



# **LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA**

**May 12, 2025 at 4:30 PM**

**City Hall - Third Floor - Common Council Chambers, 828 Center Avenue, Sheboygan WI**

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**This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and: [www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).**

Notice of the Licensing, Hearings, and Public Safety Committee meeting at 4:30 PM, MONDAY, May 12, 2025 in City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI.

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

## **MINUTES**

- [5.](#) Approval of Minutes - April 9, 2025 meeting

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Presentation to the Committee by City Attorney's Office relating to the duties of the Committee.
7. Adoption of the policies and procedures of the Licensing, Hearings, and Public Safety Committee.
- [8.](#) R. O. No. 5-25-26 by Police Chief Kurt Zempel pursuant to section 30-50 of the Municipal Code, submitting the quarterly report for the Police Department for the period from January 1, 2025 to March 31, 2025.
- [9.](#) R. O. No. 2-25-26 by Fire Chief Eric Montellano pursuant to section 24-459 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Fire Department for the period commencing January 1, 2025 and ending March 31, 2025.

- [10.](#) R. C. No. 296-24-25 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 126-24-25 by City Clerk submitting various license applications: "CLASS B" RESERVE LIQUOR LICENSE NO. 3679 (KUE YANG LLC / KRAZIAN FUZIAN).
- [11.](#) R. O. No. 9-25-26 by City Clerk submitting various license applications.

#### **NEXT MEETING DATE**

12. Next meeting date will be May 27, 2025

#### **ADJOURN**

13. Motion to adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**  
**Wednesday, April 9, 2025**

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**COMMITTEE MEMBERS PRESENT:** Chair Alderperson Zach Rust, Alderperson Joseph Heidemann, Alderperson Grazia Perrella

**COMMITTEE MEMBERS EXCUSED:** Alderperson Daniel Peterson

**COMMITTEE MEMBERS UNEXCUSED:** Vice Chair Alderperson Robert La Fave

**STAFF/OFFICIALS PRESENT:** Assistant Chief of Police Douglas Teunissen, Deputy City Attorney Liz Majerus, Assistant City Attorney Audrey Kratz, Paralegal Kathy Hoffman

**OTHERS PRESENT:** None

**OPENING OF MEETING**

1. Call to Order

Chair Alderperson Zach Rust called the meeting to order at 4:30 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

**MINUTES**

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 26, 2025.

Motion made by Alderperson Perrella, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Alderperson Heidemann, Alderperson Perrella

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. R. O. No. 127-24-25 (DIRECT REFERRAL) by Police Chief Kurt Zempel pursuant to section 30-50 of the Municipal Code, submitting the annual report for the Police Department for the year 2024.

Assistant Chief of Police Douglas Teunissen presented the Police Department's annual report for the year 2024 and answered questions from the committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ACCEPT AND FILE R. O. NO. 127-24-25.

Motion made by Alderperson Heidemann, seconded by Alderperson Perrella.

Voting Yea: Chair Rust, Alderperson Heidemann, Alderperson Perrella.

7. R. O. No. 126-24-25 (4-2-25) by City Clerk submitting various license applications.

MOTION TO HOLD THE "CLASS B" RESERVE LIQUOR LICENSE APPLICATION OF KUE YANG LIMITED LIABILITY COMPANY AND REFER IT TO THE NEW LHPS COMMITTEE; TO APPROVE THE CHANGE OF PREMISE APPLICATION OF CRAFT 30 CONTINGENT UPON APPROVAL OF ALL NECESSARY PERMITS; AND TO GRANT THE CHANGE OF PREMISE APPLICATION OF BRENNAN'S ON MICHIGAN AND THE "CLASS B" LIQUOR LICENSE APPLICATION OF SEAGULL TAP.

Motion made by Alderperson Perrella, seconded by Alderperson Heidemann.

Voting Yea: Chair Rust, Alderperson Heidemann, Alderperson Perrella.

## **NEXT MEETING DATE**

8. The next committee meeting date needs to be determined.

## **ADJOURN**

9. Motion to adjourn sine die

MOTION TO ADJOURN SINE DIE AT 4:58 PM.

Motion made by Alderperson Heidemann, seconded by Alderperson Perrella.

Voting Yea: Chair Rust, Alderperson Heidemann, Alderperson Perrella.

**CITY OF SHEBOYGAN  
R.O. 5-25-26**

**BY POLICE CHIEF KURT ZEMPEL.**

**MAY 5, 2025.**

Pursuant to section 30-50 of the Municipal Code, I herewith submit my quarterly report for the Police Department for the period from January 1<sup>st</sup>, 2025 to March 31<sup>st</sup>, 2025.

	Y-T-D 3/31/25	Y-T-D 3/31/24	2025 Goals	2024 Actual	2023 Actual
<b><u>Patrol and Investigations</u></b>					
Murder & Non-Negligent	0	1	0	2	0
Manslaughter					
Manslaughter by Negligence	0	0	0	0	0
Sex Offenses - Forcible	10	10	60	62	50
Sex Offenses - Non-Forcible	1	6	15	22	10
Aggravated Assault	26	30	100	152	117
Select Crimes Against Persons Total	37	47	200	238	177
 Robbery	4	1	10	3	8
Burglary	5	7	100	42	65
Theft/Larceny	128	108	800	568	585
Motor Vehicle Theft	6	2	30	19	19
Arson	1	1	10	2	2
Select Crimes Against Property Total	144	119	950	634	679
 Percent of Offenses Cleared	75%	80%	70%	70%	61%
Value of Property Stolen	\$155,751	\$214,491	\$500,000	\$911,930	\$451,440
Value of Property Recovered	\$170,024	\$134,555	\$200,000	\$415,475	\$305,082
Percent of Stolen Recovered	103%	63%	40%	46%	68%
 Accident Investigations	327	371	1,500	1,433	1,390
Traffic Stops	1,571	1,415	No Goal	5,335	5,382
Traffic Arrests	1,017	1,048	No Goal	3,842	3,897
Other Arrests	702	662	No Goal	2,986	2,943
Speed Trailer Deployments	8	1	20	15	10
HVEE Deployments	148	96	12	416	210
Parking Tickets Issued	705	5,763	10,000	9,174	8,274
Bicycles Recovered	13	26	150	161	198
Involuntary Commitments	15	18	No Goal	51	110
 <b><u>Administration</u></b>					
District Attorney Request for Digital Evidence	385	333	2,750	975	1,156
Open Records Requests	1,875	1,497	4,000	5,855	6,045
Nixle Messages Sent	11	10	250	48	60
Press Releases	3	2	50	16	15
Tweets	7	10	350	38	61
Facebook Followers*	22,372	19,185	23,000	22,107	18,503
Reported Crime Maps	27	28	104	96	98
Crime Comparison Reports	11	7	26	22	25

## CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION

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**ITEM DESCRIPTION:** Report of Officer, submitting the Police Department Quarterly Report for the period commencing January 1, 2025, and ending March 31, 2025.

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**REPORT PREPARED BY:** Kurt Zempel, Chief of Police

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**REPORT DATE:** April 29, 2025

**MEETING DATE:** May 12, 2025

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**FISCAL SUMMARY:**

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 30-50
Budgeted Revenue:	N/A		

**STATUTORY REFERENCE:****BACKGROUND / ANALYSIS:**

The Quarterly Report of Benchmarks for the Police Department for the Period commencing January 1, 2025, and ending March 31, 2025, is presented for information and discussion as required by section 30-50 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the report are as follows:

- Crimes against persons are trending favorably compared to the same period last year, with four fewer aggravated assaults than last year at this time.
- Property crimes are higher than at this point last year, mostly due to an increase in reported retail thefts. Additionally, a small increase in robberies and vehicle thefts were cleared with several arrests.
- Vehicle crashes are considerably lower than last year, likely due to a milder winter and sustained targeted traffic enforcement.
- Involuntary mental health commitments continue to decrease as a result of our partnership with Sheboygan County and Elevate to implement our co-responder program.
- Our ability to issue parking tickets was interrupted by the recovery from the city's network outage and total numbers will be considerably lower than normal this year.

**ACTION REQUESTED:**

Motion to recommend to Council to Approve the Report of Officer No. 5 - 25 - 26.

**ATTACHMENTS:**

- I. R.O. No. 5 - 25 - 26

**CITY OF SHEBOYGAN  
R. O. 2-25-26**

**BY FIRE CHIEF (ERIC MONTELLANO).**

**MAY 5, 2025.**

Pursuant to section 24-459 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department, for the period commencing January 1, 2025 and ending March 31, 2025.

**2025 FIRST QUARTER REPORT**

	2023 EOY	2024 EOY	2024 YTD	2025 YTD
<b><u>Incident Types</u></b>				
Fires	87	80	18	20
Rescue & EMS	5,147	5,533	1,337	1,458
Non-Fires	1,409	1,465	357	371
<b>TOTAL</b>	<b>6,643</b>	<b>7,078</b>	<b>1,712</b>	<b>1,849</b>
<b><u>Incident Count Per Station</u></b>				
Station 1	2,032	2,161	546	548
Station 2	1,169	1,209	315	296
Station 3	1,652	1,824	387	466
Station 4	1,086	1,000	261	295
Station 5	556	640	165	177
Mutual Aid Given	85	76	11	20
Mutual Aid Received	56	22	5	1
Overlapping Calls (Percent)	63%	70%	88%	83%
Overlapping Calls (Count)	4,215	4,938	1,516	1,526
<b><u>Fire Loss</u></b>				
Incidents	60	67	18	14
Pre Incident Value	\$ 59,645,278	\$ 71,492,085	\$ 23,921,250	\$ 5,668,400
Property Loss	\$ 745,460	\$ 322,395	\$ 138,150	\$ 108,000
Content Loss	\$ 205,730	\$ 87,070	\$ 45,000	\$ 37,350
Total Loss	\$ 951,190	\$ 409,465	\$ 183,150	\$ 145,350
Average Loss	\$ 15,853	\$ 6,111	\$ 10,774	10382.14286
Property Saved	\$ 58,694,088	\$ 71,082,620	\$ 23,738,100	\$ 5,560,400
<b><u>Workload</u></b>				
Inspections	2,556	2,358	25	322
School Safety Programs (Students)	3,118	3,090	0	0
Public Events	105	112	9	6
Station Tours	16	42	4	0
Installed Smoke Alarms	79	96	13	6
Fire Training Hours	17,060	17,548	4,070	4772.58
EMS Training Hours	2,333	2,724	718	714.9
Investigations	78	75	18	13
<b><u>Effectiveness</u></b>				
ISO Rating	2	2	2	2

## CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE  
CONSIDERATION

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**ITEM DESCRIPTION:** Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing January 1, 2025 and ending March 31, 2025.

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**REPORT PREPARED BY:** Eric Montellano, Fire Chief

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**REPORT DATE:** April 7, 2025

**MEETING DATE:** May 12, 2025

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**FISCAL SUMMARY:**

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

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**STATUTORY REFERENCE:**

Wisconsin Statutes:	N/A
Municipal Code:	24-459

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**BACKGROUND / ANALYSIS:**

Quarterly Benchmarks from the Fire Department for the period commencing January 1, 2025 and ending March 31, 2025 is presented for information and discussion as required by section 24-459 of the Municipal Code.

**STAFF COMMENTS:**

Highlights of the First Quarter of 2025 are as follows:

- Total call volume is 137 incidents higher than first quarter of 2024.
- Fire inspections began earlier this year than in 2024 with this being the second year on the new fire reporting program (First Due).
- School safety programs will reflect 0 until traditional programs begin in fall. Other public events in the winter/spring season typically occur as requested.
- Fire training hours are 700 hours higher than previous due to continued efforts to record training data in new program.

**ACTION REQUESTED:**

A motion to recommend approval of the Report of Officer No. 2 - 25 - 26 to the Common Council.

**ATTACHMENTS:**

- R.O. No. 2 - 25 - 26



**CITY OF SHEBOYGAN  
R. C. 296-24-25**

**BY LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE.**

**APRIL 14, 2025.**

Your Committee to whom was referred R. O. No. 126-24-25 by City Clerk submitting various license applications; recommends holding the following license:

“CLASS B” RESERVE LIQUOR LICENSE (June 30, 2025)(NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3679	Kue Yang LLC (Krazian Fuzian)	906 S. 15 <sup>th</sup> Street

Committee:

_____	_____
_____	_____
_____	_____

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

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Meredith DeBruin, City Clerk, City of  
Sheboygan

**CITY OF SHEBOYGAN  
R. O. 126-24-25**

**BY CITY CLERK.**

**APRIL 2, 2025.**

Submitting various license applications.

**CHANGE OF PREMISE**

<u>No.</u>	<u>Name</u>	<u>Address</u>
1040	Brennan's on Michigan	1101 Michigan Avenue – Change of Premise May 3-4, 2025 to include current premise and West and South parking lot.
3150	Craft 30	908 Michigan Avenue – Change of Premise June 20-22, 2025 to include current premise and Michigan Avenue from left of Trillings entrance, through the intersection of 9 <sup>th</sup> Street.

**“CLASS B” LIQUOR LICENSE (June 30, 2025)(NEW)**

<u>No.</u>	<u>Name</u>	<u>Address</u>
3718	Seagull Tap LLC (4 <sup>th</sup> Street Tap)	520 N. 4 <sup>th</sup> Street

**“CLASS B” RESERVE LIQUOR LICENSE (June 30, 2025)(NEW)**

<u>No.</u>	<u>Name</u>	<u>Address</u>
3679	Kue Yang LLC (Krazian Fuzian)	906 S. 15 <sup>th</sup> Street

**CITY OF SHEBOYGAN  
R. O. 9-25-26**

**BY CITY CLERK.**

**MAY 5, 2025.**

Submitting various license applications.

**CHANGE OF AGENT**

LaMarvon Jackson is replacing Mark A Peterson Sr. as agent effective immediately for Marc Cinemas located at 3226 Kohler Memorial Drive.

**CHANGE OF PREMISE**

<u>No.</u>	<u>Name</u>	<u>Address</u>
3186	Suscha's Bar	1054 Pennsylvania Avenue – Change of Premise May 31, 2025 to include current premise and entire parking lot area north and east of building.
3186	Suscha's Bar	1054 Pennsylvania Avenue – Change of premise June 7, 2025 to include current premise and entire parking lot area north and east of building.

**“CLASS B” LIQUOR LICENSE (June 30, 2026)(NEW)**

<u>No.</u>	<u>Name</u>	<u>Address</u>
3721	Bamboo Breeze LLC (Bamboo Breeze Bar and Lounge)	819 Michigan Avenue