



City of Sidney, MT
City Council Regular Meeting 6-2-25
June 02, 2025 6:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

1. Call to Order

Mayor Norby called the regular meeting of the Sidney City Council to order at 6:30pm.

2. Pledge of Allegiance

The Pledge of Allegiance was stated by all present.

3. Aldermen Present

Christensen, Godfrey, Larsen, Koffler, Rasmussen and DiFonzo

4. Correction or Approval of Minutes

a. May 19th, 2025 Regular Meeting Minutes

Motion was made to approve.

Motion made by Alderwoman Buxbaum, Seconded by Alderman DiFonzo.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

5. Visitors

Lucas Kalil, Jody Wells (Round-Up)

Kelsey Heart with Rouge Day Spa on East Main Street came before the City Council requesting the closing of the street for the first block of East Main on June 27th, 2025 from 3-6pm for a kickoff to sunrise festival with vendors and sidewalk sales. She stated she has contacted all that would be affected and they are all excited to participate and have this except Taekwondo who did not respond. Captain Rosaaen stated the alleys will need to be blocked midway to allow vehicles to exit along with the streets being blocked. It was discussed to prevent cars being parked in the

blocked area and trying to exit with pedestrians the business owners help to get cars out by 3 , the City do a Facebook post, place cones in parking spots as they are vacated that afternoon and put the event on the Chamber Community Calendar.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Larson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

6. Public Hearing

Nothing.

7. Mayor Norby

a. Municipal Election-Filling Deadline Changed to June 11th

Mayor Norby announced that due to legislation that was signed, the deadline to file for the November Municipal Election is now June 11th.

8. Committee Meeting Work

a. Schedule Budget and Finance Committee-FY25-26 Payroll

The Budget and Finance Committee Meeting was scheduled for Thursday June 5th, 2025 at 5:30pm.

9. Alderman Requests and Committee Reports

Budget and Finance – Chairman Christensen – DiFonzo, Koffler. **Police and Fire**– Chairman DiFonzo – Rasmussen, Larson. **Parks and Recreation** – Chairman Christensen – Larson, Rasmussen. **Water and Sewer** – Chairman Buxbaum – Christensen, DiFonzo. **Street and Alley** – Chairman Rasmussen – DiFonzo, Koffler. **Sanitation**– Chairman Larson – Koffler, Buxbaum. **City Buildings & Street Lighting** – Chairman Koffler – Buxbaum, Christensen

Nothing.

10. Unfinished Business

Nothing.

11. New Business

a. B&B Work Order 1: Pool Doors \$3,789.00

PWD Hintz presented the B&B Work Order 1 for removing and installing 3 door closures and eight kick down door stops at the Svarre Pool. This will come out of the pool's budget in FY24-25.

Motion was made to approve.

Motion made by Alderwoman Rasmussen, Seconded by Alderman Koffler.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. B&B Work Order 2: City Hall Door Stop and Knobs \$1,121.00

PWD Hintz presented the B&B Work Order 2 for installing five kick down door stops and to replace the door knob for the Council Chamber's closet. This will come out of the City Hall Remodel budget in FY24-25.

Motion was made to approve.

Motion made by Alderman Koffler, Seconded by Alderwoman Larson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

12. City Planner

Nothing.

13. City Attorney

a. Kalil Prosecution Contract

City Attorney Kalil presented to the City Council a proposal for the next fiscal year's prosecution budget. For the current fiscal year the prosecution budget has expended just over \$110,000 for 10 months, with two more months to go and \$96,000 being budgeted. He stated with the unknowns of the cost of prosecution, he would like to propose next fiscal year instead of him billing by the hour, having the contract be amended to bill a flat rate of \$10,000 per month. He stated he and Clerk/Treasurer Chamberlin feel this will be best for all parties and easiest for budgeting.

Motion was made to approve the new contract terms for FY25-26.

Motion made by Alderwoman Buxbaum, Seconded by Alderwoman Rasmussen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

b. Resolution #3948-Adopting the Hazard Mitigation Plan

City Attorney Kalil read Resolution 3948, adopting the Hazard Mitigation Plan, out loud. He stated this is a multi-jurisdictional plan that we previously approved but with FEMA approval and edits we need to approve again.

Motion was made to approve.

Alderman DiFonzo asked if we have had a plan before and how long they last. Clerk/Treasurer Chamberlin stated we had a County plan previously but it lapsed and they last between 5 and 10 years. PWD Hintz stated this plan is pivotal for grants through FEMA and that it other counties were involved also.

Motion made by Alderwoman Christensen, Seconded by Alderwoman Rasmussen.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

14. Chief of Police

Nothing.

15. Public Works Director

a. Water Tower Replacement ARPA Draw #3 for \$365,572.08

PWD Hintz presented the Water Tower Replacement ARPA Draw #3.

Motion was made to approve.

Alderwoman Buxbaum asked when the tower will be removed and PWD Hintz stated likely over a year as the new one has to be in place and in service prior to removing the old one.

Motion made by Alderwoman Buxbaum, Seconded by Alderman Koffler.
Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

16. Fire Marshal/Building Inspector

Nothing.

17. City Clerk/Treasurer

a. FY23-24 Audit

Clerk/Treasurer Chamberlin stated the FY23-24 Audit has been completed and is available for the public if they would like to review and the complete audit is on the City website under news and/or the Budget and Finance Committee. She stated Alderwoman Godfrey and Mayor Norby participated in the close out meeting where they were informed that the audit was a clean audit with no findings.

b. Denning, Downey Audit Contract transfer to Nexus

Clerk/Treasurer Chamberlin stated they have received the formal request to transfer their audit contract since Auditor Bob is retiring. She stated Jonathan Mahrt is taking over on the business and changing the name to Nexus. She stated Mr. Mahrt took lead on their FY23-24 audit this year and the employees of Denning, Downey and Associates are remaining at Nexus and it is her recommendation to continue with the same auditors under the new name.

Motion was made to approve.

Motion made by Alderman DiFonzo, Seconded by Alderwoman Christensen.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

c. Cancel Unclaimed Checks

Clerk/Treasurer Chamberlin stated there is a lot of unclaimed checks on the City's books, going back as far as 2012. She stated a list of these checks are provided in her memo in the agenda packet and she is requesting approval to take these unclaimed checks off the books for the City. She stated moving forward, any unclaimed checks more than a year old that they cannot contact the owner of will be presented quarterly to be canceled.

Motion was made to approve the canceling of the unclaimed checks presented by Clerk/Treasurer Chamberlin.

Motion made by Alderman Koffler, Seconded by Alderwoman Larson.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

18. Consent Agenda

Motion was made to approve claims and building permits.

Motion made by Alderman Koffler, Seconded by Alderwoman Buxbaum.

Voting Yea: Alderman Koffler, Alderwoman Rasmussen, Alderman DiFonzo, Alderwoman Buxbaum, Alderwoman Christensen, Alderwoman Larson

a. Claims to be approved: \$83,154.40

b. Building Permits to be approved: RC2025-30, 2025-069 to 2025-072

19. Executive Session-Litigation

Mayor Norby closed the City Council meeting to the public for discussion of litigation at 6:55pm.

Mayor Norby opened the City Council meeting to the public at 7:00pm.

20. Adjournment

at 7:08pm