



City of Sidney, MT  
City Council Regular Meeting 7-7-25  
July 07, 2025 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898      Passcode: 4332809      Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
  - a. June 16th, 2025 Regular Meeting Minutes

5. Visitors
6. Public Hearing
7. Mayor Norby

a. Update:

8. Committee Meeting Work

a. Budget and Finance Committee: FY25-26 Payroll (tabled at the June 16th, 2025 meeting)

1. 85-15% Health Insurance Cost Split
2. Department Head Wages
3. Up to 2.9% Increase on Wages, additional pay increases for designated employees including to cover health insurance increase

9. Alderman Requests and Committee Reports

Budget and Finance – Chairman Christensen – DiFonzo, Koffler. Police and Fire– Chairman DiFonzo – Rasmussen, Larson. Parks and Recreation – Chairman Christensen – Larson, Rasmussen. Water

and Sewer – Chairman Buxbaum – Christensen, DiFonzo. Street and Alley – Chairman Rasmussen – DiFonzo, Koffler. Sanitation– Chairman Larson – Koffler, Buxbaum. City Buildings & Street Lighting– Chairman Koffler – Buxbaum, Christensen

10. Unfinished Business

11. New Business

- a. Richland County-Request to waive Building Permit Fees for Public Works Shop \$17,184.82 (\$12,729.50-Building Permit, \$4,455.32 Plan Review)

[b.](#) Update Compliance Officer Job Description

12. City Planner

13. City Attorney

- a. Update:

14. Chief of Police

- a. Update:

15. Public Works Director

[a.](#) Morrison-Mailerle Meadows Stormwater Contract Amendment 3-Increase \$3,400

[b.](#) Meadows Stormwater Project Bid Award

[c.](#) Meadows Stormwater Q2 2025 Reimbursement Request of \$70,103.59

d. Land and Conservation Fund Recreation Grant-Pickleball/Tennis Courts instead of Water Tower Park

[e.](#) B&B Builders WO 003-City Shop Breezeway for \$164,016.00 (SLIPA Grant)

[f.](#) North Park Water Tower Replacement Phase 1 ARPA Vendor Invoice 4 (\$518,000.03) and Western Municipal Pay Application 4 (\$790,228.80)

[g.](#) North Park Water Tower Replacement Phase 1 Change Order 1

[h.](#) North Park Water Tower Replacement Phase 1 Substantial Completion

16. Fire Marshal/Building Inspector

[a.](#) June 2025 Fire Run Report

17. City Clerk/Treasurer

- a. City Employee Fair Buttons (80X\$5=\$400)

18. Consent Agenda

- a. Claims to be approved: \$ 835,741.85

Intermediary (\$13,425.30)

Verizon Wireless	\$901.55
Hawkins Inc	\$6,384.38
MDU	\$5,070.57
USPO	\$1,068.80

- b. Building Permits to be approved: FY24-25: RC2025-31. 34, 35A, 35B, and 37. 2025-80 to 83. FY25-26: RC2026

19. Adjournment



City of Sidney, MT  
 City Council Regular Meeting 6-16-25  
 June 16, 2025 6:30 PM  
 115 2nd Street SE | Sidney, MT 59270

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Meeting ID: 713 080 5898      Passcode: 4332809      Call: 1-346-248-7799

**1. Call to Order**

The regular meeting of the Sidney City Council was called to order by Mayor Norby at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

**3. Aldermen Present**

Christensen, Buxbaum, Larson, Koffler, Rasmussen and DiFonzo

**4. Correction or Approval of Minutes**

**a. June 2nd, 2025 Regular Meeting Minutes**

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Larson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

**b. June 2nd, 2025 Closed Meeting Minutes**

Motion was made to approve.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

**c. June 5th, 2025 Budget and Finance Committee Meeting Minutes**

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.  
 Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

## 5. Visitors

Jordan Mayer (Interstate Engineering) and Nora Mayer.

Lisa Combel with the New Orleans Food Truck came before the City Council requesting clarification on the solicitor license city code and if it applied to food trucks, and per city code 5-6-1 it is a requirement for operating within the city limits.

### a. MonDak Heritage Center-Arts in the Park 2025 and Road Closures at Veteran's Park

Mrs. Bailey-Will, Director of the MonDak Heritage Center, came before the City Council asking for the city street next to Veteran's Park be closed for the Art's in the Park festivities that will be on June 28th. She stated they have over 30 vendors and food trucks that cannot drive on the grass, so must be parked on the street and a touch-a-truck event that would be safer for pedestrians if the street was closed. She stated they would like to have all of 5th St SW between school and the park from Central to 3rd.

Motion was made to approve.

Alderwoman Rasmussen stated she wants to make sure law enforcement is ok with it and Alderman DiFonzo stated it is not the first time. Mayor Norby asked that PWD Hintz coordinate with them and the Police Department.

Motion made by Alderman Koffler, Seconded by Alderwoman Larson.  
 Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

### b. Sidney Tiger Sharks Swim Team-Meet July 19-20th

Pete Erickson, Jared Troudt and Ryan Laqua presented to the City Council the details of their request pertaining to hosting a swim meet July 19th-20th, including two maps of the areas showing where they will have things designated and asked to have 6th Street closed for the event, and these are all the same for previous meets.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.  
 Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

Alderman DiFonzo asked when the streets would be blocked and Mr. Erickson stated the morning of Friday and all day Saturday and Sunday.

### c. Shannon Wicks with Chamber of Commerce-2025 Fire Works Show

**d. Sidney Kiwanis Club-Pie Social 2025 and Road Closures at Veteran's Park**

Mrs. Chamberlin came before the City Council requesting to street between Veteran's Park and the Middle School be closed from 9am to 3pm on Friday July 11th for the 2025 Pie Social. She also asked that additional garbage cans be provided in the park for this event and expressed her appreciation for the public works for not only assisting with the event but always attending and supporting them.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

**6. Public Hearing**

Nothing.

**7. Mayor Norby**

**a. Update**

Mayor Norby announced they are looking to fill the open Compliance Officer/Office Assistant position and if anyone is interested or has questions, to please contact Clerk/Treasurer Chamberlin.

**8. Committee Meeting Work**

**a. Budget and Finance Committee: Svarre Fitness Court Transfers**

Alderwoman Christensen stated the Budget and Finance Committee met and discussed transferring the budgeted \$50,000 this fiscal year and an additional \$58,000 next fiscal year out of the Oil and Gas Fund to cover the costs of the fitness court for the Svarre Park and it was their recommendation to do both.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

**b. Budget and Finance Committee: FY25-26 Payroll**

**1. 85-15% Health Insurance Cost Split**

**2. Department Head Wages**

**3. Up to 2.9% Increase on Wages, additional pay increases for designated employees including to cover health insurance increase**

Alderwoman Christensen stated Clerk/Treasurer Chamberlin has requested the FY25-26 payroll be tabled until the July 7th meeting due to workers comp issues that have arose.

Motion was made to table to FY25-26 payroll until the July 7th meeting.

Motion made by Alderwoman Christensen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

## 9. Alderman Requests and Committee Reports

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler. **Police and Fire**– Chairman DiFonzo – Rasmussen, Larson. **Parks and Recreation** – Chairman Christensen – Larson, Rasmussen. **Water and Sewer** – Chairman Buxbaum – Christensen, DiFonzo. **Street and Alley** – Chairman Rasmussen – DiFonzo, Koffler. **Sanitation**– Chairman Larson – Koffler, Buxbaum. **City Buildings & Street Lighting** – Chairman Koffler – Buxbaum, Christensen

Alderwoman Buxbaum stated she would like to see trees in right-of-way and parks agreement and compliance of park agreements added to the Compliance Officer position. Clerk/Treasurer Chamberlin stated she has started amending the job description and would like to present the changes at the July 7th meeting.

### a. Alley's in need of repair

Alderwoman Rasmussen stated there are several alleys in the City that are in need of repair, specifically the alley between Mucho Si and the new office building. PWD Hintz stated Tony Hanson is willing to work with us to replace it since he was the one who caused damage. She asked if that could move forward because it is a safety issue and PWD Hintz stated he would.

## 10. Unfinished Business

Nothing.

## 11. New Business

### a. Interstate Engineering-Downtown Master Plan Planning Contract

Clerk/Treasurer Chamberlin presented the Interstate Engineering Master Plan Planning Contract for \$80,000, all of which will be covered by the two grants the Chamber of Commerce was awarded through the City of Sidney. She stated because the City technically owns the grant awards and projects, the invoices will be filtered through the City of Sidney and submitted for reimbursement, therefore it is up to the City Council to approve the contract.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Christensen, Alderwoman Larson

Voting Abstaining: Alderwoman Buxbaum

## 12. City Planner

PWD Hintz stated City Planner Sanderson will be in town on Thursday for the Growth Policy Steering Committee meeting if anyone needs to talk to him.

## 13. City Attorney

### a. Update

City Attorney Kalil stated City Court has been rescheduled the last couple of weeks due to staff vacations.

## 14. Chief of Police

### a. May 2025 Police Department Report

Chief Kraft provided the May 2025 Police Department Report.

## 15. Public Works Director

### a. May 2025 Public Works Department Report

PWD Hintz provided the May 2025 Public Works Report. He stated they have finally got the newest garbage truck back online after 4 months. He stated they have started milling the streets they will be overlaying, paving commencing tomorrow. Patchwork will also be happening and they are wrapping up a water leak by the pool. Phase 1 of the Water Tower Replacement Project is almost complete with a walk-through Wednesday. Mr. Mayer stated the Phase 2 of this project, the actual tank replacement, will have a bid opening on the 24th and they will be meeting with SRF the same day about loan coverage. He stated contractors are not wanting to start this project this year, so they are working to try to get them to.

PWD Hintz stated he was requested again to pave the Hockey parking lot, the estimate from last year being around \$1,000,000. He stated they will patch again this year, but he is looking into breaking the project up over several years to make it more affordable. Alderwoman Rasmussen asked if Hockey should be contributing since they are the main users of that parking lot and PWD Hintz stated it does not sound like they have the funds. Alderman DiFonzo stated it does not get that much use, and he thinks they should just continue patching it.

Alderman DiFonzo asked if the millings taken from the streets to be used in the alley at 3rd St NW from the trailer court to the paved area to give it a better base.

PWD Hintz stated the pre-bid meeting will be Thursday the 19th at 11am for the Meadows Storm Drain.

### b. May 2025 Compliance Officer Report

PWD Hintz provided the May 2025 Compliance Officer Report.

### c. Request to change right of way at 5th St SW and 14th Ave SW

PWD Hintz stated Nancy Carpenter has requested the right of way change so the yield is on 14th Ave SW instead of on the through street of 5th St SW and this is not the first request he has received for this location.

Motion was made to send this item to the Street and Alley Committee.

Alderwoman Buxbaum asked if that is an emergency route for the hospital and PWD Hintz stated 12th is, not 13th.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

## **16. Fire Marshal/Building Inspector**

### **a. May 2025 Fire Run Report**

Clerk/Treasurer Chamberlin presented the May 2025 Fire Run Report on behalf of FM/BI Rasmussen.

## **17. City Clerk/Treasurer**

### **a. May 2025 JV Report**

Clerk/Treasurer Chamberlin presented the May 2025 JV Report. She stated these JV's include several coding corrections in addition to the normal UB and Payroll JV's.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

### **b. May 2025 Treasurer's Report**

Clerk/Treasurer Chamberlin presented the May 2025 Treasurer's Report.

### **c. YTD Treasurer's Report**

Clerk/Treasurer Chamberlin presented the YTD Treasurer's Report. She stated she wanted to provide a more up to date picture of the finances before requesting the approval of the budgeted transfers, as they now include the last large property tax payments and some of the larger end of year expenditures.

### **d. FY24-25 Budgeted Transfers**

Clerk/Treasurer Chamberlin presented the FY24-25 Budgeted Transfers and stated she is recommending transferring as budgeted except she is recommending increasing the transfer from

the Oil and Gas Fund to the SID 104 from \$10,000 to \$25,000 and reducing the transfer from the Oil and Gas Fund to the the Street Equipment CIP from \$194,000 to \$175,000. She stated this gives a net decrease on the transfers out of the Oil and Gas Fund of -\$4,000, so withing budget.

Motion was made to approve the budgeted transfers as presented.

Motion made by Alderman DiFonzo, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

## 18. Consent Agenda

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

**a. Claims to be approved:** \$449,790.24

**b. Building Permits to be approved:** RC2025-31, 2025-070A, 2025-076 and 2025-079

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## 19. Adjournment

at 7:04pm

2025-26 SALARY SCHEDULE																	2025-26 COST			
DEPT	WC CODE	Yrs Service as of 2025	Eval. Done	HOURLY	2.9% Raise	ADD. RAISE	HOURLY W/RAISE	ANNUAL W/RAISE	MONTHLY W/RAISE	LONGEVITY (\$4k max)	HOLIDAY PAY W/RAISE	ADD PAY	Vac/Sick Payout	Comp 40 hr Payout	PD INCENTIVE	BONUS	TOTAL GROSS	TOTAL LIABILITY	COST PER YEAR	COST PER MONTH
Water 5210-430500																				
SUPERINTENDENT	9420	7		30.00	0.87	1.13	32.00	66,560.00	5,546.67	1,164.80		600.00	6,400.00	1,280.00		250.00	76,254.80	41,425.32	117,680.12	9,806.68
OPERATOR	9420	0		22.00		3.50	25.50	53,040.00	4,420.00	0.00			11,000.00			250.00	64,290.00	36,011.47	100,301.47	8,358.46
LABORER/OPER	9420	0	NA	20.00		3.50	23.50	48,880.00	4,073.33			600.00		470.00		250.00	50,200.00	35,847.77	86,047.77	7,170.65
WATER	9420						0.00	2,500.00	208.33								2,500.00	535.18	3,035.18	252.93
				72.00	0.87		72.87	170,980.00	14,248.33	1,164.80		1,200.00	17,400.00			750.00	193,244.80	113,819.74	307,064.54	25,588.71
Sewer 5310-430600																				
SUPERINTENDENT	9420	5		27.00	0.78	4.22	32.00	66,566.24	5,547.19	832.08		600.00	6,400.60			250.00	74,648.92	41,081.55	115,730.47	9,644.21
LABORER/OPER	9420	1		18.00	0.52	3.50	22.02	45,805.76	3,817.15	114.51		600.00	2,202.20			250.00	48,972.47	19,665.84	68,638.31	5,719.86
LABORER/OPER	9420	0		18.00		3.50	21.50	44,720.00	3,726.67	0.00		600.00	2,150.00	430.00			47,900.00	19,436.25	67,336.25	5,611.35
OPERATOR	9420	0		27.00		1.50	28.50	59,280.00	4,940.00	0.00			2,000.00			250.00	61,530.00	38,273.19	99,803.19	8,316.93
SEWER	9420		NA	12.00			12.00	8,928.00	2,232.00								8,928.00	1,911.22	10,839.22	3,613.07
SEWER	9420							2,500.00	208.33								2,500.00	564.31	3,064.31	255.36
				102.00	1.31			227,800.00	20,471.33	946.59	0.00	1,800.00	12,752.80			750.00	244,479.39	120,932.36	365,411.75	33,160.78
PUBLIC WORKS																				
STREETS-LABORER	9420	2		18.73	0.54		19.27	40,088.19	3,340.68	200.44			1,927.32	96.37		250.00	42,562.32	27,391.91	69,954.23	5,829.52
GARB-DRIVER	9420	9		28.48	0.83		29.31	60,956.31	5,079.69	1,371.52			5,861.18	146.53		250.00	68,585.54	23,864.41	92,449.95	7,704.16
GARB-DRIVER	9420	3		20.27	0.59		20.86	43,384.29	3,615.36	325.38			2,085.78	104.29		250.00	46,149.74	19,061.57	65,211.31	5,434.28
MECHANIC	9420	13		31.83	0.92		32.75	68,126.39	5,677.20	2,214.11		600.00	6,550.61	163.77		250.00	77,904.87	41,778.55	119,683.43	9,973.62
STREETS-LABORER	9420	10		28.72	0.83	0.45	30.00	62,405.99	5,200.50	1,560.15			6,000.58	150.01		250.00	70,366.73	40,164.86	110,531.59	9,210.97
PW DIRECTOR	9420	15		42.26	2.45		44.71	92,999.05	7,749.92	3,487.46			8,942.22	6,259.55		250.00	111,938.28	49,064.09	161,002.36	13,416.86
PARKS-LABORER	9420	1		17.70	0.51		18.21	37,883.66	3,156.97	94.71			1,821.33	2,549.86		251.00	42,600.57	18,301.80	60,902.37	5,075.20
GARB-DRIVER	9420	3		19.24	0.56		19.80	41,179.76	3,431.65	308.85			3,959.59	98.99		250.00	45,797.19	25,806.96	71,604.15	5,967.01
PARKS-LABORER	9420	5		19.57	0.57		20.14	41,886.06	3,490.51	523.58			2,013.75	100.69		250.00	44,774.08	27,865.38	72,639.46	6,053.29
GARB-SUPER	9420	20		38.35	1.11		39.46	82,081.27	6,840.11	4,000.00			7,892.43	197.31		250.00	94,421.01	45,314.16	139,735.18	11,644.60
ST. & SW LABORER	9420	13		25.00	0.73	1.27	27.00	56,149.60	4,679.13	1,824.86			5,399.00	134.98		250.00	63,758.44	38,750.23	102,508.66	8,542.39
STREETS-LABORER	9420	2		19.73	0.57		20.30	42,228.51	3,519.04	211.14			2,030.22	101.51		250.00	44,821.38	34,696.37	79,517.76	6,626.48
STREETS-LABORER	9420	14		30.41	0.88	0.50	31.79	66,127.13	5,510.59	2,314.45			6,358.38	158.96		250.00	75,208.92	41,201.43	116,410.35	9,700.86
PARKS-SUPER	9420	13		31.05	0.90	0.55	32.50	67,600.94	5,633.41	2,197.03			6,500.09	162.50		250.00	76,710.56	41,522.89	118,233.45	9,852.79
COMPLIANCE OFF.	9420	2		20.00		2.00	22.00	45,760.00	3,813.33	228.80		600.00	4,400.00	110.00		250.00	51,348.80	36,093.70	87,442.50	7,286.87
STREETS-SUPER	9420	30		32.24	0.93		33.17	69,003.92	5,750.33	4,000.00			25,000.00	165.87		250.00	98,419.79	30,251.02	128,670.81	10,722.57
SEASONAL-PARKS	9420		NA	12.00	2.50		14.50	10,788.00	2,697.00								10,788.00	2,309.39	13,097.39	4,365.80
SEASONAL-PARKS	9420		NA	13.00			13.00	9,672.00	2,418.00								9,672.00	2,070.49	11,742.49	2,935.62
SEASONAL-PW	9420		NA	17.00			17.00	12,648.00	3,162.00								12,648.00	2,707.56	15,355.56	5,118.52
SEASONAL-PW	9420		NA	13.00	1.00		14.00	10,416.00	2,604.00								10,416.00	2,229.75	12,645.75	4,215.25
SEASONAL-PW	9420		NA	13.00			13.00	9,672.00	2,418.00								9,672.00	2,070.49	11,742.49	3,914.16
4 DEP.	9420						0.00	10,000.00	2,500.00								10,000.00	2,140.70	12,140.70	2,428.14
				491.58	16.43		512.78	981,057.07	92,287.42	24,862.48	0.00	1,200.00	96,742.48			4,001.00	1,118,564.22	554,657.71	1,673,221.93	156,018.95
OFFICE																				
MAYOR	8743			2,000.00			2,000.00	24,000.00	2,000.00			600.00				250.00	24,850.00	18,007.69	42,857.69	3,571.47
COUNCIL	8743			125.00			125.00	21,000.00								1,500.00	22,500.00	1,814.96	24,314.96	2,026.25
CASHIER	8743	2		22.90	0.66		23.56	49,013.33	4,084.44	245.07		600.00	4,712.82			250.00	54,821.21	25,534.65	80,355.87	6,696.32
DEPUTY	8743	8		29.59	0.86		30.45	63,332.07	5,277.67	1,266.64		600.00	6,089.62			250.00	71,538.33	21,620.31	93,158.64	7,763.22
CLERK/TREAS	8743	12		40.77	2.36		43.13	89,720.09	7,476.67	2,691.60		600.00	8,626.93			250.00	101,888.63	42,816.32	144,704.95	12,058.75
CLERK/TREAS	8743						0.00	0.00	0.00								0.00	0.00	0.00	0.00
				2,218.26	3.89		2,222.15	247,065.49	18,838.79	4,203.31	0.00	2,400.00	19,429.37			2,500.00	275,598.17	109,793.93	385,392.11	32,116.01
POLICE 1000-420100																				
POLICE	7720	3		34.26	0.99		35.25	73,327.36	6,110.61	549.96	3,102.31	500.00	7,050.71	705.07	600.00	250.00	86,085.41	36,891.78	122,977.19	10,248.10
POLICE	7720	2		34.26	0.99		35.25	73,327.36	6,110.61	366.64	3,102.31									

## **Compliance Officer Job Description**

### **JOB CONCEPT AND ROLE DEFINITION:**

The Compliance Officer performs a wide variety of duties related to the respective Municipal Codes, educating the public of and their enforcement. The Officer should know the requirements and vocabulary of the job.

Common sense and a thorough understanding of the Municipal Code helps the Code Enforcement Officer handle various situations that may arise. It is not intended that this job description be all inclusive. The City Council may make changes to the job description to include or eliminate certain tasks or duties.

### **COMMUNICATIONS/HUMAN RELATIONS:**

All organizations wish to make a good first impression on the public. This is an important part of the job of the Compliance Officer, who may often be the first official the citizen makes contact with. Personal characteristics of neat appearance, pleasant voice, and even disposition are essential for this position.

The Compliance Officer greets the citizens and other visitors, determines their need, answers their questions, and refers them to the person or agency that can assist them. They must tactfully deal with a wide variety of people, even when calling attention to Code violations or issuing citations.

### **RESPONSIBILITY AND AUTHORITY:**

The position of Compliance Officer does not have supervisory responsibility. The Compliance Officer reports to the Mayor or his designee who issue work assignments and provides general supervision. The Compliance Officer shall attend all meetings of the Nuisance Committee. The Compliance Officer shall provide a monthly report to the City Council detailing the warnings/tickets issued and resolved in a months time via the Public Works Director. The Compliance Officer shall provide a monthly report to the Nuisance Committee detailing all ongoing violations, complaint and other issues which he or she has been handling on behalf of the City.

### **JOB DESCRIPTION DUTIES:**

In general, the Compliance Officer must be knowledgeable and keep current on local ordinances, and will be required to enforce those ordinances as adopted. The Compliance Officer should focus on education of the public on local ordinances and how to stay compliant with said ordinances by utilizing local newspaper, social media (through Clerk/Treasurer) and other means. The Compliance Officer may also make recommendations to the City Council for amending ordinances if it is in the best interest of the municipality to do so, and be an integral part of establishing policies and procedures for code enforcement. The following are the key components of the job:

1. Investigate abandoned, dismantled, inoperable and/or illegally parked motor vehicles, and arrange for removal if necessary. Enforce provisions of City Code 10-2-18, sections A-D and coordinate with law enforcement when necessary.
2. Reporting to, advising and/or attending Parking Commission meetings as necessary.

3. Handle education and compliance for trash and miscellaneous junk, long grass and weeds, trees, nuisance and snow removal violations and coordinate with various departments and contractors for remediation.
4. Handle zoning code inquiries and violations with assistance from Building Inspector.
5. Assist Building Inspector with various duties as needed, including but not limited to general building questions, accepting applications, accepting payments for finalized permits, and assisting in drawing of site plans.
6. Report to, set and create the agenda, attend meetings, record minutes and do as directed by the Nuisance Committee including fielding complaints, investigating complaints and documenting for Nuisance Committee Agenda, posting of notices, fielding requests for extensions and working with committee members on questions on violations and bringing property into compliance.
7. Coordinate with law enforcement and animal control on all related matters/complaints.
8. Handle education and compliance according to procedures outlined in the Code.
9. Handle education and compliance for deteriorated, unsafe or illegal sidewalks in public rights-of-way.
10. Handle education and compliance for over-grown, diseased or dead trees in public rights-of-way.
11. Handle education and compliance for solid waste code violations.
12. In person, phone and/or by mail, issue warnings of Code violations and Code violation citations.
13. Coordinates the removal of illegal encampments.
14. Ability to establish and maintain effective working relationships with the general public and other city departments, and to find appropriate solutions to problems; ability to communicate effectively verbally and in writing.
15. Ability to communicate with people in very stressful or combative situations.
16. Ability to be creative in getting compliance from violators.
17. Review resolved code violations to ensure that proper procedures have been carried out and ensure all code compliance activities are completed in a timely and professional manner.
18. Completes and maintains a variety of records, reports, documents and correspondence.
19. Explains, interprets, and makes presentations to community groups and businesses.
20. Manage all parks agreements and their compliance to ensure they are signed yearly, and requirements are followed. Inspect parks routinely to ensure no damage or unapproved changes have been made and make recommendations on amendments to the agreements if necessary.
21. Assist with general city hall office tasks.
22. Perform any other duties as may be assigned by the Mayor from time to time.

The above duties are intended to describe the general nature and level of work being performed by the Compliance Officer assigned to this position. They are not to be construed as an exhaustive list of all job duties performed by the employee. Other related and/or similar duties may be assigned.

### **MINIMUM QUALIFICATIONS:**

#### **Knowledge of:**

1. Safe and efficient work practices related to inspection and enforcement duties.
2. Principles of good customer service, effective communication and persuasion techniques.

3. Research methods and investigative techniques.
4. Basic personal computer software applications.

### **EXPERIENCE & TRAINING:**

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

#### **Experience:**

Two years of related administrative or investigative experience dealing with the public.

#### **Training:**

Equivalent to the completion of the twelfth grade.

#### **License or Certificate**

Possession of, or ability to obtain, a valid Montana driver's license.

#### **Special Requirements**

Must be able and willing to work the hours and days necessary to accomplish assigned duties, including weekends and some holidays; attend evening meetings; and travel out of town as necessary to attend and/or participate in workshops. Must have no record of felony or serious misdemeanor convictions.

#### **Physical Demands**

Must possess mobility to work in the field and in a standard office setting and use standard office equipment, including a computer, to operate a motor vehicle, drive on surface streets, ride a bicycle and make inspections; strength, stamina, and mobility (stand, walk, kneel, bend, squat) to perform light physical work; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone or radio.

#### **Environmental Elements**

Employees partly work in the office and partly in the field and are occasionally exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, road hazards, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental policies and procedures.

### **TOOLS & EQUIPMENT USED:**

Personal computer, including word processing and database software; motor vehicle; phone; copy machine.

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Compliance Officer

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Date

**AMENDMENT NO. 3 TO STANDARD AGREEMENT  
BETWEEN CLIENT AND MORRISON-MAIERLE, INC.**

Project Number 0717.031.00

**1. Background Data:**

- a. Effective date of CLIENT-MORRISON-MAIERLE, INC. Agreement: July 18, 2022
- b. CLIENT: City of Sidney
- c. CONSULTANT: Morrison-Maierle, Inc.
- d. Project: Meadows Subdivision Drainage Improvements

**2. Nature of Amendment:** *[Check those that are applicable.]*

- ☒ Additional Services to be performed by CONSULTANT
- ☐ Modifications to Services of CONSULTANT
- ☐ Modifications to Responsibilities of CLIENT
- ☒ Modifications to Payment to CONSULTANT
- ☐ Modifications to Time(s) for rendering Services
- ☐ Modifications to other terms and conditions of the Agreement

**3. Description of Modifications**

- ☒ Attachment 1, "Modifications"
- ☐ Other attachments as listed below:

## ATTACHMENT 1

This is **Attachment 1**, consisting of 1 Page(s), to Amendment No.3, Dated 06/17/25.

### Modifications

- ☒ A1. CONSULTANT shall perform the following Additional Services:
- A cultural survey, as required by the United States Bureau of Reclamation special use permit, will be completed by a sub-consultant in accordance with Section 106 of the National Historic Preservation Act.
- ☐ A2. The Scope of Services currently authorized to be performed by CONSULTANT in accordance with the Agreement and previous amendments, if any, is modified as follows:
- ☐ A3. The responsibilities of CLIENT are modified as follows:
- ☒ A4. For the Additional Services or the modifications to services set forth above, CLIENT shall pay CONSULTANT the following additional or modified compensation:
- Original Contract Ceiling: \$185,346.00  
Contract Ceiling with Amendment 1: \$193,602.00  
Contract Ceiling with Amendment 2: \$254,295.00  
Amendment 3 Additional Estimated Fee: \$3,400.00  
New Contract Ceiling: \$257,695.00
- ☐ A5. The schedule for rendering services is modified as follows:
- ☐ A6. Other portions of the Agreement (including previous amendments, if any) are modified as follows:

CLIENT and CONSULTANT hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is June 17, 2025.

**CLIENT:**

City of Sidney \_\_\_\_\_

Signed: \_\_\_\_\_

By: Rick Norby \_\_\_\_\_

Title: Mayor \_\_\_\_\_

Contact Information and Address for giving notices:

115 2<sup>nd</sup> Street SE \_\_\_\_\_

Sidney, MT 59270 \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Address for Invoices (if different)

\_\_\_\_\_

\_\_\_\_\_

Version 12/2/2021

**CONSULTANT:**

Morrison-Maierle, Inc. \_\_\_\_\_

Signed: Shaun P. Shea \_\_\_\_\_

By: Shaun Shea, PE \_\_\_\_\_

Title: Vice President \_\_\_\_\_

Contact Information and Address for giving notices:

1055 Mount Avenue \_\_\_\_\_

Missoula, MT 59801 \_\_\_\_\_

Molly Davidson, PE \_\_\_\_\_

Email: mdavidson@m-m.net \_\_\_\_\_

Phone: 406-542-4825 \_\_\_\_\_

## **BID SUMMARY AND RECOMMENDATION**

**July 1, 2025**

### **CITY OF SIDNEY – SIDNEY MEADOWS SUBDIVISION DRAINAGE IMPROVEMENTS PROJECT**

Electronic bids were received for the Sidney Meadows Subdivision Drainage Improvements Project until 3:00 PM on June 30, 2025. This memorandum summarizes information pertaining to bidding, the bids received, and makes a recommendation on a course of action.

#### **ADVERTISEMENT / BIDDING PERIOD**

The project was advertised for two consecutive weeks in The Roundup. The project was also advertised via the QuestCDN online construction data network and plans exchange.

The bidding period allowed nearly three weeks for Contractors to prepare their bids. A pre-bid conference was held onsite on June 19, 2025, approximately 1 ½ weeks prior to the bid opening. This meeting was used to discuss the project plans, specifications and requirements, site specific issues, and answer questions from Contractors. Three prime bidders attended the meeting: Bishop Inc, Franz Construction Inc, and Knife River. Meeting attendance was not mandatory.

Three addenda were issued during the bidding period. Addendum No. 1 was issued on June 23, 2025. This addendum included revisions to drawings and specifications to remove the requirement for RCP under pavement. Also included were meeting minutes for the Pre-Bid Conference. Addendum No. 2 was issued on June 24, 2025. This addendum included revisions to drawings, mainly correcting detail references. Addendum No. 3 was issued June 25, 2025. This addendum added fence salvage as a contract line item and provided clarification on bidder questions.

#### **BIDS RECEIVED**

Five bids were submitted for this project from Knife River Corporation – North Central, JR Civil, LLC., Western Municipal Construction, Inc., Mike Coleman Construction, Inc., and Bishop, Inc. All bids were received on the bid date of June 30, 2025, and were received prior to the bid closing deadline. Attached to this memorandum is a certified bid tabulation that provides an item-by-item comparison between the bids received and the engineer's estimate of probable costs.

The apparent low bidder was Western Municipal Construction. Their bid of \$1,376,865.00 was approximately 20% below the engineer's estimate and 5.4% below the next low bidder's price.

The bid submitted by Western Municipal Construction appears to represent a complete bid without any major oversight or omission of project scope.

## **EVALUATION OF LOW BIDDER**

Western Municipal Construction submitted all required information with their bid. Morrison-Maierle has worked with Western Municipal on previous projects and consider their work to be sufficient. Based on past experience with Western Municipal, we have not identified a reason to question their capability and capacity to complete this project.

Western Municipal Construction provided several projects to illustrate their project experience, mostly in construction of water and wastewater systems. Most recently, Western Municipal worked for the City of Sidney to complete the North Park Elevated Water Tower Replacement.

## **CONCLUSION**

Based on the bids received it is our recommendation to award the project to Western Municipal Construction. Their bid remains subject to acceptance for a period of ninety (90) calendar days after the Bid opening, or until September 28, 2025. With the USBR special use permit currently pending, we recommend awarding the contract as soon as the permit approval is received, which is anticipated in late July after the cultural survey is reviewed.

Prepared by Morrison-Maierle



Carly Kittleson, PE

Project Engineer

Meadows Subdivision Drainage Improvements  
 Owner: City of Sidney  
 Solicitor: Morrison-Maierle, Inc  
 06/30/2025 3:00 PM MDT

### Bid Tabulation

Line Item	Item Description	Unit	Quantity	Engineer Estimate		Western Municipal Constr., Inc		Mike Coleman Constr., Inc		Knife River Corporation		Bishop Incorporated		JR CIVIL LLC	
				Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
101	General Requirements (10% MAX)	LS	1	\$ 147,700.00	\$ 147,700.00	\$ 136,000.00	\$ 136,000.00	\$ 137,412.74	\$ 137,412.74	\$ 149,000.00	\$ 149,000.00	\$ 156,000.00	\$ 156,000.00	\$ 240,000.00	\$ 240,000.00
102	Taxes, Bonds, Insurance (3% MAX)	LS	1	\$ 44,300.00	\$ 44,300.00	\$ 39,100.00	\$ 39,100.00	\$ 42,806.25	\$ 42,806.25	\$ 44,500.00	\$ 44,500.00	\$ 45,000.00	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00
103	Mobilization & Demobilization (3% MAX)	LS	1	\$ 44,320.00	\$ 44,320.00	\$ 38,000.00	\$ 38,000.00	\$ 42,326.37	\$ 42,326.37	\$ 44,500.00	\$ 44,500.00	\$ 45,000.00	\$ 45,000.00	\$ 70,000.00	\$ 70,000.00
104	Erosion Control	LS	1	\$ 8,000.00	\$ 8,000.00	\$ 15,500.00	\$ 15,500.00	\$ 14,447.97	\$ 14,447.97	\$ 17,000.00	\$ 17,000.00	\$ 10,000.00	\$ 10,000.00	\$ 60,000.00	\$ 60,000.00
105	Dewatering	LS	1	\$ 75,000.00	\$ 75,000.00	\$ 108,000.00	\$ 108,000.00	\$ 33,073.57	\$ 33,073.57	\$ 50,000.00	\$ 50,000.00	\$ 45,000.00	\$ 45,000.00	\$ 190,000.00	\$ 190,000.00
106	Demolition	LS	1	\$ 12,000.00	\$ 12,000.00	\$ 6,200.00	\$ 6,200.00	\$ 2,167.20	\$ 2,167.20	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 40,000.00	\$ 40,000.00
107	Exploratory Excavation - Small Crew	HR	10	\$ 410.00	\$ 4,100.00	\$ 210.00	\$ 2,100.00	\$ 604.37	\$ 6,043.70	\$ 430.00	\$ 4,300.00	\$ 450.00	\$ 4,500.00	\$ 875.00	\$ 8,750.00
108	Exploratory Excavation - Large Crew	HR	20	\$ 880.00	\$ 17,600.00	\$ 810.00	\$ 16,200.00	\$ 935.04	\$ 18,700.80	\$ 480.00	\$ 9,600.00	\$ 550.00	\$ 11,000.00	\$ 2,200.00	\$ 44,000.00
109	36-inch Storm Drain	LF	1400	\$ 435.00	\$ 609,000.00	\$ 294.00	\$ 411,600.00	\$ 312.35	\$ 437,290.00	\$ 245.00	\$ 343,000.00	\$ 270.00	\$ 378,000.00	\$ 320.00	\$ 448,000.00
110	24-inch Storm Drain	LF	35	\$ 380.00	\$ 13,300.00	\$ 265.00	\$ 9,275.00	\$ 396.57	\$ 13,879.95	\$ 242.00	\$ 8,470.00	\$ 195.00	\$ 6,825.00	\$ 242.00	\$ 8,470.00
111	18-inch Storm Drain	LF	80	\$ 275.00	\$ 22,000.00	\$ 240.00	\$ 19,200.00	\$ 192.46	\$ 15,396.80	\$ 225.00	\$ 18,000.00	\$ 175.00	\$ 14,000.00	\$ 200.00	\$ 16,000.00
112	12-inch Storm Drain	LF	350	\$ 180.00	\$ 63,000.00	\$ 200.00	\$ 70,000.00	\$ 223.40	\$ 78,190.00	\$ 165.00	\$ 57,750.00	\$ 130.00	\$ 45,500.00	\$ 195.00	\$ 68,250.00
113	Precast Area Inlet	EA	1	\$ 40,000.00	\$ 40,000.00	\$ 30,100.00	\$ 30,100.00	\$ 62,384.91	\$ 62,384.91	\$ 39,000.00	\$ 39,000.00	\$ 44,000.00	\$ 44,000.00	\$ 70,000.00	\$ 70,000.00
114	Circular Precast Area Inlet	EA	3	\$ 15,000.00	\$ 45,000.00	\$ 6,600.00	\$ 19,800.00	\$ 9,208.60	\$ 27,625.80	\$ 10,900.00	\$ 32,700.00	\$ 15,000.00	\$ 45,000.00	\$ 13,000.00	\$ 39,000.00
115	84-inch Diameter Manhole	EA	2	\$ 14,650.00	\$ 29,300.00	\$ 22,700.00	\$ 45,400.00	\$ 24,002.78	\$ 48,005.56	\$ 23,000.00	\$ 46,000.00	\$ 36,000.00	\$ 72,000.00	\$ 34,000.00	\$ 68,000.00
116	Additional 84" Manhole Depth	FT	5.2	\$ 850.00	\$ 4,420.00	\$ 850.00	\$ 4,420.00	\$ 1,196.00	\$ 6,219.20	\$ 1,100.00	\$ 5,720.00	\$ 2,500.00	\$ 13,000.00	\$ 1,200.00	\$ 6,240.00
117	60-inch Diameter Manhole	EA	5	\$ 12,000.00	\$ 60,000.00	\$ 15,300.00	\$ 76,500.00	\$ 13,613.65	\$ 68,068.25	\$ 16,400.00	\$ 82,000.00	\$ 17,000.00	\$ 85,000.00	\$ 28,000.00	\$ 140,000.00
118	Additional 60" Manhole Depth	FT	12.7	\$ 700.00	\$ 8,890.00	\$ 460.00	\$ 5,842.00	\$ 716.04	\$ 9,093.71	\$ 720.00	\$ 9,144.00	\$ 1,300.00	\$ 16,510.00	\$ 615.00	\$ 7,810.50
119	48-inch Diameter Manhole	EA	1	\$ 10,200.00	\$ 10,200.00	\$ 10,400.00	\$ 10,400.00	\$ 7,101.30	\$ 7,101.30	\$ 12,900.00	\$ 12,900.00	\$ 13,500.00	\$ 13,500.00	\$ 12,000.00	\$ 12,000.00
120	Storm Drain Inlet	EA	2	\$ 10,000.00	\$ 20,000.00	\$ 11,400.00	\$ 22,800.00	\$ 14,300.85	\$ 28,601.70	\$ 14,800.00	\$ 29,600.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 60,000.00
121	4' x 6' Type S Curb Inlet	EA	1	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00	\$ 19,859.10	\$ 19,859.10	\$ 1,154.23	\$ 3,462.69	\$ 26,000.00	\$ 26,000.00	\$ 17,000.00	\$ 17,000.00
122	Trench Plug	EA	4	\$ 2,500.00	\$ 10,000.00	\$ 1,600.00	\$ 6,400.00	\$ 939.12	\$ 3,756.48	\$ 1,137.64	\$ 7,963.48	\$ 10,000.00	\$ 40,000.00	\$ 11,000.00	\$ 44,000.00
123	Asphalt Restoration	SY	76	\$ 750.00	\$ 57,000.00	\$ 450.00	\$ 34,200.00	\$ 294.55	\$ 22,385.80	\$ 180.00	\$ 13,680.00	\$ 250.00	\$ 19,000.00	\$ 380.00	\$ 28,880.00
124	Curb and Gutter Restoration	LF	250	\$ 90.00	\$ 22,500.00	\$ 200.00	\$ 50,000.00	\$ 191.12	\$ 47,780.00	\$ 60.00	\$ 15,000.00	\$ 85.00	\$ 21,250.00	\$ 75.00	\$ 18,750.00
125	Flowable Fill	CY	300	\$ 480.00	\$ 144,000.00	\$ 230.00	\$ 69,000.00	\$ 313.21	\$ 93,963.00	\$ 300.00	\$ 90,000.00	\$ 300.00	\$ 90,000.00	\$ 370.00	\$ 111,000.00
126	Type 2 Bedding	CY	527	\$ 50.00	\$ 26,350.00	\$ 15.00	\$ 7,905.00	\$ 36.12	\$ 19,035.24	\$ 67.00	\$ 35,309.00	\$ 130.00	\$ 68,510.00	\$ 120.00	\$ 63,240.00
127	Geotextile Fabric - Pipe Bedding	LF	1135	\$ 9.00	\$ 10,215.00	\$ 37.00	\$ 41,995.00	\$ 2.78	\$ 3,155.30	\$ 46.00	\$ 52,210.00	\$ 45.00	\$ 51,075.00	\$ 140.00	\$ 158,900.00
128	Utility Crossing	EA	3	\$ 1,800.00	\$ 5,400.00	\$ 2,000.00	\$ 6,000.00	\$ 1,154.23	\$ 3,462.69	\$ 5,800.00	\$ 17,400.00	\$ 5,000.00	\$ 15,000.00	\$ 3,500.00	\$ 10,500.00
129	Utility Relocation	EA	7	\$ 10,000.00	\$ 70,000.00	\$ 1,000.00	\$ 7,000.00	\$ 1,137.64	\$ 7,963.48	\$ 7,600.00	\$ 53,200.00	\$ 10,000.00	\$ 70,000.00	\$ 18,000.00	\$ 126,000.00
130	Water Main Lowering	EA	1	\$ 15,000.00	\$ 15,000.00	\$ 16,300.00	\$ 16,300.00	\$ 17,762.27	\$ 17,762.27	\$ 40,000.00	\$ 40,000.00	\$ 15,000.00	\$ 15,000.00	\$ 23,000.00	\$ 23,000.00
131	Riprap Class II	CY	18	\$ 400.00	\$ 7,200.00	\$ 446.00	\$ 8,028.00	\$ 509.62	\$ 9,173.16	\$ 350.00	\$ 6,300.00	\$ 245.00	\$ 4,410.00	\$ 380.00	\$ 6,840.00
132	Revegetation	LS	1	\$ 30,000.00	\$ 30,000.00	\$ 10,500.00	\$ 10,500.00	\$ 56,682.91	\$ 56,682.91	\$ 40,000.00	\$ 40,000.00	\$ 2,900.00	\$ 2,900.00	\$ 64,000.00	\$ 64,000.00
133	Chain Link Fence Crossing	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,600.00	\$ 3,200.00	\$ 6,406.73	\$ 12,813.46	\$ 9,700.00	\$ 19,400.00	\$ 3,000.00	\$ 6,000.00	\$ 5,800.00	\$ 11,600.00
134	Traffic Control	LS	1	\$ 16,000.00	\$ 16,000.00	\$ 6,500.00	\$ 6,500.00	\$ 26,728.75	\$ 26,728.75	\$ 16,300.00	\$ 16,300.00	\$ 10,000.00	\$ 10,000.00	\$ 63,000.00	\$ 63,000.00
135	Imported Backfill	CY	250	\$ 36.00	\$ 9,000.00	\$ 15.00	\$ 3,750.00	\$ 36.12	\$ 9,030.00	\$ 68.00	\$ 17,000.00	\$ 70.00	\$ 17,500.00	\$ 257.00	\$ 64,250.00
136	Fence Salvage	LF	110	\$ 30.00	\$ 9,000.00	\$ 15.00	\$ 1,650.00	\$ 35.00	\$ 3,850.00	\$ 40.00	\$ 4,400.00	\$ 120.00	\$ 13,200.00	\$ 124.00	\$ 13,640.00
Bid Total:				\$ 1,731,795.00		\$1,376,865.00		\$ 1,456,237.42		\$ 1,491,983.00		\$ 1,561,680.00		\$ 2,491,120.50	

Morrison-Maierle, Inc



Carly Kittleson, PE  
 MMI Project No: 0717.031




Q2 2025

## MITIGATION REIMBURSEMENT FORM

### PROJECT COSTS

[illegible]



Q2 2025

**MITIGATION REIMBURSEMENT FORM**

**SUBRECIPIENT MANAGEMENT COSTS**



## MITIGATION REIMBURSEMENT FORM SUBRECIPIENT MANAGEMENT COSTS

1. Applicant :	City of Sidney	Grant Program	
2. Address	115 2nd St SE, Sidney, MT 59270	HMGP	X
3. Phone Number	406-480-5008	BRIC	
4. Award Number	EMD-2022-BR-001-0001	FMA	

Approved share from award letter **	\$85,179.00	Management Costs Only (no match req)
Total costs (100%)	\$1,733.00	
Previous Requests	\$602.00	
Budget Remaining	\$83,446.00	

[illegible]

			\$1,733.00

**\*\*All mitigation grants will be paid on a reimbursement basis. The one exception to this policy is acquisition projects. Please submit the following information with reimbursement request: 1. Copies of invoices/receipts from contractors. 2. Copies of general ledger/checks/warrants 3. For any in-kind services provided by County/City, provide a completed In-Kind Worksheet. NOTE: Sub-grantees must keep all original documents at local level for at least 3 years. I certify to the best of my knowledge and belief the above is correct and that all disbursements were made in accordance with the grant conditions or other agreements and that payment is due and has not been previously requested. This is also to certify that appropriate documentation is on hand in support of the payment requested.**

Signature		Date	

***EXHIBIT C - WORK ORDER***  
*for use with Master Agreement Between Owner and Contractor*

**WORK ORDER** number 003 made as of the 1 day of July, 2025.

**BETWEEN** the Owner:

**City of Sidney**  
 115 2<sup>nd</sup> Street SE  
 Sidney, Montana, 59270  
 (406) 433-2809

and the Contractor:

**B & B Builders Inc.**  
 108 2<sup>nd</sup> St NE  
 Sidney, Montana, 59270  
 (406) 482-4401

License no. 12210 for the following **PROJECT:**  
*(Name, location, and detailed description)*

City of Sidney Shop  
 1001 3rd St NE  
 Sidney, MT 59270  
 Updates for the city shop breezeway

The Architect for the Project:  
*(Name, legal status, address, and other information)*

**THE CONTRACT**

This Work Order, together with the Contract Documents enumerated herein, including the Master Agreement between Owner and Contractor dated the 1 day of July, 2025 form the Contract.

The Owner and Contractor agree as follows.

## TABLE OF ARTICLES

1. THE WORK OF THIS WORK ORDER
2. DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
3. CONTRACT SUM
4. PAYMENTS
5. INSURANCE AND BONDS
6. PARTY REPRESENTATIVES
7. ENUMERATION OF CONTRACT DOCUMENTS

### ARTICLE 1 THE WORK OF THIS WORK ORDER

The Contractor shall execute and pay for the Work described in the Contract Documents enumerated in Article 7 of this Work Order, and any modifications issued after execution of this Work Order, except as specifically indicated in the Contract Documents to be the responsibility of others.

### ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

☐ The date of this Work Order.

☐ A date set forth in a notice to proceed issued by the Owner.

☒ Established as follows:

*(Insert a date or a means to determine the date of commencement of the Work.)*

**September 15, 2025**

The Date of Commencement of the Work for the Project shall be the date that the Building Permit is issued for the Work.

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Work Order.

§ 2.2 The Contract Time shall be measured from the date of commencement.

### § 2.3 Substantial Completion

§ 2.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Check the appropriate box and complete the necessary information.)*

☒ Not later than (60) calendar days from the date of commencement of the Work.

☐ By the following date:

§ 2.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

**Portion of Work**

**Substantial Completion Date**

§ 2.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 2.3, liquidated damages, if any, shall be assessed as set forth in Section 3.6.

**ARTICLE 3 CONTRACT SUM**

§ 3.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be one of the following:

*(Check the appropriate box.)*

☐ Stipulated Sum, in accordance with Section 3.2 below

☐ Cost of the Work plus the Contractor's Fee, in accordance with Section 3.3 below

☐ Cost of the Work plus the Contractor's Fee with a Guaranteed Maximum Price, in accordance with Section 3.4 below

☒ Other, in accordance with Section 3.5 below

*(Based on the selection above, complete Section 3.2, 3.3, 3.4 or 3.5 below.)*

**§ 3.2 Stipulated Sum**

§ 3.2.1 The Stipulated Sum shall be (\$\_\_\_\_\_), subject to additions and deductions as provided in the Contract Documents. See Exhibit "B" for Contract Sum breakdown. Contractor's clarifications to the scope of Work are attached as Exhibit "C". The Work shall be performed in accordance with the schedule attached as Exhibit "D".

For Change Orders or Construction Change Directive Work, the amount for overhead and for profit added or deducted shall be a total of ten percent (10%) of the Cost of the Work that is added or deducted, respectively ("Contractor's Fee"). Cost of the Work is defined in Exhibit "A". Such Contractor's Fee includes all profit, overhead, general conditions costs, and insurance (but not additional bond costs, if applicable), except if a Change Order extends the Date of Substantial Completion, then Contractor's reasonable extended daily general conditions costs shall be added to the cost of the Change Order per §12.5 of the Master Agreement. Likewise, subcontractors shall not add general conditions costs, except that if the change includes an increase in the Contract Time, then extended daily general conditions costs may be added in accordance with §12.5 of the Master Agreement. However, fee shall not be reduced for deductive Change Orders arising as a result of the Sales Tax Savings Program of Article 21.12 of

the Master Agreement, except fee on the amount of the sales tax saved shall be deducted.

1. For Change Order Work accomplished by the Contractor's own forces, acting in the role of a subcontractor, overhead and profit shall be a maximum of 10% of the Cost of the Work.
2. For Change Order Work accomplished by Subcontractors, Subcontractor's overhead and profit shall be a maximum of 10% of the Cost of the Work.
3. For each Subcontractor, for Work performed by that Subcontractor's sub-subcontractor, no overhead charges, but a 5% fee for overhead and profit on the amount due the sub-subcontractor shall be paid the Subcontractor.
4. For each Sub-subcontractor, for Work performed by that Sub-subcontractor, overhead and profit shall be a maximum of 10% of the Cost of the Work.
5. No further tiering of sub-subcontractors will be allowed mark up for fees, overhead, or profit.

§ 3.2.2 The Stipulated Sum is based upon the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

*(State the numbers or other identification of accepted alternates. If the Owner is permitted to accept other alternates subsequent to the execution of this Work Order, attach a schedule of such other alternates showing the change in the Stipulated Sum for each and the deadline by which the alternate must be accepted.)*

Exhibit “B”

§ 3.2.3 Unit prices, if any:

*(Identify the item and state the unit price and any applicable quantity limitations.)*

<b>Item</b>	<b>Units and Limitations</b>	<b>Price per Unit (\$0.00)</b>
Exhibit “B”		

§ 3.2.4 Allowances, if any, included in the Stipulated Sum:

*(Identify each allowance.)*

<b>Item</b>	<b>Price</b>
Exhibit “B”	

§ 3.3 Cost of the Work plus Contractor's Fee

§ 3.3.1 The Cost of the Work is as defined in Exhibit A, Determination of the Cost of the Work.

§ 3.3.1.1 The following costs are subject to the Owner's prior approval:

§ 3.3.2 The Contractor's Fee:

*(State a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee and the method of adjustment to the fee for changes in the Work.)*

**§ 3.4 Cost of the Work plus Contractor's Fee with a Guaranteed Maximum Price**

**§ 3.4.1** The Cost of the Work is as defined in Exhibit A, Determination of the Cost of the Work.

**§ 3.4.1.1** The following costs are subject to the Owner's prior approval:

**§ 3.4.2** The Contractor's Fee:

*(State a lump sum, percentage of Cost of the Work or other provision for determining the Contractor's Fee and the method of adjustment to the fee for changes in the Work.)*

**§ 3.4.3 Guaranteed Maximum Price**

**§ 3.4.3.1** The sum of the Cost of the Work and the Contractor's Fee is guaranteed by the Contractor not to exceed (\$\_\_\_\_\_), subject to additions and deductions by changes in the Work as provided in the Contract Documents. This maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the Contractor without reimbursement by the Owner. *(Insert specific provisions if the Contractor is to participate in any savings.)*

**§ 3.4.3.2** The Guaranteed Maximum Price is based on the following alternates, if any, which are described in the Contract Documents and are hereby accepted by the Owner:

*(State the numbers or other identification of accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Work Order, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)*

**§ 3.4.3.3** Unit Prices, if any:

*(Identify the item and state the unit price and any applicable quantity limitations.)*

Item	Units and Limitations	Price Per Unit (\$0.00)
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**§ 3.4.3.4** Allowances, if any, included in the Guaranteed Maximum Price:

*(Identify each allowance.)*

Item	Price
------	-------

**§ 3.4.3.5** Assumptions, if any, on which the Guaranteed Maximum Price is based:

§ **3.4.3.6** To the extent that the Contract Documents are anticipated to require further development, the Guaranteed Maximum Price includes the costs attributable to such further development consistent with the Contract Documents and reasonably inferable therefrom. Such further development does not include changes in scope, systems, kinds and quality of materials, finishes or equipment, all of which, if required, shall be incorporated by Change Order.

§ **3.4.3.7** The Owner shall authorize preparation of revisions to the Contract Documents that incorporate the agreed-upon assumptions contained in Section 3.4.3.5. The Owner shall promptly furnish such revised Contract Documents to the Contractor. The Contractor shall notify the Owner and Architect of any inconsistencies between the agreed-upon assumptions contained in Section 3.4.3.5 and the revised Contract Documents.

### § **3.5 Other**

§ **3.5.1** The Contract Sum shall be determined in accordance with the following:  
(Insert a description of how the Contract Sum will be determined.)

See attached estimate 1353 dated 6/12/2025 project "2025 city Shop Breezeway"

§ **3.6** Liquidated damages, if any:  
(Insert terms and conditions for liquidated damages, if any.)

## **ARTICLE 4 PAYMENTS**

§ **4.1** Payments shall be in accordance with Article 3 of the Master Agreement, except as indicated below:  
(Indicate all payment terms that differ from those set forth in the Master Agreement, such as period covered by each Application for Payment or date upon which each Application/or Payment is due.)

See Master Agreement.

§ **4.2** Retainage will be withheld in accordance with Article 3 of the Master Agreement, except as indicated below: (Indicate all retainage terms that differ from those set forth in the Master Agreement, such as retainage amount, items not subject to retainage, terms for reduction, or limitation of retainage.)

See Master Agreement.

## **ARTICLE 5 INSURANCE AND BONDS**

§ **5.1** Insurance and Bonds shall be in accordance with Article 15 of the Master Agreement.

## **ARTICLE 6 PARTY REPRESENTATIVES**

§ **6.1** The Owner identifies the following representative in accordance with Section 1.4.1 of the

Master Agreement:

Jeff Hintz  
(406) 433-2809

§ 6.2 The Contractor identifies the following representative in accordance with Section 1.5.1 of the Master Agreement:  
(List name, address, and other information.)

## ARTICLE 7 ENUMERATION OF CONTRACT DOCUMENTS

§ 7.1 The Contract Documents are defined in Section 5.2 of the Master Agreement and, except for Modifications issued after execution of this Work Order, are enumerated in the sections below.

§ 7.1.1 This Work Order

§ 7.1.2 The Master Agreement

§ 7.1.3 The Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
See Exhibit E, if any.			

§ 7.1.4 The Specifications:  
(Either list the Specifications here or refer to an exhibit attached to this Work Order.)

Section	Title	Date	Pages
See Exhibit E			

§ 7.1.5 The Drawings:

*(Either list the Drawings here or refer to an exhibit attached to this Work Order.)*

Number	Title	Date
See Exhibit E		

§ 7.1.6 The Addenda, if any:

Number	Date	Pages
See Exhibit E		

Portions of Addenda relating to bidding requirements are not part of the Contract Documents unless the bidding requirements are enumerated in this Article 5.

§ 7.1.7 Additional documents, if any, forming part of the Contract Documents:

*(List here any additional documents that are intended to form part of the Contract Documents.)*

This Work Order entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** *(Signature)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
*(Printed name and title)*

# B & B Builders, Inc.

108 2nd St NE  
Sidney, MT 59270

## ESTIMATE

Item e.

Date	ESTIMATE NO.
6/12/2025	1353

NAME / ADDRESS
City of Sidney 115 2nd St SE Sidney, MT 59270

PROJECT
---------

2025 City Shop Breezeway
--------------------------

DESCRIPTION	Total
City Shop Breezeway  Labor and materials to replace siding on east and west entrance walls, replace roof panels, new insulation & scrim paper, add 8' liner panels (interior), new unit heater, one new overhead door, two new overhead operators, two new windows on the west wall, electrical (eight 110 outlets, switches, and lights) demolition as needed, and trash removal  IF REQUIRED Add for Bonding \$1,926.00	164,016.00

Due to market volatility, material cost is subject to change after 15 days.	<b>Total</b> \$164,016.00
---	---------------------------

Phone #	Fax #	E-mail
406-482-4401	406-482-9023	admin@bbbuildersinc.com

## Contractor's Application For Payment

Owner: <u>City of Sidney</u>	Owner's Project Number: <u>WR2300047</u>
Engineer: <u>Interstate Engineering, Inc</u>	Engineer's Project Number: <u>WR2300047</u>
Contractor: <u>Western Municipal Construction</u>	Contractor's Project Number: <u>25-NPT</u>
Project: <u>North Park Elevated Water Tower Replacement (Phase 1)</u>	
Contract: <u>Schedule 1 &amp; 2</u>	

Application No.: 2 Application Date: 7/1/2025  
 Application Period: From 5/25/2025 to 6/30/2025

1. ORIGINAL CONTRACT PRICE	\$	<u>1,351,524.00</u>
2. Net change by Change Orders	\$	<u>                    </u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	<u>1,351,524.00</u>
4. Total Work completed and material stored to date (Column L Unit Price Total)	\$	<u>817,828.80</u>
5. RETAINAGE:		
a. 5.0% x Work Completed	\$	<u>40,891.44</u>
b. 5.0% x Stored Material Remaining	\$	<u>                    </u>
c. Total Retainage (Line 5.a + 5.b)	\$	<u>40,891.44</u>
6. SET-OFFS:		
a. Direct Expenses (Reimbursable)	\$	<u>                    </u>
b. Direct Expenses (Non-Reimbursable)	\$	<u>                    </u>
c. Total Direct Expenses (Line 6.a + 6.b)	\$	<u>                    </u>
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c - Line 6.c)	\$	<u>776,937.36</u>
8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application)	\$	<u>313,933.58</u>
9. GROSS AMOUNT DUE THIS APPLICATION	\$	<u>463,003.78</u>
10. 1% MT GROSS RECEIPTS TAX	\$	<u>4,630.04</u>
11. NET AMOUNT DUE THIS APPLICATION	\$	<u>458,373.74</u>
12. BALANCE TO FINISH + RETAINAGE (Line 3 - Line 4 + Line 5.c)	\$	<u>574,586.64</u>

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Western Municipal Construction

Signature: Dillon Clause Date: 7/2/2025

Recommended by Engineer:



By: [Signature]  
 Title: Project Engineer  
 Date: 7/2/2025

Approved by Owner: City of Sidney

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Approved by Funding Agency:

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Sidney	Owner's Project Number:	WR2300047
Engineer:	Interstate Engineering, Inc	Engineer's Project Number:	WR2300047
Contractor:	Western Municipal Construction	Contractor's Project Number:	25-NPT
Project:	North Park Elevated Water Tower Replacement (Phase 1)		
Contract:	Schedule 1 & 2		

Application No.: 2		Application Period: From 5/25/2025				To 6/30/2025		Application Date: 7/1/2025					
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (CxE) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*I) (\$)				
Original Contract													
Schedule I													
101	Mobilization, Taxes, Bonds, Insurance	1	LS	\$ 117,000.00	\$117,000.00	0.60	0.30	0.90	\$ 105,300.00		\$105,300.00	90.00%	\$ 11,700.00
102	12" Water Main (PVC)	486	LF	\$225.00	\$109,350.00	184	299	483	\$ 108,675.00		\$108,675.00	99.38%	\$ 675.00
103	10" Water Main (PVC)	30	LF	\$219.00	\$ 6,570.00		31	31	\$ 6,789.00		\$ 6,789.00	103.33%	\$ (219.00)
104	8" Water Main (PVC)	399	LF	\$171.00	\$ 68,229.00	378	40	418	\$71,478.00		\$71,478.00	104.76%	\$ (3,249.00)
105	6" Water Main (PVC)	41	LF	\$169.00	\$ 6,929.00		44	44	\$ 7,436.00		\$ 7,436.00	107.32%	\$ (507.00)
106	12" Gate Valve	4	EA	\$6,700.00	\$ 26,800.00	1	3	4	\$26,800.00		\$26,800.00	100.00%	\$ -
107	10" Gate Valve	2	EA	\$5,900.00	\$ 11,800.00		1	1	\$ 5,900.00		\$ 5,900.00	50.00%	\$ 5,900.00
108	8" Gate Valve	2	EA	\$4,200.00	\$ 8,400.00	1	1	2	\$ 8,400.00		\$ 8,400.00	100.00%	\$ -
109	6" Gate Valve	1	EA	\$3,500.00	\$ 3,500.00		1	1	\$ 3,500.00		\$ 3,500.00	100.00%	\$ -
110	12"x12" Tee	2	EA	\$3,300.00	\$ 6,600.00	1	1	2	\$ 6,600.00		\$ 6,600.00	100.00%	\$ -
111	12"x10" Tee	1	EA	\$3,300.00	\$ 3,300.00		1	1	\$ 3,300.00		\$ 3,300.00	100.00%	\$ -
112	12"x6" Tee	1	EA	\$2,700.00	\$ 2,700.00		1	1.00	\$ 2,700.00		\$ 2,700.00	100.00%	\$ -
113	12"x8" Reducer	3	EA	\$1,900.00	\$ 5,700.00	2	1	3	\$ 5,700.00		\$ 5,700.00	100.00%	\$ -
114	10"x6" Reducer	1	EA	\$2,400.00	\$ 2,400.00		1	1	\$ 2,400.00		\$ 2,400.00	100.00%	\$ -
115	Connect to Existing Main (8")	3	EA	\$3,800.00	\$ 11,400.00	2	1	3	\$11,400.00		\$11,400.00	100.00%	\$ -
116	Connect to Existing Main (6")	1	EA	\$3,300.00	\$ 3,300.00		1	1	\$ 3,300.00		\$ 3,300.00	100.00%	\$ -
117	Fire Hydrant Assembly	3	EA	\$10,900.00	\$ 32,700.00	1	2	3	\$32,700.00		\$32,700.00	100.00%	\$ -
118	6" Fire Hydrant Lead (PVC)	91	LF	\$ 73.00	\$ 6,643.00	17	51	68	\$ 4,964.00		\$ 4,964.00	74.73%	\$ 1,679.00
119	1" Water Service Connection (W.S.C.)	20	EA	\$1,500.00	\$ 30,000.00	6	14	20	\$30,000.00		\$30,000.00	100.00%	\$ -
120	1" Water Service Stub (W.S.S.)	3	EA	\$970.00	\$ 2,910.00	3		3	\$ 2,910.00		\$ 2,910.00	100.00%	\$ -
121	1" Curb Stop	23	EA	\$950.00	\$ 21,850.00	9	14	23	\$21,850.00		\$21,850.00	100.00%	\$ -
122	1" Service Pipe (HDPE)	859	LF	\$ 81.00	\$ 69,579.00	317	550	867	\$70,227.00		\$70,227.00	100.93%	\$ (648.00)
123	Internal Water Service Connection (I.W.S.C.)	1	EA	\$6,300.00	\$ 6,300.00		1	1	\$ 6,300.00		\$ 6,300.00	100.00%	\$ -
124	Temporary Water	1	LS	\$38,100.00	\$ 38,100.00	0.75	0.25	1.00	\$38,100.00		\$38,100.00	100.00%	\$ -
125	Curb and Gutter Removal	425	LF	\$ 11.00	\$ 4,675.00	8		8	\$ 88.00		\$ 88.00	1.88%	\$ 4,587.00
126	Curb and Gutter Installation	425	LF	\$150.00	\$ 63,750.00				\$ -		\$ -		\$ 63,750.00
127	Concrete Valley Gutter Removal	235	SF	\$ 3.00	\$ 705.00	64	71	135	\$ 405.00		\$ 405.00	57.45%	\$ 300.00
128	Concrete Valley Gutter Installation	235	SF	\$ 82.00	\$ 19,270.00				\$ -		\$ -		\$ 19,270.00
129	Concrete Sidewalk Removal	900	SF	\$ 2.50	\$ 2,250.00		20	20.00	\$ 50.00		\$ 50.00	2.22%	\$ 2,200.00
130	Concrete Sidewalk Installation	900	SF	\$38.00	\$ 34,200.00				\$ -		\$ -		\$ 34,200.00
131	Concrete Driveway Removal	375	SF	\$ 3.00	\$ 1,125.00				\$ -		\$ -		\$ 1,125.00
132	Concrete Driveway Installation	375	SF	\$39.00	\$ 14,625.00				\$ -		\$ -		\$ 14,625.00
133	Asphalt and Road Base Removal (Full Depth)	1250	SY	\$ 16.00	\$ 20,000.00		769	769	\$12,304.00		\$12,304.00	61.52%	\$ 7,696.00
134	Asphalt and Road Base Installation (Full Depth)	1250	SY	\$ 70.00	\$ 87,500.00		769	769	\$53,830.00		\$53,830.00	61.52%	\$ 33,670.00
135	Asphalt Removal (HMA Only)	925	SY	\$ 11.00	\$ 10,175.00		1470	1470	\$16,170.00		\$16,170.00	158.92%	\$ (5,995.00)
136	Asphalt Installation (HMA Only)	925	SY	\$ 55.00	\$ 50,875.00		1470	1470	\$80,850.00		\$80,850.00	158.92%	\$ (29,975.00)
137	Grass Restoration (Hydro Mulch)	7775	SF	\$ 2.60	\$ 20,215.00	429	4849	5278	\$13,722.80		\$13,722.80	67.88%	\$ 6,492.20
138	Exploratory Excavation	20	HR	\$310.00	\$ 6,200.00		2	2	\$ 620.00		\$ 620.00	10.00%	\$ 5,580.00
139	Imported Trench Backfill	420	CY	\$ 1.00	\$ 420.00				\$ -		\$ -		\$ 420.00
140	Type II Bedding	175	CY	\$ 1.00	\$ 175.00				\$ -		\$ -		\$ 175.00
141	Asbestos Pipe Removal	1	LS	\$5,000.00	\$ 5,000.00	0.55	0.45	1.00	\$ 5,000.00		\$ 5,000.00	100.00%	\$ -
142	Traffic Control	1	LS	\$8,900.00	\$ 8,900.00	0.30	0.60	0.90	\$ 8,010.00		\$ 8,010.00	90.00%	\$ 890.00
143	Materials Testing	1	LS	\$8,500.00	\$ 8,500.00	0.30	0.60	0.90	\$ 7,650.00		\$ 7,650.00	90.00%	\$ 850.00
144	Miscellaneous Work	15,000	Unit	\$ 1.00	\$ 15,000.00	4800.00		4800.00	\$ 4,800.00		\$ 4,800.00	32.00%	\$ 10,200.00
Schedule I Totals					\$975,620.00				\$790,228.80		\$790,228.80		\$185,391.20

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Sidney	Owner's Project Number:	WR2300047
Engineer:	Interstate Engineering, Inc	Engineer's Project Number:	WR2300047
Contractor:	Western Municipal Construction	Contractor's Project Number:	25-NPT
Project:	North Park Elevated Water Tower Replacement (Phase 1)		
Contract:	Schedule 1 & 2		

Application No.: 2		Application Period: From 5/25/2025				To 6/30/2025		Application Date: 7/1/2025					
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (CxE) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*I) (\$)				
Original Contract													
Schedule II													
201	Mobilization, Taxes, Bonds, Insurance	1	LS	\$ 46,000.00	\$ 46,000.00	0.60		0.60	\$27,600.00		\$27,600.00	60.00%	\$ 18,400.00
202	12" Water Main (PVC)	414	LF	\$274.00	\$113,436.00				\$ -		\$ -		\$113,436.00
203	8" Water Main (PVC)	59	LF	\$167.00	\$ 9,853.00				\$ -		\$ -		\$ 9,853.00
204	12" Gate Valve	1	EA	\$7,000.00	\$ 7,000.00				\$ -		\$ -		\$ 7,000.00
205	8" Gate Valve	2	EA	\$4,500.00	\$ 9,000.00				\$ -		\$ -		\$ 9,000.00
206	12"x12" Cross	1	EA	\$4,000.00	\$ 4,000.00				\$ -		\$ -		\$ 4,000.00
207	12"x8" Reducer	2	EA	\$2,100.00	\$ 4,200.00				\$ -		\$ -		\$ 4,200.00
208	Connect to Existing Main (12")	1	EA	\$4,500.00	\$ 4,500.00				\$ -		\$ -		\$ 4,500.00
209	Connect to Existing Main (8")	2	EA	\$4,200.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
210	Fire Hydrant Assembly	1	EA	\$13,200.00	\$13,200.00				\$ -		\$ -		\$13,200.00
211	6" Fire Hydrant Lead (PVC)	17	LF	\$ 75.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
212	1" Water Service Connection (W.S.C.)	1	EA	\$1,600.00	\$ 1,600.00				\$ -		\$ -		\$ 1,600.00
213	1" Curb Stop	1	EA	\$1,000.00	\$ 1,000.00				\$ -		\$ -		\$ 1,000.00
214	1" Service Pipe (HDPE)	15	LF	\$ 85.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
215	Temporary Water	1	LS	\$15,000.00	\$15,000.00				\$ -		\$ -		\$15,000.00
216	Curb and Gutter Removal	40	LF	\$ 12.00	\$ 480.00				\$ -		\$ -		\$ 480.00
217	Curb and Gutter Installation	40	LF	\$260.00	\$10,400.00				\$ -		\$ -		\$10,400.00
218	Concrete Valley Gutter Removal	60	SF	\$ 4.00	\$ 240.00				\$ -		\$ -		\$ 240.00
219	Concrete Valley Gutter Installation	60	SF	\$140.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
220	Asphalt and Road Base Removal (Full Depth)	475	SY	\$ 18.00	\$ 8,550.00				\$ -		\$ -		\$ 8,550.00
221	Asphalt and Road Base Installation (Full Depth)	475	SY	\$113.00	\$53,675.00				\$ -		\$ -		\$53,675.00
222	Asphalt Removal (HMA Only)	300	SY	\$ 13.00	\$ 3,900.00				\$ -		\$ -		\$ 3,900.00
223	Asphalt Installation (HMA Only)	300	SY	\$ 72.00	\$21,600.00				\$ -		\$ -		\$21,600.00
224	Grass Restoration (Hydro Mulch)	460	SF	\$ 11.00	\$ 5,060.00				\$ -		\$ -		\$ 5,060.00
225	Exploratory Excavation	10	HR	\$320.00	\$ 3,200.00				\$ -		\$ -		\$ 3,200.00
226	Imported Trench Backfill	110	CY	\$ 1.00	\$ 110.00				\$ -		\$ -		\$ 110.00
227	Type II Bedding	50	CY	\$ 1.00	\$ 50.00				\$ -		\$ -		\$ 50.00
228	Asbestos Pipe Removal	1	LS	\$3,000.00	\$ 3,000.00				\$ -		\$ -		\$ 3,000.00
229	Traffic Control	1	LS	\$7,900.00	\$ 7,900.00				\$ -		\$ -		\$ 7,900.00
230	Materials Testing	1	LS	\$4,600.00	\$ 4,600.00				\$ -		\$ -		\$ 4,600.00
231	Miscellaneous Work	5,000	Unit	\$ 1.00	\$ 5,000.00				\$ -		\$ -		\$ 5,000.00
Schedule II Totals					\$375,904.00				\$27,600.00		\$27,600.00		\$348,304.00
Summary Table													
Schedule I					\$975,620.00				\$790,228.80		\$790,228.80	81.00%	\$185,391.20
Schedule II					\$375,904.00				\$27,600.00		\$27,600.00	7.34%	\$348,304.00
Original Contract Totals					\$1,351,524.00				\$817,828.80		\$817,828.80	60.51%	\$533,695.20
Summary Table													
Change Order #1													
Change Order #2													
Change Order Totals					\$ -				\$ -		\$ -		\$ -
Total Contract Including Change Orders													
Project Totals					\$1,351,524.00				\$817,828.80	\$ -	\$817,828.80	60.51%	\$533,695.20



1% Contractor's Gross Receipts  
Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	<b>Contract Awarded by:</b>	Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account.		
		Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/>		
		Federal Identification Number (FEIN): 81-6001310		
		Name: City of Sidney		
		Address: 115 2nd Street NE		
		City: Sidney	State: MT	Zip Code: 59270
2.	<b>Contract Awarded to:</b>	Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account.		
		Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>		
		Federal Identification Number (FEIN): 84-1388819		
		Name: Western Municipal Construction		
		Address: 5855 Elysian Road		
		City: Billings	State: MT	Zip Code: 59101
3.	Enter the Government Issued Purchase Order Number here.....			3. WR2300047
4.	Enter the contract award date here.....			4. 2/13/2025
5.	Enter the month and year this payment was earned.....			5. 6/30/2025
6.	Enter the gross dollar amount due to the prime contractor or sub-contractor here.....			6. \$463,003.78
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. <b>This is your 1% Contractor's Gross Receipts.....</b>			7. \$4,630.04
8.	Subtract line 7 from line 6 and enter the result here. <b>This is the net amount paid to the prime contractor or subcontractor.....</b>			8. \$458,373.74
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor..... 9.			
9(a)	<input checked="" type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account.			
9(b)	<input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.			
10.	Enter a description of work to be performed under this contract. North Park Elevated Water Tower Replacement (Phase 1) Schedule 1 & 2			
11.	Enter the location in Montana where this work is performed. Be specific with your description. 3rd Street NE, 2nd Street NE, 5th Avenue NE and 6th Avenue NE Sidney, Montana			
<b>Withholding return submitted by:</b> Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.				
Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>				
Preparer's Signature: _____ Date: _____				
Preparer's Title: _____ Fax Number: _____				
Telephone Phone: _____				

For Information Only

Owner must

e-file at <http://tap.dor.mt.gov>.

Please mail this registration to:

Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835

July 2, 2025

Christalle Thompson, ARPA Grant Specialist  
Montana DNRC

Dear Chrissy,

The City of Sidney seeks relief from ARPA grant agreement AM-23-0207, Section 7 that states that the Subrecipient agrees to submit documentation of grant expenses it has incurred to receive reimbursement from DNRC. The City of Sidney does not maintain reserves for expenditures as large as this reimbursement requires.

The invoice tracking and status of funds spreadsheet shows that expenses for ARPA MAG Draw #4, for \$518,000.03, have not been paid to date.

We request that you release the funds to the City of Sidney.

Sincerely,

Rick Norby  
Mayor

STATE OF MONTANA		<ul style="list-style-type: none"> <li>VENDOR RETURNS SIGNED ORIGINAL</li> <li>FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.</li> </ul>		
<h2 style="text-align: center;">VENDOR INVOICE</h2>				
VENDOR'S NAME AND ADDRESS		BILLED TO		
City of Sidney 115 2nd Street SE Sidney, MT 59270		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601  Attn Grant Manager: Shawn Swanz & Cristalle Thompson		
PROJECT INFORMATION:				
Grant Agreement Number: AM-23-0207		Project Name: Phase IV-North Park Elevated Water Tower Replacement		
Period of Performance: 5/25/25-6/30/25		Reimbursement Request Number: Draw #4		
DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:				
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Big Sky Surveying	55	6/12/2025	Construction	\$385.00
Interstate Engineering	58322	6/24/2025	Grant Management, Design and Construction Engineering	\$54,611.25
Western Municipal Construction	2	7/1/2025	Construction	\$463,003.78
				GRAND TOTAL
				\$518,000.03
STATE USE ONLY APPROVED FOR PAYMENT		I certify that this invoice is correct in all respects and that payment has not been received.		
		Authorized Recipient Name	Rick Norby	
		Date Processed		
Authorized Signature		Authorized Recipient Signature		
Date		Title	Mayor	

## Contractor's Application For Payment

Owner:	<u>City of Sidney</u>	Owner's Project Number:	<u>WR2300047</u>
Engineer:	<u>Interstate Engineering, Inc</u>	Engineer's Project Number:	<u>WR2300047</u>
Contractor:	<u>Western Municipal Construction</u>	Contractor's Project Number:	<u>25-NPT</u>
Project:	<u>North Park Elevated Water Tower Replacement (Phase 1)</u>		
Contract:	<u>Schedule 1 &amp; 2</u>		

Application No.: 2 Application Date: 7/1/2025  
 Application Period: From 5/25/2025 to 6/30/2025

1. ORIGINAL CONTRACT PRICE	\$	<u>1,351,524.00</u>
2. Net change by Change Orders	\$	<u>                    </u>
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$	<u>1,351,524.00</u>
4. Total Work completed and material stored to date (Column L Unit Price Total)	\$	<u>817,828.80</u>
5. RETAINAGE:		
a. 5.0% x Work Completed	\$	<u>40,891.44</u>
b. 5.0% x Stored Material Remaining	\$	<u>                    </u>
c. Total Retainage (Line 5.a + 5.b)	\$	<u>40,891.44</u>
6. SET-OFFS:		
a. Direct Expenses (Reimbursable)	\$	<u>                    </u>
b. Direct Expenses (Non-Reimbursable)	\$	<u>                    </u>
c. Total Direct Expenses (Line 6.a + 6.b)	\$	<u>                    </u>
7. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c - Line 6.c)	\$	<u>776,937.36</u>
8. LESS PREVIOUS PAYMENTS (Line 7 from prior Application)	\$	<u>313,933.58</u>
9. GROSS AMOUNT DUE THIS APPLICATION	\$	<u>463,003.78</u>
10. 1% MT GROSS RECEIPTS TAX	\$	<u>4,630.04</u>
11. NET AMOUNT DUE THIS APPLICATION	\$	<u>458,373.74</u>
12. BALANCE TO FINISH + RETAINAGE (Line 3 - Line 4 + Line 5.c)	\$	<u>574,586.64</u>

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest or encumbrances); and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Western Municipal Construction

Signature: Dillon Clause Date: 7/2/2025

Recommended by Engineer:



By: [Signature]  
 Title: Project Engineer  
 Date: 7/2/2025

Approved by Owner: City of Sidney

By:                       
 Title:                       
 Date:                     

Approved by Funding Agency:

By:                       
 Title:                       
 Date:                     

By:                       
 Title:                       
 Date:

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner:	City of Sidney	Owner's Project Number:	WR2300047
Engineer:	Interstate Engineering, Inc	Engineer's Project Number:	WR2300047
Contractor:	Western Municipal Construction	Contractor's Project Number:	25-NPT
Project:	North Park Elevated Water Tower Replacement (Phase 1)		
Contract:	Schedule 1 & 2		

Application No.: 2		Application Period: From 5/25/2025				To 6/30/2025		Application Date: 7/1/2025					
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (CxE) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*I) (\$)				
Original Contract													
Schedule I													
101	Mobilization, Taxes, Bonds, Insurance	1	LS	\$ 117,000.00	\$117,000.00	0.60	0.30	0.90	\$ 105,300.00		\$105,300.00	90.00%	\$ 11,700.00
102	12" Water Main (PVC)	486	LF	\$225.00	\$109,350.00	184	299	483	\$ 108,675.00		\$108,675.00	99.38%	\$ 675.00
103	10" Water Main (PVC)	30	LF	\$219.00	\$ 6,570.00		31	31	\$ 6,789.00		\$ 6,789.00	103.33%	\$ (219.00)
104	8" Water Main (PVC)	399	LF	\$171.00	\$ 68,229.00	378	40	418	\$71,478.00		\$71,478.00	104.76%	\$ (3,249.00)
105	6" Water Main (PVC)	41	LF	\$169.00	\$ 6,929.00		44	44	\$ 7,436.00		\$ 7,436.00	107.32%	\$ (507.00)
106	12" Gate Valve	4	EA	\$6,700.00	\$ 26,800.00	1	3	4	\$26,800.00		\$26,800.00	100.00%	\$ -
107	10" Gate Valve	2	EA	\$5,900.00	\$ 11,800.00		1	1	\$ 5,900.00		\$ 5,900.00	50.00%	\$ 5,900.00
108	8" Gate Valve	2	EA	\$4,200.00	\$ 8,400.00	1	1	2	\$ 8,400.00		\$ 8,400.00	100.00%	\$ -
109	6" Gate Valve	1	EA	\$3,500.00	\$ 3,500.00		1	1	\$ 3,500.00		\$ 3,500.00	100.00%	\$ -
110	12"x12" Tee	2	EA	\$3,300.00	\$ 6,600.00	1	1	2	\$ 6,600.00		\$ 6,600.00	100.00%	\$ -
111	12"x10" Tee	1	EA	\$3,300.00	\$ 3,300.00		1	1	\$ 3,300.00		\$ 3,300.00	100.00%	\$ -
112	12"x6" Tee	1	EA	\$2,700.00	\$ 2,700.00		1	1.00	\$ 2,700.00		\$ 2,700.00	100.00%	\$ -
113	12"x8" Reducer	3	EA	\$1,900.00	\$ 5,700.00	2	1	3	\$ 5,700.00		\$ 5,700.00	100.00%	\$ -
114	10"x6" Reducer	1	EA	\$2,400.00	\$ 2,400.00		1	1	\$ 2,400.00		\$ 2,400.00	100.00%	\$ -
115	Connect to Existing Main (8")	3	EA	\$3,800.00	\$ 11,400.00	2	1	3	\$11,400.00		\$11,400.00	100.00%	\$ -
116	Connect to Existing Main (6")	1	EA	\$3,300.00	\$ 3,300.00		1	1	\$ 3,300.00		\$ 3,300.00	100.00%	\$ -
117	Fire Hydrant Assembly	3	EA	\$10,900.00	\$ 32,700.00	1	2	3	\$32,700.00		\$32,700.00	100.00%	\$ -
118	6" Fire Hydrant Lead (PVC)	91	LF	\$ 73.00	\$ 6,643.00	17	51	68	\$ 4,964.00		\$ 4,964.00	74.73%	\$ 1,679.00
119	1" Water Service Connection (W.S.C.)	20	EA	\$1,500.00	\$ 30,000.00	6	14	20	\$30,000.00		\$30,000.00	100.00%	\$ -
120	1" Water Service Stub (W.S.S.)	3	EA	\$970.00	\$ 2,910.00	3		3	\$ 2,910.00		\$ 2,910.00	100.00%	\$ -
121	1" Curb Stop	23	EA	\$950.00	\$ 21,850.00	9	14	23	\$21,850.00		\$21,850.00	100.00%	\$ -
122	1" Service Pipe (HDPE)	859	LF	\$ 81.00	\$ 69,579.00	317	550	867	\$70,227.00		\$70,227.00	100.93%	\$ (648.00)
123	Internal Water Service Connection (I.W.S.C.)	1	EA	\$6,300.00	\$ 6,300.00		1	1	\$ 6,300.00		\$ 6,300.00	100.00%	\$ -
124	Temporary Water	1	LS	\$38,100.00	\$ 38,100.00	0.75	0.25	1.00	\$38,100.00		\$38,100.00	100.00%	\$ -
125	Curb and Gutter Removal	425	LF	\$ 11.00	\$ 4,675.00	8		8	\$ 88.00		\$ 88.00	1.88%	\$ 4,587.00
126	Curb and Gutter Installation	425	LF	\$150.00	\$ 63,750.00				\$ -		\$ -		\$ 63,750.00
127	Concrete Valley Gutter Removal	235	SF	\$ 3.00	\$ 705.00	64	71	135	\$ 405.00		\$ 405.00	57.45%	\$ 300.00
128	Concrete Valley Gutter Installation	235	SF	\$ 82.00	\$ 19,270.00				\$ -		\$ -		\$ 19,270.00
129	Concrete Sidewalk Removal	900	SF	\$ 2.50	\$ 2,250.00		20	20.00	\$ 50.00		\$ 50.00	2.22%	\$ 2,200.00
130	Concrete Sidewalk Installation	900	SF	\$38.00	\$ 34,200.00				\$ -		\$ -		\$ 34,200.00
131	Concrete Driveway Removal	375	SF	\$ 3.00	\$ 1,125.00				\$ -		\$ -		\$ 1,125.00
132	Concrete Driveway Installation	375	SF	\$39.00	\$ 14,625.00				\$ -		\$ -		\$ 14,625.00
133	Asphalt and Road Base Removal (Full Depth)	1250	SY	\$ 16.00	\$ 20,000.00		769	769	\$12,304.00		\$12,304.00	61.52%	\$ 7,696.00
134	Asphalt and Road Base Installation (Full Depth)	1250	SY	\$ 70.00	\$ 87,500.00		769	769	\$53,830.00		\$53,830.00	61.52%	\$ 33,670.00
135	Asphalt Removal (HMA Only)	925	SY	\$ 11.00	\$ 10,175.00		1470	1470	\$16,170.00		\$16,170.00	158.92%	\$ (5,995.00)
136	Asphalt Installation (HMA Only)	925	SY	\$ 55.00	\$ 50,875.00		1470	1470	\$80,850.00		\$80,850.00	158.92%	\$ (29,975.00)
137	Grass Restoration (Hydro Mulch)	7775	SF	\$ 2.60	\$ 20,215.00	429	4849	5278	\$13,722.80		\$13,722.80	67.88%	\$ 6,492.20
138	Exploratory Excavation	20	HR	\$310.00	\$ 6,200.00		2	2	\$ 620.00		\$ 620.00	10.00%	\$ 5,580.00
139	Imported Trench Backfill	420	CY	\$ 1.00	\$ 420.00				\$ -		\$ -		\$ 420.00
140	Type II Bedding	175	CY	\$ 1.00	\$ 175.00				\$ -		\$ -		\$ 175.00
141	Asbestos Pipe Removal	1	LS	\$5,000.00	\$ 5,000.00	0.55	0.45	1.00	\$ 5,000.00		\$ 5,000.00	100.00%	\$ -
142	Traffic Control	1	LS	\$8,900.00	\$ 8,900.00	0.30	0.60	0.90	\$ 8,010.00		\$ 8,010.00	90.00%	\$ 890.00
143	Materials Testing	1	LS	\$8,500.00	\$ 8,500.00	0.30	0.60	0.90	\$ 7,650.00		\$ 7,650.00	90.00%	\$ 850.00
144	Miscellaneous Work	15,000	Unit	\$ 1.00	\$ 15,000.00	4800.00		4800.00	\$ 4,800.00		\$ 4,800.00	32.00%	\$ 10,200.00
Schedule I Totals					\$975,620.00				\$790,228.80		\$790,228.80		\$185,391.20

## Progress Estimate - Unit Price Work

## Contractor's Application for Payment

Owner: <u>City of Sidney</u>	Owner's Project Number: <u>WR2300047</u>
Engineer: <u>Interstate Engineering, Inc</u>	Engineer's Project Number: <u>WR2300047</u>
Contractor: <u>Western Municipal Construction</u>	Contractor's Project Number: <u>25-NPT</u>
Project: <u>North Park Elevated Water Tower Replacement (Phase 1)</u>	
Contract: <u>Schedule 1 &amp; 2</u>	

Application No.: 2		Application Period: From 5/25/2025				To 6/30/2025		Application Date: 7/1/2025					
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Bid Item No.	Description	Contract Information				Work Completed				Materials Currently Stored (not in G or H) (\$)	Work Completed and Materials Stored to Date (J+K) (\$)	% of Value of Item (L / F)	Balance to Finish (F - L) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of bid Item (CxE) (\$)	Estimated Quantity Incorporated Previously	Estimated Quantity Incorporated This Period	Estimated Quantity Incorporated To Date	Value of Work Completed to Date (E*I) (\$)				
Original Contract													
Schedule II													
201	Mobilization, Taxes, Bonds, Insurance	1	LS	\$ 46,000.00	\$ 46,000.00	0.60		0.60	\$27,600.00		\$27,600.00	60.00%	\$ 18,400.00
202	12" Water Main (PVC)	414	LF	\$274.00	\$113,436.00				\$ -		\$ -		\$113,436.00
203	8" Water Main (PVC)	59	LF	\$167.00	\$ 9,853.00				\$ -		\$ -		\$ 9,853.00
204	12" Gate Valve	1	EA	\$7,000.00	\$ 7,000.00				\$ -		\$ -		\$ 7,000.00
205	8" Gate Valve	2	EA	\$4,500.00	\$ 9,000.00				\$ -		\$ -		\$ 9,000.00
206	12"x12" Cross	1	EA	\$4,000.00	\$ 4,000.00				\$ -		\$ -		\$ 4,000.00
207	12"x8" Reducer	2	EA	\$2,100.00	\$ 4,200.00				\$ -		\$ -		\$ 4,200.00
208	Connect to Existing Main (12")	1	EA	\$4,500.00	\$ 4,500.00				\$ -		\$ -		\$ 4,500.00
209	Connect to Existing Main (8")	2	EA	\$4,200.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
210	Fire Hydrant Assembly	1	EA	\$13,200.00	\$13,200.00				\$ -		\$ -		\$13,200.00
211	6" Fire Hydrant Lead (PVC)	17	LF	\$ 75.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
212	1" Water Service Connection (W.S.C.)	1	EA	\$1,600.00	\$ 1,600.00				\$ -		\$ -		\$ 1,600.00
213	1" Curb Stop	1	EA	\$1,000.00	\$ 1,000.00				\$ -		\$ -		\$ 1,000.00
214	1" Service Pipe (HDPE)	15	LF	\$ 85.00	\$ 1,275.00				\$ -		\$ -		\$ 1,275.00
215	Temporary Water	1	LS	\$15,000.00	\$15,000.00				\$ -		\$ -		\$15,000.00
216	Curb and Gutter Removal	40	LF	\$ 12.00	\$ 480.00				\$ -		\$ -		\$ 480.00
217	Curb and Gutter Installation	40	LF	\$260.00	\$10,400.00				\$ -		\$ -		\$10,400.00
218	Concrete Valley Gutter Removal	60	SF	\$ 4.00	\$ 240.00				\$ -		\$ -		\$ 240.00
219	Concrete Valley Gutter Installation	60	SF	\$140.00	\$ 8,400.00				\$ -		\$ -		\$ 8,400.00
220	Asphalt and Road Base Removal (Full Depth)	475	SY	\$ 18.00	\$ 8,550.00				\$ -		\$ -		\$ 8,550.00
221	Asphalt and Road Base Installation (Full Depth)	475	SY	\$113.00	\$53,675.00				\$ -		\$ -		\$53,675.00
222	Asphalt Removal (HMA Only)	300	SY	\$ 13.00	\$ 3,900.00				\$ -		\$ -		\$ 3,900.00
223	Asphalt Installation (HMA Only)	300	SY	\$ 72.00	\$21,600.00				\$ -		\$ -		\$21,600.00
224	Grass Restoration (Hydro Mulch)	460	SF	\$ 11.00	\$ 5,060.00				\$ -		\$ -		\$ 5,060.00
225	Exploratory Excavation	10	HR	\$320.00	\$ 3,200.00				\$ -		\$ -		\$ 3,200.00
226	Imported Trench Backfill	110	CY	\$ 1.00	\$ 110.00				\$ -		\$ -		\$ 110.00
227	Type II Bedding	50	CY	\$ 1.00	\$ 50.00				\$ -		\$ -		\$ 50.00
228	Asbestos Pipe Removal	1	LS	\$3,000.00	\$ 3,000.00				\$ -		\$ -		\$ 3,000.00
229	Traffic Control	1	LS	\$7,900.00	\$ 7,900.00				\$ -		\$ -		\$ 7,900.00
230	Materials Testing	1	LS	\$4,600.00	\$ 4,600.00				\$ -		\$ -		\$ 4,600.00
231	Miscellaneous Work	5,000	Unit	\$ 1.00	\$ 5,000.00				\$ -		\$ -		\$ 5,000.00
Schedule II Totals					\$375,904.00				\$27,600.00		\$27,600.00		\$348,304.00
Summary Table													
Schedule I					\$975,620.00				\$790,228.80		\$790,228.80	81.00%	\$185,391.20
Schedule II					\$375,904.00				\$27,600.00		\$27,600.00	7.34%	\$348,304.00
Original Contract Totals					\$1,351,524.00				\$817,828.80		\$817,828.80	60.51%	\$533,695.20
Summary Table													
Change Order #1													
Change Order #2													
Change Order Totals					\$ -				\$ -		\$ -		\$ -
Total Contract Including Change Orders													
Project Totals					\$1,351,524.00				\$817,828.80	\$ -	\$817,828.80	60.51%	\$533,695.20



1% Contractor's Gross Receipts  
Gross Receipts Withholding Return

Form CGR-2 is required to be completed and mailed to the Department of Revenue within 30 days after each payment is made to the prime contractor or subcontractor.

1.	<b>Contract Awarded by:</b>	Enter the federal employer identification number, business name and address. Place an "X" in "Government Entity" box if you are remitting the 1% contractor's gross receipts payment on behalf of a prime contractor. Place an "X" in the "Prime Contractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account.		
		Government Entity <input type="checkbox"/> Prime Contractor <input type="checkbox"/>		
		Federal Identification Number (FEIN): 81-6001310		
		Name: City of Sidney		
		Address: 115 2nd Street NE		
		City: Sidney	State: MT	Zip Code: 59270
2.	<b>Contract Awarded to:</b>	Enter the federal employer identification number, business name and address. Place an "X" in the "Prime Contractor" box if you are remitting the 1% contractor's gross receipts on behalf of a prime contractor. Place an "X" in the "Subcontractor" box if you are allocating the 1% contractor's gross receipts from your prime contractor's account to your subcontractor's account.		
		Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>		
		Federal Identification Number (FEIN): 84-1388819		
		Name: Western Municipal Construction		
		Address: 5855 Elysian Road		
		City: Billings	State: MT	Zip Code: 59101
3.	Enter the Government Issued Purchase Order Number here.....			3. WR2300047
4.	Enter the contract award date here.....			4. 2/13/2025
5.	Enter the month and year this payment was earned.....			5. 6/30/2025
6.	Enter the gross dollar amount due to the prime contractor or sub-contractor here.....			6. \$463,003.78
7.	Multiply the amount on line 6 by 1% (.01) and enter the result here. <b>This is your 1% Contractor's Gross Receipts.....</b>			7. \$4,630.04
8.	Subtract line 7 from line 6 and enter the result here. <b>This is the net amount paid to the prime contractor or subcontractor.....</b>			8. \$458,373.74
9.	Check the box below that identifies the type of return you are filing and enter the date the payment was made to the prime contractor or subcontractor..... 9.			
9(a)	<input checked="" type="checkbox"/> I am enclosing the amount reported on line 7 for credit to my prime contractor's account.			
9(b)	<input type="checkbox"/> I am allocating the amount reported on line 7 for credit to my subcontractor's account.			
10.	Enter a description of work to be performed under this contract. North Park Elevated Water Tower Replacement (Phase 1) Schedule 1 & 2			
11.	Enter the location in Montana where this work is performed. Be specific with your description. 3rd Street NE, 2nd Street NE, 5th Avenue NE and 6th Avenue NE Sidney, Montana			
<b>Withholding return submitted by:</b> Select the appropriate box identifying which entity is completing this return; sign this return and enter the information requested below.				
Government Entity <input checked="" type="checkbox"/> Prime Contractor <input type="checkbox"/> Sub-Contractor <input type="checkbox"/>				
Preparer's Signature: _____ Date: _____				
Preparer's Title: _____ Fax Number: _____				
Telephone Phone: _____				

For Information Only

Owner must

e-file at <http://tap.dor.mt.gov>.

Please mail this registration to:

Department of Revenue, P.O. Box 5835, Helena, MT 59604-5835

BIG SKY Surveying

PO Box 170  
Sidney MT 59270

Date	Invoice #
6/12/2025	55

Bill To
City of Sidney Jeff Hintz 115 2nd Street SE Sidney, MT 59270

P.O. No.	Terms	Project
25-049	Due on receipt	

Quantity	Description	Rate	Amount
0.5	Set missing property corner on 524 & 522 3rd Street NE, Lot 9, Block 7		
	Research of Survey Plats, deeds,	190.00	95.00
1	Locate Existing Property Corners, Set New Property Corner.	190.00	190.00
1	Survey Field Equipment. GPS Rover, GPS Base	90.00	90.00
1	Supplies: 1 rebar, 1 cap, 1 lath	10.00	10.00
Thank you for your business.		Total	\$385.00



**PLEASE MAIL PAYMENTS TO:**  
INTERSTATE ENGINEERING, INC.  
PO BOX 2035 • JAMESTOWN, ND 58402  
PH. 701.252.0234

City of Sidney  
Attn: Jessie Chamberlin  
115 2nd Street SE  
Sidney, MT 59270

June 24, 2025  
Project No: WR2300047  
Invoice No: 58322

Task Order No. 7 - North Park Elevated Water Tank  
Removal of 300,000 Gallon Water Storage Tank Located at North Park  
and Replace With 750,000 Gallon Elevated Tank  
Sidney, Montana

**Professional Services through June 14, 2025**

**Design Engineering Services**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Study and Report Services	34,000.00	100.00	34,000.00	34,000.00	0.00
Funding Assistance	25,000.00	68.00	17,000.00	15,000.00	2,000.00
Design Engineering (Tank Replacement)	200,000.00	100.00	200,000.00	200,000.00	0.00
Design Engineering - Amendment No. 1	87,000.00	100.00	87,000.00	78,300.00	8,700.00
Bidding or Negotiating	20,000.00	100.00	20,000.00	10,000.00	10,000.00
Total Fee	366,000.00		358,000.00	337,300.00	20,700.00
<b>Total Fee</b>					<b>20,700.00</b>
		<b>Total this Phase</b>			<b>\$20,700.00</b>

**Construction Engineering Services**

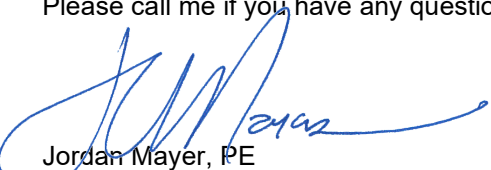
	Hours	Rate	Amount	
ENG I	3.00	130.00	390.00	
ENG V	.50	190.00	95.00	
ENG VII	33.00	220.00	7,260.00	
TECH IV	7.00	132.00	924.00	
TECH VI	149.00	162.00	24,138.00	
TECH IX	4.00	207.00	828.00	
Totals	196.50		33,635.00	
<b>Total Labor</b>				<b>33,635.00</b>

**Unit Billing**

Travel Vehicle	325.0 Miles @ 0.85	276.25	
<b>Total Units</b>		<b>276.25</b>	<b>276.25</b>
	<b>Total this Phase</b>		<b>\$33,911.25</b>

**Total Due this Invoice \$54,611.25**

Please call me if you have any questions regarding this invoice.

  
Jordan Mayer, PE  
406.433.5617

<b>CHANGE ORDER FORM</b>
Issue No. <u>1</u>

Owner: City of Sidney Owner's Contract No.: WR2300047  
Engineer: Interstate Engineering, Inc. Engineer's Project No.: WR2300047  
Contractor: Western Municipal Construction Contractor's Project No.: 25-NPT  
Project: North Park Elevated Water Tower Replacement (Phase 1)  
Contract Name: Schedule 1 and Schedule 2  
Date Issued: July 7, 2025 Effective Date of Change Order: July 7, 2025

The Contract is modified as follows upon execution of this Change Order:

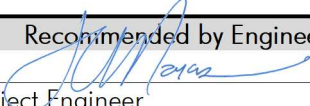

**Description (of the change to the work):**

Substantial Completion for **Schedule 2** moved back to accommodate Phase II of the North Park Elevated Water Tower Replacement Project. Any additions to cost will be covered under the bid item, Miscellaneous Work.

**The Notice to Proceed for Schedule 2 will be issued no sooner than Monday, August 2, 2027. Schedule 2 shall be complete and ready for OWNER's use and pre-final inspection within 45 calendar days from the Notice to Proceed for Schedule 2, or by October 1, 2027, whichever is sooner.**

Attachments (list documents supporting change): WMC email dated June 27, 2025.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[State Contract Times as either specific date or a number of days]</i>
Original Contract Price: \$ <u>1,351,524.00</u>	Original Contract Times: Substantial Completion: <u>June 25, 2027</u> Ready for Final Payment: <u>30 days from S.C.</u>
<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No. <u>   </u> to No. <u>   </u> : \$ <u>n/a</u>	<del>[Increase]</del> <del>[Decrease]</del> from previously approved Change Orders No. <u>   </u> to No. <u>1</u> : Substantial Completion: <u>n/a</u> Ready for Final Payment: <u>n/a</u>
Contract Price prior to this Change Order: \$ <u>1,351,524.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 25, 2027</u> Ready for Final Payment: <u>30 days from S.C.</u>
<del>[Increase]</del> <del>[Decrease]</del> of this Change Order: \$ <u>n/a</u>	<del>[Increase]</del> <del>[Decrease]</del> of this Change Order: Substantial Completion: <u>October 1, 2027</u> Ready for Final Payment: <u>30 days from S.C.</u>
Contract Price incorporating this Change Order: \$ <u>1,351,524.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>October 1, 2027</u> Ready for Final Payment: <u>30 days from S.C.</u>

Recommended by Engineer (if required) By: <u></u> Title: <u>Project Engineer</u> Date: <u>June 30, 2025</u>	Accepted by Contractor <u></u> <b>Dillon Clause</b> <b>Project Manager</b> <b>7/2/2025</b>
Authorized by Owner By: _____ Title: _____ Date: _____	Approved by Funding Agency (if applicable) By: _____ Title: _____ Date: _____

**From:** [Dillon Clause](#)  
**To:** [Jordan Mayer](#)  
**Cc:** [Wendy Johnson](#)  
**Subject:** Sidney N. Park Water Tower - Schedule 2 - Revised Timeline  
**Date:** Friday, June 27, 2025 7:45:53 AM  
**Attachments:** [image002.png](#)  
[image003.png](#)

---

**External sender** <dclause@wmc-i.com>

Make sure you trust this sender before taking any actions.

Good Morning Jordan,

Western Municipal acknowledges your notification regarding the delay in the water tank construction, which will push the completion of Schedule #2 from June 25, 2027 to October 1, 2027. We are prepared to agree to this revised timeline, provided that a formal contract amendment is established to address the potential impact of market fluctuations on project costs.

To ensure protection from inflation and market-driven cost increases, we propose a change order to include a clause stipulating that the pricing for equipment rates, labor, and materials for Schedule #2 will be adjusted based on prevailing market rates at the time of project execution in 2027. This amendment will help maintain fairness and transparency for both parties.

Please let me know if there is anything else you need from me to facilitate a change order to cover the items addressed above.

Thanks,



**Dillon Clause**  
Project Manager/Estimator  
**Western Municipal Construction, Inc.**

**Phone:** 406-254-2106 **Mobile:** 406-671-9496

**Web** [www.westernmunicipalconstruction.com](http://www.westernmunicipalconstruction.com)

**Email** [dclause@wmc-i.com](mailto:dclause@wmc-i.com)

5855 Elysian Road, Billings, MT 59101



CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Sidney Owner's Contract No.: WR2300047  
Engineer: Interstate Engineering, Inc. Engineer's Project No.: WR2300047  
Contractor: Western Municipal Construction Contractor's Project No.: \_\_\_\_\_  
Project: North Park Elevated Water Tower Replacement (Phase 1)  
Contract Name: Schedule 1 and Schedule 2

This ☐ Preliminary ☒ Final Certificate of Substantial Completion applies to:

☐ All Work The following specified portions of the Work:  
Schedule 1

Date of Substantial Completion: July 2, 2025

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punchlist of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities: ☐ None ☐ As follows

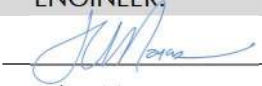
Amendments to Contractor's responsibilities: ☐ None ☐ As follows:

The following documents are attached to and made a part of this Certificate:

WMC Request for Substantial Completion Dated: 07/02/2025

Schedule 1 Punchlist Dated: 07/02/2025

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

ENGINEER:	OWNER:	CONTRACTOR:
By: <u></u>	By: _____	By: _____
Name: <u>Jordan Mayer</u>	Name: _____	Name: _____
Title: <u>Project Engineer</u>	Title: _____	Title: _____



**WESTERN MUNICIPAL CONSTRUCTION, INC.**

Item h.

5855 Elysian Road Billings, MT 59101

**Phone (406) 254-2106 Fax (406) 245-9736**

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July, 2, 2024

Mr. Jordan Mayer

Subject: Sidney North Park Elevated Water Tower Replacement Phase 1

Jordan,

Western Municipal Construction Inc has completed the above referenced project (Schedule 1) in accordance with the contract plans, specifications, and agreement; therefore Western Municipal Construction is Requesting a Certificate of Substantial Completion on the Project for July 2, 025.

Your prompt attention to this request is greatly appreciated.

Please contact me if you have any questions.


Best Regards,

*Dillon Clause*

Dillon Clause

Project Manager



PUNCHLIST ITEMS	
PROJECT:	North Park Elevated Tower Replacement – Phase 1
CONTRACT:	WR23-00-047
DATE:	July 2, 2025

### TO BE COMPLETED

#### 1. Concrete work to be completed

##### ~~a. Sidewalk / Driveway~~

~~i. Driveway at 405 3<sup>rd</sup> St~~

~~ii. Private sidewalk at 415 3<sup>rd</sup> St.~~

~~iii. Sidewalk and match to curb at 516 3<sup>rd</sup> St.~~

##### ~~b. Curb and Gutter~~

~~i. Southwestern corner of 3<sup>rd</sup> St. And 5<sup>th</sup> Ave.~~

~~1. Little water in trench; verify with Badger~~

~~ii. 610 3<sup>rd</sup> St NE: IE to confirm limits 7/2/2025 with Badger~~

##### c. Caulk expansion joints

Status: Complete ☐ Not Complete ☐ In Progress ☒

Notes: 610 3<sup>rd</sup> St NE curb not replaced per Property Owner. Prefer to wait until curb  
is replaced across the street and before the City overlays 3<sup>rd</sup> St NE.  
Cones will be removed after 7 days.

#### ~~2. Complete grass restoration for the Project and verify that:~~

~~a. Restore Park on the northern side~~

~~b. Repair private property damage (IE to provide pre/post pictures wk of 6/23/25)~~

~~c. Areas are furnished with fresh topsoil material~~

~~d. Areas are raked and free of rock and gravel~~

~~e. Areas are hydro-seeded and watered~~

~~f. Clean fire hydrants from hydroseed~~

~~g. High spot at 424 3<sup>rd</sup> St SE; WMC to check with Property Owner and regrade if necc.~~

~~h. Seeding at 415 3<sup>rd</sup> St after concrete sidewalk poured~~

Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes: 415 3<sup>rd</sup> St wanted to seed their yard themselves.

## 3. Complete submittals

- ~~a. Concrete, Asphalt, Hydroseed~~
- b. BABA Certification for hydrant extension

Status: Complete ☐ Not Complete ☐ In Progress ☒

Notes: \_\_\_\_\_

## 4. Cleanup

- ~~a. Remove and clean up gravel on back side of curb and gutter along entire length of Project and side streets~~
- ~~b. Remove rock in park, south of hydrant @ STA 326+08~~
- ~~c. Remove unwanted traffic control signage~~
- d. Clear dirt from streets, valley gutters, exterior intersections, and temp water road crossings
  - i. City of Sidney to sweep streets; WMC to sweep curbs, sidewalk, and driveways
  - ii. Place excess base course from temp water road crossings in affected alleys. Refer to 6/18/25 Mtg Mins
  - iii. Repair temp water driveway crossings in alleys
- ~~e. Repair asphalt damage (IE to provided pre/post pictures wk of 6/25/25)~~
- ~~f. Staging area(s)~~
- g. Remove equipment, porta potty; traffic control
  - i. City will sweep streets under equipment; WMC to clean curbs and sidewalks

Status: Complete ☐ Not Complete ☐ In Progress ☒

Notes: WMC to have equipment moved off site the week of July 7<sup>th</sup>. WMC moved some equipment to city lot in the interim.

~~5. Asphalt pavement restoration~~

- ~~a. Refer to 20250618\_Aspphalt Paving Limits.pdf emailed on 6/23/25~~

Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes: \_\_\_\_\_

~~6. Final curb stop/box elevation verification w/ City~~

- ~~a. Verify City can access and operate all curb stops
 
  - i. 418 3<sup>rd</sup> St SE: Raise to 1"-2" below the surface
  - ii. 415 3<sup>rd</sup> St SE: Lower to 1-2" below the surface
  - iii. All curb stops to be checked and adjusted as needed: Level to 2" below the surface~~

Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes: \_\_\_\_\_

~~7. Verify City can access and operate all gate valves pre and post asphalt paving~~

- ~~a. Three (3) valve boxes were noticed preliminarily; refer to 6/18/25 Mtg Mins~~

Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes: See Warranty Items

~~8. Check continuity of tracer wire for entire project~~Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes: Performed by City of Sidney

~~9. Replace street sign at 3<sup>rd</sup> St NE / 5<sup>th</sup> Ave NE; verify with City on location & mounting requirements~~Status: Complete ☒ Not Complete ☐ In Progress ☐

Notes:

## 10. Reimburse City of Sidney Water Department parts/pieces used from Project. Fittings are all brass.

- a. 6"x 2" nipple
- b. 2" curb stop
- c. 2" street 90°
- d. 6"x 2" tapped cap
- e. 2" nipple x 2" compression fitting
- f. Curb box
- g. 2 – 1" valve box paving risers
- h. Return Back Flow Preventer

Status: Complete ☐ Not Complete ☐ In Progress ☐

Notes: WMC can send parts/pieces to NWP and City can pick up

## 11. Warranty Items

- a. Water between asphalt paving lifts (402 3
- <sup>rd</sup>
- St SE) → IE to keep an eye on it



i.

- b. Asphalt pumping (524 3<sup>rd</sup> St SE) → IE to keep an eye on it



- i.  
c. Asphalt damage (3<sup>rd</sup> St SE / 4<sup>th</sup> Ave SE) → IE to coordinate w/ City if repair is needed prior to Schedule 2 starting.



- i.  
d. Seeding verification in fall 2025  
e. Gate Valve Box at 3<sup>rd</sup> St / 5<sup>th</sup> Ave (STA 523+81, Sht CU 2.05) to be reset at start of Schedule 2 work  
f. MDU to replace light pole at 3<sup>rd</sup> St / 6<sup>th</sup> Ave: ~~IE to contact MDU once streets are open back up to the public~~

Status: Complete ☐ Not Complete ☐ In Progress ☒

Notes:

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## 12. Closeout Documents: Schedule 1

- a. Certified Payrolls  
~~b. Request for Substantial Completion~~  
~~i. After completion of concrete restoration~~

Status: Complete ☐ Not Complete ☐ In Progress ☒

Notes:

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# June 2025 SVFD Run Report

2025-082	#1	Carbon monoxide	6/1/2025	Fire	City	1	hrs
2025-083	#2	Grass Fire	6/3/2025	Fire	County	1	hrs
2025-084	#3	Accident Assist	6/3/2025	Medical	county	1	hrs
2025-085	#4	Car Fire	6/5/2025	Fire	City	1	hrs
2025-086	#5	Car Fire	6/10/2025	fire	county	2	hrs
2025-087	#6	House Fire	6/15/2025	Fire	County	4	hrs
2025-088	#7	Lift Assist	6/19/2025	Medical	City	1	hrs
2025-089	#8	Lift Assist	6/22/2025	Medical	City	1	hrs
2025-090	#9	Disposal Site	6/25/2025	Fire	County	12	hrs
2025-091	#10	False Alarm	6/25/2025	Fire	City	1	hrs
2025-092	#11	Lift Assist	6/26/2025	Medical	city	1	hrs
2025-093	#12	Grass Fire	6/26/2025	Fire	City	2	hrs
2025-094	#13	Carbon Monoxide	6/27/2025	Fire	City	1	hrs
2025-095	#14	Treater Fire	6/28/2025	Fire	City	3	hrs

07/03/25  
13:01:18

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 7/25

Page: 1 of 12  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
		*** Claim from another period ( 6/25) ****						
44016	E	399 VERIZON WIRELESS	901.55					
		6115301641 06/17/25 SPD Cellular Serices- May	901.55			1000 420100	340	101000
		*** Claim from another period ( 6/25) ****						
44021		1212 WARNE CHEMICAL & EQUIPMENT CO.	782.48					
		01-66015 06/17/25 660 CENTRICAL PUMP	752.00			5310 430600	200	101000
		01-66015 06/17/25 SHIPPING	30.48			5310 430600	300	101000
		*** Claim from another period ( 6/25) ****						
44022	E	399 VERIZON WIRELESS	1,512.79					
		6115714798 06/10/25 WATER CELL PHONE	794.31			5210 430500	300	101000
		6115714798 06/10/25 SEWER CELL PHONE	109.59			5310 430600	300	101000
		6115714798 06/10/25 PARKS CELL PHONE	36.57			1000 460430	300	101000
		6115714798 06/10/25 STREETS CELL PHONE	36.57			2565 430200	300	101000
		6115714798 06/10/25 GARBAGE CELL PHONE	36.57			5410 430830	300	101000
		6115714798 06/10/25 FIRE CELL PHONE	36.57			1000 420400	300	101000
		6115714798 06/10/25 CITY PHONE SYSTEM	462.61			1000 411200	300	101000
		*** Claim from another period ( 6/25) ****						
44023		999999 TONYA GARSJO	154.22					
		10555863 06/16/25 REIMBURSEMENT-LOWES	154.22			1000 460445	200	101000
		*** Claim from another period ( 6/25) ****						
44024		1452 ZACH BAYLESS	758.10					
		06/13/25 MOWING 303 5TH ST SE	184.20			2584 430200	300	101000
		06/25/25 MOWING 103 10TH ST SW	233.90			2584 430200	300	101000
		06/25/25 MOWIN 224 3RD AVE NE	340.00			2584 430200	300	101000
		*** Claim from another period ( 6/25) ****						
44025		1449 ROUGH CUT, LLC	1,125.00					
		2025-23 06/24/25 COMPLIANCE MOWING	1,125.00			2584 430200	300	101000
		*** Claim from another period ( 6/25) ****						
44026		337 RICHLAND COUNTY HEALTH DEPT	96.50					
		06/09/25 SWELEY	96.50			5310 430600	300	101000
		*** Claim from another period ( 6/25) ****						
44027		1229 KALIL LAW FIRM	9,105.00					
		4675 06/15/25 MAY CIVIL ATTORNEY	710.00			5210 430500	300	101000
		4676 06/15/25 MAY PROSECUTION	8,395.00			1000 410360	300	101000
		*** Claim from another period ( 6/25) ****						
44028		1455 POWER SYSTEMS WEST	2,524.45					
		SI25200053 06/18/25 TEST KITS	2,524.45			5310 430600	300	101000
		*** Claim from another period ( 6/25) ****						
44029	E	1213 SIDNEY WATER DEPARTMENT	1,763.22					
		06/26/25 WATER BILL- JUNE 2025	815.40		NA	1000 420400	340	101000
		06/26/25 SEWER BILL- JUNE 2025	947.82		NA	1000 420400	340	101000

07/03/25  
13:01:18

CITY OF SIDNEY  
Claim Approval List  
For the Accounting Period: 7/25

Page: 2 of 12  
Report ID: AP100

\* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
			*** Claim from another period ( 6/25) ***					
44030		817 DOT-DOT COMPLIANCE TRAINING	55.00					
	472	03/19/25 DOT TRAINING	55.00			1000 411200	300	101000
			*** Claim from another period ( 6/25) ***					
44031		318 LACAL EQUIPMENT	873.00					
	431656-IN	06/06/25 REPLACEMENT PARTS DAMAGED	873.00			5710 430252	200	101000
43916			*** Claim from another period ( 6/25) ***					
44032		962 PHILIP TOAVS	3,750.00					
	061925	06/19/25 GARBAGE CAN RETAINERS	3,750.00			5410 430830	200	101000
25947			*** Claim from another period ( 6/25) ***					
44033		756 AMERICAN WELDING & GAS, INC.	78.20					
	10914247	05/30/25 CONTROL PANEL SWITCH	51.20			5410 430830	200	101000
26161			*** Claim from another period ( 6/25) ***					
	10914247	05/30/25 FREIGHT	27.00			5410 430830	300	101000
			*** Claim from another period ( 6/25) ***					
44034		155 KOHLER COMMUNICATIONS	90.00					
	31347	06/19/25 RADIO MICROPHONE	90.00			1000 420100	200	101000
			*** Claim from another period ( 6/25) ***					
44035		277 THE ROUNDUP	120.00					
	271136	06/11/25 LEGAL NOTICE	65.00			1000 420100	300	101000
	271193	06/18/25 LEGAL NOTICE	55.00			1000 420100	300	101000
			*** Claim from another period ( 6/25) ***					
44036	E	1038 WEX BANK	2,470.74					
	105589791	06/23/25 SPD FUEL- JUNE 2025	2,470.74			1000 420100	230	101000
			*** Claim from another period ( 6/25) ***					
44037		864 INTOXIMETERS	251.25					
	789996	06/17/25 CALIBRATION STANDARD CYLINDER	251.25			1000 420100	200	101000
			*** Claim from another period ( 6/25) ***					
44038		1282 LEXIPOL LLC	1,439.64					
	11254927	06/20/25 LEXIPOL/POLICEONE SUBSCRIPTI	1,439.64			1000 420100	300	101000
			*** Claim from another period ( 6/25) ***					
44039		1364 UNIFORMS2GEAR	386.17					
	25/06/0538	06/17/25 RESTOCK FEE- CANCEL BAL. V	386.17			1000 420100	200	101000
			*** Claim from another period ( 6/25) ***					
44040		999999 TANNER GOMKE	150.00					
	06/27/25	MEAL PER DIEM- K9 TRAINING	150.00			1000 420150	300	101000
			*** Claim from another period ( 6/25) ***					
44041		1412 POWERDMS INC	3,386.70					
	INV135184	05/05/25 POWERFTO SUBSCRIPTION	3,386.70			1000 420100	300	101000

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		*** Claim from another period ( 6/25) ****						
44042		57 WESTERN TIRE	1,110.80					
	98122 06/25/25	REPLACE TIRES 6278 & TAHOE	1,074.80			1000 420100	210	101000
	98133 06/26/25	TIRE REPAIR 6296	36.00			1000 420100	210	101000
		*** Claim from another period ( 6/25) ****						
44043		263 BOSS INC.	1,126.94					
	807160-0 06/23/25	TONER	1,126.94			1000 420100	200	101000
		*** Claim from another period ( 6/25) ****						
44044		445 EAGLE COUNTRY FORD	398.42					
	74024 06/25/25	OIL CHANGE & RECHARGE AC	398.42			1000 420100	210	101000
		*** Claim from another period ( 6/25) ****						
44045		87 GEM CITY MOTORS	1,824.51					
	CTCS234243 06/25/25	REPLACE REAR SHOCKS & COM	1,824.51			1000 420100	210	101000
		*** Claim from another period ( 6/25) ****						
44046		47 SIDNEY CARBURETOR & ELECTRIC	375.00					
	385580 06/17/25	FIX EXHAUST LEAK 6343	375.00			1000 420100	210	101000
		*** Claim from another period ( 6/25) ****						
44047		1408 PEAKS PLANNING & CONSULTING	2,745.50					
	6302025-6 06/30/25	JUNE CONSULTING	2,745.50			1000 411030	300	101000
		*** Claim from another period ( 6/25) ****						
44048		1399 BLACKLINE TRANSPORT LLC	2,396.14					
	607281 05/30/25	EMULSION	1,980.28			2820 430200	200	101000
		FUEL SURCHARGE	415.86			2820 430200	300	101000
		*** Claim from another period ( 6/25) ****						
44050		757 BIOLYNCEUS LLC	249.23					
	12571-1 05/20/25	PROBIOTIC SCRUBBER I & II	249.23			5210 430500	300	101000
		*** Claim from another period ( 6/25) ****						
44051		263 BOSS INC.	561.97					
	801661-0 05/22/25	FOLDERS, POST IT, STAPLES	55.95			5210 430500	200	101000
	802682-0 05/28/25	CANON COLOR CART	112.56			2565 430200	300	101000
	804880-0 06/24/25	PRINTER DRUM REPLACEMENT	179.49			5310 430600	300	101000
	806381-0 06/18/25	INK CART	97.98			1000 460430	200	101000
26212								
	C806381-0 06/18/25	RETURN INK CART	-94.98			1000 460430	200	101000
	806492-0 06/18/25	INK CART	123.98			1000 460430	200	101000
	807317-0 06/24/25	TONER FOR LASERJET	86.99			5410 430830	200	101000
		*** Claim from another period ( 6/25) ****						
44052		1494 VETERAN HOT OIL	2,775.52					
	2131 06/23/25	REPLACE CLUTCH 97F700	555.10			5310 430600	200	101000
26179								
	2131 06/23/25	REPLACE CLUTCH 97F700	555.10			5210 430500	200	101000
26179								
	2131 06/23/25	REPLACE CLUTCH 97F700	555.10			5710 430252	200	101000
26179								
	2131 06/23/25	REPLACE CLUTCH 97F700	555.10			2820 430200	200	101000
26179								

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26179	2131 06/23/25	REPLACE CLUTCH 97F700	555.12			2566 430251	200	101000
		*** Claim from another period ( 6/25) ****						
44053	1150 CINTAS		283.51					
	527406704 06/09/25	FIRST AID CABINET RESTOCK	283.51			1000 411200	200	101000
		*** Claim from another period ( 6/25) ****						
44054	1445 D & L PLUMBING SUPPLY		206.95					
	1116 06/23/25	FIX URINAL AT SOUTH MEADOW	206.95			1000 460430	300	101000
		*** Claim from another period ( 6/25) ****						
44055	25 AUTO VALUE PARTS STORE		153.31					
	440121556 06/13/25	PICK SET, WRENCH, SPARK PLU	64.91			5710 430252	200	101000
26167								
	440121635 06/16/25	DODGE DOOR GLAS, SPRAY BTL	88.40			5310 430600	200	101000
26168								
		*** Claim from another period ( 6/25) ****						
44056	1078 BIG SKY SURVEYING		385.00					
	55 06/12/25 524 & 522 3RD ST NE	PROP COR	385.00			5210 430500	300	101000
		*** Claim from another period ( 6/25) ****						
44057	105 FRANZ CONSTRUCTION, INC.		8,173.09					
	75643 06/17/25	HOTMIX	2,350.08			2565 430200	200	101000
	75656 06/19/25	ALBIN 3/4 MINUS	1,941.00			2820 430200	200	101000
	75656 06/19/25	ALBIN 3/4 MINUS	1,941.00			5210 430500	200	101000
	75656 06/19/25	ALBIN 3/4 MINUS	1,941.01			5310 430600	200	101000
		*** Claim from another period ( 6/25) ****						
44058	1314 METZ FUEL & SERVICE, INC		356.40					
	6331 05/31/25	FUEL	178.20			5210 430500	230	101000
	6331 05/31/25	FUEL	178.20			5310 430600	230	101000
		*** Claim from another period ( 6/25) ****						
44059	119 CENTRAL WATER CONDITIONING		44.00					
	06/30/25	WATER FOR POOL	27.50			1000 460445	200	101000
	06/30/25	WATER FOR SHOP	16.50			2565 430200	200	101000
		*** Claim from another period ( 6/25) ****						
44060	994 MACON SUPPLY		140.00					
	272867 06/19/25	POWER CORD	140.00			2565 430200	200	101000
25941								
		*** Claim from another period ( 6/25) ****						
44061	249 MID-RIVERS COMMUNICATIONS		441.90					
	07/01/25	WATER-PHONE/INTERNET	73.65			5210 430500	300	101000
	07/01/25	SEWER- PHONE/INTERNET	73.65			5310 430600	300	101000
	07/01/25	CITY SHOP- PHONE/INTERNET	73.65			5410 430830	300	101000
	07/01/25	FIREHALL- PHONE/INTERNET	73.65			1000 420400	340	101000
	07/01/25	CITY HALL- PHONE/INTERNET	73.65			1000 411200	300	101000
	07/01/25	SWIMMING POOL- PHONE/INTERNET	73.65			1000 460445	300	101000

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		*** Claim from another period ( 6/25) ****						
44062		3 MONTANA DAKOTA UTILITIES	31.36					
	06/17/25	LEES TIRE SWER LIFT STATION	31.36			5310 430600	300	101000
		*** Claim from another period ( 6/25) ****						
44063		1470 MCE	233.32					
	1481789 05/27/25	HOSE FOR 300 SKIDSTEER	170.51			2565 430200	200	101000
25940								
	1484593 06/09/25	HYDRAULIC HOSE	44.31			1000 460430	200	101000
26163								
	1484659 06/09/25	ADAPTOR	18.50			1000 460430	200	101000
26164								
		*** Claim from another period ( 6/25) ****						
44064		537 MARC	173.01					
	849835-IN 05/23/25	BACTERIZER	148.00			1000 460430	200	101000
26064								
	849835-IN 05/23/25	FREIGHT	25.01			1000 460430	300	101000
		*** Claim from another period ( 6/25) ****						
44066		396 NORTANA GRAIN CO.	924.00					
	IE3932 05/09/25	TURF MIX	924.00			5310 430600	200	101000
25872								
		*** Claim from another period ( 6/25) ****						
44067		950 PJ'S AUTO GLASS & RADIATOR	350.00					
	24440 06/03/25	TRUCK 421 NEW WINDSHIELD	350.00			5410 430830	200	101000
26157								
		*** Claim from another period ( 6/25) ****						
44068		491 USA BLUE BOOK	251.95					
	INV744763 06/20/25	REPLACE ARM LIFT	251.95			5210 430500	200	101000
		*** Claim from another period ( 6/25) ****						
44069		491 USA BLUE BOOK	504.97					
	INV731498 06/06/25	PE TUBING, GASKETS	446.85			5210 430500	200	101000
26112								
	INV731498 06/06/25	FREIGHT	58.12			5210 430500	300	101000
		*** Claim from another period ( 6/25) ****						
44070		277 THE ROUNDUP	530.00					
	271135 06/11/25	N PARK ELEV WATER TOWER PH2	143.00			5210 430500	300	101000
	271125 06/11/25	INV TO BID MEADOWS DRAINAGE	104.00			5310 430600	300	101000
	271135 06/11/25	AUDIT PUBLICATION STMT	39.00			1000 410240	300	101000
	271135 06/11/25	AUDIT PUBLICATION NOTICE	13.00			1000 410240	300	101000
	271222 06/18/25	N PARK ELEV WATER TOWER PH2	143.00			5210 430500	300	101000
	271222 06/18/25	INV TO BID MEADOWS DRAINAGE	88.00			5310 430600	300	101000

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*** Claim from another period ( 6/25) ***								
44071		402 UTILITIES UNDERGROUND LOCATION	99.75					
	5055110	05/31/25 EXCAVATION NOTIFICATIONS 57	99.75			5210 430500	300	101000
*** Claim from another period ( 6/25) ***								
44072		1085 VESTIS	1,011.54					
	2550495452	06/24/25 RUG RENTAL	178.63			5710 430252	300	101000
	2550483827	05/27/25 RUG RENTAL	178.63			1000 411200	300	101000
	2550474917	05/06/25 COAT SHOP RENTAL	81.79			5310 430600	200	101000
	2550474917	05/06/25 COAT SHOP RENTAL	81.78			5710 430252	200	101000
	2550480855	05/20/25 COAT & RUG RENTAL	32.71			5310 430600	200	101000
	2550480855	05/20/25 COAT & RUG RENTAL	32.71			5210 430500	200	101000
	2550480855	05/20/25 COAT & RUG RENTAL	32.71			5410 430830	200	101000
	2550480855	05/20/25 COAT & RUG RENTAL	32.71			5710 430252	200	101000
	2550480855	05/20/25 COAT & RUG RENTAL	32.73			2565 430200	200	101000
	2550486411	06/03/25 COAT & RUG RENTAL	163.57			5710 430252	300	101000
	2550492519	06/17/25 COAT & RUG RENTAL	163.57			5710 430252	200	101000
*** Claim from another period ( 6/25) ***								
44073		20 EAST-MONT ENTERPRISES, INC.	522.00					
	167668	06/19/25 LYSOL	302.00			1000 460445	200	101000
26656								
	167693	06/25/25 TOILET PAPER, TOWELS, CLEANER	55.00			5310 430600	200	101000
26178								
	167693	06/25/25 TOILET PAPER, TOWELS, CLEANER	55.00			5410 430830	200	101000
26178								
	167693	06/25/25 TOILET PAPER, TOWELS, CLEANER	55.00			5710 430252	200	101000
26178								
	167693	06/25/25 TOILET PAPER, TOWELS, CLEANER	55.00			2565 430200	200	101000
26178								
*** Claim from another period ( 6/25) ***								
44074		470 AGRI INDUSTRIES INC.	63.48					
	CS-030723	06/25/25 NIPPLES, COUPLING, TAPE	60.55			5310 430600	200	101000
25879								
	CS-030728	06/25/25 RETURN NIPPLE & COUPLING	-13.52			5310 430600	200	101000
	CS-030731	06/25/25 COUPLING & NIPPLE	16.45			1000 460445	200	101000
*** Claim from another period ( 6/25) ***								
44075		207 HAWKINS INC	10,378.06					
	7108410	06/17/25 HYDRO INST CHLORINE LEAK DET	1,712.50			5210 430500	200	101000
26113								
	7108410	06/17/25 FREIGHT	70.40			5210 430500	300	101000
	7111630	06/24/25 CHLORINE & POT PERM	5,613.16			5210 430500	200	101000
	7111630	06/24/25 FREIGHT & SURCHARGE	40.00			5210 430500	300	101000
	7116491	06/30/25 CHLORINE	2,312.50			5210 430500	200	101000
	7116491	06/30/25 FREIGHT	70.40			5210 430500	300	101000
	7116485	06/30/25 INVOICE ADJUSTMENT	-1,712.50			5210 430500	200	101000
	7116485	06/30/25 INVOICE ADJUSTMENT	-70.40			5210 430500	300	101000

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		7115173 06/27/25 SODA ASH	2,160.00			5210 430500	200	101000
		7115173 06/27/25 FREIGHT	182.00			5210 430500	300	101000
		*** Claim from another period ( 6/25) ****						
44076		165 TRI-COUNTY IMPLEMENT	4,132.00					
	CT78929 06/02/25	HYDROSTATIC OIL & FORK TAIL	204.88			1000 460430	200	101000
26156		RO40254 06/20/25 IR ROLLER WORK	1,266.01			5310 430600	200	101000
26173		RO40254 06/20/25 IR ROLLER WORK	1,266.01			5210 430500	200	101000
26173		RO40254 06/20/25 IR ROLLER WORK	1,266.02			2565 430200	200	101000
26173		CT79348 06/24/25 SHIELD, BOTLS, WASHERS	61.86			1000 460430	200	101000
26175		CT79631 06/27/25 TUBE & WHEEL	67.22			1000 460430	200	101000
26183		*** Claim from another period ( 6/25) ****						
44077		244 BADGER METER INC.	254.78					
	80200679 06/28/25	BEACON HOSTING	254.78			5210 430500	200	101000
		*** Claim from another period ( 6/25) ****						
44078		153 GRAINGER INC	83.40					
	9531500008 06/05/25	FILTERS	83.40			5210 430500	200	101000
26111		*** Claim from another period ( 6/25) ****						
44079		1398 RINKER MATERIALS	120.93					
	RI31123621 04/30/25	WALK INTO SHOP	120.93			5310 430600	930	101000
		*** Claim from another period ( 6/25) ****						
44080		1361 HEALTHY IS WELLNESS LLC	425.00					
	INV301404 06/30/25	WELLNESS & HEALTH PROGRAM	425.00			5710 430252	300	101000
		*** Claim from another period ( 6/25) ****						
44081		73 SIDNEY VOLUNTEER FIRE DEPARTMENT	7,225.00					
	06/30/25 JANUARY TO JUNE 2025	RUNS	7,225.00			1000 420400	300	101000
		*** Claim from another period ( 6/25) ****						
44082		19 ELK RIVER PRINTING	110.00					
	38881 06/27/25	BUSINESS CARDS-RASMUSSEN	55.00			1000 420400	300	101000
	38881 06/27/25	BUSINESS CARDS-RASMUSSEN	55.00			1000 420531	300	101000
		*** Claim from another period ( 6/25) ****						
44083		1460 APSCO LLC	601.90					
	9383 05/27/25	PT100 PROBE	601.90			5310 430600	200	101000
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*** Claim from another period ( 6/25) ***								
44085		83 ACTION AUTO INC.	1,737.67					
	151484 06/20/25	THERMOSTAT #117-1	199.07			5410 430830	200	101000
26172								
	76170 06/23/25	REPAIR DASH MALFUNCTION	1,538.60			2565 430200	200	101000
26174								
*** Claim from another period ( 6/25) ***								
44086		184 INTERSTATE ENGINEERING INC	19,388.50					
	57417 05/19/25	N PARK ELEV WATER TOWER	11,810.00			5210 430500	930	101000
	57689 04/18/25	N PARK ELEV WATER TANK	7,578.50			5210 430500	930	101000
*** Claim from another period ( 6/25) ***								
44087	E	436 US BANK-SPA LOCKBOX CM9695	594,558.54					
	2905088 07/01/25	SRF 16382 PRINCIPAL WWTP P1	15,000.00			5310 490520	610	101000
	2905088 07/01/25	SRF 16382 INTEREST WWTP P1	4,500.00			5310 490520	620	101000
	2905089 07/01/25	SRF 17404 PRINCIPAL WWTP P2	202,000.00			5310 490510	610	101000
	2905089 07/01/25	SRF 17404 INTEREST WWTP P2	70,125.00			5310 490510	620	101000
	2894460 07/01/25	SRF 19450 PRINCIPAL WWTP P3	84,000.00			5310 490530	610	101000
	2894460 07/01/25	SRF 19450 INTEREST WWTP P3	35,087.50			5310 490530	620	101000
	2905205 07/01/25	WRF 21459 4TH AVE WATER PRINC	37,000.00			5210 490500	610	101000
	2905205 07/01/25	WRF 21459 4TH AVE WATER INT	17,450.00			5210 490500	620	101000
	07/01/25 WRF 22493	WEST HOLLY PRINCIPAL	40,000.00			5210 490510	610	101000
	07/01/25 WRF 22493	WEST HOLLY INTERERST	20,137.50			5210 490510	620	101000
	07/01/25 WRF 24543	P3 WATER PRINCIPAL	44,000.00			5210 490530	610	101000
	07/01/25 WRF 24543	P3 WATER INTEREST	25,258.54			5210 490530	620	101000
*** Claim from another period ( 6/25) ***								
44088		7 ASSOCIATED SUPPLY CO. INC.	2,044.77					
	A106878 06/27/25	NOZZLE CONE	280.80			1000 460445	200	101000
	A106878 06/27/25	FREIGHT	45.00			1000 460445	300	101000
	A106859 06/24/25	RED & WHITE TWISTED ROPE	34.20			1000 460445	200	101000
	A106859 06/24/25	FREIGHT	25.87			1000 460445	300	101000
	A106795 06/17/25	PARAGON LADDER	514.50			1000 460445	200	101000
	A106795 06/17/25	FREIGHT	32.72			1000 460445	300	101000
	A106661 06/10/25	3' MINI CHANNEL GRATE	1,056.60			1000 460445	200	101000
	A106661 06/10/25	FREIGHT	55.08			1000 460445	300	101000
*** Claim from another period ( 6/25) ***								
44089		39 NORTHWEST PIPE FITTINGS, INC.	1,035.19					
	6360569 06/02/25	CURB STOP & ELBOW	481.52			5210 430500	200	101000
25736								
	6363319 06/09/25	10" CI REPAIR CLAMP	389.95			5210 430500	200	101000
26114								
	6377292 06/24/25	VALVE BOX, PRIMER, RECTORSEAL	163.72			1000 460430	200	101000
26214								

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*** Claim from another period ( 6/25) ***								
44090		458 POWER PLAN OIB	11,097.00					
	R1533708	06/09/25 EXCAVATOR, BUCKET, TINE RENT	7,107.00			5310 430600	930	101000
	R1535208	06/23/25 52" ROLLER RENT	3,990.00			5310 430600	930	101000
*** Claim from another period ( 6/25) ***								
44091		1406 ACE HARDWARE	654.75					
	17423/7	05/29/25 MUCK BOOTS	129.99			5310 430600	200	101000
26012								
	17474/7	05/30/25 DRYWALL HANGERS	41.97			1000 411200	200	101000
26014								
	17484/7	05/30/25 CONCRETE ANCHOR BOLTS	21.90			1000 460430	200	101000
26204								
	17662/7	06/05/25 PIPE THREAD SEAL	25.98			5210 430500	200	101000
	17692/7	06/06/25 PRESSURE WASHER	209.99			5310 430600	200	101000
26015								
	17757/7	06/09/25 ZIPLOC & GLOVES	48.97			5310 430600	200	101000
26017								
	17827/7	06/12/25 TROWEL, ZIP TIES, PRUNERS	95.95			1000 460430	200	101000
26210								
	17837/7	06/12/25 AIR FILTER	16.99			5310 430600	200	101000
26019								
	17991/7	06/18/25 SAW BLADE	19.99			2565 430200	200	101000
25946								
	18112/7	06/23/25 STAINLESS NUTS	7.90			5310 430600	200	101000
25878								
	18196/7	06/26/25 ANCHOR BOLTS & NIPPLE	15.13			1000 460430	200	101000
26216								
	17992/7	06/18/25 SAW BLADE	19.99			2565 430200	200	101000
*** Claim from another period ( 6/25) ***								
44092		27 JOHNSON HARDWARE	929.12					
	10731	06/02/25 KEY MADE	5.00			1000 460445	200	101000
25362								
	10775	06/04/25 SPOOL OF STRING LINE, FITTINGS	86.26			1000 460430	200	101000
26206								
	10781	06/04/25 COUPLINGS	52.27			5210 430500	200	101000
25737								
	10959	06/11/25 FITTINGS, TORCH KIT	60.58			1000 460430	200	101000
26209								
	11006	06/13/25 DR TRIMMER	499.99			5310 430600	200	101000
26020								
	11028	06/16/25 4-CYCLE OIL	14.58			5310 430600	200	101000
26021								
	11051	06/16/25 PVC FITTINGS, SPRINKLERS	93.87			1000 460430	200	101000
26211								
	11176	06/21/25 BALL VALVE, GLUE, HACK SAW	55.26			1000 460445	200	101000
25364								

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CITY OF SIDNEY  
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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account	
	11195	06/23/25 CABLE TIES	19.98			1000	411200	200	101000
	11255	06/26/25 ELECTRIC BOX, FITTINGS	33.26			5210	430500	200	101000
26115									
	11258	06/26/25 BUSHINGS	8.07			5210	430500	200	101000
26116									
		*** Claim from another period ( 6/25) ****							
44093		56 BUILDERS FIRSTSOURCE	206.14						
	99922344	06/04/25 2X6X8	16.04			2565	430200	200	101000
26068									
	99945633	06/09/25 EXPANSION JOINT & LIQUID NAI	26.42			2565	430200	200	101000
25942									
	99948138	06/10/25 EXPANSION JOINT	9.42			2565	430200	200	101000
25943									
	99955090	06/11/25 EXPANSION JOINT & LIQUID NAI	26.42			2565	430200	200	101000
25944									
	100033536	06/25/25 QUICK CRETE	127.84			1000	460430	200	101000
26215									
		*** Claim from another period ( 6/25) ****							
44094		999999 DAVID YOUK	161.28						
	06/30/25	WATER OVPMT AT 399 12TH AVE SW	72.84			5210	430500	300	101000
	06/30/25	SEWER OVPMT AT 399 12TH AVE SW	88.44			5310	430600	300	101000
		*** Claim from another period ( 6/25) ****							
44095		36 NAPA	983.11						
	884091	06/04/25 WATER PUMP BELTS	31.05			2565	430200	200	101000
26067									
	884130	06/04/25 SHOP STOCK: FILTERS, BELTS	68.52			5310	430600	200	101000
26158									
	884130	06/04/25 SHOP STOCK: FILTERS, BELTS	68.52			5210	430500	200	101000
26158									
	884130	06/04/25 SHOP STOCK: FILTERS, BELTS	68.52			5410	430830	200	101000
26158									
	884130	06/04/25 SHOP STOCK: FILTERS, BELTS	68.52			5710	430252	200	101000
26158									
	884130	06/04/25 SHOP STOCK: FILTERS, BELTS	68.50			2565	430200	200	101000
26158									
	884215	06/05/25 WINSHEILD WASH RETURN	-17.05			2565	430200	200	101000
	884131	06/04/25 V-BELT	-20.10			2565	430200	200	101000
	884152	06/04/25 BATTERIES	334.74			2565	430200	200	101000
26159									
	884470	06/09/25 CABLE TIES	17.07			5310	430600	200	101000
26016									
	884621	06/10/25 SPARK PLUGS	3.33			5310	430600	200	101000
26018									
	885487	06/19/25 DOUBLE SIDE TAPE & SPRAY	21.05			2565	430200	200	101000
26170									

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26177	885945	06/24/25 STOCK: FILTERS AND GREASE	51.65			5310 430600	200	101000
26177	885945	06/24/25 STOCK: FILTERS AND GREASE	51.65			5210 430500	200	101000
26177	885945	06/24/25 STOCK: FILTERS AND GREASE	51.65			5410 430830	200	101000
26177	885945	06/24/25 STOCK: FILTERS AND GREASE	51.65			5710 430252	200	101000
26177	885945	06/24/25 STOCK: FILTERS AND GREASE	51.67			2565 430200	200	101000
26181	886188	06/26/25 RELAY	12.17			1000 460430	200	101000
44096		101 MONTANA LEAGUE OF CITIES & TOWNS	9,046.50					
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75*			1000 410210	300	101000
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75			2565 430200	300	101000
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75			5210 430500	300	101000
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75			5310 430600	300	101000
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75			5410 430830	300	101000
	ML01947	06/12/25 FY26 MEMBERSHIP DUES	1,507.75			5710 430252	300	101000
44097		1190 JUSTIN VERHASSELT	350.00					
	07/01/25	PERSONAL VEHICLE USE	350.00			1000 420400	300	101000
44098		1231 ADAM SMITH	500.00					
	07/01/25	PERSONAL VEHICLE USE	500.00			1000 420400	300	101000
44099		1362 JOHN SEITZ	350.00					
	07/01/25	PERSONAL VEHICLE USE	350.00			1000 420400	300	101000
44100		1492 NATIONAL FITNESS CAMPAIGN	70,000.00					
26208	1795	06/10/25 FITNESS COURT	70,000.00*			4016 460400	950	101000
		*** Claim from another period ( 6/25) ****						
44101		12 CROSS PETROLEUM	93.27					
26176	131000	06/24/25 HYDRAULIC OIL	93.27			2565 430200	200	101000
		*** Claim from another period ( 6/25) ****						
44102		50 SIDNEY RED-E-MIX, INC.	2,621.80					
	114624	06/05/25 6 BAG READY MIX-2ND ST SW	236.00			2565 430200	200	101000
	114629	06/06/25 6 BAG READY MIX-ALLEY RANGER	334.00			2565 430200	200	101000
	114636	06/10/25 6 BAG READY MIX-ALLEY MIMIS	882.00			2565 430200	200	101000
	114638	06/11/25 6 BAG READY MIX-ALLEY MIMIS	784.00			2565 430200	200	101000
	114657	06/19/25 6 BAG READY MIX- VET PARK	285.00			1000 460430	200	101000
	69485	06/18/25 CONCRETE SAND	100.80			2565 430200	200	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period ( 6/25) ****								
44103		114 OLSON PLUMBING	23,010.26					
	30874	10/04/24 POOL BOILERS 5/15/24 REPAIR	23,010.26			4011 460445	940	101000
		# of Claims	81	Total:	822,316.55			
Total Electronic Claims			601,206.84	Total Non-Electronic Claims	221109.71			

City Council Meeting 7-7-25

RC2025-03	ON HOLD			
RC2025-06	ON HOLD			
RC2025-10	ON HOLD			
RC2025-14	ON HOLD			
RC2025-16	ON HOLD			
RC2025-22	ON HOLD			
RC2025-27	ON HOLD			
RC2025-29	ON HOLD			
RC2025-31	Mercury Tower	751 5th Avenue, Savage	Antennas	
RC2025-34	AMC Developmei	35238 County Rd 126, Sidney	Barndominium	27-3444-26-2-01-01-0000
RC2025-35A	American Tower	County Road 107, Savage	Cell Tower	
RC2025-35B	School District 13	PO Box 467, Fairview	Crow's nest	L1-16, Blk 10, Pomm Exempt School Dist
RC2025-36	ON HOLD			
RC2025-37	DJ Ryan	12251 CR 349 R	Garage	Minor SOS #39 S08 T22N R59E
2025-002	ON HOLD			
2025-005	ON HOLD			
2025-009	ON HOLD			
2025-021	ON HOLD			
2025-026	ON HOLD			
2025-027	ON HOLD			
2025-031	ON HOLD			
2025-044	ON HOLD			
2025-058	ON HOLD			
2025-062	ON HOLD			
2025-068	ON HOLD			
2025-073	ON HOLD			
2025-074	ON HOLD			
2025-075	ON HOLD			
2025-077	ON HOLD			
2025-078	ON HOLD			
2025-80	Bauer	723 3rd St SE	Carport	L7-8, B36, Kenoyer

2025-81	Boys and Girls Cl	201 3rd Ave SE	Window and Door	Original Townsite
2025-82	Kalberer	1058 14th St SW	Solar Panel	L8,B1, Lyndal Acres
2025-83	Christensen	215 3rd St NW	Greenhouse	L1&2, B2, Augustus Vaux

**City Council Meeting 7-7-25**

RC2026-1      ON HOLD

RC2026-2      ON HOLD

RC2026-3      ON HOLD

RC2026-4	Wilhelm	32679 HWY 201, Lambert	House	Tract 1, SW1/4 Sec 26, NW1/4 Sec 35, T25N, R54E
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2026-1	Siebenaler	322 12th Ave NE	Fence	L1, B3, Nels Bach
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