

CITY PLAN COMMISSION AGENDA

November 25, 2025 at 4:00 PM

City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

- 1. Roll Call
- 2. Pledge of Allegiance
- 3. Identify potential conflict of interest
- 4. NOTICE OF POTENTIAL FRAUD

MINUTES

5. Approval of the Plan commission minutes from October 28, 2025.

PUBLIC HEARINGS

6. Public Hearing regarding Application for Conditional Use Permit by Caravel Autism Health to operate a treatment facility located at 3103 Weedon Creek Road.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 7. Application for Conditional Use Permit by Caravel Autism Health to operate a treatment facility located at 3103 Weeden Creek Road.
- 8. Architectural Review of exterior remodel of 2021 N 18th Street.
- 9. Extra-Territorial Preliminary Plat Approval for Riverside Villas in the Town of Sheboygan.
- 10. Gen. Ord. No. 31-25-26 by Alderperson Close amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No. 59281111460, 819 N. 6th Street, from Class Suburban Office (SO) to Class Neighborhood Commercial (NC) Classification. REFER TO CITY PLAN COMMISSION

TENTATIVE DATE OF NEXT REGULAR MEETING

11. December 09, 2025

ADJOURN

12. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

CITY PLAN COMMISSION MINUTES

Tuesday, October 28, 2025

MEMBERS PRESENT: Mayor Ryan Sorenson (remote), Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

STAFF/OFFICIALS PRESENT: Zoning Administrator Ellise Rose and Administrative Coordinator Linnae Wierus

OPENING OF MEETING

1. Roll Call

Vice Chair Jerry Jones called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance is recited.

Identify potential conflict of interest

Jerry Jones recused from agenda item #8. Joe Clarke abstained from agenda item #8.

MINUTES

4. Approval of the Plan Commission minutes from October 14, 2025.

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD ON OCTOBER 14, 2025.

Motion made by Kevin Jump, seconded by Joe Clarke

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

PUBLIC HEARINGS

5. Public hearing regarding application for Conditional Use Permit with exceptions by Todd and Michelle Patterson to install signage at Thirsty Seagull located at 520 N 4th Street.

No public comment.

MOTION TO CLOSE THE PUBLIC HEARING.

Motion made by Joe Clarke, seconded by Braden Schmidt

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

 Public hearing regarding application for Conditional Use Permit with exceptions by Jennerman Enterprise LLC to operate a martial arts studio located at 1450 S 8th Street

No public comment.

MOTION TO CLOSE THE PUBLIC HEARING.

Motion made by Joe Clarke, seconded by Kimberly Meller

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

7. Public hearing regarding General Development Plan amendment by Quasius Construction, INC, to construct an addition at 342 S Pier Drive.

No public comment.

MOTION TO CLOSE THE PUBLIC HEARING.

Motion made by Braden Schmidt, seconded by Kimberly Meller

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

8. Architectural review of the construction of a building addition at the Weill Center located at 826 N 8th St.

MOTION TO APPROVE AS PRESENTED.

Motion made by Kevin Jump, seconded by Braden Schmidt

Voting yea: Mayor Ryan Sorenson, Braden Schmidt, Kevin Jump, Kimberly Meller and Alderperson Michael Close

Recused: Jerry Jones Abstained: Joe Clarke

Motion carried.

9. Application for Conditional Use Permit with exceptions by Todd and Michelle Patterson to install signage at Thirsty Seagull located at 520 N 4th Street.

MOTION TO APPROVE WITH THE FOLLOWING CONDITIONS.

Motion made by Kevin Jump, seconded by Alderperson Michael Close

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

- 1. Applicant shall obtain the necessary sign permits prior to installation.
- 2. All new lighting shall be installed per Section 105-932 of the City of Sheboygan Zoning Ordinance. There shall be no spillover light onto adjacent properties or the streets.
- 3. All temporary signage/banners shall be removed prior to sign permit issuance.
- 4. If there are any amendments to the approved sign or location, the applicant will be required to submit a new conditional use application reflecting those amendments.

Exceptions granted:

- To install two (2) wall signs
- To install two (2) wall signs exceeding the maximum square feet (32)

Item 5.

Motion carried.

10. Application for Conditional Use Permit with exceptions by Jennerman Enterprise LLC to operate a martial arts studio located at 1450 S 8th Street.

MOTION TO APPROVE WITH THE FOLLOWING CONDITIONS.

Motion made by Alderperson Michael Close, seconded by Kevin Jump

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

- 1. Prior to building permit issuance, the applicant shall obtain all licenses/permits as well as meet all required codes including but not limited to building, plumbing, electrical, HVAC, fire, hazardous materials, health, water, sewer, storm drainage, etc. (Applicant shall be in contact with building inspection, fire, police, etc.). An occupancy permit will be granted only at such time as the applicant has met all requirements.
- 2. If using dumpsters, the dumpster(s) shall be screened/enclosed and constructed of like materials and colors of the facility. If using chain link fencing, the applicant shall install Privacy Decorative Slating (PDS) material in order to effectively screen and enclose the dumpster.
- 3. Outdoor storage of materials, products or equipment shall be prohibited.
- 4. Applicant shall obtain the necessary sign permits prior to installation. Applicant shall work with staff with regards to constructing a well-designed signage for the site that utilizes colors and materials similar to the building.
- 5. If staff has any concerns pertaining to sign design, staff may bring the proposed sign design back to the Plan Commission for review/approval.
- 6. If the applicant is remodeling the exterior of the building, the applicant shall obtain City of Sheboygan Architectural Review approval prior to remodel construction.
- 7. If there are any amendments to the approved use/site plan, the applicant will be required to submit a new application reflecting those amendments.

Exceptions granted:

Waive parking requirements

Motion carried.

11. General Development Plan amendment by Quasius Construction, INC, to construct an addition at 342 S Pier Drive.

MOTION TO APPROVE WITH THE FOLLOWING CONDITIONS.

Motion made by Joe Clarke, seconded by Braden Schmidt

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

- 1. Prior to building permit issuance, the applicant shall obtain all licenses/permits as well as meet all required codes including but not limited to building, plumbing, electrical, HVAC, fire, water, sewer, storm drainage, health, etc. (Applicant shall be in contact with building inspection, fire, police, etc.). An occupancy permit will be granted only at such time as the applicant has met all requirements.
- 2. Submittal and approval of a proposed storm drainage plan prior to building permit issuance.
- 3. Outdoor storage of materials, products or equipment shall be prohibited.
- 4. All ground level and rooftop mechanicals shall be screened and/or enclosed and constructed of like materials and colors of the facility (HVAC equipment, etc.).
- 5. All areas that are not required to be paved shall be landscaped with grass and/or approved landscaping.

Item 5.

- 6. Any work within City of Sheboygan Public rights-of-way shall be discussed with the City Engineeri Department and constructed to standard City specifications (including, but not limited to, new and old ingress/egress driveway openings, curb, gutter, sidewalk, pavement, utilities, street trees, etc.).
- 7. Applicant will provide adequate public access along all streets and sidewalks and will take all appropriate actions to minimize the time period that adjacent properties and streets/sidewalks are impacted by the development (utilities, streets, etc.).
- 8. Applicant shall immediately clean any and all sediments, materials, tracking, etc. that may be spilled off-site on private or public lands and streets.
- 9. Streets and infrastructure damaged and/or disturbed during construction of all private and/or public improvements shall be promptly repaired by the applicant.
- 10. Absolutely no portion of the new building and/or site improvements shall cross the property lines including but not limited to buildings, balconies, decks, foundations, walls, gutters, eaves, roof, parking, fencing/retaining walls, signs, landscaping, art, etc.
- 11. Applicant is responsible for working with all private and public utilities in order to adequately service this development (applicant will need to provide the necessary easements and/or relocate utilities as necessary).
- 12. City Development staff will issue a building permit only if the applicant has adequately satisfied all concerns related to the Sheboygan Fire Department, including but not limited to fire lane access at the site, sprinkler systems, hydrants, water pressures, etc.

Exception granted:

• To have a max height of 25ft

Motion carried.

12. Specific Implementation Plan amendment by Quasius Construction, INC, to construct an addition at 342 S Pier Drive.

MOTION TO APPROVE WITH THE FOLLOWING CONDITIONS.

Motion made by Alderperson Michael Close, seconded by Kimberly Meller Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

- 1. Prior to building permit issuance, the applicant shall obtain all licenses/permits as well as meet all required codes including but not limited to building, plumbing, electrical, HVAC, fire, water, sewer, storm drainage, health, etc. (Applicant shall be in contact with building inspection, fire, police, etc.). An occupancy permit will be granted only at such time as the applicant has met all requirements.
- 2. Submittal and approval of a proposed storm drainage plan prior to building permit issuance.
- 3. Outdoor storage of materials, products or equipment shall be prohibited.
- 4. All ground level and rooftop mechanicals shall be screened and/or enclosed and constructed of like materials and colors of the facility (HVAC equipment, etc.).
- 5. All areas that are not required to be paved shall be landscaped with grass and/or approved landscaping.
- 6. Any work within City of Sheboygan Public rights-of-way shall be discussed with the City Engineering Department and constructed to standard City specifications (including, but not limited to, new and old ingress/egress driveway openings, curb, gutter, sidewalk, pavement, utilities, street trees, etc.).
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Item 5.

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- 11. Applicant is responsible for working with all private and public utilities in order to adequately service this development (applicant will need to provide the necessary easements and/or relocate utilities as necessary).
- 12. City Development staff will issue a building permit only if the applicant has adequately satisfied all concerns related to the Sheboygan Fire Department, including but not limited to fire lane access at the site, sprinkler systems, hydrants, water pressures, etc.

Exception granted:

• To have a max height of 25ft

Motion carried.

13. Application for Special Use Permit by B&K Healing Hearts LLC to operate Community Based Residential (CBRF) Facility located at 2710 S 8thStreet.

MOTION TO APPROVE WITH THE FOLLOWING CONDITIONS.

Motion made by Alderperson Michael Close, seconded by Braden Schmidt Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

- 1. Prior to building permit issuance, the applicant shall obtain all licenses/permits as well as meet all required codes including but not limited to building, plumbing, electrical, HVAC, fire, water, sewer, storm drainage, health, State of Wisconsin, etc. An occupancy permit shall be granted only at such time as the applicant has met all requirements.
- 2. If dumpsters are used, dumpster(s) shall be screened/enclosed and constructed of like materials and colors of the facility. Applicant will provide plans that show the location of any dumpsters and will provide plans that show how the dumpster is to be screened and enclosed (design, materials, colors, location, etc.).
- 3. Outdoor storage of materials or equipment shall be prohibited.
- 4. All lighting shall be installed per Section 105-932 of the City of Sheboygan Zoning Ordinance. There shall be no spillover light onto adjacent properties or the streets.
- 5. Applicant shall work with staff with regards to appropriate signage. Only at such time as the sign package has been reviewed and approved may the applicant obtain sign permits to install the proposed signage. If staff has any concerns with proposed signage design, the matter may be brought back to the Plan Commission for their consideration.
- 6. If there are to be any remodel/renovations to the exterior of the facility, the applicant will be required to obtain approval from the Architectural Review approval prior to receiving a building permit for such remodel/renovation.
- 7. If there are any amendments to the approved special use permit and/or site plan, the applicant will be required to submit a new application reflecting those amendments.

Motion carried.

14. Gen. Ord. No. 24-25-26 by Alderperson Close amending section 103-50 of the Sheboygan Municipal Code regarding certified survey map approval timing.

MOTION TO RECOMMEND APPROVAL TO THE COMMON COUNCIL.

Motion made by Kevin Jump, seconded by Joe Clarke

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

NEXT MEETING

15. November 11, 2025

The next scheduled meeting is on November 11, 2025.

ADJOURN

16. Motion to Adjourn

MOTION TO ADJOURN AT 4:33 PM

Motion made by Braden Schmidt, seconded by Joe Clarke

Voting yea: Mayor Ryan Sorenson, Jerry Jones, Braden Schmidt, Kevin Jump, Kimberly Meller, Joe Clarke and Alderperson Michael Close

Motion carried.

REQUEST FOR CITY PLAN COMMISSION CONSIDERATION

ITEM DESCRIPTION: Application for Conditional Use Permit by Caravel Autism Health to operate a treatment facility located at 3103 Weedon Creek Road. Suburban Industrial Zone.

REPORT PREPARED BY: Jeffrey Witte, Planner

REPORT DATE: November 4, 2025 **MEETING DATE:** November 25, 2025

APPLICANT PROPOSAL:

Caravel Autism Health is proposing to operate a Treatment Facility located at 3103 Weedon Creek Road. The applicant states the following:

- Caravel Autism Health does assent based early intervention ABA therapy for children aged 2 years to 6 years. This is daytime one on one treatment with behavioral therapists under the direct supervision of board-certified behavioral therapists.
- This location was selected due to the general need in the market and it being of appropriate size for our operational needs.

STAFF ANALYSIS:

The use is permitted as conditional use under the suburban Industrial zoning district as a treatment facility.

Applicant is requesting the following exceptions:

 To install a new monument sign in the same location of the existing sign. The sign is currently nonconforming because the sign does meet the setback requirement of 12 feet from the property line.

ACTION REQUESTED:

Staff recommends approval of the site plan subject to the following conditions:

1. Prior to building permit issuance, the applicant shall obtain all licenses/permits as well as meet all required codes including but not limited to building, plumbing, electrical, HVAC,

1

Item 7.

- fire, water, sewer, storm drainage, health, State of Wisconsin, etc. An occupancy per shall be granted only at such time as the applicant has met all requirements.
- 2. If dumpsters are used, dumpster(s) shall be screened/enclosed and constructed of like materials and colors of the facility. Applicant will provide plans that show the location of any dumpsters and will provide plans that show how the dumpster is to be screened and enclosed (design, materials, colors, location, etc.).
- 3. Outdoor storage of materials or equipment shall be prohibited.
- 4. All lighting shall be installed per Section 105-932 of the City of Sheboygan Zoning Ordinance. There shall be no spillover light onto adjacent properties or the streets.
- 5. Applicant shall work with staff with regards to appropriate signage. Only at such time as the sign package has been reviewed and approved may the applicant obtain sign permits to install the proposed signage. If staff has any concerns with proposed signage design, the matter may be brought back to the Plan Commission for their consideration.
- 6. If there are to be any remodel/renovations to the exterior of the facility, the applicant will be required to obtain approval from the Architectural Review approval prior to receiving a building permit for such remodel/renovation.
- 7. If there are any amendments to the approved special use permit and/or site plan, the applicant will be required to submit a new application reflecting those amendments.

ATTACHMENTS:

Conditional Use Permit application and attachments

ltom	7
πem	7.



APPLICATION FOR CONDITIONAL USE

Fee: \$250.00			
Review Date:			
Zoning:			

Read all instructions before completing. If additional space is needed, attach additional pages.

SECTION 1: Applicant/ Permittee Infor				
Applicant Name (Ind., Org. or Entity)	Authorized Representative		Title	
Caravel Autism Health	Timothy Hanr	na	Corporate Devel	opment Manager
Mailing Address	City		State	ZIP Code
111 S. Pfingsten Road	Deerfield		IL	60015
Email Address		Phone Number (inc		
thanna@caravelautism.com		815.236.9701		
SECTION 2: Landowner Information (co	omplete these fields	when project site o	wner is different th	an applicant)
Applicant Name (Ind., Org. or Entity)	Contact Person		Title	
Blue Horizon, LLC	Brittaney Lehi	man		
Mailing Address	City		State	ZIP Code
8365 Lehman Road	Remington		IN	47977
Email Address		Phone Number (inc		
lehmanbrittaney@gmail.co	m	219-863-8805	5	
SECTION 3: Project or Site Location				
Project Address/Description			Parcel No.	
3103 Weedon Creek Road,	Sheboygan Fa	lls, WI 53085		
SECTION 4: Proposed Conditional Use				
Name of Proposed/Existing Business:	Caravel Autism He	ealth		
Existing Zoning:				
Present Use of Parcel:	Special Use Exemption School			
Proposed Use of Parcel:	Office or Medical Office			
Present Use of Adjacent Properties:				
SECTION 5: Certification and Permission				
Certification: I hereby certify that I am	the owner or author	rized representative	of the owner of the	property which is
the subject of this Permit Application. I certify that the information contained in this form and attachments is true and				
accurate. I certify that the project will be	e in compliance wit	h all permit condition	ns. I understand tha	t failure to comply
with any or all of the provisions of the permit may result in permit revocation and a fine and/or forfeiture under the				
provisions of applicable laws.				
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this				
notice and application, and to determine compliance with any resulting permit coverage.				
Name of Owner/Authorized Representative (please print)				
Timothy Hanna Corporate Dev Manager 815.236.9701			36.9701	
Signature of Applicant	Han		Date Signed 10/	20/2025
- /w	- Jun		10/	Z3/ZUZ3

Complete application is to be filed with the Department of City Development, 828 Center Avenue, Suite 208. To be placed on the agenda of the City Plan Commission, application must be filed three weeks prior to date of meeting – check with City Development on application submittal deadline date. Applications will not be processed if all required attachments and filing fee of \$250 (payable to the City of Sheboygan) are not submitted along with a complete and legible application. Application filing fee is non-refundable.



RE: [EXTERNAL] Conditional Use Permit

From Timothy Hanna <thanna@caravelautism.com>

Date Wed 10/29/2025 2:19 PM

To Rose, Ellise < Ellise. Rose@sheboyganwi.gov >

Cc Wierus, Linnae <Linnae.Wierus@sheboyganwi.gov>

1 attachment (322 KB)

Sheboygan Falls - CUP -Application - 10.29.2025.pdf;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ellise

Here is the completed form. Below is a description of our use.

Caravel Autism Health does assent based early intervention ABA therapy for children aged 2 years to 6 years. This is daytime one on one treatment with behavioral therapists under the direct supervision of board-certified behavioral therapists.

This location was selected due to the general need in the market and it being of appropriate size for our operational needs.

If I did anything wrong here I am happy to correct it. Just let me know.

Thank you!

Tim Hanna I Corporate Development Manager
Caravel Autism Health
M 815.236.9701
thanna@caravelautism.com | www.caravelautism.com

thanna@caravelautism.com | www.caravelautism.com



Dormi super sepulcrum interioris tui daemonii.

PRIVILEGED AND CONFIDENTIAL: This document and the information contained herein are confidential and protected from disclosure pursuant to federal law. This message is intended only for the use of the Addressee(s) and may contain information that is PRIVILEGED and CONFIDENTIAL. If you are not the intended recipient, you are hereby notified that the use, dissemination or copying of this information is strictly prohibited. If you have received this communication in error, please erase all copies of the message and its attachments and notify the sender immediately.

REQUEST FOR ARCHITECTURAL REVIEW BOARD CONSIDERATION

ITEM DESCRIPTION: Architectural Review of exterior remodel of 2021 N 18th Street.

REPORT PREPARED BY: Jeffrey Witte, Planner

REPORT DATE: November 12, 2025 **MEETING DATE:** November 25, 2025

FISCAL SUMMARY: STATUTORY REFERENCE:

Budget Line Item: N/A Wisconsin N/A

Budget Summary: N/A Statutes:

Budgeted Expenditure: N/A Municipal Code: N/A

Budgeted Revenue: N/A

BACKGROUND / ANALYSIS:

Fischer Family Properties, LLC is proposing exterior renovations to 2021 N 18th Street. The applicant states the following:

 Applicant wants to install white steel siding on the north-side exterior wall of the building facing the parking lot. The current exterior is white painted concrete block.

1

STAFF COMMENTS:

No Comments

ACTION REQUESTED:

Motion to approve with possible amendments as determined by the Board.

ATTACHMENTS:

Architectural Review Board Application and required attachments.

13



Fee: \$100.00

Item 8.

Review Date: 11/25/25

ARCHITECTURAL REVIEW **APPLICATION**

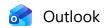
Read all instructions before completing. If additional space is needed, attach additional pages.

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SECTION 1: Applicant/ Permittee Infor				
Name (Ind., Org. or Entity) Fischer Family Properties, LLC	Authorized Representative Louise A. Fischer		Title Member	
Mailing Address	City		State	ZIP Code
2021 N. 18th St	Sheboygan		WI	53081
Email Address lou@fischersfleetservice.com		Phone Number (inc 920-377-6072	cl. area code)	
			O	All A salitanas
SECTION 2: Landowner Information (C		s when Project Site		than Applicant)
Name (Ind., Org. or Entity)	Contact Person		Title	
Mailing Address	City		State	ZIP Code
Email Address		Phone Number (in	cl. area code)	
SECTION 3: Architect Information	7	191 · · · · · ·		Contract de la
Name				
n/a				
Mailing Address	City	*	State	Zip
Email Address		Phone Number (in	cl. area code)	
SECTION 4: Contractor Information	100 - 100 - 100 E.C.		color do usom	- 100 P
Name KSI, Inc				
Mailing Address	City		State	Zip
N6111 Cty Rd OJ	Plymouth		WI	53073
Email Address	<u> </u>	Phone Number (in 920-449-5361	cl. area code)	
SECTION 5: Certification and Permission	on			
Certification: I hereby certify that I am		rized representative	of the owner of the	property which is
the subject of this Architectural Review				
attachments are true and accurate. I ce				
failure to comply with any or all of the				
forfeiture under the provisions of applicable laws.				
Permission: I hereby give the City permission to enter and inspect the property at reasonable times, to evaluate this				
notice and application, and to determine compliance with any resulting permit coverage.				
Name of Owner/Authorized Representative (please print) Title Phone Number				
Louise A. Fischer	~~ ,	Member	920-37	7-6072
Signature of Applicant Date Signed 11/03/2025				
Complete application is to be filed with	the Department of C	ity Develonment 87	8 Center Avenue S	uite 208. To be

placed on the agenda of the Architectural Review Board, application must be filed three weeks prior to date of meeting check with City Development on application submittal deadline date. Applications will not be processed if all required attachments and filing fee of \$100 (payable to the City of Sheboygan) are not submitted along with a complete and legible application. Application filing fee is non-refundable.

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SECTION 6: Description of the Subject	Site/Proposed Project		Item 8
Project Address/Description 2021 N. 18th St Sheboygan, WI 53081		Parcel No. 59281621680	
Name of Proposed/Existing Business:	Fischer's Fleet Service, Inc.		
Address of Property Affected:	2021 N. 18th St Sheboygan, WI 53081		
Zoning Classification:			
	Addition: 🗸	Remodeling: 🗸	
SECTION 7: Description of Proposed Prop		. <u> </u>	
Side the north-side exterior wall of into our parking lot. The wall is confrequenting it again.	of our building. This wall is on the urrently painted white and we wa	side of the building, which face nt to install white siding - instea	es id
or repairting it again.			1
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SECTION 8: Description of EXISTING Ex			
White paint on block wall surface	•		
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SECTION 9: Description of the PROPOS	CED Exterior Decign and Materials		
		· · · · · · · · · · · · · · · · · · ·	
Installing white steel siding on the	e entire length of one exterior wall		
			ł
			1
			}



FW: Additional Siding information 2021 N. 18th St Sheboygan

From lou@fischersfleetservice.com < lou@fischersfleetservice.com >

Date Tue 11/4/2025 9:46 AM

To Rose, Ellise < Ellise. Rose@sheboyganwi.gov>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ellise, here is the specific siding information I received from KSI.

Thank you. Lou Fischer

From: KSI Office <Office@KSI-Team.com> **Sent:** Tuesday, November 4, 2025 9:33 AM

To: lou@fischersfleetservice.com **Subject:** Siding information

Importance: High

Hello Lou,

Looks like the siding is going to be a 29 Guage 40 Year paint sheet metal! Pre-existing wall just being re-sided per the proposal!

Samantha Dickie



KSI Supply Sales Team

920-449-5361 x 0 Office@KSI-Team.com N6111 County Road OJ Plymouth, WI 53073 www.KSIsupply.com

CUSTOMER PICK UP HOURS:

Monday – Thursday 7:00am – 5:00pm Friday 7:00am – 3:30pm **CLOSED** Saturday & Sunday

"Supplying the nation with their forage storage needs"











REQUEST FOR PLANNING COMMISSION CONSIDERATION

ITEM DESCRIPTION: Preliminary Plat Approval for Riverside Villas in the Town of Sheboygan. Extra-Territorial Plat Review

REPORT PREPARED BY: Jeffrey Witte, Planner

REPORT DATE: November 17, 2025 **MEETING DATE:** November 25, 2025

FISCAL SUMMARY: STATUTORY REFERENCE:

Budget Line Item: N/A Wisconsin Statutes: N/A Budget Summary: N/A Municipal Code: N/A

Budgeted Expenditure: N/A Budgeted Revenue: N/A

BACKGROUND / ANALYSIS:

Ducharme Living Trust & Thomas Ducharme are looking to create a subdivision plat on Lot 1, 15 CSM 300, Part of Government Lot 4 of Section 28, Township 15 North, 23 East, Town of Sheboygan, Sheboygan County, Wisconsin.

STAFF COMMENTS:

The City has extra-territorial platting for subdivisions within three (3) miles of City limits.

ACTION REQUESTED:

Staff recommends approval of the preliminary plat.

ATTACHMENTS:

Riverside Villas Preliminary Plat

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21

11/14/2025 9101Plat.dwg

REQUEST FOR CITY PLAN COMMISSION CONSIDERATION

ITEM DESCRIPTION: Gen. Ord. No. 31-25-26 by Alderperson Close amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No.59281111460, 819 N. 6th Street, from Class Suburban Office (SO) to Class Neighborhood Commercial (NC) Classification.

REPORT PREPARED BY: Jeffrey Witte

REPORT DATE: November 19, 2025 **MEETING DATE:** November 25, 2025

FISCAL SUMMARY: STATUTORY REFERENCE:

Budget Line Item: N/A Wisconsin N/A

Budget Summary: N/A Statutes:

Budgeted Expenditure: N/A Municipal Code: N/A

Budgeted Revenue: N/A

BACKGROUND / ANALYSIS:

819 N 6 LLC is proposing to rezone Parcel #59281111460 from Suburban Office (SO) to Neighborhood Commercial (NC). The applicant states the following:

Applicant wants to rezone so a conditional use application can be submitted for a 2^{nd Floor} residential Unit and bring the building back to its original use.

STAFF COMMENTS:

The surrounding neighborhood zoning is:

• The property to the north is zoned Neighborhood Commercial, south is Suburban Office, east is Neighborhood Residential 6 and west is Central Commercial

It is important for the Plan Commission to understand that if the property zoning designation is changed from SO to NC, and applicant could apply to use the property for any use that is permitted and/or conditionally permitted in the NC zone.

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Item 10.

If the Common Council approves the rezone, the applicant needs to be aware that a condit use will need to be reviewed by the City of Sheboygan Plan Commission prior to creating a second floor living space.

ACTION REQUESTED:

Motion to recommend the Common Council approve the proposed rezone to the City of Sheboygan Zoning Map from Suburban Office (SO) to Neighborhood Commercial (NC) for Parcel #59281111460.

ATTACHMENTS:

Rezone Application and required attachments

CITY OF SHEBOYGAN GENERAL ORDINANCE 31-25-26

BY ALDERPERSON CLOSE.

NOVEMBER 17, 2025

AN ORDINANCE amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No. 59281111460, 819 N. 6th Street, from Class Suburban Office (SO) to Class Neighborhood Commercial (NC) Classification.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: <u>AMENDMENT</u> Chapter 105 of the Sheboygan Zoning Ordinance establishing zoning districts and prescribing zoning standards and regulations is hereby *amended* as follows:

The Official Zoning Map of the City of Sheboygan is hereby amended with regard to the following described lands and the Use District Classification for those same lands is hereby amended from Class Suburban Office (SO) to Class Neighborhood Commercial (NC) Classification:

Property located at 819 N. 6th Street, Sheboygan, WI - Parcel No. 59281111460:

SECTION 23, TOWNSHIP 15 NORTH, RANGE 23 EAST

ELLIS ADDN S 30' OF LOT 133 & N 40' OF LOT 132, & N 70' OF S 80' OF LOT 147, & S 80' OF W ½ OF LOT 146E.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in effect from and after its passage and publication according to law.		
PASSED AND ADOPTED BY THE CITY OF	SHEBOYGAN COMMON COUNCIL	
·		
Presiding Officer	Attest	
Ryan Sorenson, Mayor, City of Sheboygan	Meredith DeBruin, City Clerk, City of Sheboygan	

OFFICE USE ONLY		
APPLICATION NO.:	Item ⁻	10.
RECEIPT NO.:	- an)	

CITY OF SHEBOYGAN APPLICATION FOR AMENDMENT OF OFFICIAL ZONING MAP

(Requirements Per Section 105.996) Revised January 2024

Completed application is to be filed with the Office of the City Clerk, City Hall, 828 Center Avenue. Application will not be processed if all required attachments and filing fee of \$200 (payable to the City of Sheboygan) is not submitted along with a complete and legible application. Application filing fee is non-refundable.

1.	APPLICANT INFORMATION
	APPLICANT: 819N6 LLC PHONE NO .: (930) 889 - 5855
	ADDRESS: 1251 washington st., ste #6, Grafton, WI 53024 E-MAIL: 1251 washington 6 e gmail. con
	819 NG LLC OWNER OF SITE: <u>Aimel A. Markowski-Boers</u> +PHONE NO.: (920) 889-5855 as member/manager
2.	DESCRIPTION OF THE SUBJECT SITE
	ADDRESS OF PROPERTY AFFECTED: 819-819A N. 6th Street
	LEGAL DESCRIPTION: See attached "Exhibit A"
	PARCEL NO59281-111460 MAP NO
	EXISTING ZONING DISTRICT CLASSIFICATION: Suburban office
	PROPOSED ZONING DISTRICT CLASSIFICATION: Neighborhood Commercial
	BRIEF DESCRIPTION OF THE EXISTING OPERATION OR USE: First and
	lower level are commercial / 2nd level Currently vacant
	BRIEF DESCRIPTION OF THE PROPOSED OPERATION OR USE: Neighborhood
	Commercial so a conditional use application can be submitted for a 2nd Floor residential Unit (Brought back to original use)

3. JUSTIFICATION OF THE PROPOSED ZONING MAP AMENDMENT

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How does the proposed Official Zoning Map amendment further the purposes of the Zoning Ordinance as outlined in Section 15.005 and, for flood plains or wetlands, the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency? There are no			
w	etlands on the property. There are no floodplains on		
	he property.		
	rich of the following factors has arisen that are not properly addressed on the rent Official Zoning Map? (Provide explanation in space provided below.)		
<u> </u>	The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Master Plan.		
a	A mistake was made in mapping on the Official Zoning Map. (An area is developing in a manner and purpose different from that for which it is mapped.) NOTE: If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the City may intend to stop an undesirable land use pattern from spreading.		
0	Factors have changed, (such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.		
•	Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.		
	Explain: Rezoning to Neighborhood Commercial.		
cor	w does the proposed amendment to the Official Zoning Map maintain the desired assistency of land uses, land use intensities, and land use impacts as related to the virons of the subject property? Nearby land vees include hearthy mix of		
rcs	idential, commercial and suburban office. Neighborhood Commercial		
Zo	ning would seamlessly integrate with surrounding areas.		
Ind har	icate reasons why the applicant believes the proposed map amendment is in mony with the recommendations of the City of Sheboygan Comprehensive Plan.		

Neighborhood Commercial would allow for conditional use permit to be submitted for the Second floor to be utilized as a residential unit. This would be harmonious with the City's plan to increase housing units while not disrupting the surrounding zones.

4. CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

APPLICANT'S SIGNATURE

10/23/2025

Aimee A. Markowski-Boerst
PRINT ABOVE NAME

APPLICATION SUBMITTAL REQUIREMENTS

A copy of the current zoning map of the subject property and vicinity showing:

- The property proposed to be rezoned. "Exhibit A"
- All lot dimensions of the subject property. "Exわりナ C"
- All other lands within 100 feet of the subject property. "Exhibit D"
- Map size not more than 11" X 17" and map scale not less than 1" = 600'.
- Graphic scale and north arrow.

Exhibit "A"

Attached Legal Description

Parcel ID: 59281-111460

Legal Description for 819 North 6th Street/819A North 6th Street Sheboygan, WI 53081

The South 30 feet of Lot 133 and the North 40 feet of Lot 132 and the North 70 feet of the South 80 feet of Lot 147 and the South 80 feet of the West 1/2 of Lot 146, all in Ellis Addition to the City of Sheboygan, Sheboygan County, Wisconsin, subject to right of way over the South 10 feet of the West 1/2 of Lot 146 and the East 5 feet of the South 30 feet of the North 100 feet of the West 1/2 of Lot 146 and together with the use of an alley way 10 feet in width running through the middle of Lot 146 from north to south, in common with the other owners of said Lot 146 and together with a right of way over a piece of land commencing at the SE corner of Lot 147, running thence North 10 feet, thence West 10 feet, and thence Southeasterly to the place of beginning, all in the City of Sheboygan, Sheboygan County, Wisconsin.

Parcel ID: 59281-111460

Exhibit "B"

Addressing Emails Regarding Property Address

Parcel ID: 59281-111460

Attached are emails from the City of Sheboygan and the United States Postal Service regarding the property units known as 819A North 6th Street and 819 North 6th Street.

I, as the current property owner, never received any written notification from the seller that they wanted to remove 819A North 6th Street as a rental unit. I have also not received written statements from the City of Sheboygan written by the prior property owner that the address should be removed and/or was removed. The United States Postal Service proves that the prior owner never removed this address. Thus, there are two property addresses to this building.

The emails reference that the prior owner did not want to be billed for garbage which is where . Exhibit "C" clearly shows there was a "living unit" in the upper level.

om: Bartell, Andrew < Andrew. Bartell@sheboyganwi.gov>	Item 10.
Sent: Monday, April 13, 2020 3:01 PM To: Tamara Scheuren <tamarascheuren@sheboyganwater.org>; Brenda Doherty <bre>brendadoherty@sheboyganwater.org> Cc: Schmitz, RaeAnn <raeann.schmitz@sheboyganwi.gov>; Eirich, Pat <pat.eirich@sheboyganwi.gov>; Matzdorf, Bruce <bruce.matzdorf@sheboyganwi.gov>; Blasiola, Jason <jason.blasiola@sheboyganwi.gov> Subject: RE: 819 N 6th</jason.blasiola@sheboyganwi.gov></bruce.matzdorf@sheboyganwi.gov></pat.eirich@sheboyganwi.gov></raeann.schmitz@sheboyganwi.gov></bre></tamarascheuren@sheboyganwater.org>	
Hi Tamara,	
We had a miscommunication in our department here. I was previously told that there was a living unit at 819 N 6th St, so I included 819 N 6th spreadsheet last week as a property that should get garbage cans and be billed for a residential customer.	ST A in the
There has apparently been a correction and this property now does not have any residential living units (nor a second unit), and should not be garbage.	billed for
I will be removing them from the cart distribution list.	
Thank you,	

Andrew

From: Eirich, Pat

Sent: Monday, April 13, 2020 2:49 PM

To: Matzdorf, Bruce

Cc: Bartell, Andrew; Schmitz, RaeAnn

Subject: RE: 819 N 6th

It should be N 6th.

The owner called and stated it is only a business with no living units.

Patrick Eirich

Building Inspector

City of Sheboygan

1-920-459-3480

Look Up a ZIP Code[™] FAQs

Go to

ZIP Code™ by Address

You entered:

819A N. 6TH ST SHEBOYGAN WI

If more than one address matches the information provided, try narrowing your search by entering a street address and, if applicable, a unit number. Edit and search again. (zip-code-lookup.htm?byaddress)

819A N 6TH ST SHEBOYGAN WI 53081-4113

Look Up Another ZIP Code™

Edit and Search Again (/zip-code-lookup.htm?byaddress)

Go to

ZIP Code™ by Address

You entered:

819 N. 6TH ST SHEBOYGAN WI

If more than one address matches the information provided, try narrowing your search by entering a street address and, if applicable, a unit number. Edit and search again. (zip-code-lookup.htm?byaddress)

819 N 6TH ST **SHEBOYGAN WI 53081-4113**

Look Up Another ZIP Code™

Edit and Search Again (/zip-code-lookup.htm?byaddress)

Exhibit "C"

Parcel ID: 59281-111460

Property Informational sheet when building was purchased attached to and made a part of.

As you can see from attached all rooms in the upper-level residential unit existed at the time of purchase. In addition, we have blueprints from the 1970s when a remodel took place. Hook up of laundry was still intact; with a fully functioning kitchen as well as two fully functioning bathrooms. If you need an inspection report with pictures, we can also provide that as well.

This information is provided to show you that we are simply updating and enhancing what was already in place. We have not modified and/or changed the structure of the space.

KRIER REALTY, INC. 207 CARROLL STREET PO BOX 361

RANDOM LAKE, WI 53075

PHONE: 920-994-4712 FAX: 920-994-4875

EMAIL: krierrealty@krierrealty.com WEB SITE: www.krierrealty.com

Item 10.

LIST #5213

PRICE -\$282,500

279,900



ADDRESS: 819 N 6TH ST

COUNTY: SHEBOYGAN ZIP: 53081

TAXES: \$5,495.72 FOR 2019 BEFORE LOTTERY CREDIT

LOT SIZE: 0.271 ACRES

SCHOOL DISTRICT: SHEBOYGAN AREA

STYLE: 2-STORY W/ATTIC APPROX SQ FT: 5208

EXTERIOR: VINYL

ROOF: COMP

CENTRAL AIR: YES

FLOOD PLAIN: NO

MUNICIPAL SEWER & WATER

MUNICIPALITY: CITY OF SHEBOYGAN

ZONING: COMMERCIAL **HEAT:** GAS, HOT WATER

50 GAL. ELECTRIC HOT WATER HEATER ELECTRIC 200 AMP SERVICE 220 WIRING

GARAGE: 3-CAR DET AGE OF HOME: 1883

BASEMENT: FULL

EXCLUDED: SELLER'S PERSONAL PROPERTY

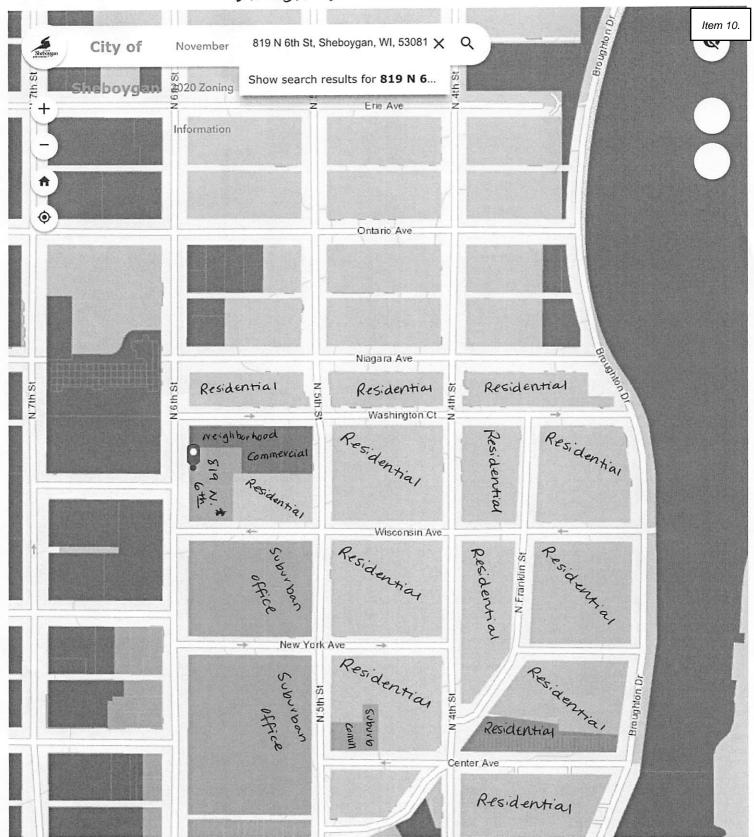
ROOMS LIVING ROOM KITCHEN/DINING BATH, 3/4 BATH, FULL BEDROOM BEDROOM LANDING	LEVEL UPPER UPPER UPPER UPPER UPPER UPPER UPPER UPPER	SIZE 15'X21'6" 8'6"X8'2" 5'8"X8'10" 4'8"X14'6" 14'6"X14'6" 12'9"X21'6" 8'X10'1"	FEATURES CARPET, BLINDS CARPET, CF CERAMIC TILE WOOD & CARPET, BLINDS, CLO CARPET, SHADES, CLO CARPET, 2 CLO CARPET, CLO
BEDROOM	3 RD FLOOR	12'6"X11'6"	CARPET, CLO
FRONT ENTRY RECEPTION BASE OF STEPS BATH, HALF SITTING AREA	MAIN MAIN MAIN MAIN MAIN	10'6"X11'8" 13'X34' 8'X15'10" 5'2"X8'4" 6'4"X10'	CERAMIC TILE CARPET, BLINDS, NFP, 2 CLO, 2 LEADED GLASS CABINETS CARPET, CLO, CF CERAMIC TILE
FILE ROOM FILE STORAGE RM FILE ROOM OFFICE 1 OFFICE 2	MAIN MAIN MAIN MAIN MAIN	10'X12' 11'7"X15'2" 5'10"X10'2" 15'X23'6" 9'2"X15'	CARPET CARPET, BLINDS, CLO CARPET CARPET, BLINDS
OFFICE 3	MAIN	10'6"X13'	CARPET, SHADES, LEADED GLASS DOORS

ROOMS	<u>LEVEL</u>	SIZE	<u>FEATURES</u>
CLOSING ROOM	LOWER	13'6"X18'2"	CARPET
RECORD STORAGE	LOWER	14'6"X10'	CONCRETE
RECORD STORAGE 2	LOWER	8'X14'6"	CONCRETE
HALL, BOTTOM OF STEPS	LOWER	4'X7'8"	CERAMIC TILE
BATH, HALF	LOWER	4'X4'8"	CERAMIC TILE

DIRECTIONS: 819 N. 6TH ST, SHEBOYGAN

INFORMATION SHOWN ON THIS SHEET IS BELIEVED TO BE ACCURATE AND RELIABLE BUT IS NOT GUARANTEED AND IS SUBJECT TO CHANGE.

EXHIBIT D"

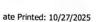


Zoning Map as of 10/27/2025

* Current property proposed to be rezoned

-87.708 43.753 Degrees _____100m ____300ft





CLK322B

City Of Sheboygan City Clerk's Office

* General Receipt *

Receipt No: 251375

License No: 0000

Date: 10/28/2025

Received By: MKC

Received From: 819N6 LLC

Memo: 819-819A N 6TH STREET

Method of Payment: \$200.00 Check No. 1045

Total Received: \$200.00

Fee Description	<u>Fee</u>
Zoning Change	200.00

This document signifies receipt of fees in the amount indicated above.





PROPOSED REZONE FROM SUBURBAN OFFICE (SO) TO NEIGHBORHOOD COMMERCIAL (NC)

SECTION 23, TOWNSHIP 15 NORTH, RANGE 23 EAST

ELLIS ADDN S 30' OF LOT 133 & N 40' OF LOT 132, & N 70' OF S 80' OF LOT 147, & S 80' OF W 1/2 OF LOT 146E.

