



City of Sidney, MT
City Council Regular Meeting 4-6-26
April 06, 2026 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting or via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order
2. Pledge of Allegiance
3. Aldermen Present
4. Correction or Approval of Minutes
 - a. [March 16th, 2026 Regular Meeting Minutes](#)
5. Visitors
6. Public Hearing
7. Mayor Norby
 - a. Update
 - b. [Letter on Interim appointment and terms from Council President](#)
 - c. [Approval of Appointment and Terms: Jessica Chamberlin as Interim City Administrator](#)
 - d. [Approval of Appointment : Karmen Lange-Schmierer as Interim Clerk/Treasurer](#)
8. Committee Meeting Work
 - a. [Public Works Committee: March 18th, 2026 Meeting Report/Update](#)
 - b. [Public Works Committee: Public Works portion of Finance Policy-Capital Savings](#)
 - c. [Public Safety Committee: March 24th, 2026 Meeting Report/Update](#)
 - d. [Public Safety Committee: Public Safety portion of Finance Policy-Capital Savings](#)

e. Public Safety Committee: Nuisance Code Update (Ordinance 604)

9. Alderman Requests and Committee Reports

Budget and Finance – Chairman Christensen – DiFonzo, Buxbaum, Skinner

Public Works – Chairman DiFonzo – Larson, Christensen, Harris

Public Safety – Chairman Buxbaum – Rasmussen, Kauffman, Creek

10. Unfinished Business

a. MSA Agreement Update for On-Call Engineering, Planning and Grant Writing/Administration Services

11. New Business

a. Oath of Office: Jessica Chamberlin as Interim City Administrator and Karmen Lange-Schmierer as Interim Clerk/Treasurer

[b.](#) Community Development Block Grant-First and Final Draw for the Growth Policy \$40,000.00

12. City Planner

13. Chief of Police

a. Update

b. Reappoint Jamie Malsam-Police Commission (3-year term ending 4-30-29)

14. Public Works Director

a. Update

[b.](#) Meadows Subdivision Drainage Project, Change Order #1 to the Western Municipal Contract-reduction of \$65,308.14

15. Fire Marshal/Building Inspector

16. City Clerk/Treasurer

a. Update

[b.](#) 2026 Pool Pass Cost

17. City Attorney

a. Executive Session: TBID Litigation

18. City Attorney

a. TBID Lawsuit Settlement

b. Update

[c.](#) Ordinance No. 604-Updating the Nuisance Code (1st reading)

19. Consent Agenda

[a.](#) Claims to be approved: \$202,802.99

Intermediary Claims: \$38,823.17

Interstate Engineering \$37,695.29

USPS \$1127.88

[b.](#) Building Permits to be approved: 2026-038, 2026-039, 2026-40, 2026-41, and 2026-42

20. Adjournment



City of Sidney, MT
City Council Regular Meeting 3-16-26
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Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

The regular meeting of the Sidney City Council was called to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Buxbaum, Larson, Kauffman, Rasmussen and DiFonzo.

4. Correction or Approval of Minutes

a. March 2nd, 2026 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

5. Visitors

6. Public Hearing

Nothing.

7. Mayor Norby

a. Update

Nothing.

8. Committee Meeting Work

a. Budget and Finance Committee: FY24-25 Audit Meeting

Alderwoman Christensen stated at the monthly budget and finance meeting held on March 10, they reviewed the fiscal year 2024-2025 audit. She praised the audit for being excellent with no findings, and thanked the city staff for their hard work.

b. Budget and Finance Committee: Assistant Public Works Director Job Description

Alderwoman Christensen presented the Public Works Director Job Description, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. Budget and Finance Committee: Financial Policies: Financial Governance Framework

Alderwoman Christensen presented the Financial Governance Framework Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Buxbaum.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

d. Budget and Finance Committee: Financial Policies: Procurement and Purchasing Policy

Alderwoman Christensen presented the Procurement and Purchasing Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

e. Budget and Finance Committee: Financial Policies: Contract Approval Authority Policy

Alderwoman Christensen presented the Contract Approval Authority Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

f. Budget and Finance Committee: Financial Policies: Capital Asset & Equipment Purchase Policy

Alderwoman Christensen presented the Capital Asset & Equipment Purchase Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Buxbaum.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

g. Budget and Finance Committee: Financial Policies: Budget Authorization & Expenditure Authorization Policy

Alderwoman Christensen presented the Budget Authorization & Expenditure Authorization Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

h. Budget and Finance Committee: Financial Policies: Vacancy Savings & Unbudgeted Expenditure Policy

Alderwoman Christensen presented the Vacancy Savings & Unbudgeted Expenditure Policy, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman DiFonzo.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

i. Budget and Finance Committee: City Administrator Job Description

Alderwoman Christensen presented the City Administrator Job Description, with the Budget and Finance Committee recommending approval.

Motion was made to approve.

Alderman DiFonzo stated the City will wait to codify this job description as others are for a year to ensure it is how it should be.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Buxbaum.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

9. Alderman Requests and Committee Reports

Budget and Finance – Chairman Christensen – DiFonzo, Buxbaum, Skinner

Public Works – Chairman DiFonzo – Larson, Christensen, Harris

Public Safety – Chairman Buxbaum – Rasmussen, Kauffman, Creek

Alderwoman Christensen, Alderwoman Buxbaum, Alderwoman Larson, Alderman Kauffman, Alderwoman Rasmussen and Alderman DiFonzo all expressed their satisfaction with the recent tours of city public works facilities and the staff for their knowledge and passion for their departments. All were very impressed.

Alderman DiFonzo raised a concern about broken windows at the wastewater building, which a work order has been issued to take care of a while ago. Public Works Director Hintz stated the windows have been ordered but have not arrived to be installed. Alderman DiFonzo and Alderwoman Rasmussen raised concerns with work orders not having a estimated end date could cause long delays or not being top priority and Clerk/Treasurer Chamberlin stated the current MSA does not have completion dates but they can inquire to add those to some of the work orders.

10. Unfinished Business

Nothing.

11. New Business

Nothing.

12. City Planner

Nothing.

13. City Attorney

a. Update

City Attorney Kalil stated things are still going well for both civil and prosecution.

b. Resolution #3969-Water System Revenue Bond Resolution for \$8,825,000 (Water Tower Replacement Project)

City Attorney Kalil read Resolution #3969-Water System Revenue Bond Resolution for \$8,825,000 for Water Tower Replacement Project, out loud.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

14. Chief of Police

a. Update

Chief Kraft stated the SPD participated in a Law Enforcement Hiring Simulation with the Leadership Class last week, showing the practices and giving insight into the depth of the process and how hard it can be to fill positions.

Chief Kraft stated they swore in a new officer, Jack Gonzales, just today and are excited to have him in the Department.

15. Public Works Director

a. Update

PWD Hintz stated City Attorney Kalil has approved the MDT agreements for the 22nd Ave Bike Path project, so they can be executed by Mayor Norby. He further stated B&B have started on the newest work orders at the shop for the bathroom and offices under the SLIPA grant.

b. Pay Application #2 - North Park Tower Replacement; Phase 4b WRF -26638 Draw #1 of \$429,568.00

PWD Hintz presented the Pay Application #2 for the North Park Tower Replacement; Phase 4b WRF -26638 Draw #1 of \$429,568.00 and recommended approval.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Kauffman.
 Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Christensen, Alderwoman Larson
 Voting Abstaining: Alderwoman Buxbaum

16. Fire Marshal/Building Inspector

a. January and February 2026 Fire Run Report

Deputy Clerk/Treasurer Schmierer presented the January and February 2026 Fire Run Reports on behalf of FM/BI Rasmussen.

17. City Clerk/Treasurer

a. Update

Nothing.

18. Consent Agenda

Motion was made to approve the claims and building permits.

Motion made by Alderman Kauffman, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Kauffman, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

a. Claims to be approved: \$221,720.73

Intermediary Claims:

b. Building Permits to be approved: 2026-32, 2026-33, 2026-37

19. Adjournment

at 6:51pm.



April 3rd, 2026

RE: Interim City Administrator Position

Fellow Council Members,

Creating the City Administrator position has been a long process, involving input from numerous sources, including the Local Government Review process, the Review Board, public survey feedback, employee satisfaction survey results, and the recommendation and support from Mayor Norby, who sees the day-to-day operational need for this position. In the Local Review process it was decided that a formal change of government to a Manager-Council form of government is not what is best for our community, but there is a need for professional management, day to day oversight and for human resources. With seeing this need, the City took on the task of creating a position under the current form of government to bridge this gap.

In understanding the intricacies of creating a new position, it is also important to recognize that, to get it right, we need to live in and work within the position for a period of time. This is why we are recommending this be an interim position for one year, with a working job description that is subject to change as the role evolves.

The Budget and Finance Committee wanted to follow a fair and legally sound hiring process for the interim position, while also recognizing its temporary nature. MMIA, the City's employment practices insurance carrier, provided guidance supporting an internal posting to ensure a competitive process.

Keeping this recommendation in mind, the Budget and Finance Committee and Mayor Norby chose to move forward with a hiring process for both the interim and future permanent City Administrator positions. The interim position was posted internally for qualified candidates, with the understanding that if no qualified applicants are received, it would be opened externally. A qualified candidate applied and was interviewed on April 1st, 2026 and to ensure clarity and accountability, detailed terms were discussed and recommended be established for the interim position, including:

- A one-year term, with the option to extend if needed
- Quarterly performance reviews
- Required tracking of work completed
- Ongoing review of the job description

The following outlines key information needed to understand the recommendation to

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appoint the Interim City Administrator effective April 15.

By starting April 15, the Interim City Administrator will lead development of the FY26–27 budget and be actively involved during one of the busiest times of the year for city administration, including employee reviews, recruiting and hiring of new positions, long range planning, project funding and start and financial policy setting and implementation. In addition to these, this year is exceptional with the implementation of the growth policy, downtown master plan and the Montana Tourism Development Grant the City has received.

In all decisions, financial responsibility must be considered. The Budget and Finance Committee evaluated broader organizational changes, including staffing adjustments, salary structures, and long-term liabilities. Moving all supervisor positions to salary and evaluation of their wages for such is a large part of this decision, setting salary ranges of supervisors to be between \$36 and \$40/hour, assistant department to be \$43-\$45/hour and per policy set previously all Department Heads will be at the same salary of \$48/hour. The City Administrator position, overseeing all and looking at salaries for comparable positions in the State of Montana will be around \$55/hour. But, because we are currently talking about interim positions that could be decided will go away at the end of the interim term, the Budget and Finance Committee understands that we cannot increase the base wages to something that is not sustainable in that scenario, so we are recommending the following:

- Interim City Administrator: \$48/hour base with stipend
- Interim Clerk/Treasurer: \$40/hour base with stipend

This structure allows flexibility while maintaining financial responsibility.

Mayor Norby has clearly expressed support for this position for years, and through this process, that need has been validated.

This is an opportunity to implement the position, evaluate its effectiveness, and make informed decisions moving forward. The proposed Interim City Administrator, Jessica Chamberlin, has agreed to be available for any questions Council members may have and if needed the appointment can be tabled and the start date postponed.

Thank you,

Tami Christensen
Sidney City Council President



April 1, 2026

Dear Jessica,

On behalf of the City of Sidney, I am pleased to formally offer you the position of Interim City Administrator, pending City Council approval of the terms and appointment at the April 6, 2026 City Council Meeting.

This is a full-time position responsible for overseeing the daily operations of the City and ensuring that services are delivered effectively and efficiently across all departments. In this role, you will serve as the primary administrative leader for the organization, act as the Human Resources director for all City employees, and lead the development and implementation of processes and procedures that strengthen organizational performance and accountability. This position serves as the supervisor of all City personnel and reports directly to the Mayor.

Your compensation for this position will be \$114,392.66 annually, along with any applicable benefits as provided under City policy.

Jessica, the Sidney City Council has complete confidence in your ability to step into this role. We are very proud of your accomplishments with the City to this point and deeply value your continued public service to our community. Your leadership, professionalism, and commitment have not gone unnoticed, and we are grateful for your willingness to serve in this capacity.

This interim appointment will begin on April 15, 2026 and will remain in effect until April 15, 2027, or until otherwise determined by the City. Performance reviews will be conducted on a quarterly basis. The position of permanent City Administrator will be formally evaluated in March 2027.

Please indicate your acceptance of this offer by signing below.

We are confident that you will continue to serve the City of Sidney with excellence, and we look forward to working alongside you in this new role.

Sincerely,


Rick Norby
Mayor, City of Sidney

Accepted by: Jessica Chamberlin

Date: April 1st 2026



City of Sidney, MT
Public Works Committee Meeting 3-18-26
March 18, 2026 5:30 PM
115 2nd Street SE | Sidney, MT 59270

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Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Committee Members Present

DiFonzo, Larson, Christensen and Harris

Others Present:

Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin, Superintendent Meissel

4. Correction or Approval of Minutes

a. January 28th, 2026 Public Works Committee Meeting Minutes

Motion was made to approve.

Motion made by Larson, Seconded by Christensen.

Voting Yea: Christensen, DiFonzo, Larson

b. February 18th, 2026 Public Works Committee Meeting Minutes

Motion was made to approve.

Motion made by Christensen, Seconded by Larson.

Voting Yea: Christensen, DiFonzo, Larson

5. Visitors

Ivy Cross

6. Monthly Reports

a. EnterTextHere

PWD Hintz provided the February monthly report, mentioning a quiet month with a focus on shop remodeling and sanding due to ice and snow. He noted an increase in garbage quantities, surpassing 2014 levels, and attributes it to various sources like apartment complexes, grocery stores, and restaurants. Mr. Harris inquired about the increase in garbage and whether it is due to specific businesses or general trends and Superintendent Meissel stated major contributors to the increased garbage, including apartment complexes, grocery stores, and busy restaurants. Other discussion items included the pickup of garbage and debris in the alleys by City staff due to high winds and littering and the rear loader garbage truck being back in service, it being in its 4th year of an 8 year life span.

7. New Business

a. Street Maintenance Assessments

PWD Hintz stated Superintendent Haverkamp is working on a street assessment and is creating a map that will show different colors for the grades of the streets which will help with long term planning and will be put in the GIS System.

Clerk/Treasurer Chamberlin provided a financial summary of the last 5 years for the streets and the rates, per the conversation at the previous meeting, noting to shift all expenses to the street maintenance fund would increase the rate about \$38/year to \$213.88. She quantified this with some of the CIP costs should be shifted to the gas tax portion, but that will depend on the specifics as the gas tax can only pay for 10% of equipment costs, supplies and construction as long as it not paying a contractor.

Mr. Harris asked about the process of filling potholes this time of year, and PWD Hintz explains the use of temporary fillers that can be used for under the spray patch and the challenges of maintaining streets to citizen satisfaction. Mr. Harris and Alderman DiFonzo agreed with need for a comprehensive street assessment and the potential for increasing property tax rates to cover maintenance costs.

Clerk/Treasurer Chamberlin stated the rate assessment document will be utilized in the budget process and no action is required.

b. Sewer Code Discussion-dumping of grease by commercial properties

Alderman DiFonzo raised concerns about businesses dumping grease into the sewer, leading to increased costs for the city in enzyme usage that have to be given to the businesses. Clerk/Treasurer Chamberlin stated the current plan to address the issue is to compile a list of all commercial properties with kitchens for PWD Hintz and Superintendent Jurgens to make direct contact to teach them about the necessity of not only having a grease trap but also the routine cleaning and if not properly managed could result in them incur them the costs of the enzymes, shipping and staff time and they will follow up with a letter re-explaining everything. PWD Hintz stated if the grease is not treated it can cause a backup even in the main

and is something they need to address and get records of who has grease traps and who doesn't. Mr. Harris and Alderman DiFonzo agreed and stated if the situation is not rectified, updating the code for fines will be looked into.

c. Water Code Discussion-Lawn Meters and Replacement Meters

Alderwoman Larson stated after the Public Works tours they had questions as to the procedures for meters and charges and PWD Hintz explained that there are routine and habitual properties with issues like frozen lines and meters that take a lot of city staff time to respond and troubleshoot and there are no charges for these except if they need a new meter, then they have to pay for the replacement. Clerk/Treasurer Chamberlin stated there is also seasonal water meter accounts where the water department install the meters in the spring and remove them in the fall. Currently the procedure for these is the property owners call when they are ready for either install or removal and the only charge is the \$30 connection fee, which is the same fee that other seasonal accounts get charged where the meter is not removed. Clerk/Treasurer Chamberlin stated to streamline the process a designated timeframe should be established for the install and removal and a fee for staff time should be added and the code should be amended. She stated she would like the opportunity for staff to review the water code and return with a recommendation for an update that reflects these issues.

8. Unfinished Business

a. Public Works CIP Account Goals and Policies

Clerk/Treasurer presented the Public Works CIP account goals and policies and highlighted the changes made. She stated she would like to eventually add a projects section to the accounts to show what falls in the goals, but planning such as the Parks Master Plan, need to be done first. She also asked that this policy be approved as a work in progress policy, meaning it will be updated even more frequently than the policy calls for, which is yearly.

Motion was made to recommend approval of the Public Works portion of the Capital Reserve Funding Policy as a work in progress policy.

Motion made by Christensen, Seconded by Larson.

Voting Yea: Christensen, DiFonzo, Larson

b. Garbage Assessment Code Review/Update

PWD Hintz presented a draft of what he and Superintendent Meissel have drafted for the update to the garbage rate codes, stating they will be continuing to work on it. Superintendent Meissel stated the current code is difficult to understand because of the large number of categories, so they might be looking at reducing those. Clerk/Treasurer Chamberlin asked if multipliers would be added to the code so that properties appropriately pay for the service they receive and he stated they would. Mr. Harris asked if the garbage increase was due to issues with garbage services in the county, if there are ways to have them pay, such as penalties. Alderman DiFonzo stated there is, but they have to be caught in the act, which is extremely difficult to do. Mr. Harris suggested having garbage drop locations for county residents and billing Richland County for it.

Clerk/Treasurer Chamberlin stated logistically the code update must be approved and in place by August 31st for the upcoming tax season, so the latest the changes can be discussed is at the May Public Safety Committee Meeting for recommendation and first reading of the Ordinance at the first meeting in June.

9. Comments and Questions from the Committee

Mr. Harris inquired into the Downtown Master Plan and coordination with property owners, incentivizing them to follow the plan through financial grants for improvements such as facade or sidewalk grants. Clerk/Treasurer Chamberlin stated the Master Plan will hopefully help the city receive grants for doing these things, and agreed with the benefits of incentivizing property owners to invest in downtown improvements and the potential for long-term financial stability.

10. Adjournment

at 6:44pm.



Financial Policy – Capital Reserve Funding Policy

The City shall strive to contribute funds annually to capital improvement reserve accounts through:

- Annual budget appropriations
- Allocation of year-end surplus
- Dedicated revenue sources
- Grants and external funding

Capital Savings Accounts:

4010 – City Hall CIP

Goal

Maintain a reserve to fund long-term structural repairs, building system replacement, accessibility improvements, and modernization of City Hall. The target reserve should be **\$500,000** to support major building system replacements.

Minimum

The balance should not fall below **\$50,000**.

Policy

Funds may be used for major building repairs and improvements including HVAC systems, roof replacement, accessibility upgrades, structural repairs, and major renovations/improvements. Routine maintenance should be funded through the annual facilities budget.

4011 – Pool CIP

Goal

Maintain a capital reserve to fund major structural repairs, mechanical system replacement, and long-term pool reconstruction. The target reserve should be **\$1,000,000** recognizing the high cost of aquatic facility replacement.

Minimum

The balance should not fall below **\$50,000**.

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Policy

Funds may be used for major repairs, mechanical system replacement, filtration systems, pool structure repairs, and long-term reconstruction of the aquatic facility.

4015 – Parks CIP (COMBINED WITH 2060, 2061, 4016)**Goal**

Maintain a reserve to support major park improvements including playground replacement, restroom construction, irrigation systems, shelters, and other park infrastructure. The target reserve should be **\$300,000–\$500,000**.

Minimum

The fund balance should not fall below **\$75,000**.

Policy

Funds may be used for major capital improvements to City parks including playground equipment replacement, park facility construction, irrigation systems, shelters, and accessibility improvements.

4020 – Police CIP**Goal**

Maintain a reserve for replacement of major police equipment including patrol vehicles, communications systems, and major law enforcement equipment. The target reserve should be **\$375,000–\$425,000**.

Minimum

The balance should not fall below **\$90,000**.

Policy

Funds may be used for capital equipment purchases such as patrol vehicles, major technology upgrades, evidence systems, and communications infrastructure.

Projects

- Evidence Room Storage and Shelves: \$15,000
- Shooting Range at Lagoon: \$150,000
- Training Simulator: \$175,000
- Office Remodel: \$25,000

4025 – Police Investigative Services CIP**Goal**

Maintain a reserve to support specialized investigative expenses. The target reserve should be **\$50,000–\$75,000**.

Minimum

The balance should not fall below **\$30,000**.

Policy

Funds may be used for specialized investigative expenses above the routine Sidney Police Department expenses, to include unknown expenses from investigations on behalf of other departments.

4030 – Street Maintenance / Equipment CIP (COMBINED WITH 4031)**Goal**

Maintain a reserve to support replacement of major street maintenance equipment and support long-term street infrastructure improvements. The target reserve should be **\$250,000–\$500,000**.

Minimum

The balance should not fall below **\$150,000**.

Policy

Funds may be used for replacement of major street maintenance equipment, street reconstruction, pavement preservation projects, and matching funds for transportation grants.

4040 – Fire Equipment CIP**Goal**

Maintain a reserve for replacement of major fire apparatus and emergency equipment. The target reserve should be **\$1,000,000–\$1,500,000**, recognizing the high cost of fire engines and ladder trucks.

Minimum

The balance should not fall below **\$250,000**.

Policy

Funds may be used for fire engine replacement, ladder truck replacement, emergency response equipment, and major fire facility improvements.

4070 – Downtown Enhancement Capital Projects

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Goal

Maintain a reserve to support improvements within the downtown district including streetscape improvements, beautification, lighting, pedestrian infrastructure, and public gathering spaces as well as infrastructure improvements and ADA compliance. The target reserve should be **\$250,000–\$300,000**.

Minimum

The balance should not fall below **\$50,000**.

Policy

Funds may be used for capital improvements that enhance downtown infrastructure, public spaces, and economic vitality.

Policy Review

Capital reserve balances will be reviewed annually during the budget process and adjusted to ensure sufficient funding for anticipated infrastructure needs over the next 5–10 years.



City of Sidney, MT
Public Safety Committee Meeting 3-24-26
March 24, 2026 4:30 PM
115 2nd Street SE | Sidney, MT 59270

Committee meetings are open to the public attending in person. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting or via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

The Public Safety Meeting was called to order at 4:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Committee Members Present

Buxbaum, Kauffman, Rasmussen, and Creek.

Others Present:

Mayor Norby, Chief Kraft, FM/BI Rasmussen, Clerk/Treasurer Chamberlin

4. Correction or Approval of Minutes

a. February 24th, 2026 Regular Meeting Minutes

Motion was made to approve.

Mrs. Creek noted she should not be on the motions as a voting member and Clerk/Treasurer Chamberlin stated she will correct.

Motion made by Buxbaum, Seconded by Rasmussen.

Voting Yea: Buxbaum, Rasmussen

5. Visitors

Ivy Cross

6. Monthly Reports

a. February 2026 Police Department Report

Chief Kraft provided the February 2026 Police Department Report.

7. New Business

Nothing.

8. Unfinished Business

a. Public Safety CIP Account Goals and Policies

Clerk/Treasurer Chamberlin presented the financial policy for the Capital Savings and detailed the public safety accounts, stating the Public Works Committee has recommended approval of the public works accounts and the policy as a working policy that will not only be reviewed yearly, but subject to updates at any time. Chief Kraft stated he worked on the polices and also recommends approval and FM/BI Rasmussen stated he also recommends approval.

Motion was made to recommend approval of the Public Safety portion of the Capital Reserve Funding Policy as a work in progress policy.

Motion made by Buxbaum, Seconded by Rasmussen.

Voting Yea: Buxbaum, Rasmussen

b. Nuisance Code Update

Clerk/Treasurer Chamberlin presented the Nuisance Code Update from the Nuisance Committee and explained the new process. The Public Safety Committee reviewed the code update and recommended the following final changes:

1. Add a weather hazard clause giving more time to property owners to clean up their properties and fix damage such as windows, fences and roofs.
2. 8-3-3B #2 will add in working with the County Sanitarian for assistance and guidance on properties with utility services shut off.
3. 8-3-4D will keep fire marshal listed.
4. 8-3-5B will require a court order to enter the premises.
5. 8-3-6H(1) is confusing, clear up wording to make clear that the civil citation is to warn of the intent to get a court order to authorize restraint, removal etc.
6. 8-3-6I(2) change to must have court order even for emergency abatements.

Motion was made to recommend approval of the updated ordinance.

Motion made by Rasmussen, Seconded by Buxbaum.

Voting Yea: Buxbaum, Rasmussen

The Public Safety Committee also discussed the strategic approach the committee will be taking to tackle the numerous properties, the financing of the Nuisance program, contractors for property abatement and how they will be chosen and managed and the use of social media as an education tool on expectations.

9. Comments and Questions from the Committee

Nothing.

10. Adjournment

at 5:15pm.



Financial Policy – Capital Reserve Funding Policy

The City shall strive to contribute funds annually to capital improvement reserve accounts through:

- Annual budget appropriations
- Allocation of year-end surplus
- Dedicated revenue sources
- Grants and external funding

Capital Savings Accounts:

4010 – City Hall CIP

Goal

Maintain a reserve to fund long-term structural repairs, building system replacement, accessibility improvements, and modernization of City Hall. The target reserve should be **\$500,000** to support major building system replacements.

Minimum

The balance should not fall below **\$50,000**.

Policy

Funds may be used for major building repairs and improvements including HVAC systems, roof replacement, accessibility upgrades, structural repairs, and major renovations/improvements. Routine maintenance should be funded through the annual facilities budget.

4011 – Pool CIP

Goal

Maintain a capital reserve to fund major structural repairs, mechanical system replacement, and long-term pool reconstruction. The target reserve should be **\$1,000,000** recognizing the high cost of aquatic facility replacement.

Minimum

The balance should not fall below **\$50,000**.

The City of Sidney is an equal opportunity employer and provider.

Policy

Funds may be used for major repairs, mechanical system replacement, filtration systems, pool structure repairs, and long-term reconstruction of the aquatic facility.

4015 – Parks CIP (COMBINED WITH 2060, 2061, 4016)**Goal**

Maintain a reserve to support major park improvements including playground replacement, restroom construction, irrigation systems, shelters, and other park infrastructure. The target reserve should be **\$300,000–\$500,000**.

Minimum

The fund balance should not fall below **\$75,000**.

Policy

Funds may be used for major capital improvements to City parks including playground equipment replacement, park facility construction, irrigation systems, shelters, and accessibility improvements.

4020 – Police CIP**Goal**

Maintain a reserve for replacement of major police equipment including patrol vehicles, communications systems, and major law enforcement equipment. The target reserve should be **\$375,000–\$425,000**.

Minimum

The balance should not fall below **\$90,000**.

Policy

Funds may be used for capital equipment purchases such as patrol vehicles, major technology upgrades, evidence systems, and communications infrastructure.

Projects

- Evidence Room Storage and Shelves: \$15,000
- Shooting Range at Lagoon: \$150,000
- Training Simulator: \$175,000
- Office Remodel: \$25,000

4025 – Police Investigative Services CIP

Goal

Maintain a reserve to support specialized investigative expenses. The target reserve should be **\$50,000–\$75,000**.

Minimum

The balance should not fall below **\$30,000**.

Policy

Funds may be used for specialized investigative expenses above the routine Sidney Police Department expenses, to include unknown expenses from investigations on behalf of other departments.

4030 – Street Maintenance / Equipment CIP (COMBINED WITH 4031)

Goal

Maintain a reserve to support replacement of major street maintenance equipment and support long-term street infrastructure improvements. The target reserve should be **\$250,000–\$500,000**.

Minimum

The balance should not fall below **\$150,000**.

Policy

Funds may be used for replacement of major street maintenance equipment, street reconstruction, pavement preservation projects, and matching funds for transportation grants.

4040 – Fire Equipment CIP

Goal

Maintain a reserve for replacement of major fire apparatus and emergency equipment. The target reserve should be **\$1,000,000–\$1,500,000**, recognizing the high cost of fire engines and ladder trucks.

Minimum

The balance should not fall below **\$250,000**.

Policy

Funds may be used for fire engine replacement, ladder truck replacement, emergency response equipment, and major fire facility improvements.

4070 – Downtown Enhancement Capital Projects

The City of Sidney is an equal opportunity employer and provider.

Goal

Maintain a reserve to support improvements within the downtown district including streetscape improvements, beautification, lighting, pedestrian infrastructure, and public gathering spaces as well as infrastructure improvements and ADA compliance. The target reserve should be **\$250,000–\$300,000**.

Minimum

The balance should not fall below **\$50,000**.

Policy

Funds may be used for capital improvements that enhance downtown infrastructure, public spaces, and economic vitality.

Policy Review

Capital reserve balances will be reviewed annually during the budget process and adjusted to ensure sufficient funding for anticipated infrastructure needs over the next 5–10 years.

Community Development Block Grant Request for Funds for Planning Grants

SECTION I - CDBG PL RECIPIENT INFORMATION				
CDBG CONTRACT NUMBER MT-CDBG-PL- 24-08	DRAWDOWN NUMBER 1	TOTAL AMOUNT REQUESTED \$40,000.00		
NAME AND ADDRESS OF CDBG RECIPIENT: City of Sidney 115 2nd St. SE Sidney, MT 59270	MAKE DEPOSIT PAYABLE TO: City of Sidney C/O Stockman Bank of MT LAST FOUR OF ACCOUNT & ABA (ROUTING) NUMBERS: Account: 0173 Routing: 5249			
SECTION II - FINANCIAL INFORMATION				
	A Amount of CDBG Grant	B CDBG Grant Amount Expended Prior to This Draw	C CDBG Grant Amount Requested	D CDBG Grant Balance Remaining After This Draw
ENGINEERING/PROF SERVICES	\$40,000	\$0.00	\$40,000	\$0.00
SECTION III - PROJECT STATUS - Please provide a brief description of what has been accomplished.				
The Sidney Downtown Master Plan was officially adopted by the City of Sidney on March 2, 2026, marking the successful completion of the project. All major deliverables have been finalized, including public engagement, stakeholder coordination, and preparation of the final plan document. The project incorporated extensive community input, with over 250 survey responses and multiple engagement opportunities helping to shape the final recommendations. Funding from Montana Main Street, Community Development Block Grant, and Richland County was fully utilized in accordance with project scope, and all contractual obligations have been met. The project is now complete and positioned for implementation as the City moves forward with identified priorities and funding strategies.				
SECTION IV - LOCAL APPROVAL - Please also attach closeout form if this is the final draw. Submit draw requests and supporting documentation to: Montana Department of Commerce, P.O. Box 200523, Helena MT 59620-0523.				
DATE: 04/06/2026	SIGNATURE		TITLE Mayor	
DATE: 04/06/2026	COUNTERSIGNATURE		TITLE Clerk/Treasurer	
SECTION V - Commerce APPROVAL				
EXPENDITURES ARE REASONABLE; APPROPRIATE FINANCIAL NUMBERS; SIGNATURES CORRECT; AND CONSISTENT WITH PRECEDING DRAW AND SABHRS.		APPROVED BY: TITLE: DATE:		

**Community MT Division
Montana Main Street Program**

Montana Main Street Grant Completion Report		
Planning Completion Reports must be submitted for approval by the Department of Commerce within 60 days of completion of the project.		
A. Grantee	City of Sidney	
B. Primary Contact	Rick Norby	
C. Phone and Email	(406) 4332809 mayor@cityofsidneymt.com	
D. County, City, Zip Code	Richland, Sidney, 59270	
E. DOC Contract Number	MT-CDBG-PL-24-08	
F. Planning Project	Sidney Downtown Master Plan	
G. Name and location of all primary contractors, subcontractors and sub-recipient entities engaged in any of the activities described in Section 6 "Scope of Work" of "Contract."	Contractor Name	City, State
	Interstate Engineering Inc.	Sidney, MT
H. Current Status of Planning Project	Finished	
I. Project Completion Date	March 2, 2026	
J. Cumulative Costs Incurred Over Life of Project	\$80,000	

K. Grant Funds Remaining (If Any)	\$0.00
L. Project Accomplishments	The Sidney Downtown Master Plan set a clear, community-driven vision for revitalizing downtown, backed by input from over 250 residents and guided by local and state partnerships.
M. Steps the Grantee will pursue as a result of this planning project. Please indicate whether the Grantee intends to apply for CDBG project grant funds.	The City was able to leverage a Montana Tourism Development Grant to implement strategies of the downtown master plan in a tourism initiative "Sidney Stay and Stroll"
N. Any Additional Comments	
<p>To the best of my knowledge and belief, the information provided on this form is true and correct.</p> <p>Signature: _____</p> <p>Title: _____</p> <p>Date: _____</p>	

Change Order

No. 1

Item b.

Date of Issuance: 03/20/2026 Effective Date: 03/20/2026

Project: Meadows Subdivision Drainage	Owner: City of Sidney	Owner's Contract No.:
Contract: EJCDC General Conditions		Date of Contract: August 25, 2025
Contractor: Western Municipal Construction		Engineer's Project No.: 0717.031

The Contract Documents are modified as follows upon execution of this Change Order:

Description: **The contract price has been modified to include additional tasks completed as outline in Work Change Directives No 1 and No 2, and Change Proposal #7 attached. In addition, this change order modified the contract price to reflect actual installed quantities.**

Attachments: (List documents supporting change): **Change Order 1 Cost Summary, WMC Change Proposal #7, Work Change Directives No. 1 and No. 2**

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

Original Contract Times: Working days Calendar days

Substantial completion (days or date): **December 5, 2025**

\$1,376,865

Ready for final payment (days or date): **April 18, 2026**

[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___:

[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___:

\$ _____

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Price prior to this Change Order:

Contract Times prior to this Change Order:

Substantial completion (days or date): **December 5, 2025**

\$1,376,865

Ready for final payment (days or date): **April 18, 2026**

[Increase] [Decrease] of this Change Order:

[Increase] [Decrease] of this Change Order:

\$65,308.14

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Price incorporating this Change Order:

Contract Times with all approved Change Orders:

Substantial completion (days or date): **December 5, 2025**


\$1,311,556.86

Ready for final payment (days or date): **April 18, 2026**

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: 
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: 
Contractor (Authorized Signature)

Date: 03/20/2026

Date: _____

Date: 3/24/2026

Approved by Funding Agency (if applicable): _____

Date: _____

Change Order 1 Cost Summary

PURPOSE: Incorporation of Work Change Directives 1 and 2 into the Contract Price and reconciliation of actual quantities with estimated contract values.

CO1 Item No.	Description	Estimated Quantity	Unit	Unit Price	Amount	Notes
137C	Water Valve Replacement	1	LS	\$4,699.50	\$4,699.50	WCD1 - Change Proposal #1
Cr114	Install Credit for CAI #2	1	LS	-\$3,000.00	-\$3,000.00	WCD1 - Change Proposal #1
138C	Water Pumping	1	LS	\$700.00	\$700.00	WCD2 - Change Proposal #4
139C	Concrete Restoration	1	LS	\$22,160.46	\$22,160.46	WCD2 - Change Proposal #2
140C	Concrete Apron - Precast Area Inlet 1	1	LS	\$2,903.00	\$2,903.00	WCD2 - Change Proposal #6
141C	Fence Repair	1	LS	\$5,879.00	\$5,879.00	WCD2 - Change Proposal #3
142C	Ditch Grading	1	LS	\$2,355.00	\$2,355.00	WCD2 - Change Proposal #5
143C	Base Course	237	CY	\$124.74	\$29,563.38	Change Order 1 - Change Proposal #7
144C	Asphalt Removal	711	SY	\$19.32	\$13,736.52	Change Order 1 - Change Proposal #7
Contract Unit Reconciliation						
105	Dewatering - NOT USED	-1	LS	\$108,000.00	-\$108,000.00	
119	48-inch Diameter Manhole	1	EA	\$10,400.00	\$10,400.00	Two Total Manholes
123	Asphalt Restoration	-76	SY	\$450.00	-\$34,200.00	Removed from scope
124	Curb and Gutter Restoration	72	LF	\$200.00	\$14,400.00	322 LF Total
125	Flowable Fill	-10	CY	\$230.00	-\$2,300.00	290 CY Total
126	Type 2 Bedding - NOT USED	-527	CY	\$15.00	-\$7,905.00	
128	Utility Crossing	4	EA	\$2,000.00	\$8,000.00	Seven Total Crossings
129	Utility Relocation	-3	EA	\$1,000.00	-\$3,000.00	Five Total Relocations
130	Water Main Lowering - NOT USED	-1	EA	\$16,300.00	-\$16,300.00	
135	Imported Backfill - NOT USED	-250	CY	\$15.00	-\$3,750.00	
136	Fence Salvage - NOT USED	-110	LF	\$15.00	-\$1,650.00	

Change Order 1 Total	-\$65,308.14
-----------------------------	---------------------

Original Contract Price	\$1,376,865.00
Contract Price after CO 1	\$1,311,556.86



CHANGE PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

DATE:

3/10/2026

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows Change Proposal #7-Asphalt
LOCATION:	Sidney, MT
TO:	Morrison Maierle Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the Sidney Meadows Change Proposal #7-Asphalt in Sidney, MT at the following prices:

* edits by CBK. Paving removed from scope. Basecourse and demo paid by unit price

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
143	Base Course (Supply & Place Gravel)	237.000	CY	\$124.74	\$29,563.38
144	Asphalt Surfacing (Prep and Pave)	1,410.000	SY	\$71.81	\$101,252.10
145	Asphalt Removal (Remove and Haul)	1,410.000	SY	\$19.32	\$27,241.20
Grand Total:					\$158,056.68

within trench limits

within trench limits

This Proposal requires a contract extension from 4/18/2026 to 5/29/2026 to allow time to get hot mix asphalt for paving.

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax
- QC Base Testing
- Bluetop Staking
- Excess Spoil Haul Off

EXCLUSIONS:

- Temporary Services
- Unscheduled Employment of Engineer
- Permits or Associated Fees

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable contract change agreement.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.

Work Change Directive

No. 01

Date of Issuance: 10/27/2025 Effective Date: 10/27/2025

Project: Meadows Subdivision Drainage Improvements	Owner: City of Sidney	Owner's Contract No.: --
Contract: EJCDC General Conditions		Date of Contract:
Contractor: Western Municipal Construction		Engineer's Project No.: 0717.031

You are directed to proceed promptly with the following change(s):

Item No.	Description
119	48" Manhole with inlet grate to replace Circular Area Inlet #2. CAI#2 to be delivered to City.
137C	Water valve replacement on Crocus Drive
123	Additional 8 SY asphalt restoration (water valve)
125	Additional 11 CY flowable backfill (water valve)
Cr114	Installation credit for CAI #2, structure delivered, not installed.

Attachments (list documents supporting change): **Western Municipal Cost Change Proposal Dated 10/20/2025**



Purpose for Work Change Directive:

- Authorization for Work described herein to proceed on the basis of Cost of the Work due to:
- Non-agreement on pricing of proposed change.
- Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ 18,229.50 increase decrease Contract Time N/A increase decrease
days

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

Recommended for Approval by Engineer: 	Date <u>10/27/2025</u>
Authorized for Owner by: 	Date <u>10/28/2025</u>
Accepted for Contractor by:	Date
Approved by Funding Agency (if applicable):	Date:



CHANGE PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

DATE:

10/20/2025

5855 ELYSIAN ROAD
 BILLINGS, MT 59101
 PHONE (406) 254-2106
 FAX (406) 245-9736

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Order #1
LOCATION:	Sidney, MT – Sunflower Lane & Crocus Drive
TO:	Morrison Maierle Eng. / City of Sidney

Western Municipal Construction, Inc. is pleased to offer pricing for the **Sidney Meadows - Change Order #1** in **Sidney, MT** at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
C.O.137	Relocate Watermain Valve	1.000	EA	\$3,965.00	\$4,699.50
125	Flow Fill Backfill	11.000	CY	\$ 230.00	\$2,530.00
123	Asphalt Replacement	8.000	SY	\$450.00	\$3,600.00
119	Replace CAI#2 with 48" Structure & Gate	1.000	EA	10,400.00	\$10,400.00
C.O.137	Credit for Install of CAI#2	1.000	LS	-\$3,000.00	-\$3,000.00
Grand Total:					\$18,199.50

\$18,229.50
 CBK

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax
- Excess Spoil Haul off
- Asphalt Removal / haul off
- Asphalt, Base Course or Concrete Restoration
- CLSM or Flow fill

EXCLUSIONS:

- Temporary Services
- Unscheduled Employment of Engineer
- Compaction Testing / Soils Proctors
- Construction Survey, Layout, or Monuments
- Permits or Associated Fees
- Seeding, Sodding, Landscaping or Tree Restoration
- Dewatering, Ground or Surface Water Treatment
- Hazardous Waste Remediation, Removal or haul off
- Existing Utility Crossings Not Shown on Plans
- Excavation / Backfill of Frozen Soils
- Type II Bedding or Trench Base Stabilization
- Geotextile Pipe Wrapping
- Coatings or Paintings
- Irrigation Replacement or Connections

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable Change Order.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.

EXTRA WORK REPORT



Item b.

Job No. 25-SMD Job Name/Location: Sidney Meadows Subdivision

Date: 10/27/2025 WMC Report No.: SMD-01

Describe Work Performed:

Estimated time to relocate existing gate valve at Crocus Drive and Sunflower Lane

LABOR USED - WITHOUT MARKUP									
Name	Classification	Straight or Blended		Total St. Time	Overtime		Total Overtime	TOTAL	
		Hours	Rate		Hours	Rate			
Jesse	Superintendent	4.5	\$140.00	\$630.00			\$0.00	\$630.00	
Roger	Operator	4.5	\$75.00	\$337.50			\$0.00	\$337.50	
Cody	Operator	4.5	\$75.00	\$337.50			\$0.00	\$337.50	
Ben	Operator	4.5	\$75.00	\$337.50			\$0.00	\$337.50	
Skyler	Pipe Layer	4.5	\$72.00	\$324.00			\$0.00	\$324.00	
		Subtotal Labor		\$1,966.50	Subtotal Labor		\$0.00	Total Labor	\$1,966.50

OWNED EQUIPMENT - WITHOUT MARKUP				RENTAL EQUIPMENT - WITHOUT MARKUP				
Description	Hrs Wkd	Cost / Rate	Total	Description	Hrs Wkd	Cost / Rate	Total	
John Deere 350 Excavator	4.5	\$165.00	\$742.50					
John Deere 210 Excavator	4.5	\$147.00	\$661.50					
John Deere 544K Loader	4.5	\$78.00	\$351.00					
Subtotal Prior to Sales Tax			\$1,755.00	Subtotal Prior to Sales Tax			\$0.00	
Sales Tax if Applicable		%	\$0.00	Sales Tax if Applicable		%	\$0.00	
Subtotal Equipment			\$1,755.00	Subtotal Rental Equipment			\$0.00	
				TOTAL EQUIPMENT				\$1,755.00

MATERIALS USED / EXPENSES - WITHOUT MARKUP				
Itemize Completely	Units	UOM	Cost / Rate	Total
Pipe Bedding Material	7.0	TON	\$23.00	\$161.00
Haul Off Excess	10.0	CY	\$8.50	\$85.00
				\$0.00
Subtotal Prior to Sales Tax				\$246.00
Sales Tax if Applicable			%	\$0.00
Total Materials / Expenses				\$246.00

SUBCONTRACTORS - WITHOUT MARKUP				
Itemize Completely	Units	UOM	Cost / Rate	Total
				\$0.00
				\$0.00
				\$0.00
Total Subcontractors				\$0.00

SUMMARY		
Labor		\$1,966.50
Equipment		\$1,755.00
Materials		\$246.00
Subcontractor		\$0.00
Construction Time Affected : Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Subtotal	\$3,967.50
Notes on Contract Time:	Add Markup Labor/Equipment/Material 15 %	\$595.13
	Add Markup - Subcontractor 5 %	\$0.00
	Subtotal	\$4,562.63
	Add Gross Receipts Tax, Bonds & Insurance 3 %	\$136.88
	Grand Total	\$4,699.50

Signature & Printed Name of Project Representative

Dillon Clause

Signature of Western Municipal Construction Representative

Work Change Directive

Item b.

No. 02

Date of Issuance: 12/3/2025 Effective Date: 12/3/2025

Project: Meadows Subdivision Drainage Improvements	Owner: City of Sidney	Owner's Contract No.: --
Contract: EJCDC General Conditions		Date of Contract:
Contractor: Western Municipal Construction		Engineer's Project No.: 0717.031

You are directed to proceed promptly with the following change(s):

Item No.	Description
138C	Water Pumping - pumping equipment as needed for dewatering during valve relocation
139C	Concrete Restoration- includes driveways and valley gutter
140C	Concrete Apron - Doweled apron on Area Inlet 1 per attached detail.
141C	Fence Repair - Repair to existing fence in two locations, northwest corner~ 5 panels, and southeast edge, 1-2 panels.
142C	Ditch Grading - Grading ditches for uniformity and drainage per attached exhibit.

Attachments (list documents supporting change): Western Municipal Cost Change Proposals #2-#6; Ditch Grading Exhibit, Concrete Apron Detail

Purpose for Work Change Directive:

- Authorization for Work described herein to proceed on the basis of Cost of the Work due to:
- Non-agreement on pricing of proposed change.
- Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ 33,997.46 increase decrease Contract Time N/A increase decrease
days

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

Recommended for Approval by Engineer: 	Date: 12/03/2025
Authorized for Owner by: 	Date: 12-3-2025
Accepted for Contractor by:	Date:
Approved by Funding Agency (if applicable):	Date:



CHANGE PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

DATE:

12/01/2025

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Proposal #3 – Chain-link fence Repair Areas
LOCATION:	Sidney, MT
TO:	Morrison Maierle Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the **Sidney Meadows - Change Proposal #3** in **Sidney, MT** at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
01	Repair Additional Chain link Fence Areas	1.000	LS	\$ 5,000.00	\$5,000.00
02	Taxes, Bonds, & Insurance	1	LS	\$ 113.00	\$113.00
03	WMC Mark Up (15%)	1	LS	\$ 766.00	\$766.00
Grand Total:					\$5,879.00

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax

EXCLUSIONS:

- Unscheduled Employment of Engineer
- Compaction Testing / Soils Proctors
- Construction Survey, Layout, or Monuments
- Permits or Associated Fees
- Excavation / Backfill of Frozen Soils

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Dillon Clause

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable change order.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.



CHANGE PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

DATE: 12/01/2025

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Proposal #4 – Water Pumping for Valve Relocation
LOCATION:	Sidney, MT
TO:	Morrison Maierle Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the **Sidney Meadows - Change Proposal #4** in **Sidney, MT** at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
01	Water Valve Water Pumping	1	LS	\$594.00	\$594.00
02	Taxes, Bonds & Insurance	1	LS	\$ 15.00	\$15.00
03	WMC Mark Up (15%)	1	LS	\$ 91.00	\$91.00
Grand Total:					\$ 700.00

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax

EXCLUSIONS:

- Unscheduled Employment of Engineer
- Permits or Associated Fees

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Dillon Clause

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable change order.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.



BID PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

DATE: 12/01/2025

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Proposal #5 – Ditch Re-grading
LOCATION:	Sidney, MT
TO:	Morrison Maierle Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the *Sidney Meadows - Change Order #5* in at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
01	Ditch Re-Grading Work	1	LS	\$ 2,003.00	\$2,003.00
02	Taxes, Bonds, & Insurance	1	LS	\$ 45.00	\$45.00
03	WMC Mark Up (15%)	1	LS	\$ 307.00	\$307.00
Grand Total:					\$2,355.00

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax
- Excess Spoil Haul off

EXCLUSIONS:

- Temporary Services
- Unscheduled Employment of Engineer
- Compaction Testing / Soils Proctors
- Construction Survey, Layout, or Monuments
- Permits or Associated Fees
- Excavation / Backfill of Frozen Soils
- Irrigation Replacement or Connections

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Dillon Clause

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable change order.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.



BID PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

DATE:

12/02/2025

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Order #6 – Concrete Apron around Area Inlet
LOCATION:	Sidney, MT
TO:	Interstate Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the **Sidney Meadows - Change Order #6** in **Sidney, MT** at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
01	Concrete Apron on Area Inlet	1	LS	\$ 2,500.00	\$2,500.00
02	1% GRT	1	LS	\$25.00	\$25.00
03	WMC Mark Up (15%)	1	LS	\$ 378.00	\$378.00
Grand Total:					\$ 2,903.00

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax
- Excess Spoil Haul off
- Concrete restoration is based on \$2,500.00 Minimum from Finishline Concrete

EXCLUSIONS:

- Temporary Services
- Unscheduled Employment of Engineer
- Base Course Install
- Compaction Testing / Soils Proctors
- Construction Survey, Layout, or Monuments
- Permits or Associated Fees
- Excavation / Backfill of Frozen Soils

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Dillon Clause

Project Manager / Estimator

STANDARD TERMS & CONDITIONS

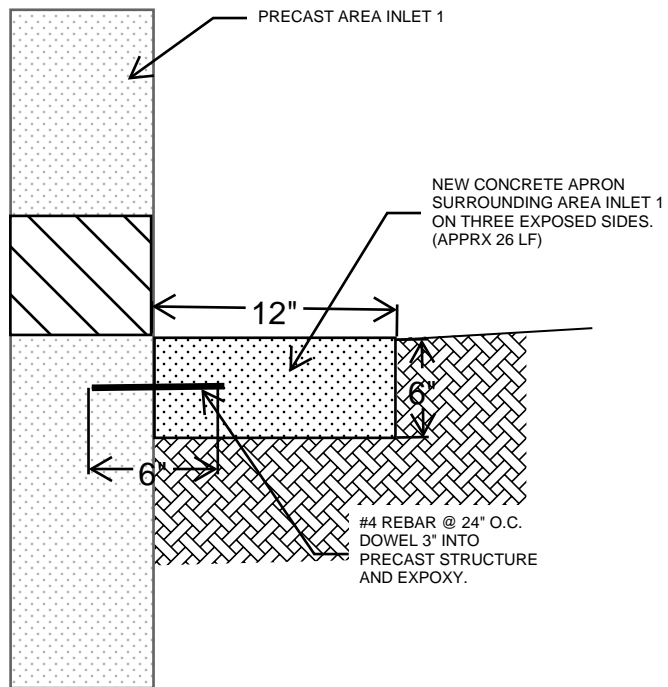
The terms and conditions set forth below, govern on any contractual agreement with Western Municipal Construction (WMC), unless specifically set forth in the body of the proposal, bid, or contractual agreement. This proposal is to be made an exhibit to the contract.

Standards:

- All pricing is contingent upon a mutually agreeable change order.
- All material is guaranteed to be as specified.
- All work to be completed in a workmanlike manner according to industry standard practices.

Site Conditions:

- In that grading will be done according to staking performed by, or on behalf of, the Owner/Developer, WMC will not be held responsible or liable for mistakes, differences, or inconsistencies in elevations, drainage, or other grading conditions resulting from engineering, surveying and/or staking, mistakes, miscalculations, defects and/or deficiencies.
- When WMC's work has passed applicable compaction testing, WMC is no longer responsible for areas subsequently affected by other trades, subcontractors, and contractors or any other alterations, disturbances of WMC's work, whether man-made or by act of God.
- WMC is not, and does not purport to be, a civil or geotechnical engineer and/or surveyor.
- WMC is not liable for site conditions not expressed, depicted and/or represented in the applicable contract documents, and which have not been considered in WMC's investigation. WMC shall not be responsible for any conditions, which are not readily visible by a site inspection.



PRECAST AREA INLET 1 - CONCRETE APRON DETAIL



CHANGE PROPOSAL

WESTERN MUNICIPAL CONSTRUCTION, INC.

DATE:

12/02/2025

5855 ELYSIAN ROAD
BILLINGS, MT 59101
PHONE (406) 254-2106
FAX (406) 245-9736

WWW.WMC-I.COM

PROJECT NAME:	Sidney Meadows - Change Proposal #2 – Driveway & Valley Gutter Concrete
LOCATION:	Sunflower Lane - Sidney, MT
TO:	Morrison Maierle Eng.

Western Municipal Construction, Inc. is pleased to offer pricing for the **Sidney Meadows - Change Proposal #2** in **Sidney, MT** at the following prices:

Bid Item	Description	Quantity	Unit	Unit Price	Ext Price
01	Driveway Concrete	576.000	SF	\$ 15.00	\$8,640.00
02	Valley Gutter Install	283.000	SF	\$ 15.00	\$4,245.00
03	Road Base Install	859.00	SF	\$ 6.94	\$5,961.46
04	Taxes, Bonds, & Insurance	1	LS	\$ 424.00	\$424.00
05	WMC Mark Up (15%)	1	LS	\$ 2,890.00	\$2,890.00
Grand Total:					\$22,160.46

INCLUSIONS:

- Prevailing Wages
- Gross Receipts Tax
- Excess Spoil Haul off
- Concrete Removal / Haul off
- Base Course Placement and Concrete Restoration

EXCLUSIONS:

- Additional SF Installed – To be Paid per SF Actually Installed
- Temporary Services
- Unscheduled Employment of Engineer
- Compaction Testing / Soils Proctors
- Construction Survey, Layout, or Monuments
- Permits or Associated Fees
- Excavation / Backfill of Frozen Soils

WESTERN MUNICIPAL CONSTRUCTION'S STANDARD TERMS AND CONDITIONS, WHICH APPLY TO THIS PROPOSAL, ARE ATTACHED ON THE FOLLOWING PAGE.

Respectfully,

Dillon Clause

Project Manager / Estimator

Budget				
	Revenue	Operations Expenditures	Capital Expenditures	Difference
FY18-19	\$ 36,271.88	\$ 82,736.36	\$ 3,250.00	\$ (49,714.48)
FY19-20	\$ 31,882.27	\$ 89,225.91	\$ 32,942.93	\$ (90,286.57)
FY20-21	\$ 43,826.56	\$ 140,431.11	\$ 188.00	\$ (96,792.55)
FY21-22	\$ 40,949.00	\$ 105,292.19	\$ -	\$ (64,343.19)
FY22-23	\$ 43,209.00	\$ 121,649.07	\$ 36,537.00	\$ (114,977.07)
FY23-24	\$ 36,079.00	\$ 115,736.79	\$ 10,671.22	\$ (90,329.01)
FY24-25	\$ 40,397.00	\$ 135,194.18	\$ 96,629.62	\$ (191,426.80)
FY25-26	\$ 45,000.00	\$ 132,950.00	\$ 214,500.00	\$ (302,450.00)
(Budgeted)			(\$169,000 out of CIP)	

Pass Costs											
	Individual	Individual with lessons	Family Pass of 4	Family Pass with lessons	Vacation Pass (10 uses)	Splash Deck Vac. Pass (25)	Session Pass Pool	Session Pass Splash Deck	Bulk Pass (10 Vac. Passes)		
FY18-19	NA	\$ 50.00	\$ 175.00	NA	\$ 40.00	\$ 20.00	\$ 5.00	\$ 1.00	\$ 350.00		
FY19-20	NA	\$ 50.00	\$ 175.00	NA	\$ 40.00	\$ 20.00	\$ 5.00	\$ 1.00	\$ 350.00		
FY20-21	\$ 40.00	\$ 50.00	\$ 160.00	\$ 175.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 350.00		
FY21-22	\$ 40.00	\$ 50.00	\$ 150.00	\$ 175.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 350.00		
FY22-23	\$ 40.00	\$ 50.00	\$ 150.00	\$ 175.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 350.00		
FY23-24	\$ 45.00	\$ 55.00	\$ 160.00	\$ 185.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 350.00		
FY24-25	\$ 50.00	\$ 60.00	\$ 175.00	\$ 200.00	\$ 40.00	\$ -	\$ 5.00	\$ -	\$ 360.00		
FY25-26	\$ 55.00	\$ 65.00	\$ 195.00	\$ 230.00	\$ 45.00		\$ 5.00		\$ 400.00		
(Proposed)			(each additional over 4 \$25/ \$30)			(no chrg for splash deck started in 2020)	(became DAY pass in 2020)				

Ordinance No. 604

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SIDNEY, MONTANA, AMENDING TITLE 8, CHAPTER 3, NUISANCES, OF THE CITY CODE OF THE CITY OF SIDNEY, MONTANA.

WHEREAS, the City Council of the City of Sidney desires to amend Title 8, Chapter 3, Nuisances to amend and update the procedure for enforcement and abatement of nuisances,

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS by the City Council of the City of Sidney that Chapter 3 of Title 8 of the City Code of the City of Sidney is hereby amended and replaced as follows:

**CHAPTER 3
NUISANCES**

SECTION:

8-3-1: Definitions

8-3-2: Maintenance Duty Of Person Controlling Offending Premises

8-3-3: Conditions Constituting Community Decay

8-3-4: Establishment Of Committee To Examine Complaints

8-3-5: Enforcement Agencies

8-3-6: Enforcement Of Community Standards

8-3-7: Failure To Abate

8-3-8: Cost Of Abatement Of The Violation

8-3-9: Procedure For Determining And Assessing Costs Of Abatement

8-3-10: Mitigation Of Conditions Constituting Community Decay For Properly Zoned Salvage Yards

8-3-11: Compatibility

8-3-1: DEFINITIONS:

ABATE: To repair, replace, remove, destroy, or otherwise remedy the condition in question by the means and extent deemed necessary by the enforcement agency, as identified herein, in the interest of the health, safety, and general welfare of the community.

ADMINISTRATIVE CITATION:	A citation issued by a code enforcement officer of the city for violations of this chapter.
COMMUNITY DECAY:	An objectionable condition resulting in situations that are injurious to health, indecent, offensive to the senses, or which obstruct the free use and enjoyment of adjacent property so as to interfere with the comfortable enjoyment of life or the values of property, including, but not limited to, rubble, debris, junk, refuse, landscaping litter, junk vehicles, wood, dilapidated buildings, dilapidated fences, dilapidated garages and outbuildings, and storing and accumulation of wood, tires, and other objects for more than thirty (30) days. This definition shall also encompass those situations more specifically defined in section 8-3-3. This definition does not apply to properly permitted construction and/or demolition projects during the time any necessary permits are in effect.
COMMUNITY STANDARDS:	The standards hereby adopted and hereinafter approved by the city council as a means of protecting and enhancing the safety and security of the citizens of Sidney and the quality of the city's environment and to provide guidance to the enforcing department as to the application of this chapter.
OWNER:	Any person whose name appears on the public records of the city of Sidney and county of Richland as the owner of premises, whether under deed or contract.
PERSON:	Any individual, firm, partnership, company, association, corporation, or other entity whether organized for profit or not.
PREMISES:	Any lot or parcel of land or property, including any building or portion thereof, improved or unimproved.
PUBLIC NUISANCE:	Any condition which adversely affects, at the same time, an entire community or neighborhood or any other considerable number of persons, although the extent of the annoyance or damage inflicted on individuals may be unequal. A condition constituting "community decay" is by definition a public nuisance.
PUBLIC RIGHT OF WAY:	Any area or parcel of land granted, deeded, dedicated to, or otherwise acquired by the city or the public at large for any public purpose, including, but not limited to, alleys, roadways, sidewalks, public streets, water or waterways, storm drains, sanitary sewers, water pipes, electric and telephone conduits, electronic services, overhead wires, and supporting structures.
PUBLIC VIEW:	Any area visible from a point, up to six feet (6') above the surface of the center of any public roadway, sidewalk or right of way from which the public nuisance is visible.
RESPONSIBLE PARTY:	<ol style="list-style-type: none"> 1. The person or persons who own the property where the violation exists; 2. The person or persons in charge of the premises where the violation exists;

- 3. The person or persons using the premises where the violation exists;
- 4. If any of the above is a minor, a parent or guardian of the minor shall be the responsible party; and
- 5. If any of the above is a business entity the manager or on-site supervisor where the violation exists.

SHIELDING:

Refers to any natural barriers, fencing or other manmade barriers used to conceal material from public view. Any shielding barrier must conform to all local zoning regulations, building codes, covenants, and applicable city ordinances. Any shielding is to be of sufficient height and density to conceal any violation on the premises visible to public view. This definition is not intended to require that permanent buildings, utility poles, or other similar structures be shielded. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

8-3-2: MAINTENANCE DUTY OF PERSON CONTROLLING OFFENDING PREMISES:

It shall be the responsibility and duty of any person owning, leasing, occupying, or having charge or possession of any premises in the city, and the agent thereof, to keep and maintain such premises and the right of way abutting such premises in a safe, sanitary, orderly, clean, and aesthetic condition. Failure to do so shall be a violation of this chapter. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

8-3-3: CONDITIONS CONSTITUTING COMMUNITY DECAY:

A. It shall be a violation of this chapter for any person to allow any of the following to exist on any land or property in the City of Sidney:

1. The piling or spreading of straw, hay, grass trimmings or similar material, unless the material is to be used as soil conditioner or mulch and the material is plowed into the ground or otherwise mixed and covered with clean soil within ten (10) days of its placement upon the premises.

2. The dumping, piling, or stacking of bricks, tires, concrete blocks, wood, lumber, and/or similar material in public view, unless said material is stacked in neat piles and all items and residue from such items, such as mortar, wood splinters, broken and unusable bricks, are, within ten (10) days of their placement on the premises, removed to a licensed solid waste disposal site or to some other location which has been approved by the appropriate authority.

3. The storage or accumulation of cardboard boxes or paper, unless the same is specifically accumulated for recycling and is removed from the premises within ten (10) days of its placement on the premises.

4. The storage or accumulation of broken packing boxes and shipping pallets, rubble, debris, junk, refuse, dead animals, or other similar items, unless the same is removed from the premises within ten (10) days of its placement on the premises.

5. The piling, dumping, or depositing of any dirt, demolition wastes, including wood, bricks, concrete, used road blacktop and other similar materials.

6. The storage and accumulation of iron, metal, component vehicle and machine parts, household appliances, barrels, and other salvaged metal items, unless such material is stored in an approved, properly zoned and permitted, and shielded salvage facility.

a. If such material is being accumulated as part of an ongoing, active salvage business, the salvage business must:

(1) Be located in an area properly zoned for a salvage yard, pursuant to the City of Sidney Zoning Ordinance, as may be amended from time to time;

(2) Possess a conditional use permit, pursuant to section 11-14-40 of the Zoning Ordinance of the City of Sidney, as may amended from time to time; and

(3) Shield any materials described in this section from public view according to the standards set forth in this chapter.

7. Abandoned, discarded, or unused furniture, stoves, sinks, toilets, cabinets, or other household fixtures or equipment.

8. Abandoned, wrecked, dismantled, or inoperative, vehicles trailers, campers, and boats unless the same are accumulated as part of an ongoing, active salvage business located in an area properly zoned for such a business and which possesses a conditional use permit. The possession by any individual of more than two (2) inoperable vehicles on any one piece of property on which there is not an ongoing, active salvage business shall be a violation of this chapter.

9. Excessive amounts of animal waste or its byproducts; any amount of human waste; any condition which may otherwise cause unsanitary or hazardous conditions to exist; and any condition which may be offensive to other persons by sight or odor and which may detract from the aesthetic qualities or economic value and vitality of any neighborhood within the city.

10. The presence of and enforcement of law with respect to abandoned and/or junk vehicles is addressed in Title 61, Chapter 12, Part 4 of the Montana Code Annotated, as may be amended from time to time, and is hereby incorporated by reference.

B. It shall be a violation of this chapter for any person to allow the following conditions to exist within the City of Sidney which compromise the health, safety, and welfare of the citizens of the City of Sidney and which otherwise detract from the sanitary and aesthetic qualities of the community and/or jeopardize the economic value and vitality of any neighborhood of the City:

1. Buildings of any kind which are abandoned, boarded up, partially destroyed, structurally unstable, partially constructed, and/or uncompleted buildings after building permits have expired.

2. Buildings used for residential purposes which do not have running water, electricity, and sewage/septic services, or which otherwise violate any regulation of the Richland County Sanitarian. Conditions described in this subsection shall be deemed unsanitary and hazardous to the health and public safety of the citizens of the City of Sidney.

3. Buildings with damaged and/or deteriorating exteriors causing, or having the potential to cause, dangerous structural conditions.

4. Broken windows, doors, attic vents, damaged roofs, or other appurtenances.

5. Premises having a topography, geology, or configuration which, as a result of grading operations or improvements to the land, experience erosion, subsidence, unstable soil conditions, or surface or subsurface drainage problems potentially hazardous to adjacent premises.

6. Building exteriors, walls, fences, driveways, or walkways which are broken, defective, deteriorated, in disrepair, if such condition has existed and persisted on the premises for a period of thirty (30) days.

7. Building exteriors, walls, fences, driveways, or walkways which have been defaced due to any writing, inscription, scratching, and/or any other marking commonly referred to as "graffiti."

8. Any other condition which is, or may reasonably become, infested or inhabited by rodents, vermin, or animals, or may furnish a breeding place for mosquitoes or other pests, or in any other way threatens or endangers the public health, welfare, or safety of the citizens of the City of Sidney, or which offends the senses, or is likely to impair the economic and aesthetic value of neighboring property.

C. The standards and conditions set forth in this section 8-3-3 are not intended to be, nor shall the same be considered, the sole or exclusive standards for establishing a violation. The committee has discretion to determine whether a violation exists. (Ord. 509, 2-22-2011; amd. Ord. 555, 8-18-2014; Ord. 574, 9-4-2018; Ord. 592, - -)

8-3-4: ESTABLISHMENT OF COMMITTEE TO EXAMINE COMPLAINTS:

There is hereby established a committee composed of one member of the City Council, the mayor, the department of public works, the chief of police, the fire marshal, and the office of the city building inspector, as the persons and departments which shall have the following duties and responsibilities:

A. The duty to investigate when there has been a complaint that a public nuisance is present in an area.

B. The authority to formulate applicable standards by which to enforce this chapter, which standards must be approved by the city council.

C. The duty to determine whether an infraction of the provisions of this chapter has occurred, following credible complaints.

D. The duty to allocate responsibility for enforcement actions to the appropriate enforcement authority: Compliance Officer, Sidney fire department and fire marshal, Sidney police department, the city department of public works, the city building inspector, or other agents or employees of the City of Sidney. (Ord. 509, 2-22-2011; amd. Ord. 555, 8-18-2014; Ord. 574, 9-4-2018; Ord. 592, - -)

E. Shall meet monthly or more frequently as needed on a set date and time as set by the committee.

8-3-5: ENFORCEMENT AGENCIES:

The enforcement authority designated under section 8-3-4 of this chapter to assume enforcement of the provisions of this chapter shall have the following powers as enforcement agency:

A. The duty to send a written notice of violation to any individual determined to be the owner of the property found to be in violation of this chapter.

B. The power to enter upon the premises in violation after written notice and or after a show cause hearing, for the specific purpose of abating the violation.

C. The power to assess the property owner for the actual costs of an abatement made by the city or its agent. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

8-3-6: ENFORCEMENT OF COMMUNITY STANDARDS:

A. Inspection: After receiving a signed written complaint, or otherwise making determination that, a condition of community decay exists, the Compliance Officer shall conduct an inspection of the premises alleged to be in violation of this chapter to determine whether a violation exists. Whenever appropriate, such reports of violation as well as subsequent inspections shall be shared and coordinated with the Richland County sanitarian. The Compliance Officer will provide such investigation report to the committee at their next scheduled meeting for their investigation and determination.

B. Notice: If the committee determines that a violation of this chapter exists, the Compliance Officer shall notify the owner of the premises in violation, in writing via posting on property or through mail of the violation and order the abatement or mitigation of the violation within ten (10) days from the date of the notice. The property owner and/or occupant of the premises may request an extension in writing submitted to the Compliance Officer. The Compliance Officer shall have the authority to grant an extension of not more than thirty (30) days in which to bring the premises into compliance. Any additional extensions or extensions longer than thirty (30) days must be approved by the committee, and shall require the requesting party to pay a \$75 extension fee.

C. **Service Of Notice:** The notice shall be served by the Compliance Officer, and/or the Nuisance Committee members, on the property owner and/or occupant(s) of the premises by posting the notice on the door of the premises and by certified mail, return receipt requested, to the property owner.

D. **Contents Of Notice:** The notice of violation shall:

1. Include a statement specifically describing the violation.
2. Specify that the owner of the property has ten (10) days from the date of the written notice to bring the premises into compliance with community standards; and
3. Advise the owner of the premises that if the violation is not abated within ten (10) days from the date of the written notice, the enforcement agency may undertake abatement or mitigation and assess the costs thereof to the owner of the premises; and
4. Advise the owner of any building constituting a public nuisance which cannot be abated under the terms of this chapter, and that has become uninhabitable or which has been found to represent a dangerous condition to members of the public, that abatement of said nuisance must be accomplished by demolition.
5. (a) In the event of a violation of 8-3-3 A, Advise owner of ability to request for hearing per City Code 8-3-6 (E).
- (b). In the event of a violation of 8-3-3 B, advise owner of the procedures set forth per City Code 8-3-6 (H).

E. **Request For Hearing:** Within ten (10) days after receiving notice to comply with the code enforcement notification to abate the community decay condition(s), the owner or responsible party may request a hearing before the Municipal court. If the owner or responsible party has requested a hearing, the code enforcement officer may not take any action to abate the violation until after the hearing and authorization to proceed has been provided by the court. To request a hearing, the responsible party must file a request with the municipal court, and mail a copy of this request to the City of Sidney. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

F. **Fines:** Violations of this Chapter shall be punishable by a fine of one hundred dollars (\$100.00), and every day subsequent to the date the notice of violation was provided in which the property owner shall fail to comply with this Chapter shall be deemed as a separate offense; provided that any fine imposed shall not exceed a maximum fine of five hundred dollars (\$500.00) pursuant to Montana Code Annotated, section 7-5-109.

G. **Abatement of Violation of 8-3-3 (A) And Collection Of Costs:**

1. **Determination Of Compliance:** Upon expiration of the property owner's ten (10) day time-frame for abatement, the enforcement agency shall conduct an inspection of the premises to determine whether abatement or mitigation has occurred.
2. **Administrative Sanctions:** In the event the enforcement agency has determined that no abatement or mitigation has occurred within ten (10) days after the date of the notice, the following procedure shall apply for a violation of Chapter 8-3-3 (A):

a. The code enforcement officer shall notify the owner or responsible party by certified mail with an administrative citation indicating that community decay conditions exist on the property and that the owner or responsible party must take measures to correct the violation.

b. If the code enforcement officer believes it is advisable, he or she may post a dated order in a conspicuous place on the property, providing notice that community decay condition(s) have been found on the property and informing the owner or responsible party of the matters set forth above in the notice of violation together with the abatement actions that may be taken under this chapter if the owner or responsible party fails to abate the community decay condition(s).

H. Procedure for Violation of 8-3-3 (B):

Procedure if no compliance. In the event the Compliance Officer or the committee determines that no abatement or mitigation has occurred within ten days after the date of the notice of abatement, the following procedure shall apply.

(1) The city may issue a civil citation to the owner and any occupant and file a copy of the same with the Municipal Court to have the violation declared as such by the court and for an order enjoining the violation or authorizing its restraint, removal, termination or abatement of the violation. The civil citation shall designate a hearing date. At the hearing, the owner shall be required to show cause why he or she should not be found to be in violation of the terms of this subchapter, be assessed a fine and be compelled by court order to abate or mitigate the violation with which he or she is charged.

(2) The owner shall file a response with the Municipal Court on or before the hearing date.

(3) (a) On the date and time set for the hearing, the Municipal Court shall conduct an evidentiary hearing to establish whether the premises is in violation of this subchapter.

(b) If the owner has filed no response and fails to appear, and if the city proves that proper service was made on the owner and any occupant, the Court may grant such relief as is requested by the city. In the event of the owner's default, the Municipal Court shall order that the enforcement by the city be stayed for seven days and that a copy of the Court's order be mailed to the owner.

(4) Whenever the Municipal Court shall find any person to be in violation of the terms of this subchapter, the Municipal Court shall order the owner of the premises to abate the violation to the standards set forth in this subchapter within 30 days and shall authorize the city to undertake abatement, or contract for the undertaking of abatement, in the event of the owner's failure to comply with the terms of the Court's order, with all Court costs, fines and costs of abatement/mitigation to be assessed against the owner of the premises, together with any fine imposed by the Municipal Court.

I. Emergency Abatement:

1. Whenever the City, the committee, or the enforcement agency has reason to believe that a public nuisance exists, and that such public nuisance constitutes an emergency presenting imminent danger of serious injury to persons or property, the committee, an authorized

representative appointed by the committee, a fire marshal, or police officer may immediately enter into any building or upon any premises within the jurisdiction for purposes of abatement.

2. Whenever a public nuisance exists which constitutes an emergency presenting imminent danger of serious injury to persons or property, the committee may order, without notice or judicial action, that the public nuisance be immediately abated by removal, destruction, or mitigation. If the owner or responsible party fails to comply with such an order immediately, or cannot be located, the committee shall cause the structure to be demolished and removed, or the nuisance otherwise be abated, either through available public agency or by contract or arrangement with private persons. The cost of such abatement shall be paid by the owner of the property upon which the nuisance existed, pursuant to Subsection E.

8-3-7: FAILURE TO ABATE VIOLATION OF 8-3-3 (B):

If the owner or responsible party shall fail to abate the community decay conditions pursuant to the requirements set forth in the notice of violation or in the event of an appeal, within ten days of the decision of the municipal court upholding the notice of violation, the code enforcement officer may enter upon the subject private property and shall take any and all measures necessary to abate the community decay condition(s). (Ord. 592, - -)

8-3-8: COST OF ABATEMENT OF THE VIOLATION:

Within twenty (20) days after receiving all invoices for the abatement of the community decay condition(s), the owner or responsible party will be notified of the cost of abatement, including administrative costs. If the owner or responsible party fails to pay the bill in thirty (30) days, the code enforcement officer shall certify the amount of the charges to the clerk and recorder for collection. (Ord. 592, - -)

Allow for property owner to set-up a payment plan with the city with the following terms:

1. Must make monthly installments.
2. If takes longer than 1 year from date of abatement, an interest fee of 10% will be assessed on the current total due.
3. If failure to meet terms of payment schedule are met, the remaining total due will be assessed as a lien on the property.
4. If the property is sold, the total due will be paid in closing but current property owner.

8-3-9: PROCEDURE FOR DETERMINING AND ASSESSING COSTS OF ABATEMENT:

The Finance Clerk-Treasurer shall send a statement of such account requesting payment to the owner of the property per 8-3-8. If such statement is not paid or a payment plan is not established prior to the time that the city tax assessments are submitted to the County Treasurer's office, the

Clerk/Treasurer shall place such account as a special assessment on the property and such special assessment shall be levied and collected in the same manner as other special assessments by the city. A special abatement fund shall be established to account for costs, collections, and transactions necessary to the efficient operation of enforcement procedure. Assessment funds collected shall be returned to the designated abatement account for future use on other involuntary property abatements or for transfer back to the City general fund. The City shall determine the actual costs of abatement and document such costs. The following expenses will be assessed as the actual costs of abatement:

- A. Planning staff time, mileage, and costs;
- B. Police department staff time, mileage, and costs;
- C. Other involved City staff time, including attorney's fees, mileage, and costs;
- D. Postage and mailing costs;
- E. Other direct costs associated with abatement;
- F. Interest at the highest rate allowed by law.

8-3-10: MITIGATION OF CONDITIONS CONSTITUTING COMMUNITY DECAY FOR PROPERLY ZONED SALVAGE YARDS:

A. The maintenance of accumulations and conditions such as those described in sections 8-3-2 and 8-3-3 of this chapter which would otherwise be considered public nuisances shall be lawful under this chapter if, and only if:

1. The premises is being used as an active, ongoing salvage business located in an area properly zoned as a salvage yard, pursuant to the City of Sidney Zoning Ordinance, as may be amended from time to time,
2. The owner(s) of the premises possesses a conditional use permit, pursuant to section 11-14-40 of the Zoning Ordinance of the City of Sidney, as may be amended from time to time; and
3. The condition on the premises is shielded from public view in accordance with the following standards:
 - a. **Erection And Maintenance Of Fences:**
 - (1) **Wooden Fences:** When wooden fences are used for shielding, the boards must be spaced and/or slated to reduce wind load. The space between boards when viewed from broadside shall not be more than one and one-half inches (1½"), and the interval between spaces shall not be less than seven and one-half inches (7½"). Rough dimension lumber or better is acceptable.
 - (2) **Chainlink:** Chainlink fences with standard fiberglass or other inserts are acceptable, provided the gap between adjacent slats does not exceed one and one-half inches (1½").

(3) Other Types Of Fencing: Other types of fencing of equivalent permanence, attractiveness, and shielding qualities, including corrugated metal, may also be acceptable, in the discretion of the committee.

b. Alternative Shielding:

(1) Shrubs And Trees: Shielding with shrubs and trees is acceptable, as long as they provide a similar degree of shielding to a fence at all times of the year.

(2) No more than one fencing material shall be used on any one side of a shielding barrier, unless approved by the committee.

B. The shielding erected for mitigation purposes shall be maintained by the person responsible for a violation under sections 8-3-2 and 8-3-3 of this chapter in an appropriate and workmanlike manner and shall be replaced as it becomes necessary. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

8-3-11: COMPATIBILITY:

With the exception of section 8-3-7 of this chapter, nothing in this chapter may be construed to abrogate or adversely affect the provisions of any lawful ordinance, regulation or resolution that is more restrictive than the provisions of this chapter or those of the Montana Code Annotated. (Ord. 574, 9-4-2018; amd. Ord. 592, - -)

PASSED, APPROVED and ADOPTED at first reading by the City Council this _____ day of _____, 2026.

AYES: _____

NOES: _____

ABSENT:

PASSED, APPROVED and ADOPTED at first reading by the City Council this _____ day of _____, 2026.

AYES: _____

NOES: _____

ABSENT:

MAYOR

ATTEST:

CITY CLERK

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
44537		1469 BILLINGS PETERBILT INC.	114,495.00					
	11/12/25	2026 PETERBUILT 548	38,165.00*			5210 430500	942	101000
	11/12/25	2026 PETERBUILT 548	38,165.00*			5310 430600	942	101000
	11/12/25	2026 PETERBUILT 548	38,165.00			2565 430200	941	101000
*** Claim from another period (3/26) ****								
44951	E	399 VERIZON WIRELESS	875.55					
	6138234467	03/10/26 WATER CELL PHONE	175.77			5210 430500	300	101000
	6138234467	03/10/26 SEWER CELL PHONE	111.70			5310 430600	300	101000
	6138234467	03/10/26 PARKS CELL PHONE	38.65			1000 460430	300	101000
	6138234467	03/10/26 STREETS CELL PHONE	38.65			2565 430200	300	101000
	6138234467	03/10/26 GARBAGE CELL PHONE	38.65*			5410 430830	300	101000
	6138234467	03/10/26 FIRE CELL PHONE	38.65			1000 420400	300	101000
	6138234467	03/10/26 CITY PHONE SYSTEM	433.48			1000 411200	300	101000
*** Claim from another period (3/26) ****								
44952		598 SCHAEFFER MFG CO.	1,847.45					
26307	AF16217	03/05/26 55 GAL DRUM SYNSHIELD	369.49*			5310 430600	200	101000
26307	AF16217	03/05/26 55 GAL DRUM SYNSHIELD	369.49			5210 430500	200	101000
26307	AF16217	03/05/26 55 GAL DRUM SYNSHIELD	369.49*			5410 430830	200	101000
26307	AF16217	03/05/26 55 GAL DRUM SYNSHIELD	369.49			5710 430252	200	101000
26307	AF16217	03/05/26 55 GAL DRUM SYNSHIELD	369.49*			2565 430200	200	101000
*** Claim from another period (3/26) ****								
44953		1361 HEALTHY IS WELLNESS LLC	450.00					
	1093	03/20/26 WELLNESS & HEALTH PROGRAM	450.00			5310 430600	300	101000
*** Claim from another period (3/26) ****								
44954		263 BOSS INC.	449.02					
	857012-0	02/25/26 CANON PRINTER RENTAL	167.16*			1000 411200	200	101000
	857372-0	02/26/26 HP CARTRIDGE & FOLDERS	212.95			1000 460430	200	101000
27311		C857372-0 02/27/26 FOLDERS-RETURNED	-54.99			1000 460430	200	101000
	857530	02/27/26 FOLDERS	39.99			1000 460430	200	101000
27313		859242-0 03/09/26 PACKING TAPE	13.98*			5310 430600	200	101000
26720		861503-0 03/20/26 PAPER & TONERS	52.95*			1000 411200	200	101000
	861599-0	03/20/26 CLEARNER	16.98*			1000 411200	200	101000

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Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
*** Claim from another period (3/26) ****								
44955		292 BIG SKY SIDING AND WINDOWS	518.00					
	20313	03/11/26 OVERHEAD DOOR SEAL	259.00*			2565 430200	200	101000
27174								
	20313	03/11/26 OVERHEAD DOOR SEAL	259.00*			5410 430830	200	101000
27174								
*** Claim from another period (3/26) ****								
44956		224 AMERICAN WATER WORKS ASSOCIATION	385.00					
	S0278299	03/01/26 MEMBERSHIP RENEWAL 2026	385.00		NA	5210 430500	300	101000
*** Claim from another period (3/26) ****								
44957		1231 ADAM SMITH	1,500.00					
	02/01/26	PERSONAL VEHICLE USE- FEB 26	500.00			1000 420400	300	101000
	03/01/26	PERSONAL VEHICLE USE-MAR 26	500.00			1000 420400	300	101000
	04/01/26	PERSONAL VEHICLE USE-APR 26	500.00			1000 420400	300	101000
*** Claim from another period (3/26) ****								
44958		1362 JOHN SEITZ	1,050.00					
	02/01/26	PERSONAL VEHICLE USE- FEB 26	350.00			1000 420400	300	101000
	03/01/26	PERSONAL VEHICLE USE-MAR 26	350.00			1000 420400	300	101000
	04/01/26	PERSONAL VEHICLE USE-APR 26	350.00			1000 420400	300	101000
*** Claim from another period (3/26) ****								
44959		1190 JUSTIN VERHASSELT	1,050.00					
	02/01/26	PERSONAL VEHICLE USE- FEB 26	350.00			1000 420400	300	101000
	03/01/26	PERSONAL VEHICLE USE-MAR 26	350.00			1000 420400	300	101000
	04/01/26	PERSONAL VEHICLE USE-APR 26	350.00			1000 420400	300	101000
*** Claim from another period (3/26) ****								
44960		1519 PAUL TUREK	2,016.00					
	03/26/26	SDI TESTING-MAYOR NORBY	126.00*			1000 410210	300	101000
	03/26/26	SDI TESTING-CLERK CHAMBERLIN	126.00			1000 410550	300	101000
	03/26/26	SDI TESTING-TREASURER SCHMIERE	126.00			1000 410540	300	101000
	03/26/26	SDI TESTING-PWD HINTZ	126.00			5210 430500	300	101000
	03/26/26	SDI TESTING- WATER TIESEN	126.00			5210 430500	300	101000
	03/26/26	SDI TESTING-SEWER JURGENS	126.00			5310 430600	300	101000
	03/26/26	SDI TESTING-CARBAGE MEISSEL	126.00*			5410 430830	300	101000
	03/26/26	SDI TESTIN-PARKS RIDL	126.00			1000 460430	300	101000
	03/26/26	SDI TESTING-SWEEPING HARRIS	126.00			5710 430252	300	101000
	03/26/26	SDI TESTING-BUILDING RASMUSSEN	126.00			1000 420531	300	101000
	03/26/26	SDI TESTING-STREETS HAVERKAMP	126.00			2565 430200	300	101000
	03/26/26	SDI TESTING-POLICE X5	630.00			1000 420100	300	101000
*** Claim from another period (3/26) ****								
44962		1301 HERC-U-LIFT	251.79					
	W715400	03/18/26 FORKLIFT SERVICE	251.79			5210 430500	300	101000
26970								

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*** Claim from another period (3/26) ****								
44971		38 NORMONT EQUIPMENT	1,963.69					
	35320	03/05/26 WARTHOG NOZZLE	1,929.00*			5310 430600	200	101000
26716								
	35320	03/05/26 FREIGHT	34.69			5310 430600	300	101000
26716								
*** Claim from another period (3/26) ****								
44973		1406 ACE HARDWARE	385.72					
	025983/7	03/02/26 HMMR BIT & SCREWS	13.15*			2565 430200	200	101000
27167								
	026086/7	03/05/26 HOSE NOZZLE	19.99*			5310 430600	200	101000
26719								
	026227/7	03/10/26 HEX SCREWS	30.98*			5410 430830	200	101000
27168								
	026252/7	03/10/26 HOSE & SPRAYER	44.98*			5410 430830	200	101000
27169								
	026288/7	03/11/26 BARN DOOR BRACKET	12.99*			2565 430200	200	101000
27170								
	026412/7	03/16/26 MAGNET ON WHEELS & BROOM	99.97*			2565 430200	200	101000
27171								
	026448/7	03/17/26 BULK PROANE-11 GAL	43.96*			2565 430200	200	101000
27172								
	026562/7	03/20/26 SCREWDRIVER & HOSE NOZZLE	58.98			1000 460430	200	101000
27316								
	026726/7	03/25/26 QUICK CRETE	60.72*			5310 430600	200	101000
27176								
*** Claim from another period (3/26) ****								
44974		20 EAST-MONT ENTERPRISES, INC.	303.99					
	3251	03/17/26 TOILET BOWL CLEANER	90.00*			1000 411200	200	101000
	3189	03/05/26 PAPER TOWELS	88.00*			2565 430200	200	101000
26311								
	3311	03/31/26 SUPPLIES	125.99*			2565 430200	200	101000
*** Claim from another period (3/26) ****								
44975		27 JOHNSON HARDWARE	86.92					
	15359	03/12/26 PAINT & SUPPLIES	75.93*			5210 430500	942	101000
26968								
	15422	03/16/26 PUSH CAP	10.99			5210 430500	200	101000
26969								
*** Claim from another period (3/26) ****								
44976		165 TRI-COUNTY IMPLEMENT	738.45					
	CT84405	03/12/26 DIPSTICK & FILTER	64.70*			2565 430200	200	101000
26320								
	RO41258	03/11/25 #422 TRUCK REPAIR	636.25*			5410 430830	300	101000
26318								
	CT84405A	03/17/26 DIPSTICK	37.50*			2565 430200	200	101000
26320								

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*** Claim from another period (3/26) ****								
44977		244 BADGER METER INC.	259.04					
	80232498	03/30/26 METER HOSTING- MAR 26	129.52			5210 430500	300	101000
	80232498	03/30/26 METER HOSTING- MAR 26	129.52			5310 430600	300	101000
*** Claim from another period (3/26) ****								
44978	E	1213 SIDNEY WATER DEPARTMENT	1,338.24					
	04/01/26	WATER BILL- MARCH 2026	582.72			1000 420400	340	101000
	04/01/26	SEWER BILL- MARCH 2026	755.52			1000 420400	340	101000
44979		802 WALLWORK TRUCK CENTER	104.75					
	04P355897	03/12/26 RESISTOR FOR BLOWER MOTOR	104.75*			5410 430830	200	101000
26322								
44980		402 UTILITIES UNDERGROUND LOCATION	37.38					
	6035110	03/31/26 40 EXCAVATION NOTIF-MAR 26	18.69			5210 430500	300	101000
	6035110	03/31/26 40 EXCAVATION NOTIF-MAR 26	18.69			5310 430600	300	101000
44981		595 B & B BUILDERS INC	3,670.00					
	4518	03/20/26 REPLACE WINDOWS-WWTP	3,670.00			5310 430600	300	101000
44982		56 BUILDERS FIRSTSOURCE	36.45					
	101173169	03/25/26 LUMBER	36.45*			5310 430600	200	101000
27175								
44983		1521 MARSHAL L. MICKELSON	591.47					
	M0112	04/01/26 TBID MEDIATION- MICRO & WING	591.47*			1000 411100	300	101000
44984		57 WESTERN TIRE	56.00					
	84087	03/17/26 TIRE REPAIR UNIT 195	56.00			2565 430200	300	101000
26327								
44985		417 TEAM LABORATORY CHEMICAL, LLC	1,097.50					
	INV0050799	03/19/26 FINE ROAD PATCH	900.00			2820 430200	200	101000
	INV0050799	03/19/26 FREIGHT	197.50*			2820 430200	300	101000
44986		1471 GARRETT PARKS AND PLAY	8,589.00					
	4760	02/26/26 PLAYGROUND- LYNDALE PARK	8,589.00*			1000 460430	930	101000
27314								
44987		332 BORDER STEEL & RECYCLING, INC.	609.41					
	INV45181	03/05/26 SUMP FOR WEST WING SHOP	407.60*			2565 430200	200	101000
26260								
	INV45236	03/11/26 METAL-'97 SERVICE TRUCK	201.81*			5210 430500	942	101000
26966								

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44988		277 THE ROUNDUP	77.00					
	273946	03/03/26 MON-DAK AG DAYS SCHEDULE	55.00*			1000 410210	300	101000
	273977	03/04/26 NOTICE OF PUB HEARING-LGRB	22.00			2350 410130	300	101000
44989		207 HAWKINS INC	2,757.36					
	7376697	03/31/26 AZONE & POT PERMANGANATE	2,720.86			5210 430500	200	101000
	7360768	03/15/26 1 TON CHLORINE CYLINDER	10.00			5210 430500	200	101000
	7376697	03/31/26 FREIGHT	26.50			5210 430500	300	101000
44990		1114 PINE COVE	1,350.00					
	26755C	04/01/26 APRIL MANAGED SERVICES	1,050.00*			5410 430830	300	101000
	26810C	04/01/26 APRIL RESTORE AGREEMENT	300.00			5210 430500	300	101000
44991		77 RICHLAND COUNTY TREASURER	1,600.00					
	04/01/26	CRIMINAL CONVICTION	505.00		NA	7467 212300		101000
	04/01/26	TECHNOLOGY SURCHARGE	335.00		NA	7458 212200		101000
	04/01/26	VICTIM WITNESS SURCHARGE	760.00		NA	2917 212500		101000
44992		36 NAPA	3,396.41					
	907816	03/03/26 OIL FILTERS	11.82*			5310 430600	200	101000
26306		907873 03/03/26 AIR FILTERS	33.93			5210 430500	200	101000
26308		907931 03/04/26 CONNECTORS & TORCH	62.82*			2565 430200	200	101000
26256		907935 03/04/26 CONNECTORS	5.28*			2565 430200	200	101000
26257		908021 03/04/26 SHOP STOCK-FILTERS	206.04*			5310 430600	200	101000
26309		908021 03/04/26 SHOP STOCK-FILTERS	206.04			5210 430500	200	101000
26309		908021 03/04/26 SHOP STOCK-FILTERS	206.03*			5410 430830	200	101000
26309		908021 03/04/26 SHOP STOCK-FILTERS	206.03			5710 430252	200	101000
26309		908021 03/04/26 SHOP STOCK-FILTERS	206.04*			2565 430200	200	101000
26309		908122 03/06/26 DRIVER SET & RUBBER MALLET	94.96			5710 430252	200	101000
26312		908127 03/06/26 GREEN WIRE & PIGTAIL	14.36*			2565 430200	200	101000
26259		908143 03/06/26 SPLICE CONNECTOR	6.77*			2565 430200	200	101000
26313		908327 03/10/26 AIR FILTERS & AIR SPRING	320.95*			2565 430200	200	101000
26315								

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26316	908343	03/10/26 NUT	4.69*			2565 430200	200	101000
26262	908399	03/10/26 DURA GLASS POLISH	59.46*			5410 430830	200	101000
26321	908595	03/12/26 OIL & MASK	91.73*			2565 430200	200	101000
26324	908919	03/17/26 DRIVER SET RETURN	-73.98			5710 430252	200	101000
	908920	03/17/26 DRIVER SET	65.87*			2565 430200	200	101000
26326	908950	03/17/26 BATTERIES	502.11*			5310 430600	200	101000
26325	909024	03/18/26 AIR FITTINGS	14.98*			5310 430600	200	101000
26329	909061	03/18/26 DRAIN PLUGS	13.90*			2565 430200	200	101000
26263	909103	03/18/26 ALTERNATOR & BELT	385.02*			2565 430200	200	101000
26331	909146	03/19/26 WIPER BLADE	13.40			5210 430500	200	101000
26333	909156	03/19/26 BELT PULLEY	77.67*			2565 430200	200	101000
27109	909160	03/19/26 PULLEY RETURN	-21.37*			2565 430200	200	101000
	909208	03/19/26 GLOVES & CLEANER	61.79*			5310 430600	200	101000
26332	909235	03/19/26 TOGGLE SWITCH	27.99*			2565 430200	200	101000
26334	90927	03/20/26 BATTERY CABLE & PELLETS	43.11*			2565 430200	200	101000
26335	909514	03/23/26 CONNECTOR & LIGHT	20.77*			2565 430200	200	101000
26264	909552	03/24/26 METRIC BOLTS	13.56*			2565 430200	200	101000
26336	909557	03/24/26 DOOR LATCH	189.11*			5310 430600	200	101000
26337	909558	03/24/26 LIGHT & BOLT CONNECTOR	63.76*			2565 430200	200	101000
26338	909705	03/25/26 U-JOINTS	58.33*			2565 430200	200	101000
26339	9097007	03/25/26 BATTERY	91.38*			2565 430200	200	101000
26341	909727	03/25/26 BATTERY CLAMPS	9.31*			2565 430200	200	101000
26346	909916	03/27/26 CABIN AIR FILTERS	16.64*			5310 430600	200	101000
26347	909930	03/27/26 WIPERS	30.98*			5310 430600	200	101000

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* ... Over spent expenditure

Claim	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
26349	910079	03/30/26 FUEL FILTER	3.15			1000 460430	200	101000
26352	910189	03/31/26 MUD FLAPS	51.98*			5410 430830	200	101000
44993	182	RED HOT FIRE EXTINGUISHER	169.50					
	INV-0129	12/16/25 ANNUAL MAINTENANCE	169.50			5210 430500	300	101000
44994	1102	JACKSON GROUP	144.98					
26310	132426BL	03/09/26 BATTERY DISCONNECT	144.98*			2565 430200	200	101000
44995	1104	ENVIRO-CLEAN EQUIPMENT	1,407.90					
27391	10P2319	02/24/26 ENCODER HARNESS	1,375.13*			5310 430600	200	101000
27391	10P2319	02/24/26 FREIGHT	32.77			5310 430600	300	101000
44996	37	NIEHENKE WELDING, INC.	445.00					
26967	31748	03/11/26 EXTENTION ON TRUCK FRAME	445.00*			5210 430500	942	101000
44997	3	MONTANA DAKOTA UTILITIES	4,339.71					
	03/17/26	1101 3RD ST NW	1,036.94			2425 430263	300	101000
	03/17/26	SHOP-LAWRENCE BUILDING	1,070.28			2425 430263	300	101000
	03/17/26	SEWER WASH DOWN FACILITY	50.10			2425 430263	300	101000
	03/17/26	WELL #9	216.67			5210 430500	300	101000
	03/17/26	WELL #11	246.88			5210 430500	300	101000
	03/17/26	WELL #12	226.31			5210 430500	300	101000
	03/17/26	WELL #5 AND #7	1,048.74			5210 430500	300	101000
	03/17/26	S MEADOW SEWER LIFT	110.18			5310 430600	300	101000
	03/17/26	LEES TIRE SEWER LIFT	58.23			5310 430600	300	101000
	03/17/26	N SIDNEY SEWER LIFT	99.58			5310 430600	300	101000
	03/17/26	WALK PATH LONE TREE CREEK	55.74			2425 430263	300	101000
	03/17/26	S MEADOW SOFTBALL FIELD	27.51			2425 430263	300	101000
	03/17/26	REYNOLDS PARKING LOT/BIKE PATH	25.92			2425 430263	300	101000
	03/18/26	LYNDALE PARK	31.00			1000 460430	300	101000
	03/16/26	1101 3RD ST NW	18.54			2425 430263	300	101000
	03/09/26	SWIMMING POOL	8.54			1000 460445	300	101000
	03/10/26	175 W MV YL ON BIKE PATH	8.55			2425 430263	300	101000

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44998		1388 LEXISNEXIS RISK SOLUTIONS R971529670 03/17/26 TRAINING COURSE FEE	1,250.00 1,250.00			2390 420100	300	101000
44999		1034 PRO FORCE LAW ENFORCEMENT 597574 03/20/26 SUPPRESSORS 598274 03/30/26 ACCESSORIES FOR PATROL RIFLE	22,973.86 16,737.70 6,236.16			1000 420100 1000 420100	100 100	101000 101000
45000		1351 FIRST CHOICE DRUG TESTING, LLC 2072 03/01/26 LAB COLLECTION FEE 2083 04/01/26 LAB COLLECTION FEE	60.00 30.00 30.00			1000 420100 1000 420100	300 300	101000 101000
45001		1438 NATIONAL BUSINESS FURNITURE ZK281856TR 01/21/26 OFFICE CHAIRS	997.59 997.59			1000 420100	200	101000
45002		999999 MAX FLETCHER 04/02/26 MEAL PER DIEM-HELENA TRAINING	63.70 63.70			2810 420100	300	101000
45003		999999 TYGLER FIOLA 04/02/26 MEAL PER DIEM-HELENA TRAINING	294.70 294.70			2810 420100	300	101000
45004	E	1038 WEX BANK 111404042 03/23/26 SPD FUEL-MARCH 2026	2,228.54 2,228.54			1000 420100	230	101000
45005		489 YELLOWSTONE CHIROPRACTIC CLINIC 6177 03/16/26 PRE-EMPLOYMENT PHYSICAL	100.00 100.00			1000 420100	300	101000
45006		1178 AXON ENTERPRISES, INC INUS431715 03/18/26 TASER INSTRUCTOR COURSE FE	1,790.00 1,790.00			2810 420100	300	101000
45007		1429 GEM CITY MOTORS- TOWING CVCB238775 03/16/26 TOWING FEE	133.00 133.00			1000 420100	300	101000
45008		87 GEM CITY MOTORS CTCS238635 03/13/26 REPLACE ENGINE OIL LINES CTCS239025 03/31/26 OIL 238259 03/01/26 OIL CHANGE-DOUBLE PAYMENT	642.44 715.39 12.00 -84.95			1000 420100 1000 420100 1000 420100	210 210 210	101000 101000 101000
45009		83 ACTION AUTO INC. 78059 03/25/26 OIL CHANGE	79.95 79.95			1000 420100	210	101000

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45010		263 BOSS INC. 862093-0 03/24/26 PAPER	109.90 109.90			1000 420100	200	101000
45011		94 CARQUEST AUTO PARTS STORES 2310613627 03/27/26 VEHICLE CLEANING SUPPLIES	22.50 22.50			1000 420100	200	101000
45012		1235 MONTANA URBAN & COMMUNITY 202602 03/19/26 TREE PEST & DISEASE-MC	25.00 25.00			1000 460430	300	101000
# of Claims			61	Total:		202,802.99		
Total Electronic Claims			4,442.33	Total Non-Electronic Claims		198360.66		

City Council Meeting 4-6-26

RC2026-3 ON HOLD
RC2026-10 ON HOLD
RC2026-12 ON HOLD
RC2026-14 ON HOLD

2026-2 ON HOLD
2026-4 ON HOLD
2026-5 ON HOLD
2026-7 ON HOLD

2026-38	McNutt Family Trust	fence
2026-39	Sidney Carb & Electric	addition
2026-40	Christensen	shed
2026-41	Baxter	fence
2026-42	Robertson	garage