	1000	420180	142	Employer Contributions			10.39		
	24	1000	420180	143	Employer Contributions			127.29		
	25	1000	420400	100	Payroll Expenditure			3,232.03		
	26	1000	420400	141	Employer Contributions			4.85		
	27	1000	420400	142	Employer Contributions			232.65		
	28	1000	420400	143	Employer Contributions			225.22		
	29	1000	420531	100	Payroll Expenditure			5,049.95		
	30	1000	420531	141	Employer Contributions			7.59		
	31	1000	420531	142	Employer Contributions			29.63		
	32	1000	420531	143	Employer Contributions			355.09		
	33	1000	460430	100	Payroll Expenditure			12,890.66		
	34	1000	460430	141	Employer Contributions			19.36		
	35	1000	460430	142	Employer Contributions			607.78		
	36	1000	460430	143	Employer Contributions			957.74		
	37	1000	460445	100	Payroll Expenditure			23,853.79		
	38	1000	460445	141	Employer Contributions			35.81		
	39	1000	460445	142	Employer Contributions			301.96		
	40	1000	460445	143	Employer Contributions			1,824.84		
	41	2370	101000		Employer Contributions				14,647.22	
	42	2370	410130	144	Employer Contributions			45.36		
	43	2370	410540	144	Employer Contributions			182.14		
	44	2370	410550	144	Employer Contributions			182.17		
	45	2370	420100	144	Employer Contributions			11,629.81		
	46	2370	420180	144	Employer Contributions			161.90		
	47	2370	420400	144	Employer Contributions			293.14		
	48	2370	420531	144	Employer Contributions			458.03		
	49	2370	460430	144	Employer Contributions			984.08		
	50	2370	460445	144	Employer Contributions			710.59		
	51	2371	101000		Employer Contributions				22,514.71	
	52	2371	410130	146	Employer Contributions			7.00		
	53	2371	410210	146	Employer Contributions			1,244.18		
	54	2371	410540	146	Employer Contributions			546.65		
	55	2371	410550	146	Employer Contributions			546.74		
	56	2371	420100	146	Employer Contributions			13,360.50		

Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
	57	2371	420180	146	Employer Contributions			975.72		
	58	2371	420400	146	Employer Contributions			992.38		
	59	2371	420531	146	Employer Contributions			1,969.79		
	60	2371	430200	146	Employer Contributions			3.51		
	61	2371	460430	146	Employer Contributions			2,866.55		
	62	2371	460445	146	Employer Contributions			1.69		
	63	2565	101000		Employer Contributions				6,535.23	
	64	2565	101000		Payroll Expenditure				16,222.98	
	65	2565	430200	100	Payroll Expenditure			16,222.98		
	66	2565	430200	141	Employer Contributions			24.36		
	67	2565	430200	142	Employer Contributions			764.78		
	68	2565	430200	143	Employer Contributions			1,205.53		
	69	2565	430200	144	Employer Contributions			1,286.34		
	70	2565	430200	146	Employer Contributions			3,254.22		
	71	2566	101000		Employer Contributions				2,460.59	
	72	2566	101000		Payroll Expenditure				5,075.80	
	73	2566	430251	100	Payroll Expenditure			5,075.80		
	74	2566	430251	141	Employer Contributions			7.62		
	75	2566	430251	142	Employer Contributions			237.09		
	76	2566	430251	143	Employer Contributions			373.20		
	77	2566	430251	144	Employer Contributions			460.36		
	78	2566	430251	146	Employer Contributions			1,382.32		
	79	5210	101000		Employer Contributions				9,896.51	
	80	5210	101000		Payroll Expenditure				20,735.84	
	81	5210	430500	100	Payroll Expenditure			20,735.84		
	82	5210	430500	141	Employer Contributions			31.08		
	83	5210	430500	142	Employer Contributions			792.29		
	84	5210	430500	143	Employer Contributions			1,520.78		
	85	5210	430500	144	Employer Contributions			1,774.06		
	86	5210	430500	146	Employer Contributions			5,778.30		
	87	5310	101000		Employer Contributions				9,754.16	
	88	5310	101000		Payroll Expenditure				21,038.99	
	89	5310	430600	100	Payroll Expenditure			21,038.99		
	90	5310	430600	141	Employer Contributions			31.53		
	91	5310	430600	142	Employer Contributions			662.22		
	92	5310	430600	143	Employer Contributions			1,545.63		
	93	5310	430600	144	Employer Contributions			1,908.24		
	94	5310	430600	146	Employer Contributions			5,606.54		
	95	5410	101000		Employer Contributions				13,042.54	
	96	5410	101000		Payroll Expenditure				29,452.13	
	97	5410	430830	100	Payroll Expenditure			29,452.13		
	98	5410	430830	141	Employer Contributions			44.18		
	99	5410	430830	142	Employer Contributions			1,314.44		
	100	5410	430830	143	Employer Contributions			2,173.65		
	101	5410	430830	144	Employer Contributions			2,497.17		
	102	5410	430830	146	Employer Contributions			7,013.10		
	103	5710	101000		Employer Contributions				2,828.03	
	104	5710	101000		Payroll Expenditure				6,516.77	
	105	5710	430252	100	Payroll Expenditure			6,516.77		
	106	5710	430252	141	Employer Contributions			9.76		

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Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
	107	5710	430252	142	Employer Contributions			228.41		
	108	5710	430252	143	Employer Contributions			479.26		
	109	5710	430252	144	Employer Contributions			591.07		
	110	5710	430252	146	Employer Contributions			1,519.53		
	111	7910	101000		Direct Deposit Clearing				150,519.52	
	112	7910	101000		Electronic Check				100,513.58	
	113	7910	101000		Employee Checks			240,814.97		
	114	7910	101000		Employer Contributions			96,074.07		
	115	7910	201000		Check for tax/benefit plan				80,756.70	
	116	7910	201000		Employee Checks				20,433.24	
	117	7910	212200		Electronic Check			18,305.13		
	118	7910	212200		Employee Deduction				7,022.06	
	119	7910	212200		Employer Contributions				11,243.07	
	120	7910	212501		Electronic Check			35,710.02		
	121	7910	212501		Employee Deduction				17,855.01	
	122	7910	212501		Employer Contributions				17,855.01	
	123	7910	212502		Electronic Check			22,344.97		
	124	7910	212502		Employee Deduction				10,383.58	
	125	7910	212502		Employer Contributions				11,921.39	
	126	7910	212503		Electronic Check			975.74		
	127	7910	212503		Employer Contributions				355.96	
	128	7910	212504		Check for tax/benefit plan			21,144.54		
	129	7910	212504		Employer Contributions				7,629.92	
	130	7910	212505		Electronic Check			16,525.77		
	131	7910	212505		Employee Deduction				16,525.77	
	132	7910	212506		Electronic Check			6,071.00		
	133	7910	212506		Employee Deduction				6,071.00	
	134	7910	212510		Check for tax/benefit plan			59,612.16		
	135	7910	212510		Electronic Check			580.95		
	136	7910	212510		Employee Deduction				12,004.79	
	137	7910	212510		Employer Contributions				47,068.72	
UB	2629	6/24					07/01/24			UB
		1	5210	122000	Billing - UB			188,620.25		
		2	5210	313021	Billing - UB				713.18	
		3	5210	343021	Billing - UB				187,907.07	
		4	5310	122000	Billing - UB			155,697.84		
		5	5310	343031	Billing - UB				155,697.84	
UB	2630	6/24					07/01/24			UB
		1	5210	101000	Receipts - ACH   UB			35,717.95		
		2	5210	122000	Receipts - ACH   UB				35,717.95	
		3	5310	101000	Receipts - ACH   UB			31,155.76		
		4	5310	122000	Receipts - ACH   UB				31,155.76	
UB	2631	6/24					07/01/24			UB
		1	5210	101000	Batch Payment			1,999.48		
		2	5210	122000	Batch Payment				1,999.48	
		3	5310	101000	Batch Payment			1,941.36		
		4	5310	122000	Batch Payment				1,941.36	



Doc #	Line #	Fund	Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
UB	2632	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,208.46		
	2	5210		122000		Batch Payment				1,208.46	
	3	5310		101000		Batch Payment			1,450.36		
	4	5310		122000		Batch Payment				1,450.36	
UB	2633	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			2,918.21		
	2	5210		122000		Batch Payment				2,918.21	
	3	5310		101000		Batch Payment			2,621.52		
	4	5310		122000		Batch Payment				2,621.52	
UB	2634	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			4,757.71		
	2	5210		122000		Batch Payment				4,757.71	
	3	5310		101000		Batch Payment			4,659.68		
	4	5310		122000		Batch Payment				4,659.68	
UB	2635	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			2,777.91		
	2	5210		122000		Batch Payment				2,777.91	
	3	5310		101000		Batch Payment			2,745.64		
	4	5310		122000		Batch Payment				2,745.64	
UB	2636	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			3,205.57		
	2	5210		122000		Batch Payment				3,205.57	
	3	5310		101000		Batch Payment			2,744.17		
	4	5310		122000		Batch Payment				2,744.17	
UB	2637	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,851.68		
	2	5210		122000		Batch Payment				1,851.68	
	3	5310		101000		Batch Payment			1,935.74		
	4	5310		122000		Batch Payment				1,935.74	
UB	2638	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,665.50		
	2	5210		122000		Batch Payment				1,665.50	
	3	5310		101000		Batch Payment			1,121.62		
	4	5310		122000		Batch Payment				1,121.62	
UB	2639	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			762.58		
	2	5210		122000		Batch Payment				762.58	
	3	5310		101000		Batch Payment			990.14		
	4	5310		122000		Batch Payment				990.14	
UB	2640	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,268.66		
	2	5210		122000		Batch Payment				1,268.66	
	3	5310		101000		Batch Payment			1,114.51		
	4	5310		122000		Batch Payment				1,114.51	
UB	2641	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,851.72		
	2	5210		122000		Batch Payment				1,851.72	
	3	5310		101000		Batch Payment			1,978.10		
	4	5310		122000		Batch Payment				1,978.10	

Doc #	Line #	Fund	Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
UB	2642	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			829.03		
	2	5210		122000		Batch Payment				829.03	
	3	5310		101000		Batch Payment			702.37		
	4	5310		122000		Batch Payment				702.37	
UB	2643	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			663.74		
	2	5210		122000		Batch Payment				663.74	
	3	5310		101000		Batch Payment			613.49		
	4	5310		122000		Batch Payment				613.49	
UB	2644	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			794.92		
	2	5210		122000		Batch Payment				794.92	
	3	5310		101000		Batch Payment			796.95		
	4	5310		122000		Batch Payment				796.95	
UB	2645	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,061.13		
	2	5210		122000		Batch Payment				1,061.13	
	3	5310		101000		Batch Payment			1,008.14		
	4	5310		122000		Batch Payment				1,008.14	
UB	2646	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			1,294.15		
	2	5210		122000		Batch Payment				1,294.15	
	3	5310		101000		Batch Payment			1,246.00		
	4	5310		122000		Batch Payment				1,246.00	
UB	2647	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			4,095.79		
	2	5210		122000		Batch Payment				4,095.79	
	3	5310		101000		Batch Payment			3,291.21		
	4	5310		122000		Batch Payment				3,291.21	
UB	2648	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			579.04		
	2	5210		122000		Batch Payment				579.04	
	3	5310		101000		Batch Payment			652.56		
	4	5310		122000		Batch Payment				652.56	
UB	2649	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			285.44		
	2	5210		122000		Batch Payment				285.44	
	3	5310		101000		Batch Payment			318.45		
	4	5310		122000		Batch Payment				318.45	
UB	2650	6/24						07/01/24			UB
	1	5210		101000		Batch Payment			484.98		
	2	5210		122000		Batch Payment				484.98	
	3	5310		101000		Batch Payment			547.27		
	4	5310		122000		Batch Payment				547.27	
UB	2651	6/24					TRANSFER	07/01/24			UB
	1	5210		122000		Adj-UB Auto Distribute			3,208.01		
	2	5210		101000		Adj-UB Auto Distribute				3,208.01	
	3	5310		101000		Adj-UB Auto Distribute			3,208.01		
	4	5310		122000		Adj-UB Auto Distribute				3,208.01	

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Doc #	Line #	Fund Org	Account	Object	Description Fund Account	Type	Date	Debit Amount	Credit Amount	User ID/ Proj
UB	2652	6/24					07/01/24			UB
	1	5210	122000		Adjustment - UB			198.98		
	2	5210	343021		Adjustment - UB				198.98	
Grand Total								3,285,118.14	3,285,118.14	

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\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period ( 6/23) ****					
42769		50 SIDNEY RED-E-MIX, INC.	2,338.50					
	113989	06/05/24 READY MIX- 6TH ST SW	448.50			2565 430200	200	101000
	113994	06/06/24 READY MIX- 6TH ST SW	744.00			2565 430200	200	101000
	114030	06/14/24 READY MIX- 6TH ST SW	309.00			2565 430200	200	101000
	114041	06/19/24 READY MIX- 6TH ST SW	837.00			2565 430200	200	101000
			*** Claim from another period ( 6/24) ****					
42770		44 REYNOLDS WAREHOUSE GROCERY	7.96					
	01-157355	06/19/24 HYDROGEN PEROXIDE	7.96			5210 430500	200	101000
			*** Claim from another period ( 6/23) ****					
42771		999999 BLAINE PRITZKAU	369.00					
		CDL CLASS REIMBURSEMENT						
	8206	02/08/24 CDL REIMBURSEMENT	369.00			2565 430200	300	101000
			*** Claim from another period ( 6/24) ****					
42772		165 TRI-COUNTY IMPLEMENT	1,181.66					
	CT72526	06/20/24 WHEEL DECK & LACTHES	83.38			1000 460430	200	101000
	CT72039	06/11/24 BLADES & WHEEL SEALS	405.67			1000 460430	200	101000
	RO38922	06/06/24 CORE CREDIT RETURNS	-212.50			1000 460430	200	101000
	RO38977	06/25/24 HYDRAULIC LEAK ON LOADER	905.11			2565 430200	300	101000
42773		1150 CINTAS	352.90					
	5219495322	07/09/24 RESTOCK CITY SHOP CABINET	34.91			5310 430600	200	101000
	5219495322	07/09/24 RESTOCK CITY SHOP CABINET	34.91			5410 430830	200	101000
	5219495322	07/09/24 RESTOCK CITY SHOP CABINET	34.91			5710 430252	200	101000
	5219495322	07/09/24 RESTOCK CITY SHOP CABINET	34.91			2565 430200	200	101000
	5219495322	07/09/24 RESTOCK CITY SHOP CABINET	34.91			1000 460430	200	101000
	5219495322	07/08/24 RESTOCK CITY POOL CABINET	121.53			1000 460445	200	101000
	5219495322	07/08/24 RESTOCK CITY HALL CABINET	56.82			1000 411200	200	101000
			*** Claim from another period ( 6/24) ****					
42774		402 UTILITIES UNDERGROUND LOCATION	63.64					
	4065110	06/30/24 EXCAVATION NOTIF. & COST OF B	31.82		NA	5210 430500	300	101000
	4065110	06/30/24 EXCAVATION NOTIF. & COST OF B	31.82		NA	5310 430600	300	101000
			*** Claim from another period ( 6/24) ****					
42775		1193 RICHARD HAMBRO	2,000.00					
	07/05/24	TREE REMOVAL & STUMP REMOVAL	400.00			1000 460430	300	101000
	07/01/24	TREE REMOVAL & STUMP REMOVAL	1,600.00			1000 460430	300	101000
			*** Claim from another period ( 6/24) ****					
42776		1174 VALLI	126.25					
	95531	06/30/24 ONLINE MONTHLY MAINT.	63.12			5210 430500	300	101000
	95531	06/30/24 ONLINE MONTHLY MAINT.	63.13			5310 430600	300	101000

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\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/24) ****								
42777	E	1038 WEX BANK	8,282.07					
		98097897 06/30/24 STREETS FUEL	681.37			2565 430200	300	101000
		98097897 06/30/24 WATER FUEL	807.13			5210 430500	300	101000
		98097897 06/30/24 SEWER FUEL	1,707.49			5310 430600	300	101000
		98097897 06/30/24 SOLID WASTE FUEL	3,562.34			5410 430830	300	101000
		98097897 06/30/24 PARKS FUEL	849.10			1000 460430	300	101000
		98097897 06/30/24 SWEEPING FUEL	674.64			5710 430252	300	101000
		ICE & SNOW FUEL	0.00			2566 430251	300	101000
*** Claim from another period ( 6/24) ****								
42778		12 CROSS PETROLEUM	1,237.32					
		19121 06/30/24 FUEL FOR CITY UNITS	360.00			1000 420400	300	101000
		117066 06/28/24 55 GALLON FUEL DRUMS	175.46			5310 430600	200	101000
		117066 06/28/24 55 GALLON FUEL DRUMS	175.46			5210 430500	200	101000
		117066 06/28/24 55 GALLON FUEL DRUMS	175.46			5410 430830	200	101000
		117066 06/28/24 55 GALLON FUEL DRUMS	175.46			5710 430252	200	101000
		117066 06/28/24 55 GALLON FUEL DRUMS	175.48			2565 430200	200	101000
*** Claim from another period ( 6/24) ****								
42779		1027 MFCP INC	388.38					
		9157399 06/21/24 AIR LINE ASSEMBLY #421	103.66			5410 430830	200	101000
		9159981 06/25/24 AIR HOSE #421	103.66			5410 430830	200	101000
		9165387 06/28/24 RUBBER HOSE PATCHER	181.06			2565 430200	200	101000
*** Claim from another period ( 6/24) ****								
42780		350 ENERGY LABORATORIES INC	1,687.00					
		634630 06/07/24 WATER SAMPLES	99.00			5210 430500	300	101000
		634725 06/07/24 SEWER SAMPLES	89.00			5310 430600	300	101000
		636468 06/14/24 SEWER SAMPLES	270.00			5310 430600	300	101000
		636493 06/14/24 WATER SAMPLES	99.00			5210 430500	300	101000
		637843 06/20/24 SEWER SAMPLES	197.00			5310 430600	300	101000
		637894 06/20/24 SEWER SAMPLES	98.00			5310 430600	300	101000
		638255 06/21/24 SEWER SAMPLES	835.00			5310 430600	300	101000
*** Claim from another period ( 6/24) ****								
42781		1229 KALIL LAW FIRM	10,149.72					
		3756 07/08/24 JUNE 2024 BILLING- GENERAL	1,534.72			5710 430252	300	101000
		3681 07/08/24 MAY & JUNE 2024 BILLING- PROSE	8,615.00			1000 410360	300	101000
*** Claim from another period ( 6/24) ****								
42782		3 MONTANA DAKOTA UTILITIES	156.63					
		06/28/24 WATER TOWER	31.41			5210 430500	300	101000
		06/28/24 QUILLING PARK	125.22			1000 460430	300	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account	
			*** Claim from another period ( 6/24) ****						
42783		756 AMERICAN WELDING & GAS, INC.	189.88						
	0010192069	06/21/24 OXYGEN & ACETYLENE	189.88			2565 430200	200	101000	
			*** Claim from another period ( 6/24) ****						
42784		332 BORDER STEEL & RECYCLING, INC.	89.70						
	40282	06/26/24 6'' CHANNEL	89.70			5410 430830	200	101000	
			*** Claim from another period ( 6/24) ****						
42785		244 BADGER METER INC.	231.75						
	80164188	06/28/24 BEACON MOBILE HOSTING	115.92			5210 430500	300	101000	
	80164188	06/28/24 BEACON MOBILE HOSTING	115.83			5310 430600	300	101000	
			*** Claim from another period ( 6/24) ****						
42786	E	1213 SIDNEY WATER DEPARTMENT	1,338.24						
		07/10/24 WATER BILL- JUNE 2024	582.72		NA	1000 420400	340	101000	
		07/10/24 SEWER BILL- JUNE 2024	755.52		NA	1000 420400	340	101000	
			*** Claim from another period ( 6/24) ****						
42787		1159 TBID	3,723.97						
	#W9162B	04/11/24 CANDLEWOOD- 1ST QUARTER 2024	3,723.97			2101 460440	700	101000	
42788		1114 PINE COVE	1,350.00						
	21539C	07/02/24 MONTHLY BILLING- JULY 2024	1,050.00			5210 430500	300	101000	
	21538C	07/02/24 RESOTRE FEE	300.00			5210 430500	300	101000	
			*** Claim from another period ( 6/24) ****						
42789		56 BUILDERS FIRSTSOURCE	344.42						
	89134570	06/03/24 PINE BOARDS & SIDING	176.85			2565 430200	200	101000	
	89209355	06/17/24 PINE BOARDS	115.60			2565 430200	200	101000	
	89253723	06/25/24 WATER SUPPLIES	51.97			5210 430500	200	101000	
			*** Claim from another period ( 6/24) ****						
42790		1452 ZACH BAYLESS	100.00						
		06/28/24 706 8TH AVE SE #1213 MOWING	100.00			2584 430200	300	101000	
			*** Claim from another period ( 6/24) ****						
42791		1429 GEM CITY MOTORS- TOWING	400.00						
	CTCB226915	06/14/24 VEHICLE TOWING	100.00			1000 420180	300	101000	
	CVCB226934	06/17/24 VEHICLE TOWING	300.00			2565 430200	300	101000	
			*** Claim from another period ( 6/24) ****						
42792		105 FRANZ CONSTRUCTION, INC.	43,464.00						
	74519	06/26/24 TONS OF COLD MIX DELIVERED	43,464.00			2820 430200	200	101000	
			*** Claim from another period ( 6/24) ****						
42793		2 LOWER YELLOWSTONE R.E.A.	6,710.96						
		06/30/24 WATER TANK	75.66			5210 430500	300	101000	
		06/30/24 3-PHASE	675.60			5310 430600	300	101000	
		06/30/24 SIDNEY LAGOON	5,263.90			5310 430600	300	101000	
		06/30/24 LAGOON	695.80			5310 430600	300	101000	

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/24) ****								
42794		1449 ROUGH CUT, LLC	990.00					
	2024-05 06/07/24	MOWED NORTHVIEW SUB	220.00			2598 460430	300	101000
	2024-05 06/22/24	MOWED ASTER COURT	27.50			2584 430200	300	101000
	2024-05 06/24/24	MOWED SUNFLOWER LANE	27.50			2584 430200	300	101000
	2024-05 06/12/24	MOWED WALKING PATH	55.00			2584 430200	300	101000
	2024-05 06/12/24	MOWED SUNFLOWER LANE	220.00			2584 430200	300	101000
	2024-05 06/19/24	MOWED 22ND AVE	165.00			2584 430200	300	101000
	2024-05 06/24/24	TREE LIMB DUMPING	55.00			2584 430200	300	101000
	2024-05 06/30/24	MOWED SUNFLOWER LANE	220.00			2584 430200	300	101000
*** Claim from another period ( 6/24) ****								
42795		19 ELK RIVER PRINTING	212.00					
	38497 06/30/24	TIMECARDS	26.50		NA	5210 430500	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	5310 430600	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	5710 430252	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	2565 430200	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	2566 430251	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	1000 411200	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	5410 430830	200	101000
	38497 06/30/24	TIMECARDS	26.50		NA	1000 460430	200	101000
*** Claim from another period ( 6/24) ****								
42796		635 MMCT & FOA ASSOCIATION	50.00					
	07/01/23 23-24	MEMBERSHIP DUES	50.00			1000 410540	300	101000
*** Claim from another period ( 6/24) ****								
42797		1358 JOE JOHNSON EQUIPMENT	1,200.00					
	PO1969 06/27/24	MAIN BROOM & FREIGHT	1,200.00			5710 430252	200	101000
*** Claim from another period ( 6/24) ****								
42798		77 RICHLAND COUNTY TREASURER	1,645.50					
	06/30/24	CRIMINAL CONVICTION	422.50		NA	7467 212300		101000
	06/30/24	LAW ENFORCEMENT SCHOOL	20.00		NA	7467 212300		101000
	06/30/24	TECHNOLOGY SURCHARGE	305.00		NA	7458 212200		101000
	06/30/24	VICTIM WITNESS SURCHARGE	898.00		NA	2917 212500		101000
42799		1310 MONDAK GROUNDSKEEPERS LLC	600.00					
	1151 07/09/24	STUMP GRINDING - CHRISTIANSON	600.00*			2869 431100	300	101000
*** Claim from another period ( 6/24) ****								
42800		1351 FIRST CHOICE DRUG TESTING, LLC	130.00					
	1632 06/05/24	DOT LAB URINE- ERICKSON	30.00			5410 430830	300	101000
	1632 06/12/24	DOT BREATH ALOCHOL- ELLETSON	40.00			5210 430500	300	101000
	1632 06/27/24	DOT LAB URINE- BAST	30.00			5310 430600	300	101000
	1632 06/27/24	OBSERVER FEE	30.00			5310 430600	300	101000

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*** Claim from another period ( 6/24) ****								
42801		531 GLOBAL SAFETY NETWORK, INC.	337.65					
	21034128	06/30/24 DRUG ERICKSON & COMPLIANCE	106.93			5410 430830	300	101000
	21034128	06/30/24 ALCOHOL ELLETSON & COMPLIANC	66.10			5210 430500	300	101000
	21034128	06/30/24 ANNUNAL PROGRAM	54.88			5310 430600	300	101000
	21034128	06/30/24 ANNUNAL PROGRAM	54.88			2565 430200	300	101000
	21034128	06/30/24 ANNUNAL PROGRAM	54.86			1000 460430	300	101000
*** Claim from another period ( 6/24) ****								
42802		39 NORTHWEST PIPE FITTINGS, INC.	1,909.47					
	6123797	06/11/24 WATER SUPPLIES	159.15			5210 430500	200	101000
	6128953-1	06/11/24 FEM FLARE	63.05			5210 430500	200	101000
	6145073	06/13/24 LEAD SERVICE LINE REPLACEMENT	146.97			5210 430500	952	101000
	6145329	06/13/24 VALVE BOX	897.56			5210 430500	200	101000
	6146648	06/21/24 BATTERY POWERED CONTROL BOX	317.39			1000 460430	200	101000
	6150471	06/24/24 BONNET REPAIR KIT	113.38			1000 460430	200	101000
	6151574	06/24/24 PSI GAUGES	22.73			1000 460445	200	101000
	6153938	06/27/24 PVC FITTINGS	189.24			1000 460430	200	101000
*** Claim from another period ( 6/24) ****								
42803		27 JOHNSON HARDWARE	486.11					
	3097	06/03/24 GARBAGE GRABBERS	91.75			1000 460430	200	101000
	3126	06/04/24 WALL ANCHORS	6.70			1000 460445	200	101000
	3144	06/04/24 BIT	26.99			5210 430500	200	101000
	3277	06/10/24 WEED EATER STRING	60.45			1000 460430	200	101000
	3319	06/12/24 RAKE	17.99			5210 430500	200	101000
	3367	06/13/24 2 CYCLE OIL	21.35			5210 430500	200	101000
	3396	06/14/24 PVC FITTINGS	56.55			1000 460430	200	101000
	3448	06/18/24 PAINT SUPPLIES	107.98			1000 460430	200	101000
	3452	06/18/24 PONCHO	11.37			5310 430600	200	101000
	3463	06/18/24 PVC FITTINGS	11.28			1000 460430	200	101000
	3524	06/20/24 WATER SUPPLIES	25.67			5210 430500	200	101000
	3526	06/20/24 FITTINGS	10.38			5210 430500	200	101000
	3652	06/26/24 CALK & STAPLES	21.07			5210 430500	200	101000
	3677	06/27/24 SPRAY FOAM	16.58			5210 430500	200	101000
*** Claim from another period ( 6/24) ****								
42804		36 NAPA	684.30					
	849587	06/11/24 CITY SHOP RESTOCK ORDER	63.92			5310 430600	200	101000
	849587	06/11/24 CITY SHOP RESTOCK ORDER	63.92			5210 430500	200	101000
	849587	06/11/24 CITY SHOP RESTOCK ORDER	63.92			5410 430830	200	101000
	849587	06/11/24 CITY SHOP RESTOCK ORDER	63.92			5710 430252	200	101000
	849587	06/11/24 CITY SHOP RESTOCK ORDER	63.90			2565 430200	200	101000
	849631	06/11/24 BRAKE CAN #417	89.99			5410 430830	200	101000
	850516	06/19/24 GEAR LUBE	65.24			5410 430830	200	101000
	850642	06/20/24 GREASE GUN	29.99			5210 430500	200	101000
	850368	06/18/24 PIGTAIL & CONNECTORS #417	14.53			5410 430830	200	101000
	851071	06/25/24 CITY SHOP RESTOCK ORDER	164.97			2565 430200	200	101000





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			*** Claim from another period ( 6/24) ****						
42815		627 GABE ZEILER	993.80						
	07/11/24	HOTEL REIMBURSEMENT	993.80			2390 420100	300	101000	
			*** Claim from another period ( 6/24) ****						
42816		1089 MOTOROLA SOLUTIONS, INC	30,622.10						
	8281863257	04/01/24 PORTABLE RADIOS	30,622.10			1000 420100	940	101000	
			*** Claim from another period ( 6/24) ****						
42817		200 TAB ELECTRONICS, INC.	1,975.00						
	59444	05/23/24 PROGRAM RADIOS, CHARGERS, MICR	1,975.00			1000 420100	940	101000	
			*** Claim from another period ( 6/24) ****						
42818	E	399 VERIZON WIRELESS	941.00						
	07/11/24	SPD CELLULAR SERVICES JUNE 24	941.00			1000 420100	340	101000	
			*** Claim from another period ( 6/24) ****						
42819		531 GLOBAL SAFETY NETWORK, INC.	25.00						
	2406302103	06/30/24 FINANCE CHARGE	25.00			1000 420100	300	101000	
			*** Claim from another period ( 6/24) ****						
42820		77 RICHLAND COUNTY TREASURER	420.00						
	07/11/24	SPD PRISONER BOARD JUNE 2024	420.00			1000 420200	300	101000	
			*** Claim from another period ( 6/24) ****						
42821		445 EAGLE COUNTRY FORD	816.44						
	70918	06/26/24 6240 REPLACE SENSOR	696.77			1000 420100	230	101000	
	70891	06/24/24 6278 REPAIR AC	119.67			1000 420100	230	101000	
		# of Claims	53	Total:		219,946.89			
		Total Electronic Claims	18,553.47	Total Non-Electronic Claims		201393.42			



City of Sidney, MT  
 City Council Regular Meeting  
 July 01, 2024 6:30 PM  
 115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898    Passcode: 4332809    Call: 1-346-248-7799

**1. Call to Order**

The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

**3. Aldermen Present**

Christensen, Godfrey, Rasmussen (via Zoom) and DiFonzo. Absent: Stevenson and Koffler

**4. Correction or Approval of Minutes**

**a. June 17th, 2024 Regular Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. June 25th, 2024 Water and Sewer Committee Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

5. **Visitors**

a. **Visitors:**

Jackey Gonzales, Jody Wells (Round-Up), Molly Davidson (via Zoom)

6. **Public Hearing**

Nothing.

7. **Mayor Norby**

a. **Update:**

Mayor Norby stated he and PWD Hintz discussed the installation of the sidewalk/bike path on 22nd with the County Commissioners and their possibly assisting with the project and they responded to come back and discuss further once the grants have been applied for.

Alderwoman Christensen asked when the grants could be applied for and PWD Hintz stated the MT Transportation Alternative Grant and Safe Routes to School Grant will open this winter and by this time next year we will find out if they were successful. Alderwoman Godfrey asked how much the project will cost and PWD Hintz stated he only has a rough estimate with it ending at Sunflower and that is over \$800,000, and he guesses that if to go all the way up to Redriver drive it will probably close to \$1,000,000, but that will include storm sewer, as it has to be done first. Alderman DiFonzo asked if there is a grant for storm sewer, and PWD Hintz stated it would all lumped into one project

8. **Committee Meeting Work**

a. **Water and Sewer Committee Meeting: Sidney Meadows BRIC Grant Award**

Alderwoman Christensen stated the Water and Sewer Committee met and were informed the City of Sidney received the FEMA BRIC Grant for the Sidney Meadows Storm Drain Project for \$1,277,685.00. The City of Sidney was also awarded their portion of the match for the project of \$511,074, which will be paid with the State of Montana resiliency dollars. She stated because the award letter needed to be signed by June 27th, the Committee approved signing the award letter and are now recommending approval of the receiving of the grant. She stated because of these grants the project is 100% paid for other than engineering.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

Mrs. Davidson stated this was a long process and she appreciates all work put into it. She stated there are steps for a federal grant that makes the process a little bit longer and congratulations on the grant.

## b. Water and Sewer Committee Meeting: 200,000 Gallon Water Tank Relining Project

Alderman Koffler stated the Water and Sewer Committee met and discussed the 200,000 Gallon Tank Relining Project that took place last year. He stated the City was aware of some deficiencies at the end of the project, but when the tank was drained for the warranty work to be completed this spring many more issues were discovered. Advanced Lining has recommended doing a 3-coat system for relining the tank to prevent future issues, after the warranty work is completed. To do this 3-coat system, Advanced Lining provided a change order of \$50,000, but the City countered that for \$45,500, or the amount the City withheld in liquidated damages at the end of the project last year. He stated City Staff and Interstate Engineering are confident by doing the 3-coat system it will remedy the issues and Advanced Lining as agreed to the counter of \$45,500 and provided an updated change order reflecting this.

Motion was made to approve the 200,000 Gallon Water Tank Relining Project Change Order 2 for \$45,500 to do the 3-coat system.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

## 9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

**Street and Alley** – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler

Alderwoman Christensen stated she has had complaints about the heating at the pool and that it needs to be vacuumed because of the gravel on the bottom. PWD Hintz stated the thermostat has not been working but the parts will be in tomorrow. He further stated he will let the manager know it needs to be vacuumed.

## 10. Unfinished Business

Nothing.

## 11. New Business

### a. Local Government Review-Appoint Point of Contact/Ex Officio Member

Clerk/Treasurer Chamberlin stated the City Council must appoint a point of contact or ex-officio member of the Local Government Review Board and they must be either an elected official or city staff.

Motion was made to appoint Mayor Norby.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Christensen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

#### **b. Nuisance Property Abatement Contract**

Clerk/Treasurer Chamberlin provided the Nuisance Property Abatement Contract for the City Council. She stated the only difference in this contract and the mowing contract is the scope of work exhibit, which has been updated for abating nuisance properties. She stated there are currently 2 properties that are ready for abatement.

Motion was made to approve.

In discussion Alderman DiFonzo asked if Cody Shanks is one of the contractors and Clerk/Treasurer Chamberlin stated he is one of them.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

#### **12. City Planner**

Clerk/Treasurer Chamberlin stated there is a Planning Board Meeting July 2nd, 2024 at 7pm at the Interstate Engineering Office. PWD Hintz stated there will be a Parking Commission meeting to wrap up the zoning code update with Planner Sanderson.

#### **13. City Attorney**

##### **a. Update:**

Nothing.

#### **14. Chief of Police**

##### **a. Pre-approval for Patrol Car Purchase in FY24-25 per schedule**

Chief Kraft stated due to purchasing windows for patrol cars closing and the budget not being officially approved until the end of August, he is seeking pre-approval for the purchase of a patrol car in FY24-25, per his approved rotation schedule. Mayor Norby asked if the car that there has

been issues with would be traded in and Chief Kraft stated yes. Alderman DiFonzo asked if this would be paid for prior to the budget being approved and Chief Kraft stated it would be paid when the car is received, likely after the budget is approved.

Motion was made to approve.

Clerk/Treasurer Chamberlin stated she has reviewed the proposed budgets of most of the departments and does not see any issue with this pre-approval.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. Update:**

Nothing.

**15. Public Works Director**

**a. Morrison-Maierle Sidney Anderson Contract Amendment 1**

PWD Hintz provided the Morrison-Maierle Sidney Anderson Contract Amendment 1, increasing the contract amount by \$21,466 and the scope of work. PWD Hintz stated this project affects the Miller's Corner, Miller's Subdivision and ROI area. He stated originally there was going to be retention ponds added, but the scope changed when the engineer discovered the ponds would not have as good effect as installing pipes. He stated with these changes with easements and bids, Morrison-Maierle scope of work has increased, which is the cause of the change order. Mrs. Davidson stated this is the most effective way to mitigate the storm water away from the properties. She stated the project did receive an ARPA grant for the project. She further stated the easement process was more difficult than normally due to property information and surveys not being complete.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

**b. Update:**

PWD Hintz stated 6th Street SW would have been paved today if not for the rainstorms, but it will be done as soon as possible, hopefully prior to the Sunset Festival. He stated they have been patching the streets but the machine is broken down and will hopefully be out in full soon.

**16. Fire Marshal/Building Inspector**

Nothing.

## 17. City Clerk/Treasurer

### a. Purchase RC Fair Buttons-80 Employees = \$400.00

Clerk/Treasurer Chamberlin stated she is once again requesting permission to purchase Richland County Fair Buttons for all City staff. She stated that although a button only costs \$5.00 a piece, it is a very well appreciated incentive by the employees.

Motion was made to approve.

Motion made by Alderwoman Godfrey, Seconded by Alderwoman Christensen.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

### b. Update:

Clerk/Treasurer Chamberlin stated she has been working on the budget and now that she has received the proposed budget expenditures by the police department and public works she would like to schedule a Budget and Finance Committee meeting to start to delve into the budget. She stated she will also be scheduling the other committee meetings to look at the department budgets soon.

The Budget and Finance Committee Meeting was scheduled for July 9th, 2024 at 5:30pm.

## 18. Consent Agenda

Motion was made to approve the claims and buildings permits.

Motion made by Alderwoman Godfrey, Seconded by Alderman DiFonzo.

Voting Yea: Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Godfrey, Alderwoman Christensen

### a. Claims to be approved: \$1,011.75 (USPS), \$211,659.07 (June Claims), \$11,744.78 (Credit Card)

**Total Claims: \$224,415.60**

### b. Building Permits to be approved: 2024-59, 2024-89, 2024-90, 2024-92 and 2024-94

## 19. City Attorney

### a. Executive Session-TBID Litigation

Mayor Norby closed the public meeting to discuss the open litigation for the TBID at 6:58pm.

Mayor Norby opened the public meeting at 7:14pm.

## 20. Adjournment



at 7:14pm.

**City Council Meeting 7-15-24**

RC2024-5 ON HOLD  
RC2024-10 ON HOLD  
RC2024-11 ON HOLD  
RC2024-12 ON HOLD

2024-1 ON HOLD  
2024-3 ON HOLD  
2024-26 ON HOLD  
2024-33 ON HOLD  
2024-34 ON HOLD  
2024-46 ON HOLD  
2024-58 ON HOLD  
2024-70 ON HOLD  
2024-72 ON HOLD  
2024-80 ON HOLD  
2024-85 ON HOLD

2025-001	Hutton	1410 S Central	Coffee Shop	NW NE 55 T22N R59E M&B Tract
2025-002			ON HOLD	
2025-003			ON HOLD	
2025-004			ON HOLD	
2025-005			ON HOLD	
2025-006	Hanley	104 N Lincoln Ave	Fence	L5-6, B1, Gardner
2025-007	Chamberlin	409 3rd St SE	Fence	L3, B39, Kenoyer
2025-008	Boyce	303 Lincoln Ave S	Shed	L1, B4, Gardner