



City of Sidney, MT
City Council Regular Meeting 11-17-2025
November 17, 2025 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Godfrey, Larson, Koffler, Rasmussen and DiFonzo

4. Correction or Approval of Minutes

a. November 3rd, 2025 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. November 5th, 2025 Park and Recreation Committee Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

5. Visitors

James Falcon (Sidney Herald), Joe Kauffman, Izzy Baisch, Brady Collins, Ave Norby, Kalen Price, Emma Walter and Jody Wells (Roundup)

a. Sidney Chamber-Magical Montana Christmas 2025

Shannon Wicks, Chamber Executive Director, came before the City Council for approval of the 2025 Magical Montana Christmas which will include the parade of lights and the pub crawl that will require the lifting of the open container ordinance on November 29th from 5pm to 8pm with map provided for the location. She stated last year was quite successful so this year they expanded the map to include more businesses.

Chief Kraft stated he had no current issues and she addressed any issues he had when he talked with her. Alderwoman Larson asked PWD Hintz and Chief Kraft if there was any issues with the parade and PWD Hintz asked the route. Mrs. Wicks stated it will be the same path as prior year, starting at the south Shopko end at The Market,

Alderman DiFonzo asked how far they extended the pub crawl compared to this year and Mrs. Wicks responded one more block east, 2nd Ave NE/NW and now 3rd Ave NE/NW .

Motion was made to approve the parade of lights and the pub crawl for the Magical Montana Christmas.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Sidney Police Department-2025 Polar Plunge

Brett Norby with the Sidney Police Department came before the City Council for approval of the 2025 Polar Plunge and December 4th at 4pm. He stated this year will once again be in front of the Elks Club, so the 3rd Street in front of it from Central to 2nd will need to be closed and to use city water to fill the tank. He asked the street to be blocked the entire night for the ice buildup and safety and both Chief Kraft and PWD Hintz stated they had no issues.

Motion was made to approve.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. Randy Green-Nuisance Charges

Did not attend.

6. Public Hearing

Nothing.

7. Mayor Norby

Nothing.

8. Committee Meeting Work

a. Park and Recreation Committee: Swim Team Dock

Alderwoman Christensen stated they were not able to attend, working on their dock and do not need to meet.

b. Park and Recreation Committee: Johnson Park Parking

Alderwoman Christensen stated the Park and Recreation Committee met and heard public comment on parking in Johnson Park and made a recommendation not to pursue any parking on Johnson Park land.

Motion was made to not use any Johnson Park land for additional parking.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

9. Alderman Requests and Committee Reports

Budget and Finance – Chairman Christensen – DiFonzo, Koffler. Police and Fire– Chairman DiFonzo – Rasmussen, Larson. Parks and Recreation – Chairman Christensen – Larson, Rasmussen. Water and Sewer – Chairman Buxbaum – Christensen, DiFonzo. Street and Alley – Chairman Rasmussen – DiFonzo, Koffler. Sanitation– Chairman Larson – Koffler, Buxbaum. City Buildings & Street Lighting – Chairman Koffler – Buxbaum, Christensen

Nothing.

10. Unfinished Business

Nothing.

11. New Business

a. Boys and Girls Club Farm to School Grant Letter of Support

Clerk/Treasurer Chamberlin stated the Boys and Girls Club are pursuing a \$100,000 Farm to School grant and one way to increase their competitiveness is to have community supporters and partners, so they are asking the City of Sidney to be that with Parks Superintendent Ridl assisting with her expertise.

Motion was made to approve.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Rasmussen.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

12. City Planner

Nothing.

13. City Attorney

a. Resolution 3965-Updating City of Sidney Records Request Policy and Fees (Tabled 11-5-2025)

Motion was made to un-table Resolution 3965.

Motion made by Alderman Koffler, Seconded by Alderwoman Buxbaum.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

City Attorney Kalil read Resolution 3965, updating the City of Sidney records request policy and fees, out loud and stated this updates the policy and fee schedule for records requests and streamlines the process.

Alderwoman Christensen stated it is umbered incorrectly in packeted, and Clerk/Treasurer Chamberlin stated the number 3965 is the correct number.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Resolution 3966-MCEP Planning Grant Application Authorization

City Attorney Kalil read Resolution 3966, MCEP Planning Grant Application Grant Authorization, out loud and stated that this is for a grant for assistance in paying for the water PER.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

14. Chief of Police

a. October 2025 Police Department Report

Chief Kraft provided the October 2025 Police Department Report.

15. Public Works Director

a. October 2025 Public Works Report

PWD Hintz provided the October 2025 Public Works Report.

b. Sidney Meadows Storm Water Project-Mitigation Grant Reimbursement Request for \$707,117.19

Western Municipal Construction Pay Application #1 for \$664,670.35

Morrison Maierle Invoices 258501, 258593, 258909 for \$42,925.34

PWD Hintz provided the Sidney Meadows Storm Water Project-Mitigation Grant Reimbursement Request for \$707,117.19, which includes Western Municipal Construction Pay Application #1 for \$664,670.35 and Morrison Maierle Invoices 258501, 258593, 258909 for \$42,925.34.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

PWD Hintz stated the project is going well with the pipe being done this week, but the paving will not be done this fall due to weather. The punch list will likely be done next week.

16. Fire Marshal/Building Inspector

a. October 2025 Fire Run Report

Clerk/Treasurer Chamberlin provided the October 2025 Fire Run Report on behalf of Fire Marshal/Building Inspector Rasmussen.

17. City Clerk/Treasurer

a. Nexus Audit Contract Amendment for Federal Audit-\$50,800 (increase \$3,800)

Clerk/Treasurer Chamberlin presented the Nexus Audit Contract Amendment for the Federal Audit, the new contract amount is \$50,800 which is an increase of \$3,800. She stated the City must do a federal audit because of the federal funding via grants and revolving loans they have gotten.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderwoman Buxbaum.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. October 2025 JV Report

Clerk/Treasurer Chamberlin presented the October 2025 JV Report.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Larson.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. October 2025 Treasurer's Report

Clerk/Treasurer Chamberlin presented the October 2025 Treasurer's Report. She stated that she has included a graph to show the funds that have budgeted expenditures over \$350,000 revenues and expenditures. She stated that graphs can be an easier way to show a snapshot of finances so if there is information the Council would like to see in a graph form, to let her know and she will include it in her Treasurer's report. She will also include more graphs moving forward as she thinks of information she feels would be pertinent to include.

Clerk/Treasurer Chamberlin stated TextMyGov is now live with the opt out text going out this morning. She stated there is now over 1200 participants and a text to all participants who have opted in will be going out this week.

18. Consent Agenda

Motion was made to approve the claims and there were no building permits to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

a. Claims to be approved: \$283,229.76

b. Building Permits to be approved: None

19. Adjournment

at 6:50pm