



**Agenda for Sheboygan Housing Authority Monthly Board Meeting  
to be held on Tuesday, December 16, 2025 at 12:00pm  
at Wasserman Apartment Building, 611 North Water Street, Sheboygan**

(Please silence cell phones)

| Commissioner Roll Call:                     | Present | Absent |
|---------------------------------------------|---------|--------|
| Dean Bogenschuetz-Board Chair               | _____   | _____  |
| Bob Rank-Vice Chair                         | _____   | _____  |
| Mercy Yang-Commissioner                     | _____   | _____  |
| Kay Hill-Resident Commissioner              | _____   | _____  |
| John Donovan-Commissioner                   | _____   | _____  |
| Melody Hermann-Secretary/Executive Director | _____   | _____  |

**Pledge of Allegiance**

1. Call to order time \_\_\_\_\_
2. Review of minutes from 11/30/2025 (action needed)
3. Review of Portability Admin Fees-Overview of Administrative Fees  
When a family moves under portability to an area outside the jurisdiction of their initial PHA, the receiving PHA administers the assistance and bills the initial PHA for administrative fees. The fees are crucial for covering the costs associated with managing the HCV program. (attachment) (action needed)
4. Board discussion of proposed staff raise increase. (action needed)
5. The Housing Authority Board will convene in closed session pursuant to **Wis. Stat. § 19.85(1)(c)** for the purpose of considering compensation for the Head Maintenance position over which the Sheboygan Housing Authority has jurisdiction. Motion to enter closed session.  
**Closed Session Minutes — Sheboygan Housing Authority**  
**Date:** December 16, 2025  
**Time Entered Closed Session:**  
**Members Present:**  
**Statutory Basis:** Wis. Stat. § 19.85(1)(c) — considering compensation for the Head Maintenance position.



6. Motion to enter open session.

7. Next meeting date

8. Adjournment Time\_\_\_\_\_

Persons with disabilities who need accommodation to attend the meeting should contact the City of Sheboygan Housing Authority, 611 North Water Street, at 920-459-3466 as soon as possible.