



# LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA

**December 19, 2024 at 4:30 PM**

**City Hall - Conference Room 106, 828 Center Avenue,  
Sheboygan, WI**

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

## MINUTES

5. Approval of Minutes - December 11, 2024

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Res. No. 138-24-25 (12-16-24) A Resolution authorizing the appropriate City officials to execute the documents necessary to purchase an ambulance from Pomasl Fire Equipment, Inc. for the Sheboygan Fire Department and to make other purchases necessary to equip the new ambulance.

## NEXT MEETING DATE

7. Next meeting date will be January 15, 2025

## ADJOURN

8. Motion to adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN**  
**LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES**

**Wednesday, December 11, 2024**

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**COMMITTEE MEMBERS PRESENT:** Chair Alderperson Zach Rust, Vice Chair Alderperson Robert La Fave, Alderperson Grazia Perrella, Alderperson Daniel Peterson

**COMMITTEE MEMBERS EXCUSED:** Alderperson Joseph Heidemann

**STAFF/OFFICIALS PRESENT:** City Administrator Casey Bradley, City Attorney Charles Adams, Police Chief Christopher Domagalski, Assistant Police Chief Kurt Zempel, Assistant City Attorney Audrey Kratz, Assistant to City Administrator Marie Foss, Paralegal Kathy Hoffman

**OTHERS PRESENT:** Brian Richterkessing, Brenda Richterkessing, Bob Nixon, Wendy Gosse, Dan Piechowski, Tricia Nielsen, Jeremy Udovich, Jon Dolson

#### **OPENING OF MEETING**

1. Call to Order

Chair Alderperson Zach Rust called the meeting to order at 4:36 PM.

2. Roll Call
3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

#### **MINUTES**

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 13, 2024.

Motion made by Vice Chair La Fave, seconded by Alderperson Peterson.

Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Perrella, Alderperson Peterson.

#### **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Charter Ord. 1-24-25 (12-2-24) A Charter Ordinance (being subject to the home rule provisions of § 66.0101 of the Wisconsin Statutes) to authorize primary elections whenever three or more candidates file nomination papers for an elective city office.

City Attorney Adams spoke regarding the charter ordinance and answered questions from the Committee.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT CHARTER ORD. NO. 1-24-25.

Motion made by Vice Chair La Fave, seconded by Alderperson Perrella. Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Perrella, Alderperson Peterson.

7. Discussion regarding establishing a short-term rental ordinance (DISCUSSION ONLY).

Lengthy discussion regarding establishing a short-term rental ordinance. City residents in attendance expressed their opinions regarding minimum night stay requirements, etc. ACA Kratz will continue gathering information from other municipalities that already have such an ordinance and this matter will be discussed again in a few months.

8. Discussion regarding mobile seller's permits for mobile boutiques (DISCUSSION ONLY).

Discussion regarding establishing an ordinance allowing mobile seller's permits for mobile boutiques. Alderperson Peterson will be contacting his constituent to suggest that she consider obtaining a mobile entertainment permit as that ordinance already exists. The matter of mobile seller's permits will be tabled for now.

Chair Rust was excused from the meeting at 5:35 p.m. and Vice Chair La Fave then chaired the meeting.

9. R. O. No. 91-24-25 (12-2-24) by City Clerk submitting various license applications.

MOTION TO HOLD THE "CLASS B" RESERVE LIQUOR LICENSE APPLICATION OF CLUB LEON BAR AND GRILL, LLC AND TO APPROVE THE "CLASS B" LIQUOR LICENSE APPLICATION OF STEVE 'N FAYE'S TINY TAP.

Motion made by Alderperson Peterson, seconded by Alderperson Perrella. Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Perrella, Alderperson Peterson.

**NEXT MEETING DATE**

10. The next committee meeting is scheduled to be held on December 19, 2024 at 4:30 p.m.

**ADJOURN**

11. Motion to adjourn

MOTION TO ADJOURN AT 5:44 PM.

Motion made by Alderperson Peterson, seconded by Alderperson Perrella. Voting Yea: Chair Rust, Vice Chair La Fave, Alderperson Perrella, Alderperson Peterson.

**CITY OF SHEBOYGAN  
RESOLUTION 138-24-25**

**BY ALDERPERSONS RUST AND LA FAVE.**

**DECEMBER 16, 2024.**

A RESOLUTION authorizing the appropriate City officials to execute the documents necessary to purchase an ambulance from Pomasl Fire Equipment, Inc. for the Sheboygan Fire Department and to make other purchases necessary to equip the new ambulance.

WHEREAS, it is in the City's best interest to have a functioning ambulance fleet for emergency response; and

WHEREAS, The Fire Department's previous ambulance orders have seen extensive, additional delays, such that ambulances ordered in 2021 and 2022 respectively continue to be on manufacturing back orders with final delivery dates to the City still not known; and

WHEREAS, In January 2024, the City placed an order for an ambulance from Pomasl Fire Equipment, Inc. and that ambulance was recently received and placed into service; and

WHEREAS, the Sheboygan Fire Department included the purchase of an ambulance in its budget request for 2025 and Pomasl Fire Equipment, Inc. has informed the City that an ambulance identical to the one recently received is nearing completion of manufacturing and could be available within the next 60 days should the City wish to place an order; and

WHEREAS, the Fire Department has found the ambulance recently received to be of excellent quality and meets all of its needs and specifications and will help to rectify downtime issues related to loss of use due to mechanical breakdowns in its current fleet.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are authorized to execute the necessary documents to purchase an ambulance and other equipment necessary to equip the ambulance for the total amount of \$436,698.00.

BE IT FURTHER RESOLVED: That the Finance Director is hereby authorized and directed to draw on Account No. 400200-651100 (Capital Projects - Public Safety – Vehicles) in payment of same.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of Sheboygan

Good morning Bernie,

We would like to get the documents done for the Council and purchase another ambulance from Pomsal Fire Equipment. This ambulance would be a twin to the one we just received and would be available immediately in January of 2024 rather than having to wait for three years if we ordered a custom unit. The current unit fits our needs as will this one. Due to the age and repairs needed on our aging ambulances, we feel this is the most appropriate ambulance to purchase in order to be able to maintain adequate emergency medical services for the City.

Ambulance and Cot	\$393,098.00
4 EMS Bags	\$2,500.00
Video Scope	\$3,400.00
Portable Suction	\$1,000.00
Scoop Stretcher	\$1,600.00
MDC Tough Book	\$4,000.00
Knox Key Secure 5	\$1,350.00
Armour Vests and Helmet	\$2,700.00
Splints Soft and Hard	\$1,000.00
Mototola Radio	\$7,500.00
Cradle Point	\$500.00
LP Docking Station	\$2,500.00
2 New Air Paks	\$15,550.00
Total	\$436,698.00

I have attached a purchase agreement from Pomsal, along with a list of items and costs we will need to go with the purchase.



## Purchase Agreement

Date: December \_\_\_\_, 2024

**DEALER:** Pomasl Fire Equipment, Inc.  
 P.O. Box 267  
 1918 Neva Road  
 Antigo, WI 54409

**PURCHASER:** City of Sheboygan  
 828 Center Avenue  
 Sheboygan, WI 53081  
  
 City of Sheboygan Fire Department  
 1326 N. 25<sup>th</sup> Street  
 Sheboygan, WI 53081

**MANUFACTURER:** Demers Ambulances USA, Inc.

This **Purchase Agreement** is entered into by and between the above named **DEALER** and **PURCHASER** for the following:

Including: Chassis: X                      Body: X                      Equipment: X

The PURCHASER agrees to pay the DEALER the sum below per the proposal dated December 3, 2024, for a Demers Ambulances model MXP170, Type I Ambulance, to be built on a Ford F450 diesel chassis.	
➤ Demers MXP170 Stock Ambulance, Job 117553	\$ 324,675.00
➤ UV-C Decontamination Light	\$ 1,000.00
➤ Supply & install Dual Buell air horns	\$ 2,500.00
➤ Supply & install (1) CompX #WS-PRKP-CAB, WIFI Network eLock	\$ 1,200.00
➤ Placard Holders front and rear	\$ 400.00
➤ Two Garbage Cans, location to be determined	\$ 300.00
➤ Streamlight Vulcan LED	\$ 260.00
➤ Irons Set with Mounts	\$ 820.00



➤ HAVIS Dash Mount and Docking Station for Tablet with Install	\$ 1,356.00
➤ Two SCBA Brackets with NFPA compliant Strap	\$ 500.00
➤ Federal EQ2B electronic Siren in place of current siren	\$ 1,800.00
➤ Extra Shelf in C3 compartment	\$ 200.00
➤ Tomar Opticom	\$ 1,000.00
➤ Install a customer supplied Items (Radio, Knox Key, Cradle Point)	\$ 1,270.00
➤ Ferno INX cot and INLINE	\$ 45,463.66
➤ Labor, hardware, shop supplies to install the INLINE floor plate and wiring	\$ 550.00
➤ Ferno INTRAXX mounting brackets	\$ 983.52
➤ Ferno INTRAXX track system with black end caps (mount to walls in patient area)	\$ 550.00
➤ Labor, hardware, shop supplies to install track system per customer directions	\$ 550.00
➤ Ferno TRANSCEND stair chair	\$ 7,720.30
➤ Re-Paint ambulance and chassis Black over Red and graphics to match 2024 delivery	In Above
➤ <b>Balance due upon delivery of the vehicle to the purchaser</b>	<b>\$ 393,098.00</b>

Payment Terms:

25% down payment due on or before January 31, 2025.

Balance due when completed ambulance is delivered to your station.

The PURCHASER agrees that any modifications in the form of additions to and or deletions from the specifications made during the manufacture of the vehicle or prior to delivery, at the request of the PURCHASER, shall be considered and computed into the final balance; and the final payment adjusted, in accordance with such changes.

Unless otherwise noted herein, the Purchase price agreed to is net F.O.B. 1326 N. 25<sup>th</sup> Street, Sheboygan, Wisconsin. All customer payments including final payment must be made directly to the DEALER - Pomasl Fire Equipment, Inc.

The title does not pass to the PURCHASER until the purchase price is paid in full. The vehicle will not be turned over to the PURCHASER unless proof of insurance is provided.

All applicable sales and excise taxes now, or hereafter, imposed upon the sale of the items specified herein shall be paid by the PURCHASER.





**DEALER:**

POMASL FIRE EQUIPMENT, INC.

**PURCHASER:**

CITY OF SHEBOYGAN  
or  
CITY OF SHEBOYGAN FIRE  
DEPARTMENT

Authorized Signatures:

\_\_\_\_\_  
Kevin Pomasl or Dan Pomasl  
Vice President or President  
Pomasl Fire Equipment, Inc.

\_\_\_\_\_  
Name # 1 – Sign Above the Line

Date Signed:

\_\_\_\_\_  
Name # 1 – Print Name Above Line

Title:

Date Signed:



Additional Signature Lines If Needed:

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Name # 2 (if necessary) – Sign Above the Line

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Name # 2 (if necessary) – Print Name Above Line

Title:

Date Signed:

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Name # 3 (if necessary) – Sign Above the Line

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Name # 3 (if necessary) – Print Name Above Line

Title:

Date Signed: