



# MEAD PUBLIC LIBRARY STRATEGIC PLANNING COMMITTEE AGENDA

**October 28, 2022 at 11:00 AM**

**Mead Public Library, Public Conference Room #2, 710 N 8th  
Street**

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Notice of the Mead Public Library Board of Trustees Strategic Planning Committee Meeting at 11:00 AM, Friday, October 28, 2022 at Mead Public Library, Public Conference Room #2, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Sydney Mehn at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order and Determination of Quorum
- [2.](#) Approval of Minutes - 06/05/2019

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3. Update to Library Strategic Plan

## **UPCOMING MEETINGS**

4. Next Meeting Date: As Needed

## **ADJOURN**

5. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**Minutes**  
**Mead Public Library Board**  
**Strategic Planning Committee**  
**Wednesday, June 6, 2019**

The meeting of the Mead Public Library (MPL) Strategic Planning Committee was held on Wednesday, June 6, 2019, in The Loft. Present Committee Members: MPL Board President Maeve Quinn Vice President Kathie Norman, and SASD Liaison Chris Campe. Staff members present: Director Garrett Erickson (acting chair), Support Services Manager Diane Kallas, Public Services Manager Melissa Prentice, Anneliese Finke, Gregg Herr, Samantha Leber, Josh Lintereur, Alison Loewen, Carol Munroe and Administrative Assistant Sydney Mehn. Absent Committee Members: Chase DeVrou.

**1. OPENING OF MEETING:**

- 1.1 CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 2:02 p.m. and determined there was a quorum present.
- 1.2 APPROVAL OF MINUTES. Campe **moved** to approve the minutes from the 5/22/19 meeting. Norman **seconded**. The motion **passed**.

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

- 2.1 UPDATE TO LIBRARY STRATEGIC PLAN. The group finalized the strategic plan document in preparation of presenting to the full board. The document reads as follows:

**Our Mission: What we do**

We connect people with ideas, resources and technology to educate, entertain and empower.

**Our Vision: Where we are headed**

We aspire to create a vibrant, informed and cohesive community.

**Our Values: What we believe**

**Service**

We hold ourselves to the highest standards and deliver exceptional experiences.

**Inclusiveness**

We welcome and serve everyone.

**Innovation**

We embrace Mead's role as a community leader and empower staff to adapt to emerging needs.

**Enrichment**

We provide resources and experiences that cultivate curiosity, discovery and lifelong learning.

**Our Goals: How we get there**

- **Lifelong Education**  
*We provide public education for all that is social, interest-driven, experiential and timely so that individuals can learn, grow and make a difference in their community.*
  - Foster a culture of reading for all ages
  - Promote financial, civic, information, health, and digital literacy
  - Partner with educators to ensure student success
  - Provide opportunities for social and cultural enrichment
- **Community Hub** – We see the library as a community hub that connects people and offers a safe and welcoming place to relax, socialize and pursue personal enrichment.
  - Create safe, welcoming and vibrant spaces.
  - Engage underserved audiences and reflect the diversity of our community.
  - Support positive community conversations and civic engagement
  - Develop easily accessible places for people to meet, study and learn
- **Leadership**

*We act as a catalyst for community enhancement and a key partner in efforts that improve quality of life.*

- Increase staff engagement in the community
- Embrace innovation and risk-taking
- Serve as a key partner and advocate for literacy and critical community issues
- Collaborate with businesses, nonprofits, educators and other community partners

Once the group had settled on the document, they then discussed how to measure the results. It was decided that a number of different outlets would be used, including building it into the operational plan, utilizing Project Outcome, and reporting on each area to the board on a monthly basis. Lastly, the group discussed when and how to roll it out to staff. The conclusion was to have small group meetings with managers and director, where people from each area can ask questions and feel more comfortable. The plan will be, pending board approval, to inform staff during the month of July, and implement in August or September.

### **3. UPCOMING MEETINGS**

- 3.1 SET DATE AND TIME FOR NEXT MEETING. As needed.

### **4. ADJOURN**

- 4.1 ADJOURN. Being no further business, the meeting adjourned at 2:52 p.m.

Generated by Sydney Mehn on June 7, 2019.