



Shallotte Board of Aldermen Work Session Agenda

November 18, 2025 at 5:15 PM

Meeting Chambers – 110 Cheers Street

I. CALL TO ORDER

II. CONFLICT OF INTEREST

1. Statement

III. AGENDA AMENDMENTS & APPROVAL OF AGENDA

IV. CLOSED SESSION

1. Pursuant to N.C.G.S. 143-318.11 (a) (3), a motion to go into closed session to consult with the Attorney in order to protect the attorney-client privilege.

V. BRUNSWICK COUNTY RESOLUTION REQUEST

1. Resolution 25-13: Opposing the Fuquay-Varina IBT and Request for Additional Comment

VI. RESILIENT COASTAL COMMUNITIES PROGRAM CAT TEAM

VII. CONSENT AGENDA

A. Budget Amendment BA 25-26-6: Body Cameras \$292,382.33

B. Budget Amendment BA 25-26-7: Town Hall / Price Landing Invoices \$70,000.00

VIII. DISCUSSION

IX. ADJOURN

Taking into consideration the general statute below and the items described on this month's agenda, does any member of the Board of Aldermen or staff have any potential conflicts of interest that should be addressed by the Board at this time? If so, please make those concerns known now.

§ 160D-109. Conflicts of interest.

(a) Governing Board. – A governing board member shall not vote on any legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. A governing board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

(b) Appointed Boards. – Members of appointed boards shall not vote on any advisory or legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. An appointed board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

(c) Administrative Staff. – No staff member shall make a final decision on an administrative decision required by this Chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance.

No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this Chapter unless the staff member is the owner of the land or building involved. No staff member or other individual or an employee of a company contracting with a local government to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the local government, as determined by the local government.

(d) Quasi-Judicial Decisions. – A member of any board exercising quasi-judicial functions pursuant to this Chapter shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.

(e) Resolution of Objection. – If an objection is raised to a board member's participation at or prior to the hearing or vote on a particular matter and that member does not recuse himself or herself, the remaining members of the board shall by majority vote rule on the objection.

(f) Familial Relationship. – For purposes of this section, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, s. 51(a), (b), (d).)



Town of Shallotte

ACTION AGENDA ITEM

2025

TO: Board of Alderman

FROM: Mimi Gaither
EXT. #

ACTION ITEM #: _____
MEETING DATE: 11/18/2025
DATE SUBMITTED: _____

ISSUE/ACTION REQUESTED: PUBLIC HEARING: ☐ YES ☒ NO
Consideration and approval of Fuquay-Varina IBT Resolution

BACKGROUND/PURPOSE OF REQUEST:
The Town has been contacted by Daralyn Spivey, County Clerk, for consideration and approval of a resolution opposing the Fuquay-Varina Interbasin transfer. Email attached.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
CAPITAL PROJECT ORDINANCE REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
PRE-AUDIT CERTIFICATION REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
REVIEWED BY DIRECTOR OF FISCAL OPERATIONS	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	<input type="checkbox"/> N/A
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ADVISORY BOARD RECOMMENDATION: N/A

TOWN MANAGER’S RECOMMENDATION:

FINANCE RECOMMENDATION: N/A

- ATTACHMENTS:**
1. Daralyn Spivey’s email
 2. Resolution 25-13
 - 3.

ACTION OF THE BOARD OF ALDERMEN

APPROVED: ☐

ATTEST:

CLERK TO THE BOARD

DENIED: ☐

**DEFERRED
UNTIL:**

SIGNATURE

OTHER:

Natalie Goins <ngoins@townofshallotte.org>

Resolution Request

4 messages

Daralyn Spivey <daralyn.spivey@brunswickcountync.gov>

Thu, Nov 13, 2025 at 10:53 AM

To: Mary Etta Hewett <townhall.bolivia@atmc.net>, "Sue Stuhr, Town Clerk - Calabash" <ssuhr@townofcalabash.net>, Nicole Hewett <towncs@atmc.net>, Beth Usery <busery@caswellbeach.org>, "heather@hbtownhall.com" <heather@hbtownhall.com>, "sreinhardt@townofleland.com" <sreinhardt@townofleland.com>, Jamie Burns <jburns@stjames.town>, "malston@townofnavassa.org" <malston@townofnavassa.org>, Sabra Child <info@townofsandycreek.com>, Natalie Goins <ngoins@townofshallotte.org>, Kimberly Riggsbee <kriggsbee@sunsetbeachnc.gov>, "varnamtown@atmc.net" <varnamtown@atmc.net>, Lisa Stites <lstites@oakislandnc.gov>, Darcy Sperry <dsperry@villagebhi.org>, Casey Reeves <casey@oibgov.com>

Good morning Clerks,

Attached is a resolution that the Board of Commissioners will be discussing and will consider adoption on the 17th. You are receiving this email because you either purchase water from Brunswick County Public Utilities wholesale or retail. The proposed interbasin transfer (IBT) causes the County great concerns as outlined in the attachment.

Would you please present to your Board/Council/Alderman for consideration and approval at your next available meeting?

Should your elected's approve, please send the signed resolution to each the following:

To: maya.holcomb@deq.nc.gov; jd.solomonemc@deq.nc.gov

Cc: reid.wilson@ncdcr.gov; Masemore, Sushma sushma.masemore@deq.nc.gov; Rogers, Richard E richard.rogers@deq.nc.gov; Mayor Bill Saffo bill.saffo@wilmingtonnc.gov; Bill Rivenbark brivenbark@nhcgov.com; Becky Hawke becky.hawke@wilmingtonnc.gov; Coudriet, Chris ccoudriet@nhcgov.com; Darryl Mills Forwarding dmills@towb.org; Haynes Brigman hbrigman@towb.org; Kara Spencer kara.spencer@wilmingtonnc.gov; Tim Buckland tbuckland@nhcgov.com; Nicolette Fulton Nicolette.Fulton@cfpua.org; Donna Pope Donna.Pope@cfpua.org; john.nichols@brunswickcountync.gov; acolon@pendercountync.gov; Bob Walker bob.walker@h2gonc.gov; Tim Holloman director@lcfwasa.gov; Steve Stone steve.stone@brunswickcountync.gov; Sen. Michael Lee Michael.Lee@ncleg.gov; Deb. Butler Deb.Butler@ncleg.gov; Ted. Davis Ted.Davis@ncleg.gov; Charlie Miller Charles.Miller@ncleg.gov; bill.rabon@ncleg.gov; Cameron Moore cameron@wilmhba.org; Natalie English english@wilmingtonchamber.org; kemp@cfw.us; rob@cfw.us; Danielle Hertzog admin@lcfwasa.gov

Subject: Fuquay-Varina IBT Resolution and Letter

Let me know if I can answer any questions.

Thank you,



Daralyn Spivey, NCCCC, CMC | Clerk to the Board

Brunswick County Office of the Board of Commissioners

30 Government Center Drive NE | PO Box 249 | Bolivia, NC 28422

Phone: 910-253-2017 | Fax: 910-253-2022

Email: daralyn.spivey@brunswickcountync.gov

Website: www.brunswickcountync.gov

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties.



TOWN OF SHALLOTTE
RESOLUTION 25-13
**RESOLUTION OPPOSING THE FUQUAY-VARINA IBT AND
REQUEST FOR ADDITIONAL COMMENT**

WHEREAS, Brunswick County Public Utilities provide the following municipalities with wholesale water: Bald Head Island, Holden Beach, Oak Island, and Ocean Isle Beach and the following with retail water service for: Bolivia, Calabash, Carolina Shores, Caswell Beach, Holden Beach (parts), Leland (parts), Navassa, St. James, Sandy Creek, Shallotte, Sunset Beach, and Varnamtown Brunswick County is one of the fastest growing counties in the state and serves 350,000 customers at our seasonal peak. Brunswick County’s primary role is to treat water for potable use to its customers. The majority of this water is sourced from the Cape Fear River.

WHEREAS, on September 1, 2020, the Town of Fuquay-Varina (Town) submitted a Notice of Intent to Request an Interbasin Transfer (IBT) requesting an average day transfer of approximately 4 million gallons per day (MGD) and a maximum day transfer of 8 MGD from the Cape Fear River basin to the Neuse River basin.

WHEREAS, over five years after submitting its Notice of Intent, the Town released a draft Environmental Impact Statement (DEIS) identifying a preferred alternative of sourcing water from the Tri-Rivers Water Treatment Plant in the Cape Fear River basin and seeking approval to transfer 6.17 million gallons per day from the Cape Fear River basin (2-3) to the Neuse River basin (10-1). The DEIS is nearly 2,000 pages.

WHEREAS, the Town’s DEIS does not account for any of the 6.17 million gallons per day to be returned from the benefiting Neuse River basin to the impacted Cape Fear River basin at any time.

WHEREAS, published documents indicate the Town has purchased a total of 6 million gallons of water capacity from the City of Sanford via the Tri-Rivers Water Treatment Plant.

WHEREAS, presently the Town receives up to a total of 4.25 MGD of potable water from the City of Raleigh, Harnett County, and Johnston County on a contractual basis.

WHEREAS, Lower Cape Fear Water and Sewer Authority, Brunswick County, Pender County, and the Cape Fear Public Utility Authority, (collectively, Cape Fear Basin Water Utilities) rely upon the Cape Fear River as the source of their raw water to serve their communities.

WHEREAS, data reflects that the removal, without return, to the Cape Fear River basin may result in the overallocation of the Cape Fear River at Kings Bluff, leading to substantial adverse environmental and economic effects to the impacted communities, particularly those served by the Cape Fear Basin Water Utilities.

WHEREAS, the potential impacts to the communities served by the Cape Fear Basin Water Utilities include increased risk of water shortages during periods of drought; less potential future economic development opportunities; and reduced water flow or quality for recreational use.

WHEREAS, the Town has not provided any measures or alternatives to avoid detrimental impacts upon the currently authorized Local Water Supply Plans of the Cape Fear Basin Water Utilities. Drought conditions throughout the State have affected the flow of the Cape Fear River, the net effect of the IBT would result in negative water quantity and quality, particularly during periods of drought or low river flow.

WHEREAS, although the communities served by the Cape Fear Basin Water Utilities will be detrimentally impacted by this IBT certificate request, those communities benefiting from the request will be positioned for growth and increased economic development.

WHEREAS, in December 2022, a public records request was sent on behalf of the Cape Fear Basin Water Utilities to the Town of Fuquay-Varina requesting documents related to the requested IBT certificate. Nearly three years later, the Town has yet to fulfill this request.

WHEREAS, in October 2023, a public records request was submitted on behalf of the Cape Fear Basin Water Utilities to the City of Sanford requesting documents related to the Sanford's expansion of its drinking water structure in the Cape Fear River basin. Over two years later, the Cape Fear Basin Water Utilities has not received any documents in response to this request.

WHEREAS, in July 2024, the Cape Fear Public Utility Authority submitted a public records request to DEQ requesting documents related to Fuquay-Varina's IBT certificate request. On October 23, 2025, fifteen months after the public records request was submitted, DEQ provided thousands of pages of additional documents in response to the CFPUA's public records request.

WHEREAS, on November 4, 2025, a week after LCFWASA received the documents from DEQ, it was announced that the Environmental Management Commission (EMC) would allow public comment relating to the Town's DEIS for its IBT certificate request, with a public comment deadline of February 1, 2026.

WHEREAS, although the Town required five years to develop its DEIS, and DEQ required fifteen months to fulfill a public records request, the Authority will have only three months within which to review thousands of pages of engineering and environmental records and conduct its own independent analysis.

WHEREAS, furthermore, the November 4, 2025 announcement stated that the EMC would hold a series of public hearings regarding the Town's DEIS, to be held December 4, 2025, in Fayetteville, NC; December 9, 2025, in Raleigh, NC; and December 11, 2025, in Pittsboro, NC.

WHEREAS, despite the substantial impact of the Town's DEIS and IBT certificate request to the Cape Fear Basin Water Utilities, the closest hearing location is nearly 100 miles away, in Fayetteville, NC.

WHEREAS, due process requires that those impacted be offered both notice and an opportunity to be heard. The locations of the hearings are centrally located to the beneficiaries of the Town's IBT certificate request, but do not provide the same access and opportunity to be heard by impacted communities, particularly the Cape Fear Basin Water Utilities.

THEREFORE, BE IT RESOLVED:

THAT, the Town of Shallotte Board of Aldermen formally opposes the Town of Fuquay-Varina IBT certificate request and draft Environmental Impact Statement as submitted and amended.

THAT, Board of Aldermen opposes any IBT certificate request affecting the Cape Fear River basin that does not account for the return of the water so removed.

THAT, Board of Aldermen requests the North Carolina Environmental Management Commission to allow the Cape Fear Basin Water Utilities additional time to respond and submit comments to the DEIS and requested IBT Certificate. The Board of Commissioners further requests that any extension of time be commensurate with the delay between when information was requested by the Cape Fear Basin Utilities and when it was actually delivered.

THAT, Board of Aldermen requests the North Carolina Environmental Management Commission to hold an additional, fourth public hearing on the draft Environmental Impact Statement in New Hanover, Brunswick, and Pender County during the month of December 2025 or January 2026, to allow the public to attend and provide relevant comments on the DEIS and requested IBT Certificate.

Adopted this 18th day of November 2025.

WALT ECCARD, MAYOR
TOWN OF SHALLOTTE

ATTEST:

NATALIE GOINS
TOWN CLERK



TOWN OF SHALLOTTE

Post Office Box 2287 • Shallotte, North Carolina 28459
Telephone: (910) 754-4032 • Facsimile: (910) 754-2740

To: Board of Aldermen

From: Isaac Norris, Jr., CPA, Finance Director

Subject: BA-25-26-6

Date: 11/6/2025

BA-25-26-6 The Town needs to budget for the total purchase price of the body cameras in 25-26 since the first payment is being made in December 2025. GASB accounting rules also requires that the contract have interest included in each payment; therefore the purchase price has been reduced to reflect the estimated interest that would have been due if the contract had included interest.

Account #

10-5100-7400	Capital Outlay Equipment	\$	292,382.33	
10-3820-0000	Other Financing Sources		-	292,382.33
		\$	292,382.33	\$ 292,382.33



TOWN OF SHALLOTTE

Post Office Box 2287 • Shallotte, North Carolina 28459
Telephone: (910) 754-4032 • Facsimile: (910) 754-2740

To: Board of Aldermen

From: Isaac Norris, Jr., CPA, Finance Director

Subject: BA-25-26-7

Date: 11/14/2025

BA-25-26-7 The Town needs to budget for invoices due McGill and others for the Price Landing and for the Town Hall Project that are current due to be paid.

Account #				
10-4200-9500	Transfer to Capital Project-Town Hall	\$	40,000.00	
10-4200-9505	Transfer to Capital Project-Mulberry & Price	\$	30,000.00	
10-3975-0000	Appropriated Fund Balance		-	70,000.00
		\$	70,000.00	\$ 70,000.00