



# LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA

**August 28, 2024 at 4:30 PM**

**City Hall - Conference Room 106, 828 Center Avenue,  
Sheboygan, WI**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

## MINUTES

5. Approval of Minutes - August 14, 2024

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 36-24-25 (8-5-24) by Police Chief Christopher Domagalski pursuant to section 30-50 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the police department, for the period commencing April 1, 2024 and ending June 30, 2024.
7. R. O. No. 38-24-25 (8-5-24) by Fire Chief Eric Montellano pursuant to section 24-459 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the fire department, for the period commencing April 1, 2024 and ending June 30, 2024.
8. Res. No. 62-24-25 (8-19-24) A Resolution authorizing the Fire Chief to accept and expend funds received from the U.S. Department of Homeland Security – Federal Emergency Management Agency (“FEMA”) in the amount of \$361,739.89 from the Assistance to Firefighters Grants (AFG) program to purchase six Cardiac Monitors.
9. Discussion regarding possible changes to Short Term Rental regulations in the City. (DISCUSSION ONLY)
10. Discussion regarding establishing regulations for all bars in the City. (DISCUSSION ONLY)
11. R. O. No. 50-24-25 (8-19-24) by City Clerk submitting various license applications.

## NEXT MEETING DATE

12. Next meeting date will be September 11, 2024

## ADJOURN

13. Motion to adjourn
14. **NOTE:** THE FIRE DEPARTMENT'S NEW VEHICLE "RESCUE 1862" WILL BE AVAILABLE OUTSIDE OF CITY HALL FOLLOWING THIS MEETING SO THAT THE ALDERPERSONS AND COMMITTEE CAN DO A WALK-THROUGH. THERE WILL BE NO DISCUSSION OR ACTION TAKEN DURING THIS WALK-THROUGH.

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**  
**Wednesday, August 14, 2024**

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**COMMITTEE MEMBERS PRESENT:** Vice Chair Alderperson Robert La Fave, Alderperson Joseph Heidemann, Alderperson Daniel Peterson

**COMMITTEE MEMBERS EXCUSED:** Chair Alderperson Zach Rust, Alderperson Grazia Perrella

**STAFF/OFFICIALS PRESENT:** City Attorney Charles Adams, City Clerk Meredith DeBruin, Assistant City Attorney Audrey Kratz, Paralegal Kathy Hoffman

**OTHERS PRESENT:** None

**OPENING OF MEETING**

1. Call to Order

Acting Chair Alderperson Robert La Fave called the meeting to order at 4:30 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

**MINUTES**

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 25, 2024.

Motion made by Alderperson Heidemann, seconded by Alderperson Peterson.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Peterson.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Gen. Ord. No. 15-24-25 (8-5-24) An Ordinance amending sections 14-308 and 14-309 of the Sheboygan Municipal Code so as to allow food trailers to be food trucks.

City Attorney Adams spoke regarding the ordinance and answered questions from the Committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT ORD. NO. 15-24-25.

Motion made by Alderperson Peterson, seconded by Vice Chair La Fave.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Peterson.

7. R. O. No. 43-24-25 (8-5-24) by City Clerk submitting various license applications.

MOTION TO APPROVE ALL APPLICATIONS ON R.O. NO. 43-24-25, WITH THE APPROVAL OF THE TURK'S & TIMBER BAR AND GRILL AND HOUSE DIVIDED CHANGE OF PREMISE APPLICATIONS BEING CONTINGENT UPON THE APPLICANT SHOWING THAT THEY HAVE PERMISSION TO BE ON THE CHANGED PREMISE PROPERTY.

Motion made by Alderperson Heidemann, seconded by Alderperson Peterson.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Peterson.

#### **NEXT MEETING DATE**

8. The next committee meeting is scheduled to be held on August 28, 2024 at 4:30 p.m.

#### **ADJOURN**

9. Motion to adjourn

MOTION TO ADJOURN AT 4:39 PM.

Motion made by Alderperson Heidemann, seconded by Alderperson Peterson.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Peterson.

**CITY OF SHEBOYGAN  
R. O. 36-24-25**

**BY POLICE CHIEF CHRISTOPHER DOMAGALSKI.**

**AUGUST 5, 2024.**

Pursuant to section 30-50 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing April 1, 2024 and ending June 30, 2024.

	<b>Y-T-D 6/30/24</b>	<b>Y-T-D 6/30/23</b>	<b>2024 Goals</b>	<b>2023 Actual</b>	<b>2022 Actual</b>
<b><u>Patrol and Investigations</u></b>					
Murder & Non-Negligent Manslaughter	1	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0
Sex Offenses – Forcible	30	25	60	50	55
Sex Offenses – Non-Forcible	10	8	15	10	11
Aggravated Assault	79	51	100	117	110
Select Crimes Against Persons Total	120	84	200	177	176
<b>Robbery</b>					
Robbery	1	6	10	8	11
<b>Burglary</b>					
Burglary	12	30	100	65	65
<b>Theft/Larceny</b>					
Theft/Larceny	228	275	800	585	597
<b>Motor Vehicle Theft</b>					
Motor Vehicle Theft	6	8	30	19	29
<b>Arson</b>					
Arson	1	0	10	2	10
Select Crimes Against Property Total	248	319	950	679	712
<b>Percent of Offenses Cleared</b>					
Percent of Offenses Cleared	75%	64%	70%	61%	60%
<b>Value of Property Stolen</b>					
Value of Property Stolen	\$347,013	\$223,917	\$500,000	\$451,440	\$684,397
<b>Value of Property Recovered</b>					
Value of Property Recovered	\$270,942	\$89,776	\$200,000	\$305,082	\$340,673
<b>Percent of Stolen Recovered</b>					
Percent of Stolen Recovered	78%	40%	40%	68%	50%
<b>Accident Investigations</b>					
Accident Investigations	691	702	1,500	1,390	1,418
<b>Traffic Stops</b>					
Traffic Stops	3,057	2,639	No Goal	5,382	5,799
<b>Traffic Arrests</b>					
Traffic Arrests	2,243	1,941	No Goal	3,897	3,856
<b>Other Arrests</b>					
Other Arrests	1,538	1,552	No Goal	2,943	3,074
<b>Speed Trailer Deployments</b>					
Speed Trailer Deployments	6	3	20	10	12
<b>HVEE Deployments</b>					
HVEE Deployments	241	38	12	210	68
<b>Parking Tickets Issued</b>					
Parking Tickets Issued	7,075	4,720	10,000	8,274	8,366
<b>Bicycles Recovered</b>					
Bicycles Recovered	61	70	150	198	152
<b>Involuntary Commitments</b>					
Involuntary Commitments	29	51	No Goal	110	138
<b><u>Administration</u></b>					
<b>District Attorney Request for Digital Evidence</b>					
District Attorney Request for Digital Evidence	611	585	2,750	1,156	1,078
<b>Open Records Requests</b>					
Open Records Requests	2,920	3,147	4,000	6,045	6,688
<b>Nixle Messages Sent</b>					
Nixle Messages Sent	23	36	250	60	92
<b>Press Releases</b>					
Press Releases	6	9	50	15	23
<b>Tweets</b>					
Tweets	22	37	350	61	126
<b>Facebook Followers*</b>					
Facebook Followers*	19,443	17,911	19,000	18,503	17,515
<b>Reported Crime Maps</b>					
Reported Crime Maps	53	52	104	98	87
<b>Crime Comparison Reports</b>					
Crime Comparison Reports	13	13	26	25	20

\*Facebook no longer reports likes which were previously tracked

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Report of Officer, submitting the Police Department Quarterly Report for the period commencing April 1, 2024, and ending June 30, 2024.

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**REPORT PREPARED BY:** Christopher Domagalski, Chief of Police

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**REPORT DATE:** August 21, 2024

**MEETING DATE:** August 28, 2024

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**FISCAL SUMMARY:**

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 30-50
Budgeted Revenue:	N/A		

**STATUTORY REFERENCE:**

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**BACKGROUND / ANALYSIS:**

The Quarterly Report of Benchmarks for the Police Department for the Period commencing April1, 2024, and ending June 30, 2024, is presented for information and discussion as required by section 30-50 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the report are as follows:

- Part 1 Crime: There was a decrease in overall Part 1 crime in comparison to the same period in 2023 (368 vs. 403). However, there is an increase in crimes against persons in comparison to the same period in 2023 (120 vs. 84). This is due to an increase in aggravated assaults during the period of 79 vs. 51 in 2023.
- Traffic accidents for the period (691vs. 702) were up down in comparison to 2023.
- There was a decrease in involuntary commitments year to date in comparison to the same period in 2023 (29 vs. 51). I believe this is related to our co-responder program.

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Report of Officer No. 36 - 24 - 25.

**ATTACHMENTS:**

- I. R.O No. 36 - 24 - 25

**CITY OF SHEBOYGAN  
R. O. 38-24-25**

**BY FIRE CHIEF ERIC MONTELLANO.**

**AUGUST 5, 2024.**

Pursuant to section 24-459 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department, for the period commencing April 1, 2024 and ending June 30, 2024.

**2024 SECOND QUARTER REPORT**

	2022 EOY	2023 EOY	2023 YTD	2024 YTD
<b><u>Incident Types</u></b>				
Fires	92	87	41	36
Rescue & EMS	5,170	5,147	2,487	2,619
Non-Fires	1,558	1,409	642	715
<b>TOTAL</b>	6,820	6,643	3,170	3,370
<b><u>Incident Count Per Station</u></b>				
Station 1	2,003	2,032	936	1,051
Station 2	1,229	1,169	571	596
Station 3	1,677	1,652	793	818
Station 4	1,171	1,086	505	504
Station 5	609	556	290	315
Mutual Aid Given	131	85	75	41
Mutual Aid Received	54	56	26	13
Overlapping Calls (Percent)	64%	63%	62%	75%
Overlapping Calls (Count)	4,380	4,215	1,976	2,532
<b><u>Fire Loss</u></b>				
Incidents	61	60	24	32
Pre Incident Value	\$ 163,942,270	\$ 59,645,278	\$ 27,631,015	\$ 49,314,330.00
Property Loss	\$ 887,790	\$ 745,460	\$ 367,460	\$ 184,160.00
Content Loss	\$ 1,115,910	\$ 205,730	\$ 121,005	\$ 52,910.00
Total Loss	\$ 2,003,700	\$ 951,190	\$ 488,465	\$ 237,070.00
Average Loss	\$ 32,848	\$ 15,853	\$ 20,353	\$ 7,408.44
Property Saved	\$ 161,938,570	\$ 58,694,088	\$ 27,142,550	\$ 49,077,260.00
<b><u>Workload</u></b>				
Inspections	2,267	2,556	2,141	214
School Safety Programs (Students)	3148	3118	0	0
Public Events	56	105	47	39
Station Tours	9	16	4	15
Installed Smoke Alarms	82	79	24	33
Fire Training Hours	4,981	17,060	9,715	6,857
EMS Training Hours	2,072	2,333	1,423	1,850
Investigations	84	78	34	34
<b><u>Effectiveness</u></b>				
ISO Rating	2	2	2	2

**CITY OF SHEBOYGAN**

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing April 1, 2024 and ending June 30, 2024.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** July 17, 2024

**MEETING DATE:** August 28, 2024

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: 24-459

**BACKGROUND / ANALYSIS:**

Quarterly Benchmarks from the Fire Department for the period commencing April 1, 2024 and ending June 30, 2024 is presented for information and discussion as required by section 24-459 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the first half of 2024 are as follows:

- Total call volume is 197 incidents higher than first half of 2023.
- A majority of incidents continue to be considered overlapping calls.
- School safety programs will begin in August/September.
- EMS training is 427 hours higher than YTD 2023.
- Fire training hours tracked in new software are anticipated to be higher than reported.
- Fire inspections started out slower than previous year as the department continues to implement a new fire reporting program. It is also important to note that in 2023 a significant amount of inspections was completed by two fire personnel serving on light-duty.

**ACTION REQUESTED:**

A motion to recommend approval of the Report of Officer No. 38-24-25 to the Common Council.

**ATTACHMENTS:**

- I. R.O. No. 38-24-25



**CITY OF SHEBOYGAN  
RESOLUTION 62-24-25**

**BY ALDERPERSONS RUST AND LA FAVE.**

**AUGUST 19, 2024.**

A RESOLUTION authorizing the Fire Chief to accept and expend funds received from the U.S. Department of Homeland Security – Federal Emergency Management Agency (“FEMA”) in the amount of \$361,739.89 from the Assistance to Firefighters Grants (AFG) program to purchase six Cardiac Monitors.

WHEREAS, FEMA through its AFG Program provides funds to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards; and

WHEREAS, the Sheboygan Fire Department has been awarded an AFG grant of \$361,739.89 to support the Sheboygan Fire Department; and

WHEREAS, in order to accept the grant, the City must commit to spending 10% of the grant amount, or \$36,173.99, on approved expenditures; and

WHEREAS, the 10% match would be met within the current Fire Department budget using funds from Account No. 101220.510110 (General Fund – Fire & EMS – Full-time Regular Salaries); and

WHEREAS, the Sheboygan Fire Department desires to use the grant and City-matching funds, totaling \$361,739.89, to purchase cardiac monitors and seven years of equipment service; and

WHEREAS, these intended expenditures have been approved by FEMA.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to sign all documents necessary for the acceptance, administration, and expenditure of the grant described in this Resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED: That the Finance Director is hereby authorized to pay associated invoices with the salary savings from vacancies in the Fire Department via the following 2024 budget amendment:

INCREASE:

Capital Fund – Public Safety – Other Operating Equipment (Acct. No. 400200-651700)	\$361,739.89
Capital Fund – Federal Other Grants (Acct. 400-433000)	\$326,639.89
Capital Fund – Property Tax Levy (Acct. No. 400-411100)	\$ 36,100.00

DECREASE:

General Fund – Fire & EMS - Full-Time Regular Salaries (Acct. No. 101220-510110)	\$ 36,100.00
General Fund – Property Tax Levy (Acct. No. 101-411100)	\$ 36,100.00

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Effective date: 08/06/2024



Jeffrey Salzman  
CITY OF SHEBOYGAN  
828 CENTER AVE  
SHEBOYGAN, WI 53081

EMW-2023-FG-07771

Dear Jeffrey Salzman,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2023 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$361,739.89 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$36,173.99 for a total approved budget of \$397,913.88. Please see the FY 2023 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2023 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in blue ink that reads "P. Williams".

PAMELA WILLIAMS  
Assistant Administrator, Grant Programs

# Summary Award Memo

**Program:** Fiscal Year 2023 Assistance to Firefighters Grant

**Recipient:** CITY OF SHEBOYGAN

**UEI-EFT:** JJ7BCGBDMBN5

**DUNS number:** 076144153

**Award number:** EMW-2023-FG-07771

## Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2023 Assistance to Firefighters Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$310,113.44
Supplies	\$0.00
Contractual	\$82,266.80
Construction	\$0.00
Other	\$5,533.64
Indirect charges	\$0.00
Federal	\$361,739.89
Non-federal	\$36,173.99
Total	\$397,913.88
Program Income	\$0.00

**Approved scope of work**

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2023 FG NOFO.

**Approved request details:**

**Equipment**

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LIFEPAK 15 Carry case pouch top - needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$80.00	\$560.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

NIBP Cuff Adult - BP cuff needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$47.00	\$329.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LP 15 Lithium-ion Battery 5.7 amp hrs - batteries needed for the monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	14	\$478.86	\$6,704.04	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

NIBP Cuff XLarge

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$49.01	\$343.07	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
NIBP Cuff Infant - BP cuff needed for monitors				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$30.00	\$210.00	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
KORE Stryker data plan for modem				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$512.00	\$3,584.00	Contractual

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
Extension Cable (5ft 3in) - 12-lead cable needed for monitors				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$309.37	\$2,165.59	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
AC Power Cord - power cord needed for monitors				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$82.70	\$578.90	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LNCS-II Rainbow DCI 8 - CO cable needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$859.00	\$6,013.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LP15 AC Power Adapter - power adapter needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$1,720.42	\$12,042.94	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

NIBP Cuff Child - BP cuff needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$34.00	\$238.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LIFEPAK-FLD-PROCARE - service plan - 5 years

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$11,240.40	\$78,682.80	Contractual



**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LIFEPAK 15 NIBP Straight Hose, 6' - blood pressure hose needed for monitor

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$95.00	\$665.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LIFEPAK 15 V4 Monitor/Defib

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$37,691.25	\$263,838.75	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

LIFEPAK 15 Shoulder Strap - needed for monitors

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$54.00	\$378.00	Equipment

**Monitor/Defibrillator - 15 leads**

## DESCRIPTION

45 Modem - used to transmit patient information to receiving hospital during transport

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$1,546.00	\$10,822.00	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
Freight/Shipping				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	1	\$5,533.64	\$5,533.64	Other

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
EMS RD Rainbow SET MD20-04' - SPO2 cable needed for monitor				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$336.00	\$2,352.00	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
LIFEPAK 15 Carry Case back pouch - needed for monitors				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$83.72	\$586.04	Equipment

<b>Monitor/Defibrillator - 15 leads</b>				
DESCRIPTION				
LIFEPAK 15 Basic carry case - carry case needed for monitors				
	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	7	\$326.73	\$2,287.11	Equipment

## Agreement Articles

**Program:** Fiscal Year 2023 Assistance to Firefighters Grant

**Recipient:** CITY OF SHEBOYGAN

**UEI-EFT:** JJ7BCGBDMBN5

**DUNS number:** 076144153

**Award number:** EMW-2023-FG-07771

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**Article 1 Assurances, Administrative Requirements, Cost Principles, Representations, and Certifications**

I. Recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non- Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances as instructed by the federal awarding agency.

**Article 2 General Acknowledgements and Assurances**

Recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in effect as of the federal award date and located at 2 C.F.R. Part 200 and adopted by DHS at 2 C.F.R. § 3002.10. All recipients and subrecipients must acknowledge and agree to provide DHS access to records, accounts, documents, information, facilities, and staff pursuant to 2 C.F.R. § 200.337. I. Recipients must cooperate with any DHS compliance reviews or compliance investigations. II. Recipients must give DHS access to examine and copy records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities and personnel. III. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. IV. Recipients must comply with all other special reporting, data collection, and evaluation requirements required by law, federal regulation, Notice of Funding Opportunity, federal award specific terms and conditions, and/or federal awarding agency program guidance. V. Recipients must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receiving the Notice of Award for the first award under which this term applies. Recipients of multiple federal awards from DHS should only submit one completed tool for their organization, not per federal award. After the initial submission, recipients are required to complete the tool once every two (2) years if they have an active federal award, not every time a federal award is made. Recipients must submit the completed tool, including supporting materials, to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in these DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. DHS Civil Rights Evaluation Tool | Homeland Security. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension to the 30-day deadline if the recipient identifies steps and a timeline for completing the tool. Recipients must request extensions by emailing the request to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

<p><b>Article 3</b></p>	<p><b>Acknowledgement of Federal Funding from DHS</b>  Recipients must acknowledge their use of federal award funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal award funds.</p>
<p><b>Article 4</b></p>	<p><b>Activities Conducted Abroad</b>  Recipients must coordinate with appropriate government authorities when performing project activities outside the United States obtain all appropriate licenses, permits, or approvals.</p>
<p><b>Article 5</b></p>	<p><b>Age Discrimination Act of 1975</b>  Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (codified as amended at 42 U.S.C. § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.</p>
<p><b>Article 6</b></p>	<p><b>Americans with Disabilities Act of 1990</b>  Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101– 12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.</p>
<p><b>Article 7</b></p>	<p><b>Best Practices for Collection and Use of Personally Identifiable Information</b>  Recipients who collect personally identifiable information (PII) as part of carrying out the scope of work under a federal award are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy Template as useful resources respectively.</p>
<p><b>Article 8</b></p>	<p><b>Civil Rights Act of 1964 – Title VI</b>  Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964, Pub. L. No. 88-352 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 7.</p>



**Article 9****Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284 (codified as amended at 42 U.S.C. § 3601 et seq.) which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex, as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units— i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators) —be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article 10****Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 to any work first produced under federal awards and also include an acknowledgement that the work was produced under a federal award (including the federal award number and federal awarding agency). As detailed in 2 C.F.R. § 200.315, a federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use the work for federal purposes and to authorize others to do so.

**Article 11****Debarment and Suspension**

Recipients must comply with the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689 set forth at 2 C.F.R. Part 180 as implemented by DHS at 2 C.F.R. Part 3000. These regulations prohibit recipients from entering into covered transactions (such as subawards and contracts) with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article 12****Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

**Article 13****Duplicative Costs**

Recipients are prohibited from charging any cost to this federal award that will be included as a cost or used to meet cost sharing or matching requirements of any other federal award in either the current or a prior budget period. (See 2 C.F.R. § 200.403(f)). However, recipients may shift costs that are allowable under two or more federal awards where otherwise permitted by federal statutes, regulations, or the federal financial assistance award terms and conditions.

<p><b>Article 14</b></p>	<p><b>Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX</b>  Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. No. 92-318 (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17. Recipients of an award from the Federal Emergency Management Agency (FEMA) must also comply with FEMA’s implementing regulations at 44 C.F.R. Part 19.</p>
<p><b>Article 15</b></p>	<p><b>E.O. 14074 – Advancing Effective, Accountable Policing and Criminal Justice Practices to Enhance Public Trust and Public Safety</b>  Recipient State, Tribal, local, or territorial law enforcement agencies must comply with the requirements of section 12(c) of E.O. 14074. Recipient State, Tribal, local, or territorial law enforcement agencies are also encouraged to adopt and enforce policies consistent with E.O. 14074 to support safe and effective policing.</p>
<p><b>Article 16</b></p>	<p><b>Energy Policy and Conservation Act</b>  Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. No. 94-163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.</p>
<p><b>Article 17</b></p>	<p><b>False Claims Act and Program Fraud Civil Remedies</b>  Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729- 3733, which prohibit the submission of false or fraudulent claims for payment to the Federal Government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)</p>
<p><b>Article 18</b></p>	<p><b>Federal Debt Status</b>  All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)</p>
<p><b>Article 19</b></p>	<p><b>Federal Leadership on Reducing Text Messaging while Driving</b>  Recipients are encouraged to adopt and enforce policies that ban text messaging while driving recipient-owned, recipient-rented, or privately owned vehicles when on official government business or when performing any work for or on behalf of the Federal Government. Recipients are also encouraged to conduct the initiatives of the type described in Section 3(a) of E.O. 13513.</p>

**Article 20 Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (a list of certified air carriers can be found at: [Certificated Air Carriers List | US Department of Transportation, https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list](https://www.transportation.gov/policy/aviation-policy/certificated-air-carriers-list)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article 21 Hotel and Motel Fire Safety Act of 1990**

Recipients must ensure that all conference, meeting, convention, or training space funded entirely or in part by federal award funds complies with the fire prevention and control guidelines of Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a.

**Article 22 John S. McCain National Defense Authorization Act of Fiscal Year 2019**

Recipients, subrecipients, and their contractors and subcontractors are subject to the prohibitions described in section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232 (2018) and 2 C.F.R. §§ 200.216, 200.327, 200.471, and Appendix II to 2 C.F.R. Part 200. The statute – as it applies to DHS recipients, subrecipients, and their contractors and subcontractors – prohibits obligating or expending federal award funds on certain telecommunications and video surveillance products and contracting with certain entities for national security reasons.

**Article 23 Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article 24 Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352 and 6 C.F.R. Part 9, which provide that none of the funds provided under a federal award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification. Per 6 C.F.R. Part 9, recipients must file a lobbying certification form as described in Appendix A to 6 C.F.R. Part 9 or available on Grants.gov as the Grants.gov Lobbying Form and file a lobbying disclosure form as described in Appendix B to 6 C.F.R. Part 9 or available on Grants.gov as the Disclosure of Lobbying Activities (SF-LLL).

**Article 25 National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article 26 Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article 27 Non-Supplanting Requirement**

Recipients of federal awards under programs that prohibit supplanting by law must ensure that federal funds supplement but do not supplant non-federal funds that, in the absence of such federal funds, would otherwise have been made available for the same purpose.

**Article 28 Notice of Funding Opportunity Requirements**

All the instructions, guidance, limitations, scope of work, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this federal award are incorporated by reference. All recipients must comply with any such requirements set forth in the NOFO. If a condition of the NOFO is inconsistent with these terms and conditions and any such terms of the Award, the condition in the NOFO shall be invalid to the extent of the inconsistency. The remainder of that condition and all other conditions set forth in the NOFO shall remain in effect.

**Article 29 Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. and applicable regulations governing inventions and patents, including the regulations issued by the Department of Commerce at 37 C.F.R. Part 401 (Rights to Inventions Made by Nonprofit Organizations and Small Business Firms under Government Awards, Contracts, and Cooperative Agreements) and the standard patent rights clause set forth at 37 C.F.R. § 401.14.

**Article 30 Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act at 42 U.S.C. § 6962) and 2 C.F.R. § 200.323. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article 31 Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article 32 Reporting of Matters Related to Recipient Integrity and Performance**

If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of the federal award, then the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated by reference.

**Article 33 Reporting Subawards and Executive Compensation**

For federal awards that equal or exceed \$30,000, recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation set forth at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated by reference.

**Article 34 Required Use of American Iron, Steel, Manufactured Products, and Construction Materials**

Recipients of an award of Federal financial assistance from a program for infrastructure are hereby notified that none of the funds provided under this award may be used for a project for infrastructure unless: (1) all iron and steel used in the project are produced in the United States—this means all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States; (2) all manufactured products used in the project are produced in the United States—this means the manufactured product was manufactured in the United States; and the cost of the components of the manufactured product that are mined, produced, or manufactured in the United States is greater than 55 percent of the total cost of all components of the manufactured product, unless another standard for determining the minimum amount of domestic content of the manufactured product has been established under applicable law or regulation; and (3) all construction materials are manufactured in the United States—this means that all manufacturing processes for the construction material occurred in the United States. The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project. Waivers When necessary, recipients may apply for, and the agency may grant, a waiver from these requirements. The agency should notify the recipient for information on the process for requesting a waiver from these requirements. (a) When the Federal agency has determined that one of the following exceptions applies, the awarding official may waive the application of the domestic content procurement preference in any case in which the agency determines that: (1) applying the domestic content procurement preference would be inconsistent with the public interest; (2) the types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality; or (3) the inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25 percent. A request to waive the application of the domestic content procurement preference must be in writing. The agency will provide instructions on the format, contents, and supporting materials required for any waiver request. Waiver requests are subject to public comment periods of no less than 15 days and must be reviewed by the Made in America Office. There may be instances where an award qualifies, in whole or in part, for an existing waiver described at “Buy America” Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov. Definitions The definitions applicable to this term are set forth at 2 C.F.R. § 184.3, the full text of which is incorporated by reference.

<b>Article 35</b>	<p><b>SAFECOM</b>  Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications. The SAFECOM Guidance is updated annually and can be found at Funding and Sustainment   CISA.</p>
<b>Article 36</b>	<p><b>Terrorist Financing</b>  Recipients must comply with E.O. 13224 and applicable statutory prohibitions on transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible for ensuring compliance with the E.O. and laws.</p>
<b>Article 37</b>	<p><b>Trafficking Victims Protection Act of 2000 (TVPA)</b>  Recipients must comply with the requirements of the government-wide financial assistance award term which implements Trafficking Victims Protection Act of 2000, Pub. L. No. 106-386, § 106 (codified as amended at 22 U.S.C. § 7104). The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated by reference.</p>
<b>Article 38</b>	<p><b>Universal Identifier and System of Award Management</b>  Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated reference.</p>
<b>Article 39</b>	<p><b>USA PATRIOT Act of 2001</b>  Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175-175c.</p>
<b>Article 40</b>	<p><b>Use of DHS Seal, Logo and Flags</b>  Recipients must obtain written permission from DHS prior to using the DHS seals, logos, crests, or reproductions of flags, or likenesses of DHS agency officials. This includes use of DHS component (e.g., FEMA, CISA, etc.) seals, logos, crests, or reproductions of flags, or likenesses of component officials.</p>
<b>Article 41</b>	<p><b>Whistleblower Protection Act</b>  Recipients must comply with the statutory requirements for whistleblower protections at 10 U.S.C § 470141 U.S.C. § 4712.</p>



**Article 42 Environmental Planning and Historic Preservation (EHP) Review**  
DHS/FEMA funded activities that may require an Environmental Planning and Historic Preservation (EHP) review are subject to the FEMA EHP review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires the recipient to comply with all federal, state and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP review process, as mandated by: the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and any other applicable laws and executive orders. General guidance for FEMA's EHP process is available on the DHS/FEMA Website at: <https://www.fema.gov/grants/guidance-tools/environmental-historic>. Specific applicant guidance on how to submit information for EHP review depends on the individual grant program and applicants should contact their grant Program Officer to be put into contact with EHP staff responsible for assisting their specific grant program. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive orders, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archaeological resources are discovered the applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

**Article 43 Applicability of DHS Standard Terms and Conditions to Tribes**  
The DHS Standard Terms and Conditions are a restatement of general requirements imposed upon recipients and flow down to sub-recipients as a matter of law, regulation, or executive order. If the requirement does not apply to Indian tribes or there is a federal law or regulation exempting its application to Indian tribes, then the acceptance by Tribes of, or acquiescence to, DHS Standard Terms and Conditions does not change or alter its inapplicability to an Indian tribe. The execution of grant documents is not intended to change, alter, amend, or impose additional liability or responsibility upon the Tribe where it does not already exist.

**Article 44 Acceptance of Post Award Changes**  
In the event FEMA determines that an error in the award package has been made, or if an administrative change must be made to the award package, recipients will be notified of the change in writing. Once the notification has been made, any subsequent requests for funds will indicate recipient acceptance of the changes to the award. Please call FEMA Grant Management Operations at (866) 927-5646 or via e-mail to: [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov) if you have any questions.

**Article 45      **Disposition of Equipment Acquired Under the Federal Award****  
 For purposes of original or replacement equipment acquired under this award by a non-state recipient or non-state sub-recipients, when that equipment is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. section 200.313. State recipients and state sub-recipients must follow the disposition requirements in accordance with state laws and procedures.

**Article 46      **Prior Approval for Modification of Approved Budget****  
 Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. section 200.308. For purposes of non-construction projects, FEMA is utilizing its discretion to impose an additional restriction under 2 C.F.R. section 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. For purposes of awards that support both construction and non-construction work, FEMA is utilizing its discretion under 2 C.F.R. section 200.308(h)(5) to require the recipient to obtain prior written approval from FEMA before making any fund or budget transfers between the two types of work. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article 47      **Indirect Cost Rate****  
 2 C.F.R. section 200.211(b)(15) requires the terms of the award to include the indirect cost rate for the federal award. If applicable, the indirect cost rate for this award is stated in the budget documents or other materials approved by FEMA and included in the award file.

**Article 48      **Award Performance Goals****  
 FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

# Obligating document

<b>1. Agreement No.</b> EMW-2023-FG-07771	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 396005599	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX03513N2024T
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<b>6. Recipient Name and Address</b> CITY OF SHEBOYGAN 828 CENTER AVE STE 205 SHEBOYGAN, WI 53081	<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646	<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742
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<b>9. Name of Recipient Project Officer</b> Jeffrey Salzman	<b>9a. Phone No.</b> 9204593975	<b>10. Name of FEMA Project Coordinator</b> Assistance to Firefighters Grant Program	<b>10a. Phone No.</b> 1-866-274-0960
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<b>11. Effective Date of This Action</b> 08/06/2024	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING	<b>14. Performance Period</b> 08/13/2024 to 08/12/2026 <b>Budget Period</b> 08/13/2024 to 08/12/2026
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**15. Description of Action a. (Indicate funding data for awards or financial changes)**

Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FG	97.044	2024-F3-GB01 - P410-xxxx-4101-D	\$0.00	\$361,739.89	\$361,739.89	\$36,173.99
Totals			\$0.00	\$361,739.89	\$361,739.89	\$36,173.99

**b. To describe changes other than funding data or financial changes, attach schedule and check here:**  
N/A

~~**16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)**~~  
This field is not applicable for digitally signed grant agreements

<b>17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>18. FEMA SIGNATORY OFFICIAL (Name and Title)</b>	<b>DATE</b>
<b>PAMELA WILLIAMS, Assistant Administrator, Grant Programs</b>	<b>08/06/2024</b>

**REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION**

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**ITEM DESCRIPTION:** Res. No. 62-24-25 by Alderpersons Chair Rust and Vice Chair La Fave authorizing the Fire Chief to accept a grant from the U.S. Department of Homeland Security (DHS) in the amount of \$361,739.89 from the Assistance to Firefighters Grants (AFG) program to purchase six Cardiac Monitors.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** August 16, 2024

**MEETING DATE:** August 28, 2024

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: 101220.510110  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: N/A

**BACKGROUND / ANALYSIS:**

The Sheboygan Fire Department will occasionally submit a request for an Assistance to Firefighters Grants (AFG) program from the U.S Department of Homeland Security (FEMA). The primary goal of this program is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical service organizations. The funds from these grants help fire departments obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire-related hazards.

**STAFF COMMENTS:**

- The Sheboygan Fire Department’s current cardiac monitors are over eight years old (which is well past their typical useful life)
- The current monitors are no longer available and are in need of upgrades
- Replacement has been requested since the 2021-2025 Capital Improvement Program.
- The grant award will be in the amount of \$361,739.89 and would require a 10% City-match of \$36,173.99 successful which would be taken out of the FD’s current budget for salary savings (101220.510110 Full Time Salaries – Regular)

**ACTION REQUESTED:**

A Motion to recommend that the Council adopt Res. No. 62-24-25 authorizing the Fire Chief to accept \$361,739.89 from the 2024 Assistance to Firefighter Grant (AFG).

**ATTACHMENTS:**

- I. Res. No. 62-24-25

**CITY OF SHEBOYGAN  
R. O. 50-24-25**

**BY CITY CLERK.**

**AUGUST 19, 2024.**

Submitting various license applications.

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
3445	J & J's Hot Spot	1823 N. 12 <sup>th</sup> Street – One day event 9/15/24 to include current premise and parking lot to the South of the business.
1040	Brennan's On Michigan	1101 Michigan Avenue – Two-day event 9/28/24 – 9/29/24 to include current premise and West and South Parking Lot.

“CLASS B” LIQUOR LICENSE (June 30, 2025)(NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3677	LJGrease Cook LLC (Al & Al's)	1502 S. 12 <sup>th</sup> Street