



# PUBLIC WORKS COMMITTEE AGENDA

April 13, 2026 at 5:00 PM

City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,  
Sheboygan, WI

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Notice that the Public Works Committee will meet at 5:00 p.m. or immediately following the Licensing, Hearings, and Public Safety Committee meeting.

**This meeting may be viewed LIVE on:  
Charter Spectrum Channel 990, AT&T U-Verse Channel 99  
and: [www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 by 12:00 p.m. on meeting day to be called upon during the meeting. All Committee members may attend the meeting remotely.

To view the meeting:

Microsoft Teams

Meeting ID: 226 855 957 237 44

Passcode: Rb7XC6Xa

## OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
- 4. Approval of Minutes**  
Public Works Committee Meeting held on March 23, 2026
- 5. Public Comment**  
Limit of three minutes per person with comments limited to items on this agenda.

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 6.** Gen. Ord. No. 42-25-26 by Alderpersons Dekker and Rust amending amending Sections 46-1; 46-82; 46-88; 46-89; and 46-91 of the Municipal Code relating to solid waste and recycling in general.

- [7.](#) Res. No. 205-25-26 by Alderpersons Dekker and Rust making written findings pursuant to Wisconsin statutes section 32.03(6)(bm) concerning the proposed acquisition of property interests for the Southside Sanitary Sewer System Project.
- [8.](#) Res. No. 207-25-26 by Alderpersons Dekker and Rust authorizing executing an easement for a mini-storm sewer (3212 North 21st Street).

#### **TENTATIVE DATE OF NEXT REGULAR MEETING**

9. Next Regular Meeting Date: May 11, 2026

#### **ADJOURN MEETING**

10. Motion to Adjourn Sine Die

**In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:**

City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website

## CITY OF SHEBOYGAN

## PUBLIC WORKS COMMITTEE MINUTES

Monday, March 23, 2026

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**OPENING OF MEETING**

## 1. Call to Order

The meeting was called to order at 5:00 PM

## 2. Roll Call

Alderspersons present: Chair Dekker, Vice Chair Rust, Belanger, Menzer, Boorse - 5

## 3. Pledge of Allegiance

4. **Approval of Minutes**

Public Works Committee Meeting held on March 9, 2026

MOTION TO APPROVE MINUTES FROM MARCH 9, 2026

Motion made by Rust, Seconded by Belanger

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

5. **Public Comment**

Limit of three minutes per person with comments limited to items on this agenda.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 197-25-26 by Alderspersons Dekker and Rust vacating and discontinuing portions of South Taylor Drive in the City of Sheboygan.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Rust, Seconded by Belanger

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

7. Res. No. 198-25-26 by Alderspersons Dekker and Rust authorizing a one-year extension of the current agreement between the City of Sheboygan and Sheboygan County Interfaith Organization ("SCIO") regarding the usage of Fountain Park for a summer farmer's market.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Rust, Seconded by Belanger

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

- 8. Res. No. 199-25-26 by Alderpersons Dekker and Rust authorizing the appropriate City officials to execute an amendment to the Agreement with Second Revolution, LLC DBA EOS, to allow for the installation of internet service equipment on the Deland Beach House.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION**

Motion made by Rust, Seconded by Boorse

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

- 9. Res. No. 200-25-26 by Alderpersons Dekker and Rust authorizing the appropriate City officials to execute a Vacant Land Offer to Purchase between the Redevelopment Authority of the City of Sheboygan, Wisconsin (“RDA”) and the City of Sheboygan relating to Parcel Nos. 59281209431, 59281209440, 59281209450, 59281209460, 59281209470 and 59281209480 located south of New Jersey Avenue and the Municipal Services Building, for the future development of a Public Works Storage Facility.

**MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION**

Motion made by Rust, Seconded by Belanger

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

**TENTATIVE DATE OF NEXT REGULAR MEETING**

- 10. Next Regular Meeting Date: April, 13, 2026

**ADJOURN MEETING**

- 11. Motion to Adjourn

**MOTION TO ADJOURN AT 5:12 PM**

Motion made by Rust, Seconded by Belanger

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

## AGENDA ITEM MEMORANDUM

DATE: 4-10-26

TO: Public Works Committee

FROM: Joel Kolste – Deputy Director of Field Operations

SUBJECT: Amend Sections 46-1; 46-82; 46-88; 46-89; and 46-91 of the Municipal Code to solid waste and recycling in general.

### ISSUE

Should the Public Works Committee recommend approval of the amended ordinance to comply with the Wisconsin Department of Natural Resources Rule Revisions for Responsible Units.

### STAFF RECOMMENDATION

Staff recommends approval of the amended recycling ordinance to meet requirements of Chapter NR 544, Wis. Adm. Code.

### BACKGROUND/DISCUSSION

The Department of Natural Resources (DNR) has revised the administrative code that oversees Responsible Units (RUs) effective recycling programs and other aspects of Wisconsin's recycling law.

As the City of Sheboygan is a local government responsible unit (RU) providing a recycling program to its residents, the City is required to comply with the new requirements. The City's existing Recycling Ordinance needs to be amended to reflect these changes.

The adopted rule revisions make the following changes for responsible unit's which must be reflected within its ordinance:

- **Definitions**  
Various definitions were updated for clarity.
- **Multi-family complexes / apartments (5 or more units)**  
**Provides specific options for how to provide "adequate" recycling.**  
Multi-family properties need to provide "adequate, separate containers" for recycling. The new rule provides clarity on what "adequate" means.

Providing adequate recycling services to multi-family properties must include an equal or greater ratio of recycling containers to trash containers and one the following.

- a) Minimum total volume of recycling provided is 20 gallons / week per dwelling unit.
  - b) Ratio of trash container volume to recycling container volume is at most 2:1; or
  - c) An alternate method which does not result in recyclable container overflow between collections.
- **Non-residential facilities and properties**  
**Provides specific requirements for providing recycling containers.**



DEPARTMENT OF  
PUBLIC WORKS

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SHEBOYGAN, WI  
53081

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## AGENDA ITEM MEMORANDUM (CONT.)

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Non-residential facilities and properties need to provide “adequate” separate containers for recyclable materials. The new rule provides clarity on what “adequate” means.

Provide adequate, separate containers for the recycling program established under this section. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.

Users, tenants and occupants must be notified which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods or sites, and locations of drop-off collection sites to recycle materials not collected on-site.

City staff will communicate these changes to the requirements through various methods and stages of new and existing non-residential and commercial properties. This may include during planning phases of new developments, landlord training events, compliant follow-up activities, or other educational material distributions.

### FUNDING IMPACT

While the Department does not anticipate direct funding impacts, administrative staff time may be required to review and provide recycling information to non-residential and commercial properties through various methods.

### IF APPROVED, NEXT STEPS:

Following Council approval, Amended Ordinance 42-25-26 shall be in effect from and after its passage and publication to law.

CITY OF SHEBOYGAN  
GENERAL ORDINANCE 42-25-26

BY ALDERPERSONS DEKKER AND RUST.

APRIL 13, 2026.

AN ORDINANCE amending Sections 46-1; 46-82; 46-88; 46-89; and 46-91 of the Municipal Code relating to solid waste and recycling in general.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

**SECTION 1: AMENDMENT** “Sec 46-1 Definitions” of the Sheboygan Municipal Code is hereby amended as follows:

AMENDMENT

“Sec 46-1 Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

...

*HDPE* means high density polyethylene, labeled by the **SPI resin** code #2.

...

*LDPE* means low density polyethylene, labeled by the **SPI resin** code #4.

...

*Nonresidential facilities and properties* means commercial, retail, industrial, institutional, and governmental facilities and properties. **Non-residential facilities and properties includes any location at which goods or services are provided or manufactured, including locations under construction, demolition, or remodeling, or used for special events such as fairs, festivals, sport venues, conferences, and exhibits.** The term "nonresidential facilities and properties" does not include multifamily dwellings.

...

*Office paper* means high grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printouts are examples of office paper generally accepted as high grade. The term "office paper" does not include industrial process waste, newspaper, or packaging.

*Other resins or multiple resins* mean plastic resins labeled by the resin code # 7.

...

*PETE or PET* means polyethylene terephthalate, labeled by the SPI resin code #1.

...

~~*PP* means polypropylene, labeled by the SPI code #5.~~

~~*PVC* means polyvinyl chloride, labeled by the SPI code #3.~~

*Plastic container* means ...

*Postconsumer waste* means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in s. 291.01(7) Wis. Stats., waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Wis. Stat. s. 289.01(17).

*PP* means polypropylene, labeled by the resin code #5.

*Prohibited materials* ...

*PS* means polystyrene, labeled by the resin code #6.

*PVC* means polyvinyl chloride, labeled by the resin code #3.

*Recyclable materials* includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS and other resins or multiple resins; steel containers; waste tires; and bi-metal containers.

...

*Solid waste* ...

*Solid waste facility* has the meaning specified in Wis. Stat. s. 289.01(35).

*Solid waste treatment* means any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. "Treatment" includes incineration.

...”

**SECTION 2: REPEAL.** “Sec 46-82 Definitions” of the Sheboygan Municipal Code is hereby repealed and that section shall be listed as “reserved.”

REPEAL

**“Sec 46-82 Definitions (Reserved)”**

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

~~*Other resins or multiple resins* mean plastic resins, labeled by the SPI code #7.~~

~~*PS* means polystyrene, labeled by the SPI code #6.~~

~~*Postconsumer waste* means solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in Wis. Stats. § 291.01(7), and waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in Wis. Stats. § 289.01(17).~~

~~*Recyclable materials* means and includes lead acid batteries; major appliances; waste oil; yard waste; aluminum containers; corrugated paper or other container board; foam polystyrene packaging; glass containers; magazines; newspaper; office paper; rigid plastic containers, including those made of PETE, HDPE, PVC, LDPE, PP, PS, and other resins or multiple resins; steel containers, waste tires; and bi-metal containers.~~

~~*Solid waste facility* has the meaning specified in Wis. Stats. § 289.01(35).~~

~~*Solid waste treatment* means any method, technique, or process which is designed to change the physical, chemical, or biological character or composition of solid waste. The term "solid waste treatment" does not include the treatment of post-use plastics or nonrecycled feedstock at a pyrolysis or gasification facility.”~~

**SECTION 3: AMENDMENT** “Sec 46-88 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings” of the Sheboygan Municipal Code is hereby amended as follows:

AMENDMENT

“Sec 46-88 Responsibilities of Owners or Designated Agents of Multiple-Family Dwellings

- (a) Owners or designated agents of multifamily dwellings shall do all of the following to recycle the materials specified in section 46-83(e) through (o):
- (1) Provide adequate, separate containers for the recyclable materials. The number of recycling containers shall equal or be greater than the number of trash containers and at least one of the following shall be met:
    - a. The minimum total volume of recycling container space is equal to 20 gallons per week per dwelling unit.
    - b. The ratio of trash container volume to recycling container volume is at most 2:1.
    - c. An alternative method that does not result in the overflow of a recycling container during the time period between collection of materials and delivery to a recycling facility.
  - (2) Notify tenants in writing at the time of renting or leasing the dwelling and at least semi-annually thereafter about the established recycling program.
  - (3) Provide for the collection of the materials separated from the solid waste by the tenants and the delivery of the materials to a recycling facility.
  - (4) Notify tenants ~~of reasons to reduce and recycle solid waste,~~ which materials are collected, how to prepare the materials in order to meet the processing requirements, collection methods ~~of or sites,~~ and locations of drop-off collection sites to recycle materials not collected on-site, ~~and hours of operation, and a contact person or company, including a name, address, and telephone number.~~
- (b) The requirements in subsection (a) of this section do not apply to the owner or designated agent of a multifamily dwelling if the postconsumer waste generated within the dwelling is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in section 46-87 from solid waste in as pure a form as is technically feasible. ~~material specified in section 46-83(e) through (o) is exempt from separation requirements pursuant to section 46-84.”~~

**SECTION 4: AMENDMENT** “Sec 46-89 Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties” of the Sheboygan Municipal Code is hereby amended as follows:

## AMENDMENT

“Sec. 46-89 Responsibilities of Owners or Designated Agents of Non-Residential Facilities and Properties.

- (a) Owners or designated agents of nonresidential facilities and properties shall do all of the following to recycle the materials specified in section 46-83(e) through (o):
- (1) Provide adequate, separate containers for the recyclable materials. The total volume of recycling containers shall be sufficient to avoid overflow during the time period between collection of materials and delivery to a recycling facility.
  - (2) Notify in writing, at least semi-annually, all users, tenants and occupants of the properties about the established recycling program.
  - (3) Provide for the collection of the materials separated from the solid waste by the users, tenants, and occupants, and the delivery of the materials to a recycling facility.
  - (4) Notify users, tenants, and occupants ~~of reasons to reduce and recycle,~~ which materials are collected, how to prepare materials in order to meet the processing requirements, collection methods, ~~or sites, locations~~ of drop-off collection sites to recycle materials not collected on-site. ~~and hours of operation, and a contact person or company, including a name, address, and telephone number.~~
- (b) The requirements in subsection (a) of this section do not apply to the owner or designated agent of nonresidential facilities and properties if the postconsumer waste generated within the facility or property is treated at a processing facility licensed by the Wisconsin Department of Natural Resources that recovers for recycling the materials specified in section 46-87 from solid waste in as pure a form as is technically feasible. ~~material specified in section 46-83(e) through (o) is exempt from separation requirements pursuant to section 46-84.”~~

**SECTION 5: AMENDMENT** “Sec 46-91 Enforcement” of the Sheboygan Municipal Code is hereby amended as follows:

## AMENDMENT

“Sec. 46-91 Enforcement

- (a) For the purpose of ascertaining compliance with the provisions of this article, any authorized officer, employee, or representative of the city may inspect

recyclable materials separated for recycling, postconsumer waste intended for disposal, recycling collection sites and facilities, collection vehicles, collection areas of multifamily dwellings and nonresidential facilities and properties, and any records relating to recycling activities, which shall be kept confidential to the extent permitted by law to protect proprietary information. In the event that a person refuses access to any authorized officer, employee, or representative of the city who requests access for the purpose of inspection, and who presents appropriate credentials, the authorized officer, employee, or representative may make an inference of noncompliance. **No person may refuse access to any authorized officer, employee, or authorized representative of the city who requests access for purposes of inspection, and who presents appropriate credentials. No person may obstruct, hamper, or interfere with such an inspection.**

...”

**SECTION 6: REPEALER CLAUSE** All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

**SECTION 7: EFFECTIVE DATE** This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of Sheboygan

## AGENDA ITEM MEMORANDUM

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DATE: 4/9/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

**SUBJECT:** Resolution 205-25-26 – a resolution making written findings pursuant to Wisconsin Statutes Section 32.03(6)(bm) concerning the proposed acquisition of property interests for the southside sanitary sewer system project.

### ISSUE

Should the Public Works Committee recommend approving the resolution?

### STAFF RECOMMENDATION

Staff recommends approval of the resolution.

### BACKGROUND/DISCUSSION

As part of the Southside Sewer Interceptor project, the City of Sheboygan must acquire easements from property owners to construct and maintain the new sewer infrastructure. Two permanent easements and two temporary limited easements are required. The permanent easements will contain the sanitary sewer pipe and manholes, while the temporary limited easements are needed to facilitate construction activities.

City staff have been working with the property owners to address concerns and minimize impacts. However, to prevent delays to the Southside Interceptor project, should negotiations stall, staff recommends initiating the condemnation process.

This resolution authorizes approval of a statement of necessity for acquiring the required easements, which is the first step in the condemnation process.

A subsequent resolution authorizing the actual acquisition of the easements will follow. Once that resolution is approved, staff will begin formal negotiations with property owners, including obtaining appraisals to determine fair compensation for the easements.

### FUNDING IMPACT

No impact.

### IF APPROVED, NEXT STEPS:

If approved, City staff will bring forward the second resolution authorizing the acquisition of the easements.



DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
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920/459-3440  
sheboyganwi.gov

**CITY OF SHEBOYGAN  
RESOLUTION 205-25-26**

**BY ALDERPERSONS DEKKER AND RUST.**

**APRIL 13, 2026.**

A RESOLUTION MAKING WRITTEN FINDINGS PURSUANT TO WISCONSIN STATUTES SECTION 32.03(6)(bm) CONCERNING THE PROPOSED ACQUISITION OF PROPERTY INTERESTS FOR THE SOUTHSIDE SANITARY SEWER SYSTEM PROJECT.

WHEREAS, the City of Sheboygan (“City”) proposes to acquire certain permanent limited sanitary sewer easements and temporary limited sanitary sewer easements in connection with the Southside Sanitary Sewer System Project (the “Project”), a public improvement consisting of the construction, installation, operation, and maintenance of sanitary sewer facilities along the Alternative 1 Alliant Corridor alignment as described in the Facility Plan prepared by Foth Infrastructure & Environment, LLC, originally dated July 2022 and revised February 2024 (the “Facility Plan”);

WHEREAS, the Facility Plan identified that the Southside Growth Area, generally bounded by Washington Avenue to the north, County Road V to the south, the U.P.R.R. to the west, and Lake Michigan to the east, requires new sanitary sewer interceptor infrastructure to convey projected peak wastewater flows from anticipated residential, commercial, and industrial development to the City’s Wastewater Treatment Facility, and recommended Alternative 1 (the Alliant Corridor alignment) as the most cost-effective means of serving the Southside Growth Area (the “Project”);

WHEREAS, the recommended alignment for the sanitary sewer interceptor traverses portions of the following properties: (a) Tax Key No. 59281472507, being Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, located in the Northwest Quarter of the Northeast Quarter of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin (“Parcel 11”); and (b) Tax Key No. 59030454780, located in the Northeast Quarter of the Northwest Quarter of Section 10, Township 14 North, Range 23 East, Town of Wilson, Sheboygan County, Wisconsin (“Parcel 13”), and the City requires, across each of the foregoing parcels, (i) a permanent limited sanitary sewer easement for the installation, maintenance, replacement, and access of a sanitary sewer and appurtenant facilities, and (ii) a temporary limited sanitary sewer easement for construction access, equipment staging, materials storage, and site restoration in connection with the installation of such facilities, which temporary limited easements shall terminate upon the earlier of completion of construction and restoration of the affected areas, or March 6, 2029, all as described in Exhibit A (legal descriptions) and depicted in Exhibit B (easement plats) attached hereto;

WHEREAS, Parcel 11 is located within the corporate limits of the City of Sheboygan, and Parcel 13 is located outside the corporate limits of the City, within the Town of Wilson, Sheboygan County, Wisconsin;

WHEREAS, Wis. Stat. § 32.03(6)(bm) provides that before commencing the condemnation of real property that is outside of the boundaries of a municipality, the municipality shall make written findings and provide a copy of the findings to the owner of the property and each town, village, or city in which the property is located, and that such findings shall include a description of the project, a legal description of the project area, and the purpose of the condemnation;

WHEREAS, the City is authorized to acquire property interests for sanitary sewer purposes pursuant to Wis. Stat. §§ 62.22(1)(a), 62.18(13), 66.0819(1), and 66.0821(2)(a)1., and to exercise the power of condemnation for such purposes under Wis. Stat. ch. 32;

WHEREAS, the City has been unable to acquire the required easement interests by gift or purchase at an agreed price;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sheboygan, Sheboygan County, Wisconsin, as follows:

1. That the above WHEREAS clauses, including Exhibits A and B, are hereby incorporated into and made a part of this Resolution.
2. **Description of the Project.** The Project is the Southside Sanitary Sewer System Project, consisting of the construction, installation, operation, maintenance, repair, and replacement of sanitary sewer facilities, including gravity sewers, force mains, manholes, pumping stations, and all related appurtenances, along the Alternative 1 Alliant Corridor alignment as described and recommended in the Facility Plan. The Project is a public improvement undertaken by the City to provide sanitary sewer collection and conveyance capacity to serve the south side of the City and adjacent areas within the Sheboygan Urbanized Area Sewer Service Area, and to connect to the City's existing regional wastewater treatment facility.
3. **Legal Description of the Project Area.** The Project area is described on the attached Exhibit A. The properties over which interests are proposed for acquisition, are identified as follows:

**Parcel 11.** Real property located within the corporate limits of the City of Sheboygan, Sheboygan County, Wisconsin, identified as Tax Key No. 59281472507, being part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, situated in the Northwest Quarter of the Northeast Quarter of Section 10, Township 14 North, Range 23 East. The proposed acquisition consists of: (a) a permanent limited sanitary sewer easement containing approximately 0.348 acres; and (b) a temporary limited sanitary sewer easement

containing approximately 0.036 acres, all as more particularly described in Exhibit A and depicted in Exhibit B attached hereto.

**Parcel 13.** Real property located in the Town of Wilson, Sheboygan County, Wisconsin, outside the corporate limits of the City, identified as Tax Key No. 59030454780, situated in the Northeast Quarter of the Northwest Quarter of Section 10, Township 14 North, Range 23 East. The proposed acquisition consists of: (a) a permanent limited sanitary sewer easement containing approximately 0.871 acres; and (b) a temporary limited sanitary sewer easement containing approximately 0.937 acres, all as more particularly described in Exhibit A and depicted in Exhibit B attached hereto.

- 4. Purpose of the Condemnation.** The purpose of the proposed condemnation is the acquisition of permanent limited sanitary sewer easements and temporary limited sanitary sewer easements necessary for the construction, installation, operation, maintenance, repair, and replacement of sanitary sewer facilities in connection with the Project. The permanent limited easements are required for the permanent location, operation, and maintenance of the sanitary sewer infrastructure. The temporary limited easements are required for construction access, equipment staging, materials storage, and site restoration in connection with the installation of such facilities, and shall terminate upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.
- 5. Service of Findings.** Because Parcel 13 is located outside the corporate limits of the City, the City Clerk is hereby directed, pursuant to Wis. Stat. § 32.03(6)(bm), to provide a copy of this Resolution, together with all exhibits attached hereto, to (a) the owner or owners of the real property described as Parcel 13, at their last known address or addresses as determined from the records of the Register of Deeds for Sheboygan County and any applicable title evidence in the City's possession; and (b) the Town of Wilson, Sheboygan County, Wisconsin, by service upon the Town Clerk at the Town's principal office. Service shall be made by personal delivery or by certified mail, return receipt requested. The City Clerk shall file proof of service with the records of the Common Council.

- 6. That this Resolution shall take effect upon passage and publication as required by law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of Sheboygan

**EXHIBIT A  
LEGAL DESCRIPTION OF PROPERTY INTERESTS**

**PARCEL 11: Tax ID 59281472507**

**PERMANENT SANITARY SEWER EASEMENT:**

Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE" and the point of beginning of lands described hereinafter; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 128.26 feet; thence South 21°24'44" West 110.83 feet to a point on the West line of said Northeast 1/4 Section; thence North 00°15'24" East 432.23 feet to the point of beginning.

Said Lands contain 0.348 acres more or less.

Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer.

**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**

Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE"; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 99.52 feet to the point of beginning of lands described hereinafter; thence continue South 89°44'36" East 30.00 feet; thence South 00°15'24" West 50.00 feet; thence North 89°44'36" West 38.23 feet; thence North 21°24'44" East 22.80 feet; thence North 00°15'24" East 28.73 feet; to the point of beginning.

Said Lands contain 0.036 acres more or less.

Said Temporary Limited Easements to be used for the purpose of installation of a sanitary sewer and shall be terminated upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.

**PARCEL 13: Tax ID 59030454780**

**PERMANENT SANITARY SEWER EASEMENT:**

Part of the Northwest 1/4 of Section 10, Township 14 North, Range 23 East, in the Town of Wilson, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northeast corner of the Northwest 1/4 of said Section 10; thence South 00°15'24" West along the East line of said Northwest 1/4 Section, 360.01 feet to the point of beginning of lands described hereinafter; thence continue South 00°15'24" West 105.22 feet; thence South 21°24'44" West 369.93 feet; thence South 00°17'33" West 520.00 feet; thence North 88°43'07" West 40.01 feet; thence North 00°17'33" East 526.77 feet; thence North 21°24'44" East 474.77 feet; thence South 88°44'28" East 2.16 feet to the point of beginning.

Said Lands contain 0.871 acres more or less.

Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer.

**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**

Part of the Northwest 1/4 of Section 10, Township 14 North, Range 23 East, in the Town of Wilson, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northeast corner of the Northwest 1/4 of said Section 10; thence South 00°15'24" West along the East line of said Northwest 1/4 Section, 465.23 feet; thence South 21°24'44" West 369.93 feet; thence South 00°17'33" West 520.00 feet; thence South 88°43'07" East 50.01 feet; thence North 00°17'33" East 511.54 feet; thence North 21°24'44" East 231.40 feet; thence North 00°15'24" East 138.54 feet to the point of beginning.

Said Lands contain 0.937 acres more or less.

Said Temporary Limited Easement to be used for the purpose of installation of a sanitary sewer and shall be terminated upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.

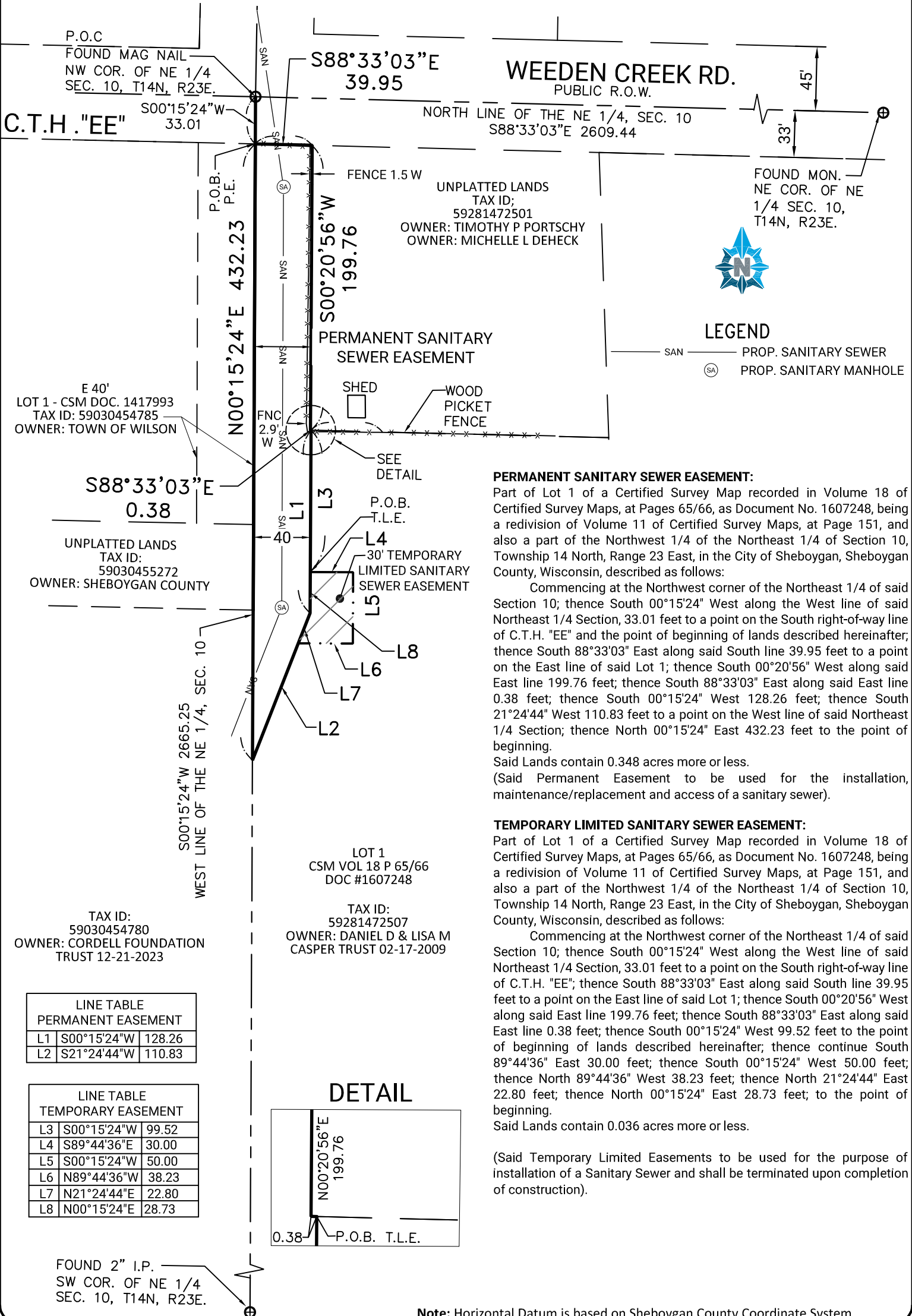
**EXHIBIT B  
EASEMENT PLATS**

[Easement Exhibit 11, prepared by Foth Infrastructure & Environment, LLC,  
Project I.D. 0024S042.01, surveyed 05/27/24, prepared 06/25/25,  
checked 06/25/25, to be attached hereto]

[Easement Exhibit 13, prepared by Foth Infrastructure & Environment, LLC,  
Project I.D. 0024S042.01, surveyed 05/27/24, prepared 06/25/25,  
checked 06/25/25, revised 01/13/26, to be attached hereto]

# EASEMENT EXHIBIT 11

Item 7.



**PERMANENT SANITARY SEWER EASEMENT:**  
Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:  
Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE" and the point of beginning of lands described hereinafter; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 128.26 feet; thence South 21°24'44" West 110.83 feet to a point on the West line of said Northeast 1/4 Section; thence North 00°15'24" East 432.23 feet to the point of beginning.  
Said Lands contain 0.348 acres more or less.  
(Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer).

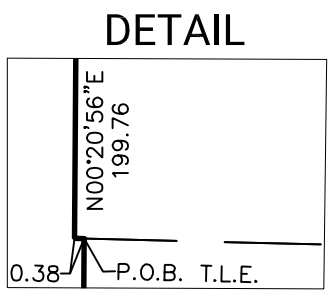
**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**  
Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:  
Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE"; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 99.52 feet to the point of beginning of lands described hereinafter; thence continue South 89°44'36" East 30.00 feet; thence South 00°15'24" West 50.00 feet; thence North 89°44'36" West 38.23 feet; thence North 21°24'44" East 22.80 feet; thence North 00°15'24" East 28.73 feet; to the point of beginning.  
Said Lands contain 0.036 acres more or less.  
(Said Temporary Limited Easements to be used for the purpose of installation of a Sanitary Sewer and shall be terminated upon completion of construction).

**LINE TABLE PERMANENT EASEMENT**

L1	S00°15'24"W	128.26
L2	S21°24'44"W	110.83

**LINE TABLE TEMPORARY EASEMENT**

L3	S00°15'24"W	99.52
L4	S89°44'36"E	30.00
L5	S00°15'24"W	50.00
L6	N89°44'36"W	38.23
L7	N21°24'44"E	22.80
L8	N00°15'24"E	28.73



Note: Horizontal Datum is based on Sheboygan County Coordinate System.

<b>PROJECT ID:</b> 0024S042.01	<b>OWNER:</b> CITY OF SHEBOYGAN 828 CENTER AVE., STE 105. SHEBOYGAN, WI 53081	<b>SURVEYED BY:</b> JDS	<b>BY:</b> JDS	<b>DATE:</b> 05/27/24
<b>SHEET:</b> 1 OF 1		<b>PREPARED BY:</b> FXA	<b>BY:</b> FXA	<b>DATE:</b> 06/25/25
		<b>CHECKED BY:</b> TDC	<b>BY:</b> TDC	<b>DATE:</b> 06/25/25

**Foth**  
Foth Infrastructure & Environment, LLC  
7044 S. Ballpark Dr. Suite 200  
Franklin, WI 53132  
Phone: 414-336-7900



## AGENDA ITEM MEMORANDUM

---

DATE: 4/9/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

SUBJECT: Resolution 207-25-26 authorizing executing an easement for a mini-storm sewer.

### ISSUE

Should the Public Works Committee recommend approving the resolution?

### STAFF RECOMMENDATION

Staff recommends approval of the resolution.

### BACKGROUND/DISCUSSION

The mini-storm sewer program began in 1994 to remove sump-pump discharge from the sanitary sewer system and reduce backyard flooding. Since its inception, the Engineering Division has assisted residents in addressing drainage issues while improving the overall performance of the sanitary sewer system. To date, the City has installed approximately 300 mini-storm sewers.

Under the program, the City of Sheboygan funds 100% of the main sewer construction, provided that all necessary easements for construction, installation, maintenance, and repair are granted to the City at no cost. Property owners are responsible for site restoration following construction and for connecting sump pumps and downspouts to the sewer.

This resolution authorizes acceptance of an easement from Dale and Jean Zimmermann at 312 North 21st Street for the installation of a mini-storm sewer.

### FUNDING IMPACT

Funding for Mini-Sewers is included in the annual budget.

### IF APPROVED, NEXT STEPS:

If approved, City staff will solicit quotes from contractors to complete the necessary construction.



DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov

CITY OF SHEBOYGAN  
RESOLUTION 207-25-26

BY ALDERPERSONS DEKKER AND RUST.

APRIL 13, 2026.

A RESOLUTION authorizing executing an easement for a mini-storm sewer.

RESOLVED: That the Mayor and City Clerk are hereby authorized to execute the attached Easement for the city to construct a mini-storm sewer at the following location:

Dale J. and Jean M. Zimmermann, 3212 North 21<sup>st</sup> Street, Sheboygan, WI

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

**EASEMENT**

**THIS INDENTURE**, made this 7 day of April, 2026, by Dale J. Zimmermann and Jean m. Zimmermann, husband and wife residing at 3212 North 21<sup>st</sup> Street, Sheboygan, Wisconsin 53083, "**GRANTOR**," and the City of Sheboygan, a Municipal Corporation of the State of Wisconsin, "**GRANTEE**";

Return To:  
City Attorney  
828 Center Avenue, Suite 304  
Sheboygan WI 53081-4442

59281-650081  
Tax Parcel No.

**WITNESSETH:**

**KNOW ALL MEN BY THESE PRESENTS**, that the said **GRANTOR**, in consideration of the sum of one (\$1.00) dollar and other valuable consideration in hand paid by said **GRANTEE**, receipt whereof is hereby confessed and acknowledged, and the covenants hereinafter contained, hereby grants a permanent easement to **GRANTEE** for municipal purposes, to construct and maintain a mini-storm sewer in, under, and along the **north eight (8') feet and the west eight (8') feet** of the following described property:

The North (15) feet of Lot Number Seven (7) feet, all of Lot Number Eight (8) and the South Fifty-Seven (57) feet of Lot Number Nine (9), Block One (1), in Koning Estates Subdivision in the CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, STATE OF WISCONSIN, according to the Plat thereof.

The **GRANTOR** further grants unto the **GRANTEE**, its successors and assigns, the right, privilege and easement to enter on said premises for the purposes of laying, patrolling, maintaining, cleaning, repairing and renewing said mini-storm sewer.

**GRANTEE** shall not specially assess **GRANTOR** for the mini-storm sewer construction. However, **GRANTOR** acknowledges and agrees that no site restoration is to be provided by **GRANTEE** in connection with construction of the mini-storm sewer.

The covenants herein contained shall be binding upon the parties hereto and their successors and assigns.

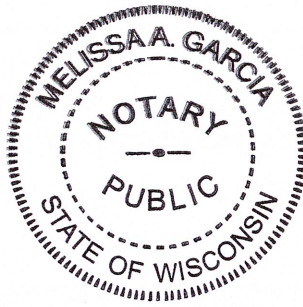
7 **IN WITNESS WHEREOF**, the **GRANTOR**, has caused the execution of this document on this 7 day of April, 2026.

Dale J. Zimmermann  
Dale J. Zimmermann  
(Sign in the presence of a Notary Public)

Jean M. Zimmermann  
Jean M. Zimmermann  
(Sign in the presence of a Notary Public)

STATE OF WISCONSIN )  
 ) §  
SHEBOYGAN COUNTY )

Personally came before me, this 7 day of April, 2026, Dale J. Zimmermann and Jean M. Zimmermann, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.



Melissa A. Garcia  
Melissa A. Garcia  
Notary Public-Sheboygan County  
My commission expires 7/11/2028

ACCEPTED BY: CITY OF SHEBOYGAN

BY: \_\_\_\_\_  
Ryan Sorenson  
Mayor

ATTEST: \_\_\_\_\_  
Meredith Debruin  
City Clerk

STATE OF WISCONSIN )  
 ) §  
SHEBOYGAN COUNTY )

Personally came before me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026, Ryan Sorenson, Mayor, and Meredith Debruin, City Clerk, of the above-named municipal corporation, to me known to be such Mayor and City Clerk of said corporation, and acknowledged that they executed the foregoing instrument as such officers of said corporation, by its authority.

\_\_\_\_\_  
\_\_\_\_\_  
Notary Public-Sheboygan County  
My commission expires \_\_\_\_\_

Acceptance is authorized by and in accordance with Res. No. \_\_\_\_\_.

This instrument drafted by: Elizabeth Majerus