



City of Sidney, MT
Budget and Finance Committee Meeting
February 26, 2024 5:30 PM
115 2nd Street SE | Sidney, MT 59270

The City Council meetings are open to the public attending in person, with masks encouraged when social distancing cannot be accomplished. If the public does not wish to participate in person, they are also invited to participate via a Zoom meeting. You can participate via phone:

Meeting ID: 713 080 5898 Passcode: 4332809 Call: 1-346-248-7799

Aldermen Present: Christensen, DiFonzo, Koffler

Others Present: Mayor Norby, PWD Hintz, Clerk/Treasurer Chamberlin, James Falcon (via phone, Sidney Herald)

1. New Business

a. SCHR RFP's 4, 11, 12, 13 & 14 for project increase of \$13,613.00

Clerk/Treasurer Chamberlin reviewed the following RFP's:

RFP 4: Plumbing changes requested by Public Works-increase of \$12,799.00

RFP 11: Exterior Lighting-increase of \$874.00

RFP 12: Delete 6 interior blinds-decrease of \$2,228.00

RFP 13: Change lighting in Council Entry-increase of \$1,522.00

RFP 14: Electronic locks-increase of \$2,394.00

She stated they are recommending approval of the RFP's, bringing the total amount used of the \$130,000 in contingency to \$32,353.00.

Motion was made to recommend approval of RFP's 4, 11, 12, 13 and 14.

Motion made by Koffler, Seconded by DiFonzo.

Voting Yea: Christensen, Koffler, DiFonzo

b. SCHR Budget Update and Expanding Project

Clerk/Treasurer Chamberlin stated there is approximately \$126,202.53 available in budget for expanding the project, plus the contingency that will not be used in its entirety. She stated there are outstanding RFP's beyond the one's recommended for approval tonight. The price is unknown, but they will not reach the \$97,647 remaining in contingency. She stated there are several options that the City can pursue to utilize the rest of this funding, which will be in the City Hall CIP and Oil and Gas Funds. She stated these include cleaning and sealing the exterior brick, painting the exterior siding, City Hall signage and raising and painting the stair railing. She stated the Chamber has also proposed looking into turning the O'Brien lot next to City Hall into a town square, with a proposal provided.

She stated at this point, the question at hand is what we would like to pursue cost estimates for. She stated getting cost estimates does not commit the City into doing those additions to the projects.

Alderman Koffler stated he would like to see the lot next to city hall concreted and remain parking, Clerk/Treasurer Chamberlin stated the concrete work is budgeted for this year so that would not be included in this cost. PWD Hintz stated the clock was donated at one time but he will look into if they are still interested. Alderwoman Christensen stated she has no problem with getting cost estimates but that does not mean we have to spend it all except ARPA funds that have been specifically designated for this project. Mayor Norby stated he would like to see commercial carpet cleaner purchased for cleaning city hall and Alderwoman Christensen asked if that purchase would have to from the construction budget and Clerk/Treasurer Chamberlin stated it would not.

Alderman DiFonzo stated he feels it is worth looking into adding to project, specifically the exterior brick is needed. Alderman Koffler stated he feels the outside should look nice and all the proposals from architects and city staff are good proposals.

Alderman DiFonzo asked why in the oil and gas budget there is Christmas party items and Clerk/Treasurer Chamberlin Christmas parties budgets are always out of oil and gas, but in the budget process that account is the same account as the facilities upgrades for the remodel, which is why they are included in these expenses.

Alderman DiFonzo stated the Chamber's request should be looked into separately and made a motion to authorize to get cost estimates on projects designated by architects and city staff.

Motion made by DiFonzo, Seconded by Koffler.

Voting Yea: Christensen, Koffler, DiFonzo

Alderman DiFonzo stated the town square recommendation with concreting it, it needs to be decided if that area should be for parking or a gathering area and he would like to see commitment on assistance. He stated he does not object to the town center idea but before taking on entire project maybe further assistance would need to be looked into. Alderwoman Christensen stated it would be great but still need parking for downtown, and wondered where is the funding would be coming from.

Mayor Norby stated the City could be getting lot next to movie theater, which would be a good location for something like this, and he agreed it is a great idea but need to finish city hall remodel

first. Alderwoman Christensen stated she agreed the other items need to be evaluated first, and if there is money left over then look into town square.

General consensus recommendation to continue to look into the town center proposal from the Chamber of Commerce with future funding, excess funding from the project or with assistance from other sources.

Adjourned at 5:56pm