



Shallotte Board of Aldermen Regular Meeting Agenda

March 03, 2026 at 5:15 PM

Meeting Chambers – 110 Cheers Street

I. CALL TO ORDER

II. INVOCATION & PLEDGE

III. CONFLICT OF INTEREST

1. Statement

IV. AGENDA AMENDMENTS & APPROVAL OF AGENDA

V. PUBLIC COMMENTS (3 minutes or less per person & sign in please)

VI. DEPARTMENT REPORTS

1. POLICE

2. FIRE

A. Resolution 26-02 Adopting SENC Hazardous Mitigation Plan

3. PLANNING

4. PUBLIC UTILITIES

5. FINANCE

6. PARKS & RECREATION

7. ADMINISTRATION

8. MAYOR

VII. CONSENT AGENDA

A. February 3, 2026 Regular Meeting Minutes

VIII. PUBLIC HEARING

1. **TXT 26-01 (CB Gravel Parking - Citizen Initiated)** *Tabled from 2/3/26*

1. Motion to open public hearing

2. Public Comments/Questions

3. Motion to close public hearing

4. Board Comments-Questions

5. Consider a motion to approve the Board of Aldermen Statement of Consistency

6. Consider a motion to approve Ordinance 26-01 amending the Town of Shallotte Unified Development Ordinance, specifically Article 20, Section 20-3(E).

IX. DISCUSSION

X. ADJOURN

Taking into consideration the general statute below and the items described on this month's agenda, does any member of the Board of Aldermen or staff have any potential conflicts of interest that should be addressed by the Board at this time? If so, please make those concerns known now.

§ 160D-109. Conflicts of interest.

(a) Governing Board. – A governing board member shall not vote on any legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. A governing board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

(b) Appointed Boards. – Members of appointed boards shall not vote on any advisory or legislative decision regarding a development regulation adopted pursuant to this Chapter where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. An appointed board member shall not vote on any zoning amendment if the landowner of the property subject to a rezoning petition or the applicant for a text amendment is a person with whom the member has a close familial, business, or other associational relationship.

(c) Administrative Staff. – No staff member shall make a final decision on an administrative decision required by this Chapter if the outcome of that decision would have a direct, substantial, and readily identifiable financial impact on the staff member or if the applicant or other person subject to that decision is a person with whom the staff member has a close familial, business, or other associational relationship. If a staff member has a conflict of interest under this section, the decision shall be assigned to the supervisor of the staff person or such other staff person as may be designated by the development regulation or other ordinance.

No staff member shall be financially interested or employed by a business that is financially interested in a development subject to regulation under this Chapter unless the staff member is the owner of the land or building involved. No staff member or other individual or an employee of a company contracting with a local government to provide staff support shall engage in any work that is inconsistent with his or her duties or with the interest of the local government, as determined by the local government.

(d) Quasi-Judicial Decisions. – A member of any board exercising quasi-judicial functions pursuant to this Chapter shall not participate in or vote on any quasi-judicial matter in a manner that would violate affected persons' constitutional rights to an impartial decision maker. Impermissible violations of due process include, but are not limited to, a member having a fixed opinion prior to hearing the matter that is not susceptible to change, undisclosed ex parte communications, a close familial, business, or other associational relationship with an affected person, or a financial interest in the outcome of the matter.

(e) Resolution of Objection. – If an objection is raised to a board member's participation at or prior to the hearing or vote on a particular matter and that member does not recuse himself or herself, the remaining members of the board shall by majority vote rule on the objection.

(f) Familial Relationship. – For purposes of this section, a "close familial relationship" means a spouse, parent, child, brother, sister, grandparent, or grandchild. The term includes the step, half, and in-law relationships. (2019-111, s. 2.4; 2020-3, s. 4.33(a); 2020-25, s. 51(a), (b), (d).)



TOWN OF SHALLOTTE

Police Department

114 Cheers St. Shallotte, North Carolina 28470
Telephone (910) 754-6008 / Facsimile: (910) 754-6276

Shallotte Police Department

Criminal Investigation Unit Monthly -February 2026

During the Month of February 2026, the Shallotte Police Department's investigation Division remained highly proactive in safeguarding the community by successfully managing a total of 52 incident reports. The division's comprehensive investigative efforts resulted in multiple arrest, which led to the issuance of 10 misdemeanor and 12 felony charges.

Additionally, the division's attention to property crimes proved especially effective as the investigators handled 19 property crime cases resulting in the recovery of 1 stolen vehicle, 1 Shotgun that was in the possession of a convicted felon, 2 – stolen TVs, and other stolen miscellaneous clothing items.

Summary of Major cases

1. Property crimes / larceny cases at multiple locations

- 19 reported incidents resulting in the recovery of approximately \$11,000 worth of property

2. Missing person

- Adult female that is diagnosed with Huntington disease left the care of her parent's house with an unknown male in a dark colored SUV. The mother reported her daughter missing and detectives located her that morning.

3. Counterfeit Currency case

- The detective division received 4 reports from various businesses where the same male suspect used counterfeit money to purchase items. The male was identified and a search warrant was executed at his residence. It was found that the male was making the counterfeit money in his apartment but he was not living there anymore. Warrants for his arrest were issued and he was arrested shortly after. Detectives seized a printer along with other items used for the printing of the fake money.

4. Felony Larceny from multiple businesses in Shallotte

- Shallotte Officers were dispatched to a hit and run incident where a vehicle struck a pole in the parking lot then left. The officers located the vehicle and while doing their accident investigation, they saw multiple items inside the vehicle with the anti-theft devices still attached. Further investigation proved the 3 suspects had stolen items from 4 businesses in Shallotte. The on-call detective was called out to assist and assisted in arresting all 3 suspects with a total of 8 criminal charges to include 2 felony charges.

5. Possession of Firearm by Felon

- The detective division routinely checks the pawn shops for stolen property and during this check it was found that a convicted felon pawned a shotgun at Pawn USA. Detectives confirmed this information and issued a warrant for arrest and seized the firearm.



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Monthly Log SPD

Printed on February 25, 2026

Codes

- 10-C-CHEST PAIN Total: 2**
- 10-D-CHEST PAIN Total: 3**
- 12-A-SEIZURE Total: 2**
- 12-D-SEIZURE Total: 1**
- 17-A-FALLS Total: 2**
- 17-A-GOOD INTENT Total: 1**
- 17-B-FALLS Total: 12**
- 17-D-FALLS Total: 3**
- 18-C-HEADACHE Total: 1**
- 19-D-HEART PROBLEM Total: 3**
- 1-A-ABDOMINAL Total: 1**
- 1-C-ABDOMINAL Total: 1**
- 21-C-HEMORRHAGE Total: 1**
- 23-C-OD POISON INTENT Total: 1**
- 24-C-PREGNANCY Total: 1**
- 25-B-SUICIDAL Total: 4**
- 25-D-PSYCH SUICIDAL Total: 1**
- 26-A-SICK Total: 5**
- 26-C-SICK Total: 7**
- 26-D-SICK Total: 3**
- 26-SICK Total: 1**
- 27-D-GUNSHOT; DOMESTIC Total: 1**
- 28-C-STROKE Total: 1**
- 29-A-MVA MULTIPT Total: 1**

Codes

- 29-B-MVA Total: 4
- 29-B-MVA MULTIPT Total: 1
- 29-D-MVA MOTORCYCLE Total: 1
- 29-D-MVA PEDESTRIAN Total: 1
- 29-D-MVA ROLLOVER Total: 1
- 2-D-ALLERGIES Total: 1
- 30-B-TRAUMA Total: 1
- 31-A-UNCONS FAINT Total: 1
- 31-C-UNCONS FAINT Total: 2
- 31-D-UNCONS FAINT Total: 7
- 31-D-UNCONS FAINT ARREST Total: 1
- 32-B-MEDICAL ALARM Total: 1
- 32-B-UNK PROBLEM Total: 2
- 32-D-UNK PROBLEM Total: 3
- 34-B-ACN Total: 1
- 37-C-INTERFACILITY Total: 1
- 37-D-INTERFACILITY Total: 1
- 3-B-ANIMAL Total: 1
- 52-B-SINGLE RESD FIRE ALARM Total: 4
- 52-B-SINGLE RESD FIRE ALARM; ALARM Total: 1
- 52-C-COMM IND FIRE ALARM Total: 4
- 52-C-COMM IND FIRE ALARM; ALARM Total: 1
- 52-C-HIGH LIFE FIRE ALARM Total: 4
- 53-A-LIFT ASSIST Total: 1
- 53-A-SERVICE CALL Total: 1
- 59-B-FUEL SPILL EM Total: 1
- 60-D-GAS LEAK EM Total: 1
- 66-C-ODOR MULTIPT Total: 1

Codes

- 67-B-OUTSIDE FIRE ENDANGER Total: 1
- 69-E-SINGLE RESD STRUCTURE FIRE Total: 1
- 6-C-ASTHMA PROBLEM Total: 3
- 6-C-BREATH PROBLEM Total: 3
- 6-D-BREATH PROBLEM Total: 4
- 6-D-COPD PROBLEM Total: 2
- 71-B-VEHICLE FIRE Total: 1
- 911 HANG UP Total: 12
- 911 OPEN LINE Total: 2
- 9-E-ARREST Total: 1
- ABANDONED VEHICLE Total: 1
- ADMINISTRATIVE CALL Total: 18
- ALARM Total: 52
- ANIMAL CONTROL Total: 10
- ARMED SUBJECT Total: 1
- ASSIST OTHER - EMS; 34-B-ACN Total: 1
- ASSIST OTHER - EMS; FIGHT IN PROGRESS Total: 1
- ASSIST OTHER - EMS; MVA NON-INJURY Total: 2
- ASSIST OTHER - EMS; MVA NON-INJURY; ASSIST OTHER - FIRE Total: 1
- ASSIST OTHER - EMS; SUSPICIOUS VEHICLE OR SUBJECT Total: 1
- ASSIST OTHER - EMS; TRAFFIC STOP Total: 1
- ASSIST OTHER - FIRE; 17-A-FALLS Total: 1
- ASSIST OTHER - FIRE; ALARM; 32-B-MEDICAL ALARM Total: 1
- ASSIST OTHER - FIRE; MVA NON-INJURY Total: 1
- ASSIST OTHER - FIRE; MVA NON-INJURY; ASSIST OTHER - EMS Total: 1
- ASSIST OTHER - LAW Total: 2
- ATTEMPT TO LOCATE Total: 16
- BANK ALARM Total: 1

Codes

B&E IN PROGRESS Total: 2
CALL BY PHONE - LAW Total: 26
CALL BY PHONE - LAW; INVESTIGATE NARCOTICS Total: 1
CARELESS & RECKLESS Total: 20
CARELESS & RECKLESS; ARMED SUBJECT Total: 1
DEBRIS IN ROAD Total: 4
DISABLED MOTORIST Total: 17
DISTURBANCE Total: 25
DISTURBANCE; MVA NON-INJURY; ASSIST OTHER - EMS Total: 1
DOMESTIC Total: 11
DOMESTIC; EMD IN PROGRESS; 25-O-PSYCH VIOLENT Total: 1
DRUNK DRIVER Total: 4
ESCORT Total: 7
FIGHT IN PROGRESS; DISTURBANCE Total: 1
GIVE SUBJECT RIDE Total: 2
GOOD INTENT - FIRE Total: 1
HIT AND RUN NON-INJURY Total: 10
HIT AND RUN NON-INJURY; CALL BY PHONE - LAW Total: 1
HIT AND RUN NON-INJURY; CARELESS & RECKLESS Total: 1
IMPROPERLY PARKED VEHICLE Total: 2
INTOXICATED SUBJECT Total: 1
INVESTIGATE NARCOTICS Total: 2
INVESTIGATION - LAW Total: 12
LOCKOUT REQUEST Total: 15
MEET WITH COMPLAINANT Total: 10
MEET WITH COMPLAINANT; CALL BY PHONE - LAW Total: 1
MENTAL PATIENT Total: 2
MISSING PERSON Total: 3

Codes

MVA NON-INJURY Total: 22
MVA NON-INJURY; ASSIST OTHER - FIRE Total: 1
MVA NON-INJURY; TRAFFIC STOP Total: 1
OPEN DOOR Total: 4
PROWLER Total: 2
SHOPLIFTER Total: 6
SPECIAL CHECK Total: 358
SPECIAL OPERATIONS Total: 3
SUSPICIOUS VEHICLE OR SUBJECT Total: 14
SUSPICIOUS VEHICLE OR SUBJECT; INVESTIGATE NARCOTICS Total: 1
TAKE WRITTEN REPORT Total: 23
TAKE WRITTEN REPORT; CALL BY PHONE - LAW Total: 1
TEST CALL Total: 2
TRAFFIC CONTROL Total: 25
TRAFFIC STOP Total: 96
TRESPASSERS Total: 5
UNIT BUSY Total: 2
WATER PROBLEMS Total: 1
WATER PROBLEMS; ASSIST OTHER - FIRE Total: 1
WELFARE CHECK Total: 7
Total: 5
Total Records: 1015



TOWN OF SHALLOTTE

Police Department

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Telephone (910) 754-6008 · Fax (910) 754-6276

Monthly Arrests SPD

Printed on February 25, 2026

Offenses

F-EXTRADITION/FUGITIVE OTH STATE Total: 1

MISDEMEANOR LARCENY Total: 1

POSSESS METHAMPHETAMINE; WARRANT SERVICE Total: 1

SIMPLE ASSAULT Total: 1

WARRANT SERVICE Total: 2

WARRANT SERVICE; DWLR NOT IMPAIRED REV Total: 1

Total Records: 7



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Section VI, Item 1.

SHLPD Monthly Accident Stats

Printed on February 25, 2026

CFS Date/Time	Description	Latitude	Longitude	External Agency #
01/27/26 14:54:36	Traffic Accident	33.967874	-78.390767	
01/27/26 15:25:06	Traffic Accident	33.992462	-78.346910	
01/27/26 16:39:33	Traffic Accident	33.990950	-78.346276	
01/28/26 15:05:02	Assist Other Agency	33.975875	-78.381596	15-SHLFD26-00093,
01/28/26 17:06:28	Assist Other Agency	33.960665	-78.399677	15-SHLFD26-00094,
02/01/26 13:59:58	Traffic Incident [Bravo]	33.983318	-78.395380	15-SHLFD26-00108,
02/03/26 09:49:21	Traffic Incident	33.923819	-78.405334	17-SHLPTFD26-00070,
02/03/26 14:19:15	Traffic Accident	33.981212	-78.374761	
02/03/26 16:33:01	Traffic Accident	33.979295	-78.376601	
02/04/26 00:27:20	Traffic Accident	33.974498	-78.401059	
02/04/26 14:57:10	Traffic Incident [Bravo]	33.983291	-78.370643	15-SHLFD26-00127,
02/04/26 15:18:23	Traffic Accident	33.977675	-78.371678	
02/04/26 15:41:02	Traffic Incident (vs	33.983579	-78.373775	15-SHLFD26-00128,
02/05/26 19:01:25	Traffic Accident	33.979295	-78.376601	
02/06/26 11:28:06	Traffic Accident	33.983579	-78.373775	
02/06/26 13:07:56	Traffic Accident	33.981527	-78.373393	
02/06/26 17:50:57	Traffic Accident	33.976973	-78.379297	
02/09/26 19:42:55	Traffic Accident	33.978350	-78.374882	
02/09/26 19:52:01	Traffic Incident [Bravo]	33.966155	-78.393323	15-SHLFD26-00150,
02/11/26 13:18:24	Disturbance or	33.978557	-78.374608	BCEMS26-03222
02/11/26 14:25:46	Traffic Accident	33.976244	-78.380300	
02/12/26 09:49:48	Traffic Incident [Bravo]	33.981995	-78.373510	15-SHLFD26-00156,
02/13/26 14:06:24	Assist Other Agency	33.971528	-78.387842	BCEMS26-03366
02/13/26 19:32:31	Traffic Incident (vs	33.977522	-78.379526	15-SHLFD26-00162,
02/14/26 09:57:13	Traffic Accident	33.971528	-78.387842	
02/14/26 11:21:14	Traffic Accident	33.980672	-78.378199	
02/16/26 07:36:58	Traffic Accident	33.971528	-78.387842	
02/17/26 15:30:34	Assist Other Agency	33.978332	-78.376988	BCEMS26-03634,
02/17/26 20:43:51	Traffic Accident	33.976451	-78.380138	
02/18/26 09:01:57	Traffic Incident [Bravo,	33.987530	-78.390007	15-SHLFD26-00179,
02/18/26 14:01:18	Traffic Accident	33.975290	-78.383005	
02/20/26 15:15:02	Traffic Accident	33.960665	-78.399677	
02/20/26 18:47:42	Traffic Accident	33.979439	-78.379216	
02/20/26 19:08:53	Traffic Incident [Alpha,	33.971528	-78.387842	15-SHLFD26-00189,
02/21/26 10:36:29	Traffic Accident	33.983579	-78.373775	
02/23/26 10:41:19	Traffic Accident	33.977990	-78.409015	15-SHLFD26-00194
02/24/26 11:38:20	Traffic Accident	33.973094	-78.398867	
02/24/26 13:24:56	Traffic Accident	33.979646	-78.410000	
02/24/26 17:37:17	Assist Other Agency	33.973031	-78.385745	15-SHLFD26-00201

CFS Date/Time

Description

Latitude

Longitude

External Agency #

Total Records: 39



TOWN OF SHALLOTTE

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Case Felonies

Printed on February 25, 2026

Case Number

- SHL26-00019
- SHL26-00030
- SHL26-00002
- SHL26-00003
- SHL26-00010
- SHL26-00036
- SHL26-00022
- SHL26-00023
- SHL26-00003
- SHL26-00042
- SHL26-00002
- SHL26-00044
- SHL26-00047
- SHL26-00047
- SHL26-00024
- SHL26-00049
- SHL26-00049
- SHL26-00049
- SHL26-00013
- SHL26-00052
- SHL26-00052
- SHL26-00052
- SHL26-00053
- SHL26-00053
- SHL26-00053
- SHL26-00005
- SHL26-00055
- SHL26-00005
- SHL26-00006
- SHL26-00030
- SHL26-00030

Felony Total: 31

- SHL26-00059
- SHL26-00058
- SHL26-00001
- SHL26-00062
- SHL26-00001
- SHL26-00004
- SHL26-00007

Case Number

- SHL26-00008
- SHL26-00012
- SHL26-00011
- SHL26-00015
- SHL26-00016
- SHL26-00018
- SHL26-00021
- SHL26-00021
- SHL26-00020
- SHL26-00023
- SHL26-00024
- SHL26-00025
- SHL26-00026
- SHL26-00027
- SHL26-00028
- SHL26-00030
- SHL26-00032
- SHL26-00034
- SHL26-00035
- SHL26-00038
- SHL26-00040
- SHL26-00041
- SHL26-00043
- SHL26-00048
- SHL26-00050
- SHL26-00054
- SHL26-00057

Misdemeanor Total: 34

Total Records: 65



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State Citations SPD

Printed on February 25, 2026

Charges

BRAKE/STOP LIGHT

BRAKE/STOP LIGHT EQUIP VIOL; DRIVE/ALLOW MV NO REGISTRATION; NO OPERATORS LICENSE Total: 1

CANCL/REVOK/SUSP

CANCL/REVOK/SUSP CERTIF/TAG; EXPIRED REGISTRATION CARD/TAG; NO LIABILITY INSURANCE Total: 1

CENTER LANE

CENTER LANE VIOLATION Total: 1

CENTER LANE

CENTER LANE VIOLATION; EXPIRED REGISTRATION CARD/TAG Total: 1

DRIVE/ALLOW MV NO

DRIVE/ALLOW MV NO REGISTRATION; NO OPERATORS LICENSE; NO LIABILITY INSURANCE Total: 1

EXPIRED

EXPIRED REGISTRATION CARD/TAG Total: 1

FAIL TO NOTIFY DMV

FAIL TO NOTIFY DMV ADDR CHANGE; Alter Suspension of Motor Vehicle Total: 1

FAIL TO YIELD FROM

FAIL TO YIELD FROM PRIVATE DRV; NO OPERATORS LICENSE Total: 1

FAILURE TO REDUCE

FAILURE TO REDUCE SPEED; NO OPERATORS LICENSE Total: 1

FICT/CNCL/REV/ALT

FICT/CNCL/REV/ALT REG CARD/TAG Total: 1

HIT/RUN LEAVE

HIT/RUN LEAVE SCENE PROP DAM Total: 1

IMPROPER MUFFLER;

IMPROPER MUFFLER; Alter Suspension of Motor Vehicle; EXPIRED REGISTRATION CARD/TAG; WINDOW TINTING VIOL Total: 1

IMPROPER PASSING

IMPROPER PASSING ON RIGHT Total: 1

MISDEMEANOR

Charges

MISDEMEANOR

MISDEMEANOR LARCENY Total: 2

NO OPERATORS

NO OPERATORS

NO OPERATORS LICENSE Total: 2

POSSESS MARIJ

POSSESS MARIJ PARAPHERNALIA Total: 1

POSS MARIJ >1/2 TO 1

POSS MARIJ >1/2 TO 1 1/2 OZ Total: 1

SPEED FASTER THAN

SPEED FASTER THAN

SPEED FASTER THAN REASONABLE Total: 2

SPEEDING

SPEEDING

SPEEDING

SPEEDING

SPEEDING Total: 4

Total Records: 25



TOWN OF SHALLOTTE FIRE/RESCUE

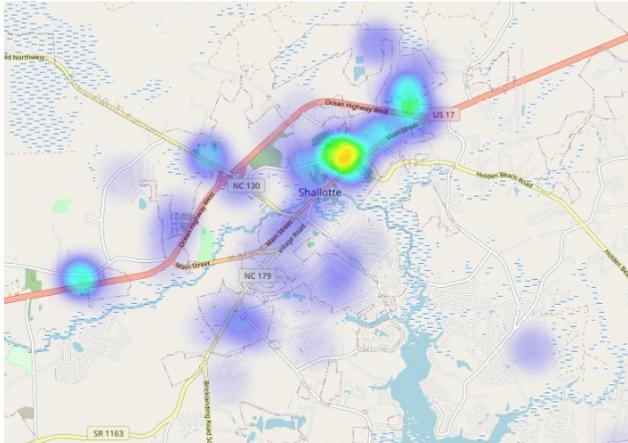
Monthly Activity Report

FISCAL YEAR ENDING 30 JUN 2026
 Reporting Period: 27 JAN 2025 – 27 FEB 2026

NCGS § 58-79-45: Incident Reports...

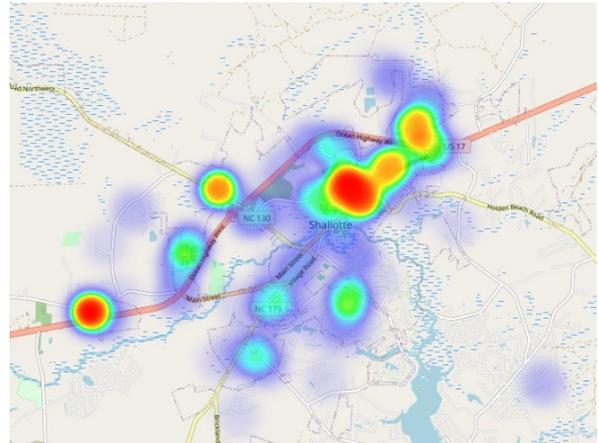
Incident Map Overview (Past 4 weeks)

Scene Locations of Fire Incidents
 N = 109 Jan 30, 2026 12:00 AM to Feb 26, 2026 11:59 PM



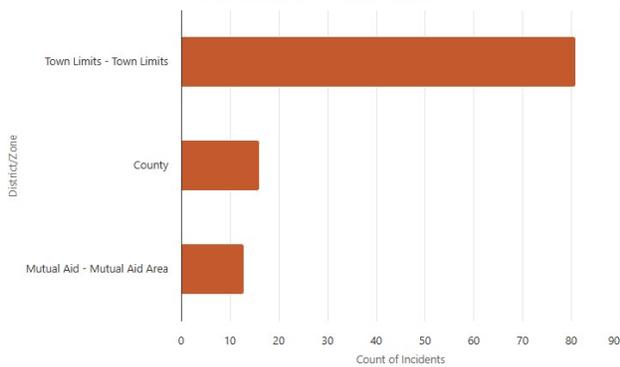
Incident Map Overview (YTD)

Scene Locations of Fire Incidents
 N = 205 Jan 01, 2026 12:00 AM to Dec 31, 2026 11:59 PM



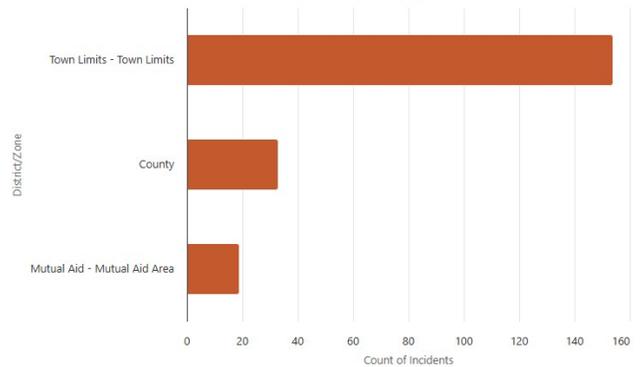
(Past 4 weeks) Town 81; County 16; Mutual Aid 13

Incidents by District/Zone
 Jan 30, 2026 12:00 AM to Feb 26, 2026 11:59 PM



(YTD) Town 154; County 33; Mutual Aid 19

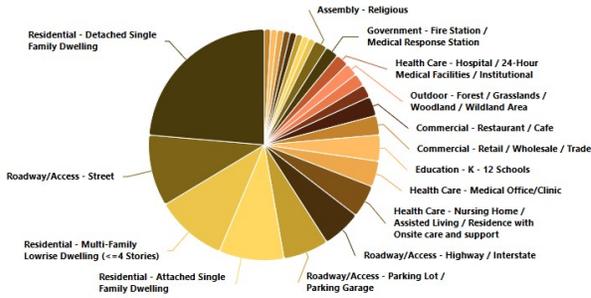
Incidents by District/Zone
 Jan 01, 2026 12:00 AM to Dec 31, 2026 11:59 PM



(Past 4 weeks)

Incidents by Location Use Category

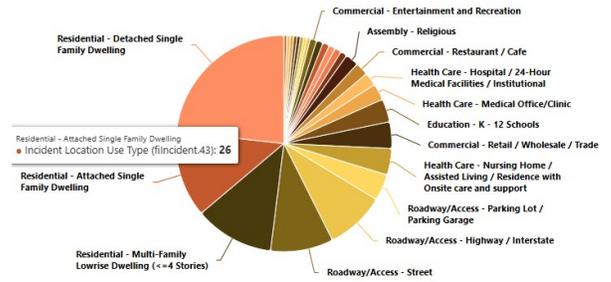
Jan 30, 2026 12:00 AM to Feb 26, 2026 11:59 PM



(YTD)

Incidents by Location Use Category

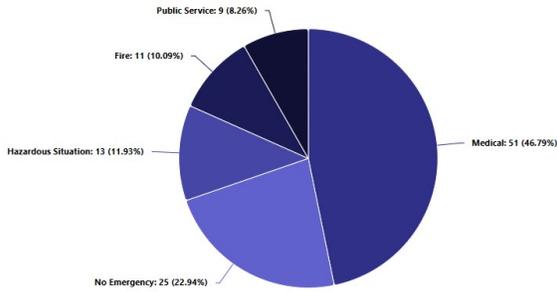
Jan 01, 2026 12:00 AM to Dec 31, 2026 11:59 PM



(Past 4 weeks)

Incidents by Category

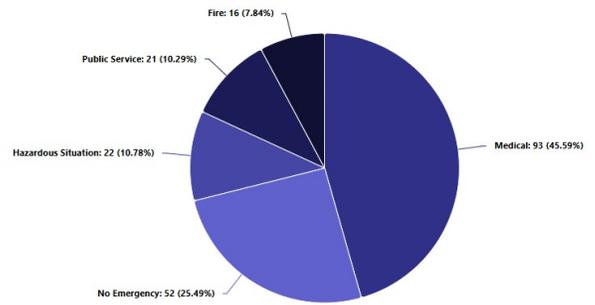
Jan 30, 2026 12:00 AM to Feb 26, 2026 11:59 PM



(YTD)

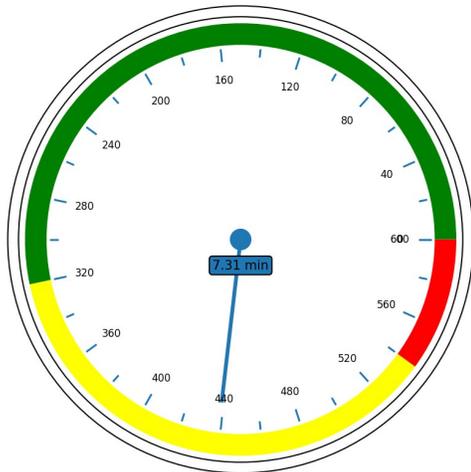
Incidents by Category

Jan 01, 2026 12:00 AM to Dec 31, 2026 11:59 PM

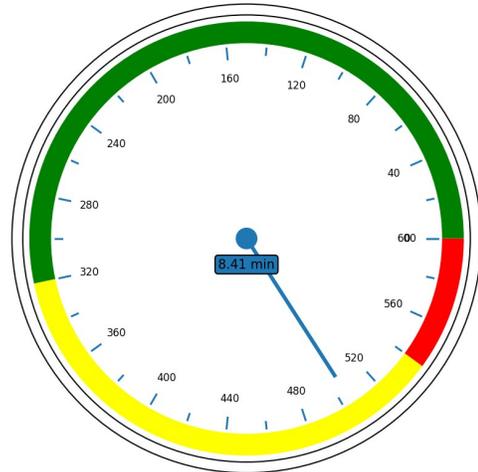


(Past 4 weeks)

Town - Avg PSAP to Arrival Time

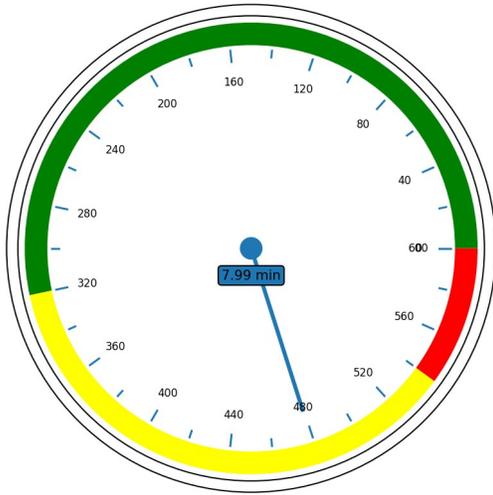


County - Avg PSAP to Arrival Time



(YTD))

Town - Avg PSAP to Arrival Time

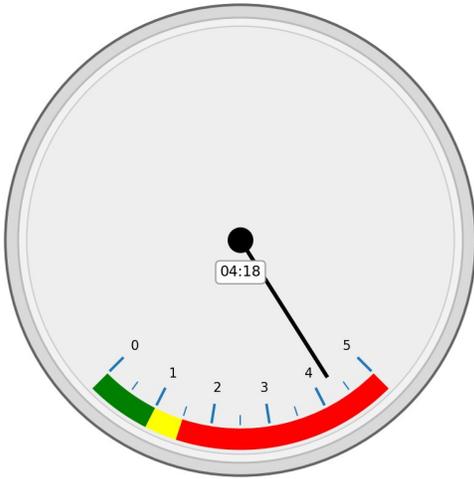


County - Avg PSAP to Arrival Time



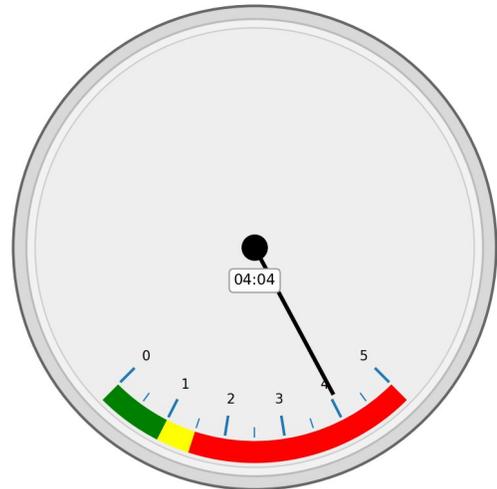
(Past 4 weeks)

Past 4 Weeks - Avg PSAP Time

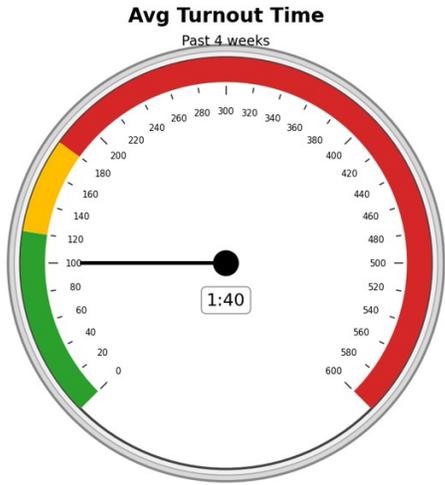


(YTD)

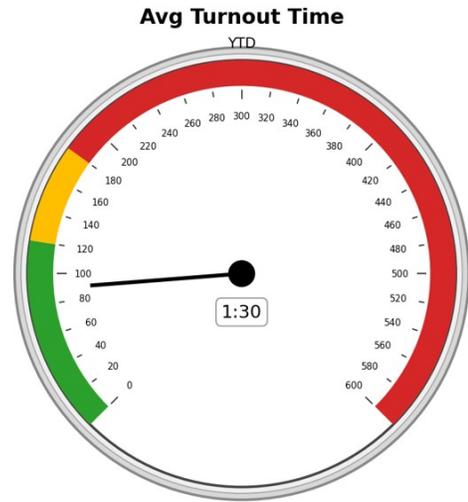
YTD - Avg PSAP Time



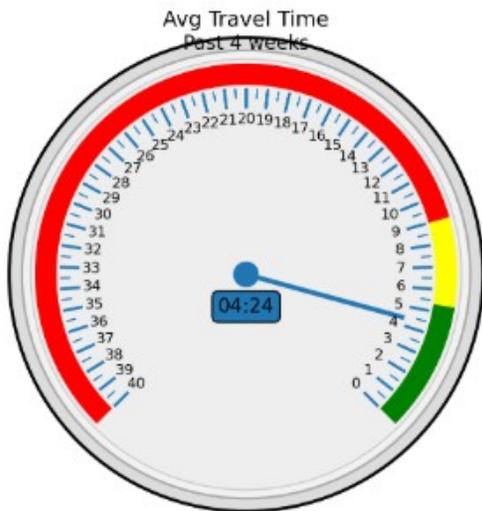
(Past 4 weeks)



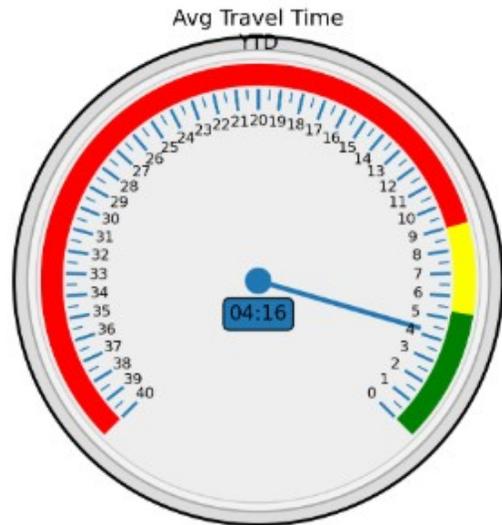
(YTD)



(Past 4 weeks)



(YTD)



NCRRS 5: Training...

526:00 hours

- (EMT) Hyperthermic Patients
- (EMT) Seizures
- (EMT) Spinal Motion Restrictions
- (ISO) Global SDS and Hazard Communications
- (ISO) Equipment Safety
- (ISO) Company Training
- (ISO) Facility Training
- (ISO) Community Outreach

Notes:

Technical Review (TR) and Code Enforcement Items

- Environmental Impact Survey – Record Search - EmergeOrtho
- Project update meetings with County Plan Reviewer and Fire Marshal
- Site Visits – Village Point Rd
- Site Visits – Smith Ave Ext
- Site Visits – Old Shallotte Rd
- Site Visits – Greybridge Rd
- Site Visits – Brierwood

Staffing Notes

- One staff position on light-duty
- Two staff positions open
 - Chief and Deputy Chief covering staffing shortages when part-time staff are unavailable.
 - New Position Jan 01.
 - Conditional Offers

Other Notables

- Open Investigation
 - Al Street
 - SBI Report Cause and Origin Report Pending
 - Met with the Medical Examiner's Office
- Open Investigations
 - Milliken Street
 - SBI Report Cause and Origin Report Pending
 - Pending Medical Examiner's Office findings
- Shallotte Hazard Mitigation Plan Actions
 - Draft Plan
 - For those planning to adopt the plan in mid-late February, *should* still be good to go.
 - For those adopting in March or later, definitely be in good shape to move forward.
 - Reminder that the expiration date of the current plan is 4/16/2026.
 - Try to adopt the new plan before then, if feasible.
- County Fire Chiefs group
 - Researching minimum "firefighter" requirements
 - Submitted
 - Job Descriptions
 - New Member Documents
- **VFIS Risk Management Review**
 - Met with VFIS to conduct a Risk Management Review
 - Reviewed recent losses, a near-miss incident, and multiple After Action Reports (AARs)
 - VFIS was appreciative of the information provided and acknowledged that some losses are an unavoidable part of emergency services operations
 - Emphasis from VFIS: the priority is reducing *preventable* mistakes that create unnecessary risk, financial loss, or potential for serious injury/fatality
 - **Key Takeaways / Alignment**
 - Strongly support a robust municipal safety review process
 - Support Safety Committee recommendations

- Support continued use and refinement of FD Operating Guidelines
- Support the FD training program as a primary risk-reduction tool
- **Next Steps / Considerations**
 - Explore VFIS University as a supplemental training resource
 - Incorporate relevant VFIS risk-management content into regular department training
- **NCLM Risk Management Audit**
 - **Provide requested information**



Town of Shallotte
ACTION AGENDA ITEM
2026

TO: Board of Aldermen

ACTION ITEM #:

FROM: Paul Dunwell, Fire/Rescue Chief
EXT. #

MEETING DATE: 03/03/2026

DATE SUBMITTED: 02/26/2026

ISSUE/ACTION REQUESTED:
Adopt Resolution 26-02 approving updated SENC
Hazardous Mitigation Plan

PUBLIC HEARING: YES NO

BACKGROUND/PURPOSE OF REQUEST:

The Town of Shallotte participates in the Southeastern North Carolina (SENC) Regional Hazard Mitigation Plan, which must be updated and adopted every five years to remain eligible for certain state and federal disaster mitigation and recovery funding. The plan identifies key hazards facing the community and outlines strategies to reduce long-term risk from events such as hurricanes, flooding, wildfires, and other emergencies.

The current plan expires **April 16, 2026**. Adopting the updated plan before this date keeps the Town in compliance with FEMA and North Carolina Division of Emergency Management requirements and maintains eligibility for disaster-related funding.

The purpose of this item is to request Board adoption of the attached resolution approving the updated SENC Regional Hazard Mitigation Plan, which is required to remain eligible for FEMA and state assistance programs, including hazard mitigation and resilience grants. Adoption does not create new regulations or funding commitments; it simply preserves the Town’s eligibility for future assistance and reimbursement following disasters.

For the Board’s awareness, the only changes to Shallotte’s Municipal Mitigation Action Plan in this update are the inclusion of findings from the recent Fire Service Study and the removal of items related to the former water utility, which is no longer operated by the Town.

FISCAL IMPACT:

- BUDGET AMENDMENT REQUIRED:** YES NO
- CAPITAL PROJECT ORDINANCE REQUIRED:** YES NO
- PRE-AUDIT CERTIFICATION REQUIRED:** YES NO
- REVIEWED BY DIRECTOR OF FISCAL OPERATIONS** YES NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY: YES NO N/A

ADVISORY BOARD RECOMMENDATION:

TOWN MANAGER'S RECOMMENDATION:

FINANCE RECOMMENDATION:

ATTACHMENTS:

1. SENC Hazardous Mitigation Plan {LINK}
https://espassociates-my.sharepoint.com/:b:/r/personal/nslaughter_espassociates_com/Documents/SENC/020526%20DRAFT%20SENC%20Regional%20HMP.pdf?csf=1&web=1&e=gD97Ua
2. Resolution 26-02

<u>ACTION OF THE BOARD OF ALDERMEN</u>		
APPROVED: <input type="checkbox"/>	ATTEST:	CLERK TO THE BOARD
DENIED: <input type="checkbox"/>		
DEFERRED UNTIL:	_____	_____
	SIGNATURE	
OTHER:		



RESOLUTION 26-02
ADOPTING THE SOUTHEASTERN NORTH CAROLINA REGIONAL
HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within the Town of Shallotte are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incidents, and wildfire; and

WHEREAS, the Town of Shallotte desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has, in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (State emergency assistance funds), which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the Town of Shallotte has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the Plan as required under 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and in accordance with applicable federal laws including the Robert T. Stafford Disaster Relief and

Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, it is the intent of the Board of Aldermen of the Town of Shallotte to fulfill this obligation in order that the Town will be eligible for federal and state assistance in the event that a state of emergency is declared for a hazard event affecting the Town of Shallotte;

NOW, THEREFORE, be it resolved that the Board of Aldermen of the Town of Shallotte hereby:

1. Adopts the Southeastern North Carolina Regional Hazard Mitigation Plan.
2. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted the 3rd day of March 2026.

Mayor, Town of Shallotte

Attest:

Clerk, Town of Shallotte

Certified by: _____ (SEAL)

Date: _____

TOWN OF SHALLOTTE

PLANNING & ZONING DEPARTMENT



TO: Board of Aldermen
 FROM: Robert Waring, Planning Director
 DATE: March 3, 2026
 RE: Monthly Planning Department Report

This memo & attached reports provide a summary of the Planning & Zoning Dept. in the past month:

1. The Planning Board met on February 10 to review the following:
 - a. Two staff-initiated text amendments
 - b. The Board's next meeting is scheduled for March 10.
2. TRC reviewed subdivision plans for the a small portion of Rourke Woods development:
 - a. The next meeting scheduled for March 19
3. The Shallotte Board of Adjustment did not convene a meeting their scheduled February 19 date for lack of business
4. Staff attended the NC Assoc. of Zoning Officials in Carry, NC
5. Staff attended the kick-off meeting with the Community Action Team for the Town's resiliency grant work
6. Staff attended a meeting with the Cape Fear Council of Gov. and tri-county managers to discuss the Fuquay Varina water transfer and other issues that local gov. admin are currently dealing with
7. Staff signed the final plat for Phase II, Summers Walk
8. Staff, to include public works conducted the pre-construction meeting with developers for the Rourke Woods project
9. Staff met with the developers of the Tides multi-family project to discuss future work
10. Staff continues to engage consultants and GSATS in regard to potential for Main St. signalization changes that may reduce congestion
11. Staff received notice from BEMC that streetlights could not be installed until actual home construction begins, this is a departure from what has traditionally been required
12. Please forward any zoning or nuisance complaints to Brandon Eaton, Planner, beaton@townofshallotte.org Phone: (910) 754-4032
13. The Town collected \$69,990 for February 2026
 - a. Fees collected in February 2025 totaled \$131,214

Permit Report

2/1/2026 - 2/26/2026

Permit #	Permit Type	Permit Date	Parcel Address	Total Fees
4201		2/24/2026		
4200	Building	2/20/2026	4636 Swimming Ln	\$8,708.00
4199	Building	2/20/2026	1968 Arnold Palmer Dr	\$7,136.00
4198	Building	2/19/2026	1387 Ocean Hwy W	
4197	Building	2/18/2026	4409 East Coast Ln	\$8,708.00
4196	Building	2/18/2026	4401 East Coast Ln	\$7,196.00
4195	Building	2/18/2026	4536 Main St	
4194	Building	2/17/2026	512 Village Rd. Unit 205	\$100.00
4193	Sign	2/16/2026	4636 East Coast Ln. Unit 4	\$75.00
4192	Building	2/13/2026	4629 Swimming Ln	\$7,196.00
4191	Building	2/13/2026	4625 Swimming Ln	\$8,708.00
4190	Building	2/13/2026	4621 Swimming Ln	\$8,708.00
4189	Building	2/13/2026	4617 Swimming Ln	\$5,684.00
4188	Sign	2/13/2026	4924 Main St Unit 8	\$75.00
4187	Zoning	2/12/2026	4636 East Coast Ln. Unit 4	
4186	Sign	2/11/2026	5211 Main St Suite 507	
4185	Sign	2/11/2026	130 Shallotte Crossing Pkw. Unit 10	\$75.00
4184	Zoning	2/11/2026	130 Shallotte Crossing Pkw. Unit 10	\$100.00
4183	Sign	2/11/2026	4430 Main St	\$75.00
4182	Building	2/5/2026	4604 Bluff Dr	\$100.00
4181	Building	2/5/2026	4288 Frogie Ln	\$7,196.00
4180	Change of Use	2/4/2026	4600 Main St Unit #6-8	\$100.00
4179	Mobile Food Unit	2/4/2026		\$50.00
				\$69,990.00

Total Records: 23

2/26/2026

Monthly Code Report (Town of Shallotte, NC) 2/2026
Prepared by Brandon Eaton, CZO, CCEO (Planner II/Code Enforcement)

Public Nuisances

1. Case Number: PN-24-005 (4450 Main Street)

Original Complaint: Tall grass/junk, etc.* See also Z-24-007

Latest Update: 2/26/26

- (Currently In talks) Waiting on potential application for commercial project on property that may eliminate the violation without cost to the Town.
- CE preparing for contract abatement of property.
- Property owner has still not completed abatement. Code Enforcement has no new word on judgement. Public records show that property was recently arrested and has a court hearing scheduled for December of 2025. Mr. Simmons is out on a secured bond, so CE believes service of judgement information should be able to be accomplished.
- BOA addressed the case at their 8/5/25 meeting. Town attorney informed that service has not been made on issued injunction. CE is unaware if service has been made since 8/5/25.
- The time allotted for abatement during the judgement has passed without any compliance.
- The case was heard by Brunswick County District Court on 5/28/2025.
- A judgment was issued in favor of the Town to compel the property owner to comply with the Town's order of abatement and payment of civil penalties issued in the amount of \$20,000 (\$10,000 per parcel in violation).
- The property owner has 30 days to comply. After 30 days, the Town may abate the violations in full, charging the property owner for any related expenses.
- The Town was awarded attorney fees related to the motion.

2. Case Number: PN-24-006 (4479 Main Street)

Original Complaint: Tall grass/junk, etc.* See also Z-24-008

Latest Update: 2/26/25

- CE has reached out to property owners again to see if they intend to comply with order.
- CE preparing for contract abatement of property.
- Property owner has still not completed abatement. Code Enforcement has no new word on judgement. Public records show that property owner was recently arrested and has a court hearing scheduled for December of 2025. Mr. Simmons is out on a secured bond, so CE believes service of judgement information should be able to be accomplished.
- BOA addressed the case at their 8/5/25 meeting. Town attorney informed that service has not been made on issued injunction. CE is unaware if service has been made since 8/5/25.
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- The case was heard by Brunswick County District Court on 5/28/2025.
- A judgment was issued in favor of the Town to compel the property owner to comply with the Town's order of abatement and payment of civil penalties issued in the amount of \$20,000 (\$10,000 per parcel in violation).
- The property owner has 30 days to comply. After 30 days, the Town may abate the violations in full, charging the property owner for any related expenses.
- The Town was awarded attorney fees related to the motion.

3. Case Number: PN-25-008 (98 Wildwood St.)

Original Complaint: Tall grass, debris, downed silt fencing.

Latest Update: 1/21/26

- Property owner is working to correct violations. Will monitor.
- CE conducted a site visit. Some violations have been addressed, but more have surfaced since the last visit. Contact is being made with property owner to discuss.
- CE Still working to have the remaining violations abated.
- Some work completed, but abatement still needed. CE is reaching out to property owner.
- Violations have not been abated as required. Final notice being sent to serve as last step before civil penalties.
- NOV mailed. Owner has until 8/6/25 to comply.

4. Case Number: PN-25-011 (Tryon Rd NW)

Original Complaint: Illegal dumping/junk.

Latest Update: 2/26/26

- No violation found. CE waiting on potential development to prevent potential further violations. **Case closed 2/26/26.**
- No response received from initial contact. Follow-up inspection and notice scheduled.
- Abatement notice mailed. Owner has until 11/14/25 to make corrections.
- 9/25/25, contact attempted.
- Inspection shows what seems to be a crushed vehicle and other metal junk.

5. Case Number: PN-25-013 (103 Forest Dr.)

Original Complaint: Tall grass/weeds, potential nuisance structure.

Latest Update: 2/26/26

- Violation notice to mail 2/27/26.
- CE has not received response from property owner. One more attempt will be made to address nuisance issues before violation notice is mailed.
- Courtesy contact made.

6. Case Number: PN-26-001 (Edom Ln.)

Original Complaint: Residents filed complaints regarding construction debris and litter.

Latest Update: 2/26/26

Neighbors reported construction crews leaving trash and debris on lots and discarding items into adjacent property owners' yards.

Zoning Violations

1. Case Number: Z-24-007

Original Complaint: 4450 Main St. Old junk mobile home that was once used for office, shipping container, nuisances.

Latest Update: 2/26/26

- (Currently in talks) Waiting on potential application for commercial project on property that may eliminate the violation without cost to the Town.
- CE preparing for contract abatement of property.
- Property owner has still not completed abatement. Code Enforcement has no new word on judgement. Public records show that property was recently arrested and has a court hearing

scheduled for December of 2025. Mr. Simmons is out on a secured bond, so CE believes service of judgement information should be able to be accomplished.

- *BOA addressed the case at their 8/5/25 meeting. Town attorney informed that service has not been made on issued injunction. CE is unaware if service has been made since 8/5/25.*
- *The time allotted for abatement during the judgement has passed without any compliance.*
- *The time allotted for abatement during the judgement has passed without any compliance.*
- *The case was heard by Brunswick County District Court on 5/28/2025.*
- *A judgment was issued in favor of the Town to compel the property owner to comply with the Town’s order of abatement and payment of civil penalties issued in the amount of \$20,000 (\$10,000 per parcel in violation).*
- *The property owner has 30 days to comply. After 30 days, the Town may abate the violations in full, charging the property owner for any related expenses.*
- *The Town was awarded attorney fees related to the motion.*

2. Case Number: Z-24-008

Original Complaint: *4479 Main St. Old junk mobile home that was once used for auto sales business. Sign violation. Accessory structure violation and nuisances.*

Latest Update: *2/26/26*

- *CE has reached out to property owners again to see if they intend to comply with order.*
- *CE preparing for contract abatement of property.*
- *Property owner has still not completed abatement. Code Enforcement has no new word on judgement. Public records show that property was recently arrested and has a court hearing scheduled for December of 2025. Mr. Simmons is out on a secured bond, so CE believes service of judgement information should be able to be accomplished.*
- *BOA addressed the case at their 8/5/25 meeting. Town attorney informed that service has not been made on issued injunction. CE is unaware if service has been made since 8/5/25.*
- *The time allotted for abatement during the judgement has passed without any compliance.*
- *The case was heard by Brunswick County District Court on 5/28/2025.*
- *A judgment was issued in favor of the Town to compel the property owner to comply with the Town’s order of abatement and payment of civil penalties issued in the amount of \$20,000 (\$10,000 per parcel in violation).*
- *The property owner has 30 days to comply. After 30 days, the Town may abate the violations in full, charging the property owner for any related expenses.*
- *The Town was awarded attorney fees related to the motion.*

3. Case Number: Z-24-009

Original Complaint: *Crane business not meeting the conditions of an issued special use permit.*

Latest Update: *2/26/26*

- *CE is still waiting on court date and information.*
- *Property owner has filed an appeal in Superior Court.*
- *Town Clerk mailed Board Findings to property owner via certified mail*
- *Board of Adjustment hearing was conducted on 2/27/2025.*

4. Case Number: Z-25-005 (4600 Main Street)

Original Complaint: *Illegal signage and potential business operating without zoning approval.*

Latest Update: 2/26/26

- CE waiting on response from property owner.
- Final notice mailed to property owner on 11/25/2025.
- Business owner reached out to ask for more time. Said that property owner had not given them the notice.
- CE has not had any response to NOV. CE removed sign in ROW.
- Notice issued 5/28/25.
- Inspection conducted on 5/21/25. Business operating without zoning approval.
- CE opened a case and has initiated the inspection and notice process.

5. Case Number: Z-25-017 (Southeastern Christian Academy)

Original Complaint: Shipping/cargo containers being used as accessory structures.

Latest Update: 1/22/26

- Town management reached out to the property owner and has given the owner six months to comply with Town ordinance. CE will check back in six months for compliance.
- Notice of violation drafted to issue on 12/31/25.
- Site inspection conducted on 12/19.

6. Case Number: Z-26-001 (2950 Frontage Rd.)

Original Complaint: Potential land development without zoning approval.

Latest Update: 2/26/26

- Written information still not received. Property inspection shows piles of grading materials that may be used for the DOT project.
- The property owner reached out to Town management to state that “NCDOT is using the property for material laydown for the intersection project”. CE has requested written information substantiating these claims.

7. Case Number: Z-26-003 (422 Village Rd.)

Original Complaint: Former residential structure located in the HB zoning district potentially being used as an event center.

Latest Update: 2/26/26

- The property owner has retained an engineering firm that is in the early stages of site plan creation.
- CE reached out to the owners to inform them that zoning approval would be needed before using the home as commercial property. A site and landscape plan is required. The owners protested to CE, explaining that they were living in the home part time, and were only having guests over. CE will monitor.
- The property owner has been using social media to promote “open houses” to view the home’s renovations and the potential for its use as an event center/AirBnB.

8. Case Number: PN-26-001 (Edom Ln.)

Original Complaint: Residents filed complaints regarding construction debris and litter.

Latest Update: 2/26/26

- Neighbors reported construction crews leaving trash and debris on lots and discarding items into adjacent property owners’ yards.

Vehicles

Currently no cases



BRUNSWICK ELECTRIC
MEMBERSHIP CORPORATION

HEADQUARTERS 795 Ocean Hwy. W., Supply, NC 28462 | PO Box 826, Shallotte, NC 28459 **(800) 842-5871** | (910) 754-4391 | Fax (910) 755-4299

Town of Shallotte,

BEMC staff spoke with several employees working for the town of Shallotte last year regarding the requirement that all utility infrastructure (water, sewer, electric, communications, etc.) be installed in a development before a project can be platted. It was explained that BEMC cannot operate in this fashion due to the possibility of lot lines being shifted in the process and the opportunity for stranded investment in idle power system equipment (pipe, cable, transformers, pedestals, etc.) that is not recovering any revenue to offset the cost of the materials and installation. Although BEMC does understand the Town of Shallotte has valid reasons for this requirement, we would like to propose working with the town in another manner, as we do with some of the other local municipalities and even Brunswick County as a whole. Within the last 10 years, BEMC has altered the way we invoice developers and now require that all infrastructure is paid for up front and in full before we install it within a project. This covers both BEMC and its membership, and the future residents of the development from the fiscal responsibility of getting electric utility equipment installed for use. After the invoice is paid, BEMC works with the developer to build out the project in phases, stages, or on an as needed basis. BEMC is willing to send the town a letter on each development in question within the Town of Shallotte’s jurisdiction to ensure that the necessary invoices and fees have been paid in full. This will leave no risk to any party involved in the project and ensure that the associated electric utility equipment will be installed by BEMC as needed. Please consider this proposal for review/discussion at your next board meeting on Tuesday, March 3rd. If anyone has any questions, concerns, or needs further clarification regarding this proposal, please reach out to me. BEMC is also willing to have a representative attend the board meeting to explain this proposal or answer any questions. The development currently in question is Forest Run off Village Point Rd. in Shallotte, North Carolina. The developer of this project is Steve Shuttleworth.

Cooperatively,



Adam Fulford
DISTRIBUTION DESIGNER II

PHONE: 800-842-5871 MOBILE: 910-540-1147

WEB: www.bemc.org

EMAIL: adam.fulford@bemc.org

Public Works Monthly Report

February 2026

To: *Board of Aldermen*

From: *Dan Formyduval, Director of Public Services*

Sewer

- Responded to 22 sewer calls during the day and 7 after hours.
- Randomly inspected 6 pressure sewer services.
- Replaced 2 residential and 2 commercial sewer control panels.
- 2 complete rebuilds for commercial sewer services.
- Performed weekly mainline sewer lift station cleanings.
- Installed four residential pressure sewer services.
- Recovered two missing manholes in River's Edge.
- Assisted a contractor with shutting down sections of the Town's service to facilitate work at the Village Point Lift Station.
- Assisted an electrical contractor with work at the Villas in Brierwood.
- Assisted with a partial system shutdown for downstream work at the treatment plant.

Parks & Streets

- Have continued mulching and replanting of Main St and Town properties.
- Have begun removing damaged trees along Naber Dr.
- Repaired culvert at 19 Country Club.
- Repaired three street signs.

Construction & Engineering

- Responded to **175** NC811 locate tickets.
- Witnessed the final proof roll for Forest Run
- Met with NCDOT to discuss utility conflicts at the Old Shallotte / 17 intersection.

Fleet Maintenance

- Full inspection of all Sewer Lift station generators with 5 repairs.
- Completed significant repairs on Engines FD1572 and FD1561 in addition to scheduling warranty work on FD1571.
- Completed repairs and servicing for 6 Police vehicles.
- Assisted with driving CDL level vehicles as needed.



New Culverts and Headwall on Mulberry St.



Work continues not matter what the weather is.



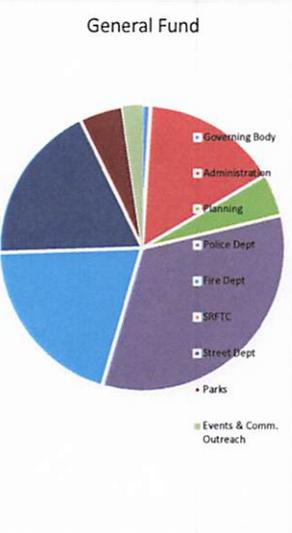
TOWN OF SHALLOTTE

Monthly Financial Dashboard
FISCAL YEAR ENDING June 30, 2026
Reporting Period: February 28, 2026

SPECIFIC REVENUE COLLECTIONS AT A GLANCE...			
General Fund	Collected YTD	FY Budget	Total Budget
PROPERTY TAX		\$ 3,781,172	\$11,083,927
Revs YTD/% Coll/% of Budget	\$ 3,571,940	94.47%	34.11%
SALES & USE TAX			
Fiscal Year Budget		\$ 2,120,223	\$11,083,927
Revs YTD/% Coll/% of Budget	\$ 935,981	44.15%	19.13%
UTILITY FRANCHISE TAX			
Fiscal Year Budget		\$ 552,973	\$11,083,927
Revs YTD/% Coll/% of Budget	\$ 143,647	25.98%	4.99%
FIRE FEES			
Fiscal Year Budget		\$ 1,302,407	\$11,083,927
Revs YTD/% Coll/% of Budget	\$ 953,028	73.17%	11.75%
OTHER REVENUES			
Fiscal Year Budget		\$ 3,327,152	\$11,083,927
Revs YTD/% Coll/% of Budget	\$ 1,648,586	49.55%	30.02%
Enterprise Fund			
OTHER REVENUES		\$ 4,032,392	\$ 7,650,109
Revs YTD/% Coll/% of Budget	\$ 3,302,933	81.91%	52.71%
SYSTEM DEV FEES		\$ 439,707	\$ 7,650,109
Revs YTD/% Coll/% of Budget	\$ 600,596	136.59%	5.75%
			\$ 7,650,109
Revs YTD/% Coll/% of Budget	\$ -	0.00%	0.00%
SEWER CHARGES		\$ 3,178,010	\$ 7,650,109
Revs YTD/% Coll/% of Budget	\$ 1,934,694	60.88%	41.54%
FUND TOTALS		90% of Budget	
General Fund		\$ 11,083,927	\$ 9,975,534
Revenues FYTD	\$ 7,253,182	65%	
Enterprise Fund		\$ 7,650,109	\$ 6,885,098
Revenues FYTD	\$ 5,838,223	76%	

EXPENDITURES AT A GLANCE...			
GENERAL FUND	Fiscal Year	YTD Expenses	
DEPARTMENTS	25/26 Budget	Current FY	Current FYTD%
Governing Body	\$ 100,820	\$ 52,543	52.12%
Administration	1,720,059	1,200,617	69.80%
Planning	535,281	342,096	63.91%
Police Dept	3,687,413	2,537,461	68.81%
Fire Dept	2,205,537	1,442,703	65.41%
SRFTC	8,039	4,359	54.22%
Street Dept	2,023,650	967,028	47.79%
Parks	543,898	278,811	51.26%
Events & Comm. Outreach	259,230	160,253	61.82%
	\$ 11,083,927	\$ 6,985,870	63.03%
Fiscal Year Budget	\$ 11,083,927	\$ 6,985,870	
Unspent Budget Remaining	\$ 4,098,057	36.97%	
ENTERPRISE FUND			
	Fiscal Year	YTD Expenses	
DEPARTMENTS	25/26 Budget	Current FY	Current FYTD%
Sewer Department	\$ 7,650,109	\$ 5,257,560	68.73%
	\$ 7,650,109	\$ 5,257,560	68.73%
Fiscal Year Budget	\$ 7,650,109	\$ 5,257,560	
Unspent Budget Remaining	\$ 2,392,549	31.27%	

OUR CASH AND INVESTMENTS		
Balances on Feb 24, 2026 in whole dollars - Bold - As of 1.31.26		
CASH & INVESTMENTS BY FUND		
GENERAL FUND	June 2025	Feb 2026
General Fund	\$ 967,876	\$ 1,077,989
NCCMT	9,222,400	10,006,040
General Fund Savings	49,619	25,008
TOTAL GENERAL FUND	\$ 10,239,895	\$ 11,109,037
ENTERPRISE FUNDS	June 2025	Feb 2026
Sewer Fund	\$ 1,069,349	\$ 744,655
NCCMT	3,862,465	4,218,489
Sewer Fund Savings	86,636	25,009
TOTAL OTHER FUNDS	\$ 5,018,450	\$ 4,988,153
Special Revenue Fund	100	100
Police Evidence Acct	313	119
Capital Project Acct	1,861,172	704,666
TOTAL CASH & INVESTMENTS TOWN-WIDE		
	June 2025	Feb 2026
ALL FUNDS	\$ 17,119,930	\$ 16,802,075



Capital Project - Riverfront Project		
CP Expenditures	FY Budget	Current Exp
Mulberry Park	\$ 1,162,873.00	\$ 514,528.94
Riverwalk II	\$ 1,132,300.20	\$ 367,898.96
Professional Svc	\$ 170,178.95	\$ 4,700.00
Price Landing Cap	\$ 2,500,000.00	\$ 2,260,095.57
New Town Hall	\$ 17,494,785.00	\$ 459,987.42
Cheers St Parking	\$ 337,396.00	
Mulberry Park-PartF	\$ 500,000.00	\$ 500,000.00
Total	\$23,297,533.15	\$ 4,107,210.89
CP Revenues	FY Budget	Current Rev
PartF Grant	\$ 500,000.00	\$ 500,000.00
Transfer from GF	\$ 2,982,177.16	\$ 634,550.87
SCIF Grant-Riverw	\$ 815,355.99	\$ 372,598.96
SCIF Grant-Mulb	\$ 3,000,000.00	\$ 2,600,061.06
USDA Loan	\$ 16,000,000.00	\$ -
Total	\$23,297,533.15	\$ 4,107,210.89



Cash:	February-25	February-26	Difference
General Fund	\$ 11,988,065	\$ 11,109,037	
Sewer Fund	5,064,223	4,988,153	
Special Revenue Fd	100	100	
Police Evidence Acct	313	119	
Capital Account	2,554,461	704,666	
	\$ 19,607,162	\$ 16,802,075	(2,805,087)

Receipts for Feb 26:	Amount	Rate
Nov 2025 Sales Tax	180,655.42	
Reimbursement-County	894.00	
Jan 26 Town Taxes	12,757.75	

NCCMT Interest Rate	Rate
NCCMT Interest Rate May 25	4.28%
NCCMT Interest Rate June 25	4.14%
NCCMT Interest Rate July 25	4.30%
NCCMT Interest Rate August 25	4.30%
NCCMT Interest Rate September 25	4.11%
NCCMT Interest Rate October 25	4.13%
NCCMT Interest Rate November 25	3.85%
NCCMT Interest Rate December 25	3.82%
NCCMT Interest Rate January 26	3.68%



Town Of Shallotte

Expenditure Statement : 2025 - 2026

for Accounting Period 2/28/2026

GENERAL FUND

Dept #	Department	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
4100	Governing Body	\$100,820.00	\$52,120.84	\$52,120.84	\$422.07	\$48,277.09	52.12
4200	Administration	\$1,720,058.85	\$1,196,358.90	\$1,196,358.90	\$4,257.96	\$519,441.99	69.80
4300	Planning Deperatment	\$535,281.04	\$342,096.11	\$342,096.11	\$0.00	\$193,184.93	63.91
4400	Events & Community Outreach	\$259,230.00	\$153,050.94	\$153,050.94	\$7,201.65	\$98,977.41	61.82
5100	Police	\$3,687,412.97	\$2,526,402.43	\$2,526,402.43	\$11,058.38	\$1,149,952.16	68.81
5300	Fire	\$2,205,537.31	\$1,450,893.87	\$1,450,893.87	(\$8,190.93)	\$762,834.37	65.41
5400	SRFTC	\$8,038.87	\$3,752.66	\$3,752.66	\$606.27	\$3,679.94	54.22
5600	Streets	\$2,023,650.00	\$927,291.18	\$927,291.18	\$39,736.89	\$1,056,621.93	47.79
5700	Parks	\$543,898.00	\$315,259.27	\$315,259.27	(\$36,448.18)	\$265,086.91	51.26
Total Fund	GENERAL FUND	\$11,083,927.04	\$6,967,226.20	\$6,967,226.20	\$18,644.11	\$4,098,056.73	63.03



Town Of Shallotte

Expenditure Statement : 2025 - 2026

for Accounting Period 2/28/2026

ENTERPRISE FUND

Dept #	Department	Approp Amount	Activity this Period	Expenditure YTD	Encumbrance YTD	Unencumbered Balance	% Exp. & Enc.
8200	Sewer	\$7,650,108.92	\$5,192,011.63	\$5,192,011.63	\$65,548.72	\$2,392,548.57	68.73
Total Fund	ENTERPRISE FUND	\$7,650,108.92	\$5,192,011.63	\$5,192,011.63	\$65,548.72	\$2,392,548.57	68.73
Grand Total		\$18,734,035.96	\$12,159,237.83	\$12,159,237.83	\$84,192.83	\$6,490,605.30	65.35



March Board Report

See all event schedules attached

Highlights

Finalized Concert Schedule

Market Schedule - ready for first market March 7th (Founders Day)

Met with my staff to discuss goals, needs, schedules etc.

Applied for NCDOT BIke Helmet Grant

Worked with staff to get all Retreat Swag designed/ ordered

Attended Biscuitville Ribbon cutting with Mayor, Town Manager and Staff

Career Day at Waccamaw School with Admin, P&R, Police & Fire

Worked with PD on social media posts, apps. etc.

Prepared Retreat Documents/ Budget

2026 SHALLOTTE CONCERTS

July 2 Chocolate Chip & Company

July 9 Catalinas

July 16 Fabulous Fish Heads

July 23 Special Occasion Band

July 30 Band of Oz

August 6 Julio & The Saltines

August 13 JackJack 180

August 20 Too Much Sylvia

August 27 Jebb Mac Band

September 3 North Tower

September 10 Extraordinaires

**7-9PM
123 MULBERRY ST.
MULBERRY PARK**



Founders Day Fest ~ Market

March 7, 2026
9:00AM ~ 2:00PM



Historic Display of
Sunnyside School!



Featuring
Live Music!

Terry
60's, 70's &
Country Hits!



Riverwalk • 158 Wall Street • Shallotte, NC



International Women's Day
March 8, 2026
Recognizing Women in Business,
Women's Supported Charitable Organizations

Community Garden

March 2026

Newsletter



March Task

- Soil Preparation: Ensure soil is not frozen or waterlogged before working. Amend with compost or organic matter to boost nutrient levels for the coming season.
- Direct Seeding (Cool Season): Plant arugula, beets, carrots, kale, lettuce, mustards, onions, parsnips, peas, and radishes. 
- Perennial Care: Divide and transplant perennial herbs (mint, oregano, thyme) and vegetables (rhubarb, asparagus) as they begin to wake up.
- Protection: Use row covers or hoop houses to protect young plants from late-season frost or cold snaps.

Tips for Success

- Use Soil Thermometers: Aim for soil temperatures above 45 degrees
- for most cool-season crops, and
- for broccoli and other brassicas.
- Avoid Compaction: Never step inside the raised bed, as this compacts the soil and reduces aeration.
- Irrigation: March is an ideal time to install or check irrigation systems, such as drip lines, before plants fully fill the space



TOWN OF
SHALLOTTE
North Carolina



Thank you for your support to the Town of Shallotte



MEMORANDUM

TO: BOARD OF ALDERMEN
FROM: MIMI GAITHER, TOWN MANAGER
SUBJECT: MANAGER'S REPORT - NOVEMBER 2025 MEETING
DATE: 2.27.28

- Phone Conference League Attorney re Holden 2.3.26
- BOA Meeting – 2.3.26
- Board retreat information 2.4-6.26
- Meeting with HR Re unemployment claim 2.13.26
- Cape Fear Council of Governments Managers Meeting 2.13.26
- Unemployment conference call 2.16.26
- BOA Workshop 2.17.26
- Retreat documents 2.18-20.26
- Biscuitville Ribbon Cutting 2.23.26
- Staff meeting 2.26.26
- Waccamaw career day 2.27.26

Project Update – Price Landing

No changes from the update email of 12.23.25 other than some minor landscaping. McGill is asking for more additional services. Suggest we contact Matt Bouchard to contact the Surety. JP Russ is progressing with their side of the work.

Town Hall Complex

On hold until the retreat 3.13.26.

Workshop scheduled for March 17 at 5:15.

Town of Shallotte Mayor Report

To: Board of Aldermen
From: Art Dornfeld Mayor
cc:
Date: 3 March 2026
Re: Mayor report for February 2026

February 6 – Assembled picnic tables for Rourk Library with Elks club

February 17- GSATS meeting Ocean Isle. Meeting with Mayor Debbie Smith after GSATS

February 18- American Legion district meeting

February 23- Biscuitville ribbon cutting

February 25- Attended NCLM State and Town dinner wilmington

SHALLOTTE BOARD OF ALDERMEN

REGULAR MEETING

February 3, 2026

5:15 P.M.

The Shallotte Board of Aldermen met for a regular meeting on February 3, 2026 at 5:15 p.m. in the meeting chambers located at 110 Cheers Street with Mayor Art Dornfeld presiding.

Aldermen present: Gene Vasile, Bobby Williamson, Larry Harrelson, Karmen Custer and Jimmy Bellamy

Staff present: Mimi Gaither, Robert Waring, Natalie Goins, Paul Dunwell, Dan Formyduval, Robert Gravino and Attorney Laura Thompson.

I. CALL TO ORDER

Mayor Dornfeld called the meeting to order. A motion was made by Jimmy Bellamy seconded by Gene Vasile to open the meeting. Motion carried 5 yes 0 no.

II. INVOCATION & PLEDGE

Farrell Graves delivered the invocation followed by the Board and audience reciting the Pledge of Allegiance.

III. CONFLICT OF INTEREST

Mayor Dornfeld asked if any member of the Board had a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda. None identified.

IV. AGENDA AMENDMENTS & APPROVAL OF AGENDA

A motion was made by Bobby Williamson seconded by Karmen Custer to approve the agenda as submitted. Motion carried 5 yes 0 no.

V. CLOSED SESSION

Pursuant to N.C.G.S. 143-318.11 (a) (3), a motion was made by Gene Vasile seconded by Karmen Custer to go into closed session at 5:19 p.m. to consult with attorney in order to protect the attorney-client privilege. Motion carried 5 yes 0 no.

Samet Construction Management at Risk Contract Discussion

Matt Bouchard, Attorney with Poyner Spruill LLP, joined the meeting via Teams to review the CM@R contract with Samet. Mr. Bouchard noted that complete contract documents were not yet available due to outstanding issues with the terms required by the USDA. It was noted that, should the contract reach 100% completion within two weeks, the item will be placed on the February 17 work session agenda for Board consideration.

Overpayment Recovery Issue

Town Manager Mimi Gaither and Town Attorney Laura Thompson reviewed an issue where a former employee was overpaid.

A motion was made by Bobby Williamson seconded by Gene Vasile to resume regular session at 5:49 p.m. Motion carried 5 yes 0 no. No action was taken on the Samet CM@R contract. After discussion about options for recovering the overpayment, the Board reached consensus to pursue a debt setoff option.

VI. PUBLIC COMMENTS

VII. DEPARTMENT REPORTS

1. POLICE

2. FIRE

3. PLANNING

Planning Director Robert Waring stated that the first CAT meeting for the Town’s NCRCCP (resiliency) grant was scheduled for Friday. He also informed the board they had received another application from James Murray for the CAT team, bringing it to a four-person committee with a goal of five members. A motion was made by Karmen Custer seconded by Gene Vasile to approve James Murray’s appointment to the CAT team. Motion carried 5 yes 0 no.

4. PUBLIC WORKS

1. Sewer Bill Adjustments

A motion was made by Gene Vasile seconded by Karmen Custer to approve the following sewer bill adjustments. Motion carried 5 yes 0 no.

- A. Minuteman Foodmart
- B. Larry Wilson

2. Plumbing Bill Reimbursement Request

Alderman Vasile requested to be recused from discussion and voting on this item. The Board was in agreement with his recusal. A motion was made by Karmen Custer seconded by Bobby Williamson to deny the plumbing bill reimbursement request by Chuck Dozier for 447 Laurel Valley Drive. Motion carried 4 yes 0 no.

5. FINANCE

6. PARKS & RECREATION

7. ADMINISTRATION

1. Price Landing

Town Manager Mimi Gaither reported that the Price Landing project is still experiencing delays and proposed negotiating with Cinderella to remove the north parking lot from their contract. It was the consensus of the Board for staff to pursue these negotiations and bring back a proposal for approval.

8. MAYOR

1. Wilmington Harbor Project

Mayor Dornfeld presented information about the Wilmington Harbor dredging project

deepen and widen the Cape Fear River channel from the ocean to the Wilmington Harbor. A motion was made by Bobby Williamson seconded by Gene Vasile to sign the Joint Regional Statement voicing concerns about the impact of the proposed project. Motion carried 5 yes 0 no.

VIII. CONSENT AGENDA

A motion was made by Larry Harrelson seconded by Karmen Custer to approve the following consent agenda items. Motion carried 5 yes 0 no.

1. January 6, 2026 Regular Meeting Minutes
2. January 20, 2026 Recessed Meeting Minutes
3. Request to Extend Preliminary Approval for the Tryon Village Subdivision

IX. PUBLIC HEARING

1. TXT 26-01 (CB Gravel Parking – Citizen Initiated)

1. A motion was made by Jimmy Bellamy seconded by Larry Harrelson to open the public hearing. Motion carried 5 yes 0 no.

Planning Director Robert Waring provided background on the citizen-initiated text amendment, which would allow up to 20 gravel parking spaces in the urban waterfront area of the central business district. The applicant was not in attendance. Robert explained that he had expressed dissatisfaction with the proposed language and sent an email asking for his name to be removed from the application. Following discussion, the Board agreed to table the matter and expressed a desire for the applicant to attend the tabled meeting to help the Board better understand his concerns with the proposed language.

2. A motion was made by Gene Vasile seconded by Larry Harrelson to continue the public hearing to the March 3, 2026 meeting. Motion carried 5 yes 0 no.

X. DISCUSSION

XI. ADJOURN

A motion was made by Jimmy Bellamy seconded by Gene Vasile to adjourn at 6:58 p.m. Motion carried 5 yes 0 no.

Respectfully submitted,

Natalie Goins,
Town Clerk



Town of Shallotte Board of Aldermen
ACTION AGENDA ITEM
2026

Section VIII, Item 1.

TO: Board of Aldermen

ACTION ITEM #: TXT 26-01

FROM: Brandon Eaton, Planner II

MEETING DATE: 03-03-2026

**DATE
SUBMITTED:**

ISSUE/ACTION REQUESTED:

Request Board’s review and decision of a citizen-initiated amendment to the Town of Shallotte Unified Development Ordinances. Specifically, Article 20, Section 20-3(E).

PUBLIC HEARING: YES NO

BACKGROUND/PURPOSE OF REQUEST:

Per the Board’s direction, Mr. McMullan was asked to attend the meeting.

The proposed amendment to the Town’s UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).

Currently, gravel parking is permitted in the Central Business Zoning District for lots with fewer than twenty parking spaces, provided the parking area meets certain supplemental standards, including the requirement that it be located to the rear of the primary structure and out of view from the right-of-way.

- See attached “Exhibit A”

The Board may vote to:

- Approve the ordinance as written, or
- Further amend the ordinance and vote to approve, or
- Continue the Board’s review and ask that the ordinance be further researched, or
- Deny the ordinance.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
CAPITAL PROJECT ORDINANCE REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
PRE-AUDIT CERTIFICATION REQUIRED:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
REVIEWED BY FINANCE DIRECTOR	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

CONTRACTS/AGREEMENTS:

REVIEWED BY TOWN ATTORNEY: YES NO N/A

ADVISORY BOARD RECOMMENDATION:

The Planning Board voted to recommend approval at their January 13, 2026, meeting.

STAFF RECOMMENDATION:

Staff recommends Board approval of the proposed amendment.

FINANCE RECOMMENDATION: NA

ATTACHMENTS:

- 1. Draft Language "Exhibit A"
- 2. Planning Board Statement of Consistency
- 3. Draft BOA Statement of Consistency
- 4. Ordinance

<u>ACTION OF THE BOARD OF ALDERMEN</u>	
APPROVED: <input type="checkbox"/> DENIED: <input type="checkbox"/>	ATTEST: _____ CLERK TO THE BOARD
DEFERRED UNTIL: _____	_____ SIGNATURE
OTHER: _____	

Section 20-3: Requirements for Parking Lots

(E) ~~Required~~ Off-street parking areas, including drive and access ways, shall be installed using impervious surface materials such as asphalt, concrete, or similar for all parking facilities, and shall be designed to support the fire apparatus and other anticipated traffic loads. In the Central Business (CB), and all industrial zoning districts, parking facilities containing fewer than twenty (20) spaces may utilize pervious materials such as gravel for parking lot surfaces, subject to the conditions outlined herein:

1. Pervious parking lots must be designed by a licensed engineer.
2. Approval by the Town Engineer and Stormwater Administrator is required prior to installation.
3. Parking areas using pervious surfacing materials must be located to the rear of the primary structure and out of the view of the right-of-way, unless the property is subject to a CAMA Urban Waterfront Area designation, in which case front or side yard parking areas are permitted in accordance with all other standards contained in this Article.
4. The use of pervious materials is permitted for parking lots with a maximum of 20 parking spaces or an area not exceeding 10,000 square feet, whichever is less. Any expansion beyond this threshold shall require full compliance with the Town's standard parking lot surfacing and design requirements.
5. Parking areas must meet built-upon area standards detailed in the NCDEQ Stormwater Design Manual.
6. To minimize the tracking of loose materials into adjacent streets and rights-of-way, all pervious parking lots shall include a stabilized driveway stem or apron, meeting the following standards:
 - a. The stem shall be a minimum of twenty (20) feet in length, measured from the edge of the public or private street right-of-way or property line inward toward the lot.
 - b. In industrial zoning districts the stem length shall be increased to thirty (30) feet in length.
 - c. The stem shall be surfaced with asphalt, concrete, or other approved stable surfacing material.
 - d. The stabilized area shall be maintained in good condition to prevent gravel or debris from migrating into public infrastructure.
7. Pervious surfaces must be designed to support anticipated traffic loads, including fire apparatus and other public safety vehicles, and prevent rutting or aggregate scattering.
8. A suitable base layer shall be installed to facilitate drainage and support the pervious surface material.
9. A one-foot-wide concrete barrier must be installed to contain all non-bonded pervious materials and prevent migration.
10. Wheel stops and perimeter barriers are required to define parking spaces and protect landscaped areas or adjacent property.
11. All required accessible parking spaces and routes must utilize firm, stable, and slip-resistant surfaces compliant with the Americans with Disabilities Act (ADA) standards.
12. The parking lot design must ensure that stormwater runoff does not adversely affect adjacent properties or public rights-of-way.

13. A detailed Pervious Parking Lot Maintenance Plan must be submitted to and approved by the Planning Department prior to the issuance of zoning approval, and must include the following provisions:
 - a. A site plan designed by a licensed engineer.
 - b. Pervious parking areas shall be maintained in a manner consistent with the approved design and regular maintenance is required to avoid ruts and excessive dust.
 - c. Regular removal of weeds and undesirable vegetation manually or through environmentally safe herbicides.
 - d. Periodic replenishment or redistribution of pervious materials to maintain surface level and permeability.
 - e. The property owner shall grant the Town the right to access the property for the purpose of inspection to ensure compliance with the Maintenance Plan.
 - f. Failure to adhere to the approved Maintenance Plan may result in enforcement actions, including civil penalties, revocation of permits, or other remedies as provided by law.
 - g. Use of pervious materials must not conflict with environmental protection regulations, including those related to wetlands, floodplains, and critical habitats.

PLANNING BOARD STATEMENT OF CONSISTENCY

The Town of *Shallotte Planning Board* has reviewed and *recommended* **approval/denial** the following amendment of the Town of Shallotte Unified Development Ordinance (UDO).

ORDINANCE 26-01

AN ORDINANCE AMENDING THE TOWN OF SHALLOTTE UNIFIED DEVELOPMENT ORDINANCE, SPECIFICALLY ARTICLE 20, SECTION 20-3(E)

After review of the ordinance, staff report, and after consideration of any comments presented at the *Planning Board* meeting, the *Planning Board* hereby find the UDO amendment referenced above to be:

- Consistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND is reasonable and in the public interest for the reason(s) stated below.

The proposed amendment to the Town's UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).

CAMA Urban Waterfront areas are detailed further in 15A NCAC 07H .0209(G) and The Town of Shallotte 2018 Land Use Plan is prepared in accordance with the North Carolina Coastal Area Management Act, specifically Subchapter 7B, "CAMA Land Use Planning Requirements" of the North Carolina Administrative Code.

OR

- Inconsistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND YET is considered reasonable and in the public interest for the reason(s) set forth below.

OR

- Neither consistent nor inconsistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND is considered reasonable and in the public interest for the reason(s) set below:

1/13/2026
Date
Richard Gann
Planning Board Chairman
Town of Shallotte

BOARD OF ALDERMEN STATEMENT OF CONSISTENCY

The Town of Shallotte *Board of Aldermen* has reviewed the following amendment to the Town of Shallotte Unified Development Ordinance (UDO) and has taken into consideration the Town of Shallotte 2018 Comprehensive Land Use Plan in rendering the following decision:

ORDINANCE 26-01

AN ORDINANCE AMENDING THE TOWN OF SHALLOTTE UNIFIED DEVELOPMENT ORDINANCE, SPECIFICALLY ARTICLE 20, SECTION 20-3(E)

After review of the ordinance, staff report, and after consideration of any comments presented at the *Board* meeting, the *Board of Aldermen* hereby find the UDO amendment referenced above to be:

- Consistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND is reasonable and in the public interest for the reason(s) stated below.

The proposed amendment to the Town’s UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).

CAMA Urban Waterfront areas are detailed further in 15A NCAC 07H .0209(G) and The Town of Shallotte 2018 Land Use Plan is prepared in accordance with the North Carolina Coastal Area Management Act, specifically Subchapter 7B, “CAMA Land Use Planning Requirements” of the North Carolina Administrative Code.

OR

- Inconsistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND YET is considered reasonable and in the public interest for the reason(s) set forth below.

OR

- Neither consistent nor inconsistent with the Town of Shallotte 2018 Land Use Plan and any other officially adopted plan that is applicable, AND is considered reasonable and in the public interest for the reason(s) set below:

Date

Mayor
Town of Shallotte

**TOWN OF SHALLOTTE
ORDINANCE 26-01**

**AN ORDINANCE AMENDING THE TOWN OF SHALLOTTE UNIFIED
DEVELOPMENT ORDINANCE, SPECIFICALLY
ARTICLE 20, SECTION 20-3(E)
REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN
CONFLICT THEREWITH; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the Town of Shallotte is a duly incorporated municipality within the State of North Carolina and is authorized to adopt zoning and development regulation ordinances per section §160A-381 of the North Carolina General Statutes; and

WHEREAS, the Town of Shallotte oversees the planning and zoning requests and requirements for lands located within its town limits and the extra territorial jurisdiction near the town’s limits; and,

WHEREAS, the Town of Shallotte has the authority pursuant to NC G.S §160A-364 to adopt, amend, or repeal ordinances; and

WHEREAS, The Board of Aldermen for the Town of Shallotte deems it to be in the public’s best interest to amend the Unified Development Ordinance with a text amendment so as to provide for changes as set forth below to ARTICLE 20, SECTION 20-3(E). The proposed amendment to the Town’s UDO updates ordinance language to allow property owners in the Central Business Zoning District (CB) to install parking areas in front and side yards in cases where the property falls within a CAMA Urban Waterfront Area designation, as determined by the North Carolina Department of Environmental Quality (DEQ).; and

THEREFORE, be it ordained by the Board of Aldermen of the Town of Shallotte that the Town of Shallotte Unified Development Ordinance shall be amended as detailed herein:

ARTICLE 20, SECTION 20-3(E).

See attached “Exhibit A”

Section 2. All Town Code sections in conflict herewith are hereby amended and repealed in relevant part to conform with the above sections. The Town Clerk and editor of the Town Code and UDO are hereby authorized to amend those documents, all relevant citations to those sections of the Town Code, restate chapters, sections, provisions, and related references to these sections of the Town Code, as may be necessary.

Section 3. This ordinance shall take effect *immediately* upon passage and shall apply to any zoning permit applications submitted following that effective date.

INTRODUCED AT A Regular Meeting of the Board of Aldermen on March 03, 2026, and adopted at a Regular Meeting of the Board of Aldermen on March 03, 2026.

SIGNED THIS _____ day of _____, 20____.

TOWN OF SHALLOTTE, NORTH CAROLINA

Mayor

ATTEST:

Town Clerk