



LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE AGENDA

January 29, 2025 at 4:30 PM

City Hall - Conference Room 106, 828 Center Avenue,
Sheboygan, WI

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the City Attorney's Office at 828 Center Avenue, Suite 210, Sheboygan, Wisconsin, Ph. 920-459-3917. Persons other than committee members who wish to participate remotely shall provide notice to the City Attorney's Office at Ph. 920-459-3917 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee members, staff and guests

MINUTES

5. Approval of Minutes - January 15, 2025

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Gen. Ord. No. 33-24-25 (1-20-25) An Ordinance amending Section 2-581 of the Sheboygan Municipal Code regarding residency requirements to delete the reference to the Architectural Review Board.
7. R. O. No. 104-24-25 (DIRECT REFERRAL) by Police Chief Kurt Zempel pursuant to section 30-50 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the police department for the period commencing October 1, 2024 and ending December 31, 2024.
8. R. O. No. 101-24-25 (1-20-25) by Fire Chief Eric Montellano pursuant to section 24-459 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Fire Department, for the period commencing October 1, 2024 and ending December 31, 2024.
9. R. O. No. 102-24-25 (1-20-25) by City Clerk submitting various license applications.

NEXT MEETING DATE

10. Next meeting date will be February 12, 2025

ADJOURN

11. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN
LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE MINUTES

Wednesday, January 15, 2025

COMMITTEE MEMBERS PRESENT: Vice Chair Alderperson Robert La Fave, Alderperson Joseph Heidemann, Alderperson Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Chair Alderperson Zach Rust, Alderperson Daniel Peterson

STAFF/OFFICIALS PRESENT: Assistant City Attorney Audrey Kratz, Paralegal Kathy Hoffman

OTHERS PRESENT: None

OPENING OF MEETING

1. Call to Order

Acting Chair Alderperson Robert La Fave called the meeting to order at 4:32 PM.

2. Roll Call

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee members, staff and guests

MINUTES

5. Approval of Minutes

MOTION TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 19, 2024.

Motion made by Alderperson Heidemann, seconded by Alderperson Perrella.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Perrella.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. R. O. No. 91-24-25 (12-2-24) by City Clerk submitting various license applications: "CLASS B" RESERVE LIQUOR LICENSE NO. 3696 (CLUB LEON BAR AND GRILL, LLC)

Assistant City Attorney Audrey Kratz spoke regarding this license application and answered questions from the Committee.

MOTION TO APPROVE THE CLUB LEON BAR AND GRILL, LLC APPLICATION WITH WARNINGS.

Motion made by Alderperson Heidemann, seconded by Alderperson Perrella.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Perrella.

7. R. O. No. 95-24-25 (1-6-25) by City Clerk submitting a license application.

MOTION TO APPROVE THE APPLICATION ON R.O. 95-24-25.

Motion made by Alderperson Heidemann, seconded by Alderperson Perrella.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Perrella.

NEXT MEETING DATE

8. The next committee meeting is scheduled to be held on January 29, 2025 at 4:30 p.m.

ADJOURN

9. Motion to adjourn

MOTION TO ADJOURN AT 4:44 PM.

Motion made by Alderperson Perrella, seconded by Alderperson Heidemann.

Voting Yea: Vice Chair La Fave, Alderperson Heidemann, Alderperson Perrella.

**CITY OF SHEBOYGAN
ORDINANCE 33-24-25**

BY ALDERPERSONS RUST AND LA FAVE.

JANUARY 20, 2025.

AN ORDINANCE amending Section 2-581 of the Sheboygan Municipal Code regarding residency requirements to delete the reference to the Architectural Review Board.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: **AMENDMENT** “Sec 2-581 Residency Requirement” of the Sheboygan Municipal Code is hereby *amended* as follows:

AMENDMENT

Sec 2-581 Residency Requirement

- (a) All members of boards or commissions shall be city residents and maintain residency in the city while under the employment or service of the city. In the event that any such member of a board or commission does not meet the foregoing requirement, the office or position shall be automatically forthwith vacated, and such vacancy shall be filled in the manner prescribed by law or ordinance.
- (b) Notwithstanding subsection (a) of this section, the residency requirement shall not apply:
 - (1) To members of a business improvement district board who own or occupy real property in the business improvement district.
 - (2) To nonvoting members of advisory committees to the common council.
 - (3) To licensed members of the board of examiners.
 - (4) To members of the mayor's special international committee residing within the boundaries of the Sheboygan Area School District.
 - (5) To one member of the board of waterworks commissioners who owns real property within and owns or operates a business within the city.
 - ~~(6) To members of the architectural review board established pursuant to section 105-1012 of the city land development code.~~
- (c) Nothing in this division shall prevent the city administrator from inviting noncity residents to participate as a member of a team of employees or persons with special expertise whose role shall be to advise the city administrator on matters over which the city administrator may make reports or recommendations to the mayor or common council.

(Code 1997, § 2-428)

SECTION 2: **REPEALER CLAUSE** All ordinances or resolutions or parts thereof in conflict with this ordinance are hereby repealed to the extent of such conflict.

SECTION 3: **EFFECTIVE DATE** This Ordinance shall take effect after its passage and publication according to law, and as of April 15, 2025.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

_____.

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

**CITY OF SHEBOYGAN
R. O. 104-24-25
DIRECT REFERRAL TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE.**

BY POLICE CHIEF KURT ZEMPEL.

JANUARY 29, 2025.

Pursuant to section 30-50 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing October 1, 2024 and ending December 31, 2024.

	<u>Y-T-D</u> <u>12/31/24</u>	<u>Y-T-D</u> <u>12/31/23</u>	<u>2024</u> <u>Goals</u>	<u>2023</u> <u>Actual</u>	<u>2022</u> <u>Actual</u>
<u>Patrol and Investigations</u>					
Murder & Non-Negligent	2	0	0	0	0
Manslaughter					
Manslaughter by Negligence	0	0	0	0	0
Sex Offenses - Forcible	62	50	60	50	55
Sex Offenses - Non-Forcible	22	10	15	10	11
Aggravated Assault	152	117	100	117	110
Select Crimes Against Persons Total	238	177	200	177	176
Robbery	3	8	10	8	11
Burglary	42	65	100	65	65
Theft/Larceny	568	585	800	585	597
Motor Vehicle Theft	19	19	30	19	29
Arson	2	2	10	2	10
Select Crimes Against Property Total	634	679	950	679	712
Percent of Offenses Cleared	70%	61%	70%	61%	60%
Value of Property Stolen	\$910,960	\$451,440	\$500,000	\$451,440	\$684,397
Value of Property Recovered	\$407,475	\$305,082	\$200,000	\$305,082	\$340,673
Percent of Stolen Recovered	45%	68%	40%	68%	50%
Accident Investigations	1,433	1,390	1,500	1,390	1,418
Traffic Stops	5,335	5,382	No Goal	5,382	5,799
Traffic Arrests	3,842	3,897	No Goal	3,897	3,856
Other Arrests	2,986	2,943	No Goal	2,943	3,074
Speed Trailer Deployments	15	10	20	10	12
HVEE Deployments	416	210	12	210	68
Parking Tickets Issued	9,174	8,274	10,000	8,274	8,366
Bicycles Recovered	161	198	150	198	152
Involuntary Commitments	51	110	No Goal	110	138
<u>Administration</u>					
District Attorney Request for Digital Evidence	975	1,156	2,750	1,156	1,078
Open Records Requests	5,855	6,045	4,000	6,045	6,688
Nixle Messages Sent	48	60	250	60	92
Press Releases	16	15	50	15	23
Tweets	38	61	350	61	126
Facebook Followers	22,107	18,503	19,000	18,503	17,515
Reported Crime Maps	96	98	104	98	87
Crime Comparison Reports	22	25	26	25	20

CITY OF SHEBOYGAN

**REQUEST FOR LICENSING, HEARINGS AND PUBLIC SAFETY COMMITTEE
CONSIDERATION**

ITEM DESCRIPTION: Report of Officer, submitting the Police Department Quarterly Report for the period commencing October 1, 2024, and ending December 31, 2024.

REPORT PREPARED BY: Kurt Zempel, Chief of Police

REPORT DATE: January 21, 2025

MEETING DATE: January 29, 2025

FISCAL SUMMARY:

Budget Line Item:	N/A	Wisconsin	N/A
Budget Summary:	N/A	Statutes:	N/A
Budgeted Expenditure:	N/A	Municipal Code:	Sec. 30-50
Budgeted Revenue:	N/A		

STATUTORY REFERENCE:

BACKGROUND / ANALYSIS:

The Quarterly Report of Benchmarks for the Police Department for the period commencing October 1, 2024, and ending December 31, 2024, is presented for information and discussion as required by section 30-50 of the Municipal Code.

STAFF COMMENTS:

Highlights of the report are as follows:

- The increase in crimes against persons continues to be driven by domestic assaults.
- Property crimes remain well below historical levels, with just 42 burglaries in 2024 compared to 65 in 2023.
- There were several large-value burglaries and thefts by fraud that led to an increase in the value of property stolen during 2024. One set of burglaries was responsible for over \$200,000 in stolen property, and one theft by fraud alone accounted for a \$250,000 loss.
- Traffic crashes remained nearly flat year-over-year (1,433 vs. 1,390) due to maintenance of effort with traffic enforcement activities.
- We continue to see a significant reduction in involuntary mental health commitments due to the work of our co-responders.

ACTION REQUESTED:

Motion to recommend to Council to approve the Report of Officer No 104–24–25.

ATTACHMENTS:

- I. R.O. No. 104–24–25

**CITY OF SHEBOYGAN
R. O. 101-24-25**

BY FIRE CHIEF (ERIC MONTELLANO).

JANUARY 20, 2025.

Pursuant to section 24-459 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department, for the period commencing October 1, 2024 and ending December 31, 2024.

2024 END OF YEAR REPORT

	2022 EOY	2023 EOY	2024 EOY
<u>Incident Types</u>			
Fires	92	87	80
Rescue & EMS	5,170	5,147	5,533
Non-Fires	1,558	1,409	1,465
TOTAL	6,820	6,643	7,078
<u>Incident Count Per Station</u>			
Station 1	2,003	2,032	2,161
Station 2	1,229	1,169	1,209
Station 3	1,677	1,652	1,824
Station 4	1,171	1,086	1,000
Station 5	609	556	640
Mutual Aid Given	131	85	76
Mutual Aid Received	54	56	22
Overlapping Calls (Percent)	64%	63%	70%
Overlapping Calls (Count)	4,380	4,215	4,938
<u>Fire Loss</u>			
Incidents	61	60	67
Pre Incident Value	\$ 163,942,270	\$ 59,645,278	\$ 71,492,085
Property Loss	\$ 887,790	\$ 745,460	\$ 322,395
Content Loss	\$ 1,115,910	\$ 205,730	\$ 87,070
Total Loss	\$ 2,003,700	\$ 951,190	\$ 409,465
Average Loss	\$ 32,848	\$ 15,853	\$ 6,111
Property Saved	\$ 161,938,570	\$ 58,694,088	\$ 71,082,620
<u>Workload</u>			
Inspections	2,742	2,556	2,358
School Safety Programs (Students)	3,148	3,118	3,090
Public Events	56	105	112
Station Tours	9	16	42
Installed Smoke Alarms	82	79	96
Fire Training Hours	4,981	17,060	17,548
EMS Training Hours	2,072	2,333	2,724
Investigations	84	78	75
<u>Effectiveness</u>			
ISO Rating	2	2	2

CITY OF SHEBOYGAN

REQUEST FOR LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report of Officer, submitting the Quarterly Report from the Sheboygan Fire Department for the period commencing October 1, 2024 and ending December 31, 2024.

REPORT PREPARED BY: Eric Montellano, Fire Chief

REPORT DATE: January 20, 2025

MEETING DATE: January 29, 2025

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	24-459

BACKGROUND / ANALYSIS:

Quarterly Benchmarks from the Fire Department for the period commencing October 1, 2024 and ending December 31, 2024 is presented for information and discussion as required by section 24-459 of the Municipal Code.

STAFF COMMENTS:

Highlights for 2024:

- Call volume reached a record high of 7,078 calls. Over 400 calls higher than previous.
 - Rescue & EMS record high
 - Non-fire record high
 - Fires dipped to 80 (7 fewer than previous)
 - 70% of calls run concurrently with another incident
- Inspections
 - Factors contributing to a lower count of completed inspections could include increased call volume impacting time to complete inspections, training time spent adding building pre-plans, and inability to seek out 2nd year violations due to the fire program switch.
- Training hours
 - Reached a high of 17,548 hours. This includes 20 hours per person for estimated time spent pre-planning. All actual training hours may not have been captured due to network outage most of fourth quarter and difficulties administering online training.

ACTION REQUESTED:

A motion to recommend approval of the Report of Officer No. 101-24-25 to the Common Council.

ATTACHMENTS:

- I. R.O. No. 101-24-25

**CITY OF SHEBOYGAN
R. O. 102-24-25**

BY CITY CLERK.

JANUARY 20, 2025.

Submitting various license applications.

CHANGE OF AGENT

Lisa A. Metz is replacing Anthony J. Marx as agent effective immediately for CVS Pharmacy #10549 located at 1108 N. 14th Street.

“CLASS B” LIQUOR LICENSE (June 30, 2025)(NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2121	C & G Xiong’s LLC (C & G Bar Lounge)	819 Michigan Avenue
3709	Chiang Mai Garden, LLC (Chiang Mai Garden)	823 Michigan Avenue
3553	Watershed Hotel Group LLC (Watershed Hotel)	838 N. 15 th Street