



Montana's Sunrise City

115 2nd Street S.E., Sidney, Montana - 406-433-2809

Budget and Finance Committee Meeting 5/12/26

May 12, 2026 5:30 PM

Committee meetings are held in a hybrid format, allowing both in-person and Zoom participation. Councilmembers will attend in person unless remote attendance is necessary. Consistent with the Montana Constitution's Right of Participation and Right to Know, the City is committed to open and accessible meetings. Public participation via Zoom or phone is available using the information below:

Zoom Link:

<https://us06web.zoom.us/j/7130805898?pwd=tJpmtgBdGbsjBXS0EAU50ANb4u7h3l.1&omn=87378491905>

Call: 1-346-248-7799

Meeting ID: 713 080 5898

Passcode: 4332809

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Committee Members Present:

City Officials/ Staff Present:

4. Correction or Approval of Minutes

- a. April 14th, 2026 Budget and Finance Committee Meeting Minutes

5. Public Comment/ Visitors

Your opportunity for the public to address the Committee on items not included on the agenda, no action will be taken during this time.

6. Monthly Reports

7. New Business

- a. 2026 Employee Handbook Update
- b. Employee Evaluation Policy 2026
- c. Drug and Alcohol Testing Policy 2026
- d. Conflict of Interest and Ethics Policy and Form

8. Unfinished Business

- a. Public Works Operations Manager Job Description
- b. Assistant Public Works Director Job Description
- c. Public Works Director Job Description
- d. FY26-27 Payroll:

Superintendent positions Exempt

2.9% COLA

No Merit Increase

9. Comments and Questions from the Committee

10. Adjournment

Meeting Guidelines

- We ask that all participants be respectful and courteous.
- Please direct comments to the Council as a whole.
- When speaking, please state your name for the record.
- Be mindful of others by keeping comments concise and avoiding repetition.
- The presiding officer may guide speaking time to help the meeting run smoothly.
- Disruptive behavior may result in removal from the meeting.