

# **SHALLOTTE BOARD OF ALDERMEN**

## **WORK SESSION MEETING**

**February 18, 2025**

**5:15 P.M.**

The Shallotte Board of Aldermen met for a work session meeting on February 18, 2025 at 5:15 p.m. in the meeting chambers located at 110 Cheers Street with Mayor Walt Eccard presiding.

Aldermen present: Gene Vasile, Bobby Williamson, Larry Harrelson, Karmen Custer and Jimmy Bellamy

Staff present: Mimi Gaither, Robert Waring, Natalie Goins, Dan Formyduval, Adam Stanley, Paul Dunwell, Isaac Norris and Brandon Eaton.

### **I. Call to Order**

A motion was made by Jimmy Bellamy seconded by Gene Vasile to open the meeting. Motion carried 5 yes 0 no.

### **II. Conflict of Interest**

Mayor Eccard asked if any member of the Board had a conflict of interest or the appearance of a conflict of interest with regard to any item on the agenda. None stated.

### **III. Agenda Amendments & Approval of Agenda**

A motion was made by Larry Harrelson seconded by Gene Vasile to approve the agenda as submitted. Motion carried 5 yes 0 no.

### **IV. RFQ for Engineering Services**

A motion was made by Larry Harrelson seconded by Gene Vasile to approve ELI Engineering, Elizabeth Nelson, as the new Municipal Engineering Consultant. Motion carried 5 yes 0 no.

### **V. Consent Agenda**

A motion was made by Gene Vasile seconded by Larry Harrelson to approve the following consent agenda items:

1. January 7, 2025 Regular Meeting Minutes
2. Budget Amendment BA 24-25-9: Brunswick Transit Donation \$15,000.00
3. ORD 25-04: An Ordinance to Enact Speed Limits and Request Concurrence with NCDOT on Sections of Brierwood Road

Motion carried 5 yes 0 no.

### **VI. Public Hearings**

#### **1. UDO Text Amendment, Ordinance 25-05: Article 3, Section 3-2**

A staff initiated zoning text amendment to Section 3-2 of the Town's UDO, updating ordinance language to reduce the number of Planning Board appointees.

Town Planner Brandon Eaton gave an overview of the request. The Town's UDO currently sets the Planning Board post appointments at a total of 9 members, 7 of which are Town residents and 2 of which are ETJ residents. The request is to reduce the total number to 7, consisting of 6 Town resident members and 1 ETJ member.

1. A motion was made by Jimmy Bellamy seconded by Karmen Custer to open the public hearing. Motion carried 5 yes 0 no.
2. Public Comments/Questions
3. A motion was made by Jimmy Bellamy seconded by Gene Vasile to close the public hearing. Motion carried 5 yes 0 no.
4. Board Comments/Questions
5. A motion was made by Gene Vasile seconded by Bobby Williamson to approve the Board of Aldermen Statement of Consistency. Motion carried 5 yes 0 no.
6. A motion was made by Gene Vasile seconded by Karmen Custer to approve Ordinance 25-05 amending the Town of Shallotte Unified Development Ordinance, specifically Article 3, Section 3-2. Motion carried 5 yes 0 no.

## **2. UDO Text Amendment, Ordinance 25-06: Article 3, Section 3-15**

A staff initiated zoning text amendment to Section 3-15 of the Town's UDO, updating ordinance language to reduce the number of Board of Adjustment appointees.

Town Planner Brandon Eaton gave an overview of the request. The Town's UDO currently sets the Board of Adjustment post appointments at a total of 9 members, 5 regular members and 4 alternates. The request is to reduce the total number to 7, consisting of 5 regular members and 2 alternates.

1. A motion was made by Jimmy Bellamy seconded by Gene Vasile to open to public hearing. Motion carried 5 yes 0 no.
2. Public Comments/Questions
3. A motion was made by Jimmy Bellamy seconded by Gene Vasile to close the public hearing. Motion carried 5 yes 0 no.
4. Board Comments/Questions
5. A motion was made by Gene Vasile seconded by Bobby Williamson to approve the Board of Aldermen Statement of Consistency. Motion carried 5 yes 0 no.
6. A motion was made by Larry Harrelson seconded by Gene Vasile to approve Ordinance 25-06 amending the Town of Shallotte Unified Development Ordinance, specifically Article 3, Section 3-15. Motion carried 5 yes 0 no.

**VII. Discussion**

Next meeting: March 4, 2025

**VIII. Adjourn**

A motion was made by Jimmy Bellamy seconded by Karmen Custer to adjourn at 5:30 p.m. Motion carried 5 yes 0 no.

Respectfully submitted,

Natalie Goins  
Town Clerk