



# FIRST REGULAR COMMON COUNCIL MEETING AGENDA

**April 19, 2022 at 6:00 PM**

**City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,  
Sheboygan, WI**

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**"Start where you are. Use what you have. Do what you can." Arthur Ashe**

**This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and:  
[www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).**

Notice of the 1st Regular Meeting of the 2022-2023 Common Council at 6:00 PM, TUESDAY, APRIL 19, 2022 in City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Meredith DeBruin at the City Clerk's Office, 828 Center Avenue, (920) 459-3361.

Members of the public who wish to participate in public forum remotely shall provide notice to the City Clerk at (920) 459-3361 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. ROLL CALL  
Aldersperson Felde may attend meeting remotely.
2. PRESENTATION OF THE NATIONAL COLORS BY SHEBOYGAN POLICE DEPARTMENT'S HONOR GUARD
3. PLEDGE OF ALLEGIANCE
4. INVOCATION  
Fr. William Bolson
5. RESIGNATION  
Kathleen Donovan from the Board of Review
6. SWEARING IN OF THE ALDERPERSONS ELECT
7. ADOPTING THE RULES OF THE COMMON COUNCIL
8. ELECTION OF PRESIDENT AND VICE-PRESIDENT OF THE COMMON COUNCIL
9. ELECTION OF REPRESENTATIVE ON CITY PLAN COMMISSION AND TWO REPRESENTATIVES ON CAPITAL IMPROVEMENTS COMMISSION
10. RECESS TO ELECT CHAIRPERSON OF COMMITTEE OF THE WHOLE
11. RECONVENE
12. REPORT BY COUNCIL PRESIDENT ON ELECTION OF COMMITTEE OF THE WHOLE CHAIRPERSON

13. PRESIDENT OF THE COUNCIL'S MESSAGE
14. COMMITTEE OF THE WHOLE CHAIRPERSON'S MESSAGE
15. PUBLIC FORUM -  
Limit of five people having five minutes each with comments limited to items on this agenda.
16. MAYOR'S MESSAGE

#### REPORT OF OFFICERS

- [17.](#) R. O. No. 3-22-23 by Board of License Examiners submitting application for Building Contractor Licenses already granted.
- [18.](#) R. O. No. 1-22-23 by City Administrator submitting Capital Improvements (CIP) Requests for the years 2023-2027. REFER TO CAPITAL IMPROVEMENTS COMMISSION
- [19.](#) R. O. No. 2-22-23 by City Clerk submitting various license applications. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

#### RESOLUTIONS

- [20.](#) Res. No. 1-22-23 by Alderperson Felde requesting the Mayor to reactivate various special committees for the 2022-2023 Council year.

#### MAYOR'S APPOINTMENTS

- [21.](#) Mayor's Appointments

#### ADJOURN MEETING

22. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

April 19, 2022

Resignation

Kathleen Donovan from the Board of Review effective immediately.

April 12, 2022

Mayor Ryan Sorenson  
Sheboygan City Hall  
828 Center Avenue  
Sheboygan, WI 53081

Dear Mayor Sorenson,

I am writing this letter to let you know I will be resigning from the City Board of Review effective immediately. Due to my election to the County Board of Supervisors I will not be able to serve on both boards. It has been my pleasure to serve on this board. I thank you for the opportunity to serve the City of Sheboygan. I hope to be able to serve the city in the future.

Best regards,

*Kathleen Donovan*

Kathleen Donovan  
623 Saint Clair Avenue  
Sheboygan, WI 53081  
(920)316-2389

# City of Sheboygan

## Common Council Handbook

*“I think local government is the hardest job in the country because it is one thing to be at the federal level where you can talk grand thoughts, talk about things in policy terms, and encourage legislation that channels your decision making into certain goals; it is another thing to pick up the garbage, to plow the snow, to sweep the street, to make sure your signal lights are working. Local government is really hard. That is where the rubber meets the road, and it is much harder than federal government.” -- Pauline A. Schneider*

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### Preface

This manual is intended to provide alderpersons, committee and board members, city employees, and members of the public with general rules of procedure and decorum during all formal meetings. These rules are intended for easy reference only and do not supersede current city ordinances or resolutions. The City of Sheboygan follows the rules of parliamentary procedure set forth in Robert’s Rules of Order, Newly Revised, in all cases in which they are applicable and not inconsistent with the ordinances and regulations of the City.

The mayor (who chairs council meetings) and committee chairpersons set the tone and structure of the meetings over which they preside. That tone and structure may vary from individual to individual. The mayor and chairperson are responsible for ensuring that debate and discussion is conducted appropriately, professionally and within the rules of order. They enforce the observance of order and proper decorum between the entire membership and those present during any meeting. The mayor and chairpersons have discretionary authority to excuse non-members from the meeting whenever any disturbance or disorderly conduct occurs.

All alderpersons, commissioners, committee members, board members, officers and those in attendance at all meetings shall conform their conduct to the rules and expectations of this manual.

## I. COMMON COUNCIL PROCEEDINGS

### A. Generally Used Rules of Order and Procedure

Alderspersons may only act on items posted on the agenda. Alderspersons may not act on items posted for discussion only. Certain items not posted on the agenda may be introduced as “Other Matters Authorized by Law,” but no action may be taken on such matters other than to lie over to the next meeting or be referred to a committee.

The consent agenda deals with matters generally regarded as routine. However, any alderperson may call a specific document for separate action after the motion is made to approve the agenda. If an alderperson simply requires clarification about a document in the consent agenda, he or she may simply inquire without calling for separate action.

Any alderperson may request to pull forward any document out of the order of the agenda.

#### 1. Most Commonly Used Documents

The following are the types of documents upon which the common council generally acts:

**Ordinances:** Ordinances are the laws of the city. An ordinance may enact new legislation or amend or repeal an existing ordinance.

The proper motion for the passage of an ordinance is: “I move to adopt the ordinance.”

This motion requires a second, is debatable, amendable and generally requires a majority vote, unless otherwise required by law or ordinance. For example, charter ordinances require a two-thirds vote of all members.

**Resolutions:** The common council conducts general business through resolutions. They are generally less permanent enactments than ordinances. Resolutions may direct or authorize the appropriate city officials to act on matters approved by the common council. Resolutions also may be used to create committees, commissions or boards to assist the common council in conducting its business.

The proper motion for the passage of a resolution is: “I move to adopt the resolution.”

This motion requires a second, is debatable, amendable and generally requires a majority vote, unless otherwise required by law or ordinance. For example, resolutions altering the adopted budget require a two-thirds vote of the entire membership of the common council.

**Report of Committees:** These documents, generally known as R.C.s, are reports created by committees and then referred to the common council to give recommendations on matters initially referred to them. They often include a recommendation for action or to adopt an ordinance/resolution.

When an R.C. comes to common council, the report should simply be received. However, additional action will generally be needed on the matters referred to the committee. Proper motions related to an R.C. include the following: “I move to receive the R.C. and adopt the ordinance.” “I move to receive the R.C. and file the ordinance.” “I move to receive the R.C. and approve the licenses.” “I move to receive the R.C. and deny the license.” Filing an item is to reject it.

These motions require a second, are debatable but not amendable, and require a majority vote.

**Report of Officers:** These documents, generally known as R.O.s, are reports or recommendations submitted by boards, commissions, or department heads.

The proper motion for acting on an R.O. is: “I move to receive the R.O. and adopt the recommendation” or “I move to receive the R.O. and file the recommendation.”

These motions require a second, are debatable but not amendable, and require a majority vote.

**Communications:** Communications are letters received by the mayor, alderpersons or the city clerk that are submitted to the common council for consideration and placed on an agenda. Not all letters and petitions are placed on an agenda. In fact, most such letters should first be directed to staff members before being submitted to common council, as action can often be taken more quickly and efficiently that way. The mayor, in consultation with the city clerk, determines which matters to place on an agenda.

Once submitted to common council, communications may be referred to a committee, commission, or board. Often, they may also be immediately acted upon during a common council meeting. All communications must be submitted to the city clerk before the deadline for the common council agenda.

A proper motion for acting on a communication is: “I move that the communication be received and filed,” or “I move that the communication be referred to committee.”

This motion requires a second, is debatable, but not amendable, and requires a majority vote.

**Other documents:** Often, staff members will prepare attachments, exhibits, or other documents to assist alderpersons in preparing for committee or common council meetings. These are for information only, and not meant for action.

The most common such document is called an “IFC” (Item for Consideration). This standardized document includes information about the fiscal impact of a proposed document, gives some background on the proposal, provides staff input and recommendations, references current law that may impact the proposal, and gives a recommended action.

IFCs are available with the other documents on the agenda item in “BoardDocs” (the city’s online system for organizing meeting agendas, minutes, and documents.) While an IFC is not something that is approved, received, filed, or debated, it generally contains important information that will assist the common council in making policy decisions.

All documents, whether those being acted upon, or documents attached for information, should be provided to the city clerk by noon on the Wednesday prior to a council meeting so they can be attached in BoardDocs and tracked for open records compliance purposes. All documents being acted upon should also be sent to the City Attorney’s office at least 48 hours prior to the clerk’s Wednesday deadline so that they can be reviewed for legal compliance and form. Similarly, any documents referred to in a resolution or report must also be provided to the city clerk so they can be attached in BoardDocs and tracked. Normally, these documents must be provided prior to the agenda deadline.

## 2. Most Common Types of Action

The following are the four most common types of actions the common council takes during a meeting:

**Adoption** - this is favorable action taken by the common council. “Adoption” and “passage” are synonyms

**Referral** - this action sends a document to a committee, commission or board for deliberation and a recommendation.

**Filing** - this action dispenses of a document immediately or refers out of committee.

**Lying Over** - this results when certain documents cannot be passed on the first reading without suspension.

## 3. Suspending the Rules

The common council operates by a set of operating rules. Some rules are codified by ordinance; such rules must be followed unless the council passes an ordinance changing those rules. (Note, however, that rules codified in this fashion may contain special provisions to allow those rules to be temporarily lifted. Most rules, however, including those in this handbook and those in Robert’s Rules of Order, may be suspended.

Suspension of the rules can happen in any number of circumstances. The most common reason for suspension is to allow the common council to act immediately on a resolution, report, or communication, rather than sending it to a committee or requiring it to lay over to the next meeting. A common council member may make a motion to suspend the rules. An appropriate motion is: “Your Honor/Mayor, I request suspension of the rules to allow the resolution to be approved immediately.”



The motion to suspend the rules, per Sec. 2-168, Sheboygan Municipal Code, requires a  $\frac{3}{4}$  vote of the members-elect. In addition, “unless unanimous consent is given, the vote on suspension shall be by call of the roll.” The Mayor may determine unanimous consent by asking if any member of the common council has an objection to suspension, and declaring the rule suspended if there is no objection.

#### **4. Calling the Vote**

**Voice Vote** - all actions other than those requiring a roll call vote may be adopted or passed by voice vote.

**Roll Call Vote** - a roll call vote is required on the adoption of all ordinances, resolutions, report of committees, report of officers and other documents assessing or levying taxes, appropriating or disbursing funds, actions creating a liability or charge against the city or discharging or commuting a claim or demand against the city. A roll call vote is required on confirmation of appointments. It is also required whenever the common council or a committee votes to go into and come out of closed sessions.

A roll call vote may be called for by the mayor at his discretion or upon the request of any member of the common council.

An appropriate request for a roll call by a member of the common council is: “Your Honor/Mayor, I request a roll call vote.”

This is not a motion and therefore does not require a second, debate or vote.

## 5. Most Commonly Used Motions

MOTION	REQUIRES SECOND	DEBATABLE	AMENDABLE	VOTE REQUIRED
Main Motion	Yes	Yes	Yes	Majority
Motion to Reconsider	Yes	Yes	No	Majority
Motion to Rescind	Yes	Yes	Yes	Majority (with notice)
Motion to Amend	Yes	Yes	No	Majority
Motion to Substitute	Yes	Yes	Yes	Majority
Motion to Amend the Amendment	Yes	Yes	No	Majority
Motion to Refer to Committee	Yes	Yes	Yes	Majority
Motion to Hold	Yes	Yes	Yes	Majority
Motion to Call the Question	Yes	No	No	2/3
Motion to Suspend the Rules	Yes	No	No	* 3/4
Motion to Divide the Question	Yes	No	No	Majority
Motion to Open the Floor	Yes	Yes	Yes	Majority
Point of Order	No	No	No	None
Motion to Recess	Yes	No	Yes	Majority
Motion to Adjourn	Yes	No	Yes	Majority

## 6. Other Common Rules

An alderman may appear and vote at a common council meeting remotely (i.e., by telephone, video conference, etc.), if notice of remote attendance appears on the agenda. A member who is not physically present counts towards a quorum. However, a member may not participate or vote on any matter that requires the visual assessment of a witness's demeanor if the member is unable to make such a visual assessment, nor may a member vote on any matter that requires the visual assessment of physical evidence or exhibits that have not been previously reviewed by the member. (Sec. 2-138, Sheboygan Municipal Code.) Because ensuring security is difficult with remote attendance, remote attendance has typically not been permitted during closed sessions. However, in cases where remote attendance may be necessary due to pandemic or other health situations and where the use of particularized guidelines help ensure security, such permission may be granted by the mayor, in consultation with the City Clerk, City Attorney, and other necessary staff

Alders shall speak only twice on matters being debated or discussed during a common council meeting except upon leave of the common council. (See Sec. 2-184, Sheboygan Municipal Code.)

Privilege of the floor during common council meetings is extended to the mayor, the city clerk, the city attorney, the city administrator, the chief of police or such other police officer in attendance, the finance director/treasurer, members of the department of engineering and public works, the director of planning and development, and members of the media who are confining themselves to their professional duty. No other person is allowed on the council floor except upon the invitation of the mayor or common council.

Only those persons who have privilege of the floor may address the common council. All others may address the common council pursuant to a motion to open the floor.

An appropriate request to allow a person who has privilege of the floor to address the common council is: "Your Honor/Mayor, I request that Mr./Mrs. (state name) address the council." Only the mayor may call the person forward.

An appropriate motion to allow persons who do not have privilege of the floor is: "Your Honor/Mayor, I move to open the floor to (state name)."

Alderpersons may address those persons who have privilege of the floor or to whom the floor has been open with the consent of the mayor. Otherwise, alderpersons may only address the mayor. Thus, when speaking, they should refrain from addressing other alderpersons, staff members, or the audience, and should face the mayor.

An appropriate request to address those persons is: "Your Honor/Mayor, may I address Mr./Ms. (state name)?"

An alderperson may not engage in debate or become confrontational with persons who have privilege of the floor or to whom the floor has been open. At all other times, alderpersons must address the mayor or other presiding officer, not each other or the public.

A motion to amend or a motion to amend the amendment that will totally alter the nature of the original ordinance or resolution is considered out of order as not being "germane." To be germane, an amendment must in some way involve the same question that is raised by the motion to which it is applied. The mayor or presiding officer of the common council shall rule in the first instance as to the admissibility of the amendment in question.

No alderperson may cross the floor or leave the council chamber while the mayor or presiding officer is addressing the common council or submitting a question. (See Sec. 2-180, Sheboygan Municipal Code.)

When an alderperson is called to order, he or she shall not speak except in explanation until it shall have been determined that the alderperson is in order. (See Sec. 2-183, Sheboygan Municipal Code.)

Any action under consideration by the common council, at the request of three alderpersons, shall be deferred to the next common council meeting to be held no sooner than one week following. The same action may not be deferred a second time or laid over. (See Sec. 2-81, Sheboygan Municipal Code.)

Whenever any disturbance or disorderly conduct occurs in the council chambers, or rooms or halls adjacent to the council chambers, the mayor or presiding officer has the power, with the aid of the chief of police or police officers in attendance, to cause the chambers, rooms or halls to be cleared of all persons except the alderpersons or officers of the common council. (See Sec. 2-39(a), Sheboygan Municipal Code.)

## **B. General Rules of Conduct**

Alderpersons and members of committees, commissions, and boards shall conduct themselves in a professional and respectful manner while representing the city.

Alderpersons and members of committees, commissions, and boards should wait to be recognized by the mayor or the chairperson before speaking. Upon being recognized, an appropriate preface to your comments is: “Thank you your Honor/Mayor” or “Thank you Mr. Chairman” or “Thank you Madam Chair.”

Alderpersons shall not make disparaging statements during common council meetings about each other, elected officials, or others belonging to a different committee, commission, board, or staff.

All personal electronic devices that make noise, including but not limited to smart phones, tablets, etc., or anything else that makes noise, should be turned off while Council is in session so as not to cause a disturbance or distraction.

## **C. Location and Availability**

All Common Council meetings (including Committee of the Whole meetings) shall take place in the Common Council Chambers. Exceptions may be made for closed sessions (Room 305 is designed for such purposes), emergency meetings, and special meetings called for specific purposes where a different location promotes efficiency while preserving public access.

During times of pandemic or other unusual situations, all meetings shall be conducted in a manner that follows the rules and guidelines of federal, state, and county public health and emergency agencies. This includes requiring limits on the number of people permitted in Common Council Chambers, providing for distancing between attendees and participants, and encouraging the use of overflow meeting rooms and remote forms of attendance.

Every common council agenda shall, in addition to the required notice related to accessibility for differently-abled persons, provide a notice that persons other than council members who wish to participate in a meeting by speaking at the public forum shall provide notice to the clerk at least 24 hours before the meeting so that the person may be provided a remote link (such as Zoom or GoToMeeting) for that purpose.

Whenever the Mayor or City Clerk anticipates a meeting may be heavily attended and there is a chance more people may attend than can be safely contained in common council chambers, they shall make arrangements to provide for overflow rooms where members of the public may watch or otherwise participate in the proceedings.

Section 2-138 of the Municipal Code governs remote attendance at meetings by members of city governmental bodies. Alders who wish to attend a meeting remotely shall inform the City Clerk at least three business days prior to any meeting so that their remote attendance may be included in the meeting notice, as required by Section 2-138(e); provided, however, that the City Clerk shall list every alder as potentially attending remotely whenever the most recent report from the Public Health Division of the Sheboygan County Department of Health and Human Services indicates that the level of Community Transmission of COVID-19 is “Substantial” or “High.” At all other times, the City Clerk may establish a procedure whereby an alder may request to be placed on a list of officials who will be noted as a remote attender for all meetings until making a subsequent request to be removed from said list.

All Common Council meetings, except closed sessions, emergency meetings, and special meetings called for a specific purpose taking place in a different location shall be broadcast live on WSCS and livestreamed via the WSCS website. All Common Council meetings, except closed sessions, shall be recorded and be made available to be viewed at a later date on the WSCS website. Retention of recordings shall be pursuant to the City’s document retention schedule. Nothing in this paragraph shall be deemed to prevent City staff from causing the livestream and/or recordings to be available at additional sites, such as the city’s website and social media feeds.

## **II. COMMISSIONS, COMMITTEES, AND BOARD PROCEEDINGS**

The Common Council has three standing committees: the Finance and Personnel Committee; the Public Works Committee; and the Licensing, Hearings, and Public Safety Committee. All committee members are appointed by the mayor and confirmed by the common council.

The Committee of the Whole is comprised of all the alderpersons. The mayor is not a member of the committee. The meetings are called as needed and serve the purpose of deliberation. The Committee of the Whole does not approve or disapprove of any matter before it; it simply makes a recommendation to the common council.

The common council has the power to create special committees on motion or by resolution as the common council deems appropriate.

Any standing committee or special committee may appoint a subcommittee from its membership.

A member of the City Attorney’s office will generally be at all standing committee members. Members of any special committees, including the Committee of the Whole, should contact the City Attorney if they believe the presence of legal counsel at such meetings would be helpful.

## A. Generally Used Rules of Order and Procedure

Only the items posted on the agenda may be acted on or discussed. Any items posted for discussion only may not be acted on.

Chairpersons of committees are responsible for preparing the agenda for all meetings and arranging for minutes to be taken and forwarded to the city clerk. Members may make a request for an item to be placed on the agenda. All documents for committee meetings should be provided to the clerk at least 24 hours prior to the deadline for the agenda (72 hours in the case of direct referrals.)

A quorum must be present in order for the meeting to proceed and the chairperson set the tone for the meeting. A quorum for committees, commissions, and boards is a majority of the full membership. Remote attendance is permitted under the same rules as for the common council (see Item I. A. 5, above.)

Members may speak only when recognized by the chairperson. There is no limitation on how many times a member may speak unless the chairperson sets one. Members may not interrupt the chairperson, other members, or the public who are speaking.

Items on the agenda may be pulled forward at the request of a member with the consent of the chairperson.

## B. Most Commonly Used Documents

Every committee, commission, and board is unique. Many of them handle documents that are pertinent to them or have been referred to them by the common council.

The following documents are received or acted upon by committees, commissions, and boards, and need to be included with the agenda:

**Matters referred from common council** – matters referred from common council, directly or otherwise, (for example, R.O.s, resolutions, or ordinances) are sent to committee for recommendation and referral back to the common council on the committee's recommendation. The proper motion for matters referred from common council is to recommend that the common council receive and file reports or communications and recommend that the common council adopt resolutions and ordinances.

A majority vote against a recommendation to adopt a resolution or an ordinance is deemed to be a recommendation not to so adopt. In case of a tie vote (or a vote with no clear majority due to abstentions), a committee vote fails, but a separate motion would be needed to refer the item back to the common council. An appropriate motion in such a situation would be to refer the document back to council with no recommendation.

**Reports** – reports by department heads or other officials are generally informative. The proper motion for reports not being referred back to the common council is to receive and file the report. Reports may also be referred.

**Requests** – requests are generally made by the public and in some instances city employees. Requests may be granted, denied, held or referred.

**Communications** – communications vary and they generally are filed. In some instances they may be referred, held or acted upon.

**Presentations** – presentations are generally for information only; though action may be requested.

**IFCs** – staff members often prepare an “IFC” (Item for Consideration) for items on a committee agenda. This document includes information about the fiscal impact of a proposed ordinance, resolution, or other document for action; gives some background on the proposal; provides staff input and recommendations; references any current law that impacts the proposal; and gives a recommended action. It is for information, not action, although action may be requested.

### **C. Location and Availability**

All Commission, Committee, and Board meetings shall take place in an unlocked location directly accessible to the public. Exceptions may be made for meetings where the only action will be to convene in closed session, with adjournment taking place in closed session.

During times of pandemic or other unusual situations, all meetings shall be conducted in a manner that follows the rules and guidelines of federal, state, and county public health and emergency agencies. This includes requiring limits on the number of people permitted in the meeting room, providing for distancing between attendees and participants, and encouraging the use of overflow meeting rooms and remote forms of attendance.

Every commission, committee, and board agenda shall, in addition to the required notice related to accessibility for differently-abled persons, provide a notice that persons other than commission, committee, and board members who wish to participate in a meeting shall provide notice to the clerk at least 24 hours before the meeting so that the person may be provided a remote link (such as Zoom or GoToMeeting) for that purpose.

Whenever the chair of a commission, committee, or board anticipates a meeting may be heavily attended and there is a chance more people may attend than can be safely contained in the meeting room, they shall make arrangements to either hold the meeting in a larger room or to provide for overflow rooms where members of the public may watch or otherwise participate in the proceedings.

Section 2-138 of the Municipal Code governs remote attendance at meetings by members of city governmental bodies. Commission, committee, and board members who wish to attend a meeting remotely shall inform the City Clerk at least three business days prior to any meeting so that their remote attendance may be included in the meeting notice, as required by Section 2-138(e); provided, however, that the City Clerk shall list every member of a standing committee as potentially attending said committee meetings remotely whenever the most recent report from the Public Health Division of the Sheboygan County Department of Health and Human Services indicates that the level of Community Transmission of COVID-19 is “Substantial” or “High.” The City Clerk may establish a procedure whereby any such member may request to be placed on a list of officials who will be noted as a remote attender for all meetings until making a subsequent request to be removed from said list.

All meetings of standing council committees (i.e., Finance & Personnel; Licensing, Hearings, and Public Safety; and Public Works) except closed sessions, shall be video recorded and be made available to be viewed at a later date on the WSCS website. Retention of recordings shall be pursuant to the City’s document retention schedule. Nothing in this paragraph shall be deemed to prevent City staff from livestreaming or causing recordings to be available at additional sites, such as the city’s website and social media feeds.

### **III. RULES FOR THE PUBLIC**

All personal electronic devices that make noise, including but not limited to smart phones, tablets, etc., or anything else that makes noise, should be turned off while the common council is in session so as not to cause a disturbance or distraction.

#### **A. Public Forum**

The common council welcomes community input during its meetings.

The public present at the meeting is required to remain silent during the common council meeting. The mayor sets the tone for the common council meetings and enforces all the rules. The mayor may call anyone out of order. In order to preserve order, the mayor may also have anyone who is out of order escorted out of the council chambers.

In order to speak before the common council at the public forum, the public must first make a request to the city clerk. Such request shall be made no later than noon on the day of the common council meeting. Up to five persons are allowed to speak for up to five minutes during the public forum. If more than five people sign up, preference shall be given to city residents and persons who pay property taxes to the City on real or personal property. Comments shall be limited to discussion of items on the agenda. Any alderman may move to open the floor for one minute additional time. The common council has a full agenda to follow but may grant a person additional time to speak by a majority vote.



## **Basic Rules**

1. Before speaking, clearly state your name and address.
2. Speak clearly, do not swear or use foul language.
3. Address comments to alderpersons, committee, etc.
4. Limit comments to matters on the meeting agenda.
5. No advertising, self-promotion, or electioneering.
6. Do not be argumentative with presenters or department heads or representatives.
7. Do not personally attack or criticize the mayor, alderpersons, city officials, department heads, elected officials or staff.
8. Do not personally attack or criticize members of the public present at the meeting.
9. Do not personally attack any member of the public (whether or not present), board/committee members, employees, and the mayor.
10. Maintain your composure and show respect to the chairperson and respective committee members.

The common council receives citizen input and generally does not respond or debate issues with the public during the meeting. However, during a period of public comment, the open meeting law allows a governmental body to discuss any matter raised by the public. (See Sec. 19.83(2), Wis. Stats.) If there is a need for a response or answer to a question or concern, please make a request during your statement and the appropriate city official or employee will get back to you within a reasonable time.

## **B. Committees, Commissions and Boards**

The various city committees, commissions and boards welcome community input. When communications are received by the city and referred to a committee, commission or board, the respective chairperson may invite individuals to attend the meeting. The opportunity to speak is strictly up to the discretion of the chairperson.

Persons wishing to speak during these meetings should raise their hand and be recognized by the chairperson before speaking. There is no limitation on the amount of time an individual has to speak but the chairperson may limit the time.

Everyone is required to remain quiet during the meeting. The chairperson may rule one out of order and may have one escorted out if necessary.

## **Basic Rules**

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7. Do not personally attack or criticize the mayor, alderpersons, city officials, department heads, elected officials or staff.

8. Do not personally attack or criticize members of the public present at the meeting.
9. Do not personally attack any member of the public (whether or not present), board/committee members, employees, and the mayor.
10. Maintain your composure and show respect to the mayor and alderpersons.

Generally Used Rules of Order-9-21.doc

II

R. O. No. 3 - 22 - 23. By BOARD OF LICENSE EXAMINERS.  
April 19, 2022.

Attached hereto we are submitting application for Building Contractor  
License already GRANTED:

51958	Max R Maigatter 21012 Main Street Collins, WI 54207-6706	General Contractor
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39784	Steve J Coffee 854 Delta Street Cleveland, WI 53015-1582	Carpenter
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1934	Damir Herdic 3123 N 12 <sup>th</sup> Street Sheboygan, WI 53083-4010	Carpenter
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BOARD OF LICENSE EXAMINERS

II

R. O. No. 1 - 22 - 23. BY CITY ADMINISTRATOR TODD WOLF.  
April 19, 2022.

Submitting Capital Improvements Program (CIP) Requests for the years  
2023 - 2027.

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CITY ADMINISTRATOR

Capital  
Improvements

2023 - 2027 Capital Improvement Program List

Item 18.

	Color / Abbreviation Key:												
	Yellow - Previously approved in same year												
	Blue - Previously approved in a different year		2023		2024		2025		2026		2027		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	<b><u>REVENUES</u></b>												
	Property Tax Levy												
	Police	1	\$202,000		\$261,000		\$231,000		\$225,000		\$225,000		\$1,144,000
	Street Improvement and Sidewalks	2	\$676,000		\$676,000		\$676,000		\$676,000		\$676,000		\$3,380,000
	General Government Projects	3	\$60,000		\$60,000		\$60,000		\$0		\$60,000		\$240,000
	Fire	4	\$70,300		\$72,000		\$29,000		\$66,000		\$33,000		\$270,300
	Park, Forest and Open Space Fund	5	\$110,000		\$110,000		\$110,000		\$110,000		\$110,000		\$550,000
	Park Impact Fee Fund	7	\$275,000		\$225,000		\$250,000		\$250,000		\$200,000		\$1,200,000
	Vehicle / Land Sales	8	\$62,000		\$74,000		\$71,000		\$90,500		\$75,500		\$373,000
	County / State / Federal Grants	9	\$2,500,000		\$1,121,000		\$376,000		\$2,075,000		\$0		\$6,072,000
	Other Municipality Contributions (County Sales Tax)	10	\$411,000		\$411,000		\$411,000		\$411,000		\$411,000		\$2,055,000
	G. O. Borrowed Funds	11	\$4,321,500		\$8,217,250		\$16,426,000		\$7,448,000		\$10,814,158		\$47,226,908
	Other Borrowed Funds	12	\$1,171,400		\$3,200,000		\$1,000,000		\$0		\$250,000		\$5,621,400
	Donations	13	\$600,000		\$20,000		\$0		\$140,000		\$450,000		\$1,210,000
	User Fees	14	\$2,375,000		\$2,220,000		\$1,900,000		\$2,310,000		\$4,577,500		\$13,382,500
	Special Assessment	15	\$100,000		\$100,000		\$100,000		\$100,000		\$100,000		\$500,000
	Vehicle Registration Fee	16	\$700,000		\$700,000		\$700,000		\$700,000		\$700,000		\$3,500,000
	Other/CDBG	17	\$0		\$0		\$0		\$0		\$0		\$0
	Fund Balance	18	\$3,591,250		\$5,981,750		\$6,639,750		\$1,500,750		\$526,000		\$18,239,500
	<b>TOTAL REVENUE</b>		\$17,225,450		\$23,449,000		\$28,979,750		\$16,102,250		\$19,208,158		\$104,964,608
	<b><u>EXPENDITURES</u></b>												
	<b>City Buildings</b>												
	ADA Infrastructure Improvements- Citywide Program - Buildings	18	\$250,000		\$0		\$0		\$0		\$0		\$250,000
	Harbor Centre Dock Replacement	18	\$250,000		\$0		\$0		\$0		\$0		\$250,000
	Harbor Centre Dock Replacement		\$0	11	\$3,000,000		\$0		\$0		\$0		\$3,000,000
	ADA Infrastructure Improvements - Citywide Program - Buildings		\$0	11	\$0		\$250,000		\$0		\$0		\$250,000

2023 - 2027 Capital Improvement Program List

Item 18.

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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	City Buildings - continued												
	Harbor Centre Dock Replacement		\$0	11	\$0		\$10,000,000		\$0		\$0		\$10,000,000
	Municipal Service Building - Building Maintenance / Improvements		\$0		\$0	11	\$0		\$0		\$4,725,000		\$4,725,000
	ADA Infrastructure Improvement - Citywide Program - Buildings		\$0		\$0		\$0	11	\$0		\$250,000		\$250,000
	Total - City Buildings		\$500,000		\$3,000,000		\$10,250,000		\$0		\$4,975,000		\$18,725,000
	Police												
	Marked Vehicles - Sport Utility Vehicles (4)	1,8	\$196,000		\$0		\$0		\$0		\$0		\$196,000
	Patrol Wagon	1,8	\$50,000		\$0		\$0		\$0		\$0		\$50,000
	Marked Vehicles - Sport Utility Vehicles (4)		\$0	1,8	\$190,000		\$0		\$0		\$0		\$190,000
	Unmarked Vehicle - Sport Utility Vehicle		\$0	11	\$47,000		\$0		\$0		\$0		\$47,000
	Police Facility Building Maintenance		\$0	1	\$71,000		\$0		\$0		\$0		\$71,000
	Marked Vehicles - Sport Utility Vehicle		\$0		\$0	1,8	\$48,000		\$0		\$0		\$48,000
	Unmarked Vehicle - Sport Utility Vehicle		\$0		\$0	1,8	\$48,000		\$0		\$0		\$48,000
	Unmarked Vehicle (3)		\$0		\$0	1,8	\$90,000		\$0		\$0		\$90,000
	Squad Computers		\$0		\$0	1	\$80,000		\$0		\$0		\$80,000
	Marked Vehicles - Sport Utility Vehicles (5)		\$0		\$0		\$0	1,8	\$245,000		\$0		\$245,000
	Unmarked Vehicle		\$0		\$0		\$0	1,8	\$35,000		\$0		\$35,000
	Marked Vehicles - Sport Utility Vehicles (4)		\$0		\$0		\$0		\$0	1,8	\$196,000		\$196,000
	Unmarked Vehicle - Sport Utility Vehicle		\$0		\$0		\$0		\$0	1,8	\$49,000		\$49,000
	Unmarked Vehicle		\$0		\$0		\$0		\$0	1,8	\$35,000		\$35,000
	Impound Area Improvements		\$0		\$0		\$0		\$0	11	\$1,000,000		\$1,000,000
	Total - Police		\$246,000		\$308,000		\$266,000		\$280,000		\$1,280,000		\$2,380,000
	Fire												
	Station 3 - Land Acquisition - Engineering Phase 1 of 3	11,18	\$2,000,000		\$0		\$0		\$0		\$0		\$2,000,000
	Ambulance	4,8,18	\$351,500		\$0		\$0		\$0		\$0		\$351,500
	Station 4 Window and Door Replacement	11	\$68,500		\$0		\$0		\$0		\$0		\$68,500

2023 - 2027 Capital Improvement Program List

Item 18.

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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Fire - continued												
	Turnout Gear	4	\$25,300		\$0		\$0		\$0		\$0		\$25,300
	Station 3 - Construction - Phase 2 of 3		\$0	11,18	\$4,000,000		\$0		\$0		\$0		\$4,000,000
	Ambulance		\$0	8,11	\$376,000		\$0		\$0		\$0		\$376,000
	Cardiac Monitors		\$0	8,11	\$187,250		\$0		\$0		\$0		\$187,250
	Station 3 Generator		\$0	11	\$375,000		\$0		\$0		\$0		\$375,000
	SCBA Filling Station		\$0	4	\$45,000		\$0		\$0		\$0		\$45,000
	Station 3 Turnout Gear Rack		\$0	18	\$22,000		\$0		\$0		\$0		\$22,000
	Turnout Gear		\$0	4	\$27,000		\$0		\$0		\$0		\$27,000
	Station 3 - Construction - Phase 3 of 3		\$0		\$0	11,18	\$6,000,000		\$0		\$0		\$6,000,000
	Ambulance		\$0		\$0	18	\$402,000		\$0		\$0		\$402,000
	Turnout Gear		\$0		\$0	4	\$29,000		\$0		\$0		\$29,000
	Quint Engine		\$0		\$0		\$0		\$1,500,000		\$0		\$1,500,000
	Ambulance		\$0		\$0		\$0	8,18	\$430,000		\$0		\$430,000
	Station 4 Remodel		\$0		\$0		\$0	11	\$275,000		\$0		\$275,000
	Station 1 Gear Rack		\$0		\$0		\$0	18	\$24,000		\$0		\$24,000
	Station 2 Remodel		\$0		\$0		\$0	11	\$950,000		\$0		\$950,000
	Station Alerting System		\$0		\$0		\$0	4,11	\$375,000		\$0		\$375,000
	Turnout Gear		\$0		\$0		\$0	18	\$31,000		\$0		\$31,000
	Training Facility - Tower - Land Acquisition		\$0		\$0		\$0		\$0	11	\$2,500,000		\$2,500,000
	Station 5 Roof and Updates		\$0		\$0		\$0		\$0	11	\$175,000		\$175,000
	Station 1 Interior Furniture and Appliances		\$0		\$0		\$0		\$0	18	\$38,000		\$38,000
	Command Vehicle		\$0		\$0		\$0		\$0	8,11	\$73,158		\$73,158
	Turnout Gear		\$0		\$0		\$0		\$0	4	\$33,000		\$33,000
	Total - Fire		\$2,445,300		\$5,032,250		\$6,431,000		\$3,585,000		\$2,819,158		\$20,312,708

2023 - 2027 Capital Improvement Program List

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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Public Works												
	Traffic Control												
	LED Street Lighting Upgrade - Taylor Drive (Erie Ave-Union Ave)	3,12	\$475,000		\$0		\$0		\$0		\$0		\$475,000
	LED Street Lighting Upgrade - TID 16	12	\$171,400		\$0		\$0		\$0		\$0		\$171,400
	Electrical Infrastructure Repair - Citywide		\$0	11	\$50,000		\$0		\$0		\$0		\$50,000
	LED Street Lighting Upgrade - Citywide		\$0	3,11	\$400,000		\$0		\$0		\$0		\$400,000
	LED Street Lighting Upgrade - Blue Harbor		\$0	11	\$175,000		\$0		\$0		\$0		\$175,000
	LED Street Lighting Upgrade - Broughton Drive		\$0		\$0	3,11	\$225,000		\$0		\$0		\$225,000
	Traffic Control Upgrade - Citywide		\$0		\$0	11	\$65,000		\$0		\$0		\$65,000
	LED Street Lighting Upgrade - North Avenue		\$0		\$0		\$0		\$0	3,11	\$550,000		\$550,000
	Total - Traffic Control		\$646,400		\$625,000		\$290,000		\$0		\$550,000		\$2,111,400
	Streets (Engineering)												
	North 25th Street (Kohler Memorial Drive to North Avenue)	2,10,11	\$1,300,000		\$0		\$0		\$0		\$0		\$1,300,000
	Broadway Avenue Reconstruction (South 7th Street to South 14th Street)	9,14	\$2,500,000		\$0		\$0		\$0		\$0		\$2,500,000
	2nd Creek Storm Water Pond Restoration	18	\$1,000,000		\$0		\$0		\$0		\$0		\$1,000,000
	South 11th Street (Indiana Avenue to Union Avenue)	11,14	\$1,000,000		\$0		\$0		\$0		\$0		\$1,000,000
	Lincoln Avenue (North Point Drive to North 6th Street)	11	\$1,000,000		\$0		\$0		\$0		\$0		\$1,000,000
	Calumet Drive Panel Replacement & Median Removal (N 27th St-City Limits)	16	\$700,000		\$0		\$0		\$0		\$0		\$700,000
	Taylor Drive-Wilgus Avenue Traffic Signal Upgrades Design	11	\$125,000		\$0		\$0		\$0		\$0		\$125,000
	Sidewalk Repair/Replacement Program (Citywide)	15	\$100,000		\$0		\$0		\$0		\$0		\$100,000
	Erie Avenue (North 19th Street to Taylor Drive)		\$0	2,9,11	\$1,500,000		\$0		\$0		\$0		\$1,500,000
	North 15th Street Design (Calumet Drive to Mayflower Avenue)		\$0	11	\$500,000		\$0		\$0		\$0		\$500,000
	Indiana Avenue Design (Moose Park to South 24th Street)		\$0	11,16	\$250,000		\$0		\$0		\$0		\$250,000
	South 18th Street (Mead Avenue to Washington Avenue)		\$0	11	\$800,000		\$0		\$0		\$0		\$800,000
	Taylor Drive-Kohler Memorial Drive Traffic Signal Upgrades		\$0	9,11	\$550,000		\$0		\$0		\$0		\$550,000
	Taylor Drive-Wilgus Avenue Traffic Signal Upgrades and Intersection Improvements		\$0	11	\$350,000		\$0		\$0		\$0		\$350,000
	Sewer Televising and Manhole Inspection		\$0	14	\$250,000		\$0		\$0		\$0		\$250,000
	Storm Water Management Plan		\$0	11	\$250,000		\$0		\$0		\$0		\$250,000
	Sidewalk Repair/Replacement Program (Citywide)		\$0	15	\$100,000		\$0		\$0		\$0		\$100,000
	Weeden Creek Road (South 12th Street to South Business Drive)		\$0		\$0	16	\$500,000		\$0		\$0		\$500,000



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	Streets (Engineering) - continued												
	North 15th Street (Calumet Drive to Mayflower Avenue)		\$0		\$0	2,10,11	\$1,200,000		\$0		\$0		\$1,200,000
	New Jersey Avenue (South 13th Street to Wildwood Drive)		\$0		\$0	11,16	\$1,000,000		\$0		\$0		\$1,000,000
	Indiana Avenue (Moose Park to South 24th Street)		\$0		\$0	11	\$600,000		\$0		\$0		\$600,000
	Oakland Avenue (South Business Drive to South 11th Street)		\$0		\$0	11	\$950,000		\$0		\$0		\$950,000
	Washington Avenue-South Business Drive Traffic Signal Upgrades		\$0		\$0	9,11	\$425,000		\$0		\$0		\$425,000
	Benchmark Modernization Program		\$0		\$0	18	\$231,000		\$0		\$0		\$231,000
	Storm Water Management Plan		\$0		\$0	11	\$250,000		\$0		\$0		\$250,000
	Sidewalk Repair/Replacement Program (Citywide)		\$0		\$0	15	\$100,000		\$0		\$0		\$100,000
	North Avenue-North Taylor Drive Intersection Upgrade		\$0		\$0		\$0	2,11,16	\$1,500,000		\$0		\$1,500,000
	Taylor Drive (Union Avenue to Washington Avenue)		\$0		\$0		\$0	10,11	\$3,000,000		\$0		\$3,000,000
	South 17th Street (Union Avenue to Wilson Avenue)		\$0		\$0		\$0	9,11	\$800,000		\$0		\$800,000
	Storm Water Management Plan		\$0		\$0		\$0	11	\$250,000		\$0		\$250,000
	Sidewalk Repair/Replacement Program (Citywide)		\$0		\$0		\$0	15	\$100,000		\$0		\$100,000
	Wilson Avenue (Lakeshore Drive to South Business Drive)		\$0		\$0		\$0		\$0	2,10,11	\$1,450,000		\$1,450,000
	Lakeshore Drive (Mead Avenue to RR Tracks)		\$0		\$0		\$0		\$0	11	\$1,000,000		\$1,000,000
	South 12th Street (Greenfield Avenue to Camelot Boulevard)		\$0		\$0		\$0		\$0	11,16	\$750,000		\$750,000
	Storm Water Management Plan		\$0		\$0		\$0		\$0	11	\$250,000		\$250,000
	Sidewalk Repair/Replacement Program (Citywide)		\$0		\$0		\$0		\$0	15	\$100,000		\$100,000
	Total Streets (Engineering)		\$7,725,000		\$4,550,000		\$5,256,000		\$5,650,000		\$3,550,000		\$26,731,000
	Parks and Forestry												
	Urban Forestry Management Plan	5	\$60,000		\$0		\$0		\$0		\$0		\$60,000
	Optimist Park Basketball Court	7	\$25,000		\$0		\$0		\$0		\$0		\$25,000
	Park Splash Pad- Cleveland Park	7,11	\$300,000		\$0		\$0		\$0		\$0		\$300,000
	Urban Forestry Management Plan		\$0	5	\$60,000		\$0		\$0		\$0		\$60,000
	Veterans Park - Tennis Court Resurfacing		\$0	5,7	\$150,000		\$0		\$0		\$0		\$150,000
	Butzen Sports Complex Development - Phase 1 of 4		\$0	7	\$75,000		\$0		\$0		\$0		\$75,000
	Stonebrook Crossing Playground		\$0	7	\$50,000		\$0		\$0		\$0		\$50,000
	ADA Infrastructure Improvements - Citywide Program - Parks		\$0	11	\$250,000		\$0		\$0		\$0		\$250,000

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	Parks and Forestry - continued												
	Urban Forestry Management Plan		\$0		\$0	5	\$60,000		\$0		\$0		\$60,000
	Playground Equipment- Workers Water Street Park		\$0		\$0	5	\$50,000		\$0		\$0		\$50,000
	Evergreen Park Bike Trails		\$0		\$0	7	\$50,000		\$0		\$0		\$50,000
	Butzen Sports Complex Development-Phase 2 of 4		\$0		\$0	7	\$100,000		\$0		\$0		\$100,000
	Wildwood Athletic Complex - New Parking Area		\$0		\$0	7	\$50,000		\$0		\$0		\$50,000
	Playground Equipment - Stonebrook Crossing Park		\$0		\$0	7	\$50,000		\$0		\$0		\$50,000
	Urban Forestry Management Plan		\$0		\$0		\$0	5	\$60,000		\$0		\$60,000
	Deland Park - Parking Lot Resurfacing / Repaving		\$0		\$0		\$0	5	\$50,000		\$0		\$50,000
	ADA Infrastructure Improvements - Citywide Program - Parks		\$0		\$0		\$0	11	\$250,000		\$0		\$250,000
	Butzen Sports Complex Development - Phase 3 of 4		\$0		\$0		\$0	7	\$250,000		\$0		\$250,000
	Urban Forestry Management Plan		\$0		\$0		\$0		\$0	5	\$60,000		\$60,000
	Playground Equipment- Kiwanis Park		\$0		\$0		\$0		\$0	5	\$50,000		\$50,000
	Butzen Sports Complex Development - Phase 4 of 4		\$0		\$0		\$0		\$0	7	\$100,000		\$100,000
	Stonebrook Crossing Park Development		\$0		\$0		\$0		\$0	7	\$50,000		\$50,000
	Playground Equipment- Deland Field		\$0		\$0		\$0		\$0	7	\$50,000		\$50,000
	Total - Parks and Forestry		\$385,000		\$585,000		\$360,000		\$610,000		\$310,000		\$2,250,000
	Total - Public Works		\$8,756,400		\$5,760,000		\$5,906,000		\$6,260,000		\$4,410,000		\$31,092,400
	City Development												
	Gartman Farms Land Acquisition - Installment 2 of 5	18	\$693,750		\$0		\$0		\$0		\$0		\$693,750
	Gartman/Poth Farms Single Family Housing Development-Engineering	18	\$250,000		\$0		\$0		\$0		\$0		\$250,000
	Indiana Avenue Trail Project - Phase 2 of 3	12	\$250,000		\$0		\$0		\$0		\$0		\$250,000
	Indiana Avenue Streetscape Improvements - Phase 2 of 2	12	\$750,000		\$0		\$0		\$0		\$0		\$750,000
	Gartman Farms Land Acquisition - Installment 3 of 5		\$0	18	\$693,750		\$0		\$0		\$0		\$693,750
	Indiana Avenue Trail Project - Phase 3 of 3		\$0	8,12	\$2,250,000		\$0		\$0		\$0		\$2,250,000
	Gartman/Poth Farms - Single Family Housing Development-Construction		\$0	18	\$2,000,000		\$0		\$0		\$0		\$2,000,000
	Pennsylvania Avenue Streetscape Improvements		\$0	12	\$1,500,000		\$0		\$0		\$0		\$1,500,000
	Gartman Farms Land Acquisition - Installment 4 of 5		\$0		\$0	18	\$693,750		\$0		\$0		\$693,750

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	City Development - continued												
	Gartman/Poth Farms - Single Family Housing Development-Constuction		\$0		\$0	18	\$1,500,000		\$0		\$0		\$1,500,000
	Sheboygan River - West Side Boardwalk Construction		\$0		\$0	12	\$1,000,000		\$0		\$0		\$1,000,000
	Gartman Farms Land Acquistion - Installment 5 of 5		\$0		\$0		\$0	18	\$693,750		\$0		\$693,750
	Indiana Avenue Gateway Entrance Signage		\$0		\$0		\$0		\$0	12	\$250,000		\$250,000
	Total - City Development		\$1,943,750		\$6,443,750		\$3,193,750		\$693,750		\$250,000		\$12,525,000
	Mead Public Library												
	Mead Public Library Roof Replacement		\$0		\$0	11,13	\$368,000		\$0		\$0		\$368,000
	Total - Mead Public Library		\$0		\$0		\$368,000		\$0		\$0		\$368,000
	Uptown Social												
	Multi-Purpose Room/Gym Construction	13	\$600,000		\$0		\$0		\$0		\$0		\$600,000
	Total - Uptown Social		\$600,000		\$0		\$0		\$0		\$0		\$600,000
	Wastewater Utility												
	Primary Clarifier Number One Drive	14	\$120,000		\$0		\$0		\$0		\$0		\$120,000
	Secondary Clarifier Number Three Drive	14	\$90,000		\$0		\$0		\$0		\$0		\$90,000
	North Aeration Upgrade	14	\$440,000		\$0		\$0		\$0		\$0		\$440,000
	Plant Process Water Upgrade	14	\$75,000		\$0		\$0		\$0		\$0		\$75,000
	Anaerobic Digester Heat Exchanger Replacement	14	\$400,000		\$0		\$0		\$0		\$0		\$400,000
	Sixth Street and Pershing Avenue Lift Station-Rehabilitation	14	\$125,000		\$0		\$0		\$0		\$0		\$125,000
	Dryer Maintenance Beams	14	\$75,000		\$0		\$0		\$0		\$0		\$75,000
	Sewer Line Reconstruction / Relining Program	14	\$1,000,000		\$0		\$0		\$0		\$0		\$1,000,000
	Mini Storm Sewer Program	14	\$50,000		\$0		\$0		\$0		\$0		\$50,000
	Bleach Tank and Bisulfite Tank Replacement		\$0	14	\$250,000		\$0		\$0		\$0		\$250,000
	Administrative Building HVAC Upgrade		\$0	14	\$550,000		\$0		\$0		\$0		\$550,000
	Indiana Avenue Pump Station Painting		\$0	13,14	\$100,000		\$0		\$0		\$0		\$100,000
	North Avenue Generator Controls		\$0	14	\$40,000		\$0		\$0		\$0		\$40,000
	Sewer Line Reconstruction / Relining Program		\$0	14	\$1,000,000		\$0		\$0		\$0		\$1,000,000
	Mini Storm Sewer Program		\$0	14	\$50,000		\$0		\$0		\$0		\$50,000

2023 - 2027 Capital Improvement Program List

Item 18.

	Color / Abbreviation Key:												
	Yellow - Previously approved in same year												
	Blue - Previously approved in a different year		2023		2024		2025		2026		2027		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Wastewater Utility (continued)												
	Aeration Blower Number Five		\$0		\$0	14	\$375,000		\$0		\$0		\$375,000
	Ferric Chloride Tank Replacement		\$0		\$0	14	\$150,000		\$0		\$0		\$150,000
	Grit Removal System Modifications		\$0		\$0	14	\$125,000		\$0		\$0		\$125,000
	North Avenue Lift Station Controls		\$0		\$0	14	\$50,000		\$0		\$0		\$50,000
	Replace North Entrance Gates		\$0		\$0	14	\$50,000		\$0		\$0		\$50,000
	North Avenue Lift Station Painting		\$0		\$0	14	\$100,000		\$0		\$0		\$100,000
	Sewer Line Reconstruction / Relining Program		\$0		\$0	14	\$1,000,000		\$0		\$0		\$1,000,000
	Mini Storm Sewer Program		\$0		\$0	14	\$50,000		\$0		\$0		\$50,000
	Kentucky Avenue Lift Station Upgrades - Design		\$0		\$0		\$0	13,14	\$400,000		\$0		\$400,000
	Administrative Building Roof Replacement		\$0		\$0		\$0	14	\$550,000		\$0		\$550,000
	Indiana Lift Station Wet Well Isolation		\$0		\$0		\$0	14	\$450,000		\$0		\$450,000
	Sewer Line Reconstruction / Relining Program		\$0		\$0		\$0	14	\$1,000,000	13,14	\$0		\$1,000,000
	Mini Storm Sewer Program		\$0		\$0		\$0	14	\$50,000	14	\$0		\$50,000
	Kentucky Avenue Lift Station Upgrades		\$0		\$0		\$0		\$0	14	\$3,000,000		\$3,000,000
	Influent Building Roof Replacement		\$0		\$0		\$0		\$0	14	\$450,000		\$450,000
	VFD Installation - Influent Pumps 2, 3 and 4		\$0		\$0		\$0		\$0	14	\$127,500		\$127,500
	Influent Building HVAC (HV1) Replacement		\$0		\$0		\$0		\$0	14	\$400,000		\$400,000
	Sewer Line Reconstruction / Relining Program		\$0		\$0		\$0		\$0		\$1,000,000		\$1,000,000
	Mini Storm Sewer Program		\$0		\$0		\$0		\$0		\$50,000		\$50,000
	Total - Wastewater Utility		\$2,375,000		\$1,990,000		\$1,900,000		\$2,450,000		\$5,027,500		\$13,742,500
	Motor Vehicle												
	Used Rear Load Gargage Truck (2)	8,18	\$190,000		\$0		\$0		\$0		\$0		\$190,000
	Woodchipper	8,18	\$68,000		\$0		\$0		\$0		\$0		\$68,000
	Stand Zero Turn Mower (2)	18	\$26,000		\$0		\$0		\$0		\$0		\$26,000
	Track Style Excavator		\$0	8,18	\$285,000		\$0		\$0		\$0		\$285,000
	Tri-Axle Dump Truck / Slide-In Salter and Spray Bar		\$0		\$0	8,18	\$300,000		\$0		\$0		\$300,000
	Garbage Truck (Park Department)		\$0		\$0	8,18	\$160,000		\$0		\$0		\$160,000
	Tri-Axle Dump Truck		\$0		\$0		\$0	8,18	\$280,000		\$0		\$280,000
	Forklift		\$0		\$0		\$0	8,18	\$37,500		\$0		\$37,500

2023 - 2027 Capital Improvement Program List

Item 18.

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			2023		2024		2025		2026		2027		Total
			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	Motor Vehicle (continued)												
	Zero Turn Mower		\$0		\$0		\$0 18		\$16,000		\$0		\$16,000
	Street Sweeper		\$0		\$0		\$0		\$0 8,18		\$325,000		\$325,000
	Hot Patcher / Recycler		\$0		\$0		\$0		\$0 8,18		\$71,500		\$71,500
	Total - Motor Vehicle Fund		\$284,000		\$285,000		\$460,000		\$333,500		\$396,500		\$1,759,000
	Parking Utility												
	Riverfront Parking Lots		\$0 18		\$600,000		\$0		\$0		\$0		\$600,000
	Total - Parking Utility		\$0		\$600,000		\$0		\$0		\$0		\$600,000
	Transit Utility												
	Fixed Route Revenue Buses (6)		\$0		\$0		\$0 9,11		\$2,450,000		\$0		\$2,450,000
	Total - Transit Utility		\$0		\$0		\$0		\$2,450,000		\$0		\$2,450,000
	Cable TV												
	Broadcast Server Replacement	18	\$40,000		\$0		\$0		\$0		\$0		\$40,000
	TriCaster Replacement - Council Chamber		\$0		\$0 8,18		\$30,000		\$0		\$0		\$30,000
	Outside Broadcast (OB) Truck Replacement		\$0		\$0		\$0 8,18		\$50,000		\$0		
	Total - Cable TV		\$40,000		\$0		\$30,000		\$50,000		\$0		\$120,000
	Information Technology Fund												
	IBMi Retirement - Software Acquisitions	18	\$35,000		\$0		\$0		\$0		\$0		\$35,000
	IBMi Retirement - Software Acquisitions		\$0 18		\$30,000		\$0		\$0		\$0		\$30,000
	Data Center Refresh		\$0		\$0 18		\$50,000		\$0		\$0		\$50,000
	SINC Redundant Internet Connection		\$0		\$0 18		\$125,000		\$0		\$0		\$125,000
	Data Center Refresh		\$0		\$0		\$0		\$0 18		\$50,000		\$50,000
	Total - Information Technology		\$35,000		\$30,000		\$175,000		\$0		\$50,000		\$290,000
	TOTAL EXPENDITURES		\$17,225,450		\$23,449,000		\$28,979,750		\$16,102,250		\$19,208,158		\$104,964,608

2023 - 2027 Capital Improvement Program List

Item 18.

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			<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>		<u>Executive</u>
	CIP SUMMARY TOTALS BY DEPARTMENT												
	Total - City Buildings		\$500,000		\$3,000,000		\$10,250,000		\$0		\$4,975,000		\$18,725,000
	Total - Police		\$246,000		\$308,000		\$266,000		\$280,000		\$1,280,000		\$2,380,000
	Total - Fire & Rescue		\$2,445,300		\$5,032,250		\$6,431,000		\$3,585,000		\$2,819,158		\$20,312,708
	Total - Public Works		\$8,756,400		\$5,760,000		\$5,906,000		\$6,260,000		\$4,410,000		\$31,092,400
	Total - City Development		\$1,943,750		\$6,443,750		\$3,193,750		\$693,750		\$250,000		\$12,525,000
	Total - Mead Public Library		\$0		\$0		\$368,000		\$0		\$0		\$368,000
	Total - Uptown Social		\$600,000		\$0		\$0		\$0		\$0		\$600,000
	Total - Wastewater Utility		\$2,375,000		\$1,990,000		\$1,900,000		\$2,450,000		\$5,027,500		\$13,742,500
	Total - Motor Vehicle		\$284,000		\$285,000		\$460,000		\$333,500		\$396,500		\$1,759,000
	Total - Parking Utility		\$0		\$600,000		\$0		\$0		\$0		\$600,000
	Total - Transit Utility		\$0		\$0		\$0		\$2,450,000		\$0		\$2,450,000
	Total - Cable TV		\$40,000		\$0		\$30,000		\$50,000		\$0		\$120,000
	Total - Information Technology		\$35,000		\$30,000		\$175,000		\$0		\$50,000		\$290,000
	Total Capital Improvements		\$17,225,450		\$23,449,000		\$28,979,750		\$16,102,250		\$19,208,158		\$104,964,608

R. O. No. 7 - 22 - 23. By CITY CLERK. April 18, 2022.

Submitting various license applications.

\_\_\_\_\_  
City Clerk

CHANGE OF AGENT

Laurie Holtz is replacing Tana Herr as agent effective immediately for Speedup 7 LLC located at 1006 Geele Avenue.

CHANGE OF AGENT

Laurie Holtz is replacing Tana Herr as agent effective immediately for Speedup 11 LLC located at 1211 Weeden Creek Road.

SIDEWALK CAFE (April 14, 2023)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3022	Paradigm	1202 N. 8 <sup>th</sup> Street

"CLASS A" LIQUOR LICENSE (June 30, 2022) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3517	Union Asian Market LLC (Union Asian Market)	2022 S. 17 <sup>th</sup> Street

LHP

III

Res. No. 1 - 22 - 23. By Alderperson Felde. April 19, 2022.

A RESOLUTION requesting the Mayor to reactivate various special committees for the 2022-2023 Council year.

WHEREAS, Res. No. 1-21-22, the Mayor was requested to reappoint various special committees.

NOW, THEREFORE, BE IT RESOLVED: That the Mayor is hereby is hereby respectfully requested to reactivate the following committees by reappointment of members thereon:

- Mayor's International Committee
- Mayor's Neighborhood Leadership Committee
- Sheboygan Sustainable Task Force

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



April 19, 2022

TO THE HONORABLE MEMBERS OF THE COMMON COUNCIL:

I hereby submit the following appointments for your confirmation:

### ARCHITECTURAL REVIEW BOARD

NAME	APPOINTED	EXPIRES
Alderson Markus Savaglio	04/19/2022	04/17/2023
Gerald (Jerry) Jones – City Plan Commission (Vice Chairperson)	04/19/2022	04/21/2025

### ZONING BOARD OF APPEALS

NAME	TERM START	EXPIRES
Kevin Sampson	04/19/2022	04/17/2023
Salaseni (Sala) Sander	04/19/2022	04/17/2023
Richard Linde – Architect	04/19/2022	04/17/2023
Kim Meller	04/19/2022	04/17/2023
Keeli Johnson	04/19/2022	04/17/2023

### BOARD OF LICENSE EXAMINERS

NAME	APPOINTED	EXPIRES
Alderson Barb Felde (Chairperson)	04/19/2022	04/17/2023
Dan Zelm	04/19/2022	04/15/2024
Todd Luedke – Electrical Contractor	04/19/2022	04/15/2024
Todd Thone	04/19/2022	04/15/2024

### HOUSING REHABILITATION LOAN COMMISSION

NAME	APPOINTED	EXPIRES
Alderson Grazia Perrella	04/19/2022	04/17/2023
Marilyn Montemayor (Chairperson)	04/19/2022	04/17/2023
Ka Lee	04/19/2022	04/17/2023
Andre Walton	04/19/2022	04/17/2023
Gina Covelli	04/19/2022	04/17/2023

### BOARD OF MARINA, PARK, AND FORESTRY COMMISSIONERS

NAME	APPOINTED	EXPIRES
Alderson Dean Dekker – Chair of Public Works	04/19/2022	04/17/2023
John Koehler – Recreation Department Representative	04/19/2022	04/17/2023
Marilyn Montemayor – City Plan Commission Representative	04/19/2022	04/17/2023

Travis Gross – Historic Preservation Commission Representative	04/19/2022	04/17/2023
Michael Froh – Boat Slip leaser	04/19/2022	04/17/2023
Rebecca Clarke – County Board Representative	04/19/2022	04/17/2023
Sheila Yang	04/19/2022	04/21/2025
Sergeant Timothy Patton – Police Department Representative (non-voting)	04/19/2022	04/17/2023

## BOARD OF POLICE & FIRE COMMISSIONERS

NAME	APPOINTED	EXPIRES
Kristin Sterns – Independent	04/19/2022	04/19/2027

## BOARD OF REVIEW

NAME	APPOINTED	EXPIRES
Patricia Weisrock	04/19/2022	04/19/2027

## CAPITAL IMPROVEMENTS COMMISSION

NAME	APPOINTED	EXPIRES
Alderperson Trey Mitchell – Finance & Personnel Committee Representative	04/19/2022	04/17/2023
Gerald (Jerry) Jones – City Plan Commission	04/19/2022	04/21/2025

## CITY PLAN COMMISSION

NAME	APPOINTED	EXPIRES
Marilyn Montemayor	04/19/2022	04/17/2023
Gerald (Jerry) Jones	04/19/2022	04/21/2025

## HISTORIC PRESERVATION

NAME	APPOINTED	EXPIRES
Wendy Schobert	04/19/2022	04/21/2025

## HOUSING AUTHORITY

NAME	APPOINTED	EXPIRES
Mercy Yang	04/19/2022	04/19/2027

**JOINT REVIEW BOARD**

NAME	TERM START	EXPIRES
Mayor Sorenson – City of Sheboygan representative (Chairperson)	04/19/2022	04/17/2023
Mark Boehlke – SASD representative	04/19/2022	04/17/2023
Roy Kluss – LTC representative	04/19/2022	04/17/2023
Roger TeStroete – County representative	04/19/2022	04/17/2023
Roberta Filicky-Peneski – Public representative (Vice Chairperson)	04/19/2022	04/17/2023

**LIBRARY BOARD**

NAME	TERM START	EXPIRES
Marcos Guevara	04/19/2022	04/21/2025
Andre Walton	04/19/2022	04/21/2025

**MAYOR'S INTERNATIONAL COMMITTEE**

NAME	APPOINTED	EXPIRES
Aldersperson Betty Ackley	04/19/2022	04/17/2023
Sarah Schwefel (Secretary & Treasurer)	04/19/2022	04/17/2023
Alexandria King-Close	04/19/2022	04/17/2023
Cole Phillips	04/19/2022	04/17/2023
Carolyn Miesfeld	04/19/2022	04/17/2023
Rich Miesfeld	04/19/2022	04/17/2023
Dane Schaefer	04/19/2022	04/17/2023
Tony Rammer	04/19/2022	04/17/2023
Deidre Martinez	04/19/2022	04/17/2023
Peter Janssen	04/19/2022	04/17/2023
Deb Sabol-Williams	04/19/2022	04/17/2023
Dana Elmzen	04/19/2022	04/17/2023
Nick Laurie	04/19/2022	04/17/2023
Monica Hart	04/19/2022	04/17/2023
Libby Olbrantz	04/19/2022	04/17/2023

**MAYOR'S NEIGHBORHOOD LEADERSHIP CABINET**

NAME	APPOINTED	EXPIRES
Aldersperson Betty Ackley	04/19/2022	04/17/2023

**REDEVELOPMENT AUTHORITY**

NAME	APPOINTED	EXPIRES
Aldersperson Roberta Filicky-Peneski	05/01/2022	04/30/2023
Deidre Martinez	05/01/2022	04/30/2027

**SENIOR ACTIVITY CENTER (UPTOWN SOCIAL) COMMISSION**

NAME	APPOINTED	EXPIRES
Aldersperson Barb Felde	04/19/2022	04/17/2023
Candace Pitts	04/19/2022	04/21/2025

**SHEBOYGAN TRANSIT COMMISSION**

NAME	TERM START	EXPIRES
Aldersperson Trey Mitchell – Finance & Personnel Representative	04/19/2022	04/17/2023
Aldersperson Barb Felde – LHPS Representative	04/19/2022	04/17/2023
Aldersperson Dean Dekker – Public Works Representative	04/19/2022	04/17/2023
Heather Cleveland	04/19/2022	04/21/2025

**SHEBOYGAN COUNTY EMERGENCY MEDICAL SERVICES COUNCIL**

NAME	TERM START	EXPIRES
Aldersperson Roberta Filicky-Peneski	04/19/2022	04/17/2023



Ryan Sorenson, Mayor





APRIL 19, 2022

TO THE HONORABLE MEMBERS OF THE COMMON COUNCIL:

I hereby submit the following appointments for your confirmation:

**FINANCE AND PERSONNEL**

TREY MITCHELL, CHAIRPERSON

ROBERTA FILICKY-PENESKI, VICE CHAIRPERSON

BARB FELDE

BETTY ACKLEY

GRAZIA PERRELLA

**LICENSING, HEARINGS, AND PUBLIC SAFETY**

BARB FELDE, CHAIRPERSON

BETTY ACKLEY, VICE CHAIRPERSON

DEAN DEKKER

AMANDA SALAZAR

JOSEPH HEIDEMANN

**PUBLIC WORKS**

DEAN DEKKER, CHAIRPERSON

GRAZIA PERRELLA, VICE CHAIRPERSON

AMANDA SALAZAR

MARKUS SAVAGLIO

ZACHARY RUST

Ryan Sorenson, Mayor

**MAYOR'S OFFICE**

CITY HALL  
828 CENTER AVE.  
SHEBOYGAN, WI 53081

920-459-3317  
[www.sheboyganwi.gov](http://www.sheboyganwi.gov)

**Board of Zoning Appeals**

All members that are up are being reappointed

**Board of License Examiners**

All members that are up are being reappointed

**Housing Rehabilitation Loan Commission**

All members that are up are being reappointed

**Board of Marina, Parks, and Forestry Commissioners**

Shelia Yang – JMKAC, Chairperson of Hmong New Year

**Board of Police & Fire Commissioners**

Kristen Sterns – CEO Lakeshore Community Health

**Board of Review**

One member is being reappointed

**City Plan Commission**

All members that are up are being reappointed

**Historic Preservation Commission**

Wendy Schobert – Accounts Payable Specialist at Rockline, Sheboygan Co. Sup

**Housing Authority Board of Commissioners**

Mercy Yang – Partners for Community Development, Fmr. Credit Union Specialist

**Joint Review Board**

All Members that are up are being reappointed as requested by represented units

**Library Board**

All Members that are up are being reappointed, as requested by board leadership

**Mayor's International Committee**

All Members that are up are being reappointed

**Redevelopment Authority**

Deidre Martinez – Executive Director Sheboygan County Chamber of Commerce

**Sheboygan Transit Commission**

All members that are up are being reappointed