



City of Sidney, MT  
City Council Regular Meeting 5-6-24  
May 06, 2024 6:30 PM  
115 2nd Street SE | Sidney, MT 59270

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The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898    Passcode: 4332809    Call: 1-346-248-7799

**1. Call to Order**

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

**2. Pledge of Allegiance**

The Pledge of Allegiance was stated by all present.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**3. Aldermen Present**

Christensen, Godfrey, Stevenson, Koffler, Rasmussen and DiFonzo

**4. Correction or Approval of Minutes**

**a. April 15th, 2024 Regular Meeting Minutes**

Motion was made to approve.

**5. Visitors**

**a. Trap Club Update**

Frank Saalfeld and Kaden Everett came before the Sidney City Council to inquire about if the lease for the trap club property needs to be renewed and to get permission to build skeet range on the property. Mayor Norby stated it is his and Clerk/Treasurer Chamberlin's recollection that the lease was just renewed for an additional 10 years, but they will pull the current lease and let them know. Mr. Everett stated to build the skeet range they will require the placement of a small shed

and concrete sidewalks installed. PWD Hintz agreed to do a sight visit to review their plans and Alderwoman Rasmussen stated they will need to check with Fire Marshal/Building Inspector Rasmussen about a building permit for the shed.

Motion to approve.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**b. Chamber of Commerce: Closing of first 1/2 of West Main on May 10th from 8am to 9pm for Women's Wellness Collective**

Chamber Director Godfrey came before the Sidney City Council to get permission to close the first half of West Main on Friday May 10th from 7am-8pm for the Women's Wellness Collective, specifically for food trucks and safety. She stated she has already reviewed with PWD Hintz and Chief Kraft who had no issues with this.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Christensen

Voting Abstaining: Alderwoman Godfrey

**c. Other's Present:**

James C. Falcon (Sidney Herald), Bill Vander Weele (Round-Up), Janelle Jensen (Hilltop Shop), Lico Sifuentes (KNL Spraying), Serina Kringen, and SHS: Maci Nelson, Marrett Schieber, Jacky Gonzales, Lily Tranquill, Abby Schilling, Cooper McNally, Ella Norby, Seth Beyerl and Daniel Stevens.

Via Zoon: Tony Hanson and Rune Ehmsen

**6. Public Hearing**

**a. Zoning Code Update**

Mayor Norby called the public hearing for the zoning code update to order at 6:36pm.

City Planner Sanderson reviewed the updates per his staff report. He stated the Zoning Commission recommends that the City Council find that the proposed Zoning Changes reflects the 2015 Growth Policy; that the rational nexus for the adoption of zoning has been met or exceeded by the proposed amendments; and that the citizens of Sidney have participated in the amendment of the Zoning Regulations. Further, the Zoning Commission recommends that the City Council task the Parking Commission to study parking within Commercial Districts, primarily

the Central Business District, to determine impacts and mitigations for residential development and off-street parking requirements.

Mayor Norby called for any proponents, three times, with Janelle Jensen coming forward in favor of the amendment, and no others coming forward.

Mayor Norby called for any opponents, three times, with none coming forward.

Mayor Norby closed the public hearing for the zoning code update at 6:40pm.

## 7. Mayor Norby

### a. Update:

Mayor Norby stated the beautiful wood wall art behind the Council was made by Parks Superintendent Ridl out of Parks Wood and that Clerk/Treasurer Chamberlin will be having an open house soon to show the entire remodeled space and review the details.

## 8. Committee Meeting Work

### a. Call for Budget and Finance Committee-FY24-25 Budget

Clerk/Treasurer Chamberlin requested the scheduling of a Budget and Finance Committee to start the FY24-25 budget process.

The Budget and Finance Committee was scheduled for Monday May 13th at 5:00pm.

## 9. Alderman Requests and Committee Reports

**Parks and Recreation** – Chairman DiFonzo – Christensen, Stevenson | **Water and Sewer** – Chairman Koffler – Godfrey, Christensen

**Street and Alley** – Chairman Christensen– DiFonzo, Rasmussen | **Sanitation** – Chairman Rasmussen – Koffler, Stevenson

**City Buildings & Street Lighting** – Chairman Stevenson– Koffler, Godfrey | **Police and Fire** – Chairman Godfrey, DiFonzo, Rasmussen

**Budget and Finance** – Chairman Christensen – DiFonzo, Koffler

Nothing.

## 10. Unfinished Business

Nothing.

## 11. New Business

Nothing.

## 12. City Planner

### a. Peaks Planning & Consulting City Planner Contract-3 years

City Planner Sanderson provided a 3-year contract for the City Planner position, with a not to exceed yearly of \$36,500. He stated the 3-year contract was at the request of City Staff.

City Attorney Kalil stated he has reviewed the contract and has no issues.

Motion was made to approve.

Motion made by Alderwoman Christensen, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

## 13. City Attorney

### a. Ordinance 599-Updating Zoning Code (first reading)

Mayor Norby read Ordinance 599, updating the zoning code, out loud.

Motion was made to approve the first reading.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Godfrey.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

## 14. Chief of Police

### a. March 2024 Police Department Report

Chief Kraft provided the March 2024 Police Department Report.

## 15. Public Works Director

### a. March 2024 Public Works Report

PWD Hintz provided the March 2024 Public Works Report.

### b. Interstate Engineering Short Form Agreement -Red River Drive Drainage

PWD Hintz provided the Interstate Engineering Short Form Agreement for the Red River Drive Drainage. He stated this is a contract to look into the drainage issues.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

In discussion Alderwoman Godfrey asked if this is for the Sidney Millwork area and PWD Hintz stated it was.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**16. Fire Marshal/Building Inspector**

**17. City Clerk/Treasurer**

**a. Update:**

Clerk/Treasurer Chamberlin stated the new credit card system is up and running as well as the update to the online payment portal for the water/sewer payments and all is working great. She further stated that with the technology they have in place in the new chambers, all meetings moving forward after tonight's meeting will be recorded and posted on the website, with the State requirements being it is done starting July 1st.

**b. City Hall Remodel Pay Application #5- \$227,840.51**

Clerk/Treasurer Chamberlin provided the City Hall Pay Application #5 for \$227,840.51 to B&B Builders but there is also the additional 10% withholding to be paid to the Department of Revenue of \$2,301.42, so the total draw is \$230,141.93. She stated this is B&B billing for the remainder of the project, except the 5% retainage of \$78,125 and some of the change order items for \$60,071.78.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**18. Consent Agenda**

Motion was made to approve the claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderman Stevenson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderman Stevenson, Alderwoman Godfrey, Alderwoman Christensen

**a. Claims to be approved: \$ 144,012.63**

**b. Building Permits to be approved: 2024-63 to 2024-67 and RC2024-22**

**19. Adjournment**

6:49 pm.