



LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA

January 24, 2024 at 4:30 PM

**City Hall - Conference Room 106, 828 Center Avenue,
Sheboygan, WI**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call - Alderperson Felde may attend the meeting remotely
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

MINUTES

5. Approval of Minutes - January 10, 2024

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 90-23-24 (1-15-24) by Police Chief Christopher Domagalski pursuant to section 30-50 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Police Department for the period commencing October 1, 2023 and ending December 31, 2023.
7. R. O. No. 91-23-24 (1-15-24) by Fire Chief pursuant to section 24-459 of the Municipal Code, submitting the quarterly report of Benchmark Measurements for the Fire Department, for the period commencing October 1, 2023 and ending December 31, 2023.
8. R. O. No. 89-23-24 by the City Clerk submitting various license applications.

NEXT MEETING DATE

9. Next meeting date will be February 14, 2024

ADJOURN

10. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES
Wednesday, January 10, 2024

COMMITTEE MEMBERS PRESENT: Chair Alderperson Amanda Salazar, Alderperson Dean Dekker, Alderperson Joseph Heidemann

COMMITTEE MEMBERS EXCUSED: Vice Chair Alderperson Barb Felde, Alderperson Betty Ackley

STAFF/OFFICIALS PRESENT: City Attorney Charles Adams, Police Chief Christopher Domagalski, Fire Chief Eric Montellano, Lt. Matthew Walsh, Sgt. Joel Hendrikse, Paralegal Marie Foss

OTHERS PRESENT: None

OPENING OF MEETING

1. Call to Order

Chair Alderperson Amanda Salazar called the meeting to order at 4:30 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

MINUTES

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 13, 2023.

Motion made by Alderperson Heidemann, seconded by Alderperson Dekker.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 137-23-24 (DIRECT REFERRAL) A Resolution authorizing the appropriate City officials to accept and expend funds received from the Wisconsin Department of Justice as part of the Byrne Memorial Justice Assistance Grant (JAG) Program.

Sgt. Hendrikse spoke regarding this grant which supports Sheboygan County MEG Unit operations.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT RES. NO. 137-23-24.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

7. Res. No. 133-23-24 (1-2-24) A Resolution authorizing application for the NAMI Wisconsin CIT and CIP Expansion Grant.

Chief Domagalski spoke regarding this grant which supports crisis intervention training by the Sheboygan Police Department.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT RES. NO. 133-23-24.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

8. Res. No. 132-23-24 (1-2-24) A Resolution authorizing the appropriate City officials to execute the documents necessary to purchase a new Pierce Manufacturing Quint Engine for the Sheboygan Fire Department.

Chief Montellano spoke regarding the need to pre-order the custom-built Quint Engine due to the lengthy estimated delivery time.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT RES. NO. 132-23-24.

Motion made by Alderperson Heidemann, seconded by Alderperson Dekker.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

9. R. O. No. 86-23-24 (12-18-23) by City Clerk submitting a license application (Suma Brothers Inc.).

MOTION TO APPROVE THE APPLICATION.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

10. R. O. No. 89-23-24 (1-2-24) by City Clerk submitting various license applications.

MOTION TO HOLD THE APPLICATIONS.

Motion made by Alderperson Dekker, seconded by Alderperson Heidemann.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

NEXT MEETING DATE

11. The next committee meeting is scheduled to be held on January 24, 2024 at 4:30 p.m.

ADJOURN

12. Motion to adjourn

MOTION TO ADJOURN AT 4:37 PM.

Motion made by Alderperson Heidemann, seconded by Alderperson Dekker.

Voting Yea: Chair Salazar, Alderperson Dekker, Alderperson Heidemann.

**CITY OF SHEBOYGAN
R. O. 90-23-24**

BY POLICE CHIEF CHRISTOPHER DOMAGALSKI.

JANUARY 15, 2024.

Pursuant to section 30-50 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing October 1, 2023 and ending December 31, 2023.

	Y-T-D 12/31/23	Y-T-D 12/31/22	2023 Goals	2022 Actual	2021 Actual
<u>Patrol and Investigations</u>					
Murder & Non-Negligent	0	0	0	0	1
Manslaughter					
Manslaughter by Negligence	0	0	0	0	0
Sex Offenses - Forcible	50	55	60	55	90
Sex Offenses - Non-Forcible	10	11	15	11	22
Aggravated Assault	117	110	100	110	112
Select Crimes Against Persons Total	177	176	200	176	225
 Robbery	8	11	10	11	5
Burglary	65	65	100	65	82
Theft/Larceny	585	597	800	597	563
Motor Vehicle Theft	19	29	30	29	34
Arson	2	10	10	10	5
Select Crimes Against Property Total	679	712	950	712	689
 Percent of Offenses Cleared	61%	60%	70%	60%	47%
Value of Property Stolen	\$451,440	\$684,397	\$500,000	\$684,397	\$711,334
Value of Property Recovered	\$305,082	\$340,673	\$200,000	\$340,673	\$321,044
Percent of Stolen Recovered	68%	50%	40%	50%	45%
 Accident Investigations	1,390	1,418	1,500	1,418	1,365
Traffic Stops	5,382	5,799	No Goal	5,799	4,395
Traffic Arrests	3,897	3,856	No Goal	3,856	3,016
Other Arrests	2,943	3,074	No Goal	3,074	2,810
Speed Trailer Deployments	10	12	20	12	29
HVEE Deployments	210	68	12	68	65
Parking Tickets Issued	8,274	8,366	10,000	8,366	6,631
Bicycles Recovered	198	152	150	152	190
Involuntary Commitments	110	138	No Goal	138	144
 <u>Administration</u>					
District Attorney Request for Digital Evidence	1,156	1,078	2,750	1,078	1,142
Open Records Requests	6,045	6,688	4,000	6,688	6,502
Nixle Messages Sent	60	92	250	92	78
Press Releases	15	23	50	23	18
Tweets	61	126	350	126	111
Facebook Followers*	18,503	17,515	18,000	17,515	16,749
Reported Crime Maps	98	87	104	87	98
Crime Comparison Reports	25	20	26	20	22

*Facebook no longer reports likes which were previously tracked

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE
CONSIDERATION

ITEM DESCRIPTION: Report of Officer, submitting the Police Department Quarterly Report for the period commencing October 1, 2023 and ending December 31, 2023.

REPORT PREPARED BY: Christopher Domagalski, Chief of Police

REPORT DATE: January 19, 2023

MEETING DATE: January 24, 2024

FISCAL SUMMARY:

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 30-50
Budgeted Revenue:	N/A		

STATUTORY REFERENCE:**BACKGROUND / ANALYSIS:**

The Quarterly Report of Benchmarks for the Police Department for the Period commencing October 1, 2023 and ending December 31, 2023 is presented for information and discussion as required by section 30-50 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- Part 1 Crime: There is a decrease in Part 1 crime year to date in comparison to the same period in 2022 (856 vs. 888). Crimes against persons was flat (177 vs. 176) and a decrease in crimes against property (679 vs. 712).
- Traffic accidents year to date (1,390 vs. 1,418) are down slightly in comparison to 2022.
- There is a decrease in involuntary commitments year to date in comparison to the same period in 2022 (110 vs. 138).

ACTION REQUESTED:

Motion to recommend to Council to Approve the Report of Officer No. 90 - 23 - 24.

ATTACHMENTS:

- I. R.O No. 90 - 23 - 24

**CITY OF SHEBOYGAN
R. O. 91-23-24**

BY FIRE CHIEF (ERIC MONTELLANO).

JANUARY 15, 2024.

Pursuant to section 24-459 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing October 1, 2023 and ending December 31, 2023.

2023 Fourth Quarter Benchmarks

	2021 EOY	2022 EOY	2023 EOY	2023 Target
Incident Types				
Fires	87	92	87	< 90
Rescue & Emergency Medical Service	4,833	5,170	5,147	4,900
Non Fires	1,379	1,558	1,409	1,400
TOTAL	6,299	6,820	6,643	6,300
Station Incident Count Per Station				
Station 1	1,809	2,003	2,032	1,825
Station 2	1,239	1,229	1,169	1,225
Station 3	1,459	1,677	1,652	1,500
Station 4	1,163	1,171	1,086	1,150
Station 5	594	609	556	600
Mutual Aid Given	35	131	85	
Mutual Aid Received	N/A	54	56	
Overlapping Calls (Percentage)	N/A	64%	63%	
Overlapping Calls (Count)	N/A	4,380	4,215	
Fire Loss				
Number of Incidents	54	61	60	
Total Pre Incident Value	\$ 95,389,290	\$ 163,942,270	\$ 59,645,278	
Total Property Loss	\$ 538,550	\$ 887,790	\$ 745,460	
Total Content Loss	\$ 546,617	\$ 1,115,910	\$ 205,730	
Total Loss	\$ 1,085,167	\$ 2,003,700	\$ 951,190	
Average Loss	\$ 20,095.69	\$ 32,848	\$ 15,853	
Property Saved	\$ 94,304,123	\$ 161,938,570	\$ 58,694,088	
Workload				
Inspections	2,267	2,742	2,556	2,300
School Safety Programs (Students)	3,148	3,122	3,118	3,200
Public Events	56	76	105	60
Station Tours	9	16	16	25
Non-Compliance/ Installed Smoke Alarms	63/82	78/94	56/79	
Fire Training Hours	4,981	6,279	17,060	8,000
EMS Training Hours	2,072	1,939	2,333	2,100
Investigations	84	89	78	
Efficiency				
Fire Average Response Time (380 Seconds)*	79%	77%	86%	90%
Effectiveness				
ISO Rating	2	2	2	1

Note: Resident Satisfaction rating was not a metric on the 2022 Baker Tilly Study. Therefore, there is no current data.

* Fire response 380 seconds or less per NFPA standards

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE
CONSIDERATION

ITEM DESCRIPTION: Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing October 1, 2023 and ending December 31, 2023.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: January 10, 2023

MEETING DATE: January 24, 2023

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	24-459

BACKGROUND / ANALYSIS:

Quarterly Benchmarks from the Fire Department for the period commencing October 1, 2023 and ending December 31, 2023 is presented for information and discussion as required by section 24-459 of the Municipal Code.

STAFF COMMENTS:

Highlights of 2023 are as follows:

- Total call volume was down slightly as compared to the previous year; However, the total call volume has increased over the past 5 years (Up 15.8% from 2019).
- Fire calls for the year remained under 90.
- Fire inspections decreased slightly due to property owners correcting violations which is expected to be a future trend.
- Fire training hours saw a major increase to over 17,000 training hours as a result of an increased focus on training and enhanced software reporting (much fire training was previously missed in recording).
- Fire average response time reached 86% of calls with response in 380 seconds or less.

ACTION REQUESTED:

A motion to recommend approval of the Report of Officer No. 91-23-24 to the Common Council.

ATTACHMENTS:

- I. R.O. No. 91-23-24

**CITY OF SHEBOYGAN
R. O. 89-23-24**

BY CITY CLERK.

JANUARY 2, 2024.

Submitting various license applications.

CLASS "B" BEER LICENSE (June 30, 2024) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3627	Ananda Marketing LLC (Andy's Restaurant & Bar)	2927 S. 8 th Street

"CLASS C" LICENSE (June 30, 2024) (NEW)

3627	Ananda Marketing LLC (Andy's Restaurant & Bar)	2927 S. 8 th Street
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