

# ARCHITECTURAL REVIEW BOARD AGENDA

May 29, 2024 at 4:00 PM

City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

# **OPENING OF MEETING**

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. Identify Potential Conflict of Interest

# MINUTES

4. Approval of minutes from the May 13th, 2024 meeting.

# ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Exterior remodel of the Birchwood Apartments located at 3430 and 3434 S 12th St.

# NEXT MEETING

6. June 10, 2024

# ADJOURN

7. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library Sheboygan County Administration Building • City's website

# **CITY OF SHEBOYGAN**

# ARCHITECTURAL REVIEW BOARD MINUTES

# Monday, May 13, 2024

Members Present: Joe Clarke, Pam Langan, Jerry Jones, Robert Heimerl and Dave Aldag Excused: Alderperson Zachary Rust and Richard Linde Staff/Officials: Program Assistant Ellise Rose and Building Inspection Specialist Linnae Wierus

#### **OPENING OF MEETING**

1. Roll Call

Chair Joe Clarke called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Identify Potential Conflict of Interest

No committee member had a conflict of interest.

#### MINUTES

4. Approval of minutes from the April 24th, 2024 meeting.

MOTION TO APPROVE THE MIUTES OF THE PREVIOUS MEETING HEALD ON APRIL 24, 2024. Motion made by Dave Aldag, seconded by Jerry Jones Voting Yea: Joe Clarke, Pam Langan, Jerry Jones, Robert Heimerl and Dave Aldag

#### ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Election of Chair of the Architectural Review Board.

MOTION TO ELECT JOE CLARKE AS CHAIR Motion made by Jerry Jones, seconded by Dave Aldag Voting Yea: Pam Langan, Jerry Jones, Robert Heimerl and Dave Aldag Joe Clarke - abstains

6. Election of Vice Chair of the Architectural Review Board.

MOTION TO ELECT JERRY JONES AS VICE CHAIR Motion made by Dave Aldag, seconded by Pam Langan Voting Yea: Joe Clarke, Pam Langan, Robert Heimerl and Dave Aldag Jerry Jones - abstains

7. Construction of a new addition at the Kwik Trip located at 2033 North Ave.

MOTION TO APPROVE AS PRESENTED. Motion made Jerry Jones, seconded by Dave Aldag Voting Yea: Joe Clarke, Pam Langan, Jerry Jones, Robert Heimerl and Dave Aldag ltem 4.

#### **NEXT MEETING**

8. May 29, 2024

The next scheduled meeting is scheduled to be held on May 29, 2024.

# ADJOURN

9. Motion to Adjourn

MOTION TO ADJOURN AT 4:04 PM Motion made by Jerry Jones, seconded by Pam Langan Voting Yea: Joe Clarke, Pam Langan, Jerry Jones, Robert Heimerl and Dave Aldag

# **CITY OF SHEBOYGAN**

# REQUEST FOR ARCHITECTURAL REVIEW BOARD CONSIDERATION

**ITEM DESCRIPTION:** Exterior remodel of the Birchwood Apartments located at 3430 and 3434 S 12<sup>th</sup> St.

REPORT PREPARED BY: Ellise Rose, Associate Planner

<b>REPORT DATE:</b> May 1	7, 2024	MEETING DATE:	May 29, 202	4
FISCAL SUMMARY:		STATUTOR		ICE:
Budget Line Item: Budget Summary:	N/A N/A	Wisconsi Statutes:		N/A
Budgeted Expenditure: Budgeted Revenue:	N/A N/A	Municipa		N/A

#### **BACKGROUND / ANALYSIS:**

American Building Contractors, Inc. is proposing exterior renovations to the Birchwood Apartments located at 3430 and 3434 S 12<sup>th</sup> St. The applicant states the following:

- The project consists of replacing the old siding with new vinyl siding.
- The existing material is wood siding with 1x4 board around building.
- The proposed material and design consist of Pebblestone Clay double 4" siding on exterior of apartment building.

# **STAFF COMMENTS:**

The Board my want to have the applicant address the following concerning the proposed improvements of the building:

• Will the office building receive same siding update?

# **ACTION REQUESTED:**

Motion to approve with possible amendments as determined by the Board.

# ATTACHMENTS:

Architectural Review Board Application and required attachments.

Sheboygan spirit on the lake	ARCHITECTU	CITY OF SHEBOYGAN ARCHITECTURAL REVIEW APPLICATION		:/h
Read all instructions before complet		s needed, attach ad	ditional pages.	
SECTION 1: Applicant/ Permittee I			Title	
Name (Ind., Org. or Entity)	Authorized Repres	Authorized Representative		
HUNCHEAN BUILDING CONTRACTS	JR DOWN WREIL	•	Tixasar	
Avacuation Building Contractions Mailing Address 1144 Shady Sporrys CT	i) even		State マイン	ZIP Code 54656
Email Address	1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1	Phone Number (ir	ncl. area code)	
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<b>SECTION 2: Landowner Information</b>				ent than Applicant)
Name (Ind., Org. or Entity)	Contact Person		Title	········
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Mailing Address 1245 W BURLOGH Rd	City Breakersld		State いろ	ZIP Code
Email Address		Phone Number (in		
<b>SECTION 3: Architect Information</b>		10		
Name				·····
Mailing Address	City		State	Zip
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Email Address				
SECTION 4: Contractor Information				
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placed on the agenda of the Architectural Review Board, application must be filed three weeks prior to date of meeting – check with City Development on application submittal deadline date. Applications will not be processed if all required attachments and filing fee of \$100 (payable to the City of Sheboygan) are not submitted along with a complete and legible application. Application filing fee is non-refundable.

Item 5. SECTION 6: Description of the Subject Site/Proposed Project Project Address/Description 3438 5 (274 ST Parcel No. Name of Proposed/Existing Business: Address of Property Affected: Zoning Classification: New Building: Addition: Remodeling: SECTION 7: Description of Proposed Project Replace OID Sidny with her vinyel siding **SECTION 8: Description of EXISTING Exterior Design and Materials** Old ward Sidding with \$x4 Band grown Building SECTION 9: Description of the PROPOSED Exterior Design and Materials P-bbleston chap Darlie 4 Shing On attacks of Apartment building イトッチムリ

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SECTION 1: Applicant/ Permittee Inform Name (Ind., Org. or Entity) Avaluation Buildary Contractors Jac Mailing Address	mation Authorized Representative ちっこの いっここく City		Title Tいいちょって State ンゴ	ZIP Code	
And Em Builing Contractor Stra	repahariom	910 7K557	cl. area code)	54656	
SECTION 2: Landowner Information (Co Name (Ind., Org. or Entity) Muck Autona Real Aster	Contact Person	s when Project Site	Title	than Applican	
12945 W BURLESHRA	City Breeskersld		State いう	ZIP Code ちろいつち	
Email Address		Phone Number (inc 262 424	cl. area code) 7980		
SECTION 3: Architect Information Name					
Mailing Address	City		State	Zip	
Email Address		Phone Number (inc	l. area code)	1	
Name Amuican Building Con	tructors In	r.			
Mailing Address 1148 Sharry Springs J			State いい	Zip 54856	
Email Address American Berling contractors in (@) (e)	0 <sup>6.4</sup> cn	Phone Number (ind ちん フレージ			
SECTION 5: Certification and Permission Certification: I hereby certify that I am to the subject of this Architectural Review attachments are true and accurate. I cert failure to comply with any or all of the p forfeiture under the provisions of applice Permission: I hereby give the City permit notice and application, and to determin Name of Owner/Authorized Representa Signature of Applicant	he owner or author Application. I certify tify that the project provisions of the per able laws. ssion to enter and i e compliance with a	y that the informatio t will be in compliand mit may result in pe nspect the property	n contained in this f ce with all condition rmit revocation and at reasonable times	form and s. I understand a fine and/or s, to evaluate tl	l that
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SECTION 6: Description of	the Subject Site/Propose	ed Project		Item 5.
Project Address/Descriptio	n		Parcel No.	
3434	SI2TH ST			
Name of Proposed/Existing	, Business:			
Address of Property Affect	ed:			
Zoning Classification:				
New Building:	Addition:		Remodeling:	
SECTION 7: Description of	Proposed Project			
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<b>SECTION 8: Description of</b>	EXISTING Exterior Desig	n and Materials		
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SECTION 9: Description of	the PROPOSED Exterior	Design and Mater	ials	
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