



# **PUBLIC WORKS COMMITTEE AGENDA**

**September 22, 2025 at 5:00 PM**

**City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,  
Sheboygan, WI**

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**Notice that the Public Works Committee will meet at 5:00 p.m. or immediately following the Licensing, Hearings, and Public Safety Committee meeting.**

**This meeting may be viewed LIVE on:  
Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and: [www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 by 12:00 p.m. on meeting day to be called upon during the meeting. All Committee members may attend the meeting remotely.

To view the meeting:

Microsoft Teams

Meeting ID: 280 935 294 959 6

Passcode: Z5oo2L5e

## **OPENING OF MEETING**

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Minutes**  
*Public Works Committee Meeting held on September 8, 2025*
5. **Public Comment**  
*Limit of three minutes per person with comments limited to items on this agenda.*

## **ITEMS FOR DISCUSSION & POSSIBLE ACTION**

6. Res. No. 97-25-26 by Alderpersons Dekker and Rust authorizing the Purchasing Agent to issue purchase orders for the purchase of street trees for the 2026 Street Tree Planting Program for the City of Sheboygan.

## **TENTATIVE DATE OF NEXT REGULAR MEETING**

7. Next Regular Meeting Date: October 13, 2025

## ADJOURN MEETING

8. Motion to adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**  
**PUBLIC WORKS COMMITTEE MINUTES**  
**Monday, September 08, 2025**

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**OPENING OF MEETING****1. Call to Order**

The meeting was called to order at 5:19 PM

**2. Roll Call**

Aldersperson present: Chair Dekker, Vice Chair Rust, Belanger, Menzer, Boorse – 5

**3. Pledge of Allegiance****4. Approval of Minutes**

Public Works Committee Meeting held on August 25, 2025

MOTION TO APPROVE MINUTES FROM AUGUST 25, 2025

Motion made by Rust, Seconded by Belanger.

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

**5. Public Comment**

No one spoke

**ITEMS FOR DISCUSSION & POSSIBLE ACTION**

6. Res. No. 90-25-26 by Alderspersons Dekker and Rust designating the City Forester as the City's Authorized Representative for the purpose of Wisconsin Department of Natural Resources (WI DNR) Urban Forestry Grants for calendar year 2026 and directing him to submit an Urban Forestry Grant Application.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Belanger, Seconded by Menzer.

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

7. Res. No. 91-25-26 by Alderspersons Dekker and Rust authorizing the appropriate City officials to enter into contract for the demolition and associated site restoration of the City owned property located at 930 N. 8th Street and contiguous city owned property to the west of the former hotel and restaurant to clear the land for future development.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Belanger, Seconded by Boorse.

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5

**TENTATIVE DATE OF NEXT REGULAR MEETING**

8. Next Regular Meeting Date: September 22, 2025

**ADJOURN MEETING**

9. Motion to adjourn

MOTION TO ADJOURN AT 5:29 PM

Motion made by Belanger, Seconded by Boorse.

Voting Yea: Dekker, Rust, Belanger, Menzer, Boorse - 5



AGENDA ITEM MEMORANDUM

DATE: September 15, 2025

TO: Public Works Committee

FROM: Bernard Rammer, Purchasing Agent.

SUBJECT: Resolution 97-25-26 – A resolution authorizing the Purchasing Agent to issue purchase orders for the purchase of street trees for the 2026 Tree Planting Program for the City of Sheboygan.

ISSUE

Should the Public Works Committee recommend approval of the resolution, the City will issue purchase orders to three different nurseries based upon lowest cost and availability of the desired species for a total of 665 trees. The trees will be delivered in the spring of 2026 and planted by City forestry crews in accordance with the City’s overall tree planting program. In addition, \$ 22,042.00 of the total cost of the trees will be offset by a grant from the Wisconsin Department of Natural Resources and United States Inflation Reduction Act.

STAFF RECOMMENDATION

Staff recommends approval of the resolution so as to allow the three nurseries to reserve the trees for spring of 2026 delivery. Following delivery, the City will be invoiced for the cost of the trees.

BACKGROUND / DISCUSSION

The City issued a Request for Bids # 2082-25 identifying the desired species and quantities of trees required. Once the bids were tabulated, staff created a breakdown of trees to be purchased according to nursery availability by species, quantity and lowest cost.

Schichtels Nursery, Springville, NY	516	Trees	\$53,164.00
Chestnut Ridge Nursery, Orchard Park, NY	94	Trees	\$10,866.00
Leaves Inspired Nursery, Chilton, WI	55	Trees	\$6,380.00
Total	665		\$70,410.00

FUNDING IMPACT

Wisconsin Department of Natural Resources/IRA Grant	\$22,042.00
City of Sheboygan Forestry-Operating Supplies Budget	\$48,368.00

IF APPROVED, NEXT STEPS:

Following Council approval, The City will issue purchase orders to the three nurseries effectively reserving the nursery stock for the City until delivery in the spring of 2026.

DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov

**CITY OF SHEBOYGAN  
RESOLUTION 97-25-26**

**BY ALDERPERSONS DEKKER AND RUST.**

**SEPTEMBER 22, 2025.**

A RESOLUTION authorizing the Purchasing Agent to issue purchase orders for the purchase of street trees for the 2026 Street Tree Planting Program for the City of Sheboygan.

WHEREAS, the scourge of the Emerald Ash Borer has resulted in the loss of many mature trees throughout The City of Sheboygan. Each year the City's Parks and Forestry division includes funding in their budget for the replacement of lost trees; and

WHEREAS, the City Forester compiled a list of desired trees by species and quantity which was incorporated into a Request for Bids # 2082-25 and issued to various nurseries for consideration; and

WHEREAS, the City of Sheboygan received a total of four (4) bids, with each nursery listing the various species available by quantity and price; and

WHEREAS, City staff has reviewed the bids and formulated a recommendation for award based upon species availability, adherence to specifications, and cost in conjunction with the overall street tree plan; and

WHEREAS, \$22,042 of the overall cost will be eligible for reimbursement through a grant from the Wisconsin Department of Natural Resources and the Federal Governments Inflation Reduction Act (IRA) grant program.

NOW, THEREFORE, BE IT RESOLVED: That the purchasing agent is authorized to issue purchase orders as follows:

Schichtels Nursery, Springville, NY	516 Trees	\$ 53,164.00
Chestnut Ridge Nursery, Orchard Park, NY	94 Trees	\$ 10,866.00
Leaves Inspired Nursery, Chilton, WI	55 Trees	\$ 6,380.00

BE IT FURTHER RESOLVED: That the Finance Director is hereby authorized and directed to draw funds from Account No. 101695-540210 (General Fund – Forestry - Operating Supplies) for the purchase.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

Total Tree Order - Three Tree Nurseries	CITY OF SHEBOYGAN REQUEST FOR BIDS # 2082-25			
	tree total	665	\$ total	70410
		quantity	price	total price
Schichtels Nursery	Firespire American Hornbeam, Carpinus caroliniana 'J.N. Upright'	50	123	6150
	Northern Empress Elm, Ulmus davidiana x japonica 'Burgundy Glow'	50	68	3400
	Beacon Oak, Quercus bicolor 'Bonnie and Mike'	50	108	5400
	Dawyck Purple Beech, Fagus sylvatica 'Dawyckii Purple'	30	148	4440
	Dawn Redwood, Metasequoia glyptostroboides	50	85	4250
	Golden Glory Cornelian Cherry, Cornus mas 'Golden Glory	44	123	5412
	Majestic Black Tupelo, Nyssa sylvatica 'M.O.N. 2'	44	145	6380
	Perkins Pink Yellowwood, Cladrastis kentuckea 'Perkins Pink'	44	90	3960
	Jefferson Elm, Ulmus Americana 'Jefferson'	44	64	2816
	Purple Leafed Catalpa, Catalpa erubescens 'Purpurea'	44	98	4312
	Swamp White Oak, Quercus bicolor	44	76	3344
	Shagbark Hickory, Carya ovata	22	150	3300
	Totals	516		53164
Chestnut Ridge Nursery	Schichtel's Upright Hackberry, Celtis occidentalis 'Schichtel's Upright'	50	139	6950
	Crusader Thornless Cockspur Hawthorn, Crataegus crusgalli inermis 'Cruzam'	44	89	3916
	Totals	94		10866
Leaves Inspired Nursery	Golden Glory Cornelian Cherry, Cornus mas 'Golden Glory	11	116	1276
	Turkish Filbert, Corylus colurna	44	116	5104
	Totals	55		6380