



# REDEVELOPMENT AUTHORITY AGENDA

**June 21, 2023 at 7:45 AM**

**City Hall - Conference Room 106, 828 Center Avenue,  
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

1. Roll Call: Roberta Filicky-Peneski, James Owens, Jim Conway, Cleo Messner, Steven Harrison and Deidre Martinez
2. Call to Order
3. Pledge of Allegiance
4. Identify potential conflict of interest

## MINUTES

5. Approval of minutes from the June 7, 2023 meeting.

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Discussion and possible action on the use of RDA owned land in the South Pier district by Sheboygan Visual Arts for Art by the River.
7. Discussion and possible action on the use of RDA owned land in the South Pier district by the City of Sheboygan on behalf of Mercury Racing.
8. Update on 1134 Pennsylvania Avenue demolition.
9. Presentation by SwitchGear regarding their plan to open a brewery on South Pier.

## CLOSED SESSION

10. Motion to convene into closed session under the exemption provided in Sec. 19.85(1)(e) Wis. Stats. for the purpose of negotiating the purchasing of public properties or conducting other specified public business, to-wit: Discussion regarding a potential development on South Pier and discussion regarding a potential development on North Commerce Street, where competitive and bargaining reasons require a closed session.

## OPEN SESSION

11. Motion to reconvene into open session.

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

12. Discussion and possible action on potential development at South Pier district discussed in closed session.
13. Discussion and possible action on potential development at N Commerce Street discussed in closed session.

## NEXT MEETING

14. TBD

## ADJOURN

15. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**  
**REDEVELOPMENT AUTHORITY MINUTES**  
**Wednesday, June 07, 2023**

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**OPENING OF MEETING**

**MEMBERS PRESENT:** Cleo Messner, Deidre Martinez, James Owen, Steven Harrison, Jim Conway and Roberta Filicky-Peneski

**STAFF/OFFICIALS PRESENT:** Public Works Director David Biebel and City Attorney Charles Adams

1. Roll Call: Cleo Messner, Deidre Martinez, James Owen, Steven Harrison, Jim Conway and Roberta Filicky-Peneski
2. Call to Order

Chair Roberta Filicky-Peneski called the meeting to order.

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Identify potential conflict of interest

No potential conflict of interest.

**MINUTES**

5. Approval of minutes from the May 3, 2023 and May 24, 2023 meetings.

Motion by Jim Conway, second by Steven Harrison to approve the minutes from both May 3, 2023 and May 24, 2023. Motion carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Discussion and possible action on vacation of N Water Street by 834 N Water Street.

Chair Roberta Filicky-Peneski mentioned that this item is to clean up a vacation done many years ago. Attorney Charles Adams stated that the vacation was done incorrectly in 1999.

The committee discussed the map the Atty Andy Helminiak provided.

Motion by Jim Conway, second by James Owen to approve the signing of the Petition to Vacate. Motion Carried.

**CLOSED SESSION**

7. Motion to convene in closed session under the exemption provided in Sec. 19.85 (1)(e) Wis. Stats., to discuss a potential development at 820 Indiana Avenue, where competitive and bargaining reasons require a closed session.

Item 5.

Motion by Steven Harrison, second by Deidre Martinez to go into closed session.

Roll Call Vote:

Aye: Filicky-Peneski, Messner, Martinez, Conway, Owen, and Harrison

Nay: None

Motion carried.

## **NEXT MEETING**

8. June 21, 2023

## **ADJOURN**

9. Motion to Adjourn

Motion by Deidre Martinez, second by Steven Harrison to adjourn in closed session. Motion carried.

Being no further business, the meeting was adjourned at 8:20 a.m.





June 4, 2023  
Chad Pelishek  
Executive Director  
Redevelopment Authority  
Sheboygan WI

Mr. Pelishek,

Last year was a great year for the artists of SVA. Our Art on the Pier was very successful for our artists and patrons of the arts who visited and lived in Sheboygan. We would like to continue this success with another Art at the River this summer. As you know Sheboygan Visual Artists is an organization of artists who live and work in Sheboygan County. SVA's mission is to bring affordable, quality art to the local community. Our artists have exhibited in businesses within the county and Central Wisconsin. Many of our artists have been preparing work that we feel would entice the visitors of Sheboygan, and residents too, during the month of July. With the Board's approval SVA will for the following:

- Establish an art venue on the South Pier Dr. green space between the newly established Used Book Store and the Float Doctor.
- Will have twenty artists exhibiting in pop-up canopy tents. Artists and/or art selection could change weekly. Average daily exhibiting would be approximately 2-5 artists.
- SVA (Sheboygan Visual Artists) would be the managing entity for all license required and insurance.
- Tents would be open for business from 11-7 every day.
- Dates would be July 1 through July 31.

Hopefully this art venue will create more interest for merchants in this South Pier area. It will also show off the great creativity and artistic talent that resides and works in Sheboygan during this great time for tourists.

Thank you in advance for your consideration and acceptance of this proposal.

Paula Hagerman  
Sheboygan Visual Artists  
[paula.hagerman@gmail.com](mailto:paula.hagerman@gmail.com)  
920-918-1350



**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



**SECTION 1 - Organization Information**

Name of Organization

Sheboygan Visual Artists

Street Address

1201 Erie Ave

City

Sheboygan

State

WI

Zip

53081

Telephone Number

9204521520. (# of Sandy Achenberg) pPresident of organizatio

Fax Number

Individual Organizing the Event

Paula Hagerman

Address

543 S Pier Dr

City

Sheboygan

State

WI

Zip

53081

Email

paula.hagerman@gmail.com

Telephone Number

920-918-1350

Event Day Telephone Number

same

**SECTION 2 - Event Information**

Name of Event

Art on the River

Date(s) of Event

July 1, 2023 - July 31, 2023

Generally describe the event and its purpose:

member artists of SVA will display for sale their artistic creations in individual canopy tents on the green space of South Pier between the Float Doctor and Inklings.

Is your event a (check all that apply):

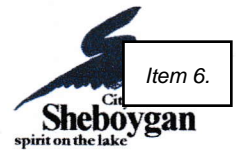
- ☐ Street Festival
- ☐ Music Concert
- ☐ Block Party
- ☐ Religious/Educational
- ☐ Parade (that includes the following)
  - ☐ Vehicles
  - ☐ Animals
  - ☐ Marching Units
  - ☐ Other: \_\_\_\_\_

- ☐ Run or Walk (Distance: \_\_\_\_\_)
- ☐ Bike Ride (Distance: \_\_\_\_\_)
- ☐ March utilizing any Public Property
- ☐ Rally/Memorial
- ☐ Public Assembly for Political Purpose
- ☐ Sport Tournament (Fishing, Soccer, etc.)
- ☐ Water Activity (use of lake or river)
- ☒ Other:  
pop up shops on South Pier space

May we share your event on social media outlets (City website/Facebook/Nextdoor)?

- ☐ Yes
- ☐ No

**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



**Location of Event:**

- |  |  |
|--|--|
| <input type="checkbox"/> Park or other public property                   | <input type="checkbox"/> Public parking lot                      |
| <input type="checkbox"/> Public street, sidewalk, alley, or right-of-way | <input type="checkbox"/> Private property                        |
|  | <input checked="" type="checkbox"/> Redevelopment Authority Land |

**Park(s) Requested:**

- |  |  |
|--|--|
| <input type="checkbox"/> Kiwanis Fieldhouse      | <input type="checkbox"/> Evergreen Area 4        |
| <input type="checkbox"/> Kiwanis Greenspace      | <input type="checkbox"/> Evergreen Area 5        |
| <input type="checkbox"/> Deland Community Center | <input type="checkbox"/> Evergreen Area 6        |
| <input type="checkbox"/> Deland Greenspace       | <input type="checkbox"/> Roosevelt Fieldhouse    |
| <input type="checkbox"/> Richardson Shelter      | <input type="checkbox"/> Cleveland Park Shelter  |
| <input type="checkbox"/> King Park               | <input type="checkbox"/> Veterans Park Shelter   |
| <input type="checkbox"/> Quarryview Center       | <input type="checkbox"/> Vollrath Park Shelter   |
| <input type="checkbox"/> Deland Home             | <input type="checkbox"/> Lakeview Park Shelter   |
| <input type="checkbox"/> Evergreen Area 1        | <input type="checkbox"/> End Park Shelter        |
| <input type="checkbox"/> Evergreen Area 2        | <input type="checkbox"/> Fountain Park Bandshell |
| <input type="checkbox"/> Evergreen Area 3        | <input type="checkbox"/> Optimist Park Shelter   |
|  | <input type="checkbox"/> Other: _____            |

**Public Parking Lot Requested:**

- |   |
|---|
| <input type="checkbox"/> Lot 2                      |
| <input type="checkbox"/> Lot 3                      |
| <input type="checkbox"/> Lot 4                      |
| <input type="checkbox"/> Lot 5                      |
| <input type="checkbox"/> Lot 7                      |
| <input type="checkbox"/> Lot 8                      |
| <input type="checkbox"/> Lot 9                      |
| <input type="checkbox"/> Lot 10                     |
| <input type="checkbox"/> Lot 11                     |
| <input type="checkbox"/> Lot 13                     |
| <input type="checkbox"/> Lot 14                     |
| <input type="checkbox"/> Lot 17                     |
| <input checked="" type="checkbox"/> South Pier      |
| <input type="checkbox"/> Riverfront                 |
| <input type="checkbox"/> S. 12 <sup>th</sup> Street |

List any streets that may be closed or otherwise affected by your event: none

Will your event have a significant number of vehicles utilizing metered parking? no

Do you require parking meters to be covered? If so, locations of the meters, meter number-letter, and days needed: no

**You MUST attach a detailed map or diagram of your event indicating the specific location, layout of the event, the direction of the route (including all turns and the number of traffic lanes to be used). Any concessions, service tents, and other temporary structures must be indicated on the diagram. The diagram will be due completed with signed special event policies and procedures form.**



**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



If the event takes place on City property (parks, city streets or right-of-ways, or other city owned facilities) in whole or in part:

- ☒ We have reviewed the proposed location for the event and determined suitability for our proposed use. There are no requested changes, upgrades, or safety concerns identified.

**OR**

- ☐ We are requesting the following changes or upgrades:

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**SECTION 3 - Additional Information**

What is the estimated daily attendance for this event:

50 -100 per weekend

What is the estimated total attendance for this event:

500

Number of Booths:

5-10

Event Day	SUN	MON	TUE	WED	THUR	FRI	SAT
SET-UP TIME	10:30am	10:30am	10:30am	10:30am	10:30am	10:30am	10:30am
START TIME	11:00am	11:00am	11:00am	11:00am	11:00am	11:00am	11:00am
STOP TIME	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm	6:00pm
TEAR DOWN / CLEAN-UP		6:30pm	6:30pm	6:30pm	6:30pm	6:30pm	6:30pm

Additional organization(s) sponsoring event, including addresses:

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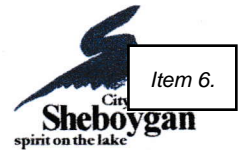
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- ☒ Please check this box if your organization is tax-exempt and provide proof of tax exempt status with this application.

# CITY OF SHEBOYGAN

## SPECIAL EVENT PERMIT APPLICATION



**IT IS THE RESPONSIBILITY OF THE EVENT ORGANIZER TO MAKE THE APPROPRIATE CONTACT WITH THE COORDINATORS LISTED BELOW AND SUBMIT COPIES OF ANY PERMITS TO THE DEPARTMENT OF PUBLIC WORKS AT LEAST TWO WEEKS PRIOR TO THE EVENT. IF ALL DOCUMENTATION IS NOT RECEIVED THE EVENT WILL BE CANCELED.**

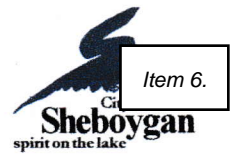
**Will you have (check all that apply):**

- ☐ Street closures ..... Police Department
- ☐ Meters bagged ..... Parking Utility
- ☒ Pre-event advertising through yard or other signs ..... City Development
- ☒ Temporary directional or other signage during the event ..... City Development
- ☐ Alcoholic beverages ..... City Clerks
- ☐ Food and/or non-alcoholic beverages ..... Health Department
- ☒ Vendor related sales and/or display booths ..... City Clerks
- ☒ Tent/Canopy larger than 100 square feet or other temporary structure  
..... Public Works/Parking Utility
- ☐ Generator(s) and/or additional electrical facilities (Amps, Lighting, PA system, entertainment)  
..... Fire Department/Public Works
- ☐ Bon fires and/or open flames ..... Fire Department
- ☐ Fireworks or pyrotechnic devices ..... Coast Guard/Fire Department
- ☐ Activities in a park outside of normal operating hours ..... Public Works
- ☐ Bleachers, stage and/or fencing ..... Public Works
- ☐ Cones and/or barricades ..... Public Works/Parking Utility
- ☐ High-risk activities such as bounce houses, rock walls, dunk tanks, etc. .... City Clerks/Public Works
- ☐ Carnival activities ..... City Clerks/Fire Department
- ☐ Circus activities ..... City Clerks/Fire Department
- ☐ Amplified sound/music ..... Fire Department/Police Department
- ☒ Animals included or allowed in event ..... Public Works/Police Department
- ☐ Operation of amusement machines, devices, or mechanical games ..... City Clerks
- ☒ Use of Redevelopment Authority (RDA) Land ..... City Development/City Clerks
- ☐ Activities on river/lake ..... Coast Guard/Fire Department
- ☐ Operation of amusement machines, devices, or mechanical games ..... City Clerks



# CITY OF SHEBOYGAN

## SPECIAL EVENT PERMIT APPLICATION



### SECTION 4 - Contact Information

#### PRIMARY CONTACT

Name Paula Hagerman		Daytime Telephone 920-918-1350	
Cell Phone 920-918-1350		Fax	
Email paula.hagerman@gmail.com			
Address 543 S Pier Dr	City Sheboygan	State WI	Zip 53081

#### SECONDARY CONTACT

Name Tom Fergugson		Daytime Telephone 715-891-6401	
Cell Phone same as above		Fax	
Email tekneektom@yahoo.com			
Address 565 Sir Howard Court	City Kohler	State WI	Zip 53044

#### ONSITE PRIMARY CONTACT

Name Raymond Hagerman		Daytime Telephone 920-912-4666	
Cell Phone 920-912-4666		Fax	
Email paula.hagerman@gmail.com			
Address 543 S Pier	City Sheboygan	State WI	Zip 53081

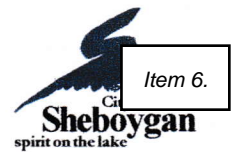
#### ONSITE SECONDARY CONTACT

Name Jay Parsons		Daytime Telephone 920-980-3940	
Cell Phone 920-980-3940		Fax	
Email parsons.jaybird@gmail.com			
Address N1934 St. Hwy 32	City Oostburg	State WI	Zip 53070

**NOTE: Either the primary or secondary onsite contact must be present at all times during the event.**

# CITY OF SHEBOYGAN

## SPECIAL EVENT PERMIT APPLICATION



### SECTION 5 – Equipment Rentals

Please see the below table for any equipment rentals that may be necessary for your event. Note that there is a minimum delivery charge of \$25.00 for any equipment rental and any special service requests are billed at \$50.00/hour/person. Any equipment rental fees will be billed separately from reservations.

Quantity	GRILLS			
	\$10 Each	Chicken Grill	2'x4' sections	8 sections
	\$20 Each	Large Grill	18"x40" sections	10 sections
TABLES & SEATING				
	\$18 Each	6' Picnic Combo	Table and attached benches	100 available
	\$13 Each	10' Straight Table	22" Wide, 30" High, 10' Long	110 available
	\$8 Each	10' Straight Bench	12" Wide, 19" High, 10' Long	100 available
	\$8 Each	4' Park Bench	Bench w/backrest	150 available
	\$200 / Rental	320 Chairs	White Plastic, \$20.00 charge for each missing chair	1 available
STAGES				
	\$400 / Rental	Mobile Stage	24' x 32', 40" high	1 Available
	\$60 / Rental	Drum Stage	16' x 8', 12 or 18" high	1 Available
	\$250 / Rental	Wood Stage	28' x 12', 36" high	1 Available
	\$50 / Rental	Dance Floor (½ Floor)	17.5' x 36' (DPW does not setup Dance Floors)	2 Available
	\$100 / Rental	Dance Floor (Full Floor)	35' x 36' (DPW does not setup Dance Floors)	1 Available
MISCELLANEOUS				
	\$10 Each	Snow Fence w/stakes	50' Roll	
	\$50 Each	Bleachers	16' long, 5 rows	6 Available
	\$0 Each	Garbage Cans		
	\$0 Each	Recycling Cans		



**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



**SECTION 6 - Legal Notice**

I understand the filing of this application does not ensure the issuance of this permit. I also understand that all Special Event organizers and participants must comply with all applicable city ordinances, traffic rules, park rules, state health laws, fire codes and liquor licensing regulations. I further understand that an incomplete application may be cause for denial of the event.

**HOLD HARMLESS/INDEMNIFICATION AGREEMENT**

The undersigned sponsor of an organized special event acknowledges that the City of Sheboygan has adopted a Resolution granting such sponsor permission to hold a special event utilizing the streets, sidewalks and/or other properties or rights of way of the City of Sheboygan. It is understood that such permission is conditioned upon the sponsor agreeing to indemnify and hold the City harmless from any and all claims, suits, or actions for damage or injury associated with the organized special event.

It is understood and agreed that the undersigned sponsor of an organized special event shall save the City of Sheboygan harmless and indemnify the City for any loss, cost, or damage that may arise out of or in connection with the organized special event to be held on the streets, sidewalks and/or other properties or rights of way of the City of Sheboygan on the 7/1-7/31 day of July, 2023. Further, the undersigned sponsor hereby releases the City, its agents, and employees from any liability whatsoever associated with the organized special event and agrees that the City shall not be liable for any loss, damage, or injury to the person or property of anyone arising out of or resulting from the sponsor's use of the City streets and or sidewalks for its organized special event. Further, the undersigned also agrees to pay all reasonable expenses and attorney's fees incurred by the City if the undersigned shall default under the provisions of this agreement.

IN WITNESS WHEREOF, on behalf of (group name) \_\_\_\_\_  
Sheboygan Visual Artists \_\_\_\_\_ of

\_\_\_\_\_, have signed this agreement on the  
10th day of June, 2023.

Signature(s): \_\_\_\_\_

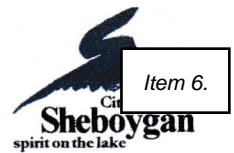
\_\_\_\_\_

\*If a corporation, signed by president and an officer of the corporation.



# **CITY OF SHEBOYGAN**

## **SPECIAL EVENT PERMIT APPLICATION**



### **SECTION 7 – Park Shelter/Building Policies and Procedures**

Set-up is not allowed prior to the time stated on the Park Permit. The shelter/building is available to you only on the day of your reservation. Entering the shelter/building prior or after your scheduled reservation may result in loss of the deposit and/or additional charges. If you need additional time for set-up please be advised you will need to rent the facility the day before.

All decorations displayed are to be removed after your event. Do not use anything that would damage the walls or woodwork, for example: nails, tacks, staples, duct tape, etc. We recommend masking tape, painters tape, or command hooks. Open flames, glitter, rice, and confetti are prohibited.

Tents are permitted only in designated areas and are allowed only under certain circumstances; contact the Superintendent of Parks & Forestry for approval. It is the applicant's responsibility to call Digger's Hotline (800-242-8511) at least one week prior to requested rental to mark area for tent placement. Tents may only be set up the day of the rental and must be removed on the same day, if additional time is required please be advised you will need to rent the facility for an extra day.

A person(s) who rents a park shelter or picnic area may possess and consume alcohol in and around the shelter or picnic area. The possession or consumption of fermented malt beverages or intoxicating liquors is prohibited on all beach areas within the city.

The park and associated facilities must be maintained and restored to the same condition as when entered. Please wipe tables/counters clean, put all garbage in dumpsters (if you have an enclosed building extra garbage bags are provided in the storage closet), wipe inside/outside of any appliances, sweep floors, remove all food from the facility (including the refrigerator, sink, etc.). Please note you will need to bring your own dish cloths and soap. While every effort is made to supply the facilities with toilet paper, cleaners, wipes, trash bags, etc. if you are having a large or prolonged event please bring additional supplies with you to clean-up following your rental.

Some facilities require a key. Key pickup must be during regular business hours and can be up to one week prior to your scheduled rental date. Failure to pick up the key results in forfeiture of your rental. Please contact our office if special arrangements need to be made (920-459-3440, option 8). A security deposit will be collected at the time of key pickup which must be a check or money order.

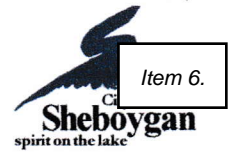
Any damages to facilities deemed to be in excess of normal wear and tear, or excessive clean-up, will be charged to the individual signing the Park Permit Rental in addition to the forfeiture of the security deposit. If the facility is not locked up properly, you will be responsible for any damage done to the facility by vandalism. Make sure doors and windows are latched.

Cancellations must be made at least fourteen days in advance and have a \$20.00 non-refundable processing fee. Changes to the date or location of a reservation must be made at least fourteen days or more prior to the reservation date. Modifications made to any reservation date or location within fourteen days of the original rental will be treated as a cancellation.

Refunds are not issued due to unfavorable weather conditions. Rentals are not rescheduled due to unfavorable weather conditions.



**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



**SECTION 8 – Special Event Policies and Procedures**

The event organizers shall obey all laws, rules, regulations, and special orders given by the City of Sheboygan officials for the safety and health protection of the citizens. Such laws, rules, regulations, orders, and recommendations may either be written or verbal form and the decision of the City officials shall be final and conclusive.

Event organizer(s) who obtain permission to host an event shall comply, and shall ensure all attendees of the event comply, with all applicable public health guidance in effect at the time of the rental. This includes – but is not limited to – guidance issued by the Sheboygan County Health Officer, the State of Wisconsin, and the federal government (including, but not limited to, the Centers for Disease Control).

*Fees for all shelters or fieldhouses deemed unavailable for outside use by the Department of Public Works during the duration of the event shall be paid by the sponsoring organization. Any Greenspace fees are charged for the use of Kiwanis or Deland Park property due to the events' impact on regular recreational use.*

THE EVENT ORGANIZER SHALL SUBMIT A GENERAL LIABILITY INSURANCE POLICY CERTIFICATE IN THE AMOUNT OF \$1,000,000 NAMING THE CITY OF SHEBOYGAN AS AN ADDITIONAL INSURED PARTY. The Department of Public Works must receive this certificate at least 60 days prior to the event date. The City of Sheboygan also requires PRODUCT AND PREMISES LIABILITY INSURANCE IN THE AMOUNT OF \$1,000,000 IN THE AGGREGATE. A certificate of insurance must be provided to the City of Sheboygan showing the correct amount and naming the City of Sheboygan as "additional insured".

At all times, a member of the organization's staff shall be patrolling any water banks as a safety measure.

The event sponsor must plan for safe arrival, departure, and parking of the event attendees, participants, and vendors. Adequate, trained personnel shall be provided to control and regulate parking of vehicles in approved areas. No heavy vehicles are permitted on park turf areas. The City of Sheboygan prohibits vehicles from parking on playing fields and other specific parkland. Some grassy areas allow parking under specific conditions with AT LEAST 60 DAYS PRIOR APPROVAL by the Department of Public Works.

Please attach any information that you wish to have the City consider or you believe may be relevant to your event application.

- ☒ I am enclosing other information that I believe is necessary or helpful to describe the planned event

Please review the Contingency Plan Information on the following page.

- ☒ I have reviewed and have considered the Contingency Plan Information

# CITY OF SHEBOYGAN

## SPECIAL EVENT PERMIT APPLICATION



### **FOR REVIEW ONLY**

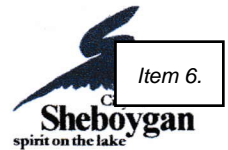
### **CONTINGENCY PLAN**

Event sponsors should review and consider the following issues when they are Contingency Plan Information planning or preparing for an event. Many of these issues are required by one or more regulations, or are components of larger regulations. Considering other issues which may not be required should contribute to the planning and operation of the event. Developing responses to these questions should result in more productive and fruitful discussions with the various departments with the City during their review of the Special Events Permit Application.

1. Weather related issues: rain, snow, severe storms, tornadoes, etc.
  - a. If the weather forecast includes bad weather, will the event be cancelled? If so, how will attendees be notified?
  - b. Develop a plan for the sudden onset of severe weather. Where will the people go and who is designated to assist in their safe arrival at the safe refuge place?
  - c. Is there an area of safe refuge in case of a tornado?
2. Medical Issues
  - a. Where will ambulance access to the event be in case one is needed?
  - b. Who will conduct crowd control in the event of a medical emergency?
  - c. Will a first aid station, with trained first aid provider, be provided at the event? Where?
  - d. If applicable, is there adequate shade to prevent heat stroke? Will water be provided? Where?
3. Crowd Control
  - a. Who will monitor the barricades?
  - b. Who will work the entry gates? Maintain egress and access?
  - c. Who will patrol the area to prevent incidents from getting out of control?
  - d. Develop a plan for those patrolling the crowd of what to do if they encounter unruly behavior. Have communications equipment.
4. Security
  - a. Will there be Police Officers providing security? If so, contact the Police Department for applicable requirements or guidelines relation to the number necessary.
  - b. If volunteers or private agencies provide security, will they have appropriate phone numbers for EMS, Fire, and Police?
  - c. If applicable, what will security officials do if non-paying attendees breach the gate/perimeter?
  - d. If a complaint is received, for example, for loud music, how and who will handle the complaint?
  - e. Provide communications equipment. Portable radios, cell phones, and access to land lines.
  - f. If applicable, secure monies in an area not accessible to the attendees.
5. Logistics
  - a. Where will there be, or will there be, a staging area for support staff?
  - b. What time will the crowd be disbursed and by whom?
  - c. Who will conduct clean-up?
  - d. Remember to maintain fire lanes and access roads.
  - e. Appoint one person to oversee and take responsibility for the event. Who?
  - f. Will an adequate amount of restroom facilities be provided? Where?
  - g. Is there adequate safe parking provided? Where?



**CITY OF SHEBOYGAN**  
**SPECIAL EVENT PERMIT APPLICATION**



**SECTION 8 – Signature**

I am allowed to sign this application on behalf of the event sponsor. The information contained in this application for a Special Event permit is true, correct, and complete to the best of my knowledge. If there are any changes to the Special Event, I agree that I will promptly notify the City of Sheboygan of these changes and request approval of them.

*Paula Hagerman*  
Signature

Paula Hagerman

Print Name

June 10, 2023

Date

Sheboygan Visual Artists

Print Title and Organization Name

**SECTION 9 – FOR OFFICE USE ONLY**

In agreement to the promises and stipulations stated within this application, the parties concerned have hereunto affixed their signatures below.

**CITY OF SHEBOYGAN**

Public Works Business Manager

Date

Director of Public Works

Date

City Clerk

Date

Director of Transit

Date

Director of Planning & Development

Date

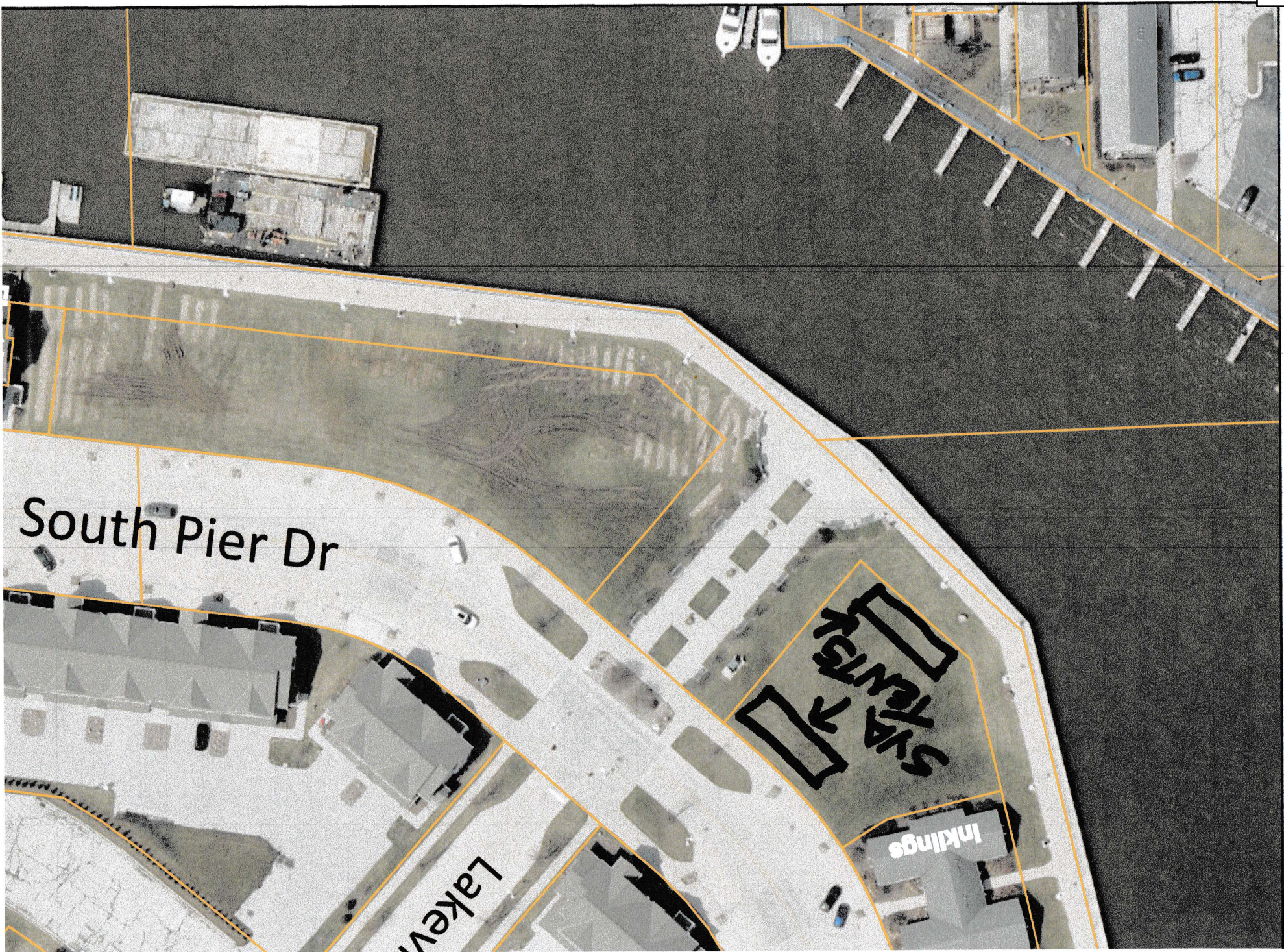
Police

Date

Fire

Date







CINCINNATI OH 45999-0038

In reply refer to: 0248254921  
Nov. 05, 2014 LTR 4168C 0  
26-2869712 000000 00  
00017284  
BODC: TE

SHEBOYGAN VISUAL ARTISTS LTD  
PO BOX 815  
SHEBOYGAN WI 53082



012663

Employer Identification Number: 26-2869712  
Person to Contact: Darlene Evans  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Oct. 27, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in October 2014.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section 509(a)(2).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.







SATURDAY NIGHT – “WINNERS CIRCLE” BOAT PARADE  
300ft OFF MOORING SPACE FOR PARADE FOR MEET AND GREET.

Sheboygan River

RACE TEAM BOATS

151 METERS / 495FT

