



City of Sidney, MT  
Public Works Committee Meeting  
January 28, 2026 5:30 PM  
115 2nd Street SE | Sidney, MT 59270

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**Committee meetings are open to the public attending in person. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting or via phone:**

**Meeting ID: 713 080 5898      Passcode: 4332809      Call: 1-346-248-7799**

1. Call to Order
2. Pledge of Allegiance
3. Committee Members Present
4. Correction or Approval of Minutes
5. Visitors
6. Monthly Reports
  - a. December 2025 Public Works Report
7. New Business
  - a. Public Works CIP Policies and Goals
  - b. Garbage Assessment Code Review/Update
8. Unfinished Business
9. Comments and Questions from the Committee
10. Adjournment

December-25  
PUBLIC WORKS MONTHLY REPORT

Item a.

DEPARTMENT	HOURS	YEARS TOTAL	
STREET	368.5	6339	0.0 hours of street repair, 1.0 hours of alley repair, 0.0 hours of sweeping, 186.0 hours of repair of street equipment, 143.5 hours of shop cleanup/shop equipment, 36.0 hours of repair of street markers/signage, 686.5 hours of snow removal.
STREET SWEEPING	0.0	1131	0.0 of Street Sweeping
ICE & SNOW	686.5	1506	686.5 Hours of Ice and Snow Removal 385 total loads for snow removed from the streets during the month of December.
PARKS	48.0	5306	All park are winterized. All leaves within all parks have been picked up and is complete. 0.0 Hrs. of mowing, 0.0 Hrs. of watering, 24.0 Hrs. of landscaping 21.0 Hrs. of Replacement or Repair of Playground Equipment and 28.5 Hrs. of Park clean-up, and 3.0 Hrs. of Replacement & Repairs of Playground Equipment 55.0 Hour spent on setup and reconstructing of the ice skating rink.
GARBAGE	830.0	8948.5	410.2 Tons of Garbage picked up, 3,360.0 miles driven, 1,087.86 gallons of fuel used, 75 total loads, 632.0 Manhours of Garbage Hauling, 137.5 Manhours of Alley Clean-up, 60.5 manhours of Sanitation Equipment Maintenance Year to date total tons hauled = 5,199.78 Up 4.28% From 2024 Total Fuel \$3,545.82
WATER	333.5	3413.5	0.0 Hours of meter reading, 2.5 Hours of meter repairs, 50.5 Hours of water equipment maintenance, 62.0 Hours of maintenance of hydrants, valves and mains, 2.0 Hours of office and records, and 216.5 Hours of treatment plant operation and testing.
SEWER	494.5	6259	1.0 hours of sewer main cleaning & TV inspection, 113.0 hours of maintenance of Sewer mains, manholes & equipment, 48.0 Hrs. of Maintenance of Lift Stations, 12.5 Hrs. of Maintenance of Storm Sewers, 14.0 Hrs. of Office & Records, 380.5 of Treatment Plant Operation & Maintenance, 1 Sewer Calls for December - No backup or damage reported
GENERAL CITY	148.5	656.5	Christmas decoration, 89.5.0 hours install time. Hauling snow and maintenance to snow removal equipment 46.0 Hours of Overtime, 179.5 Hours of Vacation Time, 122.0 hours of Sick Time used this month.
SHOP, MECHANICAL	186.0	1667 STREET	Unit 544P2 - Replaced Hyd. Fitting and hose. Unit 544P1 - Replaced DEF modual Unit 772GP - Installed new backup camera Unit 013 - FR Tire Repair
		SWEEPING	None
		ICE&SNOW	AMI -1 - Installed new cutting edges, Repairs to Hydraulic hose AMI -2 - Installed new cutting edges
		PARKS	Unit 506 -
		SOLID WASTE	Unit 414 - Unit 417 - Unit 421 - Repair Hydraulic Leak, Serviced Hyd. System with Filter and Fluid - 8 new tires Unit 422 - Multiple issues with DEF System Unit 425 - Add Hydraulic Fluid, Regular Service Unit 217 - Replace Thermostat
		WATER	Unit 351 - Camera Trailer - Unit 306 - Installed new fuel pump, Replaced starter Unit 217 - Installed new thermostat
		SEWER	

**2060-Playgrounds & Parks**

\$ 30,000.00 Goal  
 \$ 10,000.00 Minimum

**Policy:** The Playgrounds & Parks Fund is established to account for the financial resources dedicated to the maintenance, planning, acquisition, construction, and major improvements of the City's Playgrounds & Parks.

**2061-Ballparks & Ballfields**

\$ 25,000.00 Goal  
 \$ 5,000.00 Minimum

**Policy:** The Ballparks & Ballfields Fund is established to account for the financial resources dedicated to the maintenance, planning, acquisition, construction, and major improvements of the City's Ballparks and Ballfields.

**2063-Bike Path**

Project Spec. Goal  
 \$ - Minimum

**Policy:** The Bike Path Fund is established to account for financial resources dedicated to planning, acquisition, construction and major improvements of the City's Bike and Walking Path system.

**4010-City Hall CIP**

Project Spec. Goal  
 \$ - Minimum

**Policy:** The City Hall CIP Fund is established to account for the financial resources dedicated to the maintenance, construction and major improvements for City Hall and its ancillary buildings and properties.

**4011-Pool CIP**

\$ 150,000.00 Goal  
 \$ 50,000.00 Minimum

**Policy:** The Pool CIP is established to account for the financial resources dedicated to maintenance, planning, acquisition, construction and major improvements of the City's Pool, prop and auxiliary buildings.

**4015-Parks CIP**

\$ 150,000.00 Goal  
 \$ 50,000.00 Minimum

**Policy:** The Parks CIP is established to account for the financial resources dedicated to

maintenance, planning, acquistion, construction, and major improvs of the City's parks properties.

#### **4016-Parks Facility CIP**

\$ 150,000.00 Goal  
\$ 50,000.00 Minimum

**Policy:** The Parks Facility CIP is established to account for the financial resources ded the maintenance, planning, acquistion, construction, and major improvs of the City's parks facilities.

#### **4020-Police CIP**

\$ 100,000.00 Goal  
\$ 25,000.00 Minimum

**Policy:** The Police CIP is established to account for the financial resources dedicated t the maintenance, planning, acquistion, and major improvs of the City's police department equipment and vehicles.

#### **4025-Police Investigative Services CIP**

\$ 50,000.00 Goal  
\$ 30,000.00 Minimum

**Policy:** The Police Investigative CIP is established to account for the financial resource dedicated to the necessary additional and unexpected expenditures the City's police department encounters during investigation processes.

#### **4030-Capital Projects-Street Equipment**

Project Spec. Goal  
\$ - Minimum

**Policy:** The Capital Projects-Street Equipment Fund is established to account for the fi resources dedicated to the maintenance, planning, acquistion, and major improvs of the City streets equipment.

#### **4031-Capital Projects-Street Construction**

Project Spec. Goal  
\$ - Minimum

**Policy:** The Capital Projects-Street Construction Fund is established to account for the financial resources dedicated to the maintenance, planning, acquistion, construction, and major improvs of the City's streets.

#### **4040-Captial Projects-Fire Equipment**

\$ 1,000,000.00 Goal  
\$ 150,000.00 Minimum

**Policy:** The Capital Projects-Fire Equipment Fund is established to account for the financial resources dedicated to the maintenance, planning, acquisition, and major improvements of the City fire equipment.

#### **4070-Downtown Enhancement Capital Projects**

\$ 25,000.00 Goal  
\$ - Minimum

**Policy:** The Downtown Enhancement Capital Projects Fund is established to account for the financial resources dedicated to the maintenance, planning, acquisition, construction, and major improvements of the City's downtown enhancement and safety.

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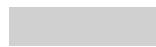
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**8-2-10: COLLECTION TAXES ESTABLISHED:**

It shall be the duty of the Council to estimate as nearly as practicable the cost of collecting and disposing of garbage in the City. Such costs shall be met by a special assessment upon all occupied lots or portions of occupied lots, notwithstanding the fact that the owners or occupants thereof may privately arrange for disposal of garbage. All occupied lots shall be classified according to the use thereof designated as follows:

Class I - Single-unit residence

Class II - Business and multiple dwelling units

The assessment upon the individual lots or portions thereof shall be computed by following the rate formula as set forth in section 8-2-11 of this chapter. (Ord. 351, 8-15-1983)

**8-2-11: RATE OF TAX:**

The City Council shall, as equitably as possible, appraise the kind and quantity of garbage service required by each occupied lot or portion thereof, and to classify the uses according to the following schedule. The classification shall take into consideration the type of business, size of business, amount of garbage produced based on past experience, and number of times per week that garbage is picked up. Classifications shall be as follows:

A. Single-family residential (including mobile homes)	Basic rate
B. Small business	2.25 times basic rate
C. Small intermediate business	3.375 times basic rate
D. Medium business	4.875 times basic rate
E. Medium intermediate business	6.75 times basic rate
F. Bars, large garages, drive-in food service	8.25 times basic rate
G. Large cafes and restaurants, large stores, large bars serving food, schools	12 times basic rate
H. Large business	18 times basic rate
I. Supermarkets	30 times basic rate
J. Motels, hotels, hospitals and nursing homes	Basic rate plus 0.12 times basic rate per room (this limitation shall not prevent the levy of an additional assessment in the event the hotel or motel also

Item b.

City of Sidney Code  
Title 8, Chapter 2: Garbage

K. Single-unit residence with apartments. (For purposes of this chapter, a duplex shall not be considered as a single-unit residence with an apartment but 2 single-unit residences and shall be assessed as such.)	conducts restaurant, store or bar business within the same building or upon the same lot)
L. Apartments including fourplexes	Basic rate plus 0.75 times basic rate for each apartment
	Basic rate for first unit and 0.75 times basic rate for each additional apartment

If daily pick up is required, an additional one-half (1/2) of the total assessment shall be added. (Ord. 351, 8-15-1983)

**8-2-12: ASSESSMENTS:**

All special assessments made and levied under this chapter shall be made and levied and collected annually in the same manner, so far as practicable, as are other special assessments and levies of the City and shall be made at the same time. Notice thereof and opportunity to be heard shall be given the same as for other special assessments and levies, all as provided for by the Revised Codes of the State of Montana with amendments thereto. Said assessments shall be a lien against the property against which they are severally assessed and levied until paid and discharged, and shall be subject to the same penalties for delinquency in payment when due and payable as are other special assessments and levies made by the City and as authorized by the laws of the State of Montana. All special assessments and levies and all other monies collected, received or paid under the provisions of this chapter shall be kept in a separate fund to be known as the Garbage Fund and shall be paid out only on warrants drawn against such fund and signed as are other warrants of the City for the disbursement of its funds and upon claims fully executed, presented, ordered and allowed, all as required by law. (Ord. 187, 5-7-1956)