



HISTORIC PRESERVATION COMMISSION AGENDA

March 14, 2024 at 4:00 PM

**City Hall - Conference Room 207, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

MINUTES

- [3.](#) Approval of minutes from the February 8, 2024 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public comment or correspondence.
5. Discuss updates to the Commission's webpage.
6. Review the Historical Preservation Commission's social media presence.
7. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.
8. Review and verification of Building Inspection Office parcel indexing of designated historic structures, historic sites, and historic districts.
9. Review of Ellis historic neighborhood, verification of no designation of historic district classification by City Council, and recommendations on public misuse of "historic district" name.
10. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.
11. Consideration of cross-designation of NRHP and State of Wisconsin designated parcels and process for public cross-designation.
12. Report on status of the resurvey of historical resources done by Traci Schnell.
13. Review and verification of Building Inspection Office parcel indexing as required by Sec 105-1007(b).
14. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School and possible informal notice to SASD of Sec 105-1007.

15. Review of designation of 828 N 8th St. and 830 N 8th St. as historic structures per ordinance 105-1006(E).
16. Discuss the possible relocation of Post Office services.
17. Discuss Doors Open Sheboygan.

NEXT MEETING DATE

18. Next Meeting Date: April 11, 2024

ADJOURN

19. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN**HISTORIC PRESERVATION COMMISSION MINUTES****Thursday, February 08, 2024**

OPENING OF MEETING**MEMBERS PRESENT:** Peter Mayer, Wendy Schobert, Steven Jaeger**STAFF/OFFICIALS PRESENT:** Program Assistant Ellise Rose**OTHERS PRESENT:****OPENING OF MEETING**

1. Call to Order

Peter Mayer called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

MINUTES

3. Approval of minutes from the January 11, 2024 meeting.

Motion by Wendy Schobert, second by Steven Jaeger to approve. Motion Carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public comment or correspondence.

No public comment.

5. Discuss updates to the Commission's webpage.

Commission discussed updating the commission's page to reflect current information and to add additional resources to the Local Landmarking page.

6. Review the Historical Preservation Commission's social media presence.

Commission discussed what to include on social media.

7. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.

Commission discussed using and reviewing the updated Certificate of Appropriateness application.

8. Review and verification of Building Inspection Office parcel indexing of designated historic structures, historic sites, and historic districts.

Commission discussed properties to be flagged for historical review.

9. Review of Ellis historic neighborhood, verification of no designation of historic district classification by City Council, and recommendations on public misuse of "historic district" name.

Commission discussed if the City has any districts designated by Council.

10. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.

Not discussed.

11. Consideration of cross-designation of NRHP and State of Wisconsin designated parcels and process for public cross-designation.

Commission discussed speaking with the attorneys before proceeding with cross designation of NRHP and State of Wisconsin designated parcels.

12. Report on status of the resurvey of historical resources done by Traci Schnell.

No report.

13. Discuss process for individuals and groups that expressed interest in designating properties.

Commission discussed inviting individuals to the May meeting.

14. Review and verification of Building Inspection Office parcel indexing as required by Sec 105-1007(b).

Commission discussed flagging properties in the Building Inspection systems.

15. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School and possible informal notice to SASD of Sec 105-1007.

Commission discussed inviting the Superintendent to the April meeting.

16. Discuss Doors Open Sheboygan.

Motion to designate October 5th, 2024 as the day to host Doors Open Sheboygan.

Motion by Wendy Schobert, second by Steven Jaeger. Motion Carried.

17. Update on the status of the Billy Bud statue from the Henry Jung Building.

Billy Bud is currently being restored and will be replaced atop the Henry Jung chimney in the spring.

NEXT MEETING DATE

18. Next Meeting Date: March 14, 2024

ADJOURN

19. Motion to Adjourn

Motion by Steven Jaeger, second by Wendy Schobert. Motion Carried.

Being no further business, the meeting was adjourned at 5:55 p.m.