

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: May 23, 2023

ITEMS FOR DISCUSSION & POSSIBLE ACTION

- 6. Gen. Ord. No. 4-23-24 / June 5, 2023: An ordinance amending Section 8-16 of the 2023 Sheboygan Municipal Code relating to allowing pets in parks and on public grounds.
- 7. Gen. Ord. No. 6-23-24 / June 5, 2023: An ordinance repealing portions of Section 21 of Subs. of Gen. Ord. 28- 14-15, relating to certain parking restrictions on the east side of the 2200 block of North 5th Street and the 400 block of Euclid Avenue.
- 8. Gen. Ord. No. 7-23-24 / June 5, 2023: An ordinance repealing Section 11 of Subs. of Gen. Ord. 28-14-15 and Gen. Ord. 25-03-04, relating to parking restrictions on the north side of the 1600 block of Illinois Avenue.
- <u>9.</u> Res. No. 18-23-24 / June 5, 2023: A resolution authorizing the Director of Public Works to take necessary actions to receive a grant from Alliant Energy and a grant from Restoration of Our Trees Sheboygan for the purchase and planting of municipal trees and authorizing an adjustment to the 2023 budget.

NEXT MEETING DATE

10. Next Regular Meeting Date: June 27, 2023

ADJOURNMENT

11. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library Sheboygan County Administration Building • City's website

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, May 23, 2023

COMMITTEE MEMBERS PRESENT: Alderperson Amanda Salazar, Chair Dean Dekker, Alderperson Angela Ramey, and Vice Chair Zach Rust.

COMMITTEE MEMBERS EXCUSED: Alderperson Joe Heidemann.

STAFF/OFFICIALS PRESENT: Director of Public Works David Biebel, City Engineer Ryan Sazama, Superintendent of Parks and Forestry Joe Kerlin, Superintendent of Streets and Sanitation Joel Kolste, Superintendent of Facilities and Traffic Mike Willmas, and Administrative Clerk Stacy Weseljak.

OPENING OF MEETING

1. Call to Order

Chair Dean Dekker called the meeting to order at 5:30 PM.

- 2. Roll Call
- 3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: May 9, 2023

MOTION TO APPROVE MINUTES FROM MAY 9, 2023 Motion made by Vice Chair Rust, Seconded by Alderperson Salazar. Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Vice Chair Rust

ITEMS FOR DISCUSSION & POSSIBLE ACTION

6. Gen. Ord. No. 2-23-24 / May 15, 2023: An ordinance creating a no parking zone on the east side of South 12th Street north of Kentucky Avenue.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE ORDINANCE Motion made by Vice Chair Rust, Seconded by Alderperson Ramey. Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Vice Chair Rust

NEXT MEETING DATE

7. Next Regular Meeting Date: June 13, 2023

ADJOURNMENT

8. Motion to adjourn

MOTION TO ADJOURN AT 5:33 PM Motion made by Vice Chair Rust, Seconded by Alderperson Salazar. Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Vice Chair Rust

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance amending Section 8–16 of the 2023 Sheboygan Municipal Code relating to allowing pets in parks and on public grounds.

REPORT PREPARED BY: Joe Kerlin, Superintendent of Parks and Forestry

REPORT DATE: June	7, 2023	MEETING DATE: June 13, 2023			
FISCAL SUMMARY:		STATUTORY REFERENCE:			
Budget Line Item: Budget Summary: Budget Expenditure: Budgeted Revenue:	N/A N/A N/A N/A	Wisconsin Statues: Municipal Code:	N/A Sec 8-16		

BACKGROUND / ANALYSIS: Since its creation in 2020, the Pet Friendly Task Force has sought to make the City of Sheboygan more accessible and friendlier to pets and pet-owners. The Task Force undertook a community-wide survey to identify ways the City could become more pet friendly. The Task Force also met with King Park, Indiana Corridor and Memorial Neighborhood Associations. Positive feedback was received from each association concerning proposed changes that would include allowing pets in their neighborhood parks.

STAFF COMMENTS: The Department of Public Works has been working closely with the Mayor's office and Attorney's office on the attached ordinance amendment. A redlined ordinance amendment is also attached in order for committee members to review the changes being proposed.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. No. 4-23-24 an ordinance amending Section 8–16 of the 2023 Sheboygan Municipal Code relating to allowing pets in parks and on public grounds.

ATTACHMENTS:

- I. Ord. No. 4-23-24
- II. Ord. No. 4-23-24 redlined



Gen. Ord. No. $\begin{array}{c|c} U & -23 & -24 \end{array}$. By Alderpersons Dekker and Rust. June 5, 2023.

AN ORDINANCE amending Section 8-16 of the 2023 Sheboygan Municipal Code relating to allowing pets in parks and on public grounds.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Sec 8-16 of the 2023 Sheboygan Municipal Code entitled "Pets Prohibited In Parks And On Public Grounds Except In Designated Areas; Regulations" is hereby repealed and recreated to read as follows:

"Sec 8-16. - Pets Prohibited In Parks And On Public Grounds Except In Designated Areas; Regulations.

- (a) Pets are prohibited in all city parks, beaches or other public grounds, except in areas designated by the common council and posted by the superintendent of parks as either off-leash or onleash areas, or in areas designated by the common council for the training or showing of pets.
- (b) Designated off-leash areas.
 - (1) Unleashed pets shall be allowed at the following locations provided that they are at all times under immediate control, such as by voice command of the owner or other person physically capable of restraining the pet:
 - a. Lakeview Park Beach area delineated by the superintendent of parks with signage;
 - b. City-owned property east of Lakeshore Road (County LS) north of the Pigeon River, within the Pigeon River Environmental Corridor.
 - c. City-owned property on the northwest corner of the intersection of Center Avenue and North 9th Street.
 - d. The Sheboygan Dog Run Park located at 4108 South 18th Street.
- (c) On-leash areas.
 - (1) Pets shall be allowed at the following locations: provided they are restrained by a substantial leash or chain not exceeding eight feet in length, or a retractable leash not exceeding 15 feet in length in the hands of a person directly

controlling the movement of the animal. Pets are not allowed within 20 feet of playground and splash pad areas or in park shelters and buildings:

- a. Lakeview Park;
- b. North Point Park, north of the northernmost jetty;
- c. North Point overlook;
- d. The city's urban recreational trails;
- e. City-owned Green Wing Drive retention ponds;
- f. The city-owned green space area adjacent to Fisherman's Creek on the south side of Camelot Boulevard between 1211 and 1411 Camelot Boulevard.
- g. Area 8 of Kiwanis Park unless off-leash signage applies.
- h. Evergreen Park.
- i. Jaycee Park excluding the Quarry Beach area.
- j. Jaycee Park to Mill Road along the Pigeon River Corridor.
- k. Moose Park unless off-leash signage applies.
- 1. Cleveland Park unless off-leash signage applies.
- m. Any City-owned property when requested as part of a special event. Requests shall be submitted with the special events application and approval may be given by the Director of Public Works in his or her discretion. A copy of the written approval shall be maintained by the event organizer throughout the event when a pet is onsite and shall be presented to law enforcement upon request. Law enforcement may revoke permission if the pets create a disturbance.
- (d) Any person owning or having charge, custody, care or control of a pet who shall permit the pet to be present in any of the prohibited areas or in any of the designated areas in violation of the provisions of this section shall be subject to penalty as provided in section 8-4.

- (e) Any person owning or having charge, custody, care or control of a pet in a designated off-leash or on-leash area who fails to clean up the pet's feces shall be subject to a forfeiture of \$125.00, together with the costs of prosecution, and in default of payment thereof, imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 30 days.
- (f) The superintendent of parks shall post areas designated as offleash and on-leash areas where pets are allowed, shall post the forfeiture amount for violations for subsection (e) above, and shall supply waste receptacles for the public's use in complying with the requirements of subsection (e) above.
- (g) This section shall not apply to police dogs."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of ______, 20____. Dated______ 20____. City Clerk Approved______ 20____. Mayor MEREDITH: PER LIZ, REFER TO PUBLIC WORKS

Gen. Ord. No. <u>- 23 - 24</u>. By Alderpersons Dekker and Rust. June 5, 2023.

AN ORDINANCE amending Section 8-16 of the 2023 Sheboygan Municipal Code relating to allowing pets in parks and on public grounds.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Sec 8-16 of the 2023 Sheboygan Municipal Code entitled "Pets Prohibited In Parks And On Public Grounds Except In Designated Areas; Regulations" is hereby repealed and recreated to read as follows:

"Sec 8-16. - Pets Prohibited In Parks And On Public Grounds Except In Designated Areas; Regulations.

- (a) Pets are prohibited in all city parks, beaches or other public grounds, except in areas designated by the common council and posted by the superintendent of parks as either off-leash or onleash areas, or in areas designated by the common council for the training or showing of pets.
- (b) Designated off-leash areas.
 - (1) Unleashed pets shall be allowed at the following locations provided that they are at all times under immediate control, such as by voice command of the owner or other person physically capable of restraining the pet:
 - a. Lakeview Park Beach area delineated by the superintendent of parks with <u>snow fencing</u> signage;
 - b. City-owned property east of Lakeshore Road (County LS) north of the Pigeon River, within the Pigeon River Environmental Corridor.
 - c. City-owned property on the northwest corner of the intersection of Center Avenue and North 9th Street.
 - d. The Sheboygan Dog Run Park located at 4108 South 18th Street.
- (c) On-leash areas.
 - (1) Pets shall be allowed at the following locations: provided they are restrained by a substantial leash or chain not

exceeding eight feet in length, or a retractable leash not exceeding 15 feet in length in the hands of a person directly controlling the movement of the animal. Pets are not allowed within 20 feet of playground and splash pad areas or in park shelters and buildings:

- a. Lakeview Park;
- b. North Point Park, north of the northernmost jetty;
- c. North Point overlook;
- d. The city's urban recreational trail<u>s</u>; which extends through and connects portions of Taylor Park, Kiwanis Park, Workers Water Street Park, Rotary Riverview Park, Deland Park lakefront, North Point Park, North Point overlook, and Vollrath Park;
- e. City-owned Green Wing Drive retention ponds;
- f. The city-owned green space area adjacent to Fisherman's Creek on the south side of Camelot Boulevard between 1211 and 1411 Camelot Boulevard.
- g. Area 8 of Kiwanis Park when a Biergarten authorized by the Common Council is in operations (except during a festival in which all of Kiwanis Park has been rented, even if the Biergarten is in operations during that time) unless off-leash signage applies.
- h. Evergreen Park.
- i. Jaycee Park excluding the Quarry Beach area.
- j. Jaycee Park to Mill Road along the Pigeon River Corridor.
- k. Moose Park unless off-leash signage applies.
- 1. Cleveland Park unless off-leash signage applies.
- m. Any City-owned property when requested as part of a special event. Requests shall be submitted with the special events application and approval may be given by the Director of Public Works in his or her discretion. A copy of the written approval shall be maintained by the event organizer throughout the event when a pet is onsite and shall be presented to law enforcement upon

request. Law enforcement may revoke permission if the pets create a disturbance.

- (d) Any person owning or having charge, custody, care or control of a pet who shall permit the pet to be present in any of the prohibited areas or in any of the designated areas in violation of the provisions of this section shall be subject to penalty as provided in section 18-3 8-4.
- (e) Any person owning or having charge, custody, care or control of a pet in a designated off-leash or on-leash area who fails to clean up the pet's feces shall be subject to a forfeiture of \$125.00, together with the costs of prosecution, and in default of payment thereof, imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 30 days.
- (f) The superintendent of parks shall post areas designated as offleash and on-leash areas where pets are allowed, shall post the forfeiture amount for violations for subsection (e) above, and shall supply waste receptacles and waste bags for the public's use in complying with the requirements of subsection (e) above.
- (g) This section shall not apply to police dogs."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Common Council of the City of		e was duly passed by the on the day of
Dated	20	, City Clerk
Approved	20	, Mayor

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance repealing portions of Section 21 of Subs. of Gen. Ord. 28-14-15, relating to certain parking restrictions on the east side of the 2200 block of North 5th Street and the 400 block of Euclid Avenue.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: June 8, 2023		MEETING DATE: June 13, 2023			
FISCAL SUMMARY:		STATUTORY REFERENCE:			
Budget Line Item:	N/A	Wisconsin	N/A		
Budget Summary:	N/A	Statues:			
Budget Expenditure:	N/A	Municipal Code:	N/A		

BACKGROUND / ANALYSIS: A portion of the 2200 block of N. 5th Street and the 400 block of Euclid Avenue is currently posted No Parking 7:00 am to 4:00 pm School Days Only. These areas were posted with these restrictions due to the property located at 415 Euclid Avenue previously had weekly school classes. This property no longer has weekly school classes; therefore, these parking restrictions are no longer needed.

STAFF COMMENTS: The Department of Public Works supports rescinding this ordinance.

ACTION REQUESTED: Motion to recommend the Common Council adopt Ord. No. 6-23-24 repealing portions of Section 21 of Subs. of Gen. Ord. 28-14-15, relating to certain parking restrictions on the east side of the 2200 block of North 5th street and the 400 block of Euclid Avenue.

ATTACHMENTS:

I. Gen. Ord. No. 6-23-24

Budgeted Revenue: N/A



Gen. Ord. No. 6 - 23 - 24. By Alderpersons Dekker and Rust. June 5, 2023.

AN ORDINANCE repealing portions of Section 21 of Subs. of Gen. Ord. 28-14-15, relating to certain parking restrictions on the east side of the 2200 block of North 5th Street and the 400 block of Euclid Avenue.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection b) of Section 21 of Subs. of Gen. Ord. 28-14-15, which restricted all parking on the east side of North 5th Street from the south curb line of Euclid Avenue to a point 120 feet south thereof between the hours of 7:00 a.m. and 4:00 p.m. during school days, is hereby repealed.

Section 2. Subsection c) of Section 21 of Subs. of Gen. Ord. 28-14-15, which restricted all parking on the south side of Euclid Avenue from North 4^{th} Street to North 5^{th} Street between the hours of 7:00 a.m. and 4:00 p.m. during school days, is hereby repealed.

Section 3. Gen. Ord. 94-65-66, relating to parking restrictions on the north side of Geele Avenue, remains in full effect.

Section 4. The Department of Public Works and the Police Department are hereby authorized and directed to install and remove all signs necessary to remove and give notification of the removal of the aforementioned traffic regulation.

Section 5. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

()	. \
V	$\left(\right)$
X	NV.

I	HEREBY	CER	TIFY	that	th	e foregoing	g Ordinance	was	duly	passed	by	the
Common	Council	of	the	City	of	Sheboygan,	Wisconsin,	on t	che		day	of
				/	20_	•						
Dated_						20				_, City	/ Cle	erk
Approve	ed					20					May	yor

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance repealing Section 11 of Subs. of Gen. Ord. 28-14-15 and Gen. Ord. 25-03-04, relating to parking restrictions on the north side of the 1600 block of Illinois Avenue.

REPORT PREPARED BY: Ryan Sazama, City Engineer

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budget	N/A
Expenditure:	
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin N/A Statues: Municipal Code: N/A

BACKGROUND / ANALYSIS: A portion of the 1600 block of Illinois Avenue is currently posted No Parking 7:00 am to 4:00 pm School Days Only. This section of Illinois Avenue was posted with these restrictions due to the property located at 1634 Illinois Avenue having weekly school classes. This property no longer has weekly school classes; therefore, these parking restrictions are no longer needed.

STAFF COMMENTS: The Department of Public Works supports rescinding this ordinance.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. No. 7-23-24 repealing Section 11 of Subs. of Gen. Ord. 28-14-15 and Gen. Ord. 25-03-04, relating to parking restrictions on the north side of the 1600 block of Illinois Avenue.

ATTACHMENTS:

I. Gen. Ord. No. 7-23-24



Gen. Ord. No. 7 - 23 - 24. By Alderpersons Dekker and Rust. June 5, 2023.

AN ORDINANCE repealing Section 11 of Subs. of Gen. Ord. 28-14-15 and Gen. Ord. 25-03-04, relating to parking restrictions on the north side of the 1600 block of Illinois Avenue.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 11 of Subs. of Gen. Ord. 28-14-15 and Gen. Ord. 25-03-04, which restricted all parking on the north side of Illinois Avenue from the east curb line of South $17^{\rm th}$ Street to a point 255 feet east thereof between the hours of 7:00 a.m. and 4:00 p.m. during school days, is hereby repealed.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install and remove all signs necessary to remove and give notification of the removal of the aforementioned traffic regulation.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of ______, 20____. Dated_______ 20____. City Clerk Approved_______ 20_____, Mayor

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Director of Public Works to take necessary actions to receive a grant from Alliant Energy and a grant from Restoration of Our Trees Sheboygan for the purchase and planting of municipal trees and authorizing an adjustment to the 2023 budget.

REPORT PREPARED BY: Joe Kerlin, Superintendent of Parks and Forestry

REPORT DATE: June 7, 2023

MEETING DATE: June 13, 2023

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item:	400300-641150
Budget Summary:	\$23,487.00
Budget Expenditure:	N/A
Budgeted Revenue:	N/A

Wisconsin Statues:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS: Tim Bull, City Forester, applied for and received two grants for the purposes of purchasing trees to be planted in the City of Sheboygan. Forestry grants are applied for annually to help offset budgeted forestry management costs. Tim received grants from Alliant Energy in the amount of \$5,000.00 and from Restoration of Our Trees Sheboygan "ROOTS", in the amount of \$18,487.00. The grant funds, totaling \$23,487.00, will be placed in Capital Projects Fund, Trees/Forestry (Account No. 400300-641150).

STAFF COMMENTS: The Department of Public Works is grateful for the financial opportunities these two organizations have provided. The grant money will aid in the annual planting goal of 500 trees a year for the city.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 18-23-24 a resolution authorizing the Director of Public Works to take necessary actions to receive a grant from Alliant Energy and a grant from Restoration of Our Trees Sheboygan for the purchase and planting of municipal trees and authorizing an adjustment to the 2023 budget.

ATTACHMENTS:

I. Res. No. 18-23-24

Res. No. 8 - 23 - 24. By Alderpersons Dekker and Rust. June 5, 2023.

A RESOLUTION authorizing the Director of Public Works to take necessary actions to receive a grant from Alliant Energy and a grant from Restoration of Our Trees Sheboygan for the purchase and planting of municipal trees and authorizing an adjustment to the 2023 budget.

WHEREAS, for the past several years, the City has needed to remove a large quantity of municipal trees due to the Emerald Ash Borer Disease; and

WHEREAS, historically, the City purchases municipal trees the year prior to the intended planting season in order to take advantage of better availability; and

WHEREAS, consistent with this practice, the City Forester issued a Request for Proposals ("RFP") in August, 2022, for 700 trees; and

WHEREAS, the RFP was awarded to the nursery with the lowest price per tree species and, in this case, the award was split between Schichtel's Nursery, Inc. and Chestnut Ridge Nursery, Inc. for a total purchase price of \$67,024.00; and

WHEREAS, the City Forester has applied for two grants to supplement funding for planting municipal trees; and

WHEREAS, Alliant Energy has awarded the City the Wisconsin Alliant Energy Community Tree Program and One Million Trees Initiative Grant, which provides the City \$5,000.00 to be used exclusively for the acquisition and planting of trees on and around Vollrath Park; and

WHEREAS, Restoration of Our Trees Sheboygan ("ROOTS") has offered to award the City a ROOTS Community Investment Fund Grant of \$18,487.00, representing 50% of the cost of purchasing 400 bare root trees to be planted as street trees, and throughout various City parks; and

WHREAS, the 2023 City budget contemplated \$60,000.00 for the purchase and planting of municipal trees or the contracting of work to meet the needs of the City's Urban Forestry Management Plan.

NOW, THEREFORE, BE IT RESOLVED: That the Director of Public Works is authorized to sign all documents necessary to obtain and administer the grants.

PN

Item 9.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to make the following budget amendment to account for the corresponding revenue and expenses related to the above grants:

INCREASE:		
Capital Projects Fund - Capital Projects -		
Local Grant (Acct. No. 400-437005)	\$23,487	
Capital Projects Fund - Capital Public Works -		
Trees/Forestry (Acct. No. 400300-641150)	\$23,487	

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the
Common Council of the City of Sheboygan, Wisconsin, on the _____ day of
_____, 20___.
Dated _______, 20___.
Dated _______, City Clerk
Approved _______20_____, Mayor