



LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA

February 09, 2026 at 4:30 PM

**City Hall - Third Floor - Common Council Chambers, 828
Center Avenue, Sheboygan WI**

This meeting may be viewed LIVE on:

Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and: www.wcsssheboygan.com/vod.

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 by 12:00 p.m. on meeting day to be called upon during the meeting. All Committee members may attend the meeting remotely.

To view the meeting:

Microsoft Teams

Meeting ID: 265 787 553 172 56

Passcode: oB3mg7qF

OPENING OF MEETING

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes**
Licensing, Hearings, and Public Safety Committee Meeting held on January 26, 2026
5. **Public Comment**
Limit of three minutes per person with comments limited to items on this agenda.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Report 46-25-26 by Fire Chief Eric Montellano pursuant to section 24-459 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the fire department, for the period commencing October 1, 2025 and ending December 31, 2025.
7. Report 47-25-26 by Police Chief Kurt Zempel pursuant to section 30-50 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the police department for the period commencing October 1, 2025 and ending December 31, 2025.
8. Report 50-25-26 by City Clerk submitting a license application.

TENTATIVE DATE OF NEXT REGULAR MEETING

9. Next Meeting Date February 23, 2026

ADJOURN MEETING

10. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES
Monday, January 26, 2026

OPENING OF MEETING

1. Call to Order

The meeting was called to order at 4:30 p.m. by Chair Rust.

2. Roll Call

Alders present: Chair Rust, Vice Chair Boorse, Grawien, Heidemann, Perrella – 5.

3. Pledge of Allegiance

4. Approval of Minutes

Licensing, Hearings, and Public Safety Committee Meeting held January 12, 2026

MOTION TO APPROVE MINUTES FROM JANUARY 12, 2026

Motion made by Boorse, Seconded by Perrella.

Voting Yea: Boorse, Grawien, Heidemann, Perrella, Rust – 5.

5. Public Comment

No one spoke

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Report 41-25-26 by City Clerk submitting a letter from Elena Cortez requesting an extension of Liquor License No. 3475 (J. N. Cortez, LLC) pursuant to Sec. 4-41 of the Sheboygan Municipal Code.

MOTION TO FILE THE REPORT AND RECOMMEND EXTENSION OF THE LICENSE UNTIL JUNE 2, 2026

Motion made by Perrella, Seconded by Boorse.

Voting Yea: Boorse, Grawien, Heidemann, Perrella, Rust – 5.

7. Report 42-25-26 by City Clerk submitting a letter from May Yia Xiong requesting an extension of Liquor License No. 3749 (SEAR'D) pursuant to Sec. 4-41 of the Sheboygan Municipal Code.

MOTION TO FILE THE REPORT AND RECOMMEND EXTENSION OF THE LICENSE UNTIL JUNE 30, 2026

Motion made by Perrella, Seconded by Boorse.

Voting Yea: Boorse, Grawien, Heidemann, Perrella, Rust – 5.

8. Report 43-25-26 by City Clerk submitting various license applications.

MOTION TO GRANT THE APPLICATIONS SUBJECT TO APPROVALS,
INSPECTIONS, INSURANCE, PAYMENT OF LICENSE FEES AND MEETING
STATE STATUTE REQUIREMENTS AND SHEBOYGAN MUNICIPAL CODE

Motion made by Perrella, Seconded by Boorse.

Voting Yea: Boorse, Grawien, Heidemann, Perrella, Rust – 5.

TENTATIVE DATE OF NEXT REGULAR MEETING

9. Next Regular Meeting Date: February 9, 2026

ADJOURN MEETING

10. Motion to adjourn

MOTION TO ADJOURN AT 4:52 PM

Motion made by Boorse, Seconded by Perrella.

Voting Yea: Boorse, Grawien, Heidemann, Perrella, Rust – 5.

**CITY OF SHEBOYGAN
REPORT 46-25-26**

BY FIRE CHIEF ERIC MONTELLANO.

FEBRUARY 9, 2026.

Pursuant to section 24-459 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department, for the period commencing October 1, 2025 and ending December 31, 2025.

2025 FOURTH QUARTER REPORT

	2023 EOY	2024 EOY	2025 EOY
<u>Incident Types</u>			
Fires	87	80	81
Rescue & EMS	5,147	5,533	5,709
Non-Fires	1,409	1,465	1,576
TOTAL	6,643	7,078	7,366
<u>Incident Count Per Station</u>			
Station 1	2,032	2,161	2,321
Station 2	1,169	1,209	1,240
Station 3	1,652	1,824	1,815
Station 4	1,086	1,000	1,190
Station 5	556	640	654
Mutual Aid Given	85	76	76
Mutual Aid Received	56	22	10
Overlapping Calls (Percent)	63%	70%	83%
Overlapping Calls (Count)	4,215	4,938	6,093
<u>Fire Loss</u>			
Incidents	60	67	69
Pre Incident Value	\$ 59,645,278	\$ 71,492,085	\$ 153,787,725
Property Loss	\$ 745,460	\$ 322,395	\$ 689,925
Content Loss	\$ 205,730	\$ 87,070	\$ 536,950
Total Loss	\$ 951,190	\$ 409,465	\$ 1,226,875
Average Loss	\$ 15,853	\$ 6,111	\$ 17,781
Property Saved	\$ 58,694,088	\$ 71,082,620	\$ 152,560,850
<u>Workload</u>			
Inspections	2,556	2,358	2,450
School Safety Programs (Students)	3,118	3,090	2,974
Public Events	105	112	81
Station Tours	16	42	18
Installed Smoke Alarms	79	96	44
Fire Training Hours	17,060	17,548	19,575
EMS Training Hours	2,333	2,724	2,847
Investigations	78	75	67
<u>Effectiveness</u>			
ISO Rating	2	2	2

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing October 1, 2025 and ending December 31, 2025.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: January 26, 2026

MEETING DATE: February 9, 2026

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	24-459

BACKGROUND / ANALYSIS:

Quarterly Benchmarks from the Fire Department for the period commencing October 1, 2025 and ending December 31, 2025 is presented for information and discussion as required by section 24-459 of the Municipal Code.

STAFF COMMENTS:

Quarter 4 End of Year Highlights:

- Call volume increased for a second year in a row reaching a new record high of over 7,350 calls.
- A large majority of calls continue to be overlapping— up 13% from previous year.
- Fire training hours were up significantly—over 2,000 more fire hours reported from previous year. This could be attributed to a renewed focus on training and familiarity with training reporting software.
- The National Fire Incident Reporting System (NFIRS) database ended and was replaced with the National Emergency Response Information System (NERIS), which is a more dynamic system.

ACTION REQUESTED:

A motion to recommend approval of the Report 46-25-26 to the Common Council.

ATTACHMENTS:

- Report 46-25-26

**CITY OF SHEBOYGAN
REPORT 47-25-26**

BY POLICE CHIEF KURT ZEMPEL.

FEBRUARY 9, 2026.

Pursuant to section 30-50 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing October 1, 2025 and ending December 31, 2025.

	<u>YTD</u> <u>2025</u>	<u>YTD</u> <u>2024</u>	5 Yr YTD Avg (<u>'20 to</u> <u>'24</u>)	<u>2024</u> <u>Actual</u>	<u>2025</u> <u>Benchmarks</u>
<u>Patrol and Investigations</u>					
Murder & Non-Negligent Manslaughter	0	2	1	2	0
Manslaughter by Negligence	0	0	0	0	0
Sex Offenses – Forcible	41	62	60	62	60
Sex Offenses – Non-Forcible	15	22	16	22	15
Aggravated Assault	139	152	120	152	100
Select Crimes Against Persons Total	195	238	197	238	200
Robbery	11	3	8	3	10
Burglary	21	42	70	42	100
Theft/Larceny	538	568	600	568	800
Motor Vehicle Theft	21	19	27	19	30
Arson	2	2	6	2	10
Select Crimes Against Property Total	593	634	712	634	950
Percent of Offenses Cleared	69%	70%	61%	70%	70%
Accident Investigations	1,365	1,433	1,389	1,433	1,500
Traffic Stops	5,753	5,335	4,873	5,335	5,000
Traffic Arrests	3,800	3,842	3,444	3,842	No Goal
Other Arrests	2,939	2,986	2,902	2,986	No Goal
Speed Device Deployments	18	15	15	15	20
HVEE Deployments	601	416	152	416	350
Parking Tickets Issued	5,602	9,174	7,709	9,174	10,000
Neighborhood Foot Patrol	142	88	73	88	90
Hot Spot Crime Patrols	620	24	195	24	36
Field Interviews	134	51	125	51	120
Involuntary Commitments	68	51	109	51	No Goal
<u>Administration and Outreach</u>					
Open Records Requests	7,459	5,855	6,482	5,855	4,000
Nixle Messages Sent	40	48	75	48	250
Press Releases	13	16	18	16	50
Facebook Posts	194	177	293	177	No Goal
Facebook Followers	24,403	22,107		22,107	23,000

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report submitting the Police Department Quarterly Report for the period commencing October 1, 2025, and ending December 31, 2025.

REPORT PREPARED BY: Kurt Zempel, Chief of Police

REPORT DATE: January 23, 2026

MEETING DATE: February 9, 2026

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	Sec. 30-50

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks for the Police Department for the Period commencing October 1, 2025, and ending December 31, 2025, is presented for information and discussion as required by section 30-50 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- Crimes against persons ended the year slightly better than the five-year average, with assaults lower than in 2024 but still higher than historical averages.
- Property crimes continued to drop to historical lows, including just 21 burglaries compared to 42 in 2024. Robberies were up compared to 2024 but have typically fluctuated between 3 and 17 since 2013.
- Traffic crashes were the lowest since 2020 and the second lowest in at least 20 years, likely much longer. Targeted, high-visibility traffic enforcement campaigns, focused on areas of crash problems, remain a core strategy to reduce crashes, with increased numbers of both HVEE deployments and traffic stops compared to previous years.
- The department responded overwhelmingly to formally tracking proactive work like neighborhood foot patrols, hot-spot crime patrols, and field interviews, demonstrating active support of our prevention and engagement strategies.

ACTION REQUESTED:

Motion to recommend to Council to Approve the Report 47-25-26.

ATTACHMENTS:

- I. Report 47-25-26

**CITY OF SHEBOYGAN
REPORT 50-25-26**

BY CITY CLERK.

FEBRUARY 9, 2026.

Submitting a license application.

“CLASS B” LIQUOR LICENSE (June 30, 2026) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3767	El Rancho LLC (El Rancho Bar and Grill)	1515 New Jersey Avenue

NOTE: The license is recommended to be granted subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.