



# **LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA**

**October 11, 2022 at 4:15 PM**

**Municipal Service Building - Training Room, 2026 New Jersey Avenue, Sheboygan, WI**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

## **MINUTES**

- [5.](#) Approval of Minutes - September 28, 2022

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- [6.](#) 2023 BUDGET - City Attorney's Office (DISCUSSION ONLY)
- [7.](#) 2023 BUDGET - Police Department [Police and MEG Unit] - (DISCUSSION ONLY)
- [8.](#) 2023 BUDGET - Fire Department (DISCUSSION ONLY)
- [9.](#) Res. No. 74-22-23 (10-3-22) A Resolution authorizing the Sheboygan Police Department to apply for, and receive funding from, the Wisconsin Department of Administration's 2022 Law Enforcement Agency Grant.
- [10.](#) Res. No. 75-22-23 (10-3-22) A Resolution authorizing the Fire Chief to accept and expend funds received from the United States Department of Homeland Security - Federal Emergency Management Agency ("FEMA") as part of the Assistance to Firefighters Grant ("AFG") Program.

## **NEXT MEETING DATE**

11. Next meeting date will be October 26, 2022

## **ADJOURN**

12. Motion to adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN****LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES****Wednesday, September 28, 2022**

**COMMITTEE MEMBERS PRESENT:** Chair Alderperson Barb Felde, Alderperson Joseph Heidemann, Alderperson Amanda Salazar

**COMMITTEE MEMBERS EXCUSED:** Vice Chair Alderperson Betty Ackley, Alderperson Dean Dekker

**STAFF/OFFICIALS PRESENT:** City Attorney Charles Adams, Fire Chief Eric Montellano, Assistant Fire Chief Michael Lubbert, Paralegal Kathy Hoffman

**OTHERS PRESENT:** Dave Felde

**OPENING OF MEETING**

1. Call to Order

Chair Alderperson Barb Felde called the meeting to order at 4:15 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

**MINUTES**

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 14, 2022.

Motion made by Alderperson Salazar, seconded by Alderperson Heidemann.

Voting Yea: Alderperson Salazar, Chair Felde, Alderperson Heidemann.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 69-22-23 (9-19-22) A Resolution authorizing the appropriate City officials to execute an agreement with TargetSolutions Learning, LLC, d/b/a Vector Solutions ("Vector") to implement scheduling software at the Sheboygan Fire Department.

Assistant Fire Chief Michael Lubbert provided details regarding the scheduling software and answered questions from the Committee.

Item 5.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT RES. NO. 69-22-23.  
Motion made by Alderperson Heidemann, seconded by Alderperson Salazar.  
Voting Yea: Alderperson Salazar, Chair Felde, Alderperson Heidemann.

## **NEXT MEETING DATE**

7. Following a discussion regarding the date for the next committee meeting, it was decided that the next committee meeting will be held on Tuesday, October 11, 2022 at 4:15 p.m. at the Department of Public Works prior to the Public Works Committee meeting which is scheduled for 5:30 p.m. on that date.

## **ADJOURN**

8. Motion to adjourn

MOTION TO ADJOURN AT 4:26 PM.  
Motion made by Alderperson Salazar, seconded by Alderperson Heidemann.  
Voting Yea: Alderperson Salazar, Chair Felde, Alderperson Heidemann.



## 2023 Annual Budget - Overview and Highlights

**Department/Division:** City Attorney's Office  
**Department Head:** Charles C. Adams, City Attorney  
**Date:** October 5, 2022

### Proposed Budget for 2023:

The City Attorney's Office 2023 proposed budget reflects a 10.86% increase from 2022, with a total levy usage of \$594,569. This change is due to increases in salaries for staff who had long been underpaid and whose value was recognized outside our department due to the Carlson Dettman wage study. Additionally, there is an increase in contracted services primarily due to full implementation of the CityLaw case management software, which has taken several years to work out bugs, leading to significant discounts for usage until now. We did make significant cuts in many other line items to mitigate the additional cost of the software.

### Department Goals for 2023:

1. Continue to provide quality legal services and advice as promptly as possible without reducing the quality of the services,
2. Provide excellent customer service, and
3. Ensure that the policy decisions and interests of the Common Council as a whole are faithfully and legally executed by City officials, employees, and contractors.

### Highlights and Significant Changes:

1. The budget increase is primarily due to increases in salaries for staff who had long been underpaid and whose value was recognized outside our department due to the Carlson Dettman wage study.
2. An additional increase in contracted services is primarily due to full implementation of the CityLaw case management software, which has taken several years to work out bugs, leading to significant discounts for usage until now.
3. We did make significant cuts in many other line items to mitigate the additional cost of the software.

Thank you for your continued guidance and support.



## GENERAL FUND

Item 6.

### CITY ATTORNEY

PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
510110	FULL TIME SALARIES - REGULAR	335,349	339,665	350,835	350,835	387,247
520310	FICA	19,802	20,015	21,281	21,281	22,668
520311	MEDICARE	4,631	4,681	4,978	4,978	5,302
520320	WI RETIREMENT FUND	21,098	21,395	21,032	21,032	24,068
520340	HEALTH INSURANCE	62,024	71,719	71,734	71,734	81,751
520341	RETIREE BENEFITS	3,744	3,744	-	-	-
520350	DENTAL INSURANCE	3,840	4,230	4,190	4,190	4,675
520360	LIFE INSURANCE	383	426	484	484	539
520400	WORKERS COMPENSATION	552	522	522	522	522
<b>TOTAL</b>		<b>\$ 451,422</b>	<b>\$ 466,397</b>	<b>\$ 475,056</b>	<b>\$ 475,056</b>	<b>\$ 526,772</b>

NON-PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
531100	CONTRACTED SERVICES	17,454	3,301	8,730	8,730	15,312
531205	WITNESS FEES	113	-	500	100	200
533105	IT SERVICE FUND CHARGES	22,835	24,199	25,645	25,525	25,645
536125	EMPLOYEE DEVELOPMENT	3,462	8,095	8,150	8,000	8,150
536155	FILING & RECORDING FEES	-	100	100	-	100
537100	VEHICLE & PARKING EXPENSES	1,910	1,949	2,300	1,900	1,540
540100	OFFICE SUPPLIES	3,312	3,099	4,600	3,200	3,700
546105	BOOKS - REFERENCE	6,436	6,322	6,700	6,700	6,700
555120	PHONES	960	960	960	960	1,000
560255	TOOLS & SMALL EQUIPMENT	600	45	1,000	500	3,000
563110	OFFICE EQUIPMENT MAINTENANCE	2,017	2,065	2,600	2,450	2,450
<b>TOTAL</b>		<b>\$ 59,099</b>	<b>\$ 50,135</b>	<b>\$ 61,285</b>	<b>\$ 58,065</b>	<b>\$ 67,797</b>
<b>TOTAL CITY ATTORNEY</b>		<b>\$ 510,521</b>	<b>\$ 516,532</b>	<b>\$ 536,341</b>	<b>\$ 533,121</b>	<b>\$ 594,569</b>

### SUMMARY OF ORGS

CITY ATTORNEY - 101130



## 2023 Annual Budget - Overview and Highlights

**Department/Division:** Police Department

**Budget Owner:** Christopher Domagalski

**Date:** October 5, 2022

### Proposed Budget for 2023:

The Police Department's proposed 2023 budget reflects a 3% increase from 2022. This includes an increase of 3.2% in Personal services and 2.5% increase in Non-Personal Services.

### Department Goals for 2023:

- 1 Reduce Crime, fear and Disorder
- 2 Build Community Trust
- 3 Create an Organization that embraces Innovation and Identifies Opportunities to Improve
- 4 Enhance Employee Culture and Morale, and Create an Environment where Employees have a heightened sense of pride in the organization.

### Highlights and Significant Changes

- 1 3.2% Increase in Personal Services
- 2 \$44,630 increase in IT Service Fund Charges
- 3 \$2,153 increase in Utility Costs
- 4 \$1,524 increase in Janitorial Services

Thank you for your continued guidance and support



## GENERAL FUND

Item 7.

### POLICE DEPARTMENT

PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
510110	FULL TIME SALARIES - REGULAR	7,510,867	7,542,990	7,906,264	7,906,264	8,194,830
510111	FULL TIME SALARIES - OVERTIME	419,988	397,755	451,000	436,000	436,000
510130	TEMPORARY SALARIES - REGULAR	43,380	38,566	53,447	53,447	57,206
520310	FICA	482,596	478,252	503,922	503,922	517,271
520311	MEDICARE	112,872	111,849	120,608	120,608	121,057
520320	WI RETIREMENT FUND	872,124	877,651	947,610	947,610	1,064,324
520340	HEALTH INSURANCE	1,191,551	1,522,085	1,615,724	1,615,724	1,603,640
520341	RETIREE BENEFITS	170,368	227,259	25,287	25,287	21,956
520350	DENTAL INSURANCE	86,232	97,679	102,049	102,049	100,236
520360	LIFE INSURANCE	7,043	7,459	8,764	8,764	9,014
520400	WORKERS COMPENSATION	153,348	153,348	153,348	153,348	153,348
520410	UNEMPLOYMENT COMPENSATION	2,932	(158)	-	-	-
520490	CLOTHING ALLOWANCE	74,115	76,458	70,189	70,189	78,300
<b>TOTAL</b>		<b>\$ 11,127,417</b>	<b>\$ 11,531,193</b>	<b>\$ 11,958,212</b>	<b>\$ 11,943,212</b>	<b>\$ 12,357,182</b>

NON-PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
531100	CONTRACTED SERVICES	38,151	24,901	43,100	43,100	43,100
531207	SURETY BONDS	250	206	150	150	150
531560	MEDICAL SERVICES	7,670	11,951	7,000	7,000	7,000
531564	LABORATORY FEES	2,603	2,401	3,000	3,000	3,000
531730	INVESTIGATIVE SERVICES	829	255	1,500	1,500	1,500
531800	PROGRAM SERVICES	16,838	2,442	11,000	11,000	11,000
531810	PROGRAM SERVICES - MEG	8,500	8,500	8,500	8,500	8,500
533105	IT SERVICE FUND CHARGES	200,899	212,796	225,407	225,407	270,037
533106	SOFTWARE MAINT & SUBSCRIPTIONS	216,763	233,251	262,939	262,939	224,090
536110	PROFESSIONAL ORGANIZATIONS	2,186	1,445	2,700	2,700	2,700
536125	EMPLOYEE DEVELOPMENT	55,594	53,429	91,000	91,000	91,000
537100	VEHICLE & PARKING EXPENSES	1,322	2,253	2,500	2,500	2,500
540100	OFFICE SUPPLIES	21,220	26,470	28,600	28,600	28,600
540127	AUDIO VISUAL SUPPLIES	4,848	4,485	5,000	5,000	5,000
540201	RANGE SUPPLIES	9,783	14,651	26,022	25,400	17,000
540210	OPERATING SUPPLIES	36,489	35,411	37,000	37,000	37,000
540215	MEDICAL SUPPLIES	835	192	1,000	1,000	1,000
540230	GASOLINE	80,108	111,262	108,000	165,000	162,138
540245	OILS & LUBRICANTS	1,178	1,433	1,500	1,500	1,500
540260	SAFETY SUPPLIES	1,222	2,304	-	-	-
540550	TACTICAL TEAM SUPPLIES	980	2,022	2,000	2,000	2,000
550110	BUILDING MAINT & REPAIR	31,139	34,398	42,116	41,500	27,000
555100	UTILITIES	71,060	77,593	78,272	79,572	81,725
555120	PHONES	33,953	49,440	38,517	38,517	38,508
560255	TOOLS & SMALL EQUIPMENT	29,429	3,944	3,000	3,000	3,000
560259	IT SMALL EQUIPMENT	42,586	11,139	10,675	10,675	9,500
562110	VEHICLE MAINT & REPAIRS	41,518	46,105	69,702	65,000	48,000
563110	OFFICE EQUIPMENT MAINTENANCE	9,910	12,012	12,000	12,000	12,000
563210	SAFETY EQUIPMENT MAINTENANCE	1,416	2,509	2,500	2,500	2,500
563310	COMMUNICATION EQUIPMENT MAINT	18,681	16,276	18,000	18,000	18,000
564130	JANITORIAL SERVICES	62,532	61,375	64,888	64,888	66,412
580210	INSURANCE DEDUCTIBLE & CLAIMS		-	10,000	10,000	10,000
<b>TOTAL</b>		<b>\$ 1,050,490</b>	<b>\$ 1,066,849</b>	<b>\$ 1,217,589</b>	<b>\$ 1,269,948</b>	<b>\$ 1,235,460</b>
<b>TOTAL POLICE DEPARTMENT</b>		<b>\$ 12,177,907</b>	<b>\$ 12,598,042</b>	<b>\$ 13,175,801</b>	<b>\$ 13,213,161</b>	<b>\$ 13,592,642</b>

#### SUMMARY OF ORGS

POLICE DEPARTMENT - 101210





## 2023 Annual Budget - Overview and Highlights

**Department/Division:** MEG UNIT FUND 221

**Budget Owner:** Christopher Domagalski

**Date:** October 5, 2022

### Proposed Budget for 2023:

The MEG UNIT FUND's Proposed 2023 Budget reflects a 0% increase from 2022.

### Department Goals for 2023:

- 1 To Identify and Disrupt Drug Trafficking Organizations Operating within Sheboygan County.
- 2 To Provide drug abuse prevention and educational services to local groups and schools within Sheboygan County.
- 3 To Identify and respond to emerging drug problems within Sheboygan County.

### Highlights and Significant Changes

- 1 There are no major changes for 2023.
- 2
- 3
- 4

Thank you for your continued guidance and support



## SPECIAL REVENUE FUNDS

Item 7.

### MEG UNIT FUND 221

REVENUES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
435230	STATE GRANTS - POLICE	53,502	52,791	-	-	-
437000	LOCAL INTERGOVERNMENTAL REVENUE	25,262	29,150	53,827	53,827	53,827
481100	INTEREST INCOME	-	(162)	-	-	-
492000	INTERFUND TRANSFER IN	5,000	5,000	5,000	5,000	5,000
<b>TOTAL REVENUES</b>		<b>\$ 83,764</b>	<b>\$ 86,780</b>	<b>\$ 58,827</b>	<b>\$ 58,827</b>	<b>\$ 58,827</b>
PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
510111	FULL TIME SALARIES - OVERTIME	12,519	13,652	12,000	12,000	12,000
510130	TEMPORARY SALARIES - REGULAR	16,166	13,032	16,260	16,260	16,260
520310	FICA	1,002	1,632	1,753	1,753	1,752
520311	MEDICARE	234	382	411	411	410
520320	WI RETIREMENT FUND	-	1,616	1,445	1,445	816
<b>TOTAL</b>		<b>\$ 29,922</b>	<b>\$ 30,314</b>	<b>\$ 31,869</b>	<b>\$ 31,869</b>	<b>\$ 31,238</b>
NON-PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
531100	CONTRACTED SERVICES	22,042	14,565	10,000	10,000	10,000
536125	EMPLOYEE DEVELOPMENT	-	465	3,000	3,000	3,000
540100	OFFICE SUPPLIES	1,846	3,991	3,000	3,000	3,000
555120	PHONES	5,521	5,300	4,000	4,000	5,000
562110	VEHICLE MAINT & REPAIRS	264	1,604	3,345	3,345	3,345
563110	OFFICE EQUIPMENT MAINTENANCE	500	-	1,000	1,000	-
<b>TOTAL</b>		<b>\$ 30,173</b>	<b>\$ 25,925</b>	<b>\$ 24,345</b>	<b>\$ 24,345</b>	<b>\$ 24,345</b>
CAPITAL OUTLAY		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
651100	VEHICLES	25,499	20,400	-	14,600	-
652200	IT EQUIPMENT	-	-	-	32,870	-
<b>TOTAL</b>		<b>\$ 25,499</b>	<b>\$ 20,400</b>	<b>\$ -</b>	<b>\$ 14,600</b>	<b>\$ -</b>
<b>TOTAL EXPENSES</b>		<b>\$ 85,594</b>	<b>\$ 76,639</b>	<b>\$ 56,214</b>	<b>\$ 70,814</b>	<b>\$ 55,583</b>
<b>TOTAL MEG UNIT FUND (REVENUES LESS EXPENSES)</b>		<b>\$ (1,830)</b>	<b>\$ 10,141</b>	<b>\$ 2,613</b>	<b>\$ (11,987)</b>	<b>\$ 3,244</b>

#### SUMMARY OF ORGS

MEG UNIT - 221210



## 2023 Annual Budget - Overview and Highlights

**Department/Division:** Fire & Emergency Medical Services

**Budget Owner:** Eric Montellano

**Date:** 10/04/2022

### Proposed Budget for 2023:

The Fire Department's 2023 budget reflects a 0% increase, with a total tax levy usage of \$9,819,738 including capital outlay.

### Department Goals for 2023:

- 1 Continue to meet minimum Fire/EMS training requirements
- 2 Implement new fire training and scheduling software
- 3 Evaluate minimum hiring certification levels to enhance recruitment opportunities
- 4 Continue to evaluate future needs of Fire Station 3 Headquarters
- 5 Development of comprehensive replacement or maintenance program for all vehicles and stations
- 6 Integration of new media platform for virtual training and meetings
- 7 Successfully train managerial staff on City's Emergency Management & Response Plan

### Highlights and Significant Changes

- 1 Gasoline increased by \$26,000 due to rising costs and exceeding current fiscal year budget
- 2 Medical Supplies increased by \$18,600 due to cost of supplies
- 3 Firefighting Supplies increased by almost \$13,000 for purchase of spare SCBA bottles
- 4 \$30,000 was cut from Employee Development to meet 0% budget increase
- 5 Fiscal year 2023 is the first original budget year reflecting combined Fire & EMS accounts

Thank you for your continued guidance and support



## GENERAL FUND

Item 8.

### FIRE DEPARTMENT

PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
510110	FULL TIME SALARIES - REGULAR	5,408,176	5,727,800	5,928,986	5,928,986	6,161,463
510111	FULL TIME SALARIES - OVERTIME	123,797	79,722	85,000	70,000	80,000
520310	FICA	5,789	5,476	4,960	4,960	6,232
520311	MEDICARE	76,656	80,428	85,954	85,954	86,638
520320	WI RETIREMENT FUND	897,054	929,887	980,874	980,874	1,118,540
520340	HEALTH INSURANCE	985,312	1,166,430	1,229,044	1,229,044	1,201,189
520341	RETIREE BENEFITS	235,470	186,511	63,731	63,731	18,806
520350	DENTAL INSURANCE	63,416	70,529	73,268	73,268	69,714
520360	LIFE INSURANCE	4,604	5,098	6,322	6,322	5,867
520400	WORKERS COMPENSATION	168,828	168,828	168,828	168,828	168,828
520410	UNEMPLOYMENT COMPENSATION	255	2,119	-	-	-
520490	CLOTHING ALLOWANCE	30,066	29,542	30,724	30,724	30,100
<b>TOTAL</b>		<b>\$ 7,999,424</b>	<b>\$ 8,452,370</b>	<b>\$ 8,657,691</b>	<b>\$ 8,642,691</b>	<b>\$ 8,947,377</b>

NON-PERSONAL SERVICES		2020 Actual	2021 Actual	2022 Budget	2022 Projected	2023 Proposed
531100	CONTRACTED SERVICES	91,722	110,183	109,814	109,814	99,109
531110	FINANCIAL SERVICES FEES	0	86	-	-	300
531206	INSURANCE PREMIUMS	2,701	2,856	3,100	3,100	2,500
531560	MEDICAL SERVICES	8,460	5,620	10,200	10,200	11,200
531800	PROGRAM SERVICES	9,233	7,045	11,700	11,700	11,850
533105	IT SERVICE FUND CHARGES	213,841	226,624	240,195	240,195	240,195
533106	SOFTWARE MAINT & SUBSCRIPTIONS	18,324	22,553	22,229	22,229	29,467
536125	EMPLOYEE DEVELOPMENT	29,356	56,188	48,978	47,978	53,005
537100	VEHICLE & PARKING EXPENSES	3,403	208	589	589	720
540100	OFFICE SUPPLIES	4,824	10,016	9,141	9,141	8,500
540215	MEDICAL SUPPLIES	127,065	82,292	85,450	85,450	104,115
540230	GASOLINE	33,929	56,590	53,800	53,800	80,000
540245	OILS & LUBRICANTS	121	82	400	300	400
540500	FIRE FIGHTING SUPPLIES	10,407	31,754	18,846	18,846	29,050
550110	BUILDING MAINT & REPAIR	48,980	33,270	77,779	77,779	25,315
555100	UTILITIES	45,387	53,818	61,080	61,080	61,869
555120	PHONES	9,018	11,287	16,620	16,620	15,866
560255	TOOLS & SMALL EQUIPMENT	46,593	15,137	38,625	38,625	9,725
560256	SAFETY EQUIPMENT	23,510	29,372	12,412	12,412	7,717
560259	IT SMALL EQUIPMENT	7,485	14,531	17,349	17,349	6,000
562110	VEHICLE MAINT & REPAIRS	48,746	58,754	52,000	52,000	52,000
563110	OFFICE EQUIPMENT MAINTENANCE	1,827	1,450	2,400	2,400	2,400
563310	COMMUNICATION EQUIPMENT MAINT	21,488	7,144	24,403	24,303	12,290
564130	JANITORIAL SERVICES	6,974	7,113	7,500	7,500	8,138
580210	INSURANCE DEDUCTIBLE & CLAIMS	(3,715)	-	1,000	1,000	630
<b>TOTAL</b>		<b>\$ 809,679</b>	<b>\$ 843,973</b>	<b>\$ 925,609</b>	<b>\$ 924,409</b>	<b>\$ 872,361</b>

711000	DEBT PRINCIPAL	\$ 97,507	\$ 100,403	\$ 106,456	\$ 106,456	\$ -
721000	DEBT INTEREST	\$ 8,948	\$ 6,053	\$ -	\$ -	\$ -

<b>TOTAL FIRE DEPARTMENT</b>		<b>\$ 8,809,103</b>	<b>\$ 9,296,343</b>	<b>\$ 9,583,300</b>	<b>\$ 9,567,100</b>	<b>\$ 9,819,738</b>
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#### SUMMARY OF ORGS

FIRE DEPARTMENT - 101220

#### CHART OF ACCOUNTS CHANGES

- \* Old organization codes 10122100 (FIRE) and 10124100 (EMERG OPERATIONS CNTR) have been combined into one code, 101220 (FIRE & EMERGENCY MED SERVICES).

III

Res. No. 74 - 22 - 23. By Alderpersons Felde and Ackley. October 3, 2022.

A RESOLUTION authorizing the Sheboygan Police Department to apply for, and receive funding from, the Wisconsin Department of Administration's 2022 Law Enforcement Agency Grant.

WHEREAS, the City of Sheboygan Police Department has an opportunity to receive up to \$152,333.74 from the State of Wisconsin Department of Administration ("DOA") that it received from the Coronavirus State Fiscal Recovery Fund pursuant to 42 U.S.C. § 802, as added by section 9901 of the American Rescue Plan Act of 2021; and

WHEREAS, to qualify for this funding, the Police Department must complete an application and enter into a "Memorandum of Understanding Regarding Use of ARPA Funds" ("MOU") with the DOA; and

WHEREAS, the City is not required to match any of the funding received from this grant; and

WHEREAS, the grant will be available for qualifying expenses incurred between March 15, 2022 to June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby authorizes the Chief of Police to submit the information necessary to apply for the grant, to sign all grant-related documents including the MOU, and to administer the funds in accordance with the terms and conditions as outlined in the MOU, a copy of which is attached hereto.

WPS

\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

## CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION

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**ITEM DESCRIPTION:** Resolution 74-22-23, Authorizing the Police Department to apply for and receive funding from the Wisconsin Department of Administration's 2022 Law Enforcement Agency Grant.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** October 5, 2022

**MEETING DATE:** October 11, 2022

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**FISCAL SUMMARY:**

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	N/A
Budgeted Revenue:	N/A		

**STATUTORY REFERENCE:****BACKGROUND / ANALYSIS:**

The Sheboygan Police Department is eligible to receive up to \$152,333.74 from the State of Wisconsin Department of Administration. To qualify for this funding the Police Department must complete an application and enter into a "Memorandum of Understanding Regarding Use of ARPA Funds" (MOU) with the DOA.

**STAFF COMMENTS:**

The available funding. can be used to reimburse eligible expenditures through June 30, 2023. It is anticipated that the funds will be used to provide necessary investigative software and hardware upgrades, wellness initiatives and training expenses.

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Resolution No. 74-22-23.

**ATTACHMENTS:**

- I. Res. No. 74-22-23
- II. LEA Grant MOU

## MEMORANDUM OF UNDERSTANDING REGARDING USE OF ARPA FUNDS

**THIS MEMORANDUM OF UNDERSTANDING** (“MOU”) is made and entered into by and between the Wisconsin Department of Administration (“DOA”), whose principal business address is 101 East Wilson Street, Madison, WI 53703 and the undersigned tribal or local law enforcement agency (“LEA” or “Grantee”), whose address is identified below.

**WHEREAS**, the United States Department of the Treasury (“Treasury Department”) has distributed to DOA funds (“ARPA Funds”) from the Coronavirus State Fiscal Recovery Fund pursuant to 42 U.S.C. § 802, as added by section 9901 of the American Rescue Plan Act of 2021 (“ARPA”); and

**WHEREAS**, DOA is administering such funds through a variety of programs and initiatives; and

**WHEREAS**, a rule issued by the U.S. Treasury Department, which took effect on April 1, 2022 (the “Final Rule”), outlines the eligible uses of ARPA funds to include the provision of government services; and

**WHEREAS**, the program outlined by this MOU constitutes the provision of government services within the meaning of the Final Rule;

**NOW, THEREFORE**, DOA and Grantee agree that DOA shall grant, and Grantee may utilize, certain ARPA Funds, which constitutes direct assistance to Grantee as a beneficiary under the Final Rule, defined in the Program Schedule pursuant to the terms and conditions set forth in this MOU.

The term of this MOU will run from the Effective Date until the expiration of the Program outlined in the Program Schedule.

The person(s) signing this MOU on behalf of Grantee certifies and attests to having full and complete authority to bind Grantee, on whose behalf they are executing this document.

**IN WITNESS WHEREOF**, DOA and Grantee have fully executed this MOU as of the date of Grantee’s signature below (“Effective Date”).

### DEPARTMENT OF ADMINISTRATION

### GRANTEE

DocuSigned by:



9A18DCC3BFAD42D...

Chris Patton

Name: \_\_\_\_\_

Deputy Secretary

Title: \_\_\_\_\_

Department of Administration

Agency: \_\_\_\_\_

Dated: 8/16/2022 | 12:54 PM CDT

Dated: \_\_\_\_\_

**Federal Award Identification Number:** N/A

**CFDA #:** 21.027, Coronavirus State and Local Fiscal Recovery Funds

**Federal Awarding Agency:** Department of the Treasury

## **GENERAL TERMS**

### **ARTICLE 1. ALLOCATION AMOUNT AND PERMISSIBLE USES OF FUNDS**

The amount of ARPA Funds allocated to Grantee pursuant to this MOU and the purposes for which they may be used are set forth in the relevant Program Schedule. DOA's contribution to the total cost of eligible expenditures reported by a Grantee under this MOU shall not exceed the amount set forth in the relevant Program Schedule. DOA shall not reimburse any costs that are not eligible for reimbursement under ARPA or rules, regulations, or guidance promulgated to implement ARPA.

### **ARTICLE 2. PAYMENT**

Reimbursements shall be made as provided in the relevant Program Schedule. Grantee is solely responsible for demonstrating that expenditures submitted for reimbursement meet the eligibility requirements set forth in the relevant Program Schedule, and for ensuring that any funds disbursed to Grantee are allocated within the Grantee's affiliated local or Tribal government in accordance with any applicable local or Tribal requirements.

### **ARTICLE 3. REPORTING**

Grantee shall provide DOA with all information necessary to comply with all requirements of the Treasury Department and other federal agencies regarding reporting of the uses of ARPA Funds. Grantee will also provide DOA with all information necessary to accomplish any public transparency reporting or Grantee monitoring that DOA deems necessary. Further reporting requirements are outlined in the Program Schedule.

### **ARTICLE 4. APPLICABLE LAWS, RULES, AND REGULATIONS**

This MOU shall be governed by the laws of the State of Wisconsin and the laws of the United States, including without limitation ARPA, the Final Rule, and all other rules and regulations promulgated to implement ARPA. Grantee shall be responsible for ensuring that its uses of the ARPA Funds allocated to it under this MOU comply with all applicable laws, rules, and regulations.

### **ARTICLE 5. NONDISCRIMINATION AND AFFIRMATIVE ACTION REQUIREMENTS**

In connection with the performance of work under this MOU, Grantee agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability as defined in Wis. Stat. s. 51.01 (5), sexual orientation or national origin except as otherwise permitted by law. This is with respect to, but is not limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Except with respect to sexual orientation, Grantee further agrees to take affirmative action to ensure equal employment opportunities. Grantee agrees to post in conspicuous places, available for employees and applicants for employment, notices required by law.

Pursuant to 2019 Wisconsin Executive Order 1, Grantee agrees it will hire only on the basis of merit and will not discriminate against any persons performing a contract, subcontract or grant because of military or veteran status, gender identity or expression, marital or familial status, genetic information or political affiliation.

Failure to comply with the conditions of this article may result in the declaration of Grantee ineligibility, the termination of this MOU, or the withholding of funds.

### **ARTICLE 6. COMPLIANCE BY THIRD-PARTY RECIPIENTS OF FUNDS**

If, and to the extent that, the Program Schedule allows Grantee to award funds to third parties, Grantee shall be responsible for ensuring that any third party receiving funds pursuant to the Program complies with all laws, rules, and regulations applicable to the use of those funds by the third party.



**ARTICLE 7. SUBLET OR ASSIGNMENT OF DUTIES**

Grantee shall not sublet or assign all or any part of Grantee's duties or rights under this MOU without prior written approval of DOA.

**ARTICLE 8. REIMBURSEMENT OF FUNDS**

Grantee shall return to DOA any funds paid to Grantee in excess of the amount allocated pursuant to this MOU. If Grantee fails to return excess funds, DOA may deduct the appropriate amount from subsequent payments due to Grantee from DOA. DOA also reserves the right to recover such funds by any other legal means.

Grantee shall be responsible for reimbursement to DOA for any disbursed funds DOA determines have been misused or misappropriated. Any reimbursement of funds required by DOA shall be due upon DOA's written demand to Grantee.

**ARTICLE 9. INDEMNIFICATION**

In carrying out the provisions of this MOU or in exercising any power or authority contracted to Grantee thereby, there shall be no personal liability upon the State, it being understood that in such matters the Division and the Department act as agents and representatives of the State.

Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any injuries or damages received by any persons or property resulting from the operations of Grantee, or of any of its agents or sub-Grantees, in performing work under this MOU.

Grantee shall indemnify and hold harmless the State and all of its officers, agents and employees from all suits, actions or claims of any character brought for or on account of any obligations arising out of agreements between Grantee and third parties to perform services or otherwise supply products or services. Grantee shall also hold the State harmless for any audit disallowance related to the allocation of administrative costs under this MOU, irrespective of whether the audit is ordered by a federal or state agency or by a court.

**ARTICLE 10. FINANCIAL MANAGEMENT**

Grantee's chart of accounts and accounting system shall permit timely preparation of reports of expenditures as required by DOA.

Records shall be maintained for a period of not less than five years unless the Program requirements are longer.

**ARTICLE 11. CONFLICTS OF INTEREST AND ETHICS**

No person who is an employee, agent, consultant, or officer of Grantee, or an elected or appointed official, and who exercises or has exercised any functions or responsibilities with respect to activities supported by and described in this MOU, or who is in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from the activity, or have an interest in any agreement or subcontract with respect thereto or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure. Receipt of earnings from Grantee by employees of Grantee shall not be considered a conflict of interest, but otherwise employees of Grantee shall be fully bound by the requirements of this Article. Upon request, DOA can make exceptions to this requirement after full disclosure and where DOA determines that such exception is in the best interests of the State and is not contrary to state or federal laws.

Grantee agrees to disclose to DOA in writing any potential conflict of interest affecting the awarded funds so it can determine its own disclosure obligations to the Treasury Department in accordance with Treasury Department policy.

Grantee, its agents and employees shall observe all relevant provisions of the Ethics Code for Public Officials under Wis. Stat. ch. 19, subch. III, and the State Employee Code of Ethics, Wis. Admin. Code Ch. ER-MRS 24.

#### **ARTICLE 12. TERMINATION OF AGREEMENT**

DOA may terminate this MOU at any time with or without cause by delivering notice to Grantee.

#### **ARTICLE 13. AMENDMENT**

This MOU may be amended by mutual consent of the parties. Amendments shall be in writing and signed by the parties. Changes to the amount of funds allocated under this MOU or the purposes for which those funds may be used may be documented by amending the relevant Program Schedule.

#### **ARTICLE 14. SEVERABILITY**

If any provision of this MOU shall be adjudged to be unlawful, then that provision shall be deemed null and void and severable from the remaining provisions and shall in no way affect the validity of this MOU.

#### **ARTICLE 15. SURVIVAL OF REQUIREMENTS**

Unless otherwise authorized in writing by DOA, the terms and conditions of this MOU shall survive the Performance Period and shall continue in full force and effect until Grantee has completed and is in compliance with all the requirements of this MOU.

#### **ARTICLE 16. EXAMINATION OF RECORDS**

DOA, or any of its authorized representatives, shall have access to and the right at any time to examine, audit, excerpt, transcribe, and copy on Grantee's premises any directly pertinent records and computer files of Grantee involving transactions relating to this MOU. If the material is held in an automated format, Grantee shall provide copies of these materials in the automated format or such computer file as may be requested by DOA. Such material shall be retained until such time as DOA notifies otherwise.

This provision shall also apply in the event of cancellation or termination of this MOU. Grantee shall notify DOA in writing of any planned conversion or destruction of these materials at least 90 days prior to such action. Any charges for copies provided by Grantee of books, documents, papers, records, computer files or computer printouts shall not exceed the actual cost thereof to Grantee and shall be reimbursed by DOA.

#### **ARTICLE 17. LOBBYING**

Funds provided to Grantee pursuant to this MOU may not be used to influence federal contracting or financial transactions.

## PROGRAM SCHEDULE

### TRIBAL AND LOCAL LAW ENFORCEMENT AGENCY INITIATIVE

This Program Schedule outlining the Tribal and Local Law Enforcement Agency Initiative (the “Program”) is attached to and incorporated into the Memorandum of Understanding Regarding Use of ARPA Funds (“MOU”) between DOA and Grantee.

#### **Award Amounts and Permissible Uses:**

**Program:** Tribal and Local Law Enforcement Agency Initiative

**Award Amount:** Each tribal and local law enforcement agency in the State of Wisconsin (referred to herein as “LEAs” or “Grantees”) has been allocated a certain sum (its “Allocation”) based on the size of the population it serves, with an add-on for LEAs serving communities where violent crime exceeds the state average. The Allocation for each LEA is available on the program website (<https://doa.wi.gov/Pages/LocalGovtsGrants/leagrant.aspx>) and incorporated by reference herein.

**Program Duration:** An LEA may use its Allocation to reimburse eligible expenditures incurred **between March 15, 2022 and June 30, 2023**. Expenditures incurred outside that time window are not eligible for reimbursement under this Program. For purposes of this Program, an expenditure is not “incurred” until the LEA or its affiliated Tribal or local government has paid it.

**How it Works:** During a quarterly Reporting Period, an LEA may draw down its Allocation and receive allocated funds by reporting eligible expenditures for reimbursement through the Program’s online reporting system. DOA will process these submissions and reimburse each LEA’s reported eligible expenditures from the remaining balance of its Allocation. The first Reporting Period is expected to occur during a two-week period in September 2022; they will occur on a quarterly basis thereafter until the completion of the Program.

*Example:* An LEA has a \$20,000 allocation. During the September 2022 Reporting Period, it uses the online reporting system to report \$8,000 in eligible expenditures incurred since March 15, 2022. DOA processes the reimbursement request and pays \$8,000 to the LEA, leaving \$12,000 in the LEA’s Allocation. In the next quarterly Reporting Period, the LEA submits another \$7,000 in eligible expenditures. Those eligible expenditures are again processed and reimbursed, leaving the LEA with \$5,000 of its Allocation remaining to reimburse expenditures reported in subsequent Reporting Periods.

**Permitted Uses of Funds:** The Program is intended to provide LEAs with additional resources to help offset certain costs associated with hiring, training, testing, and equipping law-enforcement officers, as well as updating certain technology and policies and implementing new crime-reduction initiatives. The following expenditures are eligible for reimbursement under the Program, subject to the limitations set forth in the MOU, this Program Schedule, and applicable state and federal law:

- 1. Recruitment incentives.** The Program will reimburse the costs of certain financial incentives to recruit new officers, jail personnel, and dispatchers (referred to collectively below as “new hires”), as follows:
  - a.** The costs of a new hire’s academy or other formal preparatory training, to the extent the new hire’s training costs are reimbursed by the LEA following acceptance of employment.
  - b.** A signing bonus of up to \$2,000 for each new hire.
  - c.** For each new hire whose most recent employer was an out-of-state governmental agency, an additional bonus of up to \$500 for each year of relevant out-of-state experience as a law enforcement officer, jailer, or dispatcher, up to an additional \$2,000. Thus, for a new hire from an out-of-state law governmental agency with four or more years’ relevant experience, this Program will reimburse the cost of providing a signing bonus of up to \$4,000.

Each new hire who receives recruitment incentives that are reimbursed through this Program must provide the LEA with a written statement affirming that the new hire intends to complete at least three years' continuous employment with the LEA. The LEA is responsible for collecting and maintaining those statements; it does not need to provide copies of those statements when making reimbursement requests unless specifically requested by DOA.

Each LEA is responsible for conducting appropriate background checks on employment candidates. New hires with a record of misconduct are not eligible to receive recruitment incentives that are reimbursed through this Program.

2. **Medical testing.** The Program will reimburse the costs of job-related medical testing of officers, including physical examinations, hearing tests, drug tests, pre-employment psychological examinations, and other medical testing.
3. **Training.** The Program will reimburse the costs of providing training to help reduce violence and improve community safety, including programs to train officers in any of the following subject areas:
  - a. Crisis intervention, including training for interactions with individuals suffering from mental illness and addiction.
  - b. Resiliency and suicide prevention.
  - c. Use-of-force options and de-escalation tactics, including scenario-based training aimed at stabilizing potentially dangerous situations to allow more time and options for safe resolution.
  - d. Implicit bias.
  - e. "Active bystander" training.
  - f. The emergency detention process.
  - g. Homicide investigation.
  - h. Any annual recertification training required by the Wisconsin Law Enforcement Standards Board.
4. **Wellness and counseling programs.** The Program will reimburse the costs of providing wellness, counseling, or behavioral health programs or services to officers.
5. **Officer equipment, fuel, and technology, excluding weapons.** The Program will reimburse the costs of purchasing the following:
  - a. Uniforms, duty belts, holsters, handcuffs, boots, bulletproof vests and other protective gear, radios, flashlights, and other equipment of a similar nature.
  - b. License-plate readers, security cameras, and smart cameras, including thermal imaging cameras and vehicle-mounted cameras.
  - c. Mobile data computers and equipment purchased for the purpose of improving wireless connectivity in LEA vehicles, such as mobile hot spots.
  - d. Body cameras and body camera-activating holsters.
  - e. Upgrades to public safety answering point (PSAP) systems or infrastructure.
  - f. Any accessories, software, services (including installation), or specialized training needed to utilize items in categories 5.a to 5.e above.
  - g. Up to 50 percent of the fuel and charging costs for LEA vehicles.

Weapons (including non-lethal weapons) and ammunition are not eligible for reimbursement through this Program.

6. **Temporary contract personnel.** The Program will reimburse the costs of retaining temporary contract personnel to assist with processing evidence, reducing backlogs, or other tasks that help LEAs conduct criminal investigations. When reporting these expenditures in the online reporting system, the LEA must identify the contractor used and the nature of the services performed.
7. **Sworn law enforcement officers, jail personnel, and dispatchers.** The Program will reimburse certain costs associated with sworn law enforcement officers, as follows:

- a. The additional payroll costs associated with increasing part-time officers, dispatchers, or jail personnel to full-time positions.
  - b. For LEAs that adopt or engage in initiatives to reduce violent crime (including offenses involving firearms), the payroll costs of officers for time worked on such initiatives.
  - c. The payroll costs of officers for time worked on Crisis Intervention Teams.
  - d. For LEAs serving communities where the violent crime rate exceeds the state average, as identified in Appendix 1, the full payroll costs for new hires (as defined in paragraph 1 above) made on or after March 15, 2022.
8. **K9 units.** The Program will reimburse the costs associated with purchasing canines to assist officers with law enforcement functions, including any related training costs.
9. **Community policing initiatives.** The Program will reimburse costs associated with designing and implementing community policing initiatives, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives. For purposes of this Program, “community policing initiatives” refer to place-based, community-oriented crime reduction strategies in targeted neighborhoods suffering from chronic crime issues.
10. **Initiatives to address carjacking and vehicle theft.** The Program will reimburse costs associated with designing and implementing initiatives to prevent and investigate incidents of carjacking and vehicle theft, including training, equipment and technology (excluding weapons), temporary contract personnel, or other expenses associated with such initiatives.
11. **Updating use-of-force policies to comply with Act 75.** The Program will reimburse costs associated with updating their use-of-force policies to comply with the standards set forth in [2021 Wisconsin Act 75](#), including any costs of training related to these standards.

Expenditures not included in the above categories are not eligible for reimbursement through this Program.

**Procurement limitations:** All expenditures submitted for reimbursement through this Program must comply with Grantee’s local procurement procedures and must avoid conflicts of interest, acquisition of unnecessary or duplicative items, excessive costs, or other waste.

### **Payments:**

Grantee shall make requests for reimbursement payments by reporting eligible expenditures through DOA’s online reporting system during Reporting Periods.

Reimbursement payments shall only be made after the MOU has been fully executed by Grantee and DOA, the Grantee has reported expenses that are eligible for reimbursement in compliance with the MOU and this Program Schedule, and responses are provided by Grantee for any questions from DOA within timeframes designated by DOA.

DOA shall make payment by check or via Automated Clearing House (ACH).

Payments to Grantee that exceed allowable expenses pursuant to the terms of the Agreement, if outstanding at the expiration of this Agreement, shall be repaid to DOA within 60 days of the expiration date of the Performance Period. DOA, in accordance with State procedures, shall reconcile payments and report expenses.

### **Records and Reporting:**

Grantee is responsible for maintaining records sufficient to demonstrate that the expenditures submitted for reimbursement are eligible expenditures under the MOU and this Program Schedule. Grantee will cooperate with

any inquiry and provide any relevant information or records requested by DOA or any of its authorized representatives relating to the expenditures submitted for reimbursement.

Grantee understands that DOA is required to submit quarterly and annual reports to the U.S. Department of Treasury pursuant to the American Rescue Plan Act of 2021. Grantee shall timely provide DOA with all information that may be necessary to comply with those reporting requirements.

Grantee must retain records for a period of at least five years after all ARPA State and Local Fiscal Recovery Funds provided by the Department of Treasury to the State of Wisconsin have been expended or returned to the federal government. Current law requires the State to expend or return such funds no later than December 31, 2026.

### **Administration:**

The DOA employee responsible for the administration of this MOU with respect to this Program Schedule shall be DOA's Administrator of the Division of Intergovernmental Relations or their designee, who shall represent DOA's interest in review of quality, quantity, rate of progress, timeliness, compliance, federal reporting, and related considerations as outlined in this MOU.

The Grantee employee responsible for the administration of this MOU with respect to this Program Schedule shall be the person designated as "contact person" by Grantee, who shall represent Grantee's interest regarding Agreement performance, financial records, and related considerations. DOA shall be immediately notified of any change of this designee.

All correspondence, notices or requests under this MOU shall be in writing, in electronic form or otherwise, to the addresses listed below:

#### **To DOA:**

Dawn Vick  
Administrator  
Division of Intergovernmental Relations  
Department of Administration  
101 E. Wilson St.  
Madison, WI 53703  
E-mail: LEAGrant@wisconsin.gov

#### **To Grantee:**

The "contact person" designated by Grantee

### **Certifications:**

By submitting an expenditure to DOA for reimbursement through this Program, Grantee certifies all the following:

- (1) That the expenditure is a permitted use of funds, as described in this Program Schedule.
- (2) That the expenditure was incurred by the Grantee or its affiliated Tribe, county, city, village, or town and has not been reimbursed by any other third-party source.
- (3) That all other information provided by Grantee to DOA relating to the expenditure is accurate.
- (4) That the Grantee has and will maintain records of the expenditure for the period required by this Program Schedule, including, if applicable, statements affirming that new hires receiving recruitment incentives intend to complete at least three years' continuous employment with Grantee.
- (5) That the Grantee is not a federally debarred contractor and is not on the list of parties excluded from federal procurement and non-procurement contracts.

**Appendix 1**

Adams County Sheriff's Office	Hudson Police Department
Adams Police Department	Iron River Police Department
Altoona Police Department	Janesville Police Department
Antigo Police Department	Jefferson Police Department
Appleton Police Department	Juneau County Sheriff's Office
Ashland County Sheriff's Office	Kaukauna Police Department
Ashland Police Department	Kenosha County Sheriff's Office
Ashwaubenon Police Department	Kenosha Police Department
Baraboo Police Department	Kewaunee County Sheriff's Office
Barron Police Department	Kiel Police Department
Bayfield Police Department	La Crosse Police Department
Beloit Police Department	Lac Courte Oreilles Tribal Police Department
Big Bend Police Department	Lac du Flambeau Police Department
Black River Falls Police Department	Lake Delton Police Department
Bloomer Police Department	Lake Hallie Police Department
Boscobel Police Department	Lake Mills Police Department
Brown Deer Police Department	Lancaster Police Department
Burlington Police Department	Lincoln County Sheriff's Office
Burnett County Sheriff's Office	Madison Police Department
Butler Police Department	Manawa Police Department
Chetek Police Department	Manitowoc Police Department
Chilton Police Department	Marinette Police Department
Chippewa Falls Police Department	Marion Police Department
Clintonville Police Department	Markesan Police Department
Coleman Police Department	Marshall Police Department
Cornell Police Department	Marshfield Police Department
Crandon Police Department	Mauston Police Department
Cudahy Police Department	Mayville Police Department
Dane County Sheriff's Office	Medford Police Department
Delavan Police Department	Menasha Police Department
Dunn County Sheriff's Office	Menominee Tribal Police Department
East Troy Village Police Department	Menomonie Police Department
Eau Claire County Sheriff's Office	Milwaukee Police Department
Eau Claire Police Department	Minocqua Police Department
Elkhorn Police Department	Mondovi Police Department
Elroy Police Department	Monroe County Sheriff's Office
Everest Metro Police Department	Mount Pleasant Police Department
Fennimore Police Department	Muscoda Police Department
Fitchburg Police Department	Neenah Police Department
Florence County Sheriff's Office	New Lisbon Police Department
Fond du Lac Police Department	New Richmond Police Department
Forest County Sheriff's Office	Oak Creek Police Department
Fort Atkinson Police Department	Oconto Police Department
Frederic Police Department	Omro Police Department
Glendale Police Department	Osceola Police Department
Grand Chute Police Department	Oshkosh Police Department
Grantsburg Police Department	Palmyra Police Department
Green Bay Police Department	Phillips Police Department
Greendale Police Department	Platteville Police Department
Greenfield Police Department	Pleasant Prairie Police Department
Hayward Police Department	Plover Police Department
Horicon Police Department	Portage Police Department

Poynette Police Department  
Pulaski Police Department  
Racine Police Department  
Rhineland Police Department  
Rice Lake Police Department  
Ripon Police Department  
Rock County Sheriff's Office  
Rusk County Sheriff's Office  
Sawyer County Sheriff's Office  
Seymour Police Department  
Shawano Police Department  
Sheboygan Police Department  
Shiocton Police Department  
Siren Police Department  
Sparta Police Department  
Spooner Police Department  
Spring Valley Police Department  
St. Croix Falls Police Department  
Stanley Police Department  
Stevens Point Police Department  
Summit Police Department  
Superior Police Department  
Tomah Police Department  
Town of Beloit Police Department  
Town of Brookfield Police Department  
Town of Madison Police Department  
Twin Lakes Police Department  
Two Rivers Police Department  
Washburn Police Department  
Waterloo Police Department  
Watertown Police Department  
Waukesha Police Department  
Waupaca Police Department  
Wausau Police Department  
Wauwatosa Police Department  
Webster Police Department  
West Allis Police Department  
West Bend Police Department  
West Milwaukee Police Department  
West Salem Police Department  
Whitewater Police Department  
Wisconsin Dells Police Department  
Wisconsin Rapids Police Department



III  
Res. No. 75 - 22 - 23. By Alderpersons Felde and Ackley. October 3, 2022.

A RESOLUTION authorizing the Fire Chief to accept and expend funds received from the United States Department of Homeland Security - Federal Emergency Management Agency ("FEMA") as part of the Assistance to Firefighters Grant ("AFG") Program.

WHEREAS, the AFG Program provides funds to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

WHEREAS, the City of Sheboygan Fire Department has been awarded an AFG grant of \$87,045.45 to support the Sheboygan Fire Department; and

WHEREAS, in order to accept the grant, the City must commit to spending 10% of the grant amount, or \$8,704.55, on approved expenditures; and

WHEREAS, the 10% match would be met within the current Fire Department Budget using funds from Account No. 101220-531100 (General Fund - Fire & EMS - Contracted Services) and Account No. 101220-536125 (General Fund - Fire & EMS - Employee Development); and

WHEREAS, the Sheboygan Fire Department desires to use the grant and City-matching funds, totaling \$95,750.00, to purchase emergency chest compression equipment and four years of equipment support; and

WHEREAS, these intended expenditures have been approved by FEMA.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to sign all documents necessary for the acceptance, administration, and expenditure of the grant described in this Resolution.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

## CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION

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**ITEM DESCRIPTION:** Res. No. 75-22-23 by Alderpersons Chair Felde and Vice Chair Ackley authorizing an application for a grant from the U.S. Department of Homeland Security (DHS) in the amount of \$95,750.00 from the Assistance to Firefighters Grants (AFG) program to purchase five Automatic Chest Compression Devices (CPR).

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** September 16, 2022

**MEETING DATE:** October 11, 2022

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**FISCAL SUMMARY:****STATUTORY REFERENCE:**

Budget Line Item: 531.100 & 536.125  
 Budget Summary: N/A  
 Budgeted Expenditure: N/A  
 Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
 Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Sheboygan Fire Department will occasionally submit a request for an Assistance to Firefighters Grants (AFG) program from the U.S Department of Homeland Security (FEMA). The primary goal of this program is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. The funds from these grants help fire departments obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire-related hazards.

**STAFF COMMENTS:**

- The Sheboygan Fire Department plans to improve cardiac arrest outcomes with the purchase of five Automatic Check Compression Devices.
- The grant application requesting \$95,750.00 would require a 10% City-match if successful which would be taken out of the FD's current budget.

**ACTION REQUESTED:**

A Motion to recommend that the Council adopt Res. No. 75-22-23 authorizing application for a 2021 Assistance to Firefighter Grant (AFG).

**ATTACHMENTS:**

- Res. No. 75-22-23