MEAD PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

November 18, 2026 at 5:00 PM

Mead Public Library, Rocca Conference Room, 710 N 8th Street

Notice of the Mead Public Library Board of Trustees Meeting at 5:00 p.m, on Wednesday, November 18, 2026, at the Mead Public Library, Rocca Room, 710 N 8th Street, Sheboygan, Wisconsin.

Persons with disabilities who need accommodations to attend this meeting should contact Pattie Pilz at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Pattie Pilz at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order and Determination of Quorum - Barbara Alvarez, President. All trustees may attend the meeting remotely.
2. Pledge of Allegiance
3. Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to meeting)
4. Approval of Minutes
5. Correspondence, Announcements, and Common Council Reports

CONSENT AGENDA

6. Facilities Report
7. Security Report
8. Monthly Statistics
9. Monarch Library System - Maeve Quinn
10. Mead Library Foundation - Kathie Norman
11. Friends of Mead - Pattie Pilz

COMMITTEE REPORTS

12. Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues (Grants, Gifts and Donations). Receive Budget Status Report to Date

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

13. Review - Internet Usage Policy Update

14. Rescind- Acceptable Use Guidelines

15. Planning for Performance Evaluation of the Library Director

DIRECTOR'S REPORT

16. Budget Update

17. Services and Programming

UPCOMING MEETINGS

18. Library Board of Trustees (January 20, 2027 at 5:00 p.m.)

ADJOURN

19. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

MEAD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES

October 21, 2026, at 5:00 PM

Mead Public Library, Rocca Room 710 N 8th Street

In-Person: Erin Bremser, Annalise Flynn, Kurt Jensen, Susan Kuck, Kathie McNellis, Jeanne Pfeiffer, Kathie Norman, and Maeve Quinn
Staff: Staff: Garrett Erickson, Evan Grossen, and Pattie Pilz

1. Call to Order
   Vice President Kuck determined a quorum and called meeting to order at 5:01 p.m.

2. Pledge of Allegiance

3. Board Member Introduction – Annalise Flynn
   a. Flynn was sworn in and introduced to the board

4. Public Comments – none

5. Approval of Minutes
   a. Quinn moved to approve minutes from September 16, 2026. Pfeiffer seconded. Motion passed

6. Correspondence, Announcements, and Common Council Report
   a. Beyond the Bridge A Solution to Homelessness Event – Garrett Erickson
      i. Erickson encouraged all to attend event at the Weill Center on October 22
      ii. City, county, and private sectors will be represented to coordinate efforts to help unhoused population
      iii. Film will be shown with a panel discussion following the viewing

7.a-f. Consent Agenda
Upon motion by Norman and seconded by Quinn, the Board voted unanimously to approve the Consent Agenda, with the exception of Item 7e (Mead Library Foundation), which was removed for separate discussion.

   a. Facilities Report
   b. Security Update
   c. Monthly Statistics
   d. Monarch Library System
   e. Mead Library Foundation
   f. Friends of Mead

Norman shared that Mead Library Foundation was being sued by a subcontractor of the company Mead Library hired to replace the roof. Erickson clarified that the roofing contractor was contractually obligated to pay his subcontractors and supplies, and that Mead was taking action to dismiss this with the assistance of a Texas lawyer.

13. Committee Reports
    a. Review and Possible Action on Payment of Current Expenditures including Payroll and Special Revenues - Evan Grossen
        i. August financial reports presented
        ii. $26K was paid to Dulmes Decor for blinds
        iii. $16K was paid to RFID Library Solutions for an annual maintenance contract
        iv. Property tax levy has been allocated to the library
        v. Copy machine revenues are trending higher
        vi. $4.6 million collected
        vii. Donation purchases for Foundation-funded projects appear to be over budget
            1. Budget adjustment was presented to the Council for variance
            2. Foundation will reimburse City Finance for projects once completed
        viii. Quinn moved to approve the payment of current expenditures (including payroll), and acceptance of special revenues. McNellis seconded. Motion passed

14. Library Resource Agreement
    a. Erickson presented the 2027 Monarch Library Resource Agreement for review
    b. McNellis moved to accept the Library Resource Agreement. Pfeiffer seconded. Motion passed

15. Community Bulletin Board Policy - Erickson
    a. Proposed policy was modified to clarify posting duration, and approved content
    b. Bremser moved to accept the proposed changes. Norman seconded. Motion passed

16. 2027 City Budget Process Update - Erickson
    a. Budget process is wrapping up

17. Services and Programming – Erickson
    a. Deputy Director and Children's Librarian spoke at the Wisconsin Library Association Conference in Middleton, Wisconsin
    b. Interviews will be conducted this week for the Library Assistant/Security Monitor position
    c. Youth Services Manager position posted
    d. Additional study rooms on second floor expected to be completed in 2-3 weeks
    e. Sensory room on third floor expected to be completed in 2-3 weeks
    f. Physical circulation trend higher in 2026 as compared to 2025 (except for August)
    g. Yiddish grant was awarded to plan a program at Mead

18. Motion to Adjourn
    a. Meeting was adjourned at 5:35 p.m.

Next Meeting November 18, 2026, at 5:00 p.m. in the Rocca Room.

Library Facilities Projects – Library Trustee Report
November 2026

In Process

1. **Study Rooms** (2nd floor) – Project expected to be completed by end of November (Foundation Funded)
2. **Sensory Room** – Project expected to be completed by end of November (Foundation Funded)
3. **Warschau Collection Area** - Mostly completed, need to arrange/hang up pictures
4. **Experience Collection** - Improving storage solutions in Circulation Department
5. **Community Landscape Project** – Community volunteers assisted with project
6. **2027 Bathroom Renovation**
    a. Project approved by all parties involved
    b. Estimated cost is $503K (50% Foundation/50% City funded)
    c. Architects working on detailed drawings
7. **New Manager's Office** (2nd floor) Repositioned items, painted and patched walls
8. **Rocca Room Remodel Drawings** - Working with architect for conceptual drawings (Foundation Funded)
9. **Window Sealing** (3rd floor) – Pursuing quotes (2027 budgeted item)

Future Projects

- **Additional Outside Landscaping** (2027 City CIP process via Facilities Department)
- **Shelving Replace** – Multi-year project. Phase 1 (2027) funding approved by Foundation (will ask Foundation for additional funding for upcoming years)
- **Rocca Room Reno** - Obtaining quotes (will ask Foundation for funding in 2028)

Completed Projects

Nov 2026

- **Fence** - Repaired gap in fence near dumpster

Oct 2026

- **Fire Alarm** – Annual testing completed
- **Anti-Pinch Devices** – Installed FingerSafe devices on seven doors on 3rd floor
- **Slatwall** (3rd floor) – Purchased, painted and installed

Aug 2026

- **Cabinets** - installed in Children's Activity Room
- **Loft/Rocca Microphone Upgrade** –Scheduled for 8/25/26 (Foundation Funded)

July 2026

- **Furniture Moved** in preparation of study room construction
- **JMKAC Mural Renovation** (on South side of building)
- **New Trash Bins** purchased and installed
- **“No Smoking” Signs Installed**
- **Outside Landscaping** added mulch
- **Warschau Display Units** – (Foundation / Restricted Donation funded)

June 2026

- **Window Blinds/Shades** (June) – Used up funds for this project. Have a few areas to go if 2027 funding is approved (Foundation Funded)

May 2026

- **Anti-Slam Doors** - installed
- **Computer** - added to locker room area for staff
- **FOB Access Hardware** installed and tested on main electrical door
- **Furniture Added Power** – (Foundation Funded)
- **Roof Replacement** (50% Library Reserve fund/ 50% City ARPA Grant)

Apr 2026

- **Additional Cameras** added/moved as requested
- **Additional Outlets** installed by city electrician to Imaginarium
- **Carpeting** fixed on second floor (Warranty work)
- **Community Resources Office** (Foundation Funded)
- **Library Movements** – moved collections around on 1st and 2nd floor
- **Phone Booths** on first and second floor (Foundation Funded)
- **Youth Services Entrance Doors** – (City funded)

Jan 2026

- **3D Printers** -installed on 3rd floor (Foundation Funded)
- **Automated Material Handling System** (AMH) - installed
- **Countertop Stool Replacement** (Foundation Funded)
- **Fish Tank Installation** in youth services area (Foundation Funded)
- **Snow Removal** - coordination with Facilities and Operations

Disruptive Patron Interaction Report October 2026

		Monthly			Year To Date		
	Age	**October 2025**	**October 2026**	**Monthly 2025 vs 2026**	**Year-to-date 2025**	**Year-to-date 2026**	**YTD 2025 vs 2026**
Reported Incidents	Adult	46	88	91%	369	527	43%
	Teen	8	8	0%	72	66	-8%
	Total	54	96	78%	441	593	34%
Exclusions Over 10 Days		17	0	-100%	64	58	-9%
Emergency Services Called		3	2	-33%	28	13	-54%

Volunteer Report - October 2026

Type	Total Hours	Volunteer Count
Adult	312	35
Teen	9	3
Grand total	321	38

		Monthly			Year To Date		
Type	**Name**	**October 2025**	**October 2026**	**2025 vs 2026**	**2025**	**2026**	**2026**
Circulation Transactions	Adult Materials	16,781	17,339	3%	171,408	163,979	-4%
	Teen Materials	721	719	0%	9,783	9,364	-4%
	Children's Materials	11,327	11,269	-1%	120,420	114,266	-5%
	Total Adult/Teen/Children's Materials	28,829	29,327	2%	301,611	287,609	-5%
Materials Shared With Other Libraries	Items provided to other libraries from Mead	11,173	10,517	-6%	106,894	107,924	1%
	Items received for Mead patrons from other libraries	4,826	4,793	-1%	46,902	45,923	-2%
	Total Interlibrary Loans (Transits)	15,999	15,310	-4%	153,796	153,847	0%
E-Content Checkouts	Books and audiobooks (Libby, Hoopla)	7,652	8,495	11%	79,596	80,640	1%
	Music (Hoopla)	52	27	-48%	419	345	-18%
	Video (Hoopla, Kanopy)	664	767	16%	7,610	7,044	-7%
	Magazines (Libby)	1,339	1,586	18%	12,698	13,887	9%
	Total E-Content Checkouts	9,707	10,875	12%	100,323	101,916	2%
Library Visits	Gate count	21,661	19,287	-11%	208,350	203,098	-3%
Research Inquiries	Research Inquiries	2,809	1,381	-51%	33,687	24,995	-26%
Internet Usage Provided	Library Workstation Sessions	2,246	2,199	-2%	22,642	21,719	-4%
	Wireless Sessions	6,533	6,710	3%	67,199	62,088	-8%
Number of Library Card Holders	Sheboygan Residents				29,630	30,288	2%
	Non-Sheboygan Residents				6,404	6,407	0%
	Total Number of Library Card Holders				36,034	36,695	2%
Classes, Seminars, Workshops, Events	Children (0-11) Quantity	51	49	-4%	319	355	11%
	Children (0-11) Participants	1,376	1,070	-22%	10,204	9,612	-6%
	Teen (12-18) Quantity	4	5	25%	43	52	21%
	Teen (12-18) Participants	58	98	69%	1,034	2,365	129%
	Adult (18+) Quantity	53	53	0%	249	366	47%
	Adult (18+) Participants	1,541	2,110	37%	3,843	4,838	26%
	Total number of Classes, Seminars, Workshops, Events	108	107	-1%	611	773	27%
	Total number of Participants	2,975	3,278	10%	15,081	16,815	11%
Conference Room Utilization	Rocca Meeting Room	66%	56%	-10%	45%	49%	4%
	Loft Meeting Room	60%	49%	-11%	36%	43%	6%
	Public Conference Room #1	41%	52%	11%	36%	47%	11%
	Public Conference Room #2	43%	0%	-43%	41%	33%	-8%
Study Rooms Utilization	Study Rooms Hours Used	859	673.25	-22%	7825.5	7571.5	-3%
	Percent Utilization	65%	50%	-15%	60%	58%	-2%

10% or Higher
-10% or lower

Monarch Library System Board of Trustees

Minutes

Kewaskum Town Hall
9019 Kettle Moraine Drive
Kewaskum, WI 53040

September 10, 2026

1. **Call to Order;** Doane called the meeting to order at 6:00 pm. The meeting was properly noticed in accordance with Wisconsin Open Meetings Law.

2. **Roll Call:** Doane, Katzka, Goehring, Bailey, Marose, Neis, Nelson, Olsen, and Klobuchar were present.
   Online: Lamb, Westfall
   Absent: Quinn

3. **Public Comment or Correspondence:** None

4. **Approval of the Agenda for the meeting:**
   a. Grover requested two changes to the agenda.
      i. Since we don't yet have the board reports for August 2026, the approval of the Expenditure Reports for August 2026 should be removed.
      ii. Under the Finance Committee include the item: Approve the 2027-2030 Amended Winnefox Agreement (Action)
      iii. Nelson moved to approve the amended Agenda for September 10, 2026. Marose seconded the motion. Motion carried.

5. **Approval of the Minutes for July 9, 2026:**
   a. Goehring moved to approve the minutes. Motion seconded by Nelson. Motion carried.

6. **Approval of the Expenditures for July and ~~August~~ 2026**
   a. Sprenger moved to approve expenditures of $177,574.29 for July. Goehring seconded the motion. Motion carried.

7. **Monarch Library System Update:**
   a. Grover asked if there were any questions regarding the Monarch System Update as presented in the packet. There were some additions to the items in the report.
   b. Monarch applied for and was granted an accessibility grant for $10,000. A portion of this grant, $7,500, is to be used to subscribe to a service called Pope Tech. They provide instructions and programming to access non-pdf website pages and scan for accessibility errors which can then be corrected and the pages re-uploaded. The rest of the grant will be used to subscribe to Foxit. This service allows the scanning of pdfs, correction of accessibility errors and re-uploading of those pages. These will be provided free of charge to the member libraries.

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c. Monarch and Nicolet systems have applied for a federal grant, the Rural Health Transformation Program, a pilot project. This grant will provide personnel, equipment, programming, and information on health issues to our libraries in 'rural' and 'semi-rural' areas of our counties. The grant has the potential for four years of funding for programs, assistance, and equipment. We should have notice of acceptance in October or November of 2026.
d. We have finally begun receiving assistance from Envisionware to complete our migration to the Clarivate Hosted Cloud. Envisionware provides our E-commerce services.
e. A new 3D Printer and Button Maker have been purchased for our Makerspace collection. As soon as they are cataloged libraries will be able to request them for use in their programs.
f. We have received new hotspots from T-Mobile.
g. Our Rt 3 truck was in an accident on September 3rd. The truck was driven to Penske in Milwaukee the next day for the estimate for repair. We picked up a rental at the same time. There were no injuries as a result of the accident.
h. Benjamin Miller, Wisconsin State Librarian and Beth Tomev, State Library Development Director, were at the Directors Council meeting this morning.

9. **Committee Reports**:
   i. The Executive Committee
      i. Recommendation to assign to the Executive Committee the authority to approve the 2027 System Plan before its submission to DPI. (Action)
         1. Marose moved to assign the Executive Committee the authority to approve the 2027 System Plan before its submission to DPI. Sprenger seconded the motion. Motion passed.
   j. Operations Committee
      i. The Operations Committee met on September 1, 2026.
      ii. They are awaiting bids on the employee handbook consultation.
      iii. This is the 1sd year in the next evaluation period for the system director. Katzka will be sending out the evaluation forms to system staff, board members, and library directors. He will then conduct the processing of the returned evaluations and will report the findings in the next Executive Committee meeting for a recommendation to the next Board of Trustees meeting.
   k. Finance Committee
      i. Sprenger moved to approve the 2027-2030 Amended Winnefox Agreement. Privacy clauses were added to the agreement. Olsen seconded the motion. Motion carried.
      ii. Sprenger moved to approve the 2027 Monarch Budget. Goehring seconded the motion.
         1. There will be a 4% increase in State Aid.
         2. Monarch is asking for a 7% increase from Sheboygan and Ozaukee Counties for the Bookmobile.
         3. We have added Interest Income as a line item in the budget.
         4. A 4% salary raise for staff was approved by the Finance Committee.

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5. A Sick Leave payout contribution to the LGIP investment account has been added this year.
6. There will be an 8.5% increase in Health Insurance premiums.
7. The Office Equipment budget has been increased this year to include re-furnishing the conference room at the system office.
8. There was a 33% increase in commercial insurance costs. This included raising our cybersecurity insurance to $1,000,000, and the purchase of a $1,000,000 umbrella policy to raise our liability insurance limits. We will begin collecting estimates from insurance agencies for coverage in the future in the Spring of 2027
9. The fuel budget was increased by $4,400.
10. Motion passed.

iii. Grover stated there will be a meeting of the Dodge and Washington County directors to discuss their involvement in the Monarch System Advantage Account. A presentation will be made to show what their counties possible contributions could be.

l. Bookmobile Committee
   i. The Bookmobile Committee met and approved of the 2027 Bookmobile Budget.

8. New Business:
   a. Grover introduced Marilyn Klobuchar, the new trustee appointed by Dodge County. She has been assigned to the Dodge County Library Planning Committee.

9. Unfinished Business: None

10. Next meeting will be held on November 12, 2026, at 6:00 pm at the Kewaskum Community Center.

11. Adjourn - Marose moved to adjourn with Nelson, seconding the motion. Meeting was adjourned at 6:45 pm

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Friends of Mead
Board of Trustee's Report – November 2026

1. Odds and Ends Sale will be held April 17, 2027

2. Budget Committee presented Wishlist to full board which was passed

3. Scholarship funds have been depleted for 2026.

4. Christmas party will be held at member's home on December 16

5. Due to Home Instead's Senior Giving Christmas tree anticipated installation in late November, the Friends will not be putting up a Christmas tree on first floor this year

6. Annual meeting is scheduled for January 20, 2027 at 9:30 a.m. in the Loft

Mead Public Library - Financial Statement for September 30th, 2026									
ORG	**OBJ**	**ACCOUNT DESCRIPTION**	**ORIGINAL APPROP**	**TRANFRS/ADJSMTS**	**REVISED BUDGET**	**YTD ACTUAL**	**ENCUMBRANCES**	**AVAILABLE BUDGET**	**% USED**
255	411100	PROPERTY TAX LEVY	(3,117,913.00)	-	(3,117,913.00)	(3,117,913.00)	-	-	100.00
255	437200	MONARCH - SHEBOYGAN COUNTY	(932,458.00)	-	(932,458.00)	(932,457.54)	-	(0.46)	100.00
255	437210	MONARCH - OZAUKEE COUNTY	(32,793.00)	-	(32,793.00)	(32,792.90)	-	(0.10)	100.00
255	437220	MONARCH - RESOURCE	(100,000.00)	-	(100,000.00)	(102,921.70)	-	2,921.70	102.90
255	437230	MONARCH - ADJACENT COUNTIES	(45,787.00)	-	(45,787.00)	(45,786.48)	-	(0.52)	100.00
255	451915	PATRON FEES	(7,000.00)	-	(7,000.00)	(4,771.64)	-	(2,228.36)	68.20
255	461000	PHOTOCOPIES	(8,000.00)	-	(8,000.00)	(19,622.18)	-	11,622.18	245.30
255	469100	VENDING/CONCESSION SALES	(600.00)	-	(600.00)	(183.66)	-	(416.34)	30.60
255	481100	INTEREST INCOME	(50,000.00)	-	(50,000.00)	(37,827.28)	-	(12,172.72)	75.70
255	485000	CONTRIBUTIONS/DONATIONS	(70,000.00)	(203,700.00)	(273,700.00)	(343,834.23)	-	70,134.23	125.60
255	489000	MISCELLANEOUS REVENUE	(2,000.00)	-	(2,000.00)	(763.41)	-	(1,236.59)	38.20
		TOTAL REVENUE	(4,366,551.00)	(203,700.00)	(4,570,251.00)	(4,638,874.02)	-	68,623.02	101.50
255511	510110	FULL TIME SALARIES - REGULAR	2,377,235.00	-	2,377,235.00	1,318,150.82	-	1,059,084.18	55.40
255511	510111	FULL TIME SALARIES - OVERTIME	-	-	-	3,519.08	-	(3,519.08)	100.00
255511	510120	PART TIME SALARIES - REGULAR	-	-	-	225,494.95	-	(225,494.95)	100.00
255511	520310	FICA	143,995.00	-	143,995.00	91,371.85	-	52,623.15	63.50
255511	520311	MEDICARE	33,673.00	-	33,673.00	21,369.21	-	12,303.79	63.50
255511	520320	WI RETIREMENT FUND	162,710.00	-	162,710.00	107,031.73	-	55,678.27	65.80
255511	520340	HEALTH INSURANCE	494,155.00	-	494,155.00	352,331.24	-	141,823.76	71.30
255511	520350	DENTAL INSURANCE	30,046.00	-	30,046.00	21,219.75	-	8,826.25	70.60
255511	520360	LIFE INSURANCE	4,188.00	-	4,188.00	3,148.64	-	1,039.36	75.20
255511	520400	WORKERS COMPENSATION	847.00	-	847.00	847.00	-	-	100.00
255511	531100	CONTRACTED SERVICES	163,027.00	-	163,027.00	140,453.07	-	22,573.93	86.20
255511	531110	FINANCIAL SERVICE FEES	6,435.00	-	6,435.00	6,068.61	-	366.39	94.30
255511	531206	INSURANCE PREMIUMS	24,150.00	-	24,150.00	12,576.57	-	11,573.43	52.10
255511	531400	ADVERTISING & MARKETING	9,400.00	-	9,400.00	7,298.95	-	2,101.05	77.60
255511	531800	PROGRAM SERVICES	10,000.00	-	10,000.00	17,665.14	-	(7,665.14)	176.70
255511	533105	IT SERVICE FUND CHARGES	57,746.00	-	57,746.00	57,746.00	-	-	100.00
255511	533106	SOFTWARE MAINT & SUBSCRIPTIONS	30,000.00	-	30,000.00	36,927.55	-	(6,927.55)	123.10
255511	536125	EMPLOYEE DEVELOPMENT	8,500.00	-	8,500.00	8,067.41	-	432.59	94.90
255511	537100	VEHICLE & PARKING EXPENSES	19,440.00	-	19,440.00	814.35	-	18,625.65	4.20
255511	540100	OFFICE SUPPLIES	11,700.00	-	11,700.00	6,034.34	-	5,665.66	51.60
255511	540130	POSTAGE & DELIVERY	7,000.00	-	7,000.00	6,005.26	-	994.74	85.80
255511	540205	DISPLAYS	1,000.00	-	1,000.00	873.99	-	126.01	87.40
255511	540222	JANITORIAL SUPPLIES	-	-	-	-	-	-	0.00
		***Janitorial Supplies expense budgets and actuals covered by Building and Grounds Department starting in 2025**							
255511	548001	DONATION PURCHASES	70,000.00	203,700.00	273,700.00	207,808.76	115,475.62	(49,584.38)	118.10
255511	548002	MATERIALS - ALL CATEGORIES	370,767.00	-	370,767.00	222,162.05	-	148,604.95	59.90
255511	548003	OTHER CONTENT	150,102.00	-	150,102.00	214,349.22	-	(64,247.22)	142.80
255511	550110	BUILDING MAINT & REPAIR	-	-	-	-	-	-	0.00
		***Building Maint & Repair expense budgets and actuals covered by Building and Grounds Department starting in 2025**							
255511	555100	UTILITIES	148,835.00	-	148,835.00	113,188.97	-	35,646.03	76.00

Mead Public Library - Financial Statement for September 30th, 2026									
ORG	**OBJ**	**ACCOUNT DESCRIPTION**	**ORIGINAL APPROP**	**TRANFRS/ADJSMTS**	**REVISED BUDGET**	**YTD ACTUAL**	**ENCUMBRANCES**	**AVAILABLE BUDGET**	**% USED**
255511	555120	PHONES	4,000.00	-	4,000.00	2,489.69	-	1,510.31	62.20
255511	560255	TOOLS & SMALL EQUIPMENT	3,100.00	-	3,100.00	513.50	-	2,586.50	16.60
255511	631200	BUILDING IMPROVEMENTS	-	124,737.05	124,737.05	129,199.55	-	(4,462.50)	103.60
255511	652200	IT EQUIPMENT	24,500.00	-	24,500.00	27,142.69	-	(2,642.69)	110.80
		TOTAL EXPENSES	4,366,551.00	328,437.05	4,694,988.05	3,361,869.94	115,475.62	1,217,642.49	74.10
		TOTAL REVENUE LESS EXPENSES	-	124,737.05	124,737.05	(1,277,004.08)	115,475.62	1,286,265.51	

Mead Public Library - Accounts Payable September 1st, 2026 through September 30th, 2026

VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	DATE PAID	CHECK NO	INVOICE	FULL DESC
WWW.STICKERYOU.COM	255511 531400	ADVERTISING & MARKETING	476.65			2010168448	SIGNATURE VINYL
GAMEBOARD, THE	255511 531800	PROGRAM SERVICES	195.00			2010168474	RODNEY PRINSEN-PUZZLE CONTEST
ANTHROPIC* CLAUDE TE	255511 533106	SOFTWARE MAINT & SUBSCRIPTIONS	2.36			2010168442	UNUSED TIME/REMAINING TIME 8/17-8/20/2026
ANTHROPIC* CLAUDE TE	255511 533106	SOFTWARE MAINT & SUBSCRIPTIONS	150.00			2010168444	TEAM PLAN-STANDARD
ZOOM.COM 888-799-966	255511 533106	SOFTWARE MAINT & SUBSCRIPTIONS	53.77			2010168445	ZOOM ONE PRO MONTHLY
ADOBE INC	255511 533106	SOFTWARE MAINT & SUBSCRIPTIONS	179.30			2010168446	MONTHLY INVOICE-CREATIVE CLOUD & ADOBE STOCK
AIRDROID	255511 533106	SOFTWARE MAINT & SUBSCRIPTIONS	170.00			2010168447	AIRDROID BUSINESS BASIC 1 YEAR
DAIRY QUEEN #11482	255511 536125	EMPLOYEE DEVELOPMENT	147.59			2010168478	STAFF DEV/APPRECIATION
WISCONSIN LIBRARY AS	255511 536125	EMPLOYEE DEVELOPMENT	360.00			2010169516	REGISTRATION-2026 WLA CONFERENCE-C. NESSMAN
USATODAY CO DIGITAL	255511 536125	EMPLOYEE DEVELOPMENT	6.99			2010170336	MONTHLY SUBSCRIPTION
LA CONQUISTADORA	255511 536125	EMPLOYEE DEVELOPMENT	463.74			2010170339	STAFF DEVELOPMENT DAY FOOD
CAROUSEL CHECKS	255511 540100	OFFICE SUPPLIES	50.89			2010170337	CUSTOM STAMP-MEAD
CAROUSEL CHECKS	255511 540100	OFFICE SUPPLIES	-2.65			2010170338	REFUND OF TAX CHARGED FOR STAMP
BUILDING FOR KIDS	255511 548001	DONATION PURCHASES	825.00			2010168476	MEMBERSHIP
US.STORE.BAMBULAB.CO	255511 548001	DONATION PURCHASES	144.51			2010168477	MILLIPORE SIGMA GRANT-FILAMENT BULK
SP 3DOODLERUSA	255511 548001	DONATION PURCHASES	71.94			2010168479	MILLIPORE SIGMA GRANT-3 DOODLER USAGE
MICHAELS STORES 5613	255511 548001	DONATION PURCHASES	45.89			2010168481	FOUNDATION WISHLIST-TWEEN KNITTING
PACKERS HALL OF FAME	255511 548001	DONATION PURCHASES	125.00			2010169511	EXPERIENCE PASSES
NATURES BEST MARKET	255511 548001	DONATION PURCHASES	6.57			2010169512	MILLIPORE SIGMA-STEMIST-SEED SAVING
WI HISTORICAL FNDTN	255511 548001	DONATION PURCHASES	1,000.00			2010169513	EXPERIENCE PASSES
SP AUNT FLOW	255511 548001	DONATION PURCHASES	344.00			2010169514	FRIENDS FUNDING-COTTON PADS
DOLLAR TREE	255511 548001	DONATION PURCHASES	7.00			2010169515	FOUNDATION WISHLIST-PROGRAMMING
PICK N SAVE #432	255511 548001	DONATION PURCHASES	90.40			2010169517	FOUNDATION WISHLIST-TEEN SNACK ATTACK
IN *INTELLIGENT DIRE	255511 548002	MATERIALS - ALL CATEGORIES	375.00			2010168475	WISCONSIN WALL MAP
SQ *MUSIC BOXX RECOR	255511 548002	MATERIALS - ALL CATEGORIES	626.01			2010168480	CD PURCHASE
ULINE *SHIP SUPPLIE	255511 548002	MATERIALS - ALL CATEGORIES	1,484.28			2010168942	COLLECTION SUPPLIES-48X24X69" CHROME MOBILE SHELVI
ULINE *SHIP SUPPLIE	255511 548002	MATERIALS - ALL CATEGORIES	57.00			2010168943	COLLECTION SUPPLIES-6" LABEL HOLDER W/INSERT 2
TAURI RAMSEY	255 451915	PATRON FEES	14.51	09162026	373056	9001198887	PATRON REFUND-JOSEPHINE RAMSEY
MORGAN JACKSON	255 451915	PATRON FEES	27.40	09162026	373055	9001204119	PATRON REFUND BRAIDEN JACKSON
AT&T CORP	255511 531100	CONTRACTED SERVICES	90.02	09162026	372984	6670329119	ACCT #831-001-4630 820 AUG BILLING MPL BROADBAND
MONARCH LIBRARY SYS	255511 531100	CONTRACTED SERVICES	1,433.75	09162026	7945	416798	MESSAGEBEE CHARGES FOR QUARTER 1 & 2 2026-MEAD
ENGBERG ANDERSON INC	255511 531100	CONTRACTED SERVICES	4,752.00	09162026	373005	21339605-4	MEAD PL SHELVING PLANNING STUDY-ACCT #213396-05
ENGBERG ANDERSON INC	255511 531100	CONTRACTED SERVICES	1,021.58	09162026	373005	21339603-5	MEAD PL-STUDY & SENSORY ROOMS-ACCT #213396-03
AT&T	255511 531100	CONTRACTED SERVICES	414.69	09162026	372983	920Z83020008AUG26	ACCT#920 Z83-0200 109 8 AUGUST TELEPHONE EXPENSE
AMAZON CAPITAL SERVI	255511 531800	PROGRAM SERVICES	24.69	09162026	7909	1P3F-93JM-944D	ACCT #A2JXVCVZU4S49M RODNEY PRINSEN-ENCHANTED LIB
AMAZON CAPITAL SERVI	255511 531800	PROGRAM SERVICES	100.10	09162026	7909	1YLR-YMQR-T1F6	ACCT #A2JXVCVZU4S49M RODNEY PRINSEN-READ ALOUDS
AMAZON CAPITAL SERVI	255511 540100	OFFICE SUPPLIES	138.51	09162026	7909	1LDD-JWJK-KM3P	ACCT #A2JXVCVZU4S49M WALL CALENDAR
PITNEY BOWES GLOBAL	255511 540130	POSTAGE & DELIVERY	1,500.00	09162026	373067	09022026	POSTAGE PURCHASE-MPL RESERVE ACCT #3009743
GT GRAPHICS OF SHEB	255511 548001	DONATION PURCHASES	285.00	09162026	7929	54426	FOUNDATION WISHLIST-READING DRAGONS-CARDS
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	85.33	09162026	7909	1C43-FN4X-GL9J	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-PRESCHOOL
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	19.36	09162026	7909	1RRC-G7MQ-HKVM	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STEAM
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	21.28	09162026	7909	137H-WVG4-H4NL	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STEAM
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	14.24	09162026	7909	1XH4-QYK9-RCT4	ACCT #A2JXVCVZU4S49M MILLIPORE SIGMA GRANT
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	75.90	09162026	7909	1R7G-JMQX-3JY7	FOUNDATION WISHLIST-PROGRAM-TWEEN FAN CLUB
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	252.00	09162026	7909	1R7G-JMQX-94GH	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STORYTIME
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	85.92	09162026	7909	19TV-HDL1-CRCF	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-KEYCHAINS
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	6.99	09162026	7909	16XY-HQFH-KN4M	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-DRAGONS

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VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	DATE PAID	CHECK NO	INVOICE	FULL DESC
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	68.40	09162026	7909	1K1Q-H9M3-C36Q	ACCT #A2JXVCVZU4S49M MILLIPORE SIGMA-STEMIST
CURT S STRUTZ	255511 548001	DONATION PURCHASES	990.00	09162026	373001	JULY 2026	ACUITY-PROGRAM-DINOSAUR DIMENSONS-7.7.26
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	347.14	09162026	7944	509331535	ACCT #2000015656 MATERIAL PURCHASE
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	210.56	09162026	7944	509331531	ACCT #2000016317 MONARCH GRANT/PROJECT
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	879.48	09162026	7944	509366761	CUST #2000015656 MATERIAL PURCHASE
CAVENDISH SQUARE	255511 548002	MATERIALS - ALL CATEGORIES	204.44	09162026	372993	CAL357681I	ACCT #1000136576 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	2,588.32	09162026	7931	98826105	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	644.90	09162026	7931	98848240	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	16.15	09162026	7931	98937544	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	-11.59	09162026	7931	98781753	CREDIT MEMO FOR INV 98663568-ACCT #20W8082
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	2,791.20	09162026	7931	99006119	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	20.65	09162026	7931	99038958	ACCT #20W8082 MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	17.99	09162026	7909	1C43-FN4X-GJY1	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	52.80	09162026	7909	1LR6-YK3H-3LGJ	ACCT #A2JXVCVZU4S49M MONARCH GRANT/PROJECT
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	32.85	09162026	7909	1YL6-PRK4-QDJW	ACCT #A2JXVCVZU4S49M COLL. SUPPLIES-HARD COVER
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	23.35	09162026	7909	197K-NNTW-QVTN	ACCT #A2JXVCVZU4S49M COLLECTION SUPPLIES-DE-NEWING
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	62.48	09162026	7909	1Q6G-647K-KH6T	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	41.00	09162026	7909	1KXJ-FN33-YTMT	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	49.50	09162026	7909	1P3F-93JM-99XJ	ACCT #A2JXVCVZU4S49M MONARCH GRANT/PROJECT
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	27.99	09162026	7909	1Q9R-LRJ1-KDVD	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	25.01	09162026	7909	1J6X-W43P-9PR6	ACCT #A2JXVCVZU4S49M COLL. SUPPLIES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	20.00	09162026	7909	1YGQ-3J17-14W1	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	40.80	09162026	7909	13L6-MFF9-KKT6	ACCT #A2JXVCVZU4S49M MONARCH GRANT/PROJECT
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	16.99	09162026	7909	1TXF-GVNR-HG34	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	33.00	09162026	7909	1Q9R-LRJ1-KG7M	ACCT #A2JXVCVZU4S49M MONARCH GRANT/PROJECT FUND
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	59.99	09162026	7909	11CG-1CV4-6MK9	ACCT #A2JXVCVZU4S49M VIDEO GAME
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	124.95	09162026	7909	1V3R-11LY-P3JX	ACCT #A2JXVCVZU4S49M MONARCH/GRANT PROJECT
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	136.95	09162026	7909	17K6-3GX7-FDVK	ACCT #A2JXVCVZU4S49M VIDEO GAMES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	63.14	09162026	7909	1TX4-PKQH-3RLL	ACCT #A2JXVCVZU4S49M VIDEO GAME
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	178.98	09162026	7909	111Y-M3RK-Q9J7	ACCT #A2JXVCVZU4S49M VIDEO GAMES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	479.92	09162026	7909	1HPF-CLP4-9FMH	ACCT #A2JXVCVZU4S49M COLL. SUPPLIES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	51.96	09162026	7909	1PNJ-DLGM-61MP	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	526.71	09162026	7909	1YL6-R1VT-9K1V	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
BERTELSMANN PUBLISH	255511 548002	MATERIALS - ALL CATEGORIES	64.99	09162026	372988	546402	MATERIAL PURCHASE-SALES ORDER #499902
BERTELSMANN PUBLISH	255511 548002	MATERIALS - ALL CATEGORIES	66.99	09162026	372988	546779	MATERIAL PURCHASE-SALES ORDER #504993
BERTELSMANN PUBLISH	255511 548002	MATERIALS - ALL CATEGORIES	74.99	09162026	372988	547796	MATERIAL PURCHASE-SALES ORDER #504991
DEMCO, INC.	255511 548002	MATERIALS - ALL CATEGORIES	716.12	09162026	373004	7848530	CUST #480136750-COLLECTION SUPPLIES
EBSCO SUBSCRIPTION	255511 548002	MATERIALS - ALL CATEGORIES	98.60	09162026	7920	2605138	RATE ADJ FOR INV 1726588-ACCT #CG-F-98112-00
MIDWEST TAPE	255511 548003	OTHER CONTENT	42.50	09162026	7944	509357878	CUST #2000014274 OTHER CONTENT
MIDWEST TAPE	255511 548003	OTHER CONTENT	847.71	09162026	7944	509362642	CUST #2000014274 OTHER CONTENT
CDWG	255511 652200	IT EQUIPMENT	311.13	09162026	372994	AK7SS7Q	DESK MOUNT DUAL MONITOR ARM-CUST #3162682
MARIBEL REED	255 451915	PATRON FEES	33.51	09302026	373227	9000917593	PATRON REFUND-VICTORIA REED
BIBLIOTHECA, LLC	255511 531100	CONTRACTED SERVICES	12,327.93	09302026	7976	INV-US87949	ANNUAL CONTRACT 2/27/26-1/29/27-CUST #C0001813-US
JAMES LEASING	255511 531100	CONTRACTED SERVICES	3,185.90	09302026	373209	29339	ACCT #MP00 SEPT/OCT BILLING & AUG/SEPT OVERAGE
MILLCRAFT PAPER CO	255511 531400	ADVERTISING & MARKETING	959.79	09302026	373218	MSI00396839	ACCT #914287 SALES #MSO0397907 SMOOTH TEXT/DIGITAL
SEWING MACHINE SHOP	255511 531800	PROGRAM SERVICES	200.00	09302026	373247	H4427	ROSS FUND-SEWING MACHINE
AMAZON CAPITAL SERVI	255511 531800	PROGRAM SERVICES	6.64	09302026	7970	13P7-TXD9-QM3Y	ACCT #A2JXVCVZU4S49M ART DISPLAYS

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VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	DATE PAID	CHECK NO	INVOICE	FULL DESC
AMAZON CAPITAL SERVI	255511 531800	PROGRAM SERVICES	-37.99	09302026	7970	19RM-3KKP-14RR	CREDIT FOR INV 1NCL-FCWP-VMMJ-RODNEY PRINSEN
ELAINE JACKS	255511 531800	PROGRAM SERVICES	1,200.00	09302026	373195	SEPT/OCT/NOV 2026	RODNEY PRINSEN-PROGRAMMING-SEWING CLASSES
WILS	255511 536125	EMPLOYEE DEVELOPMENT	685.00	09302026	373278	506742	WILS DOC LAB PILOT PROJ 2026-CUST #MEADP010
GT GRAPHICS OF SHEB	255511 540100	OFFICE SUPPLIES	23.97	09302026	7993	54693	RUBBER STAMP-MEAD LIBRARY
AMAZON CAPITAL SERVI	255511 540100	OFFICE SUPPLIES	27.69	09302026	7970	1GYR-X19X-FCW1	ACCT #A2JXVCVZU4S49M CALENDAR REFILL
AMAZON CAPITAL SERVI	255511 540100	OFFICE SUPPLIES	84.21	09302026	7970	13M7-L13G-RX3J	ACCT #A2JXVCVZU4S49M OFFICE SUPPLIES
PITNEY BOWES GLOBAL	255511 540130	POSTAGE & DELIVERY	416.31	09302026	373237	3323175581	ACCT #0013152143 -JULY-OCT 2026 BILLING-POSTAGE
GT GRAPHICS OF SHEB	255511 548001	DONATION PURCHASES	2,901.11	09302026	7993	54518	POSTCARDS, SETUP, POSTAGE-MEAD
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	34.20	09302026	7970	1D3J-YDRN-6JVF	ACCT #A2JXVCVZU4S49M MILLIPORE SIGMA-STEMIST
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	180.19	09302026	7970	1R39-6DWC-9HFW	ACCT #A2JXVCVZU4S49M FOUND. WISHLIST-STEAM STUDIO
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	124.83	09302026	7970	1R6J-661N-TX4V	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-MESSTIVAL
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	22.78	09302026	7970	1D6M-LFNK-XMFK	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STEAM
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	19.99	09302026	7970	1DJL-GNNG-QPNT	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STORYTIME
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	285.96	09302026	7970	1YNK-19C6-9QXH	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-WIGGLE
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	9.21	09302026	7970	1TD1-XQLK-QDLL	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STORYTIME
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	9.21	09302026	7970	17N3-N4YV-RKL7	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STORYTIME
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	141.99	09302026	7970	1DWV-6NCJ-D4R3	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-10 YEAR
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	8.79	09302026	7970	1K1F-9XFL-TGFY	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-WIGGLE
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	80.88	09302026	7970	1WQ4-HWHR-7YLW	ACCT #A2JXVCVZU4S49M MILLIPORE SIGMA-STEAM STUDIO
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	52.68	09302026	7970	1C9N-MTYV-4WKV	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-STEAM
AMAZON CAPITAL SERVI	255511 548001	DONATION PURCHASES	44.45	09302026	7970	1VQR-MGMF-4VG4	ACCT #A2JXVCVZU4S49M FOUNDATION WISHLIST-KITS
ELITE BUILDS INC	255511 548001	DONATION PURCHASES	18,155.45	09302026	7985	12341	Interior Improvements (2) Study rooms and Sensory
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	33.74	09302026	8003	509378375	ACCT #2000015656 MATERIAL PURCHASE
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	747.51	09302026	8003	509403189	ACCT #2000015656 MATERIAL PURCHASE
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	308.30	09302026	8003	509431175	CUST #2000016317 MONARCH GRANT/PROJECT
MIDWEST TAPE	255511 548002	MATERIALS - ALL CATEGORIES	717.42	09302026	8003	509431173	CUST #2000015656 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	268.48	09302026	7996	99156692	ACCT #20X7192 MONARCH GRANT/PROJECT
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	26.64	09302026	7996	99207662	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	2,777.62	09302026	7996	99189912	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	62.16	09302026	7996	99038959	ACCT #20X7192 MONARCH GRANT/PROJECT
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	249.04	09302026	7996	99156691	ACCT #20BG963 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	95.98	09302026	7996	99175315	ACCT #20BG963 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	1,752.62	09302026	7996	99175316	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	20.70	09302026	7996	99315979	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	16.48	09302026	7996	99315978	ACCT #20W1532 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	732.46	09302026	7996	99258252	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	2,187.54	09302026	7996	99384003	ACCT #20W8082 MATERIAL PURCHASE
INGRAM LIBRARY SERV	255511 548002	MATERIALS - ALL CATEGORIES	39.40	09302026	7996	99352685	ACCT #20W8082 MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	19.99	09302026	7970	1RLX-VMJX-7JYF	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	31.26	09302026	7970	1M7H-QM69-G4N3	ACCT #A2JXVCVZU4S49M COLL. SUPPLIES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	166.56	09302026	7970	11F4-HVMY-397T	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	14.99	09302026	7970	1PV9-XY3J-9DCV	ACCT #A2JXVCVZU4S49M COLL. SUPPLIES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	486.96	09302026	7970	16Q1-N34V-GDJ6	ACCT #A2JXVCVZU4S49M VIDEO GAMES
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	38.40	09302026	7970	1X9Q-JPDN-4R44	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	151.20	09302026	7970	1YNK-19C6-WL14	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	16.11	09302026	7970	1DCL-CC3D-QJ1N	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	138.00	09302026	7970	16N1-NL9T-666X	ACCT #A2JXVCVZU4S49M VIDEO GAMES

Mead Public Library - Accounts Payable September 1st, 2026 through September 30th, 2026

VENDOR NAME	ACCOUNT	ACCOUNT DESC	AMOUNT	DATE PAID	CHECK NO	INVOICE	FULL DESC
AMAZON CAPITAL SERVI	255511 548002	MATERIALS - ALL CATEGORIES	105.60	09302026	7970	1YQT-WJCV-N7NJ	ACCT #A2JXVCVZU4S49M MONARCH GRANT/PROJECT
BERTELSMANN PUBLISH	255511 548002	MATERIALS - ALL CATEGORIES	79.99	09302026	373179	548985	MATERIAL PURCHASE-SALES #504992
STATE BAR OF WISCONS	255511 548002	MATERIALS - ALL CATEGORIES	308.00	09302026	373259	5166868	ACCT #12587 MATERIAL PURCHASE
DEMCO, INC.	255511 548002	MATERIALS - ALL CATEGORIES	155.46	09302026	373192	7850940	CUST #480136750 COLL. SUPPLIES
MIDWEST TAPE	255511 548003	OTHER CONTENT	55.00	09302026	8003	509420749	CUST #2000014274 OTHER CONTENT
MIDWEST TAPE	255511 548003	OTHER CONTENT	444.96	09302026	8003	509436093	CUST #2000014274 OTHER CONTENT
MIDWEST TAPE	255511 548003	OTHER CONTENT	135.98	09302026	8003	509436092	CUST #2000014274 OTHER CONTENT
ALLIANT ENERGY	255511 555100	UTILITIES	11,538.14	093026DD	373304	08272026-MPL	AUGUST BILLING-ACCT #5498700000
WISCONSIN PUBLIC SER	255511 555100	UTILITIES	1,268.61	093026DD	373312	6063337347	AUGUSY BILLING-ACCT #0403257315-00031

Title: **Internet Usage Policy**	Document Type: **Policy**
Chapter: **Services**	Document Number: **10.14**
Approved By: **Library Board of Trustees**	Original Effective Date: Date of Last Revision:

Internet Usage Policy

Purpose
Mead Public Library provides free public access to Internet resources in fulfillment of its mission to provide collections and services designed to meet the educational and recreational needs of the community, regardless of age or formal schooling. As part of that mission, and in compliance with the Children's Internet Protection Act (CIPA) and the Neighborhood Children's Internet Protection Act (NCIPA), the Library gives special attention to Internet safety through the use of content filters that help protect the privacy and personal safety of minor children and prevent, when reasonably possible, exposure to online content generally considered harmful to minors or otherwise inappropriate. This Policy also addresses illegal practices, such as unauthorized access ("hacking") and other unlawful activity online.

Ethical Use
Mead Public Library requires that all use of the Internet be responsible, ethical, legal, and consistent with the purpose for which these resources are provided. Such use includes:

- Using resources for lawful purposes, including informational, educational, recreational, and personal business use, and not for unauthorized, illegal, or unethical purposes.
- Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to files, passwords, or data belonging to the Library or others; by not seeking unauthorized access to any computer system; and by not damaging or altering software components of any network or database.
- Making only authorized copies of copyrighted or licensed software or data.
- Not making changes to the setup or configuration of the software or hardware provided by Mead Public Library.
- Not installing or downloading software on Library workstations. Patrons may save files to the local hard drive or personal removable media (USB drives, etc.) at their own risk.
- Respecting other patrons by not interfering with their use of public workstations.

Protection of Patrons
As with other Library services and materials, monitoring of a minor child's access to the Internet is the responsibility of that child's parent or legal guardian. In general, children use the resources housed in the Landwehr Children's Library Center until they are entering sixth grade. Older children use the resources in other areas of the building. Parents or legal guardians of children under age 16 may also request that their child not be permitted to use Library computers.

In compliance with CIPA, the Library uses content filtering on all public Internet access to prevent the display of obscene content, child pornography, and material harmful to minors. The level of filtering applied is based on age: lighter filtering for adults, moderate filtering for teens, and the most restrictive filtering for children,

including workstations in the Landwehr Children's Library Center. However, filtering cannot guarantee that all inappropriate or offensive material will be blocked.

Patrons may request that a blocked page be unblocked. Library staff — including librarians, managers, IT staff, and the Library Director — may apply a temporary override ~~during use by an adult, for bona fide research or other lawful purpose~~ for an adult patron's bona fide research or other lawful purpose, when the request is time-sensitive and the site is deemed appropriate by staff.

The unauthorized disclosure, use, or dissemination of personal identifying information regarding minors online is prohibited. Parents and guardians are encouraged to monitor their children's online interactions and to review privacy settings on websites and applications minors may access at the Library. Minors should not share personal information through email, chat, social media, or other direct electronic communications.

Adoption

The Library Board of Trustees has adopted this Internet Usage Policy following reasonable public notice and a public hearing, as required by CIPA. This Policy is subject to change; significant changes will be posted on the Library's website following the same public notice and hearing process. This Policy is maintained by the Director or designee, who ensures that the current version is available to the public in print and online.

Acceptable Use Guidelines

Purpose

Mead Public Library provides free public access to Internet resources in fulfillment of its mission to provide collections and services designed to meet the educational and recreational needs of City of Sheboygan residents regardless of their age or formal schooling.

The Board has adopted Acceptable Use Guidelines that are subject to change from time to time without prior notice to the public. These Guidelines are maintained by the Library Director or designee who assures that they are available to the public in printed and online versions.

Ethical Use

Mead Public Library requires that all use of the Internet will be responsible, ethical, legal and consistent with the purpose for which these resources are provided. Such use includes:

Using resources for informational, educational and recreational purposes only, not for commercial purposes or for unauthorized, illegal or unethical purposes.
Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to fields, passwords, or data belonging to the Library or others; by not seeking unauthorized access to any computer system or damaging or altering software components of any network or database.
Making only authorized copies of copyrighted or licensed software or data.
Not making changes to the setup or configuration of the software or hardware provided by Mead Public Library.

Not using one’s own software on the workstation or installing or downloading any software or any files to the hard drive.

Respecting the privacy of others using public Internet research workstations by not interfering with their use.

Terms of Use

The Library staff is responsible for the development of such rules and procedures in concert with Library Board policies as are necessary to insure the fair, responsible and reasonable use of Internet resources.

The Library reserves the right to limit access to selected services at its sole discretion and without prior notice to the public. It does not support or troubleshoot e-mail or software programs that may be available to the public via the public workstations. However members of the public are encouraged to report problems that may indicate an underlying problem with software or equipment which staff members will evaluate and address.

As with other Library services and materials, monitoring of a minor child's access to the Internet is the responsibility of that child’s parent or legal guardian. In general, children use the resources housed in the Landwehr Children's Library Center until they have completed Grade 6. Older children use the resources in other areas of the building.

The Library has purchased and installed software which it uses to filter (or prevent the display of) pornography on the public Internet research workstation(s) located in the Landwehr Children’s Library Center. However this does not guarantee that pornography and other inappropriate or offensive material will not be accessed unintentionally or otherwise.

Just as the Library cannot guarantee the accuracy or continuing availability of information in its print-on-paper and other owned collections, it cannot guarantee the accuracy or continuing availability of information viewed or obtained via the Internet. Furthermore, while Mead Public Library selects items for its owned collections, it has no control whatsoever over the information available on the Internet. Internet resources include much valuable information but they may also contain information which is inaccurate, outdated, controversial or offensive.

Mead Public Library is not responsible for the intentional or inadvertent exposure of children or adults to offensive material accessed by themselves or others on the Internet.

Downloaded files may include viruses that can damage personal computer systems if used at home, at school or at work. Mead Public Library assumes no liability or responsibility for any loss or damage to the customer’s data or equipment or for any other injury that may occur from use of or exposure to Internet resources at the Library.

While respecting an individual’s right to the limited privacy available in a public environment, the Library reserves the right of its staff members to monitor use of public Internet research workstations to ensure compliance with Library policies, guidelines and procedures. Staff members may ask users to stop using Library equipment if they observe any behavior which they judge to be in conflict with these.

In accordance with the Mead Public Library's “Code of Conduct” staff members may ask users to remove from the screen any display that is not appropriate for viewing in a public space. Misuse and abuse of Library computers or Internet access may result in suspension or revocation of Internet access as well as other Library privileges. Illegal uses will be reported to the appropriate authorities.

Library staff members cannot provide in-depth training in Internet or personal computer skills. The staff may be able to offer basic searching suggestions and answer questions about Internet resources, but may not be familiar with every application customers may wish to use. Due to scheduling constraints, there may not be an experienced Internet-trained staff member on duty at all times.

Members of the public are responsible for payment of any fees related to their Internet use at the Library, including but not limited to the cost of printing at the current price-per-page which is subject to change without notice.

**Subject to change without notice*

Title: **Internet Safety Policy** Chapter: **Services** Approved By: **Library Board of Trustees**	Document Type: **Policy** Document Number: **10.14** Original Effective Date: Date of Last Revision:

Internet Safety Policy

As a means of promoting effective use of the Internet-based resources at Mead Public Library, the staff makes a concerted effort to provide ready access to information about safe use of the Internet. In compliance with the Neighborhood Children's Internet Protection Act (NCIPA), the Library gives special attention to informing minor children and their parents about safe Internet practices designed to promote the confidentiality, privacy, and personal safety of minor children and to prevent, when reasonably possible, the exposure of minor children to materials harmful to minors and to materials the Library Board deems inappropriate for minors to access on the Internet, i.e. nudity of a sexual nature and sexual acts/text. In addition to safe Internet practices, the policy addresses illegal practices, such as hacking.

The Board has adopted an Internet Safety Policy that is subject to change from time to time without prior notice to the public. This Policy is maintained by the Director or designee, who assures that it is available to the public in printed and online versions.

Acceptable Use Guidelines

Purpose

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Ethical Use

Mead Public Library requires that all use of the Internet will be responsible, ethical, legal and consistent with the purpose for which these resources are provided. Such use includes:

Using resources for informational, educational and recreational purposes only, not for commercial purposes or for unauthorized, illegal or unethical purposes.
Respecting the privacy of others by not misrepresenting oneself as another user; by not attempting to modify or gain access to fields, passwords, or data belonging to the Library or others; by not seeking unauthorized access to any computer system or damaging or altering software components of any network or database.
Making only authorized copies of copyrighted or licensed software or data.
Not making changes to the setup or configuration of the software or hardware provided by Mead Public Library.

Not using one’s own software on the workstation or installing or downloading any software or any files to the hard drive.

Respecting the privacy of others using public Internet research workstations by not interfering with their use.

Terms of Use

The Library staff is responsible for the development of such rules and procedures in concert with Library Board policies as are necessary to insure the fair, responsible and reasonable use of Internet resources.

The Library reserves the right to limit access to selected services at its sole discretion and without prior notice to the public. It does not support or troubleshoot e-mail or software programs that may be available to the public via the public workstations. However members of the public are encouraged to report problems that may indicate an underlying problem with software or equipment which staff members will evaluate and address.

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Members of the public are responsible for payment of any fees related to their Internet use at the Library, including but not limited to the cost of printing at the current price-per-page which is subject to change without notice.

**Subject to change without notice*

Support & Public Services Report to the Mead Library Board of Trustees

Submitted by Cheryl Nessman & Aleah Hill
November, 2026

Staffing:

- We are continuing to interview Library Assistant – Security candidates.
- The Youth Services Manager position has been posted with an anticipated start date of Jan. 2027.
- Adult Services staff toured the Job Center on November 6th. We heard that our first direct referral to the Job Center was a success, with the client returning for multiple sessions and getting additional resource referrals. Staff left feeling like they had a better understanding of the services that are being offered at the Job Center.

Circulation and Patron Services

- Construction on the 3rd-floor Sensory Room and 2nd-floor study rooms has begun is set to wrap up on Dec. 15th. The sensory room will have a soft opening in 2026 with a grand opening planned for the beginning of 2027.
- Holds Locker usage continues to outpace available locker space. From 10/12/26 to 11/10/26, an average of 17 patrons/day had holds that could not be placed in the holds lockers because the lockers were full. We place those holds in a locker as soon as one opens up, but patrons often have to come inside to get them or call for staff to run them out.

Programming/Exhibits/Outreach Highlights:

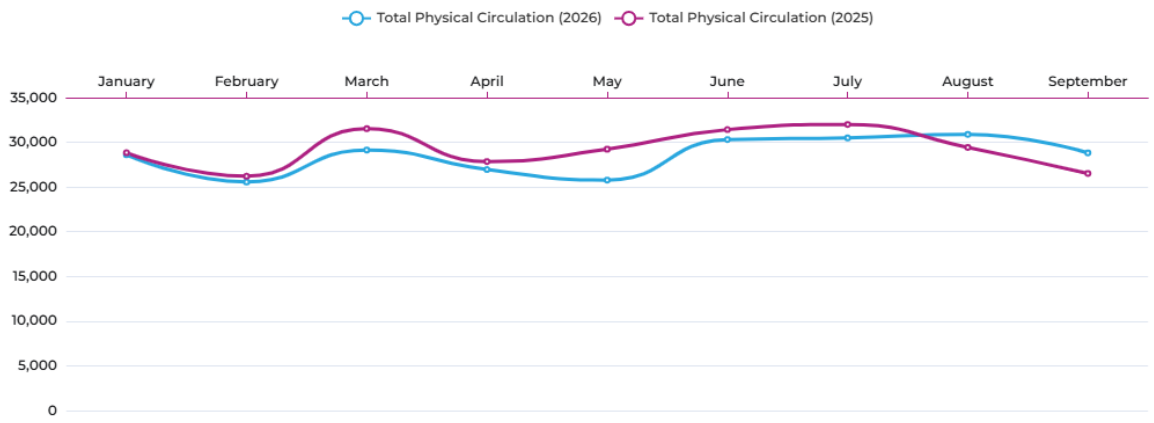
- Mead's Zinefest and the WI Academy Talk about the Edmund Fitzgerald were huge successes. We had 481 people attend Zinefest on Nov. 7th, and 103 people attended the Edmund Fitzgerald presentation in person. Because we reached capacity at that event, we also had patrons attend the talk virtually.
- Upcoming fall programs:
    - Nov. 21: Puzzle Contest (all ages)
    - Nov. 21: Guided Maker Time (adults) & Monday Matinee (adults)
    - Nov. 22: Drop-in Tech Help (adults)
    - All month: Baby & Me Storytimes, Preschool Storytimes, BYOB, & WiggleWorms (kids)
- Coming this winter: Sheboygan Legal Help Clinics, BINGO, Mega Lego Club, Genealogy Club, Tween Art Club, Reindeer Games, and more!

Collections:

- We will be moving the Adult Literacy collection to the regular adult non-fiction collection, and are shifting the Adult Biographies and Adult Graphic collections.

- Jan-Sept. 2026 stats pulled from LibraryIQ:

Physical Circulation



(Books, AV, Kits, etc.)

eMaterial Circulation

Data View

Total eAudiobook Circulation	41332
Total eBook Circulation	30592
Total eMagazine Circulation	12301
Total eMusic Circulation	318
Total eVideo Circulation	6277

(Hoopla, Kanopy, Libby)