



# MEAD PUBLIC LIBRARY AD HOC ARTS AND FACILITIES COMMITTEE AGENDA

**August 06, 2025 at 3:45 PM**

**Mead Public Library, 2nd Floor Conference Room, 710 N 8th  
Street**

Notice of the Mead Public Library Board of Trustees Ad Hoc Art and Facilities Committee Meeting at 3:45 p.m.  
Wednesday, August 6, 2025, at Mead Public Library, Public Conference Room #2, 710 N 8th Street, Sheboygan WI.

Meetings are held at the Mead Public Library, 710 N 8th Street, Sheboygan, WI. Individual Library Trustees may attend the Ad Hoc Art and Facilities Committee meeting below. It is possible that the resultant attendance may constitute a quorum, or a reverse quorum of the Library Board pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact Pattie Pilz at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Pattie Pilz at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

1. Call to Order and Determination of Quorum
- [2.](#) Approval of Minutes - 09/16/2021

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [3.](#) Review Mead's Art Policy
- [4.](#) Art Donation Recommendation

## UPCOMING MEETINGS

5. Next Meeting Date: As Needed

## ADJOURN

6. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**Minutes  
Mead Public Library  
Ad Hoc Arts & Facilities Committee  
September 16, 2021**

A meeting of the Mead Public Library (MPL) Art Committee was held on Thursday, September 16, 2021. Present committee members: Chris Campe, chair, Barbara Alvarez, Andre Walton and Sherry Speth. Additional Board Members present: Board President Maeve Quinn. Staff present: Library Director Garrett Erickson, Library Assistant Erica Huntzinger, Administrative Assistant Sydney Mehn, and Public Services Manager Melissa Prentice.

**1. OPENING OF MEETING**

- 1.1. CALL TO ORDER AND DETERMINATION OF QUORUM. Campe called the meeting to order at 11:04 a.m. She determined there was a quorum present.
- 1.2. APPROVAL OF MINUTES. Speth **moved** to approve the minutes of the July 29, 2021 meeting. Walton **seconded**. The motion **passed**.
- 1.3. PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING) There was no public comment.

**2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

- 2.1. DISCUSSION AND POSSIBLE ACTION ON UPDATE OF ART POLICIES The group reviewed the proposed draft Mead Public Library Art Policy. Walton **moved** to approve the policy and recommend acceptance by the full board. Alvarez **seconded**. The motion **passed**. The group next reviewed the Policy for Reconsideration of Library Materials, Programs, Art, and Exhibits. Walton **moved** to approve the policy and recommend acceptance by the full board. Speth **seconded**. The motion **passed**.
- 2.2. DISCUSSION AND POSSIBLE ACTION ON EVALUATION OF ARTWORK WITHIN THE LIBRARY The committee tabled this agenda item until after an art policy is approved by the full board of trustees. Prentice will include the Reconsideration of Library Material Form for trustees to view at the full board meeting. Once approved, the Reconsideration of Library Material Form will be sent to the patrons who initially expressed concern for completion and processing.

**2.3. FUTURE AGENDA ITEMS**

**3. UPCOMING MEETINGS**

- 3.1. NEXT MEETING DATE: AS NEEDED The group determined the next meeting date of October 13<sup>th</sup> at 1:00 pm

**4. ADJOURN**

- 4.1. ADJOURN. Campe adjourned the meeting at 1:35 p.m.

Title: **Mead Public Library Art Policy**  
 Chapter: **Collection Development**  
 Approved By: **Library Board of Trustees**

Document Type: **Policy**  
 Document Number: **12.05**  
 Original Effective Date: **9/23/2021**  
 Date of Last Revision: **9/23/2021**

## **Mead Public Library Art Policy**

### **Mead Public Library Vision**

We aspire to create a vibrant, informed and cohesive community.

### **Mead Public Library Mission**

We connect people with ideas, resources and technology to educate, entertain and empower.

### **Mead Public Library Values**

### **Goals for the Policy**

The Mead Public Library Art Policy provides a framework for the growth and development of temporary exhibitions and permanent collections in support of the Library's mission. It is the Library's goal to present our community with artwork and exhibitions that reflect a wide range of art styles and mediums, views, expressions, opinions and interests. Mead Public Library adheres to the principles of intellectual freedom, adopted by the American Library Association, as expressed in the [Library Bill of Rights](#), the [Freedom to Read](#) and [Freedom to View](#) Statements and the [Equity, Diversity, Inclusion Interpretation of the Library Bill of Rights](#) as adopted by the American Library Association. Guidelines and Criteria for Art Displayed in the Library

### **Guidelines and Criteria for Art Displayed in the Library**

Exhibitions of art may include temporary visiting displays as well as rotating exhibits of items owned by the library. Mead staff are responsible for selecting exhibitions based on the library's needs and appropriateness to the exhibition space available. General criteria for selecting art for Library exhibitions are listed below. An item need not meet all of the criteria in order to be acceptable.

- Contemporary significance, popular interest or permanent value
- Local interest and connection to community partners or events
- Potential for public interest
- Timeliness of material
- Relation to existing collections and exhibitions
- Authenticity of historical, regional or social setting
- Reflecting the diverse interests, backgrounds, cultures, and identities of the community
- Collections may be given priority over individual pieces
- The ability of the library to protect the piece(s) over time

### **Policy for Gifts of Artwork**

The Library Board under guidance of the Director will consider prospective gifts and/or purchases of artwork in order to determine the appropriateness for inclusion in the Mead Public

Library collection.

Work will be considered based on the following criteria:

- Artwork acquired by the Mead Public Library should be of sufficiently high artistic merit to warrant inclusion in the Library collection. This generally requires that the works be unique pieces created by artists of established reputation or recognized potential.
- Artwork should be compatible with the vision, mission and values of the Library.
- Artwork must be durable, sound, non-hazardous, and maintainable in terms of the nature of the materials.

An exception to this could be made in the case of works that are specifically time-based or of a temporary nature when it is understood that their installation would be of limited duration.

In addition to the criteria above, the Art Committee will take into account the significance of artwork as it relates to the library's presence within the community.

Mead Public Library will provide recognition to all individuals, groups and/or corporations who donate services, financial support or gifts of art to the Library. Appropriate recognition will be determined through consultation with the donor and will generally be consistent with the recognition given to library donors. Display of accepted artwork is at the discretion of Mead Public Library. There is no obligation for display.

### **De-Acquisition of Artwork**

Mead Public Library will work to retain all works accepted as gifts, but does reserve the right to de-acquisition any items if it is seen to be in the best interest of the Library; any de-acquisition of items owned by the library would have to be approved by the Mead Public Library Board and the library will have sole discretion in what to do with pieces at the time of de-acquisition.

### **Request for Reconsideration of Artwork**

The Library welcomes citizens' expressions of opinion concerning artwork displayed at the library. Requests to remove materials will be considered within the context of the policies set forth in this document. Anyone who wishes to request that a specific item be reconsidered for inclusion in the collection of materials is asked to review the Policy for Reconsideration of Library Materials, Programs, and Exhibits and follow the procedures outlined in the policy.

Sculpture Details:

- 14 x 14 x 7 inches
- Hand-carved from Minnesota Dolomite (a type of Limestone)
- Require a stable pedestal
- Weighs about 100 pounds
- Requires someone to move it
- Requires a permanent label with artist's name placed on the pedestal

