



Montana's Sunrise City

115 2nd Street S.E., Sidney, Montana - 406-433-2809

City Council Regular Meeting 7/6/26

July 06, 2026 6:30 PM

City Council meetings are held in a hybrid format, allowing both in-person and Zoom participation. Councilmembers will attend in person unless remote attendance is necessary. Consistent with the Montana Constitution's Right of Participation and Right to Know, the City is committed to open and accessible meetings. Public participation via Zoom or phone is available using the information below:

Zoom Link:

<https://us06web.zoom.us/j/7130805898?pwd=tJpmtgBdGbsjBXS0EAU50ANb4u7h3l.1&omn=83249261038>

Call: 1-346-248-7799 Meeting ID: 713 080 5898 Passcode: 4332809

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes

[a.](#) June 15th, 2026 Regular Meeting Minutes

5. Public Comment/ Visitors

Your opportunity for the public to address the Council on items not included on the agenda, no action will be taken during this time.

6. Public Hearing
7. Public Hearing
8. Mayor Norby
9. City Council Comments
10. Committee Meeting Work

Budget and Finance – Chairman Christensen – DiFonzo, Buxbaum, Skinner

Public Works – Chairman DiFonzo – Larson, Christensen, Harris

Public Safety – Chairman Buxbaum – Rasmussen, Kauffman, Creek

[a.](#) Budget and Finance: Drug and Alcohol Testing Policy

[b.](#) Public Safety Committee: Update and Report

[c.](#) Public Works Committee: Update and Report

11. Chief Administrative Officer Update/ Report

a. Local Government Review Final Report

12. Department Head Comments/ Reports

13. Unfinished Business

14. New Business

a. Flag Football-Sponsorship Signs at Flag Football

[b.](#) Interstate Engineering Amendment 1 to TO 10-Increase \$25,000

[c.](#) Interstate Engineering Amendment 1 to TO 9-Setting fee's and schedule for Water PER

15. Consent Agenda

[a.](#) Claims to be approved: \$1,031,466.54

Intermediary Claims: B&B Builders for \$34,758.00 and USPS for \$1,145.20

[b.](#) Building Permits to be approved:

County: RC2026-44, RC2026-45, RC2026-46, RC2026-47

City: 2026-63, 2026-64, 2026-65, 2027-1

16. Adjournment

Meeting Guidelines

- We ask that all participants be respectful and courteous.
- Please direct comments to the Council as a whole.
- When speaking, please state your name for the record.
- Be mindful of others by keeping comments concise and avoiding repetition.
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Montana's Sunrise City
115 2nd Street S.E., Sidney, Montana - 406-433-2809

City Council Regular Meeting 6/15/2026
June 15, 2026 6:30 PM

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Call: 1-346-248-7799 **Meeting ID:** 713 080 5898 **Passcode:** 4332809

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Buxbaum, Larson, Kauffman, Rasmussen and DiFonzo.

4. Correction or Approval of Minutes

a. June 1st, 2026 Regular Meeting Minutes

Motion was made to approve the minutes from the June 1st, 2026 meeting with the correction that the recommendation for approval of Ordinance 605 came from the Public Works Committee, not the Public Safety Committee.

Motion made by Alderwoman Larson, Seconded by Alderman Kauffman.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

5. Public Comment/ Visitors

Your opportunity for the public to address the Council on items not included on the agenda, no action will be taken during this time.

Eric and Shari Twigg, Jody Wells (Roundup) and James Falcon (Via Zoom-Sidney Herald)

6. Public Hearing

a. June 18th, 2026 Local Government Review Board on their Tentative Report

Mayor Norby announced the upcoming public hearing, an open house will be at 5:00pm and the public hearing will follow at 5:30pm.

7. Public Hearing

8. Mayor Norby

Mayor Norby stated Governor Nutter's statue has been relocated in Veteran's Park and he feels the new location is better than his original and it will look great.

9. City Council Comments

Alderman Kauffman asked if Devon or anyone with the mosquito had sent information for the Public Works Committee and Interim CAO Chamberlin stated she had just received an email from them and she notified them of the change in the meeting dates and they will still be in attendance.

Alderman DiFonzo raised his continuing concerns with the tennis court surface and the need to get taken care of as soon as possible. Mayor Norby stated he will talk to PWD Hintz and will invite him to that discussion.

10. Committee Meeting Work

Budget and Finance – Chairman Christensen – DiFonzo, Buxbaum, Skinner

Public Works – Chairman DiFonzo – Larson, Christensen, Harris

Public Safety – Chairman Buxbaum – Rasmussen, Kauffman, Creek

a. Budget and Finance Committee: FY25-26 Budgeted Transfers

Alderwoman Christensen stated the Budget and Finance Committee met and reviewed the FY25-26 budgeted transfers and are recommending approval of their completion.

A motion was made to approve the completion of the FY25-26 budgeted transfers.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Budget and Finance Committee: 2026 Employee Handbook Update

Alderwoman Christensen stated the Budget and Finance Committee met and reviewed the 2026 Employee Handbook Update and are recommending approval of their completion, with the entire council having had the handbook and no requests for changes being made.

A motion was made to approve the 2026 Employee Handbook Update.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Buxbaum.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. Budget and Finance Committee: Employee Evaluation Policy 2026

Alderwoman Christensen stated the Budget and Finance Committee met and reviewed the Employee Evaluation Policy and are recommending approval of their completion. She stated it was reported that the evaluations are going very well this fiscal year.

A motion was made to approve the Employee Evaluation Policy.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

d. Budget and Finance Committee: FY26-27 Payroll (Superintendent positions Exempt, 2.9% COLA, No Merit Increase, No Drug Task Force Officer Position)

Alderwoman Christensen stated the Budget and Finance Committee met and reviewed the FY26-27 Payroll and are recommending approval of their completion. She stated this payroll includes a 2.9% COLA and no drug task force officer position and will be approved with the Resolution further on the agenda.

e. Budget and Finance Committee: Update and Report

Alderwoman Christensen stated Interim Clerk/Treasurer Lange provided a great report updating the committee and they thanked her for this.

11. Chief Administrative Officer Update/ Report

Interim COA Chamberlin reported the Public Works Committee Meeting has been rescheduled for June 30th at 5:30pm. She stated the reason for rescheduling so that the committee can review the proposed public works budget expenditures with PWD Hintz present. She further stated the Public Safety Committee will also be reviewing their proposed budgets, giving the preliminary budget to the Budget and Finance Committee to review at their July meeting to be ready for the receipt of the taxable valuation and setting of the FY26-27 budget in August.

12. Department Head Comments/ Reports

Chief Kraft stated they will be hosting interviews for the open patrol position Tuesday. He further reported the promotion cycle for applications for the Patrol Sergeant has ended, with the interview and testing to commence for any qualified applicants.

13. Unfinished Business

a. Fireworks 2026

Motion was made to allow fireworks as usual for 2026.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Ordinance 605-Update to Garbage Code (Final Reading)

City Attorney Kalil read Ordinance 605, Updating the Garbage Code, out loud for its final reading.

Motion was made to approve Ordinance 605 for its final reading.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

14. New Business

a. Waive Building Permit Fee of \$16,708.75 and Plan Review Fee of \$5,848.06 for Savage Fire Hall

Mayor Norby presented the request to waive the building permit fee from Richland County. CAO Chamberlin clarified the City receipts and retains the County building permit revenue, therefore it is the City Council's decision to waive the permit fees.

Motion was made to approve the waiving of the building permit and plan review fees for the Savage Fire Hall.

Motion made by Alderwoman Buxbaum, Seconded by Alderman DiFonzo.

In discussion Alderwoman Rasmussen asked where these funds come from and Interim CAO Chamberlin stated these funds would have gone into the building department, building permits fees are similar to an enterprise fund where the revenue for those funds can only be used for building department purposes. Alderwoman Rasmussen asked if not receiving this revenue would affect FM/BI Rasmussen budget for the next fiscal year and Interim CAO Chamberlin stated it would not, as County building permit revenue has been high this year and she also clarified that FM/BI Rasmussen is recommending approval and apologized for not stating that previously.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Resolution 3970-FY2026-27 Payroll

City Attorney Kalil read Resolution 3970, setting the FY2026-27 payroll and pay scales, out loud.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Buxbaum.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. SLIPA Draw #3 for \$183,597.88

Interim CAO Chamberlin presented the SLIPA Draw for the shop improvements and detailed the invoices which included a majority of the work for the breakroom/office area, the mini-splits and finishing touches on other projects. Alderman DiFonzo asked how much more is on this project and Interim CAO Chamberlin stated there is a little over \$110,000 will still be available after this draw on the SLIPA Grant, but there is still a lot of work to be done at the shop. She further stated the next items on the list will be the gates.

Motion was made to approve the SLIPA Draw Request #3.

Motion made by Alderman Kauffman, Seconded by Alderwoman Christensen.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

d. MichelettoLarson Variance Request

Interim CAO Chamberlin presented the Micheletto/Larson Variance request, stating the request is so they can have an attached 2-car garage and the Zoning/Board of Adjustments has recommended approval.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Buxbaum.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen
 Voting Abstaining: Alderwoman Larson

e. Skin Satin MD, LLC Conditional Use Request

Interim CAO Chamberlin presented the Skin Satin MD, LLC Conditional Use Permit, stating the only reason for the CUP is that the zoning they would like to have their medical spa in requires a CUP. She stated Mr. and Mrs. Twigg are present for questions and the Zoning/Board of Adjustments recommended approval.

Motion was made to approve the Skin Satin MD, LLC Conditional Use Permit.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Larson.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

15. Consent Agenda

Interim Clerk/Treasurer Lange presented the claims and building permits for approval.

Motion was made to approve the claims and building permits as presented.

Motion made by Alderman Kauffman, Seconded by Alderwoman Rasmussen.
Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

a. Claims to be approved: \$446,501.71

Intermediary Claims: Montana DEQ \$210.00

b. Building Permits to be approved: City 2026-45, 2026-58, 2026-59, 2026-60, 2026-61, 2026-62

County RC2026-36, RC2026-33, RC2026-35, RC2026-36, RC2026-37, RC2026-38, RC2026-39, RC2026-40

16. Adjournment

at 6:53pm.

Meeting Guidelines

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DRUG AND ALCOHOL TESTING POLICY

Policy Purpose

The City of Sidney is committed to maintaining a safe, healthy, productive, and drug-free workplace. Employees who perform safety-sensitive duties or who operate commercial vehicles present significant risk to public safety and City operations if impaired. This policy establishes drug and alcohol testing requirements for employees in designated positions and supplements the City Employee Handbook.

Covered Employees

DOT / CDL-Regulated Employees

The following employees are subject to testing under applicable U.S. Department of Transportation (DOT), Federal Motor Carrier Safety Administration (FMCSA), Montana CDL, and related regulations:

- Employees required to maintain a Commercial Driver's License (CDL) as a condition of employment
- Employees operating CDL-regulated commercial motor vehicles
- Mechanics or other employees who road-test CDL-regulated vehicles
- Any other employee whose duties subject them to DOT/FMCSA testing requirements by law

Non-DOT Safety-Sensitive Employees

The following employees are designated safety-sensitive and are subject to testing under this policy:

- Sworn Police Officers
- Heavy Equipment Operators
- Water/Wastewater Operators
- Employees required to enter confined spaces or hazardous environments
- Fire Marshal
- Employees who regularly operate City-owned vehicles as part of their assigned job duties
- Employees who operate powered machinery or motorized equipment, including but not limited to lawn mowers, skid steers, forklifts, utility vehicles, tractors, and similar equipment
- Other employees designated by the City based on job duties involving public safety, hazardous operations, or substantial risk of harm

Types of Testing

Covered employees may be subject to the following testing:

1. Pre-Employment Testing
2. Random Testing
3. Reasonable Suspicion Testing
4. Post-Accident Testing
5. Return-to-Duty Testing
6. Follow-Up Testing
7. Testing Required by Federal or State Law

Pre-Employment Testing

All applicants offered employment in covered positions must successfully pass a drug test before beginning work.

Employment offers for covered positions are contingent upon successful completion of testing.

The City of Sidney is an equal opportunity employer and provider.

Random Testing

Employees in covered positions may be subject to unannounced random drug and/or alcohol testing.

- DOT-regulated employees shall be tested at rates required by federal law.
- Non-DOT safety-sensitive employees may be randomly tested at rates established by the City.
- Random selections shall be made through a neutral selection process.

Reasonable Suspicion Testing

The City may require testing when a supervisor or Department Head reasonably believes an employee is impaired while on duty based on specific, contemporaneous observations concerning:

- Appearance
- Behavior
- Speech
- Odor
- Motor coordination
- Other objective indicators of impairment

Whenever practicable, reasonable suspicion determinations should be corroborated by a second supervisor.

Post-Accident Testing

Testing may be required following a workplace accident, vehicle accident, injury, near miss, or property damage incident when:

- The employee's actions may have contributed to the incident; or
- Testing is required by DOT/state regulations; or
- Management determines testing is appropriate based on the circumstances.

Return-to-Duty / Follow-Up Testing

Employees permitted to return to work following a policy violation, rehabilitation, or treatment may be required to:

- Pass a return-to-duty test; and
- Submit to unannounced follow-up testing for a period determined by the City or required by law.

Nothing in this policy obligates the City to permit return to duty after a violation.

Prescription, Over-the-Counter, and Other Substances

Employees are prohibited from reporting to work impaired by:

- Prescription medications
- Over-the-counter medications
- Marijuana
- Alcohol
- Kratom
- Unregulated intoxicating substances
- Toxic substances
- Any other substance that impairs safe or effective job performance

Employees must notify their supervisor if prescribed medication may impair performance or safety.

Refusal to Test

The following constitute refusal to test:

- Failure to report for testing
- Failure to provide a specimen
- Adulterating or substituting a specimen

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- Refusal to sign required testing forms
- Failure to cooperate with testing personnel
- Leaving the testing site before completion
- Any conduct deemed a refusal under DOT regulations

Refusal to test shall be treated as a policy violation and grounds for discipline up to and including immediate termination.

Consequences of Positive Test / Policy Violation

Violation of this policy may result in:

- Removal from duty
- Disciplinary action up to and including termination
- Mandatory referral to substance abuse treatment
- Disqualification from safety-sensitive duties
- Other action permitted by law

DOT-regulated employees shall be subject to all federally required procedures and consequences.

Administration

Department Heads are responsible for administering this policy for covered employees within their departments.

The City may utilize third-party administrators, occupational health providers, consortiums, or collection sites to facilitate testing.

Testing shall be conducted in accordance with applicable federal/state laws and chain-of-custody requirements.

Confidentiality

Testing records and results shall be maintained confidentially and separately from personnel files, except as disclosure is permitted or required by law.

Regulatory Compliance

To the extent any provision of this policy conflicts with mandatory U.S. Department of Transportation (DOT), Federal Motor Carrier Safety Administration (FMCSA), Montana CDL, or other applicable federal or state regulatory requirements, the applicable law or regulation shall control and supersede this policy.

APPENDIX – DRUG AND ALCOHOL TESTING POLICY ACKNOWLEDGMENT

I acknowledge that I have received, read, and understand the City of Sidney Drug and Alcohol Testing Policy.

I understand that if my position is designated as DOT-regulated, CDL-required, safety-sensitive, or otherwise subject to testing, I may be required to submit to drug and/or alcohol testing as a condition of employment and continued employment.

I understand that refusal to comply with testing requirements or violation of this policy may result in disciplinary action up to and including termination.

Employee Name: _____

Position: _____

Department: _____

Employee Signature: _____

Date: _____

Witness/Supervisor: _____

Date: _____

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Montana's Sunrise City

115 2nd Street S.E., Sidney, Montana - 406-433-2809

Public Safety Committee Meeting 6/23/26

June 23, 2026 4:30 PM

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Zoom Link: (Need to edit every meeting)

Call: 1-346-248-7799 **Meeting ID:** 713 080 5898 **Passcode:** 4332809

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Committee Members Present:

City Officials/ Staff Present:

4. Correction or Approval of Minutes

- a. May 26th, 2026 Meeting Minutes

5. Public Comment/ Visitors

Your opportunity for the public to address the Committee on items not included on the agenda, no action will be taken during this time.

6. Monthly Reports

- a. May-June Compliance Officer Report
- b. May 2026 Police Department Report
- c. May 2026 Fire Run Report

7. New Business

- a. FY 2026-2027 Proposed Budget Expenditures
- b. Review/Update City Code 5-6-3: Solicitor's License Fee's
- c. Review/Update City Code 6-10-4: Alcohol Permits in Park

8. Unfinished Business
9. Comments and Questions from the Committee
10. Adjournment

Meeting Guidelines

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Montana's Sunrise City

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Public Works Committee Meeting 6/30/26

June 30, 2026 5:30 PM

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Call: 1-346-248-7799 **Meeting ID:** 713 080 5898 **Passcode:** 4332809

1. Call to Order

Chairperson DiFonzo called the meeting to order.

2. Pledge of Allegiance

All present stated the Pledge of Allegiance.

3. Roll Call

Committee Members Present:

City Officials/ Staff Present:

Committee Members Present: DiFonzo, Christensen, Larson

City Officials/ Staff Present: Mayor Norby, PWD Hintz, Solid Waste Superintendent Meissel, Interim Clerk/Treasurer Lange, Interim CAO Chamberlin

4. Correction or Approval of Minutes

- a. May 20th, 2026 Public Works Committee Meeting Minutes

5. Public Comment/ Visitors

Your opportunity for the public to address the Committee on items not included on the agenda, no action will be taken during this time.

None.

6. Monthly Reports

PWD Hintz briefly updated the Committee on several ongoing Public Works projects and seasonal activities. Discussion included continued progress on summer maintenance projects, scheduling of upcoming construction activities, and coordination of department personnel to complete planned work throughout the community. Members acknowledged the significant workload currently being managed by Public Works staff and expressed appreciation for the department's continued efforts to complete projects while maintaining daily operations.

7. New Business

a. Mosquito Control

The Committee continued discussion regarding mosquito and vector control services following concerns previously expressed by members of the public. Interim CAO Chamberlin explained staff had researched available treatment options and associated costs and determined implementation of a comprehensive mosquito control program during the current season would not be practical due to budget limitations, staffing considerations, and the timing of the season. Discussion occurred regarding the effectiveness of various treatment methods, including larviciding versus adult mosquito spraying, and the ongoing need to evaluate long-term options should the Committee wish to pursue a community-wide program in the future.

Committee members discussed the importance of balancing public health concerns with fiscal responsibility and acknowledged additional information would be beneficial before making any long-term policy recommendations.

Following discussion, the Committee agreed the matter should be revisited after additional research has been completed. Motion was made to table this until the August meeting.

Motion made by Christensen, Seconded by Larson.

Voting Yea: Christensen, DiFonzo, Larson

b. FY 2026-2027 Proposed Budget Expenditures

Interim CAO Chamberlin opened discussion on the proposed FY2026–2027 Public Works budget by explaining the City's annual budget review process. She noted the Public Works Committee is responsible for reviewing Public Works operating budgets and making recommendations to the Budget and Finance Committee. She emphasized the proposed budget remains preliminary and is subject to change as year-end expenditures are finalized, taxable valuations are received, and additional information becomes available. The Committee's recommendation would provide guidance to the Budget and Finance Committee prior to its comprehensive review of the City's overall budget.

PWD Hintz reviewed the proposed Water Fund budget and outlined several anticipated capital and maintenance projects for the upcoming fiscal year. Discussion included continued improvements to the Water Department facilities, replacement of aging infrastructure, well site improvements, security enhancements, and ongoing equipment replacement planning. Planned projects included improvements to Well No. 11, replacement of perimeter fencing to meet

current security standards, continued ArcGIS implementation, electrical system inspections, treatment plant improvements, and continued replacement of water meters as needed. Equipment planning also included completion of the crane truck project, continued planning for a shared water flush truck, and replacement of aging equipment utilized by multiple Public Works divisions.

Interim CAO Chamberlin provided an overview of the Water Fund's financial position, noting the budget maintains current operational service levels while continuing long-term capital planning. Discussion focused on balancing infrastructure needs with maintaining healthy cash reserves for future improvements.

The Committee also discussed the Phase IV Water System Improvements project. Staff explained funding for the replacement of the downtown water tower is already included through the existing project budget and does not require duplicate budgeting within the Water Fund. As a result, the proposed budget removes that project from the department's capital request while continuing to account for the project through its existing funding source.

Following review of projected revenues, operating expenditures, debt obligations, and planned capital improvements, staff advised **no water rate increase is recommended for FY2026–2027**. Members agreed the Water Fund remains financially stable and capable of supporting anticipated operations and planned improvements without increasing utility rates this fiscal year.

PWD Hintz reviewed the proposed Sewer Fund budget, highlighting anticipated maintenance projects, equipment needs, and continued investment in the City's wastewater collection and treatment systems. Discussion included equipment replacement planning, facility maintenance, and continued preparation for future infrastructure improvements.

Interim CAO Chamberlin explained one of the most significant proposed budget changes involves the future establishment of a separate Storm Sewer Utility Fund. She explained that historically many stormwater-related expenditures have been accounted for within the Sewer Fund, making it difficult to accurately evaluate the financial performance of the sanitary sewer system independently from stormwater infrastructure. Separating the two functions into individual funds will provide greater financial transparency, improve long-term capital planning, and better identify future funding needs associated with stormwater infrastructure.

Committee members discussed the importance of understanding actual stormwater costs before considering future funding mechanisms. Staff emphasized that creation of the Storm Sewer Utility Fund does not include implementation of a stormwater utility fee at this time, but rather establishes the accounting structure necessary for future evaluation and planning.

Based upon current revenues, anticipated expenditures, and available cash reserves, staff recommended no sewer rate increase for FY2026–2027, explaining that maintaining current rates while completing the Storm Sewer Utility transition will provide better information for future financial planning and potential rate evaluations.

PWD Hintz reviewed the proposed Streets budget, outlining anticipated maintenance activities, equipment replacement, and ongoing street improvement projects planned for the upcoming

fiscal year. Discussion focused on balancing routine maintenance with long-term pavement preservation while continuing implementation of the City's Capital Improvement Plan.

Interim CAO Chamberlin reviewed the Street Maintenance Fund and discussed whether an increase to the existing street maintenance assessment should be considered. She explained that although long-term funding needs remain significant, staff does **not** recommend increasing the assessment for FY2026–2027. She noted the City currently maintains healthy cash balances within the Street Maintenance Fund and Gas Tax Fund, several large projects remain underway, and additional planning tools—including the City's pavement assessment program and GIS implementation—should be completed before recommending future rate adjustments.

Discussion also occurred regarding recent legislative changes affecting gas tax distributions. Interim CAO Chamberlin explained previous grant funding has now been incorporated into regular gas tax distributions, resulting in substantially higher available cash balances. Combined with delays in completing several planned projects during the current fiscal year, staff believes sufficient funding exists to continue planned street improvements without increasing assessments at this time.

Committee members also discussed the importance of continued operational planning. Interim CAO Chamberlin reported the City intends to internally post the newly created Public Works Operations Manager/Foreman position, explaining the position is expected to improve day-to-day project planning, scheduling, and coordination throughout the department. Members agreed the additional planning capacity should assist in developing more accurate future budgets and more efficiently prioritizing infrastructure projects.

PWD Hintz reviewed the proposed Bike Path Fund budget and provided updates on planned trail improvements and grant-funded projects. Discussion focused on the continued development of the City's pedestrian and bicycle infrastructure, including preparation for future phases of the Holly Street trail extension. Staff noted the budget reflects anticipated engineering, grant administration, and project planning associated with the City's previously awarded grant funding while maintaining adequate reserves for required matching funds and future maintenance obligations. Committee members expressed support for continuing to leverage grant opportunities to expand the City's trail system while minimizing impacts to local taxpayers.

The Committee reviewed the proposed Curb and Gutter Fund budget. PWD Hintz explained expenditures continue to be prioritized based upon street reconstruction projects and infrastructure needs throughout the community. Discussion occurred regarding the importance of coordinating curb and gutter replacement with planned utility improvements and future street reconstruction projects in order to maximize available funding and minimize duplicate construction costs. Staff noted the proposed budget continues current funding levels while allowing flexibility to address priority projects as they arise, with the anticipation of pursuing funding mechanisms for the city and property owners for the much needed replacement of curb and gutter costs.

PWD Hintz reviewed the proposed Solid Waste Fund budget, outlining anticipated operational expenditures, equipment replacement planning, and landfill operations for the upcoming fiscal

year. Discussion centered on maintaining reliable collection services while planning for the replacement of aging equipment.

Interim CAO Chamberlin explained the budget continues funding toward long-term equipment replacement, including future refuse truck purchases, recognizing the significant cost of replacement vehicles and the importance of maintaining adequate reserves to avoid substantial borrowing in future years. Staff noted that equipment replacement planning remains a priority as vehicle costs continue to increase.

Committee members discussed recent operational improvements within the Solid Waste Division and recognized the department's continued efforts to improve efficiency while maintaining service levels. Staff also reviewed projected revenues and expenditures, noting the Solid Waste Fund remains financially stable and no rate changes are proposed for FY2026-2027.

PWD Hintz reviewed the Sweeping Fund budget and discussed ongoing street sweeping operations. Staff explained the budget primarily supports seasonal maintenance activities, equipment operation, and routine replacement of consumable materials necessary to maintain city streets. Members discussed the importance of continuing preventative maintenance activities that improve roadway appearance while extending pavement life through regular debris removal. The Committee supported maintaining current funding levels for the upcoming fiscal year.

The proposed Snow Removal budget was reviewed. PWD Hintz explained annual expenditures continue to fluctuate based upon winter weather conditions, making reserve funding important for years with above-average snowfall. Staff noted the proposed budget maintains adequate operating capacity while continuing to provide for equipment maintenance and replacement planning. Committee members discussed the unpredictable nature of snow removal operations and agreed maintaining sufficient reserves is essential to ensuring the City can respond effectively during severe winter events.

PWD Hintz and Interim CAO Chamberlin reviewed the Swimming Pool budget, discussing anticipated maintenance projects, operational expenses, and future capital needs. Staff explained the City's Capital Improvement Plan Fund continues to save for long-term facility improvements necessary to maintain safe and reliable operations while extending the useful life of existing infrastructure.

Discussion occurred regarding future maintenance priorities and the importance of continuing incremental improvements rather than delaying projects until major repairs become necessary. Committee members agreed continued investment in preventative maintenance remains the most cost-effective approach for the facility.

The Committee reviewed the proposed Street Lighting Fund budget. Staff discussed anticipated operating expenditures, utility costs, and maintenance associated with the City's street lighting system. Discussion also included future lighting needs associated with new residential development, including Sunrise Village, and continued coordination with planned infrastructure improvements throughout the community.

Committee members also discussed emergency vehicle signal preemption improvements and the long-term benefits of incorporating additional traffic safety enhancements into future transportation projects as opportunities arise.

PWD Hintz presented the proposed Parks budget, highlighting anticipated maintenance activities, equipment replacement, and capital improvement projects throughout the City's park system. Discussion focused on balancing routine maintenance needs with continued investment in long-term park improvements.

Interim CAO Chamberlin reviewed several significant projects anticipated during the upcoming fiscal year. Discussion included the budgeting for a Parks Master Plan, irrigation improvements at Veterans Park, planning associated with the future Water Tower Park relocation, playground improvements, and ongoing maintenance of existing recreational facilities. Staff explained these projects continue the City's long-term strategy of improving park infrastructure while maximizing grant opportunities and minimizing impacts to the General Fund.

Committee members also discussed improvements at the baseball complex, including additional safety netting and other facility enhancements requested by user groups. Members agreed these improvements would enhance public safety while improving the overall experience for participants and spectators.

Discussion further centered on maintaining adequate Capital Improvement Plan funding for future park projects. Interim CAO Chamberlin explained that while several planned expenditures will temporarily reduce available balances, continued annual funding remains essential to maintaining the City's park infrastructure and avoiding larger deferred maintenance costs in future years.

Following review of all Public Works operating funds, committee members expressed support for the overall budget philosophy presented by staff. Members noted the proposed budget continues emphasizing long-term financial planning, responsible equipment replacement, infrastructure investment, and maintaining current service levels while avoiding unnecessary rate increases.

Motion was made and seconded to recommend approval of the proposed FY2026-2027 Public Works budget to the Budget and Finance Committee. Following brief discussion regarding the Committee's support for the proposed capital planning approach and long-term financial strategy, the motion carried unanimously.

Motion made by Larson, Seconded by Christensen.
Voting Yea: Christensen, DiFonzo, Larson

c. Streets Assessment

PWD Hintz presented the results of the City's recently completed street assessment and Geographic Information System (GIS) mapping project. He explained the assessment provides the City with a comprehensive inventory of roadway conditions throughout the community using the Pavement Surface Evaluation and Rating (PASER) system. The assessment establishes a baseline for future maintenance planning by assigning roadway condition ratings and identifying areas where preventative maintenance or reconstruction will provide the greatest long-term benefit.

Discussion occurred regarding the value of incorporating the assessment into the City's Capital Improvement Plan and annual budget development process. PWD Hintz explained the information will allow staff to make more data-driven decisions when prioritizing street maintenance projects and allocating available funding. Rather than relying solely on visual observations or resident requests, future recommendations can be supported by objective roadway condition data.

Committee members discussed how the GIS platform will improve project planning by allowing staff to map pavement conditions alongside underground utilities, previous infrastructure improvements, and planned capital projects. Members noted this will assist in coordinating future utility replacements with street reconstruction projects while minimizing unnecessary duplication of work.

Additional discussion focused on the City's long-term philosophy of preserving streets before they require complete reconstruction. Staff explained that applying preventative maintenance at the appropriate time significantly extends pavement life and reduces long-term replacement costs. Members agreed the assessment provides an important planning tool that will assist future Councils in making informed infrastructure investment decisions while maximizing the effectiveness of available funding.

The Committee expressed appreciation to PWD Hintz and Public Works staff for completing the assessment and noted the information will serve as a valuable resource for future budgeting and capital planning efforts.

8. Unfinished Business

a. Chamber Sewer (Table Until August Meeting)

Interim CAO Chamberlin provided an update regarding the Chamber of Commerce sewer connection request previously referred to the Committee. She explained the applicant requested additional time to obtain information from Olson Plumbing regarding the proposed connection and associated project costs before the Committee considered the request further.

Committee members agreed the additional information would allow staff to provide a more complete recommendation and ensure any future decision is based upon all available information.

Following discussion, motion was made and seconded to table consideration of the Chamber of Commerce sewer connection request until the August Public Works Committee meeting. Motion carried unanimously.

9. Comments and Questions from the Committee

10. Adjournment

at 7:16pm.

Meeting Guidelines

- We ask that all participants be respectful and courteous.
- Please direct comments to the Council as a whole.

- When speaking, please state your name for the record.
- Be mindful of others by keeping comments concise and avoiding repetition.
- The presiding officer may guide speaking time to help the meeting run smoothly.
- Disruptive behavior may result in removal from the meeting.

SUGGESTED FORM OF
TASK ORDER

This is Task Order No. 10,
consisting of 3 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 7, 2016, and Amendment No. 1 dated November 3, 2021 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Public Water System - Technical Assistance
- B. Description: Provide On-Call technical assistance to the City of Sidney for the City of Sidney to operate and maintain their public water system.
- C. Number of Construction Contracts

This Specific Project is anticipated to be constructed under 0 Construction Contract(s).

2. Services of Engineer

Basic Services

- Provide On-Call technical assistance to the City of Sidney for the City of Sidney to operate and maintain their public water system; including training, mentorship, troubleshooting and other similar tasks as requested by the City.
- Site visits will be scheduled by the City's Designated Representative.
 - o All travel and expenditures from Jason Elletson will be based out of Mandan, ND.
 - o On-site work shall be scheduled through Jason Elletson one week in advance.

Design Services

Designing to a Construction Cost Limit

~~Under this Task Order Engineer will design to a Construction Cost Limit, subject to the terms of Paragraph 5.02 of the Agreement and of Exhibit F to the Agreement. Exhibit F is expressly incorporated by reference. The Construction Cost Limit is \$_____. The bidding or negotiating contingency to be added to the Construction Cost Limit is _____ percent.~~

Bidding or Negotiating Services

Construction and Commissioning Services

Resident Project Representative Services

SUGGESTED FORM OF TASK ORDER

Engineer will provide ~~Resident~~ Project Representative services pursuant to Part 4 of Exhibit A; Exhibit D is attached to this Task Order and expressly incorporated by reference.

Other Services

Additional Services Requiring an Amendment to Task Order

Part 6 of Exhibit A is incorporated by reference unless otherwise noted.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following:

- 1. *The City of Sidney will list Interstate Engineering as Primary and Non-Contributory Additional Insured, with respect to the operation of the City's Public Water System. The City of Sidney will provide a Certificate of Insurance to Interstate Engineering.*

4. Times for Rendering Services

Phase	Completion Date
Basic Services	December 31, 2027

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

Category of Services	Compensation Method	Lump Sum, or Estimate of Compensation for Services
Basic Services	Standard Hourly Rates	NTE \$25,000

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: n/a

7. Other Modifications to Agreement: n/a

8. Attachments: n/a

9. Documents Incorporated By Reference: n/a


10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

SUGGESTED FORM OF
TASK ORDER

The Effective Date of this Task Order is May 1, 2026.

OWNER: City of Sidney

ENGINEER: Interstate Engineering, Inc.

By: 

By: 

Name: Rick Norby

Name: Jordan Mayer

Title: Mayor

Title: Client Manager

Engineer License or Firm's
Certificate No. PE-EF-LIC-419
State of: Montana

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

Name: Jeff Hintz

Name: Jordan Mayer

Title: PWD

Title: Project Engineer

Address: 115 2nd Street SE
Sidney, MT 59270

Address: PO Box 648
Sidney, MT 59270

E-Mail: publicworks@cityofsidneymt.com

E-Mail: Jordan.mayer@interstateeng.com

Phone: 406.433.2809

Phone: 406.433.5617

Fax: 406.433.7509

Fax: n/a

**AMENDMENT NUMBER ONE (1)
TO TASK ORDER No. TEN (10)
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

This is Amendment Number One (1) to Task Order No. Ten (10) between Owner and Engineer for Professional Services (Agreement) between City of Sidney (Owner) and Interstate Engineering, Inc. (Engineer) dated May 1, 2026, for the Public Water System – Technical Assistance Project.

This Amendment Number One (1) modifies the original Agreement as follows:

Add Engineer’s Basic Services as follows:

- Site Visits will be scheduled by the City’s Designated Representative
 - Interstate Engineering will not operate or maintain any water or sewer component or equipment owned or leased by the City of Sidney.

Remove Owner’s Responsibilities as follows:

1. The City of Sidney will list Interstate Engineering as Primary and Non-Contributory Additional Insured, with respect to the operation of the City’s Public Water System. The City of Sidney will provide a Certificate of Insurance to Interstate Engineering

Revise Payments to Engineer as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Increased Compensation for Services</i>	<i>Revised Estimate of Compensation for Services</i>
Basic Services	Standard Hourly Rates	\$25,000 NTE	\$50,000 NTE

All remaining articles in the Agreement except those modified by this Amendment Number One (1) shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed the Amendment Number One (1) to the Agreement between Owner and Engineer for Professional Services. The Effective Date of which is indicated below.

The effective date of this Amendment Number One (1) is: June 21, 2026.

OWNER: CITY OF SIDNEY, MONTANA ENGINEER: INTERSTATE ENGINEERING, INC.

By: _____ By: _____

Title: _____ Title: Senior Client Manager

Date: _____ Date: June 30, 2026

SUGGESTED FORM OF
TASK ORDER

Item c.

This is Task Order No. 9,
consisting of 4 pages.

Task Order

In accordance with Paragraph 1.01 of the Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 7, 2016 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Water System Preliminary Engineering Report (PER)
- B. Description: Prepare a PER for the City of Sidney's Water System that will meet the standards of the "Uniform Preliminary Engineering Report for Montana Public Facility Projects."
- C. Number of Construction Contracts

This Specific Project is anticipated to be constructed under 0 Construction Contract(s).

2. Services of Engineer

Study and Report Services

• Task 1

- The Engineer will apply for a Renewable Resource Grant (RRG) Planning Grant through Montana Department of Natural Resource Conservation (DNRC) in 2024.
- The Engineer will apply for the Montana Coal Endowment Program (MCEP) Planning Grant through Montana Department of Commerce in Spring of 2025.

• Task 2

- The Engineer will prepare a Water System Preliminary Engineering Report (PER) that will meet the standards of the "Uniform Preliminary Engineering Report for Montana Public Facility Projects." The PER will be submitted to the Montana Department of Natural Resources and Conservation (DNRC) water bureau and the Montana Department of Environmental Quality (DEQ) program for review following completion.

SUGGESTED FORM OF
TASK ORDER

Item c.

- The Engineer will utilize the City’s existing hydraulic model calibrated under Task Order 7 to determine required pipe / pump station / storage tank requirements for future improvements.
- All services as stated in A1.02 Preliminary Design Phase apply.
 - Funding Assistance Services
 - Design Services
 - Bidding or Negotiating Services
 - Construction and Commissioning Services
 - Resident Project Representative Services
 - Other Services
 - Additional Services Requiring an Amendment to Task Order
 - Part 6 of Exhibit A is incorporated by reference unless otherwise noted.

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: N/A

4. Times for Rendering Services

Phase	Completion Date
Study and Report Services	
Task 1	Spring 2025
Task 2	TBD with Future Contract Amendment

SUGGESTED FORM OF
TASK ORDER

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum, or Estimate of Compensation for Services</i>
<hr/>		
Study and Report Services		
Task 1	Lump Sum	\$4,000
Task 2	Lump Sum	<i>TBD with Future Contract Amendment</i>
Additional Services	Standard Hourly Rates	\$5,000

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants:

7. Other Modifications to Agreement:

8. Attachments:

9. Documents Incorporated By Reference:

- Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated November 7, 2016.

10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

SUGGESTED FORM OF
TASK ORDER

Item c.

The Effective Date of this Task Order is November 4, 2024.

OWNER: City of Sidney, Montana

ENGINEER: Interstate Engineering, Inc.

By: 

By: 

Name: Rick Norby

Name: Jordan Mayer

Title: Mayor

Title: Project Engineer

Engineer License or Firm's
Certificate No. PE-EF-LIC-419
State of: Montana

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

Name: Jeff Hintz

Name: Jordan Mayer

Title: Public Works Director

Title: Project Engineer

Address: 115 2nd Street SE
Sidney, MT 59270

Address: 2177 Lincoln Avenue SE
Sidney, MT 59270

E-Mail
Address: publicworks@cityofsidneymt.com

E-Mail
Address: Jordan.Mayer@interstateeng.com

Phone: 406.433.1117

Phone: 406.433.5617

**AMENDMENT NUMBER ONE (1)
TO TASK ORDER No. NINE (9)
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

This is Amendment Number One (1) to Task Order No. Nine (9) between Owner and Engineer for Professional Services (Agreement) between City of Sidney (Owner) and Interstate Engineering, Inc. (Engineer) dated November 4, 2024, for the Water System Preliminary Engineering Report (PER) Project.

This Amendment Number One (1) modifies the original Agreement as follows:

Revise Times for Rendering Service as follows:

<i>Phase</i>	<i>Completion Date</i>
Task 2	December 31, 2027

Revise Payments to Engineer as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum Compensation for Services</i>
Task 2	Lump Sum	\$80,000

All remaining articles in the Agreement except those modified by this Amendment Number One (1) shall remain in effect.

IN WITNESS WHEREOF, the parties hereto have executed the Amendment Number One (1) to the Agreement between Owner and Engineer for Professional Services. The Effective Date of which is indicated below.

The effective date of this Amendment Number One (1) is: February 4, 2026.

OWNER: CITY OF SIDNEY, MONTANA ENGINEER: INTERSTATE ENGINEERING, INC.

By: _____ By: _____

Title: _____ Title: Senior Client Manager

Date: _____ Date: June 30, 2026

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CITY OF SIDNEY
Claim Approval List
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* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (6/26) ****								
45298		1528 HURLEY ENTERPRISES	4,840.00					
	263824	06/12/26 CONEX AND SHIPPING	691.43			2565 430200	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.43			5210 430500	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.43			5310 430600	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.43			5410 430830	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.43			5710 430252	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.43			2566 430251	300	101000
	263824	06/12/26 CONEX AND SHIPPING	691.42			1000 460430	200	101000
*** Claim from another period (6/26) ****								
45299		24 GURNEY ELECTRIC INC.	145.00					
	052126-1	05/21/26 POOL TIME CLOCKS	145.00			1000 460445	300	101000
*** Claim from another period (6/26) ****								
45300		1456 CHEMTEK, INC	1,990.10					
	002918	06/24/26 PAVEPRO GREEN	548.17			2565 430200	200	101000
	002918	06/24/26 SHIPPING	115.20			2565 430200	300	101000
	002918	06/24/26 PAVEPRO GREEN	548.17			5210 430500	200	101000
	002918	06/24/26 SHIPPING	115.20			5210 430500	300	101000
	002918	06/24/26 PAVEPRO GREEN	548.16			5310 430600	200	101000
	002918	06/24/26 SHIPPING	115.20			5310 430600	300	101000
*** Claim from another period (6/26) ****								
45301		25 AUTO VALUE PARTS STORE	223.98					
	440133440	06/09/26 TEMP GUN	109.99			2565 430200	200	101000
27196								
	440133923	06/23/26 WATER PUMP	113.99			5310 430600	200	101000
26603								
*** Claim from another period (6/26) ****								
45302		1406 ACE HARDWARE	738.58					
	028997/7	05/27/26 FASTENERS	49.52			2565 430200	200	101000
26424								
	029064/7	05/28/26 TRIMMER LINE	29.99			5310 430600	200	101000
27118								
	029089/7	05/29/26 IRRIGATION SUPPLIES/VALVE/TO	105.93			1000 460430	200	101000
27347								
	029308/7	06/03/26 POLE SAW CHAIN	59.97			1000 460430	200	101000
27194								
	029393/7	06/04/26 ADAPTER	14.99			2565 430200	200	101000
27195								
	029530/7	06/08/26 STRING LINE	44.97			2565 430200	200	101000
26450								
	029540/7	06/08/26 CITY HALL PLANTER	49.96			1000 411200	200	101000
26553								
	029558/7	06/09/26 TRMR CORD	29.99			1000 460430	200	101000
26437								
	029687/7	06/11/26 BOLTS, WASHERS, NUTS	14.95			2565 430200	200	101000
26280								

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	029832/7	06/15/26 IRRIGATION FITTINGS	149.84			1000 460430	200	101000
26556								
	030271/7	06/25/26 VET. BATH STORE ROOM	188.47			1000 460430	200	101000
26565								
		*** Claim from another period (6/26) ****						
45303		83 ACTION AUTO INC.	983.28					
	78573	06/16/26 EG172963 TUNE UP/FLUIDS	983.28			1000 420400	940	101000
		*** Claim from another period (6/26) ****						
45304		1243 GRONDAHL RECREATION INC	4,910.00					
		OPERATION ROUNDUP GRANT						
	26S955	06/24/26 ELEVATED TWINKLE TOES	4,910.00			1000 460430	940	101000
		*** Claim from another period (6/26) ****						
45305		1150 CINTAS	316.67					
	5340866602	06/09/26 RESTOCK CABINETS	52.78			1000 460430	200	101000
26438								
	5340866602	06/09/26 RESTOCK CABINETS	52.78			2565 430200	200	101000
26438								
	5340866602	06/09/26 RESTOCK CABINETS	52.78			5210 430500	200	101000
26438								
	5340866602	06/09/26 RESTOCK CABINETS	52.78			5310 430600	200	101000
26438								
	5340866602	06/09/26 RESTOCK CABINETS	52.78			5410 430830	200	101000
26438								
	5340866602	06/09/26 RESTOCK CABINETS	52.77			5710 430252	200	101000
26438								
		*** Claim from another period (6/26) ****						
45306		661 PRAIRIE ELECTRIC	2,032.33					
	21807	06/05/26 WASTE WATER BLOWER	205.00			5310 430600	940	101000
	21853	06/15/26 CITY HALL SWITCHES	1,501.28			4010 470100	920	101000
	21846	06/15/26 WATER PLANT ALARM	326.05			5210 430500	300	101000
		*** Claim from another period (6/26) ****						
45307		962 PHILIP TOAVS	416.00					
	06/11/26	STEEL SHAFT	138.67			2565 430200	300	101000
26284								
	06/11/26	STEEL SHAFT	138.67			5210 430500	300	101000
26284								
	06/11/26	STEEL SHAFT	138.66			5310 430600	300	101000
26284								
		*** Claim from another period (6/26) ****						
45308		470 AGRI INDUSTRIES INC.	8,975.83					
	WO-016628	06/17/26 WELL 12 REHAB	8,975.83			5210 430500	940	101000

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CITY OF SIDNEY
Claim Approval List
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* Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period (6/26) ****					
45309		426 DXP ENTERPRISES INC	2,355.00					
	55869804	06/04/26 TEMP SENSORS FOR BLOWER	705.00			5310 430600	200	101000
26743								
	55875310	06/08/26 VENTILATOR AXIAL	1,650.00			5310 430600	200	101000
			*** Claim from another period (6/26) ****					
45310		47 SIDNEY CARBURETOR & ELECTRIC	26.00					
	388649	06/15/26 AIR FILTER	26.00			5310 430600	200	101000
26445								
			*** Claim from another period (6/26) ****					
45311		458 POWER PLAN OIB	4,280.59					
	P5152408	06/18/26 T PINNS	17.44			5310 430600	200	101000
26449								
	P5152408	06/18/26 SHIPPING	25.50			5310 430600	300	101000
26449								
	P5152408	06/18/26 T PINS	17.44			5210 430500	200	101000
26449								
	P5152408	06/18/26 SHIPPING	25.50			5210 430500	300	101000
26449								
	P5152408	06/18/26 T PINS	17.42			2565 430200	200	101000
26449								
	P5152408	06/18/26 SHIPPING	25.50			2565 430200	300	101000
26449								
	P51100	06/04/26 PAVER SUPPLIES	228.97			2565 430200	200	101000
26426								
	R1574108	06/24/26 52" ASPHALT DRUM RENTAL	3,922.82			2565 430200	300	101000
			*** Claim from another period (6/26) ****					
45312		105 FRANZ CONSTRUCTION, INC.	14,154.92					
	76665	06/18/26 BRIC GRANT HOT MIX	10,431.12			5310 430600	952	101000
	76665	06/18/26 BRIC GRANT HOT MIX HAULING	725.00			5310 430600	300	101000
	76651	06/18/26 BRIC GRANT HOT MIX	2,998.80			5310 430600	952	101000
			*** Claim from another period (6/26) ****					
45313	E	436 US BANK-SPA LOCKBOX CM9695	843,860.43					
	3247113	06/15/26 SRF 16382 PRINCIPAL (WWTP P1)	16,000.00			5310 490520	610	101000
	3247113	06/15/26 SRF 16382 INTEREST (WWTP P2)	4,125.00			5310 490520	620	101000
	3274114	06/15/26 SRF 17404 PRINCIPAL (WWTP P2)	207,000.00			5310 490510	610	101000
	3274114	06/15/26 SRF 17404 INTEREST (WWTP P2)	65,050.00			5310 490510	620	101000
	3236693	06/15/26 SRF 19450 PRINCIPAL (WWTP P3)	86,000.00			5310 490530	610	101000
	3236693	06/15/26 SRF 19450 INTEREST (WWTP P3)	32,975.00			5310 490530	620	101000
	3247219	06/15/26 WRF 21459 PRINCIPAL (4TH AVE)	38,000.00			5210 490500	610	101000
	3247219	06/15/26 WRF 21459 INTEREST (4TH AVE)	16,512.50			5210 490500	620	101000
	3247378	06/15/26 WRF 22493 PRINCIPAL (W. HOLLY)	41,000.00			5210 490510	610	101000
	3247378	06/15/26 WRF 22493 INTEREST (W. HOLLY)	19,137.50			5210 490510	620	101000
		06/15/26 WRF 24534 PRINCIPAL (PHASE 3)	45,000.00			5210 490530	610	101000
		06/15/26 WRF 24534 INTEREST (PHASE 3)	24,499.98			5210 490530	620	101000

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CITY OF SIDNEY
Claim Approval List
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* Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	06/15/26	WRF 26638 PRINCIPAL (PHASE 4)	244,000.00			5210 490540	610	101000
	06/15/26	WRF 26638 INTEREST (PHASE 4)	4,560.45			5210 490540	620	101000
		*** Claim from another period (6/26) ****						
45314		429 SWS EQUIPMENT, INC	706.11					
	P32472MON	06/12/26 SWITCHES/HARNESSES	687.91			5410 430830	200	101000
26421								
	P32472MON	06/12/26 SHIPPING	18.20			5410 430830	300	101000
26421								
		*** Claim from another period (6/26) ****						
45315		1482 ALLSTATE PETERBILT OF WILLISTON	256.24					
	4404372794	06/17/26 OIL FILTERS	256.24			5410 430830	200	101000
26446								
		*** Claim from another period (6/26) ****						
45316		1114 PINE COVE	1,955.00					
	27502C	06/23/26 SOPHOS RENEWAL	1,955.00			2890 411850	300	101000
		*** Claim from another period (6/26) ****						
45317		37 NIEHENKE WELDING, INC.	1,813.38					
	31814	05/19/26 SCOREBOARD POSTS-SM BALLFIELDS	1,813.38			2061 460440	930	101000
		*** Claim from another period (6/26) ****						
45318		1529 MANUFACTURERS EDGE	438.81					
	0225235	06/22/26 KOP KIT FOR PUMP AT POOL	404.26			1000 460445	200	101000
	0225235	06/22/26 SHIPPING	34.55			1000 460445	300	101000
		*** Claim from another period (6/26) ****						
45319		101 MONTANA LEAGUE OF CITIES & TOWNS	12,434.00					
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.33			1000 410210	300	101000
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.33			2565 430200	300	101000
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.33			5210 430500	300	101000
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.33			5310 430600	300	101000
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.34			5410 430830	300	101000
	ML02610	06/15/26 FY26 MEMBERSHIP DUES	2,072.34			5710 430252	300	101000
		*** Claim from another period (6/26) ****						
45320		1309 LUCY'S BLOOMERS	23.77					
	06/08/26	CITY HALL BARREL	23.77			1000 411200	200	101000
26552								
		*** Claim from another period (6/26) ****						
45321		1361 HEALTHY IS WELLNESS LLC	450.00					
	1204	06/26/26 WELLNESS & HEALTH PROGRAM	50.00			5710 430252	300	101000
	1204	06/26/26 WELLNESS & HEALTH PROGRAM	400.00			5710 430252	300	101000
		*** Claim from another period (6/26) ****						
45322		19 ELK RIVER PRINTING	509.00					
	39212	05/31/26 POOL TICKETS	347.00			1000 460445	200	101000
	39212	05/31/26 BUSINESS CARDS	50.00			1000 410540	200	101000
	39212	05/31/26 TIMECARD CORRECTION FORM	82.00			1000 410550	200	101000
	39212	05/31/26 PADDLERS CARDS	30.00			1000 460445	200	101000

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*** Claim from another period (6/26) ****								
45323		1225 ENAQUA	21,345.00					
	2003603-IN	05/26/26 UV BULBS AT WWTP	19,845.00			5310 430600	941	101000
26738								
	2003603-IN	05/26/26 SHIPPING	1,500.00			5310 430600	300	101000
26738								
*** Claim from another period (6/26) ****								
45324		263 BOSS INC.	2,530.28					
	874683-0	05/29/26 LGRB MEETING ITEMS	12.45			2350 410130	200	101000
	874816-0	05/29/26 TONER	129.98			5210 430500	200	101000
	874817-0	05/29/26 TONER	129.98			5310 430600	200	101000
	875215-0	06/02/26 PACKING TAPE	28.99			5310 430600	200	101000
26742								
	875344-0	06/12/26 FILLING CABINET	549.99			1000 420531	200	101000
	875424-0	06/03/26 POOL COMPUTER	1,548.98			4011 460445	940	101000
	876728-0	06/10/26 FOLDERS & PENCIL	129.91			1000 420531	200	101000
19629								
*** Claim from another period (6/26) ****								
45325		1437 BRAUN INTERTEC CORPORATION	1,898.00					
	IN1018488	06/18/26 WATER TOWER PROJECT	1,898.00			5210 430500	952	101000
*** Claim from another period (6/26) ****								
45326		1106 KYLE HARLAN	22,780.00					
	JANUARY-JU	06/25/26 PLAN REVIEW JAN-JUNE 2026	22,780.00			1000 420531	310	101000
*** Claim from another period (6/26) ****								
45327		12 CROSS PETROLEUM	349.29					
	22776	05/31/26 FUEL-CITY UNITS	174.65			1000 420400	230	101000
	22776	05/31/26 FUEL-CITY UNITS	174.64			1000 420531	230	101000
*** Claim from another period (6/26) ****								
45328	E	399 VERIZON WIRELESS	1,071.62					
	6145792149	06/10/26 WATER CELL PHONE	322.53			5210 430500	300	101000
	6145792149	06/10/26 SEWER CELL PHONE	150.28			5310 430600	300	101000
	6145792149	06/10/26 PARKS CELL PHONE	38.64			1000 460430	300	101000
	6145792149	06/10/26 STREETS CELL PHONE	67.35			2565 430200	300	101000
	6145792149	06/10/26 GARBAGE CELL PHONE	20.64			5410 430830	300	101000
	6145792149	06/10/26 FIRE CELL PHONE	68.25			1000 420400	300	101000
	6145792149	06/10/26 CITY PHONE SYSTEM	403.93			1000 411200	300	101000
*** Claim from another period (6/26) ****								
45329		402 UTILITIES UNDERGROUND LOCATION	99.68					
	6065110	06/30/26 40 EXCAVATION NOTIF-JUNE 26	49.84			5210 430500	300	101000
	6065110	06/30/26 40 EXCAVATION NOTIF JUNE 26	49.84			5310 430600	300	101000

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	16906	06/19/26 LIGHT BULB	69.98			1000 411200	200	101000
25381								
	16955	06/24/26 FITTINGS	53.05			1000 460430	200	101000
26563								
	16959	06/24/26 SIMPLE GREEN	10.99			1000 460445	200	101000
26658								
	16980	06/24/26 VETERANS PARK LIGHT	57.28			1000 460430	200	101000
26564								
	17007	06/26/26 VETERAN PARK SPRAYER	15.99			1000 460430	200	101000
26566								
	17045	06/29/26 FITTINGS	119.31			1000 460430	200	101000
26567								
		*** Claim from another period (6/26) ****						
45348		3 MONTANA DAKOTA UTILITIES	6,958.90					
	06/16/26	1101 3RD ST NW	374.69			2425 430263	300	101000
	06/16/26	SHOP-LAWRENCE BUILDING	279.51			2425 430263	300	101000
	06/16/26	SEWER WASH DOWN FACILITY	30.90			2425 430263	300	101000
	06/16/26	WELL #9	385.43			5210 430500	340	101000
	06/17/26	WELL #11	3,207.11			5210 430500	340	101000
	06/16/26	WELL #12	1,234.60			5210 430500	340	101000
	06/16/26	WELL #5 AND #7	901.66			5210 430500	340	101000
	06/16/26	S MEADOW SEWER LIFT	141.03			5310 430600	300	101000
	06/16/26	LEES TIRE SEWER LIFT	43.53			5310 430600	300	101000
	06/16/26	N SIDNEY SEWER LIFT	107.58			5310 430600	300	101000
	06/16/26	WALK PATH LONE TREE CREEK	55.58			2425 430263	300	101000
	06/16/26	S MEADOW SOFTBALL FIELD	77.03			2425 430263	300	101000
	06/16/26	REYNOLDS PARKING LOT/BIKE PATH	36.92			2425 430263	300	101000
	06/16/26	LYNDALE PARK	45.15			1000 460430	340	101000
	06/15/26	1101 3RD ST NW FLOODLIGHT	19.72			2425 430263	300	101000
	06/09/26	175 W MV YL ON BIKE PATH	9.23			2425 430263	300	101000
	06/08/26	SWIMMING POOL	9.23			1000 460445	300	101000
		*** Claim from another period (6/26) ****						
45349		277 THE ROUNDUP	70.00					
	275382	06/03/26 NOTICE: VAR MICHELETTO & SKIN	26.00			1000 410240	300	101000
	275418	06/10/26 LEGAL: VAR MICHELETTO & SKIN S	22.00			1000 410240	300	101000
	275491	06/17/26 LEGAL: VAR MICHELETTO & SKIN S	22.00			1000 410240	300	101000
		*** Claim from another period (6/26) ****						
45350		77 RICHLAND COUNTY TREASURER	1,253.00					
	06/30/26	CRIMINAL CONVICTION	380.00		NA	7467 212300		101000
	06/30/26	TECHNOLOGY SURCHARGE	310.00		NA	7458 212200		101000
	06/30/26	VICTIM WITNESS SURCHARGE	563.00		NA	2917 212500		101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period (6/26) ****						
45351		1358 JOE JOHNSON EQUIPMENT	302.91					
	P04076	06/11/26 AIR FILTERS FOR SWEEPER	281.04			5710 430252	200	101000
26441								
	P04076	06/11/26 FREIGHT	21.87			5710 430252	300	101000
26441								
		*** Claim from another period (6/26) ****						
45352		207 HAWKINS INC	8,733.28					
	7474085	06/25/26 AZONE & CHLORINE	8,280.66			5210 430500	200	101000
	7459113	06/15/26 1 TON CHLORINE CYLINDER	10.00			5210 430500	200	101000
	7474721	06/26/26 5G SQUARE CARBOY	-50.00			5210 430500	200	101000
	7474085	06/25/26 FREIGHT	492.62			5210 430500	300	101000
		*** Claim from another period (6/26) ****						
45353		531 GLOBAL SAFETY NETWORK, INC.	476.05					
	20260630	06/01/26 DRUG TESTING-HINTZ	51.09			5310 430600	300	101000
	20260630	06/03/26 DRUG TESTING-RIDL	55.17			1000 460430	300	101000
	20260630	06/03/26 DRUG TESTING-ERICKSON	55.17			5410 430830	300	101000
	20260630	06/03/26 ALCOHOL TESTING-HUGHEY	11.89			5410 430830	300	101000
	20260630	06/03/26 ALCOHOL TESTING-DUNN	11.89			5410 430830	300	101000
	20260630	06/03/26 ANNUAL MANAGEMENT FEE	290.84			5310 430600	300	101000
		*** Claim from another period (6/26) ****						
45354		56 BUILDERS FIRSTSOURCE	269.90					
	700070430	06/02/26 QUIKCRETE VETERANS BENCH SL	104.85			1000 460430	200	101000
27349								
	700137001	06/16/26 QUIKCRETE SIDEWALK & SHOP	69.90			2565 430200	200	101000
26286								
	700143645	06/17/26 QUIKCRETE SIDEWALK PATCH	55.92			2565 430200	200	101000
26448								
	700144913	06/17/26 WOOD LATH	39.23			5310 430600	200	101000
27121								
		*** Claim from another period (6/26) ****						
45355		119 CENTRAL WATER CONDITIONING	36.00					
	06/30/26	WATER FOR POOL	18.00			1000 460445	200	101000
	06/30/26	WATER FOR SHOP	18.00			2565 430200	200	101000
		*** Claim from another period (6/26) ****						
45356		12 CROSS PETROLEUM	1,007.70					
	145361	06/30/26 55 GAL HYDRAULIC FLUID	1,007.70			5410 430830	200	101000
26615								
		*** Claim from another period (6/26) ****						
45357		355 DISPLAY SALES	2,266.00					
	SO10334	03/02/26 HOLIDAY LIGHTS FOR CENTRAL AV	1,561.00			2425 430263	200	101000
26752								
	SO10334	03/02/26 FREIGHT	705.00			2425 430263	300	101000
26752								

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*** Claim from another period (6/26) ****								
45358		307 MORRISON MAIERLE, INC.	776.00					
	263726	06/26/26 MEADOW DRIAN FLOOD MITIGATION	776.00			5310 430600	952	101000
45359		1114 PINE COVE	1,350.00					
	27593C	07/01/26 JULY MANAGED SERVICES	1,050.00			5710 430252	300	101000
	27594C	07/01/26 JULY RESTORE AGREEMENT	300.00			5710 430252	300	101000
*** Claim from another period (6/26) ****								
45360		36 NAPA	1,721.27					
	915977	06/03/26 2025 PETERBUILT BATTERIES	502.11			2565 430200	200	101000
26430		916054 06/04/26 JD GATOR FUEL FILTER	25.36			5310 430600	200	101000
26432		916425 06/08/26 '04 F150 TENSIONER	42.48			5210 430500	200	101000
26435		916092 06/04/26 STARTING FLUID	10.65			5310 430600	200	101000
27119		916785 06/11/26 OIL DRY FOR SHOP	52.47			2565 430200	200	101000
26283		916902 06/12/26 STARTING FLUID & CLAMP	52.74			2565 430200	200	101000
26442		917184 06/16/26 JD MOWER BATTERY	40.62			1000 460430	200	101000
26444		917171 06/16/26 BOLTS	4.89			5710 430252	200	101000
26285		917943 06/23/26 SHOP STOCK	126.23			5310 430600	200	101000
26604		917943 06/23/26 SHOP STOCK	126.23			5210 430500	200	101000
26604		917943 06/23/26 SHOP STOCK	126.23			5410 430830	200	101000
26604		917943 06/23/26 SHOP STOCK	126.24			5710 430252	200	101000
26604		917943 06/23/26 SHOP STOCK	126.24			2565 430200	200	101000
26604		918126 06/25/26 AIR FITTING & BOLTS	88.47			2565 430200	200	101000
26607		918428 06/29/26 ROTOR & PADS & SEAL	222.13			1000 460430	200	101000
26611		918469 06/30/26 AXLE GASKET	6.71			1000 460430	200	101000
26610		918529 06/30/26 REVERSE LIGHT 2500 CHEVY	18.20			1000 460430	200	101000
26616		916428 06/08/26 TENSIONER ASSY	23.27			5210 430500	200	101000
26435								

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*** Claim from another period (6/26) ****								
45361		350 ENERGY LABORATORIES INC	1,614.00					
	787420	06/02/26 SEWER SAMPLE	275.00			5310 430600	300	101000
	792358	06/22/26 SEWER SAMPLE	360.00			5310 430600	300	101000
	788347	06/04/26 WATER SAMPLE	114.00			5210 430500	300	101000
	790141	06/12/26 WATER SAMPLE	114.00			5210 430500	300	101000
	792690	06/23/26 SEWER SAMPLE	112.00			5310 430600	300	101000
	794186	06/29/26 SEWER SAMPLE	112.00			5310 430600	300	101000
	794140	06/29/26 WATER SAMPLE	70.00			5210 430500	300	101000
	794379	06/30/26 SEWER SAMPLE	345.00			5310 430600	300	101000
	794419	06/30/26 SEWER SAMPLE	112.00			5310 430600	300	101000
		# of Claims	71	Total:		1031,466.54		
Total Electronic Claims			850,614.65	Total Non-Electronic Claims		180851.89		

City Council Meeting 7-6-26

- RC2026-3 ON HOLD
- RC2026-10 ON HOLD
- RC2026-12 ON HOLD
- RC2026-14 ON HOLD
- RC2026-24 ON HOLD
- RC2026-26 ON HOLD
- RC2026-31 ON HOLD
- RC2026-34 ON HOLD
- RC2026-41 ON HOLD
- RC2026-42 ON HOLD
- RC2026-43 ON HOLD

RC2026-44	Kittleson	34658 Cty Rd 142	double wide anchored dc	14049 Cty Rd 351
RC2026-45	Roberts	12391 Cty Rd 348	Pole Barn	S06,T22N, R59E, COS 27-263, L4
RC2026-46	Prewitt Co	756 10th Avenue SE	remodel womens bathro	Yellowstone Minor Sub , L2&3
RC2026-47	Richland County	167 Main Street, Savage, MT	fire hall	Savage Original Townsite, B8, L13-18

- 2026-2 ON HOLD
- 2026-4 ON HOLD
- 2026-5 ON HOLD
- 2026-7 ON HOLD
- 2026-22 ON HOLD
- 2026-24 ON HOLD
- 2026-26 ON HOLD
- 2026-34 ON HOLD
- 2026-35 ON HOLD
- 2026-36 ON HOLD
- 2026-56 ON HOLD

2026-63	Wells	107 2nd Street SW	sign	L6, B15, Sidney Orig Townsite
2026-64	Johnson LLC	1035 South Central	fence	Minor Sub.
2026-65	Pella Lutheran Church	418 West Main	Roof	L9-12, B45, Sidney Orig Townsite
2027-1	S&S Rentals	205 N. Central	remodel	L78, B6, Sidney Orig Townsite