



SENIOR ACTIVITY CENTER COMMISSION AGENDA

March 20, 2024 at 8:00 AM

**Uptown Social - Creative Studio, 1817 N. 8th Street,
Sheboygan, WI**

**This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99
and: <https://www.wcssheboygan.com/vod>.**

Mission Statement: Providing opportunities to promote wellness, learning, socialization, and recreation for successful aging.

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Senior Services, (920) 459-3290. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Senior Services Department at 920-459-3290 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [3.](#) Approval of Minutes from the January 17, 2024 Meeting of the Senior Services Commission
- [4.](#) Senior Services Financial Review
- [5.](#) Usage Statistics
6. 2024 Summer Hours

NEXT MEETING

7. May 15, 2024 8:00AM

ADJOURN

8. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
SENIOR SERVICES COMMISSION MINUTES

Wednesday, January 17, 2024

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and: <https://www.wscssheboygan.com/vod>.**

Mission Statement: Providing opportunities to promote wellness, learning, socialization, and recreation for
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COMMITTEE MEMBERS PRESENT: Keith Jacks, John Scholke, Joe Heidemann, Randy Meyer, Stephanie Goetz, Natasha Torry

COMMITTEE MEMBERS EXCUSED: Sue Garski

COMMITTEE MEMBERS UNEXCUSED: Candace Pitts

STAFF MEMBERS PRESENT: Emily Rendall-Araujo

OPENING OF MEETING

1. Call to Order

The meeting was called to order at 8:00a.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3. Approval of minutes from the December 6, 2023 Meeting of the Senior Activity Center Commission

MOTION TO APPROVE MINUTES FROM DECEMBER 6, 2023

Motion made by John Scholke, seconded by Joe Heidemann

Voting Yea: Keith Jacks, John Scholke, Joe Heidemann, Randy Meyer, Stephanie Goetz, Natasha Torry

4. Senior Services Financial Review – 2023

The Commission reviewed finances from 2023. No action was taken.

5. 2023 Usage Statistics

The Commission reviewed attendance and usage from 2023. No action was taken.

6. Operations Change Review

The Commission reviewed changes in operations. No action was taken.

7. 2024 Staff Travel

MOTION TO APPROVE 2024 SENIOR SERVICES STAFF TRAVEL

Motion made by Randy Meyer, seconded by John Scholke.

Voting Yea: Keith Jacks, John Scholke, Joe Heidemann, Randy Meyer, Stephanie Goetz, Natasha Torry

NEXT MEETING

8. March 20, 2024 at 8:00 AM

ADJOURN

9. Motion to Adjourn

MOTION TO ADJOURN

Motion made by John Scholke, seconded by Natasha Torry.

Voting Yea: Keith Jacks, John Scholke, Joe Heidemann, Randy Meyer, Stephanie Goetz, Natasha Torry

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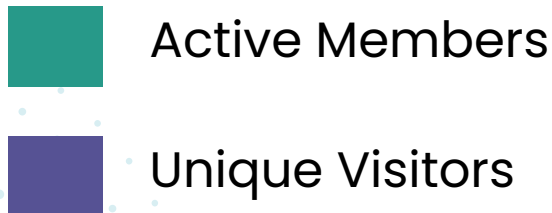
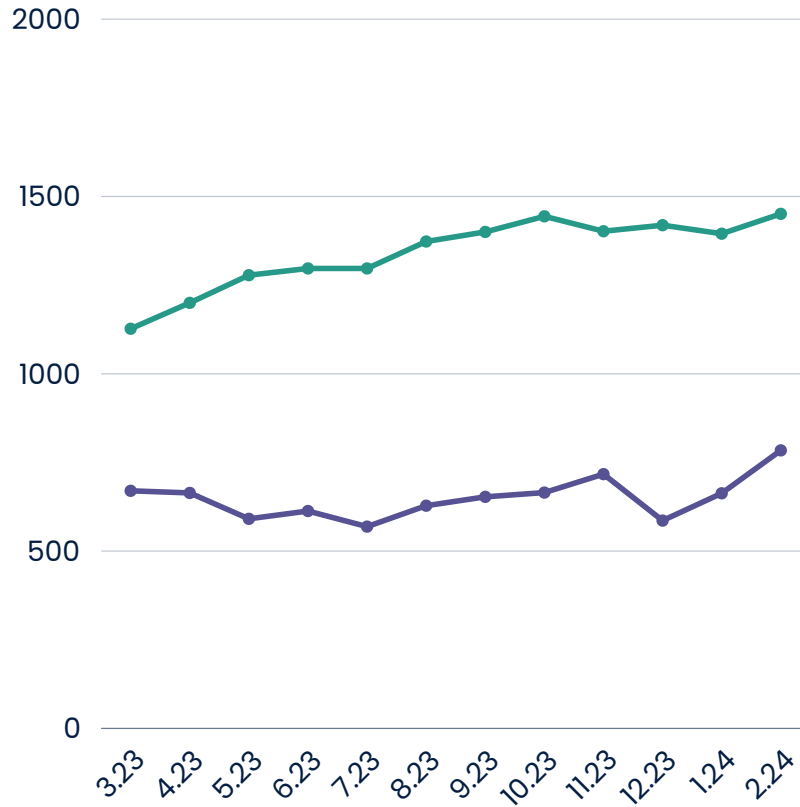
*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

Uptown Social - Financial Statement for February 29th, 2024

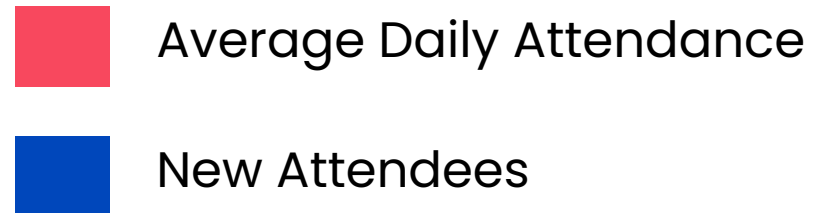
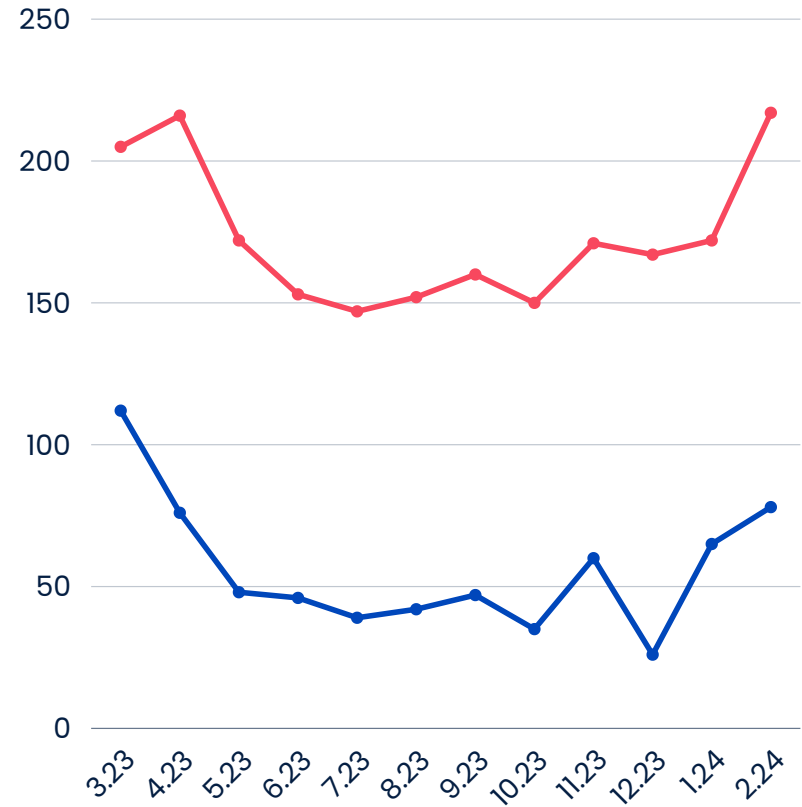
ORG	OBJ	ACCOUNT DESCRIPTION	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
253	411100	PROPERTY TAX LEVY	(347,217.00)	-	-	(347,217.00)
253	461200	ADVERTISING	(10,000.00)	(2,236.00)	-	(7,764.00)
253	467250	UPTOWN MEMBERSHIP FEES	(50,000.00)	(7,138.00)	-	(42,862.00)
253	467255	PROGRAM SERVICES FEES	(30,000.00)	(3,906.50)	-	(26,093.50)
253	467260	CAFE REVENUE	(40,000.00)	(5,492.25)	-	(34,507.75)
253	467265	TRIP PROFITS	(50,000.00)	(43,548.00)	-	(6,452.00)
TOTAL REVENUE			(527,217.00)	(62,320.75)	-	(464,896.25)
253530	510110	FULL TIME SALARIES - REGULAR	192,456.00	24,923.15	-	167,532.85
253530	510120	PART TIME SALARIES - REGULAR	28,470.00	-	-	28,470.00
253530	520310	FICA	13,387.00	1,478.73	-	11,908.27
253530	520311	MEDICARE	3,130.00	345.84	-	2,784.16
253530	520320	WI RETIREMENT FUND	15,161.00	1,719.68	-	13,441.32
253530	520340	HEALTH INSURANCE	19,212.00	3,339.44	-	15,872.56
253530	520350	DENTAL INSURANCE	2,576.00	429.12	-	2,146.88
253530	520360	LIFE INSURANCE	480.00	70.30	-	409.70
253530	520400	WORKERS COMPENSATION	384.00	384.00	-	-
253530	531100	CONTRACTED SERVICES	13,400.00	11,508.34	-	1,891.66
253530	531110	FINANCIAL SERVICES FEES	10,000.00	1,206.55	-	8,793.45
253530	531400	ADVERTISING & MARKETING	5,000.00	(34.41)	-	5,034.41
253530	533105	IT SERVICE FUND CHARGES	24,480.00	24,480.00	-	-
253530	533106	SOFTWARE MAINT & SUBSCRIPTIONS	1,000.00	840.00	-	160.00
253530	536125	EMPLOYEE DEVELOPMENT	5,600.00	-	-	5,600.00
253530	537100	VEHICLE & PARKING EXPENSES	1,000.00	-	-	1,000.00
253530	540100	OFFICE SUPPLIES	26,500.00	-	-	26,500.00
253530	540200	PROGRAM SUPPLIES	10,000.00	-	-	10,000.00
253530	540220	VOLUNTEER EXPENSES	1,500.00	360.00	-	1,140.00
253530	540225	CAFE SUPPLIES	20,000.00	945.34	-	19,054.66
253530	550110	BUILDING MAINT & REPAIR	10,000.00	199.16	-	9,800.84
253530	555100	UTILITIES	65,000.00	5,089.66	-	59,910.34
253530	555120	PHONES	400.00	-	-	400.00
253530	560255	TOOLS & SMALL EQUIPMENT	5,000.00	-	-	5,000.00
253530	563110	OFFICE EQUIPMENT MAINTENANCE	2,172.00	264.15	-	1,907.85
253530	564130	JANITORIAL SERVICES	10,000.00	-	-	10,000.00
TOTAL EXPENSES			486,308.00	77,549.05	-	408,758.95
TOTAL REVENUE LESS EXPENSE			(40,909.00)	15,228.30	-	(56,137.30)



Uptown Social



Annual Trends March 2023 – February 2024



Item 5.