



City of Sidney, MT
Nuisance Committee Meeting 6-20-23
June 20, 2023 1:00 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 80 5898 Passcode: 4332809 Call: 1-346-248-7799

Committee Present: Chair Rasmussen, Mayor Norby, PWD Hintz. Absent: Koffler

Others Present: Clerk/Treasurer Chamberlin, Deputy Clerk/Treasurer Shanks

1. New Business

a. Committee Policy Update

The follow items where discussed as procedures for the Nuisance Committee moving forward.

1. Letters sent to property owners must be posted within 10 days of being mailed. City Attorney Kalil will draft letters and email them to the entire committee, including Clerk/Treasurer Chamberlin and Deputy Clerk/Treasurer Shanks. Chair Rasmussen will post letters or assign to Committee member as needed.
2. The Committee will meet monthly, the 2nd Monday of the month, November through April and additional the 4th Monday of the month during May though October.
3. The following procedures will be following when a complaint is issued or city staff recognizes a property that is not in compliance:
4. The agenda will be posted by the Friday before the meeting, with all complaints and documentation due the Thursday prior. The agenda will include a place for visitors for complaints. It will be organized by where in the process each property is at (new complaint/property, letters sent, in abatement agreement, abatement completed and needs to be signed off on). Each property on the agenda will have the street address, legal address and pictures of issues. All agendas will be posted on the door of City Hall and on the City of Sidney website.
5. Minutes will be taken every meeting via Municode by Deputy Clerk/Treasurer Shanks or Clerk/Treasurer Chamberlin and posted on the City of Sidney website. They will be approved at the next Nuisance Committee meeting.

6. Quorum of the committee is 3 members, no outside correspondence, discussion or action can be taken outside of the meeting with a quorum present.

Meeting was adjourned at 1:35pm.