



# BOARD OF MARINA, PARKS & FORESTRY AGENDA

May 05, 2026 at 4:15 PM

Municipal Service Building - Training Room, 2026 New Jersey  
Avenue

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It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works, (920) 459-3440. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 by 12:00 p.m. on meeting day so that the person may be provided a remote link for that purpose. All Board members may attend the meeting remotely.

## OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)

## MINUTES

- [5.](#) Approval of Minutes: February 3, 2026

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Election of officers, Chair and Vice Chair
7. Marina discussion including Marina manager status, Marina report, Edgewater Resources next steps, winter boat storage, MOLO fee system and receipt of usage fees, staff hours, survey, and safety issues of problem automobile drivers in parking lot
8. RFP Discussion - Operation of disc golf concession for Vollrath Park
9. Presentation by Kiwanis Park Operators of Beer Garden
10. Marina Report
- [11.](#) Maywood Report (K. Kelling), including status of MOU
- [12.](#) Forestry Report (T. Bull)
- [13.](#) Park Report (C. Hall), including discussion on pickleball signage

## **NEXT MEETING DATE**

14. Next scheduled meeting: August 4, 2026

## **ADJOURN**

15. Motion to Adjourn

**In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:**

City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website

## CITY OF SHEBOYGAN

## BOARD OF MARINA, PARKS &amp; FORESTRY MINUTES

Tuesday, February 03, 2026

**COMMISSION MEMBER PRESENT:** Chair Peter Mayer, Rebecca Clarke, Eric Katte, Braden Schmidt, Terry Van Akkren, Sheila Yang, and Parks Manager Joe Kerlin

**COMMISSION MEMBERS EXCUSED:** Alderperson Dean Dekker and Tou Lee

**STAFF/OFFICIALS PRESENT:** City Forester Tim Bull, Maywood Environmental Park Director Kendra Kelling and Administrative Clerk Rachel Masse

**OTHERS PRESENT:** Bryan Kelly

**OPENING OF MEETING**

1. Call to Order  
Chair Peter Meyer called the meeting to order at 4:16PM.
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)

**MINUTES**

5. Approval of Minutes: November 4, 2025  
MOTION TO APPROVE THE MINUTES FROM NOVEMBER 4, 2025  
Motion made by Terry Van Akkren, seconded by Braden Schmidt.  
Voting Yea: Peter Mayer, Rebecca Clarke, Eric Katte, Braden Schmidt, Terry Van Akkren, Sheila Yang, and Parks Manager Joe Kerlin

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Marina Report (J. Kerlin)  
Joe Kerlin gave an update on the Marina.

The Board of Marina Parks and Forestry has scheduled a special meeting site visit to the Marina and Deland Park, with the meeting commencing at the administrative building on April 15<sup>th</sup>, 2026 at 4:00pm, and walking to the fuel dock building at the southern end of Deland Park. The proper Badtke notice will be published and the public is welcome to attend.

7. Maywood Report (K. Kelling)  
Kendra Kelling presented the Maywood report.
8. Park and Forestry Report (J. Kerlin, T. Bull)

Joe Kerlin presented the parks report. Tim Bull presented the forestry report

9. May 5, 2026 Meeting - Election of Officers

Item 5.

**NEXT MEETING DATE**

10. Next special meeting on April 15, 3036, and next regular meeting: May 5, 2026

**ADJOURN**

11. Motion to Adjourn

Motion to adjourn at 5:15pm

Motion Made by Braden Schimdt, seconded by Rebecca Clarke.

Voting Yea: Peter Mayer, Rebecca Clarke, Eric Katte, Braden Schmidt, Terry Van Akkren, Sheila Yang, and Parks Manager Joe Kerlin

# Maywood Report

Marina, Parks, and Forestry

May 5, 2026

Kendra Kelling – Maywood Director

## Programming & Events

- Older, Wiser, Livelier Scholars (OWLS) programs include: 2/13-Tellen Sculpture Garden John Michael Kohler Art Center Docent Tour; 2/20-Ice Age Trail Hike on a portion of the Greenbush Segment led by Leah Heusterberg; 2/27-Ojibwe History and Culture led by Roxanne Fieder and Chad Robinson; 3/6-Maple Sugaring at Maywood; 3/19-KASP Black River Trail Hike; 4/10-Velvet Sheep Farms Tour; 4/17-Bur Oak, 5/1 Birding at Maywood.
- Major Events Include: 2/7-Trivia Night; 3/29-Flapjack Day; 4/25-Earth Day & Arbor Day Celebration-12 Volunteers help plant 63 trees and shrubs around the ponds.
- Other Programs Include: 3/24, 3/26- Maple Sugaring Program with RCS Empowers; 4/7-Balance and Stability for Hiking Workshop with Better Life Chiropractic; 4/8-Natural Distilling Workshop with JMKAC; 4/25-Saturday Morning Bird Walks kickoff spring migration season.

## Land Management

- Volunteer Efforts Include: 3/28-Lakeland University Volunteers helped prep for Flapjack Day, pickup litter and collect sap; 4/1-Property Stewardship cut and restacked invasive brush piles; 4/8-Volunteer from Millipore Sigma helped clean up Maple Sugaring supplies. 4/20-North High Students helped with mulching throughout the park. 4/9-Property Stewardship cleared fallen trees from the trail at Bur Oak and cleaned up trash.
- 1/27, 1/29-Green Infrastructure meeting with Stantec, Lakeshore Natural Resource Partnership and City of Sheboygan; 4/20-Meeting with Stantec to discuss Sheboygan County Stewardship Fund proposal.
- 2/26 to 3/29-1040 gallons of sap collected from 63 trees at Maywood, 434 gallons of sap collected from 40 trees at Rocky Knoll, processed into 37 gallons of maple syrup.

## Building & Grounds

- City/Maywood Meetings: 2/16-Kendra and Joe met to coordinate between the Trust and the City; 2/3-Marina, Parks and Forestry Commission Meeting; 2/17, 4/16-City of Sheboygan custodial supply pickup.
- Property Stewardship Committee Meetings: 2/23, 3/23, 4,23
- 2/10-Signage Committee Meeting.
- Inspections: 1/28-Security Assessment; 3/2-Security walk through with Tim Ziegler of JSM Secure; 3/12-Basement motion detector replaced and relocated.
- 4/6-Kawasaki Mule Check Up with Wolf Motorsports. Changed oil and filter, greased unit, checked differential oils and coolant level, cleaned and oiled air filter, inspected brakes, CV's. Commented that the vehicle was remarkably clean and well-maintained. Items to consider:

Change fuel filter at next service, front tire low tread but usable, windshield shocks bad and broken strap, broken speedometer, broken tailgate cable.

### **Administration**

- Internal meetings with staff, Executive, Finance, EcoEdges Committees and Advisory Board.

### **Fundraising**

- Grant Activity: 3/11-Awarded \$3,307.50 in cost share funding from Sheboygan County for pond shoreland restoration; 3/23-Awarded \$1,000 grant from Wisconsin Natural Resource Foundation for tree planting in place of invasive buckthorn.

### **Partnerships & Networking**

- Partnership Meetings and Events Include: 1/26, 2/4, 2/17, 3/26, 4/9, 4/23-Association of Fundraising Professionals Southeastern Wisconsin National Philanthropy Day Committee Meetings; 1/28-Meeting with Sam Saeger, DarkSky WI President; 2/2, 2/11-Partnership with Lakeland University and Root Change on Wisconsin, Labs for Environment and Democracy Project; 2/10-Plymouth Bird and Nature Club, Laura Griffin Birding and Art Therapy; 2/25-Meeting with Shannon Schuren of Sheboygan Literacy Council; 3/18-Lakeshore Natural Resource Partnership Governance Committee Meeting; 3/26-Sheboygan River Basin Partnership Meeting;
- 3/18-Bird City Wisconsin status renewed and elevated to High Flyer status with support from Starr Gerck, Sheboygan River Basin Partnership, Friends of North Point, City of Sheboygan DPW and Mayor Ryan Sorenson.

### **Professional Development**

- Meetings include: 2/4-Chamber Nonprofit Roundtable; 2/10-Natural Resources Foundation of Wisconsin Community of Practice. Birding by Ear: An Inclusive Experience for All with Wisconsin Council of the Blind & Visually Impaired, Southern Wisconsin Bir alliance and the Aldo Leopold Nature Center; 2/13-Northeastern Wisconsin Naturalist Association meeting at the Green Bay Neville Museum; 3/12-Webinar on Practical Introduction to Artificial Intelligence for Nonprofits presented by the Association for Fundraising Professionals; 4/2-Webinar on Campaign Readiness presented by the Association for Fundraising Professionals and Campbell and Company; 4/23-Campaign webinar-Pre-campaign strategies presented by Campaign Pro.

### **MOU Update**

- Previous agreement amended with one-year extension. Awaiting City review and response to redlines and comments provided by Maywood on 12/1/25. A final draft will need to be reviewed and approved by the Maywood Advisory Board, then submitted to the City Attorney's Office to be presented to the Public Works Committee followed by Common Council.

## Marina, Parks and Forestry Quarterly meeting 5-5-2026

## Forestry Report:

	2023 1st Quarter	2024 1st Quarter	2025 1st Quarter	2026 1st Quarter
<b>City Forestry</b>				
Trees Planted (Street)	0	0	0	0
Trees Planted (Parks)	0	0	0	0
Trees Pruned	577	1,176	516	689
Trees Removed	117	20	110	159
Stump Removals	1	3	23	2
Treated Ash Trees	0	0	0	0
Citizen Tree Concerns	131	181	112	139
Branch Down Work Order	155	59	58	37

- Removal of hazardous street trees this past winter went well – only 14 on the list currently
- Pretty large backlog of street trees that need clearance pruning
- Planted about 300 trees this spring – will plant about 350 more this fall (in April)
- Will be treating about 600 ash trees for continued protection against emerald ash borer this June - August
- 250 street tree stumps to grind out and restore before winter
- 850 young tree training pruning work orders this year
- 2 forestry seasonal staff hired for this summer season (one new and one returning)
- Will be completing a street tree planting site inventory for most of the northern half of the city this summer (IRA grant item)
- Evergreen Park Urban Forestry Grant Update
  - \$39,100 worth of hazardous tree removals and storm damage clean up was completed in Evergreen Park in the last 4 months
  - Tree hazard assessment near trails throughout the park still to occur
  - Forest Management Plan to be written within the next 5 months
  - Replanting to occur this fall – pending management plans recommendations

Report submitted by Tim Bull – City of Sheboygan Forester – 5/1/26

## Marina, Parks and Forestry Quarterly meeting 5-5-2026

## Parks Report:

- New Parks Manager Curtis Hall started 4.20.26.
- Wrapping up LTE staff interviews, selection and onboarding process.
- Interviews for FTE park laborer are complete. Finalizing candidate selection and offer.
- Evergreen Park opened to public 5.1.26
  - Evergreen Park map sign is being completed and will be installed soon.
- Beer Garden opened to public 5.1.26
- Beach clean-up efforts have begun at North, South and Lakeview Park.
  - 20 tandem loads of debris were collected and hauled off beach.
  - Beach grooming started.
- Lakefront parks and fish cleaning stations opened to public 5.1.26
- Park mowing crew started cutting all parks 5.4.26.
- Parks facilities opening to public 5.15.26.
- Parklet will be installed by 5.15.26
- Efforts to improve aesthetics at City Green have commenced, including:
  - Turf management
  - Mulch landscaped areas
  - Dumpster corral installation
- Kayak launch at Kiwanis Park will be installed by 5.22.26.
- Installed shade structures at Kiwanis Park Pickleball Courts.
- Quarry Park: Upgrades to interior are complete. Assessing needs for exterior upgrades.
  - Quarry Park operations are scheduled to begin end of May.

Report submitted by Curtis Hall – City of Sheboygan Parks Manager– 5.4.26

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### Court Usage:

Court use is first-come, first-serve unless otherwise reserved or designated for a program by the City of Sheboygan Parks Dept.

No individual or group may occupy courts for lessons, leagues or tournament play without permission from the City of Sheboygan Parks Dept.

### Player Rotation:

#### **When courts are full and have less than 8 people waiting**

- \*Use the Two-out / Two-in method of rotation and play to 8
- \*First game; play to 8, winners stay in dividing themselves to opposite sides
- \*Place loser paddles at the right end of the designated paddle area
- \*Two from the left end will rotate in dividing themselves to opposite sides
- \*After first game, each player will play two games to 8 and then rotate out

#### **When courts are full and have 8 or more people waiting**

- \*Use the Four-Out / Four-In method of rotation and play to 11
- \*Play 1 game to 11, win by 1, then the four players will rotate out
- \*Place paddles at the right end of the designated winner or loser paddle area in groups of four; may stay with the same four players
- \*The group of four players from the left end of the designated paddle area will rotate in; alternating between the winner and loser groups

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### Safety & Courtesy:

Non-marking  
Shoes required

Courts closed when  
surface is Wet or Frozen

No bicycles, skateboards  
or rollerblades on courts

No alcohol, glass, drugs  
or profanity in court areas

No pets allowed  
in court areas

No smoking within 100 Feet  
of court area

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Call 920-459-3440 to report broken equipment or concerns

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