



FIFTH REGULAR COMMON COUNCIL MEETING AGENDA

June 01, 2026 at 6:00 PM

City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,
Sheboygan, WI

Notice of the 5th Regular Meeting of the 2026-2027 Common Council.

This meeting may be viewed LIVE on:
Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and:
www.wscssheboygan.com/vod.

Persons with disabilities who need accommodations to attend the meeting should contact Meredith DeBruin at the City Clerk's Office, 828 Center Avenue, (920) 459-3361. Members of the public who wish to participate in public forum remotely shall provide notice to the City Clerk at (920) 459-3361 by 12:00 p.m. on meeting day to be called upon during the meeting. All Alderpersons may attend the meeting remotely.

OPENING OF MEETING

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes**
Fourth Regular Council Meeting held on May 18, 2026
5. **Public Forum**
Limit of five people having five minutes each with comments limited to items on this agenda.
6. **Mayor's Announcements**
Upcoming Community Events, Proclamations, Employee Recognitions

CONSENT

7. Res. No. 21-26-27 by Alderpersons Dekker and Kelly authorizing the appropriate City officials to enter into an agreement with Making Spirits Bright, Inc. for the use of Evergreen Park and the Quarryview Center for the annual Making Spirits Bright drive-through holiday lights display.

Voted 5-0 by Public Works Committee to recommend adoption
8. Res. No. 24-26-27 by Alderpersons Mitchell and Perrella adopting the City's 2026-2028 Title VI Program Manual.

Voted 3-0 by Finance and Personnel Committee to recommend adoption

- 9.** Res. No. 25-26-27 by Alderpersons Dekker and Kelly declaring intent to exercise the police power to levy special assessments for installation of new water main and/or laterals in Julson Court from Wildwood Avenue to approximately 615 feet east.

Voted 5-0 by Public Works Committee to recommend adoption

- 10.** Res. No. 26-26-27 by Alderpersons Dekker and Kelly authorizing the appropriate City officials to enter into a contract with Klunck Masonry for improvements to the concrete areas within City Green to improve ADA accessibility.

Voted 5-0 by Public Works Committee to recommend adoption

- 11.** Res. No. 27-26-27 by Alderpersons Dekker and Kelly accepting and approving a Certified Survey Map for parcels 59281470998 and 59281470999.

Voted 5-0 by Public Works Committee to recommend adoption

- 12.** Res. No. 13-26-27 by Alderpersons Boorse and Heidemann approving various licenses for the City of Sheboygan.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

- 13.** Res. No. 23-26-27 by Alderpersons Boorse and Heidemann authorizing the appropriate City officials to enter into an agreement with the Sheboygan Area School District relative to providing the public school system with school resource officers from the Sheboygan Police Department.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

- 14.** Res. No. 20-26-27 by Alderpersons Boorse and Heidemann approving alcohol beverage/tobacco licenses.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

- 15.** Report No. 8-26-27 by Police Chief Zempel pursuant to section 30-50 of the Municipal Code, submitting the annual report for the Police Department, for the year 2025.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend filing

- 16.** Report No. 7-26-27 by Fire Chief Montellano pursuant to section 24-400 of the Municipal Code, submitting the annual report for the Fire Department, for the year 2025.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend filing

RESOLUTIONS

- 17.** Res. No. 19-26-27 by Alderpersons Boorse and Heidemann recommending denial of an alcohol beverage/tobacco license transfer from place-to-place and directing the drafting of a summons and complaint for revocation proceedings (West Coast Cafe & Lounge).

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

- 18.** Res. No. 22-26-27 by Alderpersons Boorse and Heidemann recommending denial of a "Class B" liquor license renewal application and directing the drafting of a summons and complaint for revocation proceedings (Boheme).

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

GENERAL ORDINANCES

- 19.** Gen. Ord. No. 2-26-27 by Alderperson Close amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No. 59281629560, 2040 North Avenue, Sheboygan, WI from Class Urban Industrial to Urban Commercial Classification.

Voted 5-0 by City Plan Commission to recommend adoption

- 20.** Gen. Ord. No. 6-26-27 by Alderpersons Mitchell and Perrella amending sections 2-374 and 2-469 of the Sheboygan Municipal Code.

Voted 3-0 by Finance and Personnel Committee to recommend adoption

- 21.** Gen. Ord. No. 4-26-27 by Alderpersons Boorse and Heidemann amending section 26-20 of the Sheboygan Municipal Code relating to Smoking Prohibited; Exceptions.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

- 22.** Gen. Ord. No. 5-26-27 by Alderpersons Boorse and Heidemann amending section 8-80 of the Sheboygan Municipal Code relating to the procedure for declaration of vicious or dangerous dog.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adoption

OTHER MATTERS AUTHORIZED BY LAW

CLOSED SESSION

- 23.** Motion to convene in closed session under the exemption contained in Wis. Stat. s. 19.85(1)(g) when conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, to wit: possible action regarding various licenses held by J.N. Cortez, LLC, D.B.A. Mi Ranchito II.

OPEN SESSION

- 24.** Motion to reconvene in open session for discussion and possible action relating to closed session.

- 25.** Report 9-26-27 by Licensing, Hearings, and Public Safety Committee submitting Findings of Fact and Conclusions of Law based upon testimony and exhibits presented at a Quasi-Judicial Hearing held on May 27, 2026 regarding the licenses held by J.N. Cortez LLC, D.B.A. Mi Ranchito II (License #3475) in the City of Sheboygan.

Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend adopting the Findings of Fact

26. Res. No. 203-25-26 by Alderpersons Rust and Boorse approving the transfer of alcohol beverage/tobacco license (License App. No. 3475).

4/20/26 - Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend referring to the Licensing, Hearings, and Public Safety Committee of the 2026-2027 Common Council

5/27/26 - Voted 5-0 by Licensing, Hearings, and Public Safety Committee to recommend denying the transfer

TENTATIVE DATE OF NEXT REGULAR MEETING

27. Next scheduled meeting: June 15, 2026 at 6:00 PM

ADJOURN MEETING

28. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

FOURTH REGULAR COMMON COUNCIL MEETING MINUTES

Monday, May 18, 2026

OPENING OF MEETING

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Roll Call

Alders present: Boorse, Bremser, Close, Dekker, Grawien, Kelly (remote), Menzer, Mitchell, Perrella – 9.

Alders excused: Heidemann -1.

3. Pledge of Allegiance

4. Approval of Minutes

Third Regular Council Meeting held on May 4, 2026

MOTION TO APPROVE THE MINUTES

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella - 9.

5. Presentation

Historic Preservation Commission annual report to Council – Held for a future meeting.

6. Adopting the rules of the Common Council

MOTION TO ADOPT THE RULES AS AMENDED

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer,

Mitchell, Perrella

- 9.

7. Public Forum

Limit of five people having five minutes each with comments limited to items on this agenda. Peter Mayer and Michael Brunette spoke.

8. Mayor's Announcements

Upcoming Community Events, Proclamations, Employee Recognitions

CONSENT

9. Report 57-25-26 by City Clerk submitting a Summons and Complaint in the matter of El Rancho LLC et al vs. City of Sheboygan et al.

MOTION TO ACCEPT AND FILE

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella - 9. Item 4.

10. Report 4-26-27 by Sheboygan Police Department pursuant to section 30-50 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the police department for the period commencing January 1, 2026 and ending March 31, 2026.

MOTION TO ACCEPT AND FILE

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

11. Report 5-26-27 by the Fire Department pursuant to section 24-459 of the Municipal Code, submitting a quarterly report showing the Benchmark Measurements for the fire department, for the period commencing January 1, 2026 and ending March 31, 2026.

MOTION TO ACCEPT AND FILE

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

12. Report 6-26-27 by City Clerk submitting a Summons and Complaint in the matter of U.S. Bank National Association vs. Estate of Diane D. Hutzet et al.

MOTION TO ACCEPT AND FILE

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

13. Res. No. 3-26-27 by Alderpersons Boorse and Heidemann authorizing the creation of a temporary Designated Outdoor Refreshment Area during the 2026 8th Streatery event series.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

14. Res. No. 4-26-27 by Alderpersons Mitchell and Perrella adopting the City of Sheboygan Social Media Policy.

MOTION TO REMOVE ITEM #14 FROM THE CONSENT AGENDA

Motion made by Kelly, Seconded by Perrella.

Voting Yea: Kelly, Mitchell, Perrella - 3.

Voting Nay: Boorse, Bremser, Close, Dekker, Grawien, Menzer - 6.

Motion failed.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

15. Res. No. 5-26-27 by Alderpersons Boorse and Heidemann establishing an updated bond schedule to reflect increased municipal court fees.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

16. Res. No. 7-26-27 by Alderpersons Dekker and Kelly authorizing executing a one-year lease with David J. Schleicher for agricultural property in the City of Sheboygan.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

17. Res. No. 18-26-27 by Alderpersons Dekker and Kelly approving a Purchase Agreement with Traffic and Parking Control Co, LLC for Twenty (20) McCain Flex TS2 Type 2 EPAC D Traffic Signal Controllers.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

18. Res. No. 15-26-27 by Alderpersons Mitchell and Perrella adopting the City of Sheboygan Travel Expense Policy.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

19. Res. No. 11-26-27 by Alderpersons Boorse and Heidemann authorizing the Purchasing Agent to issue purchase orders for a Battalion Chief Vehicle for the City of Sheboygan Fire Department.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

20. Res. No. 17-26-27 by Alderpersons Boorse and Heidemann approving alcohol beverage/tobacco licenses.

MOTION TO ADOPT THE RESOLUTION
Motion made by Boorse, Seconded by Close.
Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

21. Res. No. 16-26-27 by Alderpersons Boorse and Heidemann approving alcohol beverage/tobacco licenses.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

22. Res. No. 9-26-27 by Alderpersons Dekker and Kelly authorizing the purchase of three trucks from Enterprise Fleet Management and the signing of all required documents associated with the purchase.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

23. Res. No. 8-26-27 by Alderpersons Dekker and Kelly authorizing the appropriate City officials to enter into a contract with Buteyn-Peterson Construction Co., Inc. for the 2026 Streets Department Projects (ADA Curb Ramp Improvements).

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

RESOLUTIONS

24. Res. No. 10-26-27 by Alderpersons Boorse and Heidemann authorizing the appropriate City officials to enter into an Amendment to the Professional Services Agreement entered into with Wendel Architecture, PC for construction management services relating to the public safety complex project.

MOTION TO ADOPT THE RESOLUTION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

25. Res. No. 12-26-27 by Alderpersons Dekker and Kelly altering the at-grade crossing of Wildwood Avenue, a public street with the tracks of the Union Pacific Railroad.

MOTION TO ADOPT THE RESOLUTION

Motion made by Dekker, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

26. Res. No. 14-26-27 by Alderpersons Mitchell and Perrella authorizing the issuance and sale of up to \$2,971,943 Water Utility Revenue Bonds, Series 2026, and providing for other details and covenants with respect thereto, and approval of related financial assistance agreement.

MOTION TO ADOPT THE RESOLUTION

Motion made by Mitchell, Seconded by Perrella.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

GENERAL ORDINANCES

- 27. Gen. Ord. No. 2-26-27 by Alderperson Close amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No. 59281629560, 2040 North Avenue, Sheboygan, WI from Class Urban Industrial to Urban Commercial Classification.

MOTION TO REFER TO CITY PLAN COMMISSION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

- 28. Gen. Ord. No. 3-26-27 by Alderperson Close creating article 48-VI: Pedestrian Malls.

MOTION TO REFER TO CITY PLAN COMMISSION

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

OTHER MATTERS AUTHORIZED BY LAW – None.

TENTATIVE DATE OF NEXT REGULAR MEETING

- 29. Next scheduled meeting: June 1, 2026 at 6:00 PM

ADJOURN MEETING

- 30. Motion to Adjourn

MOTION TO ADJOURN AT 6:25 PM

Motion made by Boorse, Seconded by Close.

Voting Yea: Boorse, Bremser, Close, Dekker, Grawien, Kelly, Menzer, Mitchell, Perrella – 9.

CITY OF SHEBOYGAN
RESOLUTION 21-26-27

BY ALDERPERSONS DEKKER AND KELLY.

MAY 26, 2026.

A RESOLUTION authorizing the appropriate City officials to enter into an agreement with Making Spirits Bright, Inc. for the use of Evergreen Park and the Quarryview Center for the annual Making Spirits Bright drive-through holiday lights display.

RESOLVED: That the Mayor and City Clerk are hereby authorized to execute the agreement between the City of Sheboygan and Making Spirits Bright, Inc., a copy of which is attached hereto.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**AGREEMENT
BETWEEN
CITY OF SHEBOYGAN
AND
MAKING SPIRITS BRIGHT, INC.
FOR USE OF EVERGREEN PARK**

THIS AGREEMENT, hereinafter referred to as the “Agreement,” is entered into this ____ day of _____, 20__ by and between the City of Sheboygan, a municipal corporation existing under the laws of the State of Wisconsin (the “City”), and Making Spirits Bright, Inc., (“MSB”) a Wisconsin non-stock corporation with its principal office at 3034 N. 20th Street, Sheboygan, Wisconsin 53081.

RECITALS

- I. For over 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, organizations who address those concerns. The motto of Service Above Self is exemplified annually by the projects that the Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.
- II. The Sheboygan County Rotary Clubs have combined their efforts in developing and providing the Making Spirits Bright annual drive-through holiday lights display in Evergreen Park and the Quarryview Center during the holiday season.
- III. The Sheboygan County Rotary Clubs are partnering with the Sheboygan County Food Bank by asking all who attend this family fun event to bring food pantry items as their admission to the park.
- IV. The Sheboygan County Rotary Clubs have established MSB as a non-stock not for profit corporation for the purposes of developing, promoting, organizing, planning and staging the annual event.
- V. The Sheboygan County Rotary Clubs, through MSB, are again requesting permission to utilize Evergreen Park and the Quarryview Center for the holiday light display event and asking that the parks be closed to vehicular traffic (other than light display patrons) to ensure safety for the event.
- VI. The City is willing to grant such permission subject to certain terms and conditions.

NOW, THEREFORE, in consideration of the recitals and mutual agreements herein set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Grant of Premises and Term. The City agrees to make Evergreen Park available to MSB for its drive-through holiday light display, including set-up and take-down, from October 5, 2026 through January 31, 2032. The City agrees to make the Quarryview Center available to MSB between November 1, 2026 and December 31, 2031. Such permission is subject to the terms and conditions set forth in this Agreement. MSB may not install event-related equipment or materials prior to October 5 of each year and shall cause all such equipment and materials to be removed by the last Sunday in January of each year. MSB and its volunteers, agents, and employees shall comply with all applicable laws, ordinances, and park rules at all times of use and occupation.
2. Term and Termination. This Agreement shall be effective upon the date of final party execution and shall expire January 11, 2032. This Agreement shall automatically renew for up to five, successive, one-year terms unless terminated pursuant to this Agreement or unless either Party notifies the other of their intent to not renew, which must be provided to the other party by March 1 of the year of nonrenewal.
 - a. Termination for Cause. This Agreement may be terminated for cause by either Party upon fifteen (15) days' written notice if the other party defaults in the performance of this Agreement and the default continues for a period of fifteen (15) days after written notice to the other party stating specifically the default.
 - b. Termination for Convenience. This Agreement may be terminated at any time for any reason by either party. The Party seeking termination shall provide notice to the other party by January 1 of the terminating year.
3. Fee. Prior to March 1 of each year subject to this Agreement, MSB shall remit \$1,500 to the City for the use of Evergreen Park and the Quarryview Center.
4. Required Documents and Information.
 - a. MSB shall complete all event and/or equipment forms reasonably requested by the City's Department of Public Works, as soon as possible but not later than sixty days prior to anticipated set-up/need.
 - b. MSB shall provide the City's Department of Public Works with update files, compatible with current GIS database, showing the geolocated or surveyed positions of all installed infrastructure servicing MSB's holiday lights display.
 - c. MSB shall not commence any improvements within Evergreen Park intended to impact the park beyond the holiday light display installation-to-removal period. Any improvements desired by MSB shall be submitted to the City for approval. Such submission shall include all design plans and specifications. To the extent

that any existing City infrastructure within Evergreen Park conflicts with desired MSB improvements, MSB shall bear the sole cost to relocate and reinstall such infrastructure. MSB shall supply to the City the locations of private utilities installed on MSB's behalf within Evergreen Park within 72 hours of the City's request for same.

- d. MSB shall provide the City with a certificate of insurance illustrating the existence of a commercial general liability insurance policy providing at least \$2,000,000 in coverage, and with an additional insured endorsement naming the City as an additional insured.
5. Damages. MSB agrees to reimburse the City for actual costs to remedy damage incurred to the park or the Quarryview Center caused by or arising out of the use of said parks and park facilities under this Agreement.
6. Recognition. In recognition of the City's support of MSB, MSB shall recognize the City of Sheboygan as an in-kind donor in any written materials distributed at Making Spirits Bright, including a City logo on the map of Evergreen Park included in the written materials and any other recognition provided to other in-kind donors to MSB.
7. Notice. Any notice, consent, approval, request or other communication required or permitted to be given pursuant to this Agreement (a "Notice") shall be in writing and shall be either personally delivered or sent by first class mail, postage prepaid, to the address each of the Parties keeps on record for the other party, or to such other address as either party may give notice of from time to time in accordance with this Agreement. Delivery shall be deemed effective upon personal delivery or deposit in the United States mail. Routine business correspondence may be conducted via email, telephone, or in-person.
8. General Provisions.
 - a. Independent Parties. Nothing in this Agreement shall be construed to constitute any party as a partner, agent or joint venturer of the other party. Neither party shall make any contract or representation, or incur any liability or obligation whatsoever, on behalf or in the name of the other party, except as set forth in this Agreement, or as may be stated otherwise in other agreements between the Parties. Except as otherwise provided herein, each party shall be responsible for its own operational expenses incurred in the performance of this Agreement.
 - b. No Assumption of Liabilities. Neither party shall, by entering into and performing this Agreement, assume or become liable for any of the existing or future obligations, liabilities, or debts of the other party.
 - c. Hold Harmless and Indemnification. MSB agrees that it shall hold harmless and defend and indemnify the City from and against any and all claims, liabilities,

losses, damages or expenses (including reasonable attorneys' fees and expenses), which may arise during the term of this Agreement as a result of the use and/or occupancy of the park by its officers, agents and employees, or others acting by, through or under the express or implied authority of MSB including, but not limited to, any such claims, liabilities, losses, damages or expenses which may arise as a result of any personal injury, death or property damage occurring on or about the Premises or through activities occurring at the park except to the extent caused by the negligence or willful misconduct of the City.

- d. Assignment. The benefits, rights, and obligations set forth herein are personal to the Parties, and, except as provided for herein, may not be assigned or transferred to a third party without the prior written consent of the other party. Any attempted assignment in violation of this section shall be void. Without in any way limiting the foregoing, this Agreement shall be binding upon, enforceable by, and inure to the benefit of the Parties, their permitted successors and assigns.
- e. Entire Agreement. This Agreement contains the entire understanding between the Parties on the subject matter hereof and no representations, inducements, promises, or agreements, oral or otherwise, not embodied herein shall be of any force or effect. This Agreement supersedes any other oral or written agreement entered into between the Parties on the subject matter hereof.
- f. Amendment. This Agreement may be amended only by a writing signed by both parties.
- g. Waiver. No failure or delay of any party in exercising any right or power given to it under this Agreement shall operate as a waiver thereof. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach. No waiver of any breach or modification of this Agreement shall be effective unless contained in writing executed by both parties.
- h. Severability. The invalidity or unenforceability of any particular provisions of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provisions were omitted.
- i. Force Majeure. Neither party shall be deemed to be in violation of this Agreement if such party is prevented from performing any of its obligations hereunder for any reason beyond its reasonable control, including, without limitation, acts of God or of any public enemy, elements, flood, strikes, or statutory or other law, regulation or rule of the federal or any state or local government or any agency thereof.

- j. Governing Law. This Agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
- k. Counterparts. This Agreement may be executed in two or more counterparts, including by signature pages provided by facsimile or in PDF format. All such counterparts together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the date first above written.

MAKING SPIRITS BRIGHT, INC.

CITY OF SHEBOYGAN

By: _____

By: _____

Ryan Sorenson
Mayor

Date: _____

Date: _____

ATTEST:

Meredith DeBruin
City Clerk

Date: _____

**CITY OF SHEBOYGAN
RESOLUTION 24-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA.

MAY 26, 2026.

A RESOLUTION adopting the City's 2026-2028 Title VI Program Manual.

WHEREAS, Title VI of the Civil Rights Act of 1964 (Title VI) is a federal law which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance; and

WHEREAS, the Civil Rights Restoration Act of 1987 makes clear that a local governmental entity that accepts Federal financial assistance may not engage in the type of discrimination prohibited by Title VI. Title VI applies to recipients and sub-recipients of Federal financial assistance; and

WHEREAS, the City of Sheboygan is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B, among other federal departments providing funding to subrecipients, and other nondiscrimination statutes and directives, on the basis of such characteristics as age, ancestry, gender, marital status, disability, and others.

NOW, THEREFORE, BE IT RESOLVED: That the City hereby adopts the 2026-2028 Title VI Program Manual and authorizes the appropriate City officials to take such steps as are necessary to update the City's website to reflect the information contained within the Program Manual.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

2026-2028

Item 8.

TITLE VI PROGRAM

CIVIL RIGHTS ACT OF 1964
49 CFR Part 21

No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.



www.sheboyganwi.gov

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A. Summary

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving Federal financial assistance. Specifically, Title VI provides that "no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" (42 U.S.C. § 2000d).

The City of Sheboygan is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services as protected by Title VI in Federal Transit Administration (FTA) Circular 4702.1.B, among other federal departments providing funding to subrecipients, and other nondiscrimination statutes and directives, on the basis of:

- Age
- Ancestry
- Color
- Gender
- Gender Expression
- Gender Identify
- Genetic Information
- Marital Status
- Medical Condition
- Mental Disability
- Military and Veteran Status
- National Origin
- Physical Disability
- Sex (includes pregnancy, childbirth, breastfeeding and/or medical conditions)
- Sexual Orientation

The City of Sheboygan's Mission Statement provides: "The City of Sheboygan is dedicated to providing residents, the business community and visitors with fiscally responsible municipal services in an effective and responsive manner to meet the needs of our diverse community."

Title VI of the Civil Rights Act of 1964 (Title VI) is a federal law which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Civil Rights Restoration Act of 1987 makes clear that a local governmental entity that accepts Federal financial assistance may not engage in the type of discrimination prohibited by Title VI. Title VI applies to recipients *and* sub-recipients of Federal financial assistance.

This document is intended to outline the City’s plan to ensure compliance with its obligations under Title VI.

B. Introduction

Title VI and Related Authorities

- **Title VI of the Civil Rights Act of 1964** states: “No person in the United States shall on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”
- **The Civil Rights Restoration Act of 1987**, P.L. 100-209, provides clarification of the original intent of Congress in Title VI of the 1964 Civil Rights Act, Title IX of the Educational Amendments Act of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975. It makes clear that, among other things, a local governmental entity that accepts Federal financial assistance may not engage in the type of discrimination prohibited by Title VI.
- **Executive Order 12898** (issued February 11, 1994) addresses Environmental Justice regarding minority and low-income populations. Agencies must develop strategies to address disproportionately high and adverse human health or environmental effects of their programs on minority and low-income populations; promote nondiscrimination in federal programs substantially affecting human health and the environment; and provide minority and low-income communities access to public information and an opportunity for public participation in matters relating to human health or the environment.
- **Executive Order 13166** (issued August 16, 2000) addresses access to services for persons with Limited English Proficiency (LEP). Agencies are directed to evaluate services provided and implement a system that ensures that LEP persons are able to meaningfully access the services provided, consistent with, and without unduly burdening the fundamental mission of the local agency. Agencies are directed to ensure that recipients of federal financial assistance provide meaningful access to programs, services and information to their LEP applicants and beneficiaries free of charge. Language barriers have the potential of preventing LEP persons from:
 - Obtaining services and information relating to local government programs, activities, and services.
 - Taking advantage of the transit system, and other services, which could affect their jobs and social opportunities.
 - Understanding the benefits to which they are entitled when their home or business is acquired through eminent domain.

Limited English Proficiency (LEP)

Limited English Proficient persons refer to persons for whom English is not their primary language and who have a limited ability to read, write, speak or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well or not at all.

LEP person are entitled to language assistance under Title VI of the Civil Rights Act of 1964, and federal assistance recipients shall take reasonable steps to ensure meaningful access to benefits, services, information and other important portions of their programs and activities.

City Governance

The City is governed by an elected Council of ten members. The City is a full-service municipality with over 450 employees and ten departments.

C. Title VI Statement

The City of Sheboygan, in accordance with Title VI of the Civil Rights Act of 1964, is committed to operating its programs, activities, and services in such a way that no person is excluded from participation in or denied the benefits of a program, activity, or service based on their race, color, national origin, sex, disability, or age. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Sheboygan or an appropriate state or federal agency. The City's complaint process and complaint forms are included in Appendix B.

The City of Sheboygan's objective is to:

- Ensure that its programs, activities, and services are provided without regard to any protected status;
- Promote the full and fair participation of all affected populations in decision making;
- Prevent the denial, reduction, or delay in benefits related programs, activities, and services that benefit minority populations or low-income populations; and
- Ensure meaningful access to programs, activities, and services for persons with Limited English Proficiency.

The City of Sheboygan is committed to complying with the Title VI requirements for all programs, activities, and services delivered to the public. This Title VI Program (Program) serves as a guide and reflection of the City's commitment to preserving the civil rights for all individual and group beneficiaries of City programs and services.

D. Title VI Coordinator

The City's Title VI Coordinator is the City Administrator. The Title VI Coordinator provides guidance and technical assistance on Title VI matters and has overall program responsibility for preparing reports and developing program procedures.

Additional assistance to the Title VI Coordinator is provided by the City Attorney, Human Resources Director (e.g., personnel and job applicant issues) and other city staff.

The City of Sheboygan's Title VI Coordinator's responsibilities include:

- a. Reviewing any future guidance, including Treasury Department directives, regarding LEP persons and taking all necessary action to revise this Program in compliance with future guidance to ensure that LEP persons have meaningful access to the City's programs, services, and activities;
- b. Ensuring the Program, including any revisions, is implemented;
- c. Considering the need for language service for LEP persons when proposing the budget to the Common Council pursuant to Sheboygan Municipal Code § 2-866;-
- d. Considering the need for language service for LEP persons when the City conducts programs, services, and activities;
- e. Maintaining a complaint log regarding Title VI complaints;
- f. Processing and resolving Title VI complaints;
- g. Promptly informing the Federal Transit Administration and any other applicable Federal Agency of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency;
- h. Promptly providing documentation of any administrative agency's or court's findings of the City's non-compliance with Title VI to the Federal Transit Administration and efforts to address the non-compliance;
- i. Cooperating with any enforcement or compliance review activities regarding Title VI;
- j. Resolving areas of deficiency;
- k. Ensuring that Title VI requirements are included in policy directives and that the procedures used have built-in safeguards to prevent discrimination;
- l. Coordinating the development and implementation of staff training regarding the Title VI program; and
- m. Developing and coordinating Title VI information for public dissemination, including, where appropriate, in languages other than English.

The City of Sheboygan's Title VI Coordinator is the City Administrator.

Casey Bradley
 City Administrator
 Sheboygan, WI 53081
 Phone: (920) 459-3315
 E-Mail: casey.bradley@sheboyganwi.gov

E. Title VI Outreach

The City of Sheboygan will display the "Notice of Rights" (Appendix A) for public view at all City facilities with customer service counters and on the City's public website. The Notice states that the City will comply with Title VI, and ensures that no person—on the grounds of color, race, national origin, sex, disability, or age—will be excluded from the participation

in, be denied the benefits of, or be otherwise subjected to discrimination under any of the City's programs, activities, or services. The Notice is provided in English, Spanish, and Hmong.

The City is committed to ensuring that projects, activities, and services delivered by the City are sensitive to the various demographic backgrounds within the City. The City Public Participation Plan (PPP) is for use by the City to promote public involvement in the planning and decision-making process of projects, activities, and services.

As a recipient of Federal funding, the City is required to adhere to Title VI of the Civil Rights Act of 1964 and to integrate the PPP into its Title VI Program. This plan provides guidelines for involving the public to ensure that all groups are represented and their needs considered. The City is committed to ensuring it serves the residents and businesses of the City fairly, consistently, and in the most cost-efficient and appropriate manner within available resources.

The City will engage the community through the City's website, social media, and brochures placed at the library, community centers, public parks, and recreation areas within the City. City staff or a contracted non-English language interpreter are available upon request to attend community meetings to inform residents of the City's projects, activities, and services, and provide them an opportunity to express their input in a language in which they are comfortable communicating.

Appropriate techniques among the following will be used to inform, educate, and gain input from the public about the City's projects, services, and activities:

- Surveys or questionnaires - mail-in, online, telephone, personal interview
- Articles or press releases in appropriate publications
- Timely consultation with advisory committees
- Distribution of informal reports, flyers, or brochures
- Informal presentations at community forums
- Publication of information about meetings, public hearings, and special events on the City's website
- Direct mailings to those expressing interest in or commenting about certain topics
- General mailings with posters and flyers to area post offices and appropriate agencies, offices, and organizations for distribution to citizens

Individuals may access the entire Title VI program for the City of Sheboygan at <https://www.sheboyganwi.gov/407/Notice-of-Rights>.

F. Subcontracts and Vendors

All subcontractors and vendors who receive payments from the City of Sheboygan where funding originates from any federal assistance are subject to the provisions of Title VI of the Civil Rights Act of 1964 as amended. Written contracts shall contain non-discrimination

language, either directly or through the bid specification package which becomes an associated component of the contract.

G. Record Keeping

The Title VI Coordinator will maintain all permanent records, which include, but are not limited to, signed acknowledgements of receipt from the employees indicating the receipt of the of the City of Sheboygan Title VI Plan, copies of Title VI complaints or lawsuits and related documentation, records of correspondence to and from complainants, and Title VI investigations.

H. Title VI Complaint Procedures

Any person who believes she or he has been discriminated against on the basis of race, color, national origin, sex, disability, or age by the City of Sheboygan may file a Title VI complaint by completing and submitting the Title VI Complaint Form. Complaints received within 180 days of the alleged incident will be investigated timely and accordingly. The City of Sheboygan will process complaints that are complete.

Once the complaint is received, the City of Sheboygan will review it to determine if the City has jurisdiction. The complainant will receive an acknowledgement letter informing the complainant whether the complaint will be investigated by the City.

Upon determination that the City has jurisdiction over the complaint, the City will promptly investigate the complaint. If more information is needed to resolve the complaint, the City may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the complaint. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, the City may administratively close the case. A case may also be administratively closed if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, the investigator will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident and explains—to the extent permitted by law—whether any disciplinary action, additional training, or other action will occur. If the complainant wishes to appeal the decision, the complainant has 15 days after the date of the closure letter or the LOF to submit a written statement of their intent to appeal to the City’s Title VI Coordinator. Appeals will be heard by the City’s Licensing, Hearings, and Public Safety Committee.

A person may also file a complaint directly with an appropriate state or federal agency.

Complaints may be filed electronically with City of Sheboygan at:
<https://www.sheboyganwi.gov/407/Notice-of-Rights> or by mail to:

City of Sheboygan
 Attn: City Administrator
 828 Center Avenue, Suite 300
 Sheboygan, WI 53081

NOTE: The City of Sheboygan encourages all complainants to certify all mail that is sent through the U.S. Postal Service and/or ensure that all written correspondence can be tracked easily. For complaints originally submitted by facsimile, an original, signed copy of the complaint must be mailed to the Title VI Coordinator as soon as possible, but no later than 180 days from the alleged date of discrimination.

What happens to the Complaint after it is Submitted?

All complaints alleging discrimination based on race, color or national origin in a service or benefit provided by the City of Sheboygan will be directly addressed by the City of Sheboygan. The City of Sheboygan shall also provide appropriate assistance to complainants, including those persons with disabilities, or who are limited in their ability to communicate in English. Additionally, the City of Sheboygan shall make every effort to address all complaints in an expeditious and thorough manner.

A letter acknowledging receipt of complaint should be mailed within seven days (Appendix D). Please note that in responding to any requests for additional information, a complainant's failure to provide the requested information may result in the administrative closure of the complaint.

How will the Complainant be Notified of the Outcome of the Complaint?

After the investigator reviews the complaint, she or he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident and explains—to the extent permitted by law—whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, she/he has 15 days after the date of the closure letter or the LOF to do so.

Once sufficient information for investigating the complaint is received by the City of Sheboygan, a written response will be drafted subject to review by the City's attorney. If appropriate, the City attorney may administratively close the complaint. In this case, the City of Sheboygan will notify the complainant of the action as soon as possible.

I. Goals & Objectives

The goal of the City's PPP is to offer a variety of opportunities for the public to engage in planning and decision-making activities. To meet this goal, the objectives of the PPP are:

- To determine what non-English languages and other barriers may exist to public participation within the City service area.
- To provide a general notification of meetings for public input, in a manner that is understandable to all populations in the service area.
- To hold meetings in locations that are accessible and reasonably welcoming to all area residents, including, but not limited to minority, LEP, and low-income members of the public.
- To utilize a variety of communication methods to capture public input from populations that are not likely to attend or engage in public meetings.

Limited English Proficiency Populations

A LEP individual is someone with limited ability to read, write, speak, or comprehend English. Reasonable efforts will be made to engage LEP populations utilizing techniques—such as the development of public notices in appropriate non-English Languages—that will provide contact information where individuals can be informed of the affected project, activity, or service to provide input and comments. In addition, appropriate non-profit organizations and other groups will be identified and utilized to disseminate information to and provide insight into the needs of LEP populations.

Low-Income Populations

The City will identify low-income populations within the service area. The low-income threshold will be defined as households with a per capita income of 80 percent or less of the national average. Low-income populations in the City will be given reasonable opportunity to provide input on projects, activities, and services to avoid disproportionate harm or lack of benefit.

Engaging minority and LEP populations can be challenging and the City will use multiple techniques to actively solicit policy input in the planning process for a project.

In accordance with Executive Order 12898 (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations), the City will identify and address the environmental effects of programs, policies, and activities on minority and low-income populations. The City will consider demographic data in its project design and involve the public in the planning and development process to assess the environmental impacts of projects on the community. The public's input and data analysis enable the City to develop measures to mitigate any potential adverse effects on minority and low-income populations. The City is not required to conduct environmental justice analyses of projects where NEPA documentation is not required.

J. Limited English Proficiency (LEP) Plan

Introduction and Purpose

This LEP Four Factor Analysis and Language Assistance Plan has been prepared to meet Federal Transit Administration (FTA) requirements to comply with Title VI of the Civil Rights

Act of 1964, which prohibits discrimination on the basis of race, color or national origin. These four factors remain generally consistent within federal agencies, including the Department of Justice, The Department of Housing and Urban Development, and The Department of Health and Human Services. As a subrecipient of federal funds, City of Sheboygan has pledged to take reasonable steps to provide meaningful access to its services, and other services supplemented by federal funding, for persons who either (1) do not speak English as their primary language, and/or (2) have a limited ability to read, speak, write or understand English. The FTA refers to these individuals as Limited English Proficient (LEP) persons.

Executive Order 13166, titled *Improving Access to Services for Persons with Limited English Proficiency*, indicates that differing treatment based upon a person's inability to speak, read, write or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including City of Sheboygan, which receives federal assistance as a subrecipient.

The USDOT's FTA Office of Civil Rights publication "Implementing the Department of Transportation's Policy Guidance Concerning Recipients' Responsibilities to LEP Persons – A Handbook for Public Transportation Providers" was utilized in the preparation of this plan. These factors remain consistent within other federal departments or agencies.

Summary and Contents

City of Sheboygan has developed this *LEP Four Factor Analysis and Language Assistance Plan* to help identify reasonable steps for providing language assistance to LEP persons who wish to access services provided by the city. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and/or have limited ability to read, speak, write or understand English.

Contents of the plan include the following:

- A needs assessment based on the four-factor analysis;
- How to identify LEP persons who may need language assistance;
- Identification of ways in which language assistance may be provided;
- Identification of staff training that may be required;
- Procedures to notify LEP persons that assistance is available; and
- Procedures to monitor and update the plan.

LEP Needs Assessment: The Four Factor Analysis

In order to prepare this plan, City of Sheboygan completed the four-factor LEP analysis, which assesses the following factors:

1. The number or proportion of LEP persons eligible to be served or likely to be encountered by a program, activity or service of City of Sheboygan.
2. The frequency with which LEP persons come into contact with City of Sheboygan programs, activities or services.
3. The nature and importance of programs, activities or services provided by City of Sheboygan in the lives of LEP persons.
4. The resources available to City of Sheboygan for LEP outreach, as well as the costs associated with that outreach.

A summary of the results of the City of Sheboygan four factor analysis is as follows:

FACTOR #1: The number of proportions of LEP persons eligible to be served or likely to be encountered by a program, activity or service of the City of Sheboygan

Sheboygan MPO staff reviewed data from the *2019-2023 American Community Survey (ACS), 5-year estimates* and determined that 9,869 persons age 5 and older in the service area (Cities of Sheboygan and Sheboygan Falls and the Village of Kohler) spoke a language other than English; this amounted to about 13.7 percent of the entire service area population age 5 and older (a population of 71,851). Within the service area, some 3,733 persons (5.2 percent) had limited English proficiency; that is, they speak English less than “very well.” Of those persons with limited English proficiency, 1,262 (1.6 percent) spoke Spanish, 377 (0.5 percent) spoke other Indo-European languages, and 2,105 (2.9 percent) spoke Asian and Pacific Islander languages (primarily Hmong). Some 4,198 of 32,693 households in the service area (6.4 percent) were considered linguistically isolated households. The service area is above the “Safe Harbor” threshold of 5 percent or 1,000 persons within any LEP group speaking a given language in the areas of speakers of Spanish and Asian and Pacific Islander languages (primarily Hmong).

Table 1 shows a breakdown of LEP persons and linguistically isolated households for each census tract in the service area from the *2019-2023 ACS, 5-year estimates*. Table 1 indicates that Census Tract 3 had nearly 1,400 LEP people, while Census Tract 10 had close to 1,490 LEP people. Census Tracts 9 had about 1150 LEP people. In addition, Census Tract 8 had almost 970 LEP people. Census Tract 9 had the largest percentage of LEP persons (23.5 percent), followed by Census Tracts 2.01 (21.8 percent), 3 (21.3 percent), and 10 (20.8 percent).

Table 1 also shows that Census Tract 10 had the largest number of linguistically isolated households (564), followed by Census Tract 3, with about 500 linguistically isolated households. While two Census Tracts (8 and 9) each had closer to 470 linguistically isolated households. Census Tract 8 had the largest percentage of linguistically isolated households (20.2 percent), followed by Census Tracts 10 (19.7 percent), and 9 (19.5 percent).

Table 1 indicates that regarding LEP persons, Hmong was a wholly or partially dominant language in seven Census Tracts, while Spanish was also a wholly or partially dominant

language in nine Census Tracts. Table 1 also indicates that regarding linguistically isolated households, Hmong was the dominant language in six Census Tracts, while Spanish was the dominant language in nine Census Tracts, and other Indo-European languages were dominant in one Census Tract.

Census Tract	LEP Persons		Predominant Language	Linguistically Isolated Households		Predominant Language
	Number	Percentage		Number	Percentage	
1	307	10.6%	Spanish	178	13.9%	Spanish
2.01	541	21.8%	Asian and Pacific Island	167	14.9%	Asian and Pacific Island
2.02	607	14.9%	Spanish	341	18.0%	Spanish
3	1,395	21.3%	Asian and Pacific Island	507	18.2%	Asian and Pacific Island
4	656	15.1%	Spanish	303	14.6%	Asian and Pacific Island
5	476	14.7%	Asian and Pacific Island	193	10.9%	Asian and Pacific Island
8	967	18.3%	Spanish	471	20.2%	Spanish
9	1,156	23.5%	Asian and Pacific Island	466	19.5%	Asian and Pacific Island
10	1,484	20.8%	Asian and Pacific Island	564	19.7%	Spanish
11	558	15.9%	Asian and Pacific Island	215	13.1%	Asian and Pacific Island
106.01	427	7.9%	Spanish	182	7.3%	Spanish
106.02	140	3.3%	Spanish	100	5.2%	Spanish
107	477	5.4%	Asian and Pacific Island	213	5.7%	Other Indo-European
108	348	9.0%	Spanish	110	6.5%	Spanish
109	71	2.5%	Spanish	33	1.7%	Spanish
114	259	11.3%	Spanish	155	10.1%	Spanish

Source: U.S. Bureau of the Census, 2019-2023 American Community Survey, 5-year Estimates (Tables B16004 and S1602), Bay-Lake Regional Planning Commission, 2025.

FACTOR #2: The frequency with which LEP persons come into contact with City of Sheboygan programs, activities or services.

The LEP populations that City of Sheboygan engages with primarily speak Spanish and Hmong. The City comes into contact with LEP persons on an unpredictable and infrequent basis.

FACTOR #3: The nature and importance of programs, activities or services provided by City of Sheboygan in the lives of LEP persons.

With respect to some of the City’s programs, activities, and services—such as police and fire—a denial or delay of access to services or information can have serious or even life-threatening implications.

FACTOR #4: The resources available to City of Sheboygan for LEP outreach, as well as the costs associated with that outreach.

The City currently has several employees who are bilingual and capable of providing translation from Spanish to English and Hmong to English. There is no additional financial cost to the City in using on-duty staff to provide translation services.

The City has contracted with Language Line for on call language translation services. Given the infrequency with which it is necessary to use Language Line, the total cost of using Language Line is relatively low.

How City of Sheboygan Staff May Identify an LEP Person who needs Language Assistance

As stated above, data from the *2019-2023 American Community Survey (ACS)* show that Spanish and Hmong speaking LEP persons are the primary groups requiring language assistance. The City will continue to monitor the language needs of the community. To that end, the City will continue to monitor the languages and English proficiency encountered by Staff. The City will also continue to observe the languages used and the level of English proficiency throughout the community in an attempt to identify minority language populations which may not be engaging with the City due to a language barrier. If such a language minority population is identified, the City will make outreach attempts.

Language Assistance Measures

There are several language assistance measures available to LEP persons, including both oral and written language services. There are also various ways in which City staff will respond to LEP persons, whether in person, by telephone or in writing, including the following:

- The City of Sheboygan Title VI Policy and LEP Language Assistance Plan will be posted on the City of Sheboygan website:
<https://www.sheboyganwi.gov/407/Notice-of-Rights>.
- The City has added an online translation service to its website and will include updates to this service on its website if and when they become available.
- The Title VI Complaint form and Contact Form on the website can be translated to accommodate LEP individuals.
- When there is a rapid need for an interpreter, in person or by telephone, City staff will work to determine the language of the LEP person and then access local interpreters as needed.

As of the adoption date of this Title VI Program, each customer service window at the City has been provided a contact list of City employees who speak a language other than English and have indicated a willingness to assist if translation is necessary. This contact list indicates whether the City employee is comfortable providing written language services (i.e., translating documents sent to the City or to be sent to an LEP person), oral language services (i.e., assisting in providing customer service to an LEP person, either in person or over the phone), or both. Customer service windows are also supplied with a Language Line Identification Card to guide utilization.

If Staff encounters an LEP person at a customer service window, they will attempt to identify the person's preferred language using the Language Line Identification Card. If there is an

available City employee to provide translation services, that City employee will provide the translation services. If there is not an available City employee to provide translation services, or there is a reason to not use a City employee to provide translation services in a particular circumstance, Staff will call Language Line.

Upon request, the City will also endeavor to provide translation services at meetings of the Common Council (including committees of the Common Council), other meetings covered by the Wisconsin Open Meetings Law, and other meetings and workshops sponsored or otherwise affiliated with the City.

If Staff receives a written communication in another language, Staff will attempt to identify the language. If there is a City employee comfortable providing written language services in that language, Staff will work with that City employee to provide an appropriate response to the LEP person. If there is not a City employee comfortable providing written language services in that language, or there is a reason not to use a City employee to provide translation services in a particular circumstance, Staff will make all reasonable efforts to identify a person who is qualified to translate the communication, and work with that translator to provide an appropriate response to the LEP person.

Upon the adoption of this Title VI Program, the Title VI Coordinator will begin the process of identifying vital documents and arranging for their translation into Spanish and Hmong by qualified translators. If an LEP person wishes to have a vital document translated before this translation process is complete, if an LEP person wishes to have a document other than a vital document translated, or if the LEP person wishes to have a document translated into a language other than Spanish or Hmong, the City will endeavor to have the document translated orally by a City employee or through the Language Line service.

Staff Training

The City will provide training to all current Staff regarding the City's Title VI responsibilities, including the City's policies and procedures regarding LEP persons. This training will be incorporated into the onboarding process of new City employees.

Staff that has regular contact with the public will also be trained to work effectively with in-person and with telephone interpreters.

Refresher trainings for all City Staff will be held at least every two years. The following components will be covered:

- Understanding the Title VI Policy and LEP responsibilities
- Language assistance that the City offers
- Documentation of language assistance requests
- How to handle a Title VI and/or LEP complaint

Procedures to Notify LEP Persons that Assistance is Available

There are several ways that the City plans to notify LEP persons in their own language that language assistance measures (through both oral and written communications) are available, including the following:

- At a minimum, public meeting notices and open house announcements will include a statement affirming that City of Sheboygan will make reasonable accommodations to translate pertinent materials into customer languages, or to provide an interpreter upon request.
- When the City schedules a meeting in which the target audience is expected to include LEP persons, then meeting notices, flyers, agendas, and other literature related to the meeting topic(s) will be printed in the alternative language(s) based on the known LEP population.
- Information will be sent to local organizations that work with LEP persons.
- “Vital documents” will be translated into Spanish and Hmong (where determined to be necessary).

Updating and Monitoring of the LEP Language Assistance Plan

As mentioned above, one responsibility of the Title VI Coordinator is to review any future guidance, including Treasury Department directives, regarding LEP persons and to take all necessary action to revise this Plan in compliance with future guidance to ensure that LEP persons have meaningful access to the City’s programs, services, and activities.

The Title VI Coordinator shall also be responsible for determining, on an ongoing basis, whether new documents, programs, services, and activities need to be made accessible to LEP persons, and working with the relevant staff to make the document, program, service, or activity accessible to LEP persons.

The Title VI Coordinator shall, at least once per year, review the Title VI Program in consultation with the City Attorney, Human Resources Director, Public Works Director, Director of Planning and Development, and other appropriate City Staff in order to verify the Title VI Program continues to ensure meaningful access by LEP persons to critical governmental services, in accordance with the intent of Executive Order 13166.

If the Title VI Coordinator receives an allegation that the City has violated its Title VI obligations, or if the Title VI Coordinator has received a suggestion indicating that there is an opportunity for improvement in the City’s Title VI Plan, the Title VI Coordinator shall consider and promptly make any appropriate changes to the City’s Title VI Plan.

Dissemination of the LEP Language Assistance Plan

The City will post this LEP Language Assistance Plan on its website, <https://www.sheboyganwi.gov/407/Notice-of-Rights>.

This plan is also available at no cost in English upon request by telephone, fax, mail or in person. LEP persons may obtain copies or translations of the plan upon request.

Any questions or comments regarding this plan should be directed to:

Casey Bradley, City Administrator
City of Sheboygan
828 Center Avenue, Suite 300
Sheboygan, WI 53081
Phone: (920) 459-3287
E-Mail Address: casey.bradley@sheboyganwi.gov

Appendix A – Notice to the Public

English Notice to Public

Title VI Notice of Rights City of Sheboygan

The City of Sheboygan operates its programs and services without regard to race, color, national origin, sex, disability, or age in accordance with Title VI of the Civil Rights Act of 1964 and other state and federal laws. If you believe you have been subjected to discrimination in violation of state or federal law, you may file a written complaint with the City. Depending on the nature of your claim, you may also be able to file a complaint with a state or federal agency or with a state or federal court. For more information or to obtain a copy of the City's Title VI complaint procedures and complaint form contact:

City of Sheboygan
Attn: Title VI Coordinator
828 Center Avenue, Suite 300
Sheboygan, WI 53081
920-459-3287
www.sheboyganwi.gov

If the complainant is unable to write a complaint, a representative of the complainant may file the complaint on the complainant's behalf. Complaints must be filed within 180 calendar days of the alleged incident.

If information is needed in another language or an alternative format, please call 920-459-3287.

- Spanish: Si necesita servicios de traducción para otro lenguaje, aparte de Ingles, por favor llamar al 920-459-3287 para asistencia.

Apéndice A – Notice to the Public

Notificación Al Público De Los Derechos Bajo El Título VI Ciudad de Sheboygan

Ciudad de Sheboygan opera sus programas y servicios sin distinción de raza, color, origen nacional, sexo, discapacidad, o edad de acuerdo con el Título VI de la Ley de Derechos Civiles de 1964 y el Reglamento del Departamento de Transporte (Department of Transportation Regulations) 49 CFR Parte 21. Si cree que ha sido objeto de discriminación según lo prohíbe el Título VI, puede presentar una queja por escrito ante Ciudad de Sheboygan, Caltrans o a la Administración Federal de Carreteras (Federal Highway Administration). Para obtener más información o para obtener un formulario y el proceso de queja del Título VI comuníquese con Ciudad de Sheboygan:

City of Sheboygan
Attn: Title VI Coordinator
828 Center Avenue, Suite 300
Sheboygan, WI 53081
920-459-3287
www.sheboyganwi.gov

Si la persona no puede llenar su queja, un representante puede hacerlo en su nombre, o un empleado de Ciudad de Sheboygan le puede ofrecer asistencia. Las quejas deben ser entregadas a no más tardar de 180 días del hecho que se alega. Si se necesita información en otro idioma, contacte al 920-459-3287.

Appendix B – Complaint Form

English Complaint Form

Section I			
Name:			
Address:			
Telephone (Home/Cell):		Telephone (Work):	
Email:			
Do you require an accessible format?	Large Print		Audio Tape
	TTY/TDD		Other
Section II			
Are you filing this complaint on your own behalf?		Ye s	N o
If you answered “yes” to this question, go to Section III.			
If not, please supply the name and relationship of the person for whom you are filing:			
Have you obtained permission from this person?			
Please explain why you are filing for this person:			
Section III			
I believe the discrimination I experienced was based on (check all that apply): <input type="checkbox"/> race <input type="checkbox"/> color <input type="checkbox"/> national origin <input type="checkbox"/> sex <input type="checkbox"/> disability <input type="checkbox"/> age _____			
Date of Alleged Discrimination (month, day, year):			
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses.			
Section IV			
Have you previously filed a Title VI complaint with the City of Sheboygan?		Ye s	N o
Contact name:			
Telephone number:			
Section V			
Have you filed this complaint with any other federal, state or local agency or with any federal or state court?			
If yes, check all that apply:			
<input type="checkbox"/> Federal Agency:		<input type="checkbox"/> Federal Court:	
<input type="checkbox"/> State Agency:		<input type="checkbox"/> State Court:	
<input type="checkbox"/> Local Agency:		<input type="checkbox"/> Local Court:	
Please provide contact information for the person you spoke to at the above agency:			
Name:		Title:	

Agency:
Address:
Telephone:

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below:

Signature _____ Date _____

City of Sheboygan operates without regard to race, color or national origin.

If you need assistance completing this form, contact the City of Sheboygan at:

Tel.: 920-459-3287

Email: casey.bradley@sheboyganwi.gov

Please submit this form in person or by mail to:

City of Sheboygan
Title VI Coordinator
828 Center Avenue, Suite 300
Sheboygan, WI 53081

Apéndice B

Formulario de Queja Título VI en Español

Sección I				
Nombre:				
Dirección:				
Teléfono (Casa/Celular):			Teléfono (Trabajo):	
Email:				
Necesita un formato más accesible?	Letras Grandes		Cinta de Audio	
	TTY/TDD		Otro	
Sección II				
¿Llenas esta queja por tu parte?			S i	N o
Si la respuesta es "Si" para esta pregunta, ve a la Sección III.				
Si es "No", por favor escriba su nombre y su relación con la persona:				
Has obtenido permiso por parte de esta persona?			S i	N o
Por favor explique por qué habla por esta persona:				
Sección III				
Yo creo que la discriminación que yo experimenté fue basada en (marque todo lo que aplique): () raza () color () origen nacional () sexo () incapacidad () edad () otro _____				
Fecha de la discriminación (mes, día, año):				
Explique lo más claro posible lo que ocurrió y por qué cree que usted fue discriminado (a). Si es posible, describa las personas, incluyendo nombres y datos de las personas que discriminaron en su contra y también nombres y datos de algunos testigos (si los hay).				
Sección IV				
¿Alguna vez usted ha llenado la queja Título VI con la Ciudad de Sheboygan?			S i	N o
Nombre:				
Numero de teléfono:				
Sección V				
¿Alguna vez ha llenado esta queja con alguna otra agencia federal, estatal o local o con alguna corte federal o estatal?				
Si es sí, marque lo que aplique:				
() Agencia Federal:		() Corte Federal:		
() Agencia Estatal:		() Corte del Estado:		
() Agencia Local:		() Corte Local:		

Por favor escriba los datos de las personas con las que usted habló en la agencia de arriba:	
Nombre:	Posición:
Agencia:	
Dirección:	
Teléfono:	

Puede incluir cualquier otro material de información que usted crea que es importante para su queja. Su firma y fecha son requeridas aquí:

Firma Fecha

Ciudad de Sheboygan opera sin fijarse en raza, color, lugar de origen, sexo, incapacidad, o edad.

Si necesita ayuda para llenar este formulario, llame a la Ciudad de Sheboygan al:
Tel.: 920-459-3287
Email: casey.bradley@sheboyganwi.gov

Por favor entregue este formulario en persona o por correo a:

City of Sheboygan
Title VI Coordinator
828 Center Avenue, Suite 300
Sheboygan, WI 53081

Appendix C

Title VI Complaint Procedures

Any person who believes she or he has been discriminated against on the basis of race, color, national origin, sex, disability or age by the City of Sheboygan (hereinafter referred to as “the City”) may file a Title VI complaint by completing and submitting the City’s Title VI Complaint Form. The City investigates complaints received within 180 days of the alleged incident. The City will process complaints that are complete.

Once the complaint is received, the City will review it to determine if the City has jurisdiction. The complainant will receive an acknowledgement letter informing the complainant whether the complaint will be investigated by the City.

Upon determination that the City of Sheboygan has jurisdiction over the complaint, the City will promptly investigate the complaint. If more information is needed to resolve the complaint, the City may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the complaint. If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, the City may administratively close the case. A case may also be administratively closed if the complainant no longer wishes to pursue their case.

After the investigator reviews the complaint, she or he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains—to the extent permitted by law—whether any disciplinary action, additional training of the staff member, or other action will occur. If the complainant wishes to appeal the decision, she/he has 15 days after the date of the closure letter or the LOF to do so.

A person may also file a complaint directly with an appropriate state or federal agency.

Apéndice C

Procedimiento para quejas de Título VI

Cualquier persona que crea que él o ella ha sido discriminada en base a su raza, color, origen nacional, sexo, incapacidad, o edad por la Ciudad de Sheboygan (Ciudad) puede quejarse por medio de completar y presentar un formulario de queja de Título VI de la agencia. La Ciudad investiga las quejas que recibe dentro de 180 días a partir de la fecha del supuesto incidente. La Ciudad procesará los formularios de quejas que están completos.

Al recibir una queja, la Ciudad la revisará para determinar si la Ciudad puede actuar. El demandante recibirá una carta informándole si es que la queja será investigada por la Ciudad.

Una vez determinada que la Ciudad tiene jurisdicción sobre la queja, la Ciudad investigará la queja de manera rápida. El demandante tendrá 10 días hábiles a partir de la fecha de la carta para enviar la información solicitada al investigador. Si el investigador no es contactado por el demandante o no recibe la información adicional dentro de los 10 días hábiles, la Ciudad puede cerrar la investigación de forma administrativa. Una investigación también puede ser cerrada de forma administrativa si es que el demandante no desea continuar la investigación.

Después de que el investigador revise la queja, éste enviará una de dos cartas al demandante: una carta de clausura o una carta de descubrimientos (CDD). La carta de clausura resume las alegaciones y declara que no hubo una violación del Título VI y que la investigación se clausurará. Una CDD resume las alegaciones y las entrevistas acerca del supuesto incidente, y explica si acción disciplinaria, entrenamiento adicional para el empleado, u otra acción ocurrirá. Si el demandante desea apelar su decisión, éste tendrá 15 días después de la fecha de la carta o CDD para hacerlo.

Una persona también puede enviar una queja directamente a la respectiva Federal de agencia.

Appendix D

Tracking of Title VI Complaints

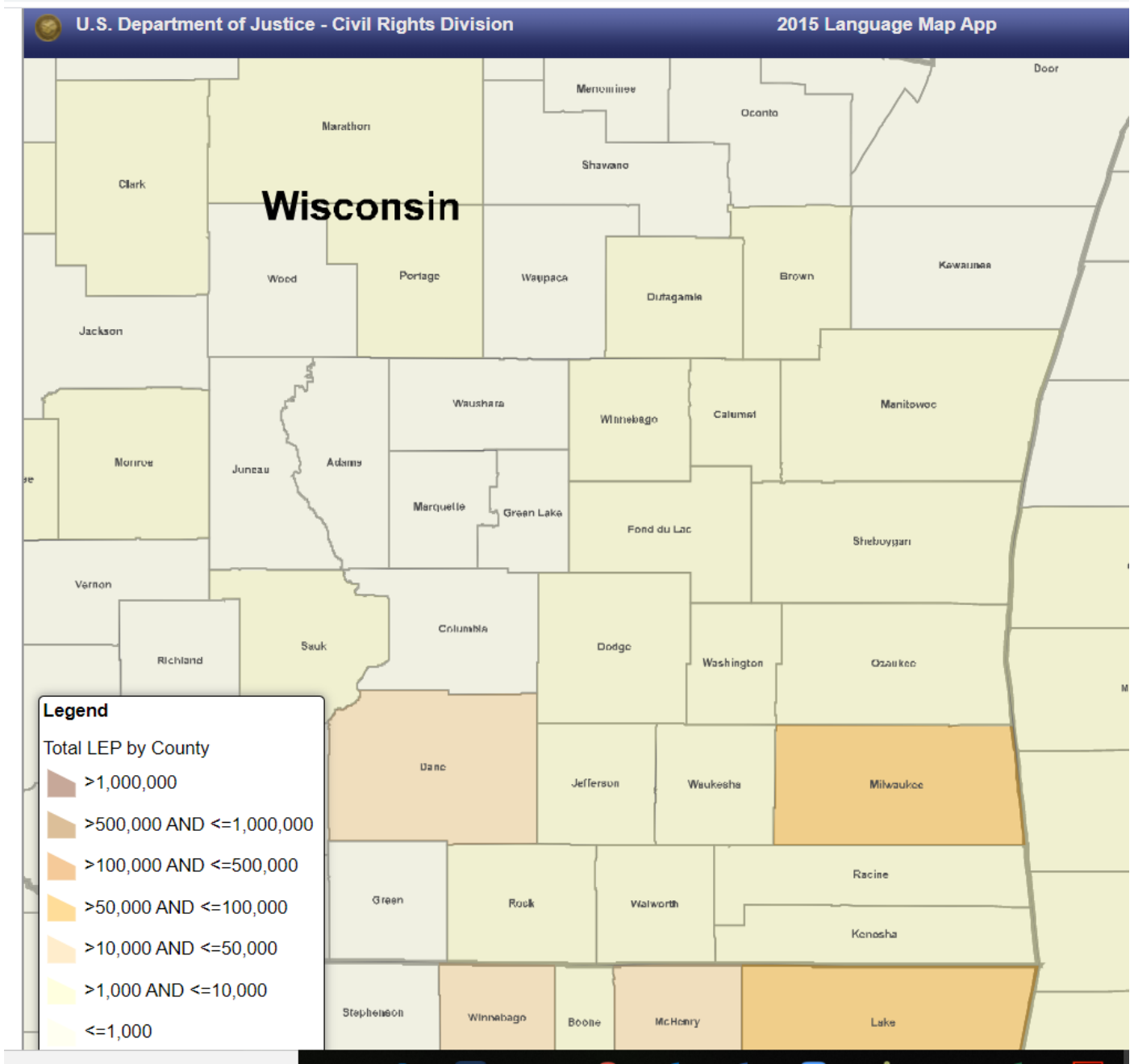
The City is required to prepare and maintain a list of any of the following that allege discrimination on the basis of race, color, national origin, sex, disability or age:

- Active investigations
- Lawsuits
- Complaints naming the City of Sheboygan

Below is the list that will be used for tracking these incidents:

Investigations, Lawsuits and Complaints

	Date (Month, Day, Year)	Summary (Include basis of complaint: race, color, national origin)	Status	Actions Taken
Complaints				
Investigations				
Lawsuits				



Appendix F – Language Line Identification Card

Language Line provides translation services in more than 240 languages and American Sign Language. A Language Identification Card like the one included in this Appendix F will be made available at public meetings hosted by the City of Sheboygan.

Europe	
Albanian Tregoni me gisht gjuhën tuaj. Do të thërrasim një përkthyes. Përkthyesi ofrohet falas për ju.	Shqip
Armenian Դձեր, թե որ լեզվով եք խոսում: Քարգանձի կկազմենք: Քարգանձի ծառայությունները տրամադրվում են անվճար:	Հայերեն
Basque Zure hizkuntza aukeratu. Jarraian interprete bati deituko diogu. Zerbitzu hau doakoa da.	Euskara
Bosnian Pokažite svoj jezik. Pozvat ćemo tumača. Usluge tumača su besplatne za vas.	Bosanski
Bulgarian Почетете вашия език. Ще бъде извикан преводач. Преводчът е осигурен безплатно за вас.	Български
Croatian Pokažite svoj jezik. Prevoditelj će biti pozvan. Prevoditelja ćete dobiti besplatno.	Hrvatski
Czech Ukažte na váš jazyk. Bude zavolán tlumočník. Tlumočení je pro vás bezplatné.	Čeština
Danish Peg på dit sprog. En tolk vil blive tilkaldt. Tolken tilbydes uden omkostninger for dig.	Dansk
Dutch Wijs uw taal aan. Er zal contact worden opgenomen met een tolk. De service van de tolk is geheel gratis.	Nederlands
Estonian Osutage oma keelele. Vastava tõlgiga võetakse ühendust. Tõlketeenus on teie jaoks tasuta.	Eesti keel
Finnish Osoita maasi kieltä. Kutsumme tulkin paikalle. Tulkin käyttö on sinulle ilmaista.	Suomi
French Indiquez votre langue et nous appellerons un interprète. Le service est gratuit.	Français
German Zeigen Sie auf Ihre Sprache. Ein Dolmetscher wird angefordert. Der Dolmetscher ist für Sie kostenlos.	Deutsch
Greek Δείξτε τη γλώσσα σας και θα καλέσουμε ένα διερμηνέα. Ο διερμηνέας σας παρέχεται δωρεάν.	Ελληνικά
Hungarian Válassza ki a nyelvet. Tolmácsot fogunk hívni. A tolmács az Ön számára díjtalan.	Magyar

Europe - continued	
Icelandic Bentu á þitt tungumál. Það verður hringt í túlk. Túlkurinn er þér að kostnaðarlausu.	Íslenska
Italian Indicare la propria lingua. Un interprete sarà chiamato. Il servizio è gratuito.	Italiano
Lithuanian Nurodykite savo kalbą. Bus pakviestas vertėjas. Vertėjas jums bus suteiktas nemokamai.	Lietuvių
Macedonian Покажете на јазикот на кој зборувате. Ке повикаме преведувач. Услугите на преведувачот се бесплатни.	Македонски
Norwegian Pek på språket dit. En tolk vil bli tilkalt. Tolken tilbyes kostnadsfritt for deg.	Norsk
Polish Proszę wskazać swój język i wezwemy tłumacza. Usługa ta zapewniana jest bezpłatnie.	Polski
Portuguese Indique o seu idioma. Um intérprete será chamado. A interpretação é fornecida sem qualquer custo para você.	Português
Romanian Indicați limba pe care o vorbiți. Vi se va face legătura cu un interpret caare vă este asigurat gratuit.	Română
Russian Укажите язык, на котором вы говорите. Вам вызовут переводчика. Услуги переводчика предоставляются бесплатно.	Русский
Serbian Покажите свој језик. Преводаца ће бити позван. Преводаца је за вас обезбеђен бесплатно.	Српски
Slovak Ukažte na svoj jazyk. Zavoláme tlmočníka. Tlmočenie je pre vás bezplatné.	Slovenčina
Spanish Señale su idioma y llamaremos a un intérprete. El servicio es gratuito.	Español
Swedish Peka på ditt språk. En tolk kommer att tillkallas. Tolken erbjuds utan kostnad för dig.	Svenska
Ukrainian Вкажіть вашу мову. Вам викличуть перекладача. Послуги перекладача надаються безкоштовно.	Українська
Yiddish ווייזט אן אויף איינער שפראך און מען וועט רופן אן אַן איבערזעצער. איר דארפט גארניט באצאלן פאר דער איבערזעצונג.	יידיש

Pacific Islands	
Fijian Dusia na nomu vosa. Ni na Vakaratukai mai e dua na dau vakadewa vosa. Na dau vakadewa vosa e sega ni saumi.	Vosa Vakaviti
Ilocano Itudo yo ti sao yo. Ag awag da ti maysa nga mangipatpararus nga tumulong kadakayo nga awan ti bayad na.	Ilokano
Indonesian Tunjukkan bahasa Anda. Penerjemah akan dihubungi. Penerjemah disediakan gratis tanpa dikenakan biaya.	Bahasa Indonesia
Malay Tunjukkan bahasa anda. Jurubahasa akan dihubungi. Jurubahasa akan disediakan tanpa anda dikenakan bayaran.	Bahasa Melayu
Marshallese Kelet kajin eo am. Im renaaj kúr juón am Ri-Ukok. Ri-Ukok eo enaaj jibañ eok ilo ejelok wóneen.	Kajin Majól
Samoan Fa'asino lau gagana. Ole a vala'au se fa'amatala'upu. Ua saunia se fa'amatala'upu e aunoa ma se tau e te totogiina.	Fa'asamoa
Tagalog Ituro po ang inyong wika. Isang tagasalin ang ipagkakaloob nang libre sa inyo.	Tagalog
Tongan Tuhu 'i mai ho' o lea fakafonua. 'E ui ha fakatonulea. 'Okí ta 'etotongi kia 'a e fakatonulea.	Lea Faka-Tonga

North America, South America, and Caribbean	
French Indiquez votre langue et nous appellerons un interprète. Le service est gratuit.	Français
Haitian Creole Lonje dwèt ou sou lang ou pale a epi nan rel you entèprèt pou ou. Nou ba ou sèvis entèprèt la gratis.	Kreyòl
Navajo Nizaad biká 'ígíí bich'í' dah diłnił. Ata' halmé é' la' hágo bí' d'i' doonił. Ata' halmé é' éi doo haada yí' ógoo bik'é ní' diłłéé' da. T'áájítik' é' ná' ata' hodoolnił.	Diné K'ehjí
Portuguese Indique o seu idioma. Um intérprete será chamado. A interpretação é fornecida sem qualquer custo para você.	Português
Spanish Señale su idioma y llamaremos a un intérprete. El servicio es gratuito.	Español

LanguageLine SolutionsSM

Language Identification Card

As a LanguageLine Solutions client you have access to over-the-phone interpretation 24 hours a day, 7 days a week. Use this Language Identification Card in a face-to-face situation to determine which language a person speaks. The Language ID Card lists the languages most frequently encountered in North America, grouped by the geographical region where they are commonly spoken.

- To use the Language ID Card efficiently, locate the geographical region where you believe the speaker may be from. (Pacific Islands, Europe, etc.)
- Show the person the languages listed for that region. The message underneath each language says: "Point to your language. An interpreter will be called. The interpreter is provided at no cost to you."

English

Point to your language. An interpreter will be called. The interpreter is provided at no cost to you.

- Refer to your Quick Reference Guide (QRG) to access an interpreter through LanguageLine Solutions. In most cases, an interpreter is available within seconds.
- If you are unable to identify the language, our representative will help you.

Please note: LanguageLine Solutions interprets from English into more than 200 languages. Only the most requested languages are listed here. This list is subject to change based upon client demand.

From North America call **1800 752-6096** for more information about our service.

Interpreting

Translation

Testing and Training

© 2013 LanguageLine Solutions / 1-800-752-6096 / www.LanguageLine.com

India, Pakistan, and Southwest Asia

Table listing languages from India, Pakistan, and Southwest Asia including Bengali, Gujarati, Hindi, Malayalam, Nepali, Punjabi, Sinhalese, Tamil, and Telugu.

Africa

Table listing languages from Africa including Acholi, Amharic, and Arabic.

Africa - continued

Table listing languages from Africa including Dinka, French, Hausa, Italian, Nuer, Oromo, Portuguese, Portuguese Creole, Somali, Swahili, Tigrinya, and Wolof.

LanguageLine Solutions also offers Document Translation. For more information contact us: Phone: 1 888 763-3364 • Fax: 1 800 648-0170

Middle East

Table listing languages from the Middle East including Arabic, Armenian, Azerbaijani, Dari, Farsi, Hebrew, Kurdish, Pashto, and Turkish.

Asia

Table listing languages from Asia including Chinese, Cantonese, Chaochow, Fukienese, Mandarin, Shanghai, Taiwanese, and Toishanese.

Asia- continued

Table listing languages from Asia including Burmese, Hmong, Indonesian, Japanese, Karen, Khmer (Cambodian), Korean, Laotian, Malay, Mien, Mongolian, Thai, and Vietnamese.

Title VI of the Civil Rights Act of 1964 states: “No person shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.” 42 U.S.C. § 2000d.

Employees of the City of Sheboygan are expected to consider, respect, and observe this policy. Citizen questions or complaints shall be directed to the City of Sheboygan Title VI Coordinator.

I hereby acknowledge receipt of City of Sheboygan’s Title VI Program. I hereby acknowledge having participated in training about the City’s Title VI Program on _____.

I have read the City’s Title VI Program and am committed to ensuring that no person is excluded from participation in, or denied the benefits of programs, activities, or services delivered by the City of Sheboygan on the basis of race, color, or national origin, as protected by Title VI.

Signature

Print Name

Date

**CITY OF SHEBOYGAN
RESOLUTION 25-26-27**

BY ALDERPERSONS DEKKER AND KELLY.

MAY 26, 2026.

A PRELIMINARY RESOLUTION declaring intent to exercise the police power to levy special assessments for installation of new water main and/or laterals in Julson Court from Wildwood Avenue to approximately 615 feet east.

WHEREAS, the water main serving the area between Taylor Drive, South 22nd Street, New Jersey Avenue, and the Sheboygan River is not currently served by a continuous loop water main; and

WHEREAS, the Sheboygan Water Utility has determined that installing a water main in Julson Court from Wildwood Avenue to approximately 615 feet east will result in a continuous loop water main thereby increasing water pressure to and benefiting the properties served.

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan intends to exercise its municipal police powers under § 66.0703, Stats., for the municipal purpose stated above.

BE IT FURTHER RESOLVED: That the Water Utility is hereby authorized and directed to prepare a report in accordance with § 66.0703(4) and § 66.0703(5), Stats., and that such report shall contain the following information:

- a. Preliminary or final plans and specifications
- b. An estimate of the entire cost of the proposed work or improvement
- c. A schedule of the proposed assessments
- d. A statement that the work or improvement constitutes an exercise of the municipality's police power
- e. A statement that the property against which the assessments are proposed are benefitted.

BE IT FURTHER RESOLVED: That the expenses so incurred in excess of \$100.00 may be paid in five (5) annual installments—or ten (10) annual installments if the expense exceeds \$5,000.00 for a single parcel of property—under § 66.0703, Stats., with interest thereon at seven percent (7%) commencing the first of the month following the completion of thirty (30) days after publication of the installment assessment notice.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**CITY OF SHEBOYGAN
RESOLUTION 26-26-27.**

BY ALDERPERSONS DEKKER AND KELLY.

MAY 26, 2026.

A RESOLUTION authorizing the appropriate City officials to enter contract with Klunck Masonry for improvements to the concrete areas within City Green to improve ADA accessibility.

WHEREAS, the City owns Parcel No. 59281107313 located at 710 New York Avenue, commonly known as City Green; and

WHEREAS, City Green serves as a downtown public space accommodating many public events throughout the year; and

WHEREAS, staff wishes to modify the concrete pad and approach in the southwest corner of the property to improve ADA access to the portable restroom facilities routinely placed there; and

WHEREAS, three bids for the work were received, with Klunck Masonry submitting the lowest, responsive bid at \$7,657.00; and

WHEREAS, staff believes Klunck Masonry possesses the requisite skill and equipment to timely and correctly complete the work; and

WHEREAS, there are sufficient funds in the 2026 budget for the cost of the project.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council approves the Department of Public Works to proceed with and construct improvements to Parcel No. 59281107313 identified herein.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to pay for the associated project expense from account 400500-631200 (Capital Fund - Recreation - Building Improvements).

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

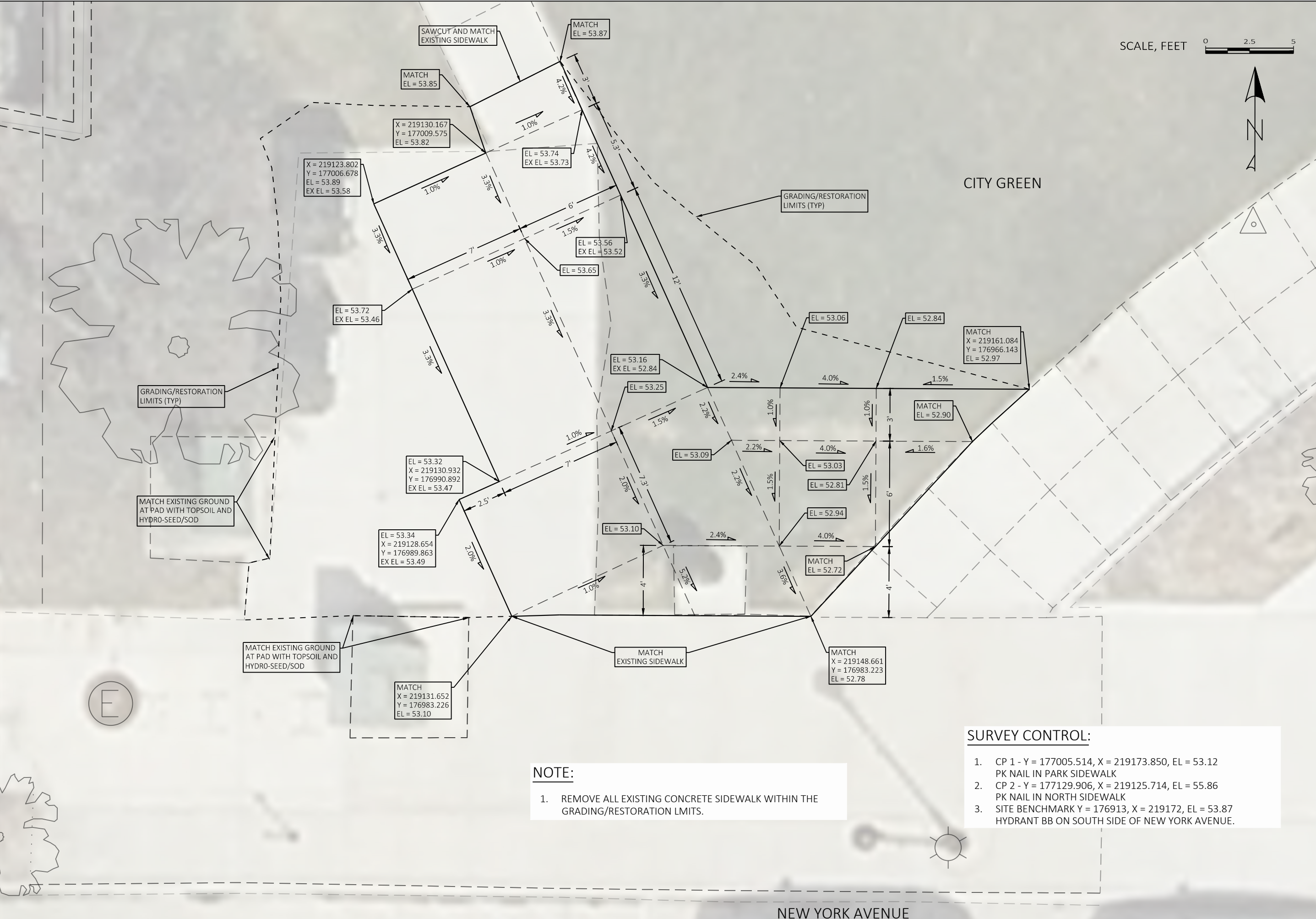
Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

FILE NAME: C:\USERS\MOYER\ONE\DRIVE - CITY OF SHEBOYGAN\DESKTOP\TOP PARKS AND PARKING LOTS\GREENSPACE\PRODUCTION\PLAN SHEETS\400SW_A\LT.DWG
 LAYOUT NAME: 400SW1

PLOTTED BY: Moyer, Tim



SCALE, FEET 0 2.5 5



Date		Item 10.
Drawn By		
Revision Description		
Revision Number		

CITY GREEN PARK
 (SOUTHWEST CORNER SIDEWALK IMPROVEMENTS)

PLAN

**CITY OF SHEBOYGAN
 PUBLIC WORKS**

City of Sheboygan
 Department of Public Works
 Engineering Division
 2026 New Jersey Avenue
 Sheboygan, WI 53081
 Kevin Jump, PE - City Engineer

Designed By	TJM
Drawn By	TJM
Checked By	KEJ
Plot Date	5/11/2026
Bid No.	C26-13
Project Date	MARCH 2026
Sheet No.	
Drawing No.	53

NOTE:

- REMOVE ALL EXISTING CONCRETE SIDEWALK WITHIN THE GRADING/RESTORATION LIMITS.

SURVEY CONTROL:

- CP 1 - Y = 177005.514, X = 219173.850, EL = 53.12
PK NAIL IN PARK SIDEWALK
- CP 2 - Y = 177129.906, X = 219125.714, EL = 55.86
PK NAIL IN NORTH SIDEWALK
- SITE BENCHMARK Y = 176913, X = 219172, EL = 53.87
HYDRANT BB ON SOUTH SIDE OF NEW YORK AVENUE.

NEW YORK AVENUE

**CITY OF SHEBOYGAN
RESOLUTION 27-26-27**

BY ALDERPERSONS DEKKER AND KELLY.

MAY 26, 2026.

A RESOLUTION accepting and approving a Certified Survey Map for parcels 59281470998 and 59281470999.

WHEREAS, the City owns parcels 59281470998 and 59281470999, which will be transferred to Amazon.com Services, LLC for development of a distribution facility; and

WHEREAS, prior to closing, the City is responsible for completing and approving a Certified Survey Map (CSM) for the property; and

WHEREAS, the right of way between the aforementioned parcels was previously vacated by Council via Resolution 197-25-26.

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan approves the attached CSM.

BE IT FURTHER RESOLVED: That the appropriate City staff are authorized to record the CSM with the Sheboygan County Register of Deeds upon adoption.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

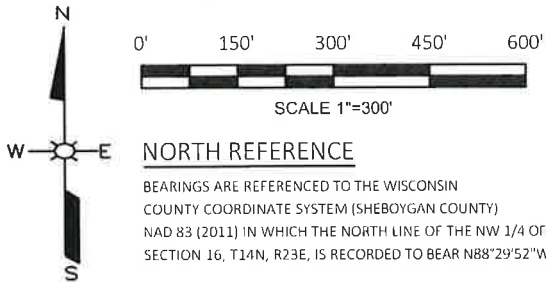
Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

CERTIFIED SURVEY MAP NUMBER

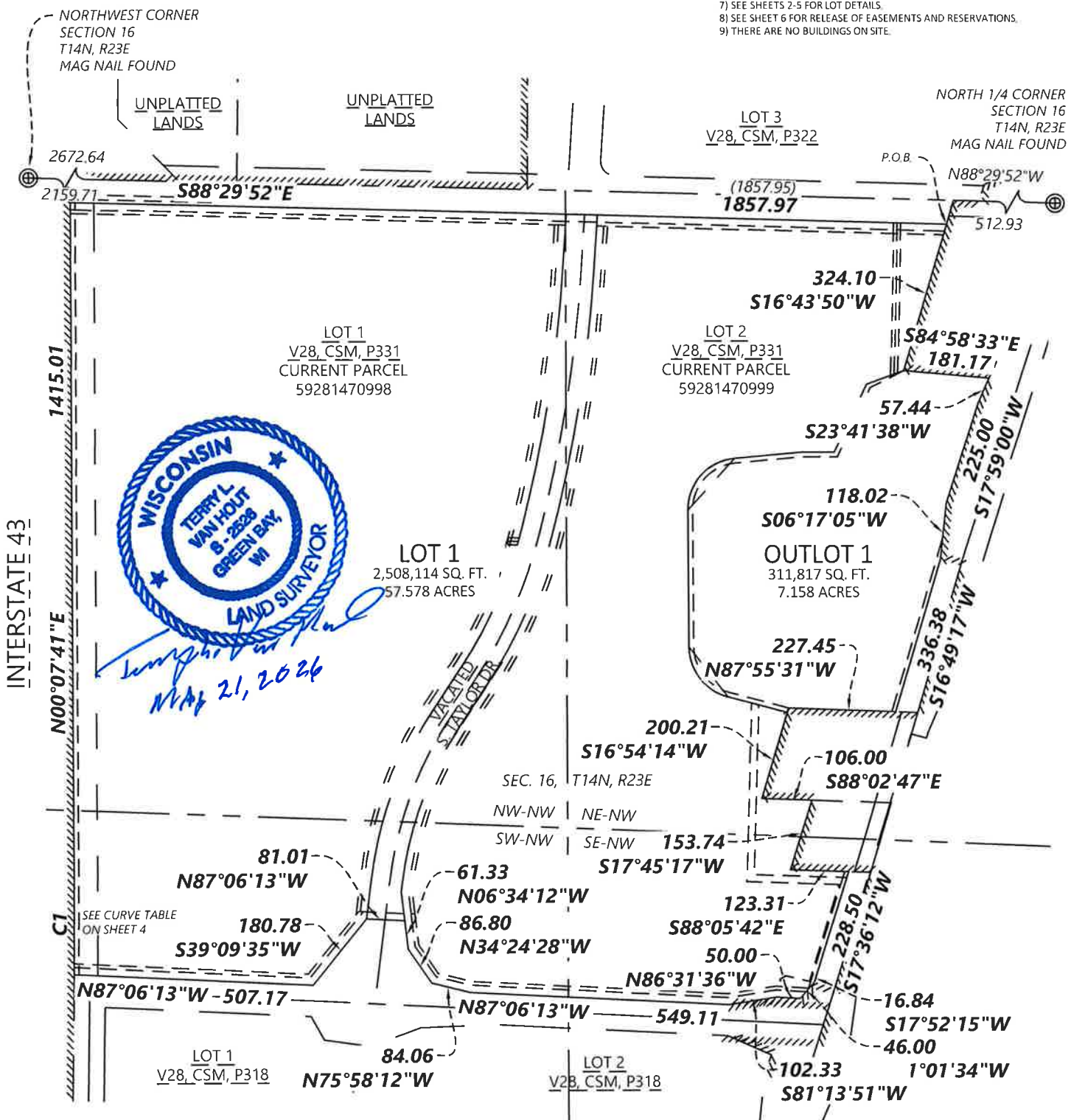
ALL OF LOTS 1 AND 2 RECORDED IN SHEBOYGAN COUNTY CERTIFIED SURVEY MAP, VOLUME 28, PAGES 331-339, AS DOCUMENT NO. 2061659 AND THAT PART OF VACATED SOUTH TAYLOR DRIVE, ALL LOCATED IN PART OF THE NE 1/4, NW 1/4, SW 1/4, AND SE 1/4 ALL IN THE NW 1/4 OF SECTION 16, TOWNSHIP 14 NORTH, RANGE 23 EAST, CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, WISCONSIN.



LEGEND

- ⊕ GOVERNMENT CORNER AS NOTED
- 1" O.D. IRON PIPE FOUND OR AS NOTED
- 3/4" IRON REBAR FOUND OR AS NOTED
- 1" X 18" O.D. IRON PIPE SET, WEIGHING 1.13 LBS PER LIN. FT.
- P.O.B. POINT OF BEGINNING
- () PREVIOUSLY RECORDED AS
- /// CORPORATE LIMITS

- NOTES:**
- 1) THIS CERTIFIED SURVEY MAP IS ALL OF SHEBOYGAN COUNTY TAX PARCEL NO. 59281470998 AND 59281470999.
 - 2) THE OWNERS OF RECORD IS CITY OF SHEBOYGAN PER RECORDED DOCUMENT 2050836.
 - 3) ALL DIMENSIONS ARE COMPUTED AND MEASURED TO THE NEAREST 0.01 FOOT.
 - 4) ALL BEARINGS ARE COMPUTED TO THE NEAREST SECOND AND MEASURED TO THE NEAREST 5 SECONDS.
 - 5) INITIAL FIELD WORK COMPLETED ON OCTOBER 22, 2025.
 - 6) THERE IS NO ACCESS ALLOWED TO INTERSTATE 43.
 - 7) SEE SHEETS 2-5 FOR LOT DETAILS.
 - 8) SEE SHEET 6 FOR RELEASE OF EASEMENTS AND RESERVATIONS.
 - 9) THERE ARE NO BUILDINGS ON SITE.



DATE 1-5-2026	DIRECTORY NO
PROJECT NO 00/0640.01	DRAFTED BY IVH
SHEET 1 OF 9	DRAWING NAME CSM

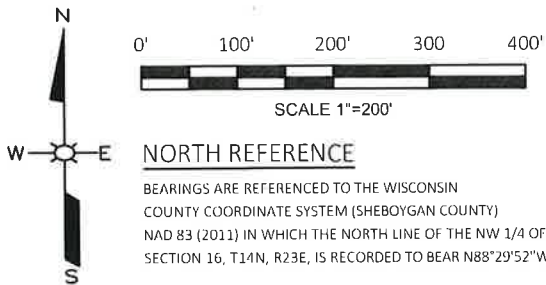
SURVEY FOR	BL COMPANIES
	355 RESEARCH PARKWAY
	MERIDEN, CT 06450

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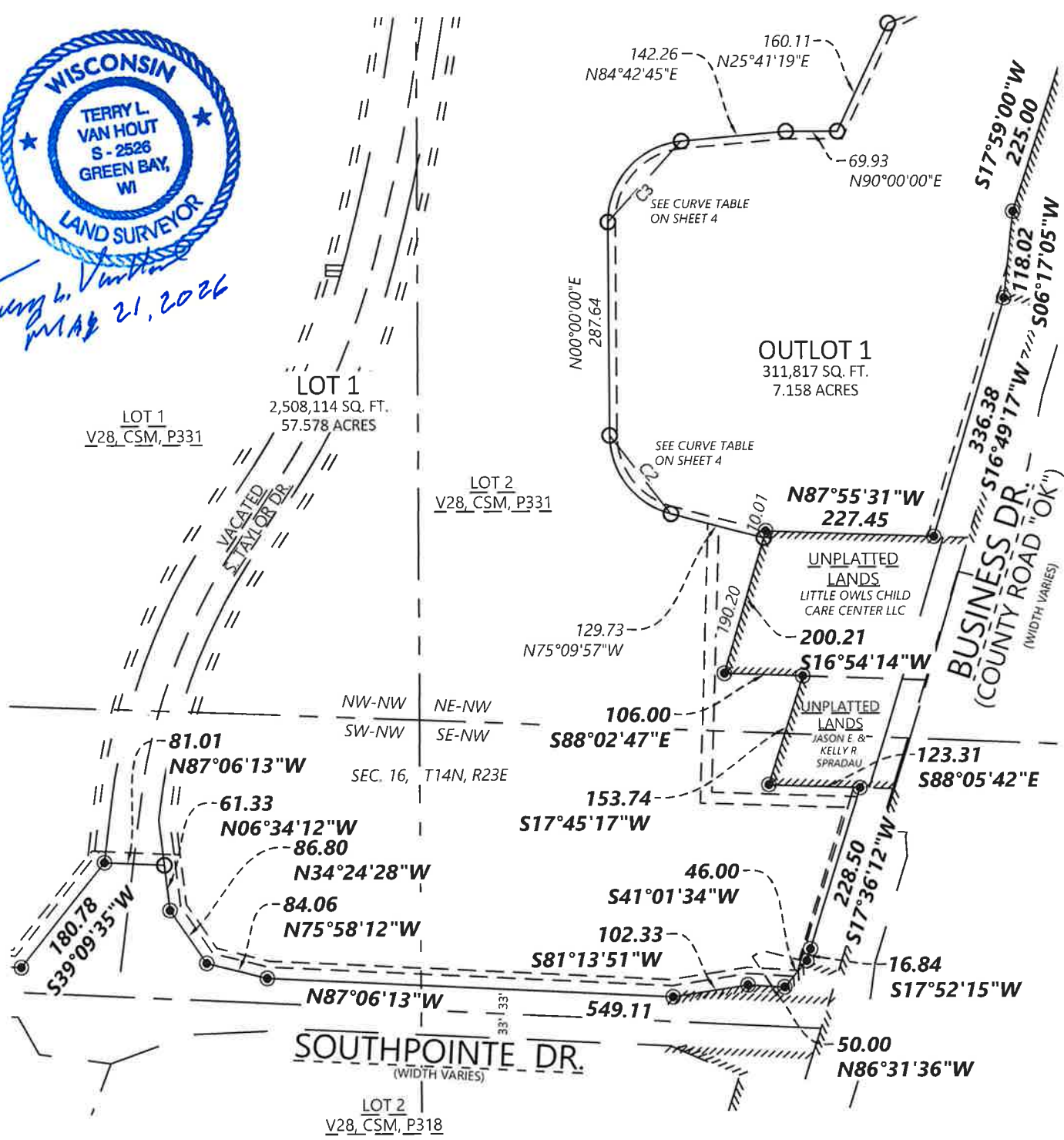
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DATE 1-5-2026	DIRECTORY NO
PROJECT NO. 0070640 01	DRAFTED BY TVH
SHEET 3 OF 9	DRAWING NAME CSM

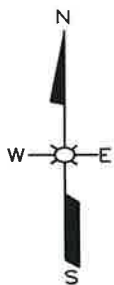
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NORTH REFERENCE

BEARINGS ARE REFERENCED TO THE WISCONSIN COUNTY COORDINATE SYSTEM (SHEBOYGAN COUNTY) NAD 83 (2011) IN WHICH THE NORTH LINE OF THE NW 1/4 OF SECTION 16, T14N, R23E, IS RECORDED TO BEAR N88°29'52"W.

LEGEND

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Curve Table					
Curve #	Length	Radius	Delta	Chord Bearing	Chord Length
C1	214.21'	23038.31'	000°31'58"	N 0°23'40" E	214.21'
C2	144.31'	110.00'	075°09'56"	N 37°34'59" W	134.18'
C3	162.64'	110.00'	084°42'46"	N 42°21'23" E	148.22'



Terry L. Van Hout
 May 21, 2026

LOT 1
 2,508,114 SQ. FT.
 57.578 ACRES

LOT 1
 V28, CSM, P331

LOT 2
 V28, CSM, P331

NW-NW NE-NW
 SW-NW SE-NW
 SEC. 16, T14N, R23E

81.01
 N87°06'13"W

61.33
 N06°34'12"W

86.80
 N34°24'28"W

84.06
 N75°58'12"W

N87°06'13"W 33' 33' 507.17

SUNSET RD.
 (66' WIDTH)

LOT 1
 V28, CSM, P318

SOUTHPOINTE DR.
 (WIDTH VARIES)

LOT 2
 V28, CSM, P318

INTERSTATE 43
 (WIDTH VARIES)

REFERENCE LINE

1415.01

50' SETBACK LINE

N00°07'41"E

C1

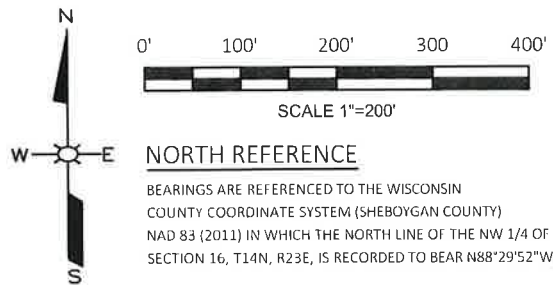
DATE 1-5-2026	DIRECTORY NO.
PROJECT NO 00/0640 01	DRAFTED BY IVH
SHEET 4 OF 9	DRAWING NAME CSM

SURVEY FOR: BL COMPANIES
 355 RESEARCH PARKWAY
 MERIDEN, CT 06450

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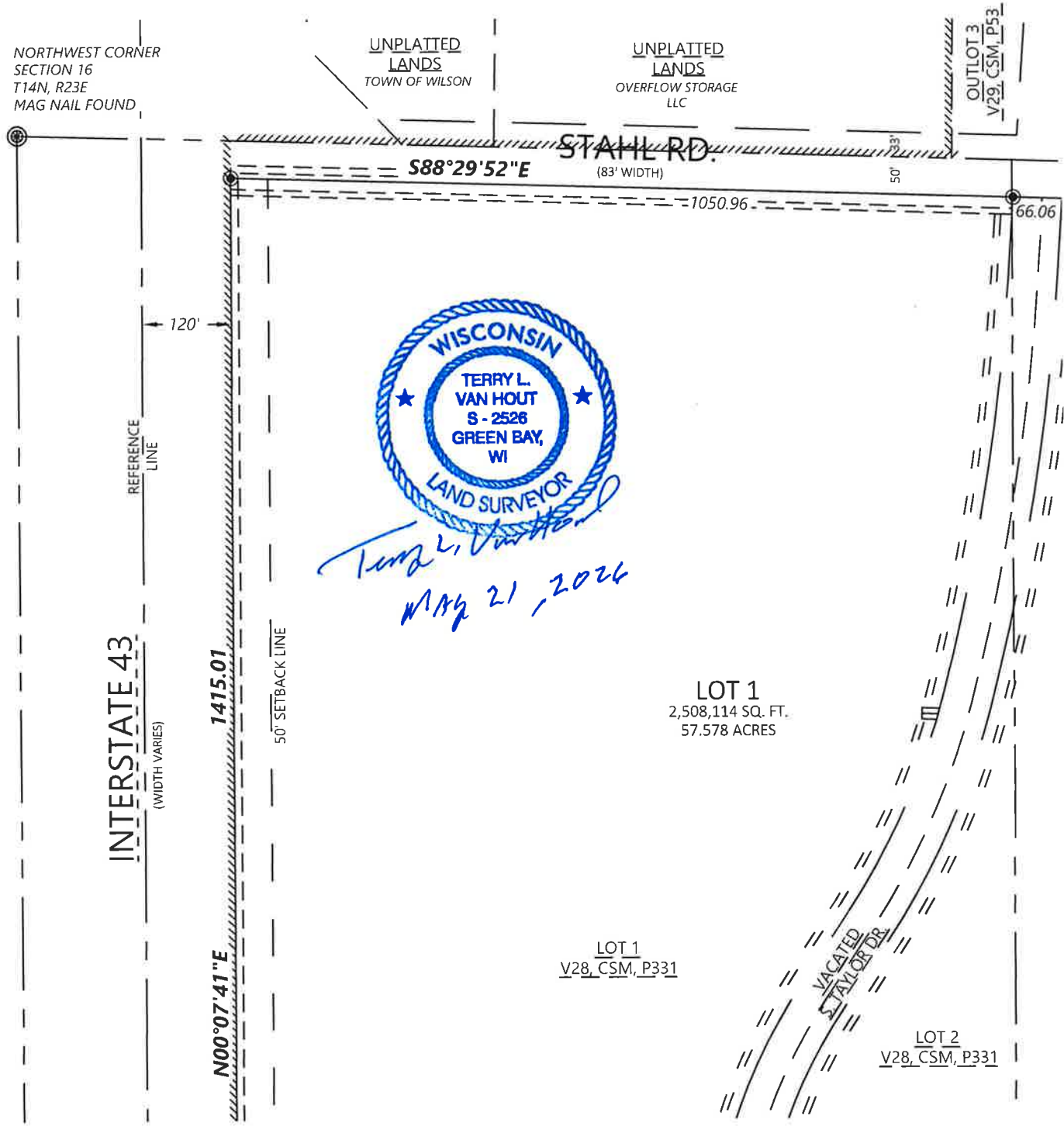
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DATE 1-5-2026	DIRECTORY NO
PROJECT NO. 0070640 01	DRAFTED BY IVH
SHEET 5 OF 9	DRAWING NAME CSM

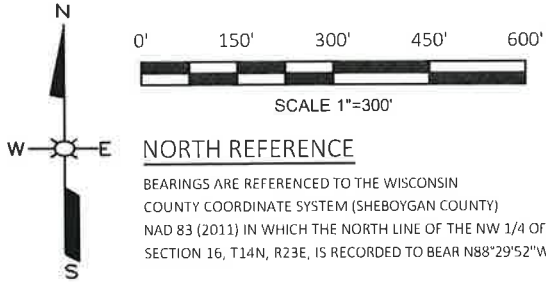
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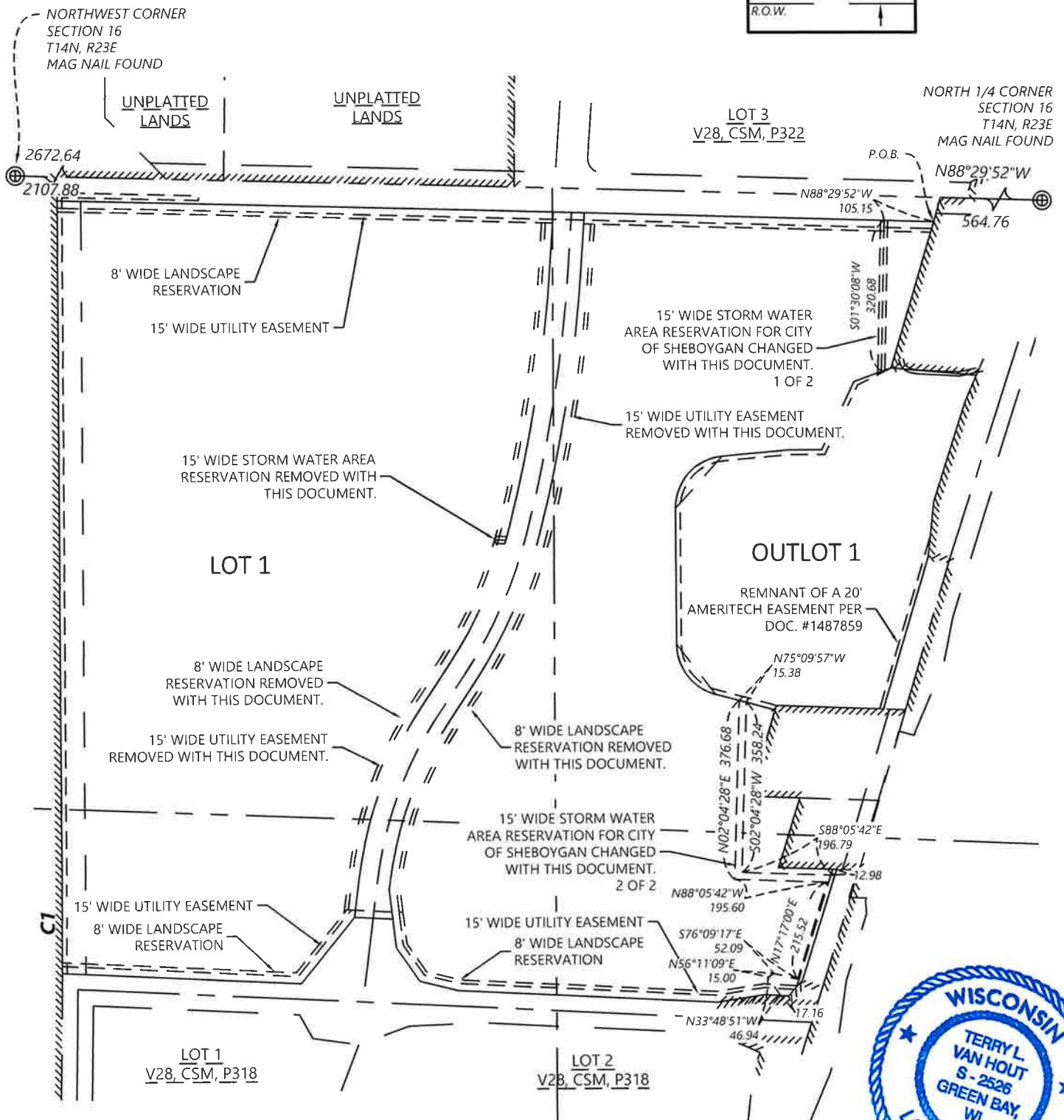
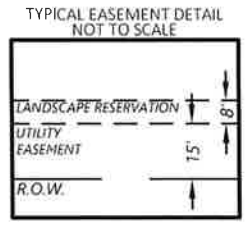
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LEGEND

- ⊕ GOVERNMENT CORNER AS NOTED
- P.O.B. POINT OF BEGINNING
- EXISTING EASEMENT/RESERVATION
- EASEMENT/RESERVATION TO BE REMOVED



DATE 1-5-2026	DIRECTORY NO.
PROJECT NO. 0070640.01	DRAFTED BY 1VH
SHEET 6 OF 9	DRAWING NAME CSM

SURVEY FOR:	BL COMPANIES
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SURVEYOR'S CERTIFICATE:

I TERRY L. VAN HOUT, STATE OF WISCONSIN PROFESSIONAL LAND SURVEYOR S-2526, DO HEREBY CERTIFY THAT I HAVE SURVEYED AND MAPPED THE FOLLOWING:

ALL OF LOTS 1 AND 2 IN SHEBOYGAN COUNTY CERTIFIED SURVEY MAP DATED JUNE 20, 2018, RECORD ON AUGUST 28, 2018, IN VOLUME 28, AT PAGES 331-339, AS DOCUMENT NO. 2061659 AND THAT PART OF VACATED SOUTH TAYLOR DRIVE, ALL LOCATED IN PARTS OF THE NE 1/4, NW 1/4, SW 1/4, AND SE 1/4 OF THE NW 1/4 OF SECTION 16, TOWNSHIP 14 NORTH, RANGE 23 EAST, CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, WISCONSIN AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 16, TOWN 14 NORTH, RANGE 23 EAST;
THENCE N88°29'52"W COINCIDENT WITH THE NORTH LINE OF THE NORTHWEST 1/4 OF SAID SECTION 16 A DISTANCE OF 512.93 FEET;
THENCE S16°43'50"W A DISTANCE OF 51.82 FEET TO THE NORTHEAST CORNER OF LOT 2, OF SHEBOYGAN COUNTY CERTIFIED SURVEY MAP RECORDED IN VOLUME 28 ON PAGES 331-339 AS DOCUMENT NUMBER 2061629 BEING THE POINT OF BEGINNING;
THENCE CONTINUING S16°43'50"W COINCIDENT WITH AN EASTERLY LINE OF LOT 2 OF SAID CERTIFIED SURVEY MAP A DISTANCE OF 324.10 FEET;
THENCE S84°58'33"E COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 181.17 FEET;
THENCE S23°41'38"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 57.44 FEET;
THENCE S17°59'00"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 225.00 FEET;
THENCE S06°17'05"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 118.02 FEET;
THENCE S16°49'17"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 336.38 FEET;
THENCE N87°55'31"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 227.45 FEET;
THENCE S16°54'14"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 200.21 FEET;
THENCE S88°02'47"E COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 106.00 FEET;
THENCE S17°45'17"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 153.74 FEET;
THENCE S88°05'42"E COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 123.31 FEET;
THENCE S17°36'12"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 228.50 FEET;
THENCE S17°52'15"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 16.84 FEET;
THENCE S41°01'34"W COINCIDENT WITH AN EASTERLY LINE OF SAID LOT 2 A DISTANCE OF 46.00 FEET;
THENCE N86°31'36"W COINCIDENT WITH A SOUTH LINE OF SAID LOT 2 A DISTANCE OF 50.00 FEET;
THENCE S81°13'51"W COINCIDENT WITH A SOUTH LINE OF SAID LOT 2 A DISTANCE OF 102.33 FEET;
THENCE N87°06'13"W COINCIDENT WITH A SOUTH LINE OF SAID LOT 2 A DISTANCE OF 549.11 FEET;
THENCE N75°58'12"W COINCIDENT WITH A SOUTHWEST LINE OF SAID LOT 2 A DISTANCE OF 84.06 FEET;
THENCE N34°24'28"W COINCIDENT WITH A SOUTHWEST LINE OF SAID LOT 2 A DISTANCE OF 86.80 FEET;
THENCE N06°34'12"W COINCIDENT WITH A SOUTHWEST LINE OF SAID LOT 2 A DISTANCE OF 61.33 FEET TO A POINT ON THE EASTERLY LINE OF VACATED SOUTH TAYLOR DRIVE;
THENCE N87°06'13"W A DISTANCE OF 81.01 FEET TO AN ANGLE POINT ON THE EASTERLY LINE OF LOT 1 OF SHEBOYGAN COUNTY CERTIFIED SURVEY MAP RECORDED AS VOLUME 28, PAGE 339;
THENCE S39°09'35"W COINCIDENT WITH THE SOUTHEAST LINE OF SAID LOT 1 A DISTANCE OF 180.78 FEET;
THENCE N87°06'13"W COINCIDENT WITH THE SOUTH LINE OF SAID LOT 1 A DISTANCE OF 507.17 FEET TO THE WEST LINE OF SAID LOT 1;
THENCE COINCIDENT WITH THE WEST LINE OF SAID LOT 1, 214.21 FEET ALONG THE ARC OF A NON-TANGENT CURVE TO THE LEFT WHOSE RADIUS IS 23,038.31 FEET AND WHOSE CHORD BEARS N00°23'40"E WITH A LENGTH OF 214.21 FEET;
THENCE N00°07'41"E COINCIDENT WITH THE WEST LINE OF SAID LOT 1 A DISTANCE OF 1415.01 FEET;
THENCE S88°29'52"E COINCIDENT WITH THE NORTH LINE OF AND ITS EXTENSION THEREOF LOT 1, (VACATED TAYLOR DRIVE) AND THE NORTH LINE OF LOT 2 OF CERTIFIED SURVEY MAP RECORDED AS VOLUME 28, PAGE 331 A DISTANCE OF 1857.97 FEET TO THE POINT OF BEGINNING;

SAID PARCEL CONTAINS 64.736 ACRES (2,819,931 SQUARE FEET) MORE OR LESS AND IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE THIS SURVEY AND LAND DIVISION UNDER THE DIRECTION OF WILLIAM FRIES, BL COMPANIES.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION REGULATIONS OF THE CITY OF SHEBOYGAN IN SURVEYING, DIVIDING AND MAPPING OF SAID LANDS.

THAT THIS IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE LAND DIVISION MADE THEREOF.

DATED THIS 21 DAY OF MAY, 2026


TERRY L. VAN HOUT P.L.S. NO. S-2526



DATE 1-5-2026	DIRECTORY NO.
PROJECT NO. 0070640 01	DRAFTED BY TVH
SHEET 7 OF 9	DRAWING NAME CSM

SURVEY FOR	BL COMPANIES
	355 RESEARCH PARKWAY MERIDEN, CT 06450

Westwood

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CERTIFIED SURVEY MAP NUMBER

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MUNICIPAL OWNER'S CERTIFICATE:

THE CITY OF SHEBOYGAN, A WISCONSIN MUNICIPAL CORPORATION CREATED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, DOES HEREBY CERTIFY THAT SAID MUNICIPAL CORPORATION CAUSED THE LAND DESCRIBED ON THE CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. THE CITY OF SHEBOYGAN, DOES FURTHER CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED BY S.236.34 OF THE TATE STATUTES TO BE SUBMITTED TO THE CITY OF SHEBOYGAN, AND THE SHEBOYGAN PLAN COMMISSION FOR APPROVAL OR OBJECTION:

IN WITNESS WHEREOF THE SAID CITY OF SHEBOYGAN, HAS CAUSED THESE PRESENTS TO BE SIGNED BY RYAN SORENSON, IT'S MAYOR, AND MEREDITH DEBRUIN, IT'S CLERK, AT SHEBOYGAN , WISCONSIN, AND ITS COMPANY SEAL TO BE HEREUNTO AFFIXED ON THIS

_____ DAY OF _____, 2026.

CITY OF SHEBOYGAN

BY: RYAN SORENSON, MAYOR, CITY OF SHEBOYGAN

BY: MEREDITH DEBRUIN, CLERK, CITY OF SHEBOYGAN

THE EXECUTION OF THIS CERTIFIED SURVEY MAP BY THE CITY OF SHEBOYGAN IS AUTHORIZED BY RESOLUTION _____,

ADOPTED BY THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN ON THE _____ DAY OF _____, 2026.

STATE OF WISCONSIN)
SHEBOYGAN COUNTY) ss

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2026, THE ABOVE NAMED PERSONS FOR THE CITY OF SHEBOYGAN, AND TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

(NOTARY SEAL)

MY COMMISSION EXPIRES _____.



EASEMENT RELEASE:

THE CITY OF SHEBOYGAN AS OWNER, AND HAVING THE RIGHT OF ENFORCEMENT, DO HEREBY RELEASE THE UTILITY EASEMENT, STORM WATER RESERVATION 2 OF 3 AND LANDSCAPE RESERVATION AS SHOWN ON RECORDED SHEBOYGAN COUNTY CERTIFIED SURVEY MAP, VOLUME 28, PAGES 331-339, AND DOCUMENT NO. 2061659 (ALONG VACATED SOUTH TAYLOR DRIVE). SAID EASEMENT AND STORMWATER RESERVATION REMOVAL IS SHOWN ON SHEET 6.

DATED THIS _____ DAY OF _____, 2026.

CITY OF SHEBOYGAN

BY: RYAN SORENSON, MAYOR, CITY OF SHEBOYGAN

STATE OF WISCONSIN)
SHEBOYGAN COUNTY) ss

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2026, THE ABOVE NAMED PERSON FOR THE CITY OF SHEBOYGAN, AND TO ME KNOWN TO BE THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

(NOTARY SEAL)

MY COMMISSION EXPIRES _____.

DATE 1-5-2026	DIRECTORY NO
PROJECT NO. 0070640.01	DRAFTED BY 1VH
SHEET 8 OF 9	DRAWING NAME CSM

SURVEY FOR: **BL COMPANIES**
 355 RESEARCH PARKWAY
 MERIDEN, CT 06450

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CITY OF SHEBOYGAN PLAN COMMISSION CERTIFICATE:

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED FOR RECORDING BY THE SHEBOYGAN PLAN COMMISSION.

DATED THIS _____ DAY OF _____, 2026

_____, CHAIRMAN, CITY OF SHEBOYGAN PLAN COMMISSION

_____, SECRETARY, CITY OF SHEBOYGAN PLAN COMMISSION

CITY OF SHEBOYGAN COMMON COUNCIL CERTIFICATE:

RESOLVE THAT THIS CERTIFIED SURVEY MAP LOCATED IN THE CITY OF SHEBOYGAN WAS HEREBY APPROVED BY THE COMMON COUNCIL

OF THE CITY OF SHEBOYGAN BY R.O. NUMBER _____, ADOPTED ON THE _____ DAY OF _____, 2026; THAT SAID R.O. PROVIDED FOR THE ACCEPTANCE OF THOSE LANDS DEDICATED AND RIGHTS CONVEYED BY SAID CERTIFIED SURVEY MAP TO THE CITY FOR PUBLIC USE.

DATED THIS _____ DAY OF _____, 2026

BY: RYAN SORENSON, MAYOR, CITY OF SHEBOYGAN

BY: MEREDITH DEBRUIN, CLERK, CITY OF SHEBOYGAN



Terry L. Van Hout
MAY 21, 2026

DATE 1-5-2026	DIRECTORY NO
PROJECT NO 0070640.01	DRAFTED BY TVH
SHEET 9 OF 9	DRAWING NAME CSM

SURVEY FOR:	BL COMPANIES
	355 RESEARCH PARKWAY MERIDEN, CT 06450

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CITY OF SHEBOYGAN
RESOLUTION 13-26-27

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

A RESOLUTION approving various licenses for the City of Sheboygan.

WHEREAS, the following applicant(s) have completed the necessary forms required by the Wisconsin Department of Revenue and/or the City of Sheboygan for applying for a license; and

WHEREAS, the applicant(s) have been provided a list of necessary requirements that must be completed before issuance of such license; and

WHEREAS, City Staff has reviewed the license application(s) and recommends the Common Council grant the licenses for the following applicant(s) contingent upon approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.

NOW, THEREFORE, BE IT RESOLVED: The Common Council does grant the license(s) for the following applicant(s) contingent upon approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.

BE IT FURTHER RESOLVED: That the City Clerk be authorized to issue the license(s) after the applicant(s) satisfy the contingency.

“CLASS A” LIQUOR LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3187	Ananda Marketing LLC (Sheboygan Liquor Depot)	810 N. 14 th Street

CLASS “A” BEER/”CLASS A” CIDER ONLY LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3765	RB Fuel Group LLC (Citgo on Geele)	1006 Geele Avenue

3147 Wisconsin CVS Pharmacy LLC 1108 N. 14th Street
(CVS Pharmacy #10549)

2710 Vish LLC 2917 N. 15th Street
(The Pig Stop)

“CLASS B” LIQUOR LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1229	Sheboygan Lodge No. 438 Loyal Order of the Moose Inc. (Sheboygan Moose Family Center #438)	1811 Georgia Avenue
3508	Pops Burger & Pizza House Inc. (Pop’s Burger & Pizza House)	920 Michigan Avenue
3695	Faye Bruyette (Steve n Fayses Tiny Tap)	2140 Calumet Drive
2193	The Kaddyshack LLC (The Kaddyshck)	1502 S. 13 th Street
2029	Weill Center Foundation, Inc. (Stefanie H. Weill Center for the Performing Arts)	826 N. 8 th Street
1346	Sheboygan Pine Club Inc. (CLUB) (Sheboygan Pine Club)	1716 Geele Avenue
3146	Bumps Grill Tavern LLC (Bumps Grill Tavern)	1902 S. 12 th Street
2943	Superior Bar & Grill LLC (Superior Bar & Grill)	2607 Superior Avenue
3691	Ambarsariya Bar & Grill Inc. (Ambarsariya Bar & Grill)	2921 N. 15 th Street

CLASS "B" BEER LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2633	Sheboygan Blue Line Association (Sheboygan Lakers Ice Center)	1202 S. Wildwood Avenue
3519	Lupitas Mexican Store (Fast Taco by Lupita's Mexican Store)	2139 S. Business Drive

"CLASS C" WINE LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2633	Sheboygan Blue Line Association (Sheboygan Lakers Ice Center)	1202 S. Wildwood Avenue

TOBACCO (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3765	RB Fuel Group LLC (Citgo on Geele)	1006 Geele Avenue
3187	Ananda Marketing LLC (Sheboygan Liquor Depot)	810 N. 14 th Street
2710	Vish LLC (The Pig Stop)	2917 N. 15 th Street

COMMERCIAL SALVAGE & RECYCLING (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2367	Sadoff & Rudoy Industries LLP (Sadoff Iron & Metal)	3313 N. 21 st Street

CHANGE OF PREMISES

No. Name
3730 Shooters

Address
July 2-4, 2026. 3 Day event to include current premises and northside, southside, eastside and westside of building.

3056 House Divided

July 3-5, 2026. 3 Day event to include current premises and parking lots to the North, South, East, and West of building.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

**CITY OF SHEBOYGAN
RESOLUTION 23-26-27**

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

A RESOLUTION authorizing the appropriate City officials to enter into an agreement with the Sheboygan Area School District relative to providing the public school system with school resource officers from the Sheboygan Police Department.

WHEREAS, the Common Council adopted a resolution approving a contract between the City of Sheboygan and Sheboygan Area School District on June 6, 2022 for five (5) school resource officers from the Sheboygan Police Department; and

WHEREAS, it is the mutual desire of both parties to continue providing the Sheboygan Area Public Schools with resource officers from the Sheboygan Police Department; and

WHEREAS, the Sheboygan Area School District has expressed the need for an additional officer at the alternative charter high school (Central); and

WHEREAS, the Sheboygan Police Department has agreed that the placement of an additional school resource officer at this location would improve the safety and welfare of the City; and

WHEREAS, the City and the school district have agreed to equally finance the cost of the school resource officer program.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby authorizes the appropriate City officials to enter into an agreement with the Sheboygan Area School District for the provision of school resource officers from the Sheboygan Police Department to the Sheboygan Area Public Schools, in a form substantially similar to the attached, after review and approval by the City Administrator and City Attorney.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**AGREEMENT
BETWEEN THE CITY OF SHEBOYGAN AND
SHEBOYGAN AREA SCHOOL DISTRICT**

THIS AGREEMENT made this ____ day of _____ 2026, by and between the City of Sheboygan, hereinafter referred to as the "**CITY**," and the Sheboygan Area School District, hereinafter referred to as the "**DISTRICT**."

WHEREAS it is the mutual desire of the **CITY** and the **DISTRICT** to provide the Sheboygan area public high schools and middle schools with six (6) School Resource Officers (**SROs**) from the Sheboygan Police Department (**SPD**); and

WHEREAS, the **CITY** and the **DISTRICT** have agreed to equally finance the cost of the high school and middle school **SRO** program;

NOW, THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration,

IT IS AGREED AS FOLLOWS:

1. **SPD** shall assign, on a full-time basis, a total of six (6) Police Officers to act as **SROs** as follows:
 - a. One (1) officer to each of the **DISTRICT'S** two (2) public high schools commencing upon the effective date of this Agreement.
 - b. One (1) officer to each of the **DISTRICT'S** three (3) public middle schools commencing upon the effective date of this Agreement.
 - c. One (1) officer to the **DISTRICT'S** Alternative Charter High School (Central), commencing (date), 2026

2. Said department's assigned officers shall continue to maintain their identity as police officers and be answerable as such to their superiors in the department.

3. The **CITY** shall budget, be responsible for and pay fifty percent (50%) of the resource officers' salaries during the term of this contract, which salaries also shall include, but not be limited to, the Wisconsin Retirement Fund, overtime hours, Social Security, uniform allowance, health insurance, and life insurance payments.

4. The **DISTRICT** shall budget, be responsible for and pay the remaining fifty percent (50%) of the resource officers' salaries during the term of this contract, which salaries also shall include but not be limited to the Wisconsin Retirement Fund, overtime hours, Social Security, uniform allowance, health insurance, and life insurance payments.

5. The **DISTRICT** agrees to pay the **CITY** its portion of the **SROs'** cost as a flat fee to be billed in twelve equal installments. This amount shall be adjusted annually by any actual cost adjustment realized by the **CITY** or the **DISTRICT**. The annual amount to be paid by the **DISTRICT** shall be determined and agreed upon by **CITY** and **DISTRICT** Finance Departments before October 1 of the preceding calendar year consistent with applicable City policies relating to employee compensation.

6. The **DISTRICT** shall pay its portion of the liaison officers' salaries at the end of each month and upon receipt of a billing statement from the City Finance Director/Treasurer.
7. The **CITY** is responsible for keeping in full force and effect such worker's compensation or unemployment compensation insurance for the six (6) assigned **SROs** as required by federal, state, or local law.
8. An **SRO** is assigned to their respected school for a period of five years at the discretion of the Chief of Police. The **DISTRICT** is part of the interview process for hiring new **SROs**.
9. An **SRO** performs his/her duties in accordance with **SPD's** operating procedures.
10. **SROs** may contact students during school hours in conjunction with criminal investigations so long as such contact does not interfere with or impede the orderly operation of the school and the rights of the individual student and does not disrupt learning.
11. **SROs** are expected to be familiar with, offer input about, and support plans and strategies for the prevention and control of dangerous situations in the school.
12. **SROs** do not act as school disciplinarians. Student discipline is a school responsibility. A school principal may contact the **SRO** regarding any violations of the law. The **SRO** will determine whether law enforcement action is appropriate. An **SRO** may confer with the principal regarding minor law violations to determine if school sanctions and/or citations are appropriate in order to serve the best interest of the student. This does not preclude the **SRO** from reminding students of school rules and referring school violations to the school principal if appropriate.
13. An **SRO** assigned to a school receives specialized training in forensic interviewing and other related techniques due to their position and continuous involvement in juvenile investigations. They inevitably develop experience fostering relationships with students outside of established school hours. In addition, conflicts outside school involving students may be investigated during school hours in order to avoid potential disruptions within the school environment. Such investigations may require contact within the school during school hours as student victims often view the school setting as a safe and secure environment to provide information to police and request assistance. Such investigations may also require follow-up outside of the school during school hours. In such cases, the **SRO** supervisor will ensure that law enforcement resources are available to the school if needed in the absence of the **SRO**. Investigations not directly related to the student/school relationship should be evaluated by the supervisor to determine urgency and seriousness for the **SRO** assignment to avoid an undue disruption of the school environment.
14. **SROs** assist other law enforcement officers and other government agencies in matters regarding their school assignment whenever necessary and should keep the principal apprised of any such instance.

15. **SROs** serve as a resource to the school and may collaborate with the school to present information to the student body to supplement information presented by the school. Topics include, but are not limited to, alcohol and drugs, school safety, occupational training, life skills, etc.
16. **SROs** should assist with the orderly flow of traffic on and around school property.
17. **SRO** attendance at normal activities, such as scheduled sporting events or dances, are pre-approved by **SASD** and **SPD**. When **SASD** desires an **SRO** be present outside of school hours for events that were not pre-approved, **SASD** shall obtain the **SRO** supervisor's advance approval.
18. **SROs** will coordinate with school administrators and **SPD** K-9 officers to conduct random canine searches of **SASD** buildings. Searches comply with **SPD** Canine Policy 309. **SRO/K-9** Supervisors are notified of the scheduled searches prior to the event.
19. **SASD** shall provide a secure and private office area for an **SRO** to conduct daily business, including a booking area, if applicable, within the school. **SPD** provides and maintains computers allowing access to the **SASD** and **SPD** networks. The cost of the computers and associated software is shared equally between the **SPD** and **SASD** and purchases will follow **SPD**'s scheduled computer replacement protocol.
20. **SROs** are familiar with community agencies that aid youths and their families, including but not limited to mental health clinics and drug treatment centers, etc. **SROs** make referrals to such agencies when appropriate and are also instructed to work with school social workers to discuss alternative solutions when applicable.
21. **SPD** reserves the right to temporarily reassign an **SRO** to ensure community needs are being met based on police operational demands. In such cases, the **SRO** supervisor will work with school administration to ensure **SROs** are reassigned back to their respected school as soon as practical.
22. **SROs** utilize body cameras issued and maintained by **SPD** and follow **SPD** Policy 425 with regard to use. **SPD** is the custodian of any record created in connection with such recordings. **SPD** is responsible for the purchase, maintenance, and associated training related to body worn cameras.
 - a. **SPD** may provide access to representatives of **SASD** to view recordings for internal or disciplinary use. Copies of recordings provided to **SASD** are considered a behavioral record and therefore maintained confidentially and separate from other pupil records in compliance with **SASD** Policy Number 7440.02 Use of body Cameras on School Property. Requests made for such recordings to **SASD** will be directed back to **SPD**.
23. **SASD** shares surveillance camera files with **SPD** upon request for investigative purposes. **SPD** considers this as secondary dissemination and, as such, is not considered the custodian of the record. Any requests to **SPD** for such records are directed back to **SASD**. Exchanges of information between **SPD** and **SASD** are made pursuant to §938.396 and §118.125. Wis. Stats.

24. **SPD** provides the necessary training to maintain the State certifications required to be a law enforcement officer in the State of Wisconsin. **SPD** supplies and maintains the necessary equipment needed to fulfill the duties of the role, including but not limited to: Duty Firearm, Radio, Handcuffs, and Taser.

a. The cost related to the purchase and maintenance of Tasers assigned to **SROs** are shared equally between the **SASD** and **SPD** in order to ensure that the issued Tasers are in proper working order and follow the **SPD** scheduled Taser replacement protocol.

25. In the event an **SRO** uses force as defined by Sheboygan Police Policy 300.1, the **SRO** shall report the incident to supervision so that a use of force investigation can be completed. In the event an **SRO** assists school staff in the use of physical restraint or seclusion as defined in §118.305(1)(g) and (i), Wis. Stats., the **SRO** shall report such actions to the Principal or his designee in order to ensure compliance of §118.305(4), Wis. Stats., and **SASD** Policy Number 5631.01.

26. The parties acknowledge that an **SRO** is an employee of **SPD** and not **SASD**.

27. The term of this Agreement shall be five (5) years, commencing the latter of the 1st day of January 2026 or the date executed by the parties, and ending on December 31, 2030. This Agreement shall automatically renew for successive one (1) year terms unless either party informs the other of their intent to non-renew. Such notice shall be made in writing and given to the other party at least 90 days prior to that term's expiration date.

28. Nothing contained herein and agreed to by these parties shall abrogate the **CITY'S** responsibility for keeping in full force and effect such worker's compensation or unemployment compensation insurances for the six (6) assigned liaison officers as required by federal, state or local law.

IN WITNESS WHEREOF, the parties hereunto have set their hands and seals the day and year first written above.

FOR THE CITY

FOR THE DISTRICT

Kurt Zempel, Police Chief

Jacob Konrath, Superintendent

**CITY OF SHEBOYGAN
RESOLUTION 20-26-27**

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

A RESOLUTION approving alcohol beverage/tobacco licenses.

WHEREAS, the following applicant(s) have completed the necessary forms required by the Wisconsin Department of Revenue and/or the City of Sheboygan for applying for an alcohol beverage/tobacco license; and

WHEREAS, the applicant(s) have been provided a list of necessary requirements that must be completed before issuance of such license; and

WHEREAS, City Staff has reviewed the license application(s) and recommends the Common Council grant the alcohol beverage/tobacco licenses for the following applicant(s) contingent upon approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.

NOW, THEREFORE, BE IT RESOLVED: The Common Council does grant the alcohol beverage/tobacco license(s) for the following applicant(s) contingent upon approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.

BE IT FURTHER RESOLVED: That the City Clerk be authorized to issue the license(s) after the applicant(s) satisfy the contingency.

RESERVE "CLASS B" LIQUOR LICENSE (June 30, 2027) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3785	Apphop Sheboygan Inc. (Applebees Neighborhood Bar and Grill and IHOP)	526 S. Taylor Drive

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**CITY OF SHEBOYGAN
REPORT 8-26-27**

BY POLICE CHIEF KURT D. ZEMPEL.

MAY 27, 2026.

Pursuant to section 30-50 of the Municipal Code, submitting the annual report for the Police Department, for the year 2025.



SPD 2025 ANNUAL REPORT

Kurt Zempel, Chief of Police
1315 N. 23rd Street, Suite 101 Sheboygan, WI 53081

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SPD VISION, MISSION & VALUES

OUR VISION

For Sheboygan to be the safest community of its size in the United States.

OUR MISSION

is to be the model of excellence in policing by working in partnership with the community and others to:

- Fight crime, the fear of crime and disorder;
- Enforce laws while safeguarding the constitutional rights of all people;
- Provide quality service to all our residents and visitors; and
- Create a work environment in which we recruit, train and develop an exceptional team of employees.

OUR VALUES

Integrity ♦ Teamwork ♦ Leadership ♦ Competence ♦ Accountability ♦ Professionalism

2025 TABLE OF ORGANIZATION



MESSAGE FROM THE CHIEF

Item 15.

2025 saw significant changes at the Sheboygan Police Department, starting with the retirement in January of Chief Chris Domagalski after 15 years. Along with several planned supervisory retirements, this created opportunities for promoting new supervisors throughout the organization. New leadership brought the opportunity to establish new goals and benchmarks for the organization, which are worth highlighting here.

Our 2025 department goals focused on staff development to train essential skills for our staff, including completing new supervisor courses and cross training for those in new supervisory assignments, conducting internal training on effective public safety strategies, and enhancing hands-on training. We also conducted a review of our vision, mission, and values statements and developed a list of “fundamental behaviors” to further clarify cultural expectations.

Work is also ongoing to complete a full review and update of our policy manual consistent with accreditation standards, changes in state and federal law, and industry best practice. Once completed, we anticipate working with the Wisconsin Law Enforcement Accreditation Group to receive core accreditation of our policies and practices, which includes on-site proofing to ensure that our daily operations align with policy guidance.

Our 2025 benchmarks provided evidence of a productive year, with significant reductions in reported crashes and many categories of crime. Property crimes in particular continued to bypass historic lows, including just 21 burglaries last year compared to 42 in 2024 (and 430 in 2008). Traffic crashes were the second lowest in at least 20 years, second only to the Covid year of 2020. Officers responded overwhelmingly to formal benchmarks that tracked our proactive work

like neighborhood foot patrols, hot-spot crime patrols and high-visibility traffic enforcement and education (HVEE) efforts. We believe the 10% reductions in crashes and crimes compared to 2024 are a result of these targeted, data-driven efforts to address problems when and where they occur and engagement with other stakeholders to find durable solutions.

We saw increased involvement in outreach and engagement activities, including the continuation of our Hop with a Cop, Blue Santa, and Cops n’ Bobbers events. Officers are developing new ideas to engage directly with our community members and partners to build trusting relationships and work together to make Sheboygan safer.

Our 2026 goals continue our focus on staff and leadership development, including integrating our fundamental behaviors and new-officer mentoring program into our recruitment and orientation processes. The department was also awarded the US Department of Justice’s Office of Community Oriented Policing Hiring Grant which supports adding three new officers to our staff, including a new School Resource Officer position at Central High School. As turnover has stabilized and new officers complete their academy and field training, the department plans to reestablish its Street Crimes Unit to enhance our proactive, problem-solving efforts.

We look forward to building on our successes from the past year and continuing to ensure that Sheboygan is the safest possible community for our residents, businesses and visitors. Thank you for your interest and partnership in our public safety mission!

Sincerely,



Kurt Zempel, Chief of Police

SPD BUDGET

	2021 Adopted Budget	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget	2025 Adopted Budget
Total Budget	\$12,907,179.00	\$13,111,676.00	\$13,582,624.00	\$14,260,615.00	\$14,595,167.00

Only total budget numbers are displayed.

NEW HIRES IN 2025

Officer Kalen Buchner

Officer Amber Burns

Officer Julio Cerda

Officer Aidan Glasheen

Officer Noah Hausler

Officer Dylan Hill

Officer Nathan Hornburg

Officer Noah Ludwig

Officer Keith Nachtwey

Officer Austin Teunissen

Officer Adrian Vatsana Howeg

Officer Stuart Wollangk

CSO Lillian Justice

Digital Evidence Manager Nate Letscher

Records Specialist Clerk Jennifer DiBlasi

Records Specialist Clerk Naomi Chang

Background Investigator John Rupnick

2025 RETIREES

Item 15.



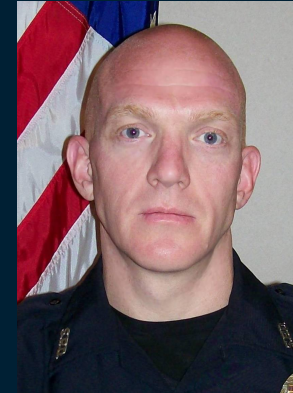
Chief Christopher Domagalski



Lieutenant Matt Walsh



Detective Todd Danen



Sergeant Shannon McKay



Officer Kent Huibregtse



Officer Brian Retzer



Records Specialist Clerk
DeAnna Jaschob

INTERNAL INVESTIGATIONS

24 internal investigations were conducted in 2025.

Of those investigations, 9 were initiated by the department, and 15 were citizen complaints.

DEPARTMENT INITIATED INTERNAL INVESTIGATIONS BY YEAR

INVESTIGATIVE FINDINGS	2021	2022	2023	2024	2025
SUSTAINED	20	11	5	7	7
NOT SUSTAINED	0	1	1	4	1
UNFOUNDED	2	1	0	0	0
EXONERATED	0	0	0	0	1
NO FORMAL COMPLAINT	2	3	0	1	0
TOTAL	24	16	6	12	9

CITIZEN COMPLAINT BY YEAR

INVESTIGATIVE FINDINGS	2021	2022	2023	2024	2025
SUSTAINED	0	5	7	2	1
NOT SUSTAINED	2	1	0	1	2
UNFOUNDED	0	0	2	0	4
EXONERATED	5	1	0	7	4
NO FORMAL COMPLAINT	0	0	2	1	4
TOTAL	7	7	11	11	15

- Sustained = The allegation is supported by sufficient proof.
- Not Sustained = The evidence is not sufficient to prove or disprove the allegation.
- Unfounded = The allegation is false or otherwise not based on valid facts.
- Exonerated = The incident that occurred or was complained against was lawful and proper.

USE OF FORCE AND SEARCH WARRANTS

Item 15.

USE OF FORCE BY YEAR	2021	2022	2023	2024	2025
Deadly Force	0	0	0	2	0
Display Firearm	51	80	75	66	80
Display Electronic Control Device	27	52	30	40	40
Deploy Electronic Control Device	13	15	10	13	12
Employ Active Countermeasures	5	5	5	7	1
Apply Hobble Device	6	4	10	4	4
Deploy Speciality Impact Munitions	1	4	0	1	3
Deploy Oleoresin Capsicum Spray	2	0	0	1	3
Display Impact Weapon	0	2	3	6	10
Canine Bite	0	0	0	0	0
Use Wrap	N/A	N/A	N/A	N/A	1
TOTAL	105	162	133	140	154

SEARCH WARRANTS BY YEAR	2021	2022	2023	2024	2025
January	4	4	6	9	5
February	9	8	10	4	6
March	5	10	10	11	7
April	7	15	12	9	4
May	5	11	1	8	1
June	7	5	8	13	3
July	7	2	9	9	5
August	4	5	8	7	3
September	5	4	5	7	3
October	6	12	7	10	2
November	3	13	10	9	2
December	6	7	10	4	1
TOTAL	68	96	96	100	100

Administrative Services Division Highlights



PERSONNEL TRAINING

In 2025, the Sheboygan Police Department completed a total of 8,487 hours of training. When including academy instruction, the department's overall training investment reached 17,127.84 hours.



VOLUNTEERS IN POLICE SERVICE

VIPS are led by Coordinator Penny Weber. Other members who volunteered during 2025 were Pam Hertel, Diane Methfessel, Barb Strauss, Doug Strauss and Bill Young. Services provided were fingerprinting of the public, prescription drug collection and city organization contact information updates. They had a total of 490.50 volunteer hours for 2025.

Volunteers also include our three current police department chaplains, Chaplain Chaplain William Bulson, Chaplain Kristin Berglund and Chaplain Sam Weber. The Sheboygan Police Chaplaincy program was developed to serve as a resource to provide spiritual and emotional support to members of the department, their families and members of the public.

Criminal Investigations Division Highlights

Breakdown of Cases Assigned to CID

Total	254
Cleared by Arrest	69
Closed	3
Active	64
Inactive	0
Situation Resolved	95
Unfounded	6
Information Only (Intel)	1
Referred to Other Agency	1
Void	3
Other	12

Breakdown of Cases Assigned to School Resources Officers

Total	411
Cleared by Arrest	299
Closed	0
Active	9
Inactive	0
Situation Resolved	72
Unfounded	2
Information Only (Intel)	15
Referred to Other Agency	0
Void	1
Other	13

Cleared by Arrest: An investigation resulting in at least one arrest.

Closed: An investigation that is closed with no arrests.

Active: Currently assigned and under investigation.

Inactive: A case in which all current investigative leads have been exhausted, but will be reopened if new information is obtained.

Situation resolved: A case in which law enforcement assisted in resolving an incident, no arrests were made, and no additional investigation was anticipated.

Unfounded: A case reported to law enforcement but investigation revealed the incident did not occur as reported, deemed false or baseless.

Information: A report used to compile information, often criminal intelligence.

*Unable to locate, false alarm, exceptional clearances are "Other"

Criminal Investigations Division Highlights

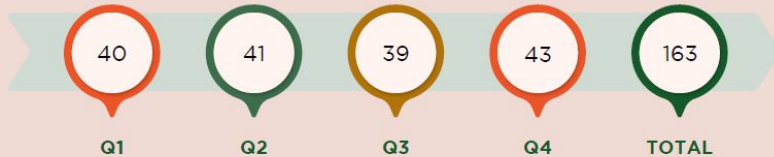


VICTIM SERVICES

The Sheboygan Police Department in partnership with the International Association for Chiefs of Police (IACP) received grant funding to support and create a program focused on victims of crime. Here are data points collected from year 2.

VICTIMS SERVED

A breakdown of victims served per quarter from October 1, 2024 through September 30, 2025.



SERVICES

of services provided over the last reporting year:

1,134

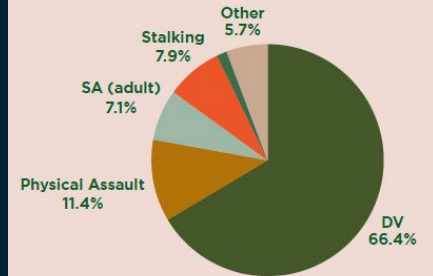
services include: referrals, emotional support, justice system support & safety planning among many other things

911 PHONE BANK

Victim Services partners with the 911 Phone Bank to provide **free** cell phones to victims of crime in our community. In 2025 we activated & distributed **7** phones and held **3** electronic donation drives with community partners. Stay tuned for more in 2026!



CRIME TYPES



Breakdown of crime victimization types served

This infographic was produced by the Sheboygan Police Department under Cooperative Agreement 15POVC-22-GK-01805-NONF, awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this infographic are those of the contributors and do not necessarily represent the official position of policies of the U.S. Dept. of Justice.

Criminal Investigations Division Highlights



VICTIM SERVICES

In partnership with the IACP - Sheboygan Police Department and Victim Services was asked to present at the NOVA (National Organization for Victim Advocacy) National Conference. We discussed how we use data-driven approaches to provide services to the Sheboygan Community.

Community Mapping:
A Data-Driven Approach to Meeting Victim Needs

Doug Teunissen Britta West Morgana Yellen

SHEBOYGAN PD INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE

TESTIMONIALS

'[...] your interactions with her and the resources we had available for this victim, were an absolute game changer. Thank you again.'

-Sheboygan PD Officer

"I really appreciate you reaching out"

-female, assault victim

"THANK YOU FOR ANSWERING ALL MY QUESTIONS"

-female, DV victim

GRANT REPORTING

Attended **22** trainings/conferences

Presented at **3** Conferences, including **1** National, **1** Statewide and **1** local

Attended **14** community events

Attended **22** MDT meetings between **3** MDTs

Trained **11** new patrol officers on Victim Services

This infographic was produced by the Sheboygan Police Department under Cooperative Agreement 15POVC-22-GK-01805-NONF, awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this infographic are those of the contributors and do not necessarily represent the official position of policies of the U.S. Dept. of Justice.

Patrol Division Highlights

Stakeholder Outcomes	2025 Goal	2025 Actual
Traffic Accidents	<1,500	1,365
Violent Crimes	<135	178
Non-Violent Crimes	<980	591
Brat with a Cop Events	>10	8

Operational Output Benchmarks	2025 Goal	2025 Actual
Speed Trailer Deployments	>20	18
HVEE Deployments	>350	601
Traffic Stops	>5,000	5,753
Neighborhood Foot Patrols	>90	142
Hot Spot Crime Patrols	>36	620
Field Interviews	>120	134
Parking Tickets	>10,000	5,602

Information Services Division Highlights

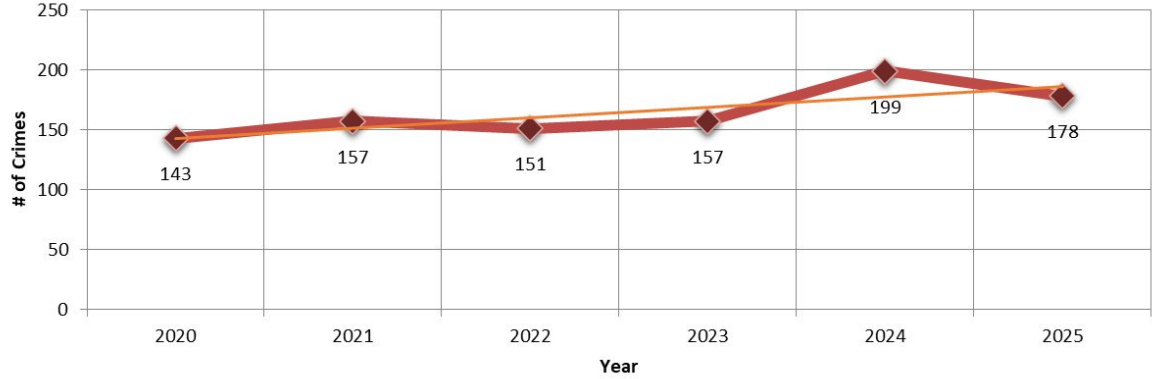


Total number of law incident complaints for the City of Sheboygan Police Department in 2025

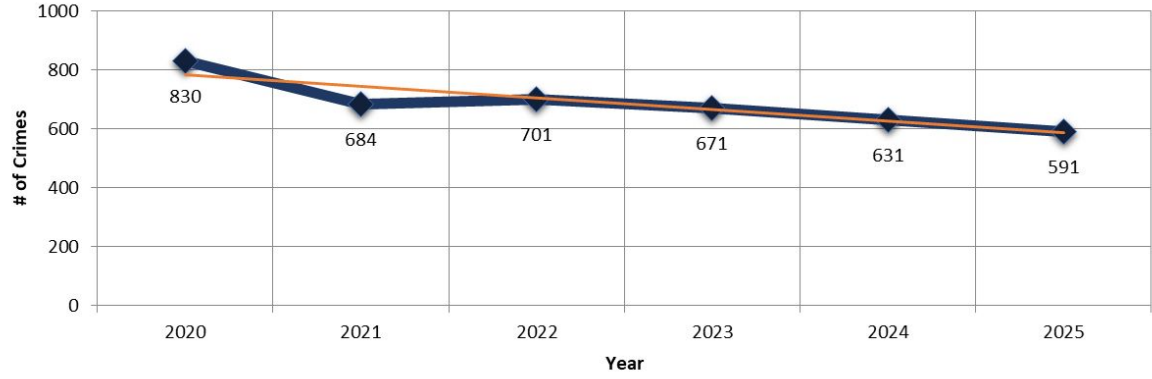
Part I Crimes							
	2020	2021	2022	2023	2024	2020-2024 5 Yr. Avg.	2025
Homicide	2	1	0	0	2	1	0
Rape	20	39	30	32	42	33	27
Robbery	14	5	11	8	3	8	11
Agg. Assault	107	112	110	117	152	120	140
Violent	143	157	151	157	199	161	178
Burglary	96	82	65	65	42	70	23
Theft	689	563	597	585	568	600	545
MV Theft	35	34	29	19	19	27	21
Arson	10	5	10	2	2	6	2
Non-Violent	830	684	701	671	631	703	591
Total Part I	973	841	852	828	8830	865	769

The SPD uses the National Incident-Based Reporting System Format. The NIBRS reporting includes up to 10 offenses per incident, provides detail on the context of crime, improves understanding on multi-offense incidents and collects data on 52 crimes across 24 offense categories.

Annual Violent Crime



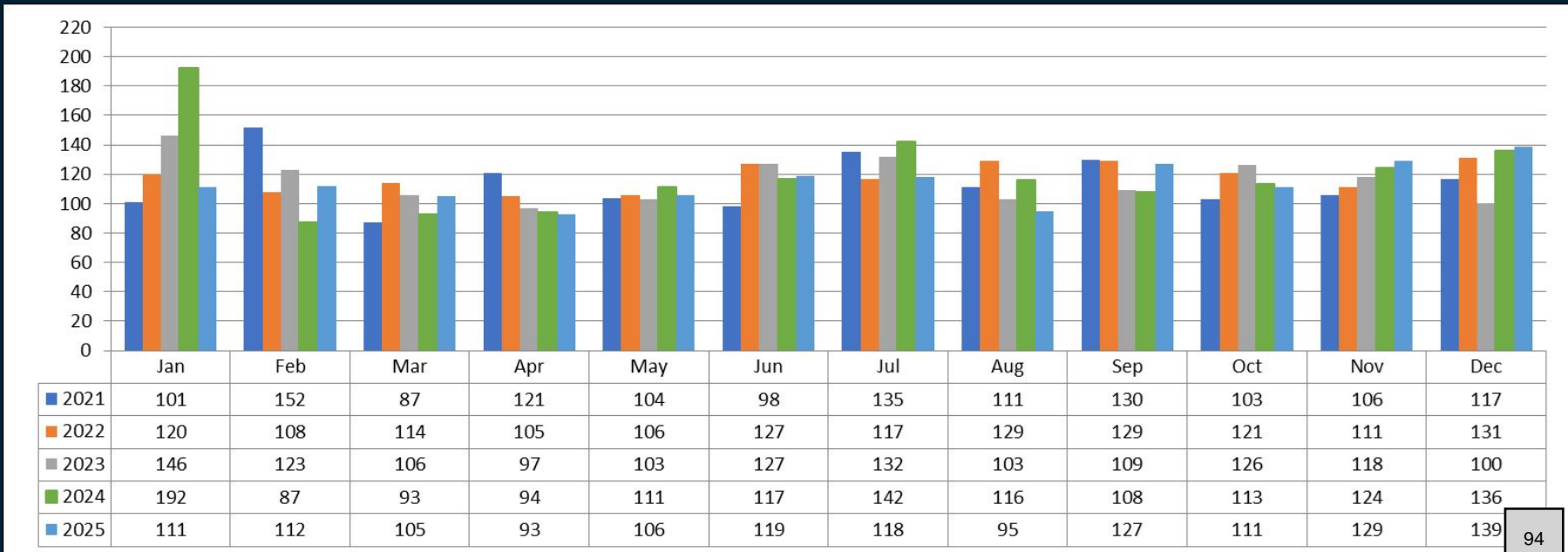
Annual Non-Violent Crime



TRAFFIC ACCIDENT DATA

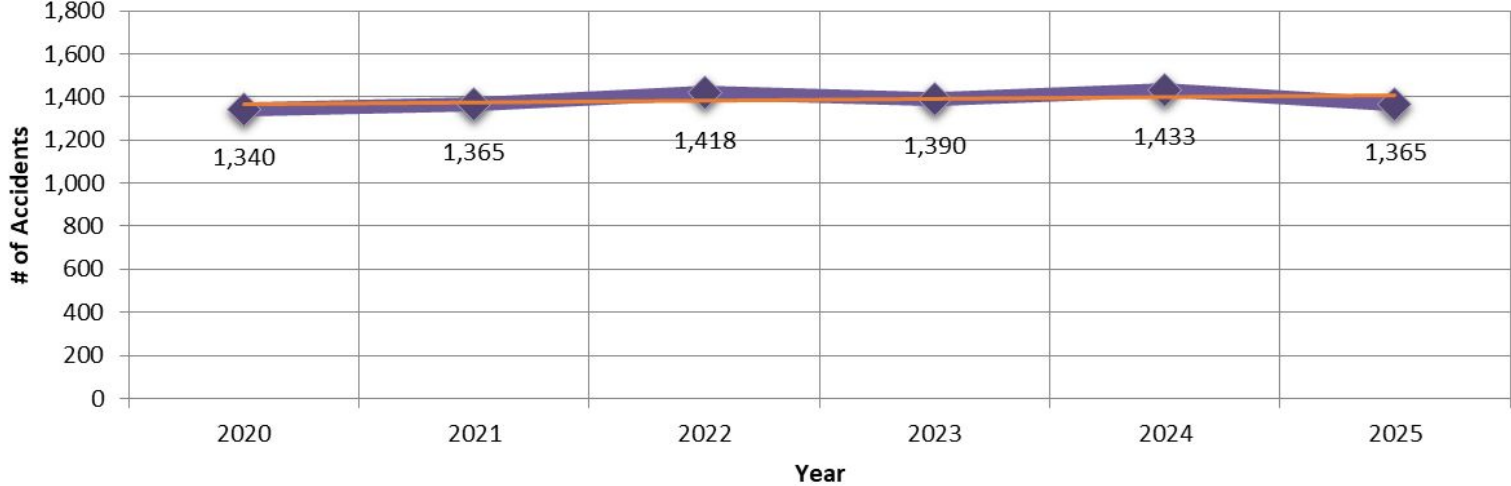
Item 15.

2024 Total	1,433	2025 Total	1,365	Difference	-68	Percent	-5%
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94

Annual Traffic Accidents



Service Awards recipients are nominated by fellow officers, supervisors and civilian co-workers. They represent those who strive to go above and beyond what is expected of them by their peers and the public. These men and women...our co-workers, friends and family members...did not ask to be put in heroic situations, but found themselves in circumstances that allowed them to demonstrate the qualities of a hero.

2025 Sheboygan Police Benevolent Association Service Awards



Police Officer of the Year:
Presented to an officer for exemplary service to the community, which involves performance and achievement above and beyond that which is required by an officer's basic assignment.

Civilian Employees of the Year:
Presented to a non-sworn employee for exemplary service to the community, performance and achievement above and beyond that which is required by the employee's basic assignment.



Sergeant Shannon
McKay



Office Manager
Cassandra Wohlgemuth



Administrative Specialist
Melissa Bartell

2025 Sheboygan Police Benevolent Association Service Awards

Meritorious Service Award:
Presented to an officer for
exceptional performance of
outstanding service on behalf of
the department, while carrying
out an act of great responsibility,
or of critical importance to law
enforcement.



Detective Ryan Walloch



Sergeant Alicia Kegler



Officer Jordan Stoelb

Community Engagement Award:
Presented to an officer who demonstrates
outstanding performance in community
outreach and engagement, and recognizes
initiatives that show potential for long-term
impact on the community and its relationship
with the Sheboygan Police Department.

2025 Sheboygan Police Benevolent Association Service Awards



Officer Marcus Renzelmann



Officer Chris Strzyzewski

Medal of Valor:

Presented to an officer for an act of extraordinary bravery or heroism performed in the line of duty at imminent personal risk to life, under circumstances evincing a disregard of personal consequences. This award recognizes officers whose actions have gone above and beyond the call of duty or an officer who has performed an act of bravery displaying extreme courage while knowingly facing imminent danger.



2025 Sheboygan Police Benevolent Association Service Awards



Officer Josh Becker



Officer Seth Longley

Life Saving Award:

Presented to sworn and/or non-sworn individuals for performing an act, through prompt and decisive action, under extraordinary circumstances, that saves or significantly prolongs the life of another.



Citizen's Distinguished Service Award to Brian Hibl, Shilah Pagel, and Ben Pagel (not pictured):

Presented to individuals, who are not members of the police department, who through courageous acts of bravery and/or personal risk have assisted in apprehending a criminal, aiding an officer during a critical incident, or who demonstrated exceptional cooperation with the department in the accomplishment of its mission.

THANK YOU FOR YOUR SUPPORT IN 2025

Miesfeld's

Tietz's Piggly Wiggly

Festival Foods

Black American Community Outreach

McDonald's/Kilian Management Svcs.

Friends of Peace Park

Meijer

Patricia Gallagher

Lost Sheep Yarn Shop

Shoreline Metro

Chris's Bait and Tackle

Jimmy John's

Local UAW 833

Roosted Gobblers

O'Callahan's

The Wharf

Sack Realty LLC

Sargento Foods

Sheboygan Fire Department

Hmong Mutual Assistance Association

Sheboygan County Veterans Services

City of Sheboygan Department of Public Works

Sheboygan Neighborhood Associations

Sheboygan County Health & Human Services

Sheboygan Countywide Crime Stoppers

Sheboygan County Sheriff's Department

Sheboygan Police Benevolent Association

Police Lights of Christmas

THANK YOU

To the following people and businesses for donating to the Sheboygan Police K9 Fund in 2025:

Dowsky's Raw Dawg

Sheboygan Animal Hospital

Healthy Paws

Brett's Towing and Auto Repair

Pamela Oehldrich

Ballhorn Chapels and Crematory

Sargento Foods

Theodore Bergstrom

Braveheart Pub

Thomas Riemann

Joan Burgasser

Joseph Hanna

Item 15.





SPD 2025 ANNUAL REPORT

Sheboygan Police Department
1315 N. 23rd Street, Suite 101
Sheboygan, WI 53081

sheboyganpolice.com



The SPD utilizes the following social media venues to disseminate information to the public; Nixle, X, Nextdoor, Facebook and YouTube. Nixle is a community information system that is available via email, your cell phone via text message, and over the web via X and Facebook.

CREDITS: This presentation template was created by [Slidesgo](#), and includes icons by [Flaticon](#), and infographics & images by [Freepik](#)

The Sheboygan Police Department's 2025 Annual Report was produced by Cassandra Wohlgemuth and Cal Stoffel. Special thanks to all those who submitted information to make this report possible and to Detective Olsen for many of the beautiful photos.

**CITY OF SHEBOYGAN
REPORT 7-26-27**

BY FIRE DEPARTMENT (FIRE CHIEF ERIC MONTELLANO)

MAY 27, 2026.

Pursuant to section 24-400 of the Municipal Code, submitting the annual report for the Fire Department, for the year 2025.

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report submitting the 2025 Annual Report for the Fire Department.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: May 21, 2026

MEETING DATE: May 27, 2026

FISCAL SUMMARY:

STATUTORY REFERENCE:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

Wisconsin Statutes: N/A
Municipal Code: 24-400

BACKGROUND / ANALYSIS:

Submission and summary of the Fire Department activity in 2025.

STAFF COMMENTS:

- The Fire Department will present the annual report to the LHPS Committee and discuss the highlights of the 2025 activities of the Fire Department.

ACTION REQUESTED:

A motion to recommend the Common Council file Report 8-26-27.

ATTACHMENTS:

- I. Report 8-26-27



2025



City of Sheboygan Fire Department

ANNUAL REPORT

Cover photo credits:

Gary C. Klein USA TODAY NETWORK-Wisconsin

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ABOUT US



Services Provided:

The City of Sheboygan Fire Department provides a multitude of services including, but not limited to:

- Fire suppression
- Rope rescue
- Excavation rescue
- Confined space rescue
- Water/ice rescue
- Auto and industrial extrication
- Emergency management
- Advanced Life Support (ALS) response
- Fire safety building inspections
- Smoke alarm installations
- Code enforcement
- Building plan review
- Fire safety training
- Medical transports
- Public service/assistance
- Hazardous material response
- Fire safety education
- Special event standby
- Fall prevention referrals

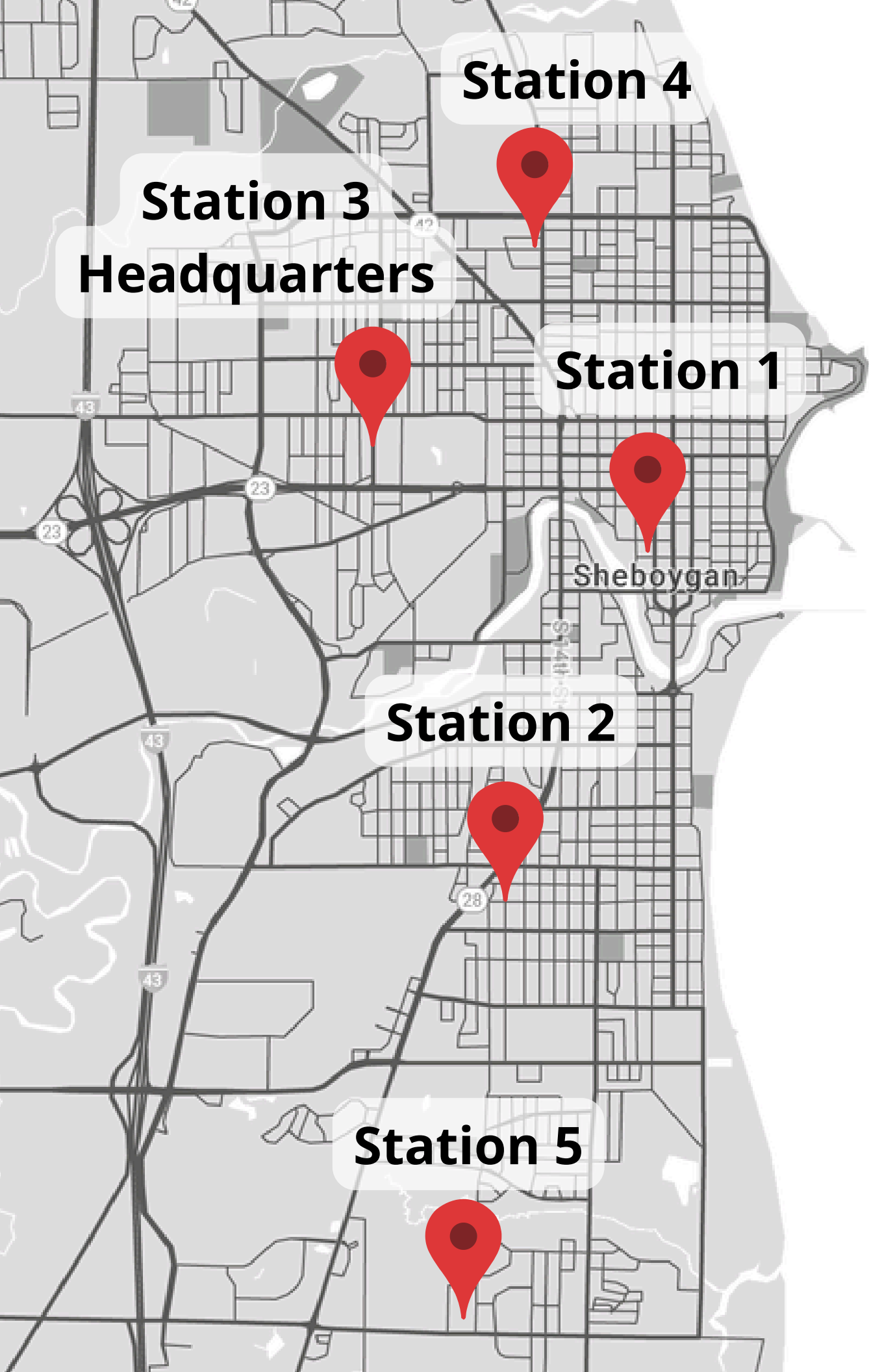
Five Fire Stations Staffed 24/7:

- 1 Ladder Truck
- 1 Rescue Pumper
- 3 Engines
- 4 Ambulances
- 1 Battalion Chief

Board of Police & Fire Commissioners

- Larry Samet, President
- Claudia Krepsky, Secretary
- Corrado Cirillo
- Kristin Blanchard Stearns
- Ann Steenwyk





Personnel

Administration

- Eric Montellano, Fire Chief
- Jeffrey Salzman, Assistant Fire Chief - Operations
- Michael Lubbert, Assistant Fire Chief - Administration
- Nicholas Noster, Division Chief of Prevention & Inspection
- Karley Sonnenburg, Administrative Coordinator/Supervisor
- Melinda Garrigan, Administrative Assistant

Shift Commanders

Battalion Chiefs serve as the highest ranking shift members. They are responsible for daily operations, ensuring crews and incidents run safely and efficiently. They provide on-scene command during large scale incidents and make strategic decisions while managing personnel, training and administrative duties for their shift.

- Pat Nicolaus, Battalion Chief A-Shift
- Chase Longmiller, Battalion Chief B-Shift
- Jamon Ingelse, Battalion Chief C-Shift

Line Staff

Our department consists of 69 shift firefighter/paramedics who provide emergency services across the city. They are assigned to one of three shifts. Every fire station is led by either a captain or a lieutenant.

Additional Personnel & Specialized Support

In 2025, our department expanded its capacity through the introduction of two technical college interns and one youth apprentice from a local high school. These initiatives have enriched our operations by providing valuable assistance while fostering workforce development in our community.

We are also fortunate to benefit from the dedication of two additional members who, although not officially employed by the City of Sheboygan, contribute significant time, expertise, and commitment to our work throughout the year. In every way that matters, they are part of our department.

- Dr. Erin McGlynn, Medical Director
- Julie Mavity Maddalena, Chaplain



78
Personnel



76
Sworn



2
Civilian

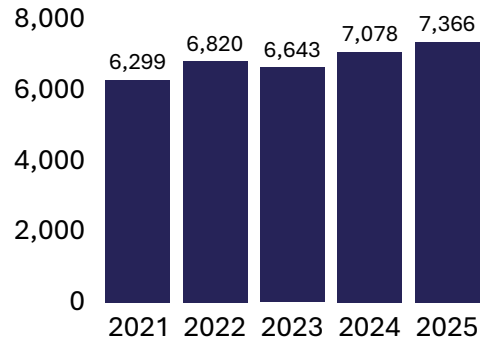
INCIDENTS



2025 Call Volume Review

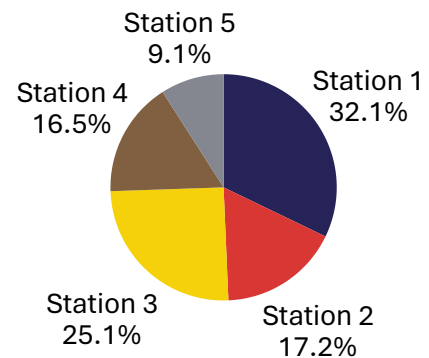
Total incident responses continued to rise in 2025, reaching a **record high of 7,366 calls** for service. This reflects a steady upward trend over the past decade, increasing from 5,034 incidents—an increase of more than 45 percent. The department anticipates a continued gradual increase in call volume in the coming year.

Incidents by Year



This rising demand is distributed across our five stations. While Station 5 may appear to have a lighter call load at first glance, it is the only station without a frontline ambulance. As the city expands, it is likely the Station 5 med unit will need to be staffed regularly.

2025 Breakdown by Station



As call volume continues to trend upward and station workloads evolve, the department remains focused on monitoring future needs to ensure it can continue providing the high standard of service the community expects.

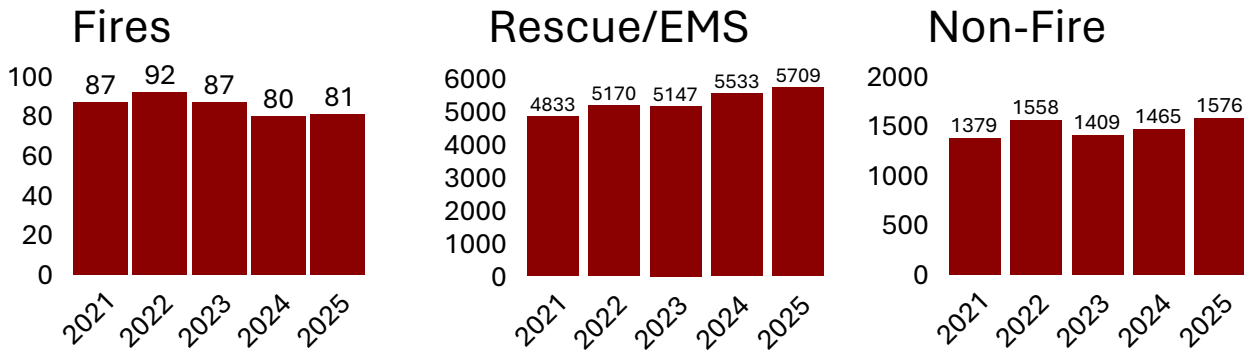
150
Motor Vehicle Accidents

33
Carbon Monoxide Incidents

18
Chemical Hazard

4
Water Rescue

Response Statistics



INCIDENT COUNT PER STATION	2021	2022	2023	2024	2025
STATION 1	1,809	2,003	2,032	2,161	2,321
STATION 2	1,239	1,229	1,169	1,209	1,240
STATION 3	1,459	1,677	1,652	1,824	1,815
STATION 4	1,163	1,171	1,086	1,000	1,190
STATION 5	594	609	556	640	654
MUTUAL AID GIVEN	N/A	131	85	76	76
MUTUAL AID RECEIVED	N/A	54	56	22	10
Overlapping Calls (Percent)	N/A	64%	63%	70%	83%
Overlapping Calls (Count)	N/A	4,380	4,215	4,938	6,093

FIRE LOSS	2021	2022	2023	2024	2025
NUMBER OF INCIDENTS	54	61	60	67	69
PRE-INCIDENT VALUE	\$95,389,290	\$163,942,270	\$59,645,278	\$71,492,085	\$153,787,725
PROPERTY LOSS	\$538,550	\$887,790	\$745,460	\$322,395	\$689,925
CONTENT LOSS	\$546,617	\$1,115,910	\$205,730	\$87,070	\$536,950
TOTAL LOSS	\$1,085,167	\$2,003,700	\$951,190	\$409,465	\$1,226,875
AVERAGE LOSS	\$20,095.69	\$32,848	\$15,853	\$6,111	\$17,781
PROPERTY SAVED	\$94,304,123	\$161,938,570	\$58,694,088	\$71,082,620	\$152,560,850

SIGNIFICANT EVENTS



Paramedic Graduates

As statewide recruitment challenges persist, the department has strengthened its approach by providing paramedic certification to new hires during an extended probationary period. This strategy helps attract candidates with strong local ties while integrating them into operations early in their employment.

In 2025, fire medic students Justin Vorpapel, Julie Roller, and James Annelin completed paramedic school and earned their NREMT Paramedic licenses, marking another successful year for the program. Meanwhile, Antonia Kotansky started the program in and is scheduled to graduate in 2026.

3
Paramedic
Graduates

1
New Student

Union Contract Signed

We are pleased to report that a new labor agreement with Local 483 was successfully reached in 2025. The previous contract concluded at the end of 2023, and throughout the negotiation process the City worked closely with von Briesen & Roper, S.C. for legal guidance. The new contract is effective January 1, 2024 through December 31, 2028. The Common Council formally passed and adopted the resolution on September 15, 2025. We appreciate the collaboration and commitment from all parties involved in reaching this agreement.

Task Force 1 Deployment



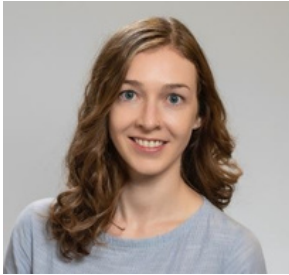
The Wisconsin Task Force 1 Swiftwater Team was deployed in July to assist in the aftermath of the severe flash floods in Texas. Two members of the City of Sheboygan Fire Department, Firefighter/Paramedics Michael Demcak and Steven Olig, joined the 16-person team conducting search operations along the Guadalupe River.

Our department began participating in Wisconsin Task Force 1 in June 2022. Task Force 1 is a specialized team designed to respond to both natural and man-made disasters across the nation. All associated training costs are reimbursed by the State of Wisconsin.

EMERGENCY MEDICAL SERVICES



Medical Director's Update



Erin McGlynn, MD, MPH
EMS Medical Director, Emergency Department
Aurora Medical Center Sheboygan County

Quality Improvement

As EMS call volumes have increased, the SFD continues to focus on medical and EMS training. The SFD Continuous Quality Improvement Committee (CQI) met regularly throughout 2025. The CQI Committee, comprised of SFD paramedics, aims to review, evaluate and improve patient care to ensure the highest quality medical care is provided to citizens of Sheboygan. This year, discussions from the CQI Committee led to development of future training topics and process improvements, including updates to equipment and medications to better serve our patients.

Prehospital Blood Program

In 2025, SFD and the Aurora Regional EMS Office began working toward the development of a prehospital blood program. Planning for this program began with a feasibility assessment for EMS delivered blood transfusion for patients with severe bleeding. After careful consideration of the logistics of blood storage, exchange and transfusion in the EMS setting, the program is set to begin in 2026.

Training and Resources

In collaboration with Sheboygan County Health & Human Services, SFD crews were able to provide free intranasal naloxone kits and substance use disorder treatment resources to patients in the community.

Other areas of training in 2025 included safe medication administration, assessment and treatment of behavioral health emergencies, airway and trauma treatment.



FIRE PREVENTION BUREAU



Community Education

Fire safety begins with a strong public education program. Crews spent September and October visiting kindergarten through 4th grade classrooms to teach annual fire safety skills. In addition to this school-based programming, crews and staff participated in a wide range of community events throughout the year, including National Night Out, Touch-a-Truck, multiple fall festivals, and job fairs. We also supported broader outreach initiatives like the Lakeshore Housing Coalition’s Point-in-Time Count for veterans, Special Olympics basketball, and family-focused events with partners including Head Start, the YMCA, and United Way.

Having a presence at these events allows community members to connect with firefighter/paramedics in everyday settings, ask questions, and learn more about safety and services. By engaging with residents beyond emergency response, we continue to build the trust and relationships that contribute to a safer, more informed community.

99
Public Events
& Station Tours

11
Citizens Academy
Graduates

EVENT TYPE	2021	2022	2023	2024	2025
SCHOOL SAFETY PROGRAMS (STUDENTS)	3,148	3,122	3,118	3,090	2,974
PUBLIC EVENTS	56	76	105	112	81
STATION TOURS	9	16	16	42	18



Citizens Fire Academy

The 2025 Citizens Fire Academy marked the fifth year of providing community members with an introduction to fire and emergency medical services at the City of Sheboygan Fire Department. Over the seven-week program, 11 participants including high school students, prospective public safety professionals, and engaged community members, took part in classroom and hands-on exercises across EMS, technical rescue, and search and rescue operations.

Program Overview:

- Learn about department history and discover what it feels like to wear all that gear
- Tour ambulances, practice using an AED, watch a patient care demonstration
- Try out various EMS tools on training mannequins (No blood!)
- Use the Jaws of Life on a real car
- Learn about technical rescues
- Experience fire scene operations including search and rescue, hydrants, hose and ladder use
- Learn about the Fire Prevention Bureau, investigations and home fire safety
- Get to know our crew members and ask candid questions regarding the fire service.



Join Us Next Year!

The Citizens Fire Academy is scheduled to continue this fall, operating from September through October on Tuesday evenings from 6:00 to 9:00 p.m.

Participation open to those 16 years of age and older.

The 2025 Citizens Fire Academy graduates in their turnout gear.



Fire Inspections

WORKLOAD	2021	2022	2023	2024	2025
INSPECTIONS	2,267	2,742	2,556	2,358	2,450
INSTALLED SMOKE ALARMS	82	94	79	96	44
INVESTIGATIONS	84	89	78	75	67

All crews conduct annual fire safety inspections for commercial buildings, public gathering spaces, mixed-use properties, and residential buildings with three or more units. In 2025, 2,450 inspections were completed to help ensure these spaces remain safe and code-compliant.

What Inspections Look For

Crews check essential life-safety features, including:

- Clear and accessible exits
- Safe electrical systems
- Working fire extinguishers
- Properly maintained alarm and sprinkler systems

If violations are found, owners are given time to make corrections, and follow-up inspections occur only as needed.

Why Inspections Matter

- They reduce fire risks and keep occupants safe.
- Accurate contact information is confirmed so reports reach the right person and after-hours emergencies can be handled quickly.
- Building details—such as exits, stair locations, gas shutoffs, and alarm systems—are updated in our records management system, giving firefighters accurate information before they arrive on scene.



Update Your Property Contacts

(920) 459-3327

Fire.Department@SheboyganWi.Gov

If you're a new business owner or recently took over a property, please call or e-mail us to update your contact information. This ensures you receive inspection reports promptly and allows crews to reach the right person quickly during an after-hours emergency.

TRAINING HIGHLIGHTS



Sprinkler Systems

We were fortunate to have Wisconsin State Coordinator Steve Howard of the National Fire Sprinkler Association provide in-depth instruction on the components and operation of fire sprinkler systems. The sprinkler valve trailer allowed firefighters to see and interact directly with system components in a controlled, realistic environment. This training has greatly enhanced our department's understanding of sprinkler technology and strengthened our ability to respond effectively to incidents involving these systems.

Dementia Care

Our team participated in Dementia Care and EMS Response training led by the Sheboygan County Dementia Care Task Force. This essential program helps first responders better understand how to support individuals living with dementia during emergency calls. Through recognizing common symptoms and applying calm, compassionate de-escalation techniques, our department is working to reduce trauma, improve communication, and ensure safer, more supportive outcomes during crisis situations.

Electric Vehicle

This year, our personnel completed Electric Vehicle (EV) Safe Foundations I for Responders, strengthening our ability to manage EV-related emergencies. The training focused on EV and infrastructure safety, responder access, lithium-ion fire containment, and EV-specific extrication. These skills enhance crew safety, improve response efficiency, and help protect our community as EV use continues to rise.

Tower Training

Instructors from SBA Communications spent three days in Sheboygan training our crews in communication tower access, climbing, fall protection, and rescue. The goal was to help bridge the gap between the technicians who work on towers daily and our responders, strengthening safety and preparedness for both groups.



CAPITAL PROJECTS



As part of the City of Sheboygan's Capital Improvements Projects (CIP), the Fire Department took receipt of the following items scheduled for replacement:



AMBULANCE

\$336,000

AEV ARV Ford F-550 ambulance and equipment ordered July of 2021 and received in April 2025 after extensive manufacturing and supply chain delays as experienced by Fire/EMS departments nationwide.

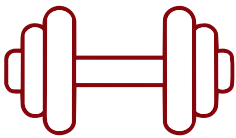
This ambulance order was the first order as part of a long-term, fleet replacement program to address aging vehicles in need of costly repairs and equipment updates.



AMBULANCE

\$443,549

Pomast Demers Ford F-450 ambulance and equipment were ordered January 2025 and received in May 2025.



FITNESS EQUIPMENT

\$20,000

Vision Fitness functional trainers and adjustable benches were ordered for each fire station. The department's physical fitness equipment is heavily used by fire personnel each day as part of our mandatory fitness program.



TURNOUT GEAR

\$44,321

Due to the nature of fire emergency services, it is crucial to replace gear regularly. This is an annual replacement purchasing request. Turnout coats, pants, boots, gloves and hoods were purchased including variations for more female sizing.

PUBLIC SAFETY COMPLEX

PROJECT UPDATE

Overview

The City of Sheboygan plans to rebuild Fire Station 3 Headquarters, Fire Station 2 and construct a new Public Safety Training Complex next to the Police Department. These projects ensure modern, safe and efficient facilities for fire, EMS and police for decades to come.

Why the Community Needs This Investment

- Stations built in 1971 and 1979 no longer meet safety, or operational standards.
- Station 3 Headquarters and Station 2 are not ADA-compliant.
- Neither station supports modern co-ed living, creating privacy and staffing challenges.
- A 2019 study identified nearly \$1 million in repairs at Station 3 alone —not including modernization.
- Current layouts lack safe decontamination zones, and cancer-risk-reduction features.
- Apparatus bays are over capacity resulting in outdoor storage of vehicles.
- The city has no modern training facility to support coordinated emergency response.



Conceptual Design of Public Safety Complex as presented in Sheboygan Public Safety Departments: Study Progress Update on August 18, 2025, at City of Sheboygan Common Council.

PUBLIC SAFETY COMPLEX

What the Project Includes

Rebuild of Fire Station 3 Headquarters (N. 23 St)

- Fully accessible, ADA-compliant
- On-site training room integrated with Emergency Operations Center (EOC)
- Private bunkrooms and facilities for co-ed staffing
- Modern decontamination layout to reduce cancer risk
- Right-sized apparatus bays for current and future equipment

Rebuild of Fire Station 2

- Updated living and working spaces
- Modern mechanical, electrical, and safety systems
- Functional design that supports today's emergency services

Public Safety Training Complex (next to the Police Department)

- Police evidence storage
- Police firing range
- "Dirty classroom" for critiquing after live fire training
- Multi-level fire training tower
- Shared space for joint public safety training



Five Bugles Design

Wendel / Five Bugles Design was selected in 2024 as the project architect with over 140 years of combined public safety experience.

Key Milestones

2019

- Engineering study identifies major repair needs

2021–2023

- Facility needs analysis; new construction recommended

Early 2024

- City purchases N. 23rd Street site

2024

- Architect selected; demolition completed

August 2025

- Conceptual Design approved

End of 2025

- Schematic Design
 - Big picture items
 - Confirming size, massing, general systems

➔ What's Next?

Before any construction begins, the architecture firm, Five Bugles Design, and City leadership will continue to seek approval by Common Council at the next check points:

- Design Development (Spring 2026)
- Construction Documents (Summer/Fall 2026)
- Bid (Winter 2026)
- Construction (Spring 2027)



In memory of retired Board of Police & Fire
Commissioner **Robert “Bob” F. Lettre, Sr.**



Contact Us

Station 3 - Headquarters
1326 N 25 Street, Sheboygan, WI 53081
(920) 459-3327 | **For Emergencies, Dial 911**

**CITY OF SHEBOYGAN
RESOLUTION 19-26-27**

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

A RESOLUTION recommending denial of an alcohol beverage/tobacco license transfer from place-to-place and directing the drafting of a summons and complaint for revocation proceedings.

WHEREAS, the following applicant(s) have completed the necessary forms required by the Wisconsin Department of Revenue and/or the City of Sheboygan for applying to transfer an existing alcohol beverage/tobacco license pursuant to Wis. Stat. s. 125.06; and

WHEREAS, City Staff has reviewed the application and is recommending denial of the requested transfer from place-to-place; and

WHEREAS, City Staff further recommends that revocation proceedings be initiated regarding License No. 3527.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council recommends denial of the alcohol beverage/tobacco license transfer from place-to-place for the following applicant(s):

BE IT FURTHER RESOLVED: That the Common Council authorizes the City Attorney to draft a summons and complaint to revoke License No. 3527.

ALCOHOL BEVERAGE LICENSE PERMIT TRANSFER FROM PLACE-TO-PLACE
“CLASS B” LIQUOR LICENSE (June 30, 2026)

No.	Name	Address
3527	Young Trustt Entertainment LLC (West Coast Café & Lounge)	1210 Michigan Avenue, Sheboygan transfer from place-to-place to 1220 N. 14 th Street, Sheboygan – First floor, Basement, and extra room.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**CITY OF SHEBOYGAN
RESOLUTION 22-26-27**

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

A RESOLUTION recommending denial of a “Class B” liquor license renewal application and directing the drafting of a summons and complaint for revocation proceedings.

WHEREAS, the following applicant(s) have completed the necessary forms required by the Wisconsin Department of Revenue and/or the City of Sheboygan for applying for a license; and

WHEREAS, City Staff has reviewed the license application(s) and is recommending denial of the following renewal application; and

WHEREAS, City Staff further recommends that revocation proceedings be initiated regarding License No. 3182.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council recommends denial of the following “Class B” liquor license renewal application:

BE IT FURTHER RESOLVED: That the Common Council authorizes the City Attorney to draft a summons and complaint to revoke License No. 3527.

“CLASS B” LIQUOR LICENSE (June 30, 2027) (RENEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3182	Hans C Graf LLC (Boheme)	1029 N. 8 th Street

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**CITY OF SHEBOYGAN
GENERAL ORDINANCE 2-26-27**

BY ALDERPERSON CLOSE.

MAY 12, 2026.

AN ORDINANCE amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of Parcel No. 59281629560, 2040 North Avenue, Sheboygan, WI from Class Urban Industrial to Urban Commercial Classification.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: AMENDMENT Chapter 105 of the Sheboygan Zoning Ordinance establishing zoning districts and prescribing zoning standards and regulations is hereby *amended* as follows:

The Official Zoning Map of the City of Sheboygan is hereby amended with regard to the following described lands and the Use District Classification for those same lands is hereby amended from Class Urban Industrial to Urban Commercial Classification:

Property located at 2040 North Avenue, Sheboygan, WI - Parcel No. 59281629560:

SECTION 15, TOWNSHIP 15 NORTH, RANGE 23 EAST

SEC 15 T15N R23E PRT NE1/4NW1/4 COM AT THE INTERSECTION OF N LN NORTH AVE & THE W LN OF NE1/4NW1/4, TH E 33' TO THE E LN N 21ST ST, TH N 20.68' TO P.O.B. TH N 118.32', TH E 160', TH S 139', TH W 132.12', TH N 53*10'5"W34.74'TO P.O.B.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

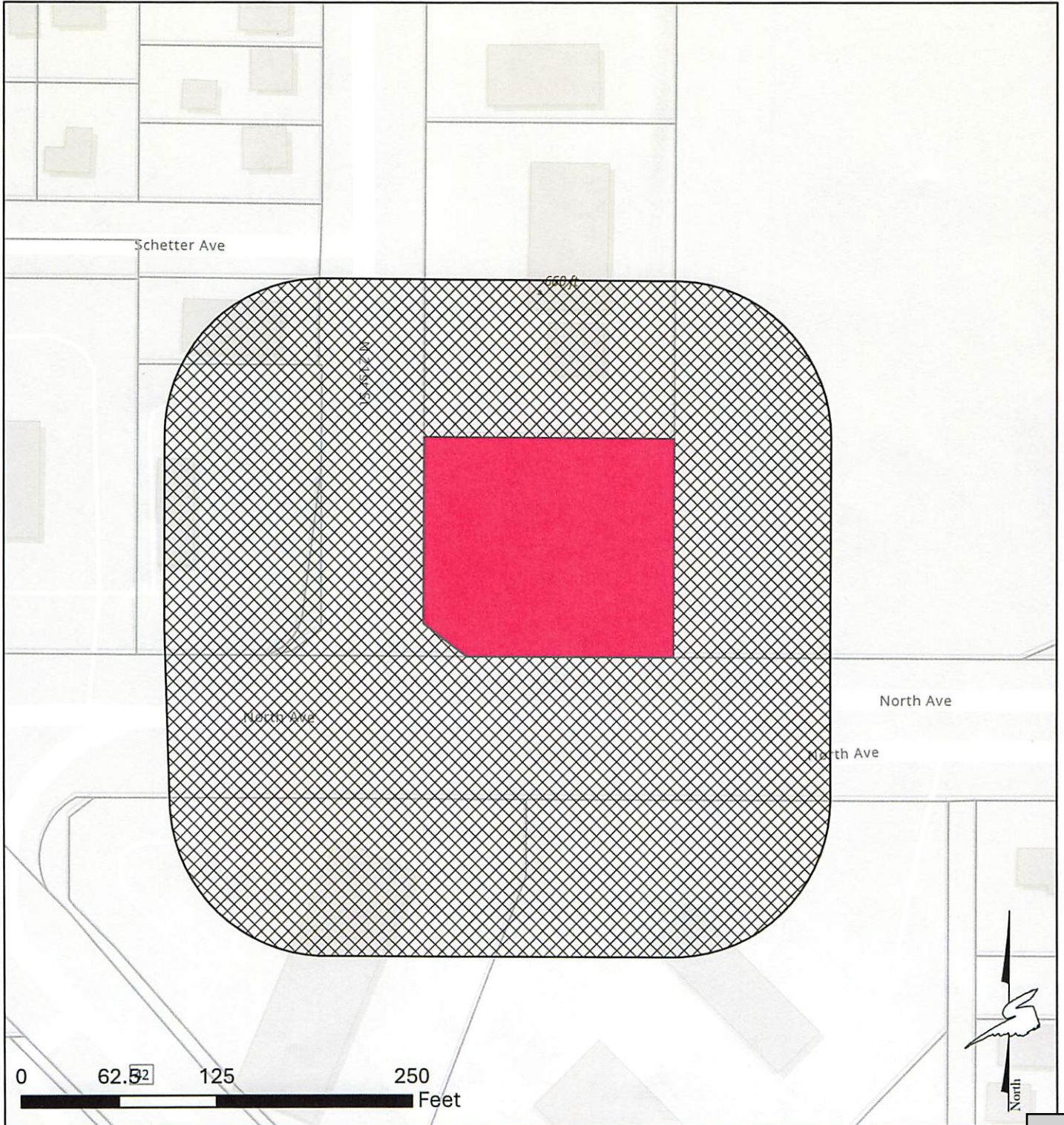
Meredith DeBruin, City Clerk, City of
Sheboygan



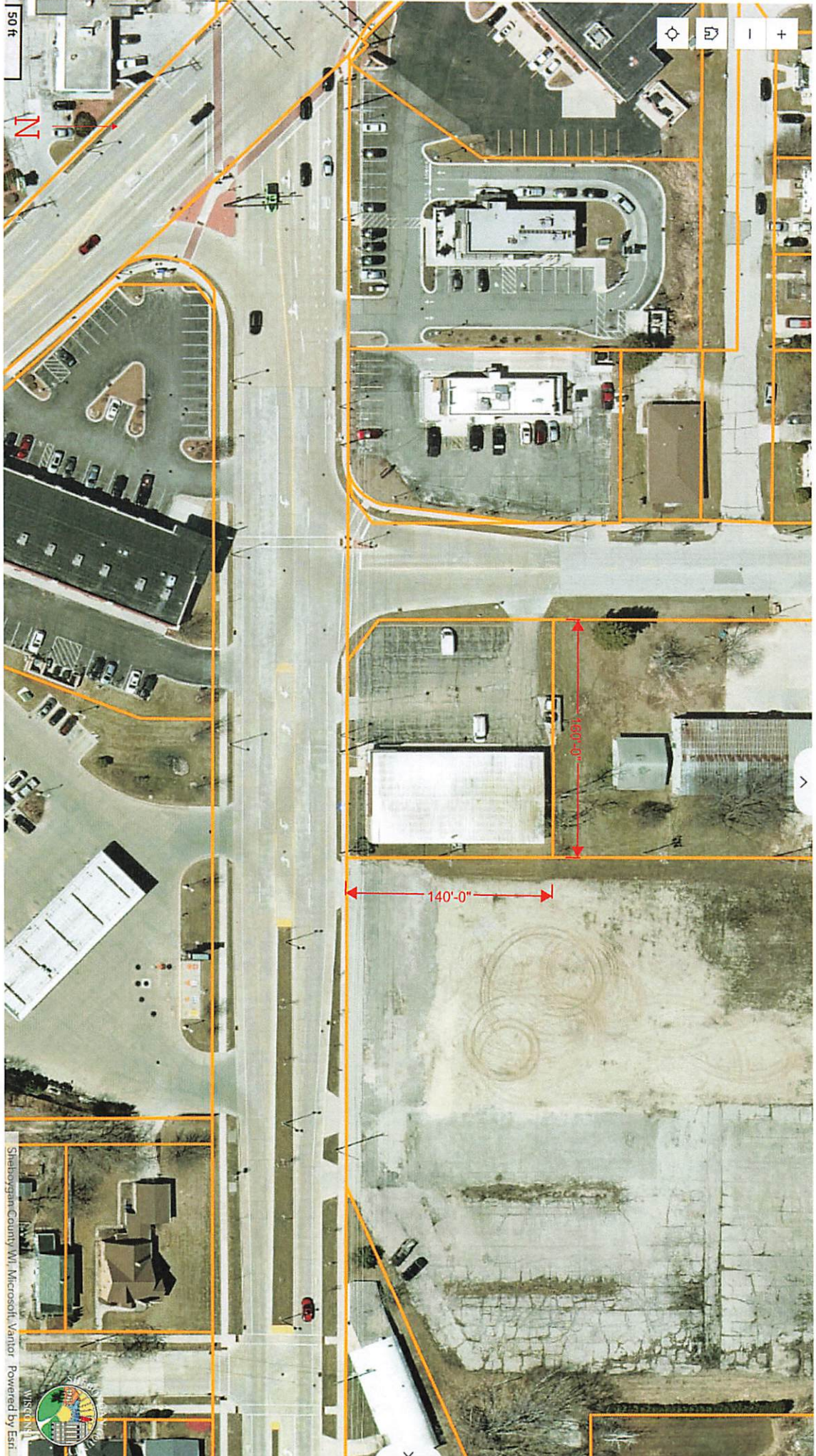
PROPOSED REZONE FROM URBAN INDUSTRIAL TO URBAN COMMERCIAL

SECTION 15, TOWNSHIP 15 NORTH, RANGE 23 EAST

SEC 15 T15N R23E PRT NE1/4 NW1/4 COM AT THE INTERSECTION OF N LN NORTH AVE & THE W LN OF NE1/4 NW1/4, TH E 33' TO THE E LN N 21ST ST, TH N 20.68' TO P.O.B. TH N 118.32', TH E 160', TH S 139', TH W 132.12', TH N 53*10'5" W 34.74' TO P.O.B.







Item 19.

OFFICE USE ONLY	Item 19.
APPLICATION NO.: _____	
RECEIPT NO.: _____	
FILING FEE: \$200.00 (Payable to City of Sheboygan)	

**CITY OF SHEBOYGAN
APPLICATION FOR
AMENDMENT OF OFFICIAL ZONING MAP**
(Requirements Per Section 105.996)
Revised January 2024

Completed application is to be filed with the Office of the City Clerk, City Hall, 828 Center Avenue. Application will not be processed if all required attachments and filing fee of **\$200** (payable to the City of Sheboygan) is not submitted along with a complete and legible application. Application filing fee is non-refundable.

1. APPLICANT INFORMATION

APPLICANT: ANTHONY TISLAU PHONE NO.: (920) 889-0707
 ADDRESS: W2013 FAIRFIELD LN. E-MAIL: ANTHONYTISLAU@GMAIL.COM
 OWNER OF SITE: J&P REAL ESTATE PHONE NO.: (920) 912-6603

2. DESCRIPTION OF THE SUBJECT SITE

ADDRESS OF PROPERTY AFFECTED: 2040 N. AVE SHEBOYGAN, WI 53083
 LEGAL DESCRIPTION: SEC 15 T15N R23E PRT NE1/4 NW1/4 COM AT THE INTERSECTION OF N LN NORTH AVE & THE W LN OF NE1/4 NW1/4, TH E 33' TO THE E LN N 21ST ST, TH N 20.68' TO P.O.B. TH N 118.32', TH E 160', TH S 139', TH W 132.12', TH N 53*10'5" W 34.74' TO P.O.B.

PARCEL NO. 59281629560 MAP NO. _____

EXISTING ZONING DISTRICT CLASSIFICATION: URBAN INDUSTRIAL

PROPOSED ZONING DISTRICT CLASSIFICATION: URBAN COMMERCIAL

BRIEF DESCRIPTION OF THE **EXISTING** OPERATION OR USE: _____

COMMUNICATIONS BUSINESS "OOSTDYK AND WILKE"

BRIEF DESCRIPTION OF THE **PROPOSED** OPERATION OR USE: _____

PROPOSED CHARTER / EDUCATIONAL FACILITY "FUNDAMENTALS LLC"

3. JUSTIFICATION OF THE PROPOSED ZONING MAP AMENDMENT

How does the proposed Official Zoning Map amendment further the purposes of the Zoning Ordinance as outlined in Section 15.005 and, for flood plains or wetlands, the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency? _____

GREAT REPURPOSED USE FOR THIS BUILDING TYPE AND LOCATION

NO NEGATIVE EFFECTS ON SITE / NATURAL RESOURCES

Which of the following factors has arisen that are not properly addressed on the current Official Zoning Map? (Provide explanation in space provided below.)

- The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Master Plan.
- A mistake was made in mapping on the Official Zoning Map. (An area is developing in a manner and purpose different from that for which it is mapped.) *NOTE: If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the City may intend to stop an undesirable land use pattern from spreading.*
- Factors have changed, (such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.
- Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
- Explain: _____

How does the proposed amendment to the Official Zoning Map maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property? _____

ADJACENT URBAN COMMERCIAL ZONING. NEW TENANTS USE DOES IS NOT

CONDITIONALLY LISTED FOR URBAN INDUSTRIAL

Indicate reasons why the applicant believes the proposed map amendment is in harmony with the recommendations of the City of Sheboygan Comprehensive Plan.

OVERALL GREAT USE OF AN EXISTING FACILITY. LOCAL DEMAND FOR
THIS TYPE OF FACILITY. ADJACENT URBAN COMMERCIAL ZONING.

4. CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.



APPLICANT'S SIGNATURE



DATE

ANTHONY TISLAU

PRINT ABOVE NAME

APPLICATION SUBMITTAL REQUIREMENTS

A copy of the current zoning map of the subject property and vicinity showing:

- The property proposed to be rezoned.
- All lot dimensions of the subject property.
- All other lands within 100 feet of the subject property.
- Map size not more than 11" X 17" and map scale not less than 1" = 600'.
- Graphic scale and north arrow.

CLK322B

City Of Sheboygan
City Clerk's Office

* General Receipt *

Receipt No: 260269

License No: 0000

Date: 04/09/2026

Received By: MC

Received From: ANTHONY TISLAU 2040 NORTH AVE

Memo:

Method of Payment: \$200.00 Check No. 1003

Total Received: \$200.00

<u>Fee Description</u>	<u>Fee</u>
Zoning Change	200.00

This document signifies receipt of fees in the amount indicated above.

**CITY OF SHEBOYGAN
ORDINANCE 6-26-27**

BY ALDERPERSONS MITCHELL AND PERRELLA.

MAY 26, 2026.

AN ORDINANCE amending sections 2-374 and 2-469 of the Sheboygan Municipal Code.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: **AMENDMENT** “Sec 2-374 Salary” of the Sheboygan Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Sec 2-374 Salary

- (a) The city clerk shall receive a salary in the annual amount established by the city council, commencing with the first payday in May of each year. For the years 2023--2026, the salary of the city clerk shall be as follows:
 - (1) 2023: \$94,918.00.
 - (2) 2024: \$96,817.00.
 - (3) 2025: \$98,753.00.
 - (4) 2026: \$100,728.00.
- (b) Amounts listed in subsection (a)(1) of this section for 2023 reflect a two percent increase, plus an additional 0.75 percent increase so that the 2023 increases reflect the across-the-board increases earned by other nonrepresentative employees (0.5 percent in 2017 and 0.25 percent in 2018) that were not accounted for in a previous salary ordinance. Amounts for 2024--2026 reflect a two percent increase. It is anticipated that any increases for other nonrepresented employees above that two percent will be added to the salary schedule in 2027.

AFTER AMENDMENT

Sec 2-374 Salary

- (a) The city clerk shall receive a salary in the annual amount established by the city council, commencing with the first payday in May of each year. For the years ~~2023-2026~~2027-2030, the salary of the city clerk shall be as follows:
 - (1) ~~2023: \$94,918.00~~2027: \$110,483.76 plus the cost of living adjustment determined by U.S. Social Security Administration ("COLA"):

- (2) ~~2024: \$96,817.00.~~2028: 2027 salary plus COLA plus 1.25%
 - (3) ~~2025: \$98,753.00.~~2029: 2028 salary plus COLA plus 1.25%
 - (4) ~~2026: \$100,728.00.~~2030: 2029 salary plus COLA plus 1.25%
- (b) Amounts listed in subsection (a)(1) of this section for ~~2023~~2027 reflect ~~a two percent increase, plus an additional 0.75 percent increase so that the 2023 increases reflect the across-the-board increases earned by other nonrepresentative employees (0.5 percent in 2017 and 0.25 percent in 2018) that were not accounted for in a previous salary ordinance~~a 7.01% increase so that the 2027 salary reflects the across-the-board increase earned by other non-represented employees that were not accounted for in a previous salary ordinance. ~~Amounts for 2024--2026 reflect a two percent increase. It is anticipated that any increases for other nonrepresented employees above that two percent will be added to the salary schedule in 2027.~~

SECTION 2: AMENDMENT “Sec 2-469 Municipal Judge” of the Sheboygan Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Sec 2-469 Municipal Judge

- (a) *Office established.* There is hereby created the office of municipal judge of the municipal court of the City of Sheboygan and the Village of Kohler.
- (b) *Qualifications.* The municipal judge shall be a resident of either municipality and shall be licensed to practice law in the state.
- (c) *Oath and bond.* The judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in Wis. Stats. § 757.02(1) and file such oath with the county clerk of circuit court. At the same time, the judge shall execute and file an indemnity bond with the city clerk in an amount of \$5,000.00. The judge shall not act until the oath and bond have been filed as required by Wis. Stats. § 19.01(4)(c), and the requirements of Wis. Stats. § 755.03, have been complied with.
- (d) *Compensation.*
 - (1) The municipal judge shall receive a salary as determined from time to time by the common council, which shall be in lieu of fees and costs and which shall commence with the first payday in May of each year. No salary shall be paid to the judge for any time during the term for which the judge has not executed and filed the official bond and oath. The salary may be increased by the common council before the start of a term but shall not be decreased during a term. The municipal judge's salary for 2023--2026 shall be as follows:
 - a. 2023: \$48,155.00.
 - b. 2024: \$49,118.00.
 - c. 2025: \$50,100.00.
 - d. 2026: \$51,102.00.
 - (2) Amounts listed in subsection (a)(1) of this section reflect a two percent

increase, plus an additional 0.75 percent increase so that the 2023 increases reflect the across-the-board increases earned by other nonrepresentative employees (0.5 percent in 2017 and 0.25 percent in 2018) that were not accounted for in a previous salary ordinance. Amounts for 2024--2026 reflect a two percent increase. It is anticipated that any increases for other nonrepresented employees above two percent will be added to the salary schedule in 2027.

- (e) *Retirement benefits; outside employment or business activities.* The position is a limited hour position and benefit eligibility is limited to Wisconsin Retirement System (WRS) contributions only. The municipal judge, as a part-time elected official, may engage in outside business activities during normal city business hours.
- (f) *Election term.* The municipal judge shall be elected at large for a term of four years at the spring election held every four years beginning 2011 and shall take office on May 1 following the election. All candidates for the position of municipal judge shall be nominated by nomination papers, as provided in Wis. Stats. § 8.10, and selection at a primary election if such is held, as provided in Wis. Stats. § 8.11. The elections division of the government accountabilities board shall serve as filing officer for the candidates.
- (g) *Electors.* Electors in all municipalities that are parties to the agreement creating the joint municipal court shall be eligible to vote for the municipal court judge. Mid-term vacancies in the office of municipal judge shall be filled by temporary appointment jointly by the governing bodies of all municipalities served by the judge, pursuant to Wis. Stats. § 8.50(4)(fm). The salary of a municipal judge who is designated or appointed under Wis. Stats. § 8.50(4)(fm) or 800.06 shall be determined by contract between the city and the judge. The judge may not serve until the contract is entered into. The office shall then be permanently filled pursuant to state law.

(Code 1997, § 2-408; Ord. No. 69-05-06, § 1, 12-19-2005; Ord. No. 40-10-11, § 1, 11-15-2010)

AFTER AMENDMENT

Sec 2-469 Municipal Judge

- (a) *Office established.* There is hereby created the office of municipal judge of the municipal court of the City of Sheboygan and the Village of Kohler.
- (b) *Qualifications.* The municipal judge shall be a resident of either municipality and shall be licensed to practice law in the state.
- (c) *Oath and bond.* The judge shall, after election or appointment to fill a vacancy, take and file the official oath as prescribed in Wis. Stats. § 757.02(1) and file such oath with the county clerk of circuit court. At the same time, the judge shall execute and file an indemnity bond with the city clerk in an amount of \$5,000.00. The judge shall not act until the oath and bond have been filed as required by Wis. Stats. § 19.01(4)(c), and the requirements of Wis. Stats. § 755.03, have been complied with.
- (d) *Compensation.*
 - (1) The municipal judge shall receive a salary as determined from time to time by

the common council, which shall be in lieu of fees and costs and which shall commence with the first payday in May of each year. No salary shall be paid to the judge for any time during the term for which the judge has not executed and filed the official bond and oath. ~~The salary may be increased by the common council before the start of a term but shall not be decreased during a term.~~ The municipal judge's salary for ~~2023--2026~~2027-2030 shall be as follows:

- a. ~~2023: \$48,155.00.~~2027: \$51,102 plus the cost of living adjustment determined by U.S. Social Security Administration ("COLA")
- b. ~~2024: \$49,118.00.~~2028: 2027 salary plus COLA plus 1.25%
- c. ~~2025: \$50,100.00.~~2029: 2028 salary plus COLA plus 1.25%
- d. ~~2026: \$51,102.00.~~2030: 2029 salary plus COLA plus 1.25%

~~(2) Amounts listed in subsection (a)(1) of this section reflect a two percent increase, plus an additional 0.75 percent increase so that the 2023 increases reflect the across-the-board increases earned by other nonrepresentative employees (0.5 percent in 2017 and 0.25 percent in 2018) that were not accounted for in a previous salary ordinance. Amounts for 2024--2026 reflect a two percent increase. It is anticipated that any increases for other nonrepresented employees above two percent will be added to the salary schedule in 2027.~~

- (e) *Retirement benefits; outside employment or business activities.* The position is a limited hour position and benefit eligibility is limited to Wisconsin Retirement System (WRS) contributions only. The municipal judge, as a part-time elected official, may engage in outside business activities during normal city business hours.
- (f) *Election term.* The municipal judge shall be elected at large for a term of four years at the spring election held every four years beginning 2011 and shall take office on May 1 following the election. All candidates for the position of municipal judge shall be nominated by nomination papers, as provided in Wis. Stats. § 8.10, and selection at a primary election if such is held, as provided in Wis. Stats. § 8.11. The elections division of the government accountabilities board shall serve as filing officer for the candidates.
- (g) *Electors.* Electors in all municipalities that are parties to the agreement creating the joint municipal court shall be eligible to vote for the municipal court judge. Mid-term vacancies in the office of municipal judge shall be filled by temporary appointment jointly by the governing bodies of all municipalities served by the judge, pursuant to Wis. Stats. § 8.50(4)(fm). The salary of a municipal judge who is designated or appointed under Wis. Stats. § 8.50(4)(fm) or 800.06 shall be determined by contract between the city and the judge. The judge may not serve until the contract is entered into. The office shall then be permanently filled pursuant to state law.

(Code 1997, § 2-408; Ord. No. 69-05-06, § 1, 12-19-2005; Ord. No. 40-10-11, § 1, 11-15-2010)

SECTION 3: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 4: **EFFECTIVE DATE** This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

**CITY OF SHEBOYGAN
ORDINANCE 4-26-27**

BY ALDERPERSON BOORSE AND HEIDEMANN.

MAY 27, 2026.

AN ORDINANCE amending section 26-20 of the Sheboygan Municipal Code.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS
FOLLOWS:

SECTION 1: AMENDMENT “Sec 26-20 Smoking Prohibited; Exceptions”
of the Sheboygan Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

Sec 26-20 Smoking Prohibited; Exceptions

- (a) *State law adopted.* The provisions of Wis. Stats. § 101.123(1), (2), (2m), (3), (6) and (9), and all acts amendatory thereof, to the extent applicable within the city, are adopted by reference in this section as if fully set forth herein.
- (b) *Designated outdoor smoking areas.* The person in charge of a restaurant, tavern, private club, or retail establishment located in an area subject to this section may designate an outside area that is a reasonable distance from any entrance to the restaurant, tavern, private club, or retail establishment where customers, employees, or persons associated with the restaurant, tavern, private club, or retail establishment may smoke.
- (c) *Prohibited in public buildings.* No person shall smoke in any city-owned or -leased public building or within 25 feet of a main entrance thereof at any time, including, but not limited to, the following:
 - (1) City Hall, 828 Center Avenue.
 - (2) Sheboygan Transit Building, 608 South Commerce.
 - (3) Bus Transfer Terminal, across from 828 Pennsylvania Avenue.
 - (4) Municipal Service Building, 2026 New Jersey Avenue.
 - (5) Fire stations:
 - a. Station No. 1, 833 New York Avenue.
 - b. Station No. 2, 2413 South 18th Street.
 - c. Station No. 3, 1326 North 15th Street.
 - d. Station No. 4, 2622 North 8th Street.
 - e. Station No. 5, 4504 South 18th Street.
 - (6) Mead Public Library, 710 North 8th Street.
 - (7) Uptown Social senior center, 1817 North 8th Street.
 - (8) Marina Administration Building, 821 Broughton Drive.

- (9) Youth Boating Center, 619 Broughton Drive.
 - (10) Deland Park Community Center, 901 Broughton Drive.
 - (11) Wastewater Treatment Facility, 3333 Lakeshore Drive.
 - (12) Water Utility Building, 72 Park Avenue.
 - (13) Any other city-owned or -rented office.
 - (14) All city-owned or -leased motor vehicles.
- (d) *Prohibited in council meetings.* No person shall smoke while in attendance at any public meeting of the common council or in any of its authorized committees regardless of the location of the meeting.
- (e) *Removal of signs prohibited.* It shall be unlawful for any person to remove, deface or destroy any legally required no smoking sign.
- (f) *Penalties.* The following penalties shall apply to violations of this section as indicated:
- (1) Any person who violates the provisions of Wis. Stats. § 101.123(2), as incorporated herein in subsection (a) or (b) of this section, shall be subject to a forfeiture of not less than \$100.00 nor more than \$250.00 for each violation, together with the costs of prosecution, and in default of payment thereof, to imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 80 days.
 - (2) Except as provided in subsection (c)(3) or (4) of this section, any person in charge who violates Wis. Stats. § 101.123(2m)(b) through (d), as incorporated herein in subsection (a) of this section shall be subject to a forfeiture of \$100.00 for each violation, together with the costs of prosecution, and in default of payment thereof, to imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 80 days.
 - (3) For violations subject to the forfeiture under subsection (c)(2) of this section, if the person in charge has not previously received a warning notice for a violation of Wis. Stats. § 101.123(2m)(b) through (d), as incorporated herein in subsection (a) of this section, the law enforcement officer shall issue the person in charge a warning notice and may not issue a citation.
 - (4) No person in charge may be required under subsection (c)(2) of this section to forfeit more than \$100.00 in total, plus costs of prosecution, for all violations of Wis. Stats. § 101.123(2m)(b) through (d), as incorporated in subsection (a) of this section, occurring on a single day.

(Code 1997, § 70-6; Ord. No. 136-96-97, § 1, 4-14-1997; Ord. No. 9-10-11, § 1, 6-21-2010; Ord. No. 61-10-11, § 1, 4-18-2011; Ord. No. 13-11-12, § 1, 7-5-2011)

AFTER AMENDMENT

Sec 26-20 Smoking Prohibited; Exceptions

- (a) *State law adopted.* The provisions of Wis. Stats. § 101.123(1), (2), (2m), (3), (6) and (9), and all acts amendatory thereof, to the extent applicable within the city, are adopted by reference in this section as if fully set forth herein.
- (b) *Designated outdoor smoking areas.* The person in charge of a restaurant, tavern,

private club, or retail establishment located in an area subject to this section may designate an outside area that is a reasonable distance from any entrance to the restaurant, tavern, private club, or retail establishment where customers, employees, or persons associated with the restaurant, tavern, private club, or retail establishment may smoke.

- (c) *Prohibited in public buildings.* Except as otherwise set forth herein, No person shall smoke in any city-owned or -leased public building or within 25 feet of a main entrance thereof at any time, including, but not limited to, the following:
- (1) City Hall, 828 Center Avenue.
 - (2) Sheboygan Transit Building, 608 South Commerce.
 - (3) Bus Transfer Terminal, across from 828 Pennsylvania Avenue.
 - (4) Municipal Service Building, 2026 New Jersey Avenue.
 - (5) Fire stations:
 - a. Station No. 1, 833 New York Avenue.
 - b. Station No. 2, 2413 South 18th Street.
 - c. Station No. 3, 1326 North 15th Street.
 - d. Station No. 4, 2622 North 8th Street.
 - e. Station No. 5, 4504 South 18th Street.
 - (6) Mead Public Library, 710 North 8th Street and the public spaces surrounding the building, including the green spaces along North 8th Street and Wisconsin Avenue.:
 - (7) Uptown Social senior center, 1817 North 8th Street.
 - (8) Marina Administration Building, 821 Broughton Drive.
 - (9) Youth Boating Center, 619 Broughton Drive.
 - (10) Deland Park Community Center, 901 Broughton Drive.
 - (11) Wastewater Treatment Facility, 3333 Lakeshore Drive.
 - (12) Water Utility Building, 72 Park Avenue.
 - (13) Any other city-owned or -rented office.
 - (14) All city-owned or -leased motor vehicles.
- (d) *Prohibited in council meetings.* No person shall smoke while in attendance at any public meeting of the common council or in any of its authorized committees regardless of the location of the meeting.
- (e) *Removal of signs prohibited.* It shall be unlawful for any person to remove, deface or destroy any legally required no smoking sign.
- (f) *Penalties.* The following penalties shall apply to violations of this section as indicated:
- (1) Any person who violates the provisions of Wis. Stats. § 101.123(2), as incorporated herein in subsection (a) or (b) of this section, shall be subject to a forfeiture of not less than \$100.00 nor more than \$250.00 for each violation, together with the costs of prosecution, and in default of payment thereof, to imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 80 days.
 - (2) Except as provided in subsection (c)(3) or (4) of this section, any person in charge who violates Wis. Stats. § 101.123(2m)(b) through (d), as incorporated herein in subsection (a) of this section shall be subject to a forfeiture of \$100.00 for each violation, together with the costs of prosecution, and in

default of payment thereof, to imprisonment in the county jail until such forfeiture and costs are paid, but not to exceed 80 days.

- (3) For violations subject to the forfeiture under subsection (c)(2) of this section, if the person in charge has not previously received a warning notice for a violation of Wis. Stats. § 101.123(2m)(b) through (d), as incorporated herein in subsection (a) of this section, the law enforcement officer shall issue the person in charge a warning notice and may not issue a citation.
- (4) No person in charge may be required under subsection (c)(2) of this section to forfeit more than \$100.00 in total, plus costs of prosecution, for all violations of Wis. Stats. § 101.123(2m)(b) through (d), as incorporated in subsection (a) of this section, occurring on a single day.

(Code 1997, § 70-6; Ord. No. 136-96-97, § 1, 4-14-1997; Ord. No. 9-10-11, § 1, 6-21-2010; Ord. No. 61-10-11, § 1, 4-18-2011; Ord. No. 13-11-12, § 1, 7-5-2011)

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

**CITY OF SHEBOYGAN
ORDINANCE 5-26-27**

BY ALDERPERSONS BOORSE AND HEIDEMANN.

MAY 27, 2026.

AN ORDINANCE amending section 8-80 of the Sheboygan Municipal Code.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS
FOLLOWS:

SECTION 1: **AMENDMENT** “Sec 8-80 Procedure For Declaration Of Vicious Or Dangerous Dog” of the Sheboygan Municipal Code is hereby *amended* as follows:

B E F O R E A M E N D M E N T

Sec 8-80 Procedure For Declaration Of Vicious Or Dangerous Dog

- (a) *Police officer declarations.* If a police officer determines that a dog is dangerous or vicious, as defined in this section, the officer may declare the dog to be a dangerous or vicious dog. The officer shall immediately inform the owner or custodian in writing, by personal service or certified mail, of such determination, and the reasons therefor. The determination shall be dated and shall advise such person of the right to have such determination reviewed, the time within such review may be obtained, and the officer or person to whom a request for review shall be addressed.
- (b) *Request for review hearing.* If an owner or custodian contests the designation of the dog as dangerous or vicious, the owner may request a hearing in writing, mailed or delivered in person to the chief of police within 30 days of issuance of the notice. The request for review hearing shall state the grounds upon which the person aggrieved contends that the decision should be modified or reversed. The owner or custodian may file with the request for hearing written evidence and argument in support of the person's position with respect to the initial determination.
- (c) *Restrictions applicable pending hearing.* Pending the decision of the committee upon hearing, the owner must comply with the provisions of the section relating to dangerous dogs. The officer may impose additional restrictions on a dog declared vicious pending hearing.
- (d) *Time and notice of hearing.* The hearing shall be held within 15 days of receipt of the request for hearing before the licensing, hearings, and public safety committee of the common council. The chief of police shall serve the appellant with notice of such hearing by mail or personal service at least ten days before such hearing.
- (e) *Conduct of hearing.* Hearing under this section shall be subject to the following:
 - (1) At hearing, the determination of the police officer shall be termed an initial determination.

- (2) At the hearing, the appellant and the city may be represented by an attorney and may present evidence and call and examine witnesses and cross examine witnesses of the other party. Such witnesses shall be sworn by the chair of the hearing committee. Any interested party may present evidence as to whether the dog is dangerous or vicious. The committee may issue subpoenas.
 - (3) An appellant's attorney of record may issue a subpoena to compel the attendance of a witness or the production of evidence. A subpoena issued by an attorney must be in substantially the same form as provided in Wis. Stat. § 805.07(4) and must be served in the manner provided in Wis. Stat. § 805.07(5). The attorney shall, at the time of issuance, send a copy of the subpoena to the decision maker.
 - (4) The proceedings shall be taken by a stenographer or recorded. The chair of the committee or a person employed for that purpose shall take notes of the testimony and shall mark and preserve all exhibits.
 - (5) After the hearing, the owner shall be notified in writing of the determination. The licensing, hearings, and public safety committee may impose additional restrictions on a dog declared vicious pending arrangements for its removal from the city or euthanasia.
 - (6) The committee may affirm, reverse, or modify the initial determination and shall, within 20 days of completion of the hearing and the filing of briefs, if any, mail or deliver to the owner or custodian a copy of the committee's decision on review, which shall state the reasons for such decision. Such decision shall be a final determination. The decision shall advise the owner or custodian of the right to appeal the decision, the time within which appeal shall be taken and the office or person with whom notice of appeal shall be filed.
- (f) *Judicial review.* Any party aggrieved by the determination at hearing conducted pursuant to this section may seek judicial review pursuant to Wis. Stat. § 68.13.

(Code 1997, § 18-47(i); Ord. No. 46-10-11, § 1, 12-20-2010)

AFTER AMENDMENT

Sec 8-80 Procedure For Declaration Of Vicious Or Dangerous Dog

- (a) *Police officer declarations.* If a police officer determines that a dog is dangerous or vicious, as defined in this section, the officer may declare the dog to be a dangerous or vicious dog. The officer shall immediately inform the owner or custodian in writing, by personal service or certified mail, of such determination, and the reasons therefor. The determination shall be dated and shall advise such person of the right to have such determination reviewed, the time within such review may be obtained, and the officer or person to whom a request for review shall be addressed.
- (b) *Request for review hearing.* If an owner or custodian contests the designation of the dog as dangerous or vicious, the owner may request a hearing in writing, mailed or delivered in person to the chief of police within ~~30~~10 business days of issuance of the

notice. The request for review hearing shall state the grounds upon which the person aggrieved contends that the decision should be modified or reversed. The owner or custodian may file with the request for hearing written evidence and argument in support of the person's position with respect to the initial determination.

- (c) *Restrictions applicable pending hearing.* Pending the decision of the committee upon hearing, the owner must comply with the provisions of the section relating to dangerous dogs. The officer may impose additional restrictions on a dog declared vicious pending hearing.
- (d) *Time and notice of hearing.* The hearing shall be held within ~~15~~30 days of receipt of the request for hearing before the licensing, hearings, and public safety committee of the common council. The chief of police shall serve the appellant with notice of such hearing by mail or personal service at least ten days before such hearing.
- (e) *Conduct of hearing.* Hearing under this section shall be subject to the following:
 - (1) At hearing, the determination of the police officer shall be termed an initial determination.
 - (2) At the hearing, the appellant and the city may be represented by an attorney and may present evidence and call and examine witnesses and cross examine witnesses of the other party. Such witnesses shall be sworn by the chair of the hearing committee. Any interested party may present evidence as to whether the dog is dangerous or vicious. The committee may issue subpoenas.
 - (3) An appellant's attorney of record may issue a subpoena to compel the attendance of a witness or the production of evidence. A subpoena issued by an attorney must be in substantially the same form as provided in Wis. Stat. § 805.07(4) and must be served in the manner provided in Wis. Stat. § 805.07(5). The attorney shall, at the time of issuance, send a copy of the subpoena to the decision maker.
 - (4) The proceedings shall be taken by a stenographer or recorded. The chair of the committee or a person employed for that purpose shall take notes of the testimony and shall mark and preserve all exhibits.
 - (5) After the hearing, the owner shall be notified in writing of the determination. The licensing, hearings, and public safety committee may impose additional restrictions on a dog declared vicious pending arrangements for its removal from the city or euthanasia.
 - (6) The committee may affirm, reverse, or modify the initial determination. If the initial determination is affirmed, the committee shall advise the owner that the dog declared vicious shall be removed from the city or released to the humane society within 20 calendar days and that during pendency of removal, such animal shall be leashed at all times when not confined within a residence or kennel, and that the animal is prohibited from being within any public space or park within the city where people tend to congregate. ~~and shall, w~~ Within ~~20~~10 business days of completion of the hearing and the filing of briefs, if any, the city clerk shall mail or deliver to the owner or custodian a copy of the committee's decision on review, which shall state the reasons for such decision. Such decision shall be a final determination. The decision shall advise the owner or custodian of the right to appeal the decision, the time

within which appeal shall be taken and the office or person with whom notice of appeal shall be filed.

(f) *Judicial review.* Any party aggrieved by the determination at hearing conducted pursuant to this section may seek judicial review pursuant to Wis. Stat. § 68.13.

(Code 1997, § 18-47(i); Ord. No. 46-10-11, § 1, 12-20-2010)

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in full force and effect from on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of Sheboygan

Meredith DeBruin, City Clerk, City of Sheboygan

**CITY OF SHEBOYGAN
REPORT 9-26-27**

BY LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE.

JUNE 1, 2026.

Submitting Findings of Fact and Conclusions of Law based upon testimony and exhibits presented at a Quasi-Judicial Hearing held on May 27, 2026 regarding the licenses held by J.N. Cortez LLC, D.B.A. Mi Ranchito II (License #3475) in the City of Sheboygan.

STATE OF WISCONSIN CITY OF SHEBOYGAN SHEBOYGAN COUNTY
IN THE MATTER OF THE
COMPLAINT AGAINST

**J.N. CORTEZ LLC,
D.B.A. Mi Ranchito II**

**PREMISES:
1235 Indiana Ave
1515 New Jersey Ave
Sheboygan, WI 53081**

LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE REPORT

On May 21, 2026, a Summons was issued to J.N. Cortez, LLC D.B.A. Mi Ranchito II (the "Licensee") License #3475 which was originally issued for 1235 Indiana Avenue, Sheboygan, WI (the "Premises") based upon a sworn written Complaint signed May 21, 2026 by Chief of Police Kurt Zempel. The Complaint included two counts against the Licensee and sought the revocation of the Licensee's Class "B" fermented malt beverage license, "Class B" intoxicating liquor license pursuant to § 125.12(2)(ag). Wis. Stats. and § 4-34 of the Sheboygan Municipal Code. The Complaint also sought the revocation of the Licensee's Amusement license pursuant to § 6-221 of the Sheboygan Municipal Code.

On May 27, 2026, the City of Sheboygan Licensing, Hearings, and Public Safety Committee (the "Committee") held a hearing on the Complaint. The Complainant was represented by Attorney Elizabeth Majerus. The Licensee appeared by licensing agent Goya Elena Cortez, and was represented by Attorney Jason E. Dierkes. The Committee was represented by Attorney Ian Prust.

Findings of Fact

The Committee incorporates by reference the Findings of Fact from the revocation hearing on August 25, 2025, which were approved by the Committee on September 8, 2025 and was adopted by the Common Council on September 15, 2025.

Based upon the previously adopted Findings of Fact and upon testimony and exhibits presented by Complainant and Licensee on May 27, 2026, the Committee makes the following Findings of Fact and Conclusions of Law.

Count 1 – Unlicensed Possession of Alcohol Beverages

Based upon the testimony of Sheboygan Detective Wynveen, Chief Kurt Zempel, Goya Elena Cortez, and Alex Sosa, the Committee makes the following findings of fact:

- 1- Alcohol was displayed on the premises at 1515 New Jersey Avenue in a manner which indicates that the alcohol was available for sale.
- 2- The Committee finds that the testimony by Goya Elena Cortez regarding the presence of the alcohol is not credible based on the following factors:
 - a. Inconsistencies in testimony about who controls the business,
 - b. Inconsistencies or negligence regarding the legal requirements for possession of alcohol on unlicensed premises,
 - c. Inconsistencies regarding why the alcohol was not removed during construction activities, and
 - d. Inconsistencies regarding why alcohol wasn't removed after initial contacts with the police and upon attorney advice.

- 3- At the times when the alcohol was available for sale, the premises were not licensed.
- 4- The operation of the premises at 1515 New Jersey Avenue prior to licensure constitutes ground for revocation pursuant to § 125.12(2)(ag)1., Wis. Stats.
- 5- The operation of the premises at 1515 New Jersey Avenue prior to licensure is a continuation of the patterns of behavior considered at the hearing on August 25, 2025, which created a disorderly and riotous house.

Conclusions of Law:

Based on the findings set forth herein, including the prior actions of the licensee, the Committee recommends revocation of Class “B” and “Class B” license number 3475 pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.

In the alternative, the Committee recommends denial of the transfer of license number 3475 from the premises from 1235 Indiana Avenue to the premises at 1515 New Jersey Avenue pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.

Count 2 – Violation of § 945.03(1m)(a), Wis. Stats.

Based upon the testimony of Sheboygan Detective Wynveen, Chief Kurt Zempel, and Goya Elena Cortez, the committee makes the following findings regarding Count 2 of the Complaint:

- 1- Gambling machines were present and in use in the establishment at 1515 New Jersey Avenue at a time which did not hold a Class “B” or “Class B” license.

- 2- Pursuant to § 125.12(1)(c), Wis. Stats., the City may not consider violations of §§ 945.03 (2m), 945.04 (2m), or 945.05 (1m), when considering the revocation or suspension of establishments holding active Class “B” or “Class B” licenses. § 125.12(1)(c), Wis. Stats., does not apply to gambling machines present in non-licensed locations.
- 3- The operation of the gambling machines on premises at 1515 New Jersey Avenue prior to licensure constitutes ground for revocation pursuant to § 125.12(2)(ag)1., Wis. Stats.
- 4- The operation of the gambling machines on the premises at 1515 New Jersey Avenue prior to licensure is a continuation of the patterns of behavior considered at the hearing on August 25, 2025, which created a disorderly and riotous house.

Conclusions of Law:

Based on the findings set forth herein, including the prior actions of the licensee, the Committee recommends revocation of Class “B” and “Class B” license number 3475 pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.

In the alternative, the Committee recommends denial of the transfer of license number 3475 from the premises from 1235 Indiana Avenue to the premises at 1515 New Jersey Avenue pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.

Recommendation

Based upon the Committee's findings of fact and conclusions of law stated above, the Committee recommends that the Common Council of the City of Sheboygan take the following actions:

- 1- Revoke Class "B" and "Class B" license number 3475 pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.
- 2- In the alternative, deny the transfer of license number 3475 from the premises from 1235 Indiana Avenue to the premises at 1515 New Jersey Avenue pursuant to §§ 125.12(2)(ag)1. and 2., Wis. Stats., and Sheboygan Municipal Code § 4-34.
- 3- Revoke Amusement License number 3475 pursuant to Sheboygan Municipal Code 6-221 because the Licensee's establishment has become a disruption to good peace and order.

Approved by the City of Sheboygan Licensing, Hearings, and Public Safety Committee
this 27th day of May, 2026

By: _____
Aldersperson Susie Boorse, as Chairperson of the
Licensing, Hearings, and Public Safety Committee

**CITY OF SHEBOYGAN
RESOLUTION 203-25-26**

BY ALDERPERSONS RUST AND BOORSE.

APRIL 13, 2026.

A RESOLUTION approving the transfer of alcohol beverage/tobacco license.

WHEREAS, the following applicant(s) have completed the necessary forms required by the Wisconsin Department of Revenue and/or the City of Sheboygan for applying to transfer an existing alcohol beverage/tobacco license pursuant to Wis. Stat. s. 125.06; and

WHEREAS, the applicant(s) have been provided a list of necessary requirements that must be completed before issuance of such license; and

WHEREAS, City Staff has reviewed the license application(s) and can inform the Common Council that the licensee is eligible under the law to transfer their license to another premise as this would be the first permanent premise transfer within a year.

NOW, THEREFORE, BE IT RESOLVED: The Common Council does grant the alcohol beverage/tobacco license(s) for the following applicant(s) contingent upon approvals, inspections, insurance, payment of license fees and meeting State Statute requirements and Sheboygan Municipal Code.

BE IT FURTHER RESOLVED: That the City Clerk be authorized to issue the license(s) after the applicant(s) satisfy the contingency.

ALCOHOL BEVERAGE LICENSE PERMIT TRANSFER FROM PLACE-TO-PLACE
“CLASS B” LIQUOR LICENSE (June 30, 2026)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3475	Mi Ranchito	1235 Indiana Avenue, Sheboygan transfer From place-to-place to 1515 New Jersey Avenue, Sheboygan – Bar main, basement and hall.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan