



# PUBLIC WORKS COMMITTEE AGENDA

June 08, 2026 at 5:00 PM

City Hall, 3rd Floor - Council Chambers, 828 Center Avenue,  
Sheboygan, WI

---

Notice that the Public Works Committee will meet at 5:00 p.m. or immediately following the Licensing, Hearings, and Public Safety Committee meeting.

This meeting may be viewed LIVE on:  
Charter Spectrum Channel 990, AT&T U-Verse Channel 99  
and: [www.wscssheboygan.com/vod](http://www.wscssheboygan.com/vod).

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 by 12:00 p.m. on meeting day to be called upon during the meeting. All Committee members may attend the meeting remotely.

## OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
- 4. Approval of Minutes**  
Public Works Committee Meeting held on May 26, 2026
- 5. Public Comment**  
Limit of three minutes per person with comments limited to items on this agenda.

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- 6.** Report 10-26-27 by City Clerk submitting an affidavit certifying proof of service to the owner or owners of the real property described in the Resolution No. 205-25-26 as Parcel 13 and the Town of Wilson Clerk.
- 7.** Res. No. 30-26-27 by Alderpersons Dekker and Kelly informing the Wisconsin Department of Natural Resources that the 2025 Compliance Maintenance Annual Report has been reviewed.

- [8.](#) Res. No. 31-26-27 by Alderpersons Dekker and Kelly authorizing the City to acquire certain real property and interests in land in furtherance of the Southside Sanitary Sewer System Project.
- [9.](#) Res. No. 32-26-27 by Alderpersons Dekker and Kelly authorizing the appropriate City officials to enter into a contract with Northeast Asphalt, Inc. for the 2026 Park Improvements, Evergreen Park Access Road.
- [10.](#) Res. No. 33-26-27 by Alderpersons Dekker and Kelly authorizing the purchasing agent to enter into an agreement on a form approved by the City Attorney with Allterior Carpentry for the purchase and installation of dog park fencing and Seiler Bros. Construction for a concrete sidewalk at Moose Park and authorizing an adjustment to the 2026 budget to fund the purchase.

#### **TENTATIVE DATE OF NEXT REGULAR MEETING**

11. Next Regular Meeting Date: June, 22, 2026

**In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:**

City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website

#### **ADJOURN MEETING**

12. Motion to Adjourn

## CITY OF SHEBOYGAN

## PUBLIC WORKS COMMITTEE MINUTES

Tuesday, May 26, 2026

---

**OPENING OF MEETING**

## 1. Call to Order

The meeting was called to order at 5:00 PM

## 2. Roll Call

Alderspersons present: Chair Dekker, Vice Chair Kelly, Menzer, Boorse, Heidemann - 5

## 3. Pledge of Allegiance

4. **Approval of Minutes**

Public Works Committee Meeting held on May 11, 2026

MOTION TO APPROVE MINUTES FROM MAY 11, 2026

Motion made by Menzer, Seconded by Kelly

Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

5. **Public Comment**

Robert Lyons spoke.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

6. Res. No. 21-26-27 by Alderspersons Dekker and Kelly authorizing the appropriate City officials to enter into an agreement with Making Spirits Bright, Inc. for the use of Evergreen Park and the Quarryview Center for the annual Making Spirits Bright drive-through holiday lights display.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Heidemann, Seconded by Menzer

Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

7. Res. No. 25-26-27 by Alderspersons Dekker and Kelly declaring intent to exercise the police power to levy special assessments for installation of new water main and/or laterals in Julson Court from Wildwood Avenue to approximately 615 feet east.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Kelly, Seconded by Boorse

Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

- 8. Res. No. 26-26-27 by Alderpersons Dekker and Kelly authorizing the appropriate City officials to enter contract with Klunck Masonry for improvements to the concrete areas within City Green to improve ADA accessibility.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION  
Motion made by Kelly, Seconded by Menzer  
Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

- 9. Res. No. 27-26-27 by Alderpersons Dekker and Kelly accepting and approving a Certified Survey Map for parcels 59281470998 and 59281470999.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION  
Motion made by Kelly, Seconded by Menzer  
Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

**TENTATIVE DATE OF NEXT REGULAR MEETING**

- 10. Next Regular Meeting Date: June, 8, 2026

**ADJOURN MEETING**

- 11. Motion to Adjourn

MOTION TO ADJOURN AT 5:14 PM  
Motion made by Kelly, Seconded by Menzer  
Voting Yea: Dekker, Kelly, Menzer, Boorse, Heidemann - 5

**CITY OF SHEBOYGAN  
REPORT 10-26-27**

**BY CITY CLERK.**

**JUNE 8, 2026.**

Submitting an affidavit certifying proof of service to the owner or owners of the real property described in the Resolution No. 205-25-26 as Parcel 13 and the Town of Wilson Clerk.

**CITY OF SHEBOYGAN**  
Sheboygan County, Wisconsin

---

**Re:** Resolution No. 205-25-26 — A Resolution Making Written Findings Pursuant to Wisconsin Statutes Section 32.03(6)(bm) Concerning the Proposed Acquisition of Property Interests for the Southside Sanitary Sewer System Project

**Adopted:** April 20, 2026      **Published:** April 27, 2026

**AFFIDAVIT OF MAILING**

STATE OF WISCONSIN    )  
  ) ss.  
SHEBOYGAN COUNTY    )

Meredith DeBruin, being first duly sworn on oath, deposes and states as follows:

1. I am the duly appointed and acting City Clerk of the City of Sheboygan, Sheboygan County, Wisconsin, and am over the age of eighteen years. I make this Affidavit in my official capacity and based upon my personal knowledge of the facts stated herein.
2. On April 20, 2026, the Common Council of the City of Sheboygan adopted Resolution No. 205-25-26, entitled *A Resolution Making Written Findings Pursuant to Wisconsin Statutes Section 32.03(6)(bm) Concerning the Proposed Acquisition of Property Interests for the Southside Sanitary Sewer System Project* (the “Resolution”). The Resolution was published on April 27, 2026.
3. Section 5 of the Resolution directs the City Clerk, pursuant to Wis. Stat. § 32.03(6)(bm), to provide a copy of the Resolution, together with all exhibits attached thereto (Exhibit A — Legal Descriptions; Exhibit B — Easement Plats), to (a) the owner or owners of the real property described in the Resolution as Parcel 13, at their last known address or addresses as determined from the records of the Register of Deeds for Sheboygan County and any applicable title evidence in the City’s possession; and (b) the Town of Wilson, Sheboygan County, Wisconsin, by service upon the Town Clerk at the Town’s principal office. The Resolution further provides that service shall be made by personal delivery or by certified mail, return receipt requested, and that the City Clerk shall file proof of service with the records of the Common Council.

4. On the date or dates set forth in the table below, I deposited, or caused to be deposited, with the United States Postal Service at 522 North 9<sup>th</sup> Street, in the City of Sheboygan, Sheboygan County, Wisconsin, with proper postage prepaid, a separate envelope addressed to each of the persons named below at the mailing address shown opposite each name. Each envelope contained a true and correct copy of the Resolution, together with all exhibits attached thereto. Each envelope was mailed via United States Postal Service certified mail with return receipt requested. The date of mailing and the United States Postal Service certified mail article number for each mailing are set forth below:

| No. | Recipient and Mailing Address  | Date of Mailing | USPS Certified Mail Article No. |
|-----|--|-----------------|---------------------------------|
| 1   | Rachel A. Olig<br>2448 Riverdale Avenue<br>Sheboygan, WI 53081                       | April 28, 2026  | 9589 0710 5270 2242 8477 61     |
| 2   | Mitchell J. Pearce<br>225 Slater Road<br>Lewisville, NC 27023                        | April 28, 2026  | 9589 0710 5270 2242 8477 78     |
| 3   | Mark A. Pearce<br>413 Rustic Road<br>Plymouth, WI 53073                              | April 28, 2026  | 9589 0710 5270 2242 8477 30     |
| 4   | Catherine A. Pearce<br>413 Rustic Road<br>Plymouth, WI 53073                         | April 28, 2026  | 9589 0710 5270 2242 8477 54     |
| 5   | Matthew G. Pearce<br>W130N11832 Harvest Ridge<br>Germantown, WI 53022                | April 28, 2026  | 9589 0710 5270 2242 8477 85     |
| 6   | Town of Wilson<br>c/o Town Clerk<br>5935 South Business Drive<br>Sheboygan, WI 53081 | April 28, 2026  | 9589 0710 5270 2242 8477 92     |

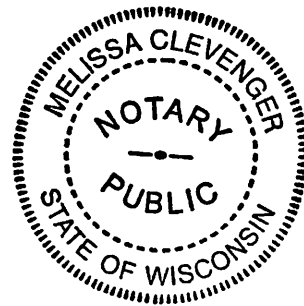
5. True and correct copies of the United States Postal Service certified mail receipts (PS Form 3800) corresponding to each of the mailings identified above are attached hereto and incorporated herein by reference. Any return receipts (PS Form 3811) received in connection with such mailings are also attached hereto and incorporated herein by reference.

- 6. This Affidavit of Mailing, together with all attachments, is being filed with the records of the Common Council of the City of Sheboygan as proof of service in accordance with Section 5 of the Resolution.
- 7. Further your affiant sayeth not.

Meredith DeBruin  
Meredith DeBruin, City Clerk  
City of Sheboygan

Subscribed and sworn to before me this 1<sup>st</sup> day of June, 2026.

Melissa Clevenger  
Notary Public, State of Wisconsin  
My commission expires: 8/1/2029



9589 0710 5270 2242 8477 92

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Town Clerk Town of Wilson  
Street and Apt. No., or PO Box No.  
5935 S. Business Drive  
City, State, ZIP+4®  
Sheboygan, WI 53081

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2242 8477 85

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Matthew G. Pearce  
Street and Apt. No., or PO Box No.  
W130 N11832 Harvest Ridge  
City, State, ZIP+4®  
Germantown, WI 53022

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2242 8477 61

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Rachel A. Olig  
Street and Apt. No., or PO Box No.  
2448 Riverdale Avenue  
City, State, ZIP+4®  
Sheboygan, WI 53081

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2242 8477 78

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

Item 6.

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Mitchell J. Pearce  
Street and Apt. No., or PO Box No.  
225 Slater Road  
City, State, ZIP+4®  
Lewisville, NC 27023

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2242 8477 30

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Mark A. Pearce  
Street and Apt. No., or PO Box No.  
413 Rustic Road  
City, State, ZIP+4®  
Plymouth, WI 53073

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

9589 0710 5270 2242 8477 54

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

|  |    |
|--|----|
| Certified Mail Fee   | \$ |
| Extra Services & Fees (check box, add fee as appropriate)    |    |
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ |
| <input type="checkbox"/> Adult Signature Required            | \$ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ |

Postmark  
Here

|                        |    |
|------------------------|----|
| Postage                | \$ |
| Total Postage and Fees | \$ |

Sent To  
Catherine A. Pearce  
Street and Apt. No., or PO Box No.  
413 Rustic Road  
City, State, ZIP+4®  
Plymouth, WI 53073

PS Form 3800, January 2023 PSN 7530-02-000-9047 See Reverse for Instructions

USPS TRACKING#  
MI WAUKEE WI 530



30 APR 2026 PM 5 L

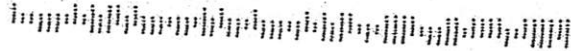
First-Class  
Postage  
USPS  
Permit No. G-10  
Item 6.

9590 9402 9048 4122 8810 81

United States  
Postal Service

\* Sender: Please print your name, address, and ZIP+4® in this box\*

Office of the City Clerk  
828 Center Avenue  
Sheboygan, WI. 53081



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Town Clerk  
Town of Wilson  
5935 S. Business Drive  
Sheboygan, WI. 53081



9590 9402 9048 4122 8810 81

2. Article Number (Transfer from service label)

9589 0710 5270 2242 8477 92

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X  Agent  
 Addressee

B. Received by (Printed Name)

C. Date of Delivery

4/29/20

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

USPS TRACKING#

MILWAUKEE WI 530  
MAY 2026 PM 5 L

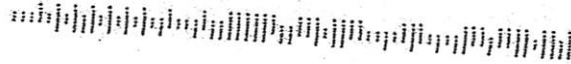
First-Class Postage & USPS Permit No. G-10  
Item 6.

9590 9402 9048 4122 8810 29

United States Postal Service

Sender: Please print your name, address, and ZIP+4® in this box®

Office of the City Clerk  
828 Center Avenue  
Sheboygan, WI. 53081



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Matthew G. Pearce  
W130 N11832 Harvest Ridge  
Germantown, WI. 53022



9590 9402 9048 4122 8810 29

2 Article Number (Transfer from service label)

9589 0710 5270 2242 8477 85

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Matthew Pearce*  Agent  Addressee

B. Received by (Printed Name)

C. Date of Delivery

MAT PEARCE 5-1-2

D. Is delivery address different from item 1?  Yes  No  
If YES, enter delivery address below:

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

USPS TRACKING#



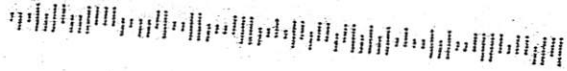
9590 9402 9048 4122 8810 50

First-Class Postage & USPS Permit No. G-10 Item 6.

United States Postal Service

Sender: Please print your name, address, and ZIP+4® in this box\*

Office of the City Clerk  
828 Center Avenue  
Sheboygan, WI. 53081



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Catherine A. Pearce  
413 Rustic Road  
Plymouth, WI. 53073



9590 9402 9048 4122 8810 50

2. Article Number (Transfer from service label)

1589 0710 5270 2242 8477 54

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Mark A Pearce*

- Agent
- Addressee

B. Received by (Printed Name)

MARK A PEARCE

C. Date of Delivery

5-9-26

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt

USPS TRACKING #

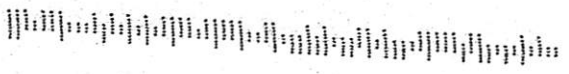


9590 9402 9048 4122 8810 67

First-Class Postage USPS Permit No. G-10 Item 6

United States Postal Service

Sender: Please print your name, address, and ZIP+4® in this box®  
Office of the City Clerk  
828 Center Avenue  
Sheboygan, WI. 53081



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Mark A. Pearce  
413 Rustic Road  
Plymouth, WI. 53073



9590 9402 9048 4122 8810 67

2. Article Number (Transfer from service label)

9589 0710 5270 2242 8477 30

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

- A. Signature  Agent  Addressee  
 X *Mark A Pearce*
- B. Received by (Printed Name) C. Date of Delivery  
 MARK A PEARCE 5-9-26
- D. Is delivery address different from item 1?  Yes  
 If YES, enter delivery address below:  No

3. Service Type
- Adult Signature
  - Adult Signature Restricted Delivery
  - Certified Mail®
  - Certified Mail Restricted Delivery
  - Collect on Delivery
  - Collect on Delivery Restricted Delivery
  - Insured Mail
  - Insured Mail Restricted Delivery (over \$500)
  - Priority Mail Express®
  - Registered Mail™
  - Registered Mail Restricted Delivery
  - Signature Confirmation™
  - Signature Confirmation Restricted Delivery

Domestic Return Receipt

USPS TRACKING#



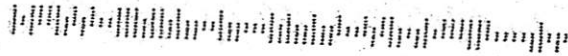
9590 9402 9048 4122 8810 43

First-Class Postage USPS Permit No. G-10 Item 6

United States Postal Service

Sender: Please print your name, address, and ZIP+4® in this box®

Office of the City Clerk
828 Center Avenue
Sheboygan, WI. 53081



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
Print your name and address on the reverse so that we can return the card to you.
Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Rachel A. Olig
2448 Riverdale Avenue
Sheboygan, WI. 53081



9590 9402 9048 4122 8810 43

2. Article Number (Transfer from service label)

9589 0710 5270 2242 8477 61

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

A. Signature (Rachel Olig)
B. Received by (Printed Name)
C. Date of Delivery

D. Is delivery address different from item 1?
If YES, enter delivery address below:

- 3. Service Type
Adult Signature
Adult Signature Restricted Delivery
Certified Mail
Certified Mail Restricted Delivery
Collect on Delivery
Collect on Delivery Restricted Delivery
Insured Mail
Insured Mail Restricted Delivery (over \$500)
Priority Mail Express
Registered Mail
Registered Mail Restricted Delivery
Signature Confirmation
Signature Confirmation Restricted Delivery

Domestic Return Receipt

## AGENDA ITEM MEMORANDUM

---

DATE: 5/28/2026

TO: Public Works Committee

FROM: Jordan Skiff, Wastewater Superintendent

SUBJECT: Resolution 30-26-27 – Approval of DNR’s Compliance Maintenance Annual Report (CMAR)

### ISSUE

Should the Public Works Committee recommend approval of the annual submission of the 2025 CMAR?

### STAFF RECOMMENDATION

Staff recommends approval.

### BACKGROUND/DISCUSSION

The CMAR is required by Wisconsin DNR to be completed and submitted each year. This submittal is for calendar year 2025. The report tracks information from the Wastewater Treatment Plant (WWTP) regarding wastewater volume and metrics like nitrogen, phosphorus, biological oxygen demand (BOD) and total suspended solids (TSS) removal. It also confirms that our staffing is adequate and properly certified, that the wastewater fund is in good shape, and the condition of our collection system (sewer pipes in the street).

While 2025 held plenty of challenges for the WWTP and collection system, we didn’t have any sanitary sewer overflows (unlike 2024). Furthermore, none of our challenges led to “points” being assessed, meaning that we received a perfect “A” in each category. If lower grades had been received, corrective steps may have been required. With such a good score, any improvements we seek to make are voluntary.

### FUNDING IMPACT

Approving the resolution and CMAR will not cost the wastewater fund anything. Penalties or other DNR action could result if the CMAR is *not* approved in a timely manner.

### IF APPROVED, NEXT STEPS:

Assuming that the City Council approves the resolution on 6/15, WWTP staff will submit the final CMAR—including the official signed resolution—soon after, completing the submittal before the end of June as required.



DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov

**CITY OF SHEBOYGAN  
RESOLUTION 30-26-27**

**BY ALDERPERSONS DEKKER AND KELLY.**

**JUNE 8, 2026.**

A RESOLUTION informing the Wisconsin Department of Natural Resources that the 2025 Compliance Maintenance Annual Report has been reviewed.

RESOLVED: That the City of Sheboygan hereby informs the Wisconsin Department of Natural Resources that the Common Council has reviewed the 2025 Compliance Maintenance Annual Report (“CMAR”), a copy of which is attached.

BE IT FURTHER RESOLVED: That the Sheboygan Regional Wastewater Treatment Plant received an “A” grade for each section of the 2025 CMAR and no further Council action is required.

BE IT FURTHER RESOLVED: That the 2025 CMAR be accepted and placed on file.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

## AGENDA ITEM MEMORANDUM

---

DATE: 5/28/2026

TO: Public Works Committee

FROM: Jordan Skiff, Wastewater Superintendent

SUBJECT: Resolution xx-xx-xx – Approval of DNR's Compliance Maintenance Annual Report (CMAR)

### ISSUE

Should the Public Works Committee recommend approval of the annual submission of the 2025 CMAR?

### STAFF RECOMMENDATION

Staff recommends approval.

### BACKGROUND/DISCUSSION

The CMAR is required by Wisconsin DNR to be completed and submitted each year. This submittal is for calendar year 2025. The report tracks information from the Wastewater Treatment Plant (WWTP) regarding wastewater volume and metrics like nitrogen, phosphorus, biological oxygen demand (BOD) and total suspended solids (TSS) removal. It also confirms that our staffing is adequate and properly certified, that the wastewater fund is in good shape, and the condition of our collection system (sewer pipes in the street).

While 2025 held plenty of challenges for the WWTP and collection system, we didn't have any sanitary sewer overflows (unlike 2024). Furthermore, none of our challenges led to "points" being assessed, meaning that we received a perfect "A" in each category. If lower grades had been received, corrective steps may have been required. With such a good score, any improvements we seek to make are voluntary.

### FUNDING IMPACT

Approving the resolution and CMAR will not cost the wastewater fund anything. Penalties or other DNR action could result if the CMAR is *not* approved in a timely manner.

### IF APPROVED, NEXT STEPS:

Assuming that the City Council approves the resolution on 6/15, WWTP staff will submit the final CMAR—including the official signed resolution—soon after, completing the submittal before the end of June as required.



DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov



= ITEMS STILL IN NEED OF

Item 7.

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

| Influent No.<br>701 | Influent Monthly<br>Average Flow, MGD | x | Influent Monthly<br>Average BOD<br>Concentration mg/L | x | 8.34 | = | Influent Monthly<br>Average BOD<br>Loading, lbs/day |
|---------------------|---------------------------------------|---|---|---|------|---|---|
| January             | 8.5521                                | x | 171   | x | 8.34 | = | 12,212  |
| February            | 7.7591                                | x | 191   | x | 8.34 | = | 12,348  |
| March               | 11.8390                               | x | 128   | x | 8.34 | = | 12,673  |
| April               | 13.4714                               | x | 113   | x | 8.34 | = | 12,640  |
| May                 | 13.3780                               | x | 122   | x | 8.34 | = | 13,638  |
| June                | 10.7029                               | x | 136   | x | 8.34 | = | 12,168  |
| July                | 9.9645                                | x | 141   | x | 8.34 | = | 11,683  |
| August              | 9.1742                                | x | 169   | x | 8.34 | = | 12,951  |
| September           | 8.0152                                | x | 199   | x | 8.34 | = | 13,329  |
| October             | 7.7460                                | x | 209   | x | 8.34 | = | 13,475  |
| November            | 7.5809                                | x | 241   | x | 8.34 | = | 15,233  |
| December            | 8.1311                                | x | 242   | x | 8.34 | = | 16,424  |

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

| Design                     | Design Factor | x | %   | = | % of Design |
|----------------------------|---------------|---|-----|---|-------------|
| Max Month Design Flow, MGD | 25.2          | x | 90  | = | 22.68       |
|                            |               | x | 100 | = | 25.2        |
| Design BOD, lbs/day        | 27940         | x | 90  | = | 25146       |
|                            |               | x | 100 | = | 27940       |

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

|                               | Months<br>of<br>Influent | Number of times<br>flow was greater<br>than 90% of | Number of times<br>flow was greater<br>than 100% of | Number of times<br>BOD was greater<br>than 90% of design | Number of times<br>BOD was greater<br>than 100% of design |
|-------------------------------|--------------------------|--|---|--|---|
| January                       | 1                        | 0  | 0   | 0  | 0   |
| February                      | 1                        | 0  | 0   | 0  | 0   |
| March                         | 1                        | 0  | 0   | 0  | 0   |
| April                         | 1                        | 0  | 0   | 0  | 0   |
| May                           | 1                        | 0  | 0   | 0  | 0   |
| June                          | 1                        | 0  | 0   | 0  | 0   |
| July                          | 1                        | 0  | 0   | 0  | 0   |
| August                        | 1                        | 0  | 0   | 0  | 0   |
| September                     | 1                        | 0  | 0   | 0  | 0   |
| October                       | 1                        | 0  | 0   | 0  | 0   |
| November                      | 1                        | 0  | 0   | 0  | 0   |
| December                      | 1                        | 0  | 0   | 0  | 0   |
| Points per each               |                          | 2  | 1   | 3  | 2   |
| Exceedances                   |                          | 0  | 0   | 0  | 0   |
| Points                        |                          | 0  | 0   | 0  | 0   |
| <b>Total Number of Points</b> |                          |  |   |  | <b>0</b>  |

0

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?  
 Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 **2025**

For several days in 2025, influent and/or effluent results met the DNR's definition for toxicity, indicated by a "slide" in BOD readings at different dilutions. We communicated with industries and conducted extensive sampling & analysis to try to locate the source, with no definitive outcome in 2025. This also threatened the health of our microorganisms.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

- Yes
- No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

We received industrial dairy wastes. Plant performance was unaffected as a result of receiving these wastes.

Industrial Cheese Wastewater: ??? gallons

Fromm Foods (Pet Food Industrial Wastewater): ??? gallons

Port-a-Potty Wastewater: ?? gallons

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

Item 7.

## Effluent Quality and Plant Performance (BOD/CBOD)

1. Effluent (C)BOD Results  
1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

| Outfall No. 001 | Monthly Average Limit (mg/L) | 90% of Permit Limit > 10 (mg/L) | Effluent Monthly Average (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance | 90% Permit Limit Exceedance |
|-----------------|------------------------------|---------------------------------|---------------------------------|----------------------------------|-------------------------|-----------------------------|
| January         | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| February        | 25                           | 22.5                            | 2                               | 1                                | 0                       | 0                           |
| March           | 25                           | 22.5                            | 2                               | 1                                | 0                       | 0                           |
| April           | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| May             | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| June            | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| July            | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| August          | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| September       | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| October         | 25                           | 22.5                            | 1                               | 1                                | 0                       | 0                           |
| November        | 25                           | 22.5                            | 3                               | 1                                | 0                       | 0                           |
| December        | 25                           | 22.5                            | 3                               | 1                                | 0                       | 0                           |

\* Equals limit if limit is <= 10

|  |    |   |          |
|--|----|---|----------|
| Months of discharge/yr                                 | 12 |   |          |
| Points per each exceedance with 12 months of discharge |    | 7 | 3        |
| Exceedances  |    | 0 | 0        |
| Points   |    | 0 | 0        |
| <b>Total number of points</b>                          |    |   | <b>0</b> |

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

We do not have an effluent flow meter.

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

Other than the toxicity mentioned above, there were no issues with treatment during 2025.

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

If Yes, please explain:

4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?

- Yes
- No

If Yes, please explain:

4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?

- Yes
- No
- N/A

Please explain unless not applicable:

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

| Outfall No. 001 | Monthly Average Limit (mg/L) | 90% of Permit Limit >10 (mg/L) | Effluent Monthly Average (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance | 90% Permit Limit Exceedance |
|-----------------|------------------------------|--------------------------------|---------------------------------|----------------------------------|-------------------------|-----------------------------|
| January         | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| February        | 30                           | 27                             | 5                               | 1                                | 0                       | 0                           |
| March           | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| April           | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| May             | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| June            | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| July            | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| August          | 30                           | 27                             | 4                               | 1                                | 0                       | 0                           |
| September       | 30                           | 27                             | 3                               | 1                                | 0                       | 0                           |
| October         | 30                           | 27                             | 2                               | 1                                | 0                       | 0                           |
| November        | 30                           | 27                             | 5                               | 1                                | 0                       | 0                           |
| December        | 30                           | 27                             | 5                               | 1                                | 0                       | 0                           |

0

\* Equals limit if limit is <= 10

|  |    |          |          |
|--|----|----------|----------|
| Months of Discharge/yr   | 12 |          |          |
| <b>Points per each exceedance with 12 months of discharge:</b> |    | <b>7</b> | <b>3</b> |
| Exceedances  |    | 0        | 0        |
| Points   |    | 0        | 0        |
| <b>Total Number of Points</b>                                  |    |          |          |

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

| Outfall No. 001  | Monthly Average NH3 Limit (mg/L) | Weekly Average NH3 Limit (mg/L) | Effluent Monthly Average NH3 (mg/L) | Monthly Permit Limit Exceedance | Effluent Weekly Average for Week 1 | Effluent Weekly Average for Week 2 | Effluent Weekly Average for Week 3 | Effluent Weekly Average for Week 4 | Weekly Permit Limit Exceedance |
|--|----------------------------------|---------------------------------|-------------------------------------|---------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| January  | 23                               | 23                              | 1.729                               | 0                               | 3.703                              | .588                               | 1.069                              | 1.199                              | 0                              |
| February   | 23                               | 23                              | 2.798                               | 0                               | 1.8                                | 2.065                              | 3.845                              | 3.482                              | 0                              |
| March  | 23                               | 23                              | 1.821                               | 0                               | 3.547                              | 1.253                              | 1.357                              | 1.636                              | 0                              |
| April  | 23                               | 23                              | .6                                  | 0                               | .329                               | .065                               | .943                               | .973                               | 0                              |
| May  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| June   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| July   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| August   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| September  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| October  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| November   | 23                               | 23                              | .151                                | 0                               | .099                               | .092                               | .203                               | .182                               | 0                              |
| December   | 23                               | 23                              | .75                                 | 0                               | .166                               | 1.984                              | .217                               | .792                               | 0                              |
| Points per each exceedance of Monthly average:                                   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 10                             |
| Exceedances, Monthly:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points per each exceedance of weekly average (when there is no monthly average): |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 2.5                            |
| Exceedances, Weekly:   |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| Points:  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | 0                              |
| <b>Total Number of Points</b>  |                                  |                                 |                                     |                                 |                                    |                                    |                                    |                                    | <b>0</b>                       |

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

| Outfall No. 001  | Monthly Average phosphorus Limit (mg/L) | Effluent Monthly Average phosphorus (mg/L) | Months of Discharge with a Limit | Permit Limit Exceedance |
|--|---|--|----------------------------------|-------------------------|
| January  | .9                                      | 0.366                                      | 1                                | 0                       |
| February   | .9                                      | 0.350                                      | 1                                | 0                       |
| March  | .9                                      | 0.463                                      | 1                                | 0                       |
| April  | .9                                      | 0.347                                      | 1                                | 0                       |
| May  | .9                                      | 0.405                                      | 1                                | 0                       |
| June   | .9                                      | 0.304                                      | 1                                | 0                       |
| July   | .9                                      | 0.480                                      | 1                                | 0                       |
| August   | .9                                      | 0.505                                      | 1                                | 0                       |
| September  | .9                                      | 0.393                                      | 1                                | 0                       |
| October  | .9                                      | 0.386                                      | 1                                | 0                       |
| November   | .9                                      | 0.398                                      | 1                                | 0                       |
| December   | .9                                      | 0.401                                      | 1                                | 0                       |
| Months of Discharge/yr   |   |  | 12                               |                         |
| <b>Points per each exceedance with 12 months of discharge:</b> |   |  |                                  | <b>10</b>               |
| Exceedances  |   |  |                                  | 0                       |
| <b>Total Number of Points</b>                                  |   |  |                                  | <b>0</b>                |

0

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

N/A

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Biosolids Quality and Management

### 1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

- Land applied under your permit
- Publicly Distributed Exceptional Quality Biosolids
- Hauled to another permitted facility
- Landfilled
- Incinerated
- Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

Biosolids are sold to an outside contractor for use as a soil conditioner.

### 3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 005 - EQ Dried Sludge - Silo

| Parameter  | 80% of Limit | H.Q. Limit | Ceiling Limit | Jan  | Feb | Mar  | Apr | May | Jun | Jul | Aug   | Sep  | Oct | Nov  | Dec | 80% Value | High Quality | Ceiling |
|------------|--------------|------------|---------------|------|-----|------|-----|-----|-----|-----|-------|------|-----|------|-----|-----------|--------------|---------|
| Arsenic    |              | 41         | 75            | 5.4  |     | 4    |     |     | 5.3 |     | 4.5   | 5.6  |     | 6.1  |     |           | 0            | 0       |
| Cadmium    |              | 39         | 85            | .57  |     | .7   |     |     | .62 |     | .56   | .73  |     | .68  |     |           | 0            | 0       |
| Copper     |              | 1500       | 4300          | 320  |     | 330  |     |     | 320 |     | 310   | 360  |     | 340  |     |           | 0            | 0       |
| Lead       |              | 300        | 840           | 31   |     | 25   |     |     | 28  |     | 26    | 28   |     | 22   |     |           | 0            | 0       |
| Mercury    |              | 17         | 57            | .99  |     | .25  |     |     | .31 |     | <.037 | .39  |     | .45  |     |           | 0            | 0       |
| Molybdenum | 60           |            | 75            | 11   |     | 12   |     |     | 12  |     | 12    | 15   |     | 15   |     | 0         |              | 0       |
| Nickel     | 336          |            | 420           | 32   |     | 30   |     |     | 26  |     | 28    | 29   |     | 26   |     | 0         |              | 0       |
| Selenium   | 80           |            | 100           | <5.2 |     | <5.5 |     |     | <5  |     | <5.5  | <5.6 |     | <5.4 |     | 0         |              | 0       |
| Zinc       |              | 2800       | 7500          | 590  |     | 650  |     |     | 580 |     | 630   | 720  |     | 700  |     |           | 0            | 0       |

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)
- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

Item 7.

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken?  
Has the source of the metals been identified?

0

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |



|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 02/28/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 **2025**

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>004</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>004</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>004</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>004</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |



# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 03/01/2025 - 04/30/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |



|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 05/01/2025 - 06/30/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 07/01/2025 - 08/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | 004                                       |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 09/01/2025 - 10/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>004</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 11/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 02/28/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 01/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

# Compliance Maintenance Annual Report

Item 7.

## Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 **2025**

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 03/01/2025 - 04/30/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

|                              |  |
|------------------------------|--|
| Outfall Number:              | <b>005</b>                               |
| Biosolids Class:             | A  |
| Bacteria Type and Limit:     | Fecal Coliform                           |
| Sample Dates:                | 05/01/2025 - 06/30/2025                  |
| Density:                     | 0  |
| Sample Concentration Amount: | MPN/G TS                                 |
| Requirement Met:             | Yes                                      |
| Land Applied:                | No                                       |
| Process:                     | Heat Drying                              |
| Process Description:         | Biosolids dried using heat dying process |

|                              |  |
|------------------------------|--|
| Outfall Number:              | <b>005</b>                               |
| Biosolids Class:             | A  |
| Bacteria Type and Limit:     | Fecal Coliform                           |
| Sample Dates:                | 07/01/2025 - 08/31/2025                  |
| Density:                     | 0  |
| Sample Concentration Amount: | MPN/G TS                                 |
| Requirement Met:             | Yes                                      |
| Land Applied:                | No                                       |
| Process:                     | Heat Drying                              |
| Process Description:         | Biosolids dried using heat dying process |

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 09/01/2025 - 10/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: 5/28/2026 Reporting For: 2025

Item 7.

|                              |   |
|------------------------------|---|
| Outfall Number:              | <b>005</b>                                |
| Biosolids Class:             | A   |
| Bacteria Type and Limit:     | Fecal Coliform                            |
| Sample Dates:                | 11/01/2025 - 12/31/2025                   |
| Density:                     | 0   |
| Sample Concentration Amount: | MPN/G TS                                  |
| Requirement Met:             | Yes                                       |
| Land Applied:                | No  |
| Process:                     | Heat Drying                               |
| Process Description:         | Biosolids dried using heat drying process |

0

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 01/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.5                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 08/11/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.3                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 01/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.5                            |

# Compliance Maintenance Annual Report

Item 7.

## Sheboygan Wastewater Treatment Plant


Last Updated: Reporting For:  
5/28/2026 **2025**

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 06/23/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.7                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 09/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 99.1                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 03/24/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.1                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 11/10/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.6                            |

|                                     |  |
|-------------------------------------|--|
| Outfall Number:                     | <b>004</b>   |
| Method Date:                        | 03/25/2025  |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids  |
| Requirement Met:                    | Yes  |
| Land Applied:                       | No   |
| Limit (if applicable):              | >90  |
| Results (if applicable):            | 96.1   |

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: 5/28/2026  
Reporting For: 2025

Item 7.

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 06/23/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.7                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 08/11/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.3                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 09/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 99.1                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>004</b>                      |
| Method Date:                        | 11/10/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.6                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 09/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 98.6                            |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 01/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96                              |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 08/11/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.4                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 03/24/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.5                            |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 01/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96                              |

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 06/23/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 98.4                            |

19

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|                                     |                                 |
|-------------------------------------|---------------------------------|
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 11/10/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.6                            |
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 03/25/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 96.5                            |
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 06/23/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 98.4                            |
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 08/11/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 97.4                            |
| Outfall Number:                     | <b>005</b>                      |
| Method Date:                        | 09/29/2025                      |
| Option Used To Satisfy Requirement: | Drying With Unstabilized Solids |
| Requirement Met:                    | Yes                             |
| Land Applied:                       | No                              |
| Limit (if applicable):              | >90                             |
| Results (if applicable):            | 98.6                            |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|   |                                 |   |
|---|---------------------------------|---|
| Outfall Number:   | 005                             | 0 |
| Method Date:  | 11/10/2025                      |   |
| Option Used To Satisfy Requirement:   | Drying With Unstabilized Solids |   |
| Requirement Met:  | Yes                             |   |
| Land Applied:   | No                              |   |
| Limit (if applicable):  | >90                             |   |
| Results (if applicable):  | 96.6                            |   |
| <p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  |                                 | 0 |
| <p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> |                                 | 0 |
| <p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>  |                                 |   |

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

Item 7.

## Staffing and Preventative Maintenance (All Treatment Plants)

### 1. Plant Staffing

1.1 Was your wastewater treatment plant adequately staffed last year?

- Yes
- No

If No, please explain:

Could use more help/staff for:

1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?

- Yes
- No

If No, please explain:

### 2. Preventative Maintenance

2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?

- Yes (Continue with question 2)
- No (40 points)

If No, please explain, then go to question 3:

2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?

- Yes
- No (10 points)

2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?

- Yes
  - Paper file system
  - Computer system
  - Both paper and computer system
- No (10 points)

### 3. O&M Manual

3.1 Does your plant have a detailed O&M and Manufacturer Equipment Manuals that can be used as a reference when needed?

- Yes
- No

### 4. Overall Maintenance /Repairs

4.1 Rate the overall maintenance of your wastewater plant.

- Excellent
- Very good
- Good
- Fair
- Poor

Describe your rating:

0

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

Our Plant continues to show its age, but an aggressive maintenance, repair and replacement program allow us to continue treating wastewater well.

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

- Yes (0 points)
- No (20 points)

Name:

TYLER J HOFFMANN

Certification No:

36909

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

| Sub Class | SubClass Description          | WWTP     | OIC |       |          |
|-----------|-------------------------------|----------|-----|-------|----------|
|           |                               | Advanced | OIT | Basic | Advanced |
| A1        | Suspended Growth Processes    | X        |     |       | X        |
| A2        | Attached Growth Processes     |          | X   |       |          |
| A3        | Recirculating Media Filters   |          |     |       |          |
| A4        | Ponds, Lagoons and Natural    |          |     |       |          |
| A5        | Anaerobic Treatment Of Liquid |          | X   |       |          |
| B         | Solids Separation             | X        |     |       | X        |
| C         | Biological Solids/Sludges     | X        |     |       | X        |
| P         | Total Phosphorus              | X        |     |       | X        |
| N         | Total Nitrogen                |          | X   |       |          |
| D         | Disinfection                  | X        |     |       | X        |
| L         | Laboratory                    | X        |     |       | X        |
| U         | Unique Treatment Systems      |          |     |       |          |
| SS        | Sanitary Sewage Collection    | X        | NA  | X     | NA       |

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

- Yes (0 points)
- No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

- Yes
- No
- N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

- Yes
- No
- N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

- One or more additional certified operators on staff

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|   |   |
|---|---|
| <input type="checkbox"/> An arrangement with another certified operator<br><input type="checkbox"/> An arrangement with another community with a certified operator<br><input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year<br><input type="checkbox"/> A consultant to serve as your certified operator<br><input type="checkbox"/> None of the above (20 points)<br>If "None of the above" is selected, please explain:<br><div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> | 0 |
| 4. Continuing Education Credits<br>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?<br>OIT and Basic Certification:<br><input type="radio"/> Averaging 6 or more CECs per year.<br><input type="radio"/> Averaging less than 6 CECs per year.<br>Advanced Certification:<br><input checked="" type="radio"/> Averaging 8 or more CECs per year.<br><input type="radio"/> Averaging less than 8 CECs per year.  |   |

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Financial Management

|  |  |  |  |  |    |   |  |    |   |   |    |   |   |
|--|--|--|--|--|----|---|--|----|---|---|----|---|---|
| <p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Kaitlyn Krueger"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="920-459-3440"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="Kaitlyn.Krueger@sheboyganwi.gov"/></p>  |  |  |  |  |    |   |  |    |   |   |    |   |   |
| <p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:<br/><input style="width: 750px; height: 25px;" type="text"/></p> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?<br/>Year: <input style="width: 150px;" type="text" value="2025"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p> | 0  |  |  |  |    |   |  |    |   |   |    |   |   |
| <p>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</p>   |  |  |  |  |    |   |  |    |   |   |    |   |   |
| <p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?<br/>Year: <input style="width: 150px;" type="text" value="2025"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:<br/><input style="width: 750px; height: 25px;" type="text"/></p>   |  |  |  |  |    |   |  |    |   |   |    |   |   |
| <p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: center;">\$</td> <td style="width: 35%;"><input style="width: 100%;" type="text" value="1,958,242.32"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">\$</td> <td><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: center;">\$</td> <td><input style="width: 100%;" type="text"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">\$</td> <td><input style="width: 100%;" type="text"/></td> </tr> </table> <p style="text-align: right; margin-right: 20px;">+</p>                     | <b>3.2.1 Ending Balance Reported on Last Year's CMAR</b> | \$   | <input style="width: 100%;" type="text" value="1,958,242.32"/> | 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.) | \$ | <input style="width: 100%;" type="text"/> | 3.2.3 Adjusted January 1st Beginning Balance | \$ | <input style="width: 100%;" type="text"/> | 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.) | \$ | <input style="width: 100%;" type="text"/> | 0 |
| <b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>   | \$   | <input style="width: 100%;" type="text" value="1,958,242.32"/> |  |  |    |   |  |    |   |   |    |   |   |
| 3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)   | \$   | <input style="width: 100%;" type="text"/>                      |  |  |    |   |  |    |   |   |    |   |   |
| 3.2.3 Adjusted January 1st Beginning Balance   | \$   | <input style="width: 100%;" type="text"/>                      |  |  |    |   |  |    |   |   |    |   |   |
| 3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)  | \$   | <input style="width: 100%;" type="text"/>                      |  |  |    |   |  |    |   |   |    |   |   |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*) -

\$

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$

0

Please note: If you had a CWF loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.
- No

| Project # | Project Description  | Estimated Cost | Approximate Construction Year |
|-----------|--|----------------|-------------------------------|
| 1         | Sanitary Sewer Lining Projects. The city of Sheboygan is setting aside money annually to line sanitary sewers in conjunction with street replacement projects over the next five years. The estimated cost is the total cost of the work over the next five years. | \$4,800,000    | 2030                          |
| 2         | Replacement aeration blower.   | \$375,000      | 2026                          |
| 3         | Upgrade isolation gate gearboxes.  | \$100,000      | 2026                          |
| 4         | Transition from chemical disinfection to UV disinfection.  | \$6,390,000    | 2027                          |
| 5         | Ferric Chloride Tank Replacement   | \$150,000      | 2026                          |
| 6         | Replace heat exchangers for the anaerobic digesters.   | \$400,000      | 2026                          |
| 7         | Install fine screens and conveyor in the wet well, to augment the screens already in place downstream of the raw pumps.  | \$2,000,000    | 2028                          |
| 8         | Demolish old digester area.  | \$2,000,000    | 2027                          |
| 9         | North Avenue lift station electrical upgrade   | \$100,000      | 2026                          |
| 10        | Replace administrative building roof.  | \$400,000      | 2026                          |
| 11        | Indiana Avenue lift station isolation wet well   | \$675,000      | 2028                          |
| 12        | Kentucky Avenue lift station upgrade   | \$3,500,000    | 2027                          |
| 13        | Replace Influent building roof, HVAC system.   | \$800,000      | 2026                          |
| 14        | Complete small storm sewer projects to reduce I/I (\$50,000 budgeted per year for the next five years).  | \$250,000      | 2030                          |
| 15        | Complete plant expansion study.  | \$50,000       | 2026                          |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

|    |  |              |      |
|----|--|--------------|------|
| 16 | Replace Lakeshore Interceptor, a 60" concrete pipe between the Kentucky Ave. pump station and the WWTP.  | \$12,000,000 | 2026 |
| 17 | Install Southside Interceptor, a 48" line serving a business park, interstate corridor and expansive housing development in southwest Sheboygan. | \$33,700,000 | 2027 |
| 18 | Replace final effluent strainer  | \$50,000     | 2027 |
| 19 | Replace floor drains in Solids building  | \$100,000    | 2026 |
| 20 | Sewer televising & manhole inspection (annual, total cost reflects next five years)  | \$1,250,000  | 2030 |
| 21 | Valve replacement & repair (annual program, cost reflects total of five year CIP)  | \$500,000    | 2030 |
| 22 | Upgrade electrical transformers  | \$1,200,000  | 2030 |

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

**COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

|                  | Electricity Consumed (kWh) | Natural Gas Consumed (therms) |
|------------------|----------------------------|-------------------------------|
| <b>January</b>   | 63,138                     | 814                           |
| <b>February</b>  | 55,905                     | 721                           |
| <b>March</b>     | 62,434                     | 393                           |
| <b>April</b>     | 79,128                     | 303                           |
| <b>May</b>       | 68,821                     | 89                            |
| <b>June</b>      | 66,440                     | 15                            |
| <b>July</b>      | 54,703                     |                               |
| <b>August</b>    | 45,913                     |                               |
| <b>September</b> | 40,844                     | 5                             |
| <b>October</b>   | 37,839                     | 2                             |
| <b>November</b>  | 39,077                     | 82                            |
| <b>December</b>  | 55,707                     | 516                           |
| <b>Total</b>     | <b>669,949</b>             | <b>2,940</b>                  |
| <b>Average</b>   | <b>55,829</b>              | <b>294</b>                    |

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

- Submersible Pumps
- Variable Speed Drives
- Other:

### 6.2.2 Comments:

### 6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

By Whom:

Describe and Comment:

We continue to work with Focus on Energy to track energy usage. Two lift stations had recent improvements that should result in energy savings--the third and final North Ave. pump being converted to a VFD, and new pumps & controls at 6th & Pershing.

### 6.4 Future Energy Related Equipment

#### 6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

Two lift stations have significant upgrades planned that should result in significant energy efficiency--a full electrical & HVAC upgrade at Kentucky Ave. and an electrical component upgrade at North Ave.

## 7. Treatment Facility

### 7.1 Energy Usage

#### 7.1.1 Enter the monthly energy usage from the different energy sources:

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

## TREATMENT PLANT: Total Power Consumed/Month

|                | Electricity Consumed (kWh) | Total Influent Flow (MG) | Electricity Consumed/Flow (kWh/MG) | Total Influent BOD (1000 lbs) | Electricity Consumed/Total Influent BOD (kWh/1000lbs) | Natural Gas Consumed (therms) |
|----------------|----------------------------|--------------------------|------------------------------------|-------------------------------|---|-------------------------------|
| January        | 504,000                    | 265.12                   | 1,901                              | 378.57                        | 1,331   | 9,550                         |
| February       | 489,600                    | 217.25                   | 2,254                              | 345.74                        | 1,416   | 10,709                        |
| March          | 532,000                    | 367.01                   | 1,450                              | 392.86                        | 1,354   | 17,308                        |
| April          | 579,600                    | 404.14                   | 1,434                              | 379.20                        | 1,528   | 19,003                        |
| May            | 522,000                    | 414.72                   | 1,259                              | 422.78                        | 1,235   | 20,090                        |
| June           | 558,000                    | 321.09                   | 1,738                              | 365.04                        | 1,529   | 13,078                        |
| July           | 554,400                    | 308.90                   | 1,795                              | 362.17                        | 1,531   | 10,717                        |
| August         | 571,500                    | 284.40                   | 2,009                              | 401.48                        | 1,423   | 5,524                         |
| September      | 460,800                    | 240.46                   | 1,916                              | 399.87                        | 1,152   | 4,367                         |
| October        | 519,300                    | 240.13                   | 2,163                              | 417.73                        | 1,243   | 16,986                        |
| November       | 489,600                    | 227.43                   | 2,153                              | 456.99                        | 1,071   | 20,696                        |
| December       | 558,000                    | 252.06                   | 2,214                              | 509.14                        | 1,096   | 31,957                        |
| <b>Total</b>   | <b>6,338,800</b>           | <b>3,542.71</b>          |                                    | <b>4,831.57</b>               |   | <b>179,985</b>                |
| <b>Average</b> | <b>528,233</b>             | <b>295.23</b>            | <b>1,857</b>                       | <b>402.63</b>                 | <b>1,326</b>  | <b>14,999</b>                 |

7.1.2 Comments:

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

Process water pumping

7.2.2 Comments:

### 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

Installing a fourth aeration blower that can be turned down farther to provide only the amount of air needed. Right-sized process water pumps for various conditions.

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2005

By Whom:

Focus on Energy

Describe and Comment:

A recent "energy treasure hunt" was just completed at the WWTP by Focus on Energy, as well.

Part of the facility

Year:

By Whom:

Describe and Comment:

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:

5/28/2026

2025

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

#### 1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

#### 1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

#### 1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

- Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Continue to implement a preventative maintenance program and respond to emergency overflows (working with sewershed customers to prevent future incidents). Provide adequate capacity to convey wet-weather flows. Install interceptors to all increased, more reliable service to the north half of the City and to new developments in the southwest.

Did you accomplish them?

- Yes
- No

If No, explain:

- Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

- Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

City of Sheboygan Sewer Ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 

2023-06-06

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection
- Sewage flows satellite system and large private users are monitored and controlled, as necessary
- Fat, oil and grease control
- Enforcement procedures for sewer use non-compliance

- Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- Equipment and replacement part inventories

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

- Up-to-date sewer system map
  - A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
  - A description of routine operation and maintenance activities (see question 2 below)
  - Capacity assessment program
  - Basement back assessment and correction
  - Regular O&M training
  - Design and Performance Provisions [NR 210.23 (4) (e)]
- What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
  - Construction, Inspection, and Testing
  - Others:

- Overflow Emergency Response Plan [NR 210.23 (4) (f)]
- Does your emergency response capability include:
- Responsible personnel communication procedures
  - Response order, timing and clean-up
  - Public notification protocols
  - Training
  - Emergency operation protocols and implementation procedures
- Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]
  - Special Studies Last Year (check only those that apply):
- Infiltration/Inflow (I/I) Analysis
  - Sewer System Evaluation Survey (SSES)
  - Sewer Evaluation and Capacity Management Plan (SECAP)
  - Lift Station Evaluation Report **KENTUCKY AVE UPGRADE DESIGN**
  - Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

|                           |  |                           |
|---------------------------|--|---------------------------|
| Cleaning                  | <input style="width: 100px;" type="text"/> | % of system/year          |
| Root removal              | <input style="width: 100px;" type="text"/> | % of system/year          |
| Flow monitoring           | <input style="width: 100px;" type="text"/> | % of system/year          |
| Smoke testing             | <input style="width: 100px;" type="text"/> | % of system/year          |
| Sewer line televising     | <input style="width: 100px;" type="text"/> | % of system/year          |
| Manhole inspections       | <input style="width: 100px;" type="text"/> | % of system/year          |
| Lift station O&M          | <input style="width: 100px;" type="text"/> | # per L.S./year           |
| Manhole rehabilitation    | <input style="width: 100px;" type="text"/> | % of manholes rehabbed    |
| Mainline rehabilitation   | <input style="width: 100px;" type="text"/> | % of sewer lines rehabbed |
| Private sewer inspections |  |                           |



# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

% of system/year  
 Private sewer I/I removal  % of private services  
 River or water crossings  % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

Total actual amount of precipitation last year in inches  
 Annual average precipitation (for your location)  
 Miles of sanitary sewer  
 Number of lift stations  
 Number of lift station failures  
 Number of sewer pipe failures  
 Number of basement backup occurrences  
 Number of complaints  
 Average daily flow in MGD (if available)  
 Peak monthly flow in MGD (if available)  
 Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

Lift station failures (failures/year)  
 Sewer pipe failures (pipe failures/sewer mile/yr)  
 Sanitary sewer overflows (number/sewer mile/yr)  
 Basement backups (number/sewer mile)  
 Complaints (number/sewer mile)  
 Peaking factor ratio (Peak Monthly:Annual Daily Avg)  
 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

| LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED ** |          |       |                  |
|---|----------|-------|------------------|
| Date  | Location | Cause | Estimated Volume |
| None reported   |          |       |                  |

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Plant flows can double (or more) during heavy rain or snow melt, especially during heavy rains in July 2025.

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 **2025**

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

While there were no reported SSOs for 2025, I/I continues to lead to the threat of surcharges in the collection system and almost resulted in a WWTP SSO in July 2025.

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

Work practices were changed to minimize the risk of SSOs at the WWTP exacerbated by construction projects.

5.4 What is being done to address infiltration/inflow in your collection system?

Engineering has placed an increased emphasis on televising/inspecting collection system components with I/I reduction as a significant goal, and placing a higher priority on I/I reduction when selecting lining/reconstruction projects.

|   |  |
|---|--|
| <b>Total Points Generated</b>               |  |
| <b>Score (100 - Total Points Generated)</b> |  |
| <b>Section Grade</b>                        |  |

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting Per.

5/28/2026

2025

## Grading Summary

WPDES No: 0025411

| SECTIONS                           | LETTER GRADE | GRADE POINTS | WEIGHTING FACTORS | SECTION POINTS |
|------------------------------------|--------------|--------------|-------------------|----------------|
| Influent                           |              |              |                   |                |
| BOD/CBOD                           |              |              |                   |                |
| TSS                                |              |              |                   |                |
| Ammonia                            |              |              |                   |                |
| Phosphorus                         |              |              |                   |                |
| Biosolids                          |              |              |                   |                |
| Staffing/PM                        |              |              |                   |                |
| OpCert                             |              |              |                   |                |
| Financial                          |              |              |                   |                |
| Collection                         |              |              |                   |                |
| <b>TOTALS</b>                      |              |              | <b>0</b>          | <b>0</b>       |
| <b>GRADE POINT AVERAGE (GPA) =</b> |              |              |                   |                |

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Item 7.

Sheboygan Wastewater Treatment Plant

Last Updated: Reporting For:  
5/28/2026 2025

## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade =

Effluent Quality: BOD: Grade =

Effluent Quality: TSS: Grade =

Effluent Quality: Ammonia: Grade =

Effluent Quality: Phosphorus: Grade =

Biosolids Quality and Management: Grade =

Staffing: Grade =

Operator Certification: Grade =

Financial Management: Grade =

Collection Systems: Grade =

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. =



## AGENDA ITEM MEMORANDUM

---

DATE: 5/7/2025

TO: Public Works Committee

FROM: Kevin Jump, PE – City Engineer

**SUBJECT:** Resolution 31-26-27 – a resolution of necessity authorizing the City to acquire certain real property and interests in land in furtherance of the Southside Sanitary Sewer System Project.

### ISSUE

Should the Public Works Committee recommend approving the resolution?

### STAFF RECOMMENDATION

Staff recommends approval of the resolution.

### BACKGROUND/DISCUSSION

As part of the Southside Sewer Interceptor project, the City of Sheboygan must acquire easements from property owners to construct and maintain the new sewer infrastructure. Two permanent easements and two temporary limited easements are required. The permanent easements will contain the sanitary sewer pipe and manholes, while the temporary limited easements are needed to facilitate construction activities.

The Common Council approved Resolution 205-25-26 on April 20, 2026. As noted at that time, Resolution 205-25-26 was the first step in the condemnation process. The resolution contemplated here is the next step in the condemnation process. This document is a Resolution of Necessity, which, upon approval, directs the “Mayor, City Clerk, City Attorney, and such other City officials as may be appropriate to take all actions necessary to acquire the easements.”

### FUNDING IMPACT

No impact.

### IF APPROVED, NEXT STEPS:

If approved, City staff will begin formal negotiations with property owners, including obtaining appraisals to determine fair compensation for the easements.



DEPARTMENT OF  
PUBLIC WORKS

2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov

**CITY OF SHEBOYGAN  
RESOLUTION 31-26-27**

**BY ALDERPERSONS DEKKER AND KELLY.**

**JUNE 8, 2026.**

A RESOLUTION OF NECESSITY authorizing the City to acquire certain real property and interests in land in furtherance of the Southside Sanitary Sewer System Project.

WHEREAS, the City of Sheboygan (“City”) commissioned a facilities plan for the Southside Sanitary Sewer System, which was prepared by Foth Infrastructure & Environment, LLC, originally dated July 2022 and revised February 2024 (the “Facility Plan”), to evaluate the wastewater conveyance needs of the Southside Growth Area of the City;

WHEREAS, the Facility Plan identified that the Southside Growth Area, generally bounded by Washington Avenue to the north, County Road V to the south, the U.P.R.R. to the west, and Lake Michigan to the east, requires new sanitary sewer interceptor infrastructure to convey projected peak wastewater flows of approximately 15.7 million gallons per day from anticipated residential, commercial, and industrial development to the City’s Wastewater Treatment Facility;

WHEREAS, the Facility Plan evaluated three alignment alternatives and, based upon a total present worth cost analysis, environmental impact assessment, and review of cultural and natural resources, recommended Alternative 1 (the Alliant Corridor alignment) as the most cost-effective means of serving the Southside Growth Area, at an estimated total capital cost of \$38.4 million to be constructed in up to three segments (the “Project”);

WHEREAS, the Facility Plan was prepared pursuant to the requirements of Chapter NR 110 of the Wisconsin Administrative Code and a public hearing on the Facility Plan was held on January 24, 2023, and the Project is to be funded in part through the State of Wisconsin Clean Water Fund loan program;

WHEREAS, the recommended alignment for the sanitary sewer interceptor traverses portions of the following properties: (a) Tax Key No. 59281472507, being part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin (“Parcel 11”); and (b) Tax Key No. 59030454780, located in part of the Northwest 1/4 of Section 10, Township 14 North, Range 23 East, in the Town of Wilson, Sheboygan County, Wisconsin (“Parcel 13”) (together, the “Properties”), and the City requires, across each of the Properties, (i) a permanent limited sanitary sewer easement for the installation, maintenance, replacement, and access of a sanitary sewer and appurtenant facilities, and (ii) a temporary limited sanitary sewer easement for construction access, equipment

staging, materials storage, and site restoration in connection with the installation of such facilities, which temporary limited easements shall terminate upon the earlier of completion of construction and restoration of the affected areas, or March 6, 2029, all as described and depicted in Exhibit A (legal descriptions) and Exhibit B (easement plats) attached hereto;

WHEREAS, the Common Council of the City of Sheboygan finds that the acquisition of the permanent limited sanitary sewer easements and the temporary limited sanitary sewer easements over the Properties will serve a public purpose because the permanent limited easements will enable the City to install, operate, and maintain essential sanitary sewer infrastructure to serve current and future residents and businesses of the Southside Growth Area, and the temporary limited easements will provide necessary construction access, staging, and restoration areas in connection therewith, thereby protecting public health and water quality and complying with applicable requirements of Chapter NR 110 of the Wisconsin Administrative Code;

WHEREAS, the City has statutory authority to acquire property interests for sewage purposes pursuant to Wis. Stat. §§ 62.22(1)(a) and 62.18(13), and to construct, extend, and improve sewerage facilities pursuant to Wis. Stat. §§ 66.0819(1) and 66.0821(2)(a)1., and to exercise the power of condemnation for such purposes pursuant to Wis. Stat. §§ 32.02(1) and 32.05, and the determination of necessity for such acquisition is made by the City pursuant to Wis. Stat. § 32.07(2);

WHEREAS, the Common Council has adopted a resolution making written findings in compliance with Wis. Stat. § 32.03(6)(bm) with respect to Parcel 13, and has caused such findings to be served upon the owner or owners of the property and upon the Town of Wilson prior to the adoption of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sheboygan, Sheboygan County, Wisconsin, as follows:

1. That the above WHEREAS clauses, including Exhibits A and B, are hereby incorporated into and made a part of this Resolution.
2. That this Resolution constitutes a determination of necessity adopted in accordance with Wis. Stat. § 32.07(2), and that the acquisition of the permanent limited sanitary sewer easements and temporary limited sanitary sewer easements over the Properties, as described in Exhibits A and B, is necessary for a public purpose, namely: (a) the permanent limited sanitary sewer easements for the installation, maintenance, replacement, and access of the Southside Sanitary Sewer Interceptor and appurtenant facilities; and (b) the temporary limited sanitary sewer easements for construction access, equipment staging, materials storage, and site restoration in connection with the installation of such facilities, which temporary limited easements shall terminate upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.

3. That the Project is necessary for the safety, health, welfare, and convenience of the public in the City of Sheboygan, and the acquisition of the easement interests described herein is required to further the provision of sanitary sewer service to the Southside Growth Area.
4. That the Common Council hereby authorizes and directs the Mayor, City Clerk, City Attorney, and such other City officials as may be appropriate to take all actions necessary to acquire the easement interests identified in Exhibits A and B in accordance with Wis. Stat. ch. 32.
5. That the required easement interests, as identified in Exhibits A and B, shall be acquired in the name of the City of Sheboygan.
6. That this Resolution shall take effect upon passage and publication as required by law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

**EXHIBIT A  
LEGAL DESCRIPTION OF PROPERTY INTERESTS**

**PARCEL 11: Tax ID 59281472507**

**PERMANENT SANITARY SEWER EASEMENT:**

Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE" and the point of beginning of lands described hereinafter; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 128.26 feet; thence South 21°24'44" West 110.83 feet to a point on the West line of said Northeast 1/4 Section; thence North 00°15'24" East 432.23 feet to the point of beginning.

Said Lands contain 0.348 acres more or less.

Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer.

**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**

Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE"; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 99.52 feet to the point of beginning of lands described hereinafter; thence continue South 89°44'36" East 30.00 feet; thence South 00°15'24" West 50.00 feet; thence North 89°44'36" West 38.23 feet; thence North 21°24'44" East 22.80 feet; thence North 00°15'24" East 28.73 feet; to the point of beginning.

Said Lands contain 0.036 acres more or less.

Said Temporary Limited Easements to be used for the purpose of installation of a sanitary sewer and shall be terminated upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.

**PARCEL 13: Tax ID 59030454780**

**PERMANENT SANITARY SEWER EASEMENT:**

Part of the Northwest 1/4 of Section 10, Township 14 North, Range 23 East, in the Town of Wilson, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northeast corner of the Northwest 1/4 of said Section 10; thence South 00°15'24" West along the East line of said Northwest 1/4 Section, 360.01 feet to the point of beginning of lands described hereinafter; thence continue South 00°15'24" West 105.22 feet; thence South 21°24'44" West 369.93 feet; thence South 00°17'33" West 520.00 feet; thence North 88°43'07" West 40.01 feet; thence North 00°17'33" East 526.77 feet; thence North 21°24'44" East 474.77 feet; thence South 88°44'28" East 2.16 feet to the point of beginning.

Said Lands contain 0.871 acres more or less.

Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer.

**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**

Part of the Northwest 1/4 of Section 10, Township 14 North, Range 23 East, in the Town of Wilson, Sheboygan County, Wisconsin, described as follows:

Commencing at the Northeast corner of the Northwest 1/4 of said Section 10; thence South 00°15'24" West along the East line of said Northwest 1/4 Section, 465.23 feet; thence South 21°24'44" West 369.93 feet; thence South 00°17'33" West 520.00 feet; thence South 88°43'07" East 50.01 feet; thence North 00°17'33" East 511.54 feet; thence North 21°24'44" East 231.40 feet; thence North 00°15'24" East 138.54 feet to the point of beginning.

Said Lands contain 0.937 acres more or less.

Said Temporary Limited Easement to be used for the purpose of installation of a sanitary sewer and shall be terminated upon the earlier of (i) completion of construction and restoration of the affected areas, or (ii) March 6, 2029.

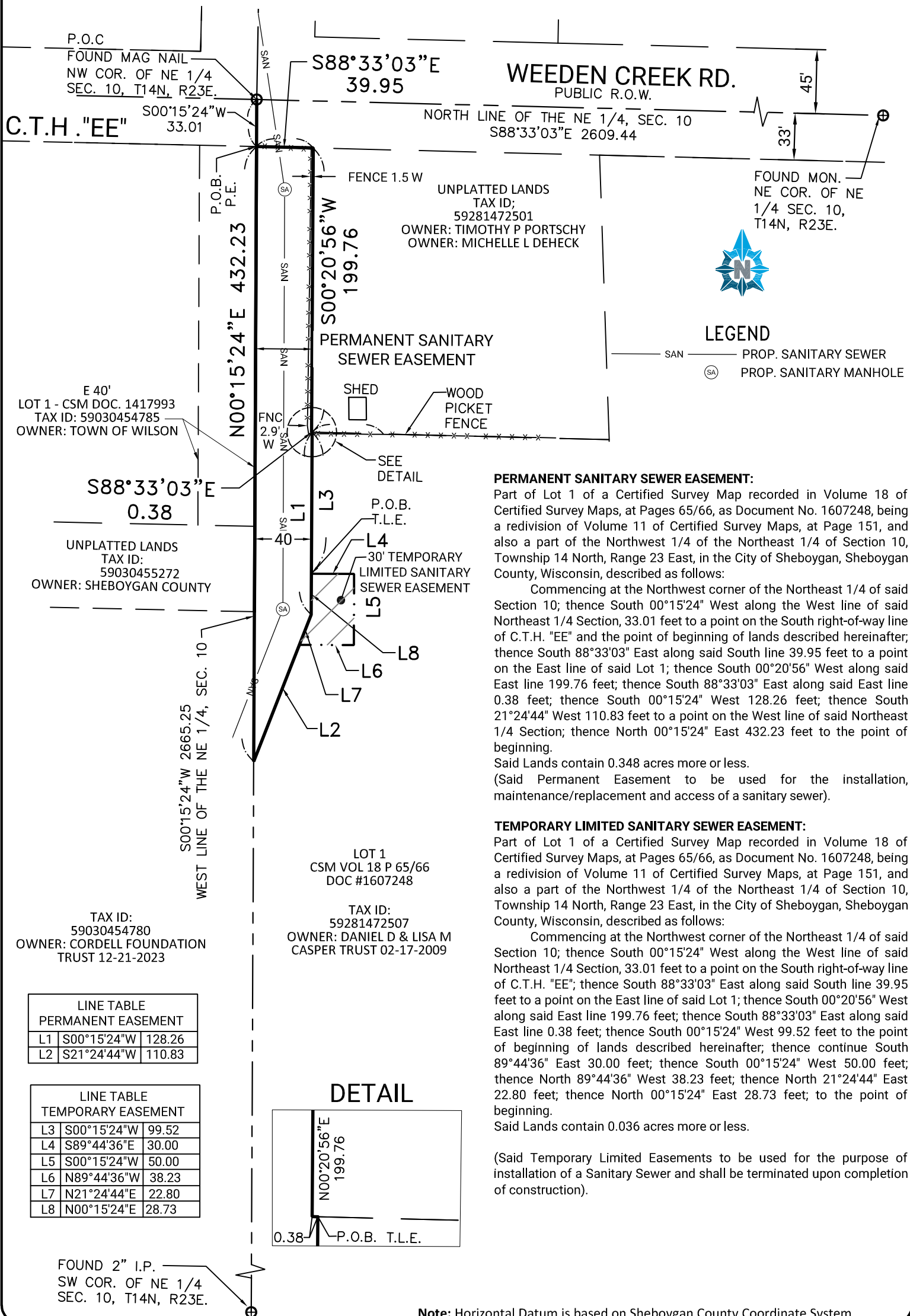
**EXHIBIT B  
EASEMENT PLATS**

[Easement Exhibit 11, prepared by Foth Infrastructure & Environment, LLC,  
Project I.D. 0024S042.01, surveyed 05/27/24, prepared 06/25/25,  
checked 06/25/25, to be attached hereto]

[Easement Exhibit 13, prepared by Foth Infrastructure & Environment, LLC,  
Project I.D. 0024S042.01, surveyed 05/27/24, prepared 06/25/25,  
checked 06/25/25, revised 01/13/26, to be attached hereto]

# EASEMENT EXHIBIT 11

Item 8.



**LEGEND**  
 SAN ——— PROP. SANITARY SEWER  
 (SA) ——— PROP. SANITARY MANHOLE

**PERMANENT SANITARY SEWER EASEMENT:**  
 Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:  
 Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE" and the point of beginning of lands described hereinafter; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 128.26 feet; thence South 21°24'44" West 110.83 feet to a point on the West line of said Northeast 1/4 Section; thence North 00°15'24" East 432.23 feet to the point of beginning.  
 Said Lands contain 0.348 acres more or less.  
 (Said Permanent Easement to be used for the installation, maintenance/replacement and access of a sanitary sewer).

**TEMPORARY LIMITED SANITARY SEWER EASEMENT:**  
 Part of Lot 1 of a Certified Survey Map recorded in Volume 18 of Certified Survey Maps, at Pages 65/66, as Document No. 1607248, being a redivision of Volume 11 of Certified Survey Maps, at Page 151, and also a part of the Northwest 1/4 of the Northeast 1/4 of Section 10, Township 14 North, Range 23 East, in the City of Sheboygan, Sheboygan County, Wisconsin, described as follows:  
 Commencing at the Northwest corner of the Northeast 1/4 of said Section 10; thence South 00°15'24" West along the West line of said Northeast 1/4 Section, 33.01 feet to a point on the South right-of-way line of C.T.H. "EE"; thence South 88°33'03" East along said South line 39.95 feet to a point on the East line of said Lot 1; thence South 00°20'56" West along said East line 199.76 feet; thence South 88°33'03" East along said East line 0.38 feet; thence South 00°15'24" West 99.52 feet to the point of beginning of lands described hereinafter; thence continue South 89°44'36" East 30.00 feet; thence South 00°15'24" West 50.00 feet; thence North 89°44'36" West 38.23 feet; thence North 21°24'44" East 22.80 feet; thence North 00°15'24" East 28.73 feet; to the point of beginning.  
 Said Lands contain 0.036 acres more or less.

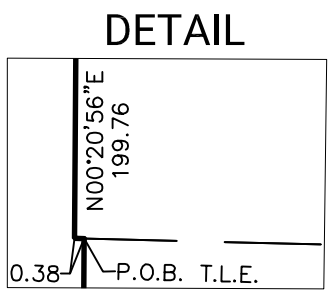
(Said Temporary Limited Easements to be used for the purpose of installation of a Sanitary Sewer and shall be terminated upon completion of construction).

**LINE TABLE PERMANENT EASEMENT**

|    |             |        |
|----|-------------|--------|
| L1 | S00°15'24"W | 128.26 |
| L2 | S21°24'44"W | 110.83 |

**LINE TABLE TEMPORARY EASEMENT**

|    |             |       |
|----|-------------|-------|
| L3 | S00°15'24"W | 99.52 |
| L4 | S89°44'36"E | 30.00 |
| L5 | S00°15'24"W | 50.00 |
| L6 | N89°44'36"W | 38.23 |
| L7 | N21°24'44"E | 22.80 |
| L8 | N00°15'24"E | 28.73 |



Note: Horizontal Datum is based on Sheboygan County Coordinate System.

|                                |   |                         |                       |  |
|--------------------------------|---|-------------------------|-----------------------|--|
| <b>PROJECT ID:</b> 0024S042.01 | <b>OWNER:</b> CITY OF SHEBOYGAN<br>828 CENTER AVE., STE 105.<br>SHEBOYGAN, WI 53081 | <b>SURVEYED BY:</b> JDS | <b>BY:</b> JDS        | <b>DATE:</b> 05/27/24  |
| <b>SHEET:</b> 1 OF 1           |   | <b>PREPARED BY:</b> FXA | <b>DATE:</b> 06/25/25 | <p>Foth Infrastructure &amp; Environment, LLC<br/>                 7044 S. Ballpark Dr. Suite 200<br/>                 Franklin, WI 53132<br/>                 Phone: 414-336-7900</p> |
|                                |   | <b>CHECKED BY:</b> TDC  | <b>DATE:</b> 06/25/25 |  |





AGENDA ITEM MEMORANDUM

DATE: 6/4/2026

TO: Public Works Committee

FROM: Curtis Hall, Parks Manager

SUBJECT: Resolution 32-26-27 - Authorizing the appropriate City to enter into a contract with Northeast Asphalt, Inc for the 2026 Park Improvements – Evergreen Park Access Road project.

ISSUE

Should the Public Works Committee recommend approving the resolution?

STAFF RECOMMENDATION

Staff recommends approval of the resolution.

BACKGROUND/DISCUSSION

This resolution seeks the approval of a construction contract with Northeast Asphalt, Inc. for the completion of pavement repairs. Funding for these repairs was included in the 2026 Capital Projects Fund.

This project proposes repairing and replacing damaged and failing pavement on Evergreen Park access road.

Construction is expected to begin September 21, 2026 and will be completed no later than October 9, 2026.

Northeast Asphalt, Inc. was the only bid received for the project. A summary of the bids is below.

| <u>Contractor</u>       | <u>Bid Amount</u> |
|-------------------------|-------------------|
| Northeast Asphalt, Inc. | \$194,916.50      |
|                         |                   |
|                         |                   |

Northeast Asphalt is the lowest responsive bidder. They have provided all the documentation required as part of their bid and they had an Approved Bidder’s Proof of Responsibility on file per City Ordinance. Cooperation between contractor staff and city staff has been excellent on past projects.

FUNDING IMPACT

Funding for the project was included in the Capital Projects Fund – Public Works – Street Improvements, No. 400500-641100

IF APPROVED, NEXT STEPS:

If approved, the appropriate City staff will sign the contract, and construction will begin in the coming months.

DEPARTMENT OF  
PUBLIC WORKS  
  
2026 NEW JERSEY AVE.  
SHEBOYGAN, WI  
53081

920/459-3440  
sheboyganwi.gov

**CITY OF SHEBOYGAN  
RESOLUTION 32-26-27**

**BY ALDERPERSONS DEKKER AND KELLY.**

**JUNE 8, 2026.**

A RESOLUTION authorizing the appropriate City officials to enter into a contract with Northeast Asphalt, Inc. for the 2026 Park Improvements, Evergreen Park Access Road.

WHEREAS, the City of Sheboygan has advertised for bids to construct the 2026 Park Improvements, Evergreen Park Access Road (the “Project”); and

WHEREAS, only one bid was received from Northeast Asphalt, Inc. for \$194,916.50; and

WHEREAS, the City Engineer has reviewed the bid and determined that the low bid met all of the project specifications; and

WHEREAS, pursuant to Res. No. 486-93-94, a Declaration of Official Intent to reimburse expenditures related to the Project has been completed.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to enter into the attached agreement with Northeast Asphalt, Inc. for the construction of the Project.

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw funds from the following account upon the agreement being fully executed by all parties, to pay for the construction done pursuant to the agreement.

|  |              |
|--|--------------|
| Capital Projects Fund – Culture & Recreation – Improvements<br>Other Than Buildings<br>(Acct. No. 400500-641100) | \$194,916.50 |
|--|--------------|

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL


\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan

|   |  |                 |           |       |        |
|---|--|-----------------|-----------|-------|--------|
| <b>PROJECT MANU</b>   |  |                 |           |       |        |
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Agreement |       |        |
|   |  | Section:        | 00 52 00  |       |        |
|   |  | Bid Number:     | C26-04    | Page: | 1 of 7 |

**AGREEMENT  
 BETWEEN OWNER AND CONTRACTOR  
 FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)**

THIS AGREEMENT is by and between City of Sheboygan (“Owner”) and Northeast Asphalt, Inc. (“Contractor”).

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows: municipal street and utility construction.

**ARTICLE 2 – THE PROJECT**


2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows: **2026 Park Improvements, Evergreen Park Access Road**

**ARTICLE 3 – ENGINEER**

- 3.01 The part of the Project that pertains to the Work has been designed by/the City of Sheboygan.
- 3.02 The Engineering Division, Department of Public Works, City of Sheboygan, Sheboygan, WI will assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

- 4.01 *Time of the Essence*
  - A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- 4.02 *Contract Times: Dates*
  - A. The Work will be substantially completed on or before October 9, 2026 and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the 14<sup>th</sup> day following substantial completion.
- 4.03 *Milestones*
  - A. Parts of the Work must be substantially completed on or before the following Milestone(s):
    - 1. Work can begin on Monday September 21, 2026 and must be completed by Friday October 9, 2026.
- 4.04 *Liquidated Damages*
  - A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the Contract Times, as duly modified. The parties also recognize the delays, expense, and difficulties involved in proving, in a legal or arbitration proceeding, the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any

|   |  |                           |              |
|---|--|---------------------------|--------------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: Agreement |              |
|   |  | Section: 00 52 00         |              |
|   |  | Bid Number: C26-04        | Page: 2 of 7 |

such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):


1. Substantial Completion: Contractor shall pay Owner the amount identified in paragraph 19.01 of the Supplementary Conditions for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
  2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner the amount identified in paragraph 19.01 of the Supplementary Conditions for each day that expires after such time until the Work is completed and ready for final payment.
  3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.
  4. Milestones: Contractor shall pay Owner the amount identified in paragraph 19.01 of the Supplementary Conditions for each day that expires after the time (as duly adjusted pursuant to the Contract) specified above for achievement of each Milestone, until Milestone is achieved.
- B. If Owner recovers liquidated damages for a delay in completion by Contractor, then such liquidated damages are Owner's sole and exclusive remedy for such delay, and Owner is precluded from recovering any other damages, whether actual, direct, excess, or consequential, for such delay, except for special damages (if any) specified in this Agreement.

#### 4.05 *Special Damages*

- A. In addition to the amount provided for liquidated damages, Contractor shall reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.
- B. After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.02 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.
- C. Contractor shall pay Owner the amount identified in paragraph 20.01 of the Supplementary Conditions for damage to trees and tree roots caused by the Contractor's actions or failure to act.

## ARTICLE 5 – CONTRACT PRICE

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:
- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item) as stated in Contractor's Bid, attached hereto as an exhibit.

|   |  |                           |              |
|---|--|---------------------------|--------------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: Agreement |              |
|   |  | Section: 00 52 00         |              |
|   |  | Bid Number: C26-04        | Page: 3 of 7 |

- B. The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 13.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.

## ARTICLE 6 – PAYMENT PROCEDURES

### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on the third Wednesday of the Month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.

1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
  - a. 95 percent of Work completed (with the balance being retainage). If the Work has been 50 percent completed as determined by Engineer, and if the character and progress of the Work have been satisfactory to Owner and Engineer, then as long as the character and progress of the Work remain satisfactory to Owner and Engineer, there will be no additional retainage; and
  - b. 0 percent of cost of materials and equipment not incorporated in the Work (with the balance being retainage).

- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.


### 6.04 *Interest*

- A. All amounts not paid when due shall bear interest at the rate of 0 percent per annum.

## ARTICLE 7 – CONTRACT DOCUMENTS

### 7.01 *Contents*

- A. The Contract Documents consist of the following:


|   |  |                           |              |
|---|--|---------------------------|--------------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: Agreement |              |
|   |  | Section: 00 52 00         |              |
|   |  | Bid Number: C26-04        | Page: 4 of 7 |

1. This Agreement.
2. Bonds:
  - a. Performance bond (together with power of attorney).
  - b. Payment bond (together with power of attorney).
3. Specifications as listed in the table of contents of the project manual (copy of list attached and incorporated by reference).
4. Drawings as listed in the table of contents of the drawings (copy of list attached and incorporated by reference).
5. Addenda (not attached but incorporated by reference)
  - a. None.
6. Exhibits to this Agreement (enumerated as follows):
  - a. Contractor's Bid consisting of one (1) Page.
7. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
  - a. Notice to Proceed,
  - b. Work Change Directives,
  - c. Change Orders,
  - d. Field Order,
  - e. Task Orders.
- B. The Contract Documents listed in Paragraph 7.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 7.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the Contract.

## ARTICLE 8 – ARTICLE 8—REPRESENTATIONS, CERTIFICATIONS, AND STIPULATIONS

### 8.01 *Contractor's Representations*

- A. In order to induce Owner to enter into this Contract, Contractor makes the following representations:
  1. Contractor has examined and carefully studied the Contract Documents, including Addenda.
  2. Contractor has visited the Site, conducted a thorough visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  3. Contractor is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
  4. Contractor has carefully studied the reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to

|   |  |                 |           |       |        |
|---|--|-----------------|-----------|-------|--------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Agreement |       |        |
|   |  | Section:        | 00 52 00  |       |        |
|   |  | Bid Number:     | C26-04    | Page: | 5 of 7 |

existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings.


5. Contractor has carefully studied the reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
6. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (a) the cost, progress, and performance of the Work; (b) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (c) Contractor's safety precautions and programs.
7. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
8. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
9. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
10. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

#### 8.02 *Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 8.02:
  1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
  2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
  4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.


#### 8.03 *Standard General Conditions*

- A. Owner stipulates that if the General Conditions that are made a part of this Contract are EJCDC® C-700, Standard General Conditions for the Construction Contract (2018), published by

| PROJECT MANU  |  |                 |           |       |        |
|---|--|-----------------|-----------|-------|--------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Agreement |       |        |
|   |  | Section:        | 00 52 00  |       |        |
|   |  | Bid Number:     | C26-04    | Page: | 6 of 7 |

the Engineers Joint Contract Documents Committee, and if Owner is the party that has furnished said General Conditions, then Owner has plainly shown all modifications to the standard wording of such published document to the Contractor, through a process such as highlighting or “track changes” (redline/strikeout), or in the Supplementary Conditions.

*(Continued on next page)*

|   |  |                 |           |       |
|---|--|-----------------|-----------|-------|
| <b>PROJECT MANU</b>   |  |                 |           |       |
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Agreement |       |
|   |  | Section:        | 00 52 00  |       |
|   |  | Bid Number:     | C26-04    | Page: |

IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract).

OWNER:  
(Signatures authorized pursuant to Res. \_\_\_\_-25-26)

CONTRACTOR:

City of Sheboygan

\_\_\_\_\_

By: \_\_\_\_\_  
(signature)

By: \_\_\_\_\_  
(signature)

Name, Title: Ryan Sorenson, Mayor

Name, Title: \_\_\_\_\_ (printed)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

By: \_\_\_\_\_  
(signature)

Address for giving notices:  
\_\_\_\_\_

Name, Title: Meredith DeBruin, City Clerk

Date: \_\_\_\_\_

Address for giving notices:  
City of Sheboygan – Engineering Division  
2026 New Jersey Avenue  
Sheboygan, WI 53081

Approved by: \_\_\_\_\_

(signature)

Name, Title: Evan Grossen, Deputy Finance Director/Comptroller

Date: \_\_\_\_\_

Approved as to form and Execution by: \_\_\_\_\_

(signature)


Name, Title: Elizabeth Majerus, City Attorney

Date: \_\_\_\_\_

**2026 Park Improvements**  
**Evergreen Park Access Road**  
**Bid Number C26-04**


| Line Item                     | Item Code | Item Description                   | Unit | Quantity | NEA Bid     |                     |
|-------------------------------|-----------|------------------------------------|------|----------|-------------|---------------------|
|                               |           |                                    |      |          | Unit Price  | Extension           |
| 1                             | BASE      | Mobilization                       | LS   | 1        | \$48,105.00 | \$48,105.00         |
| 2                             | BASE      | Construction Staking               | LS   | 1        | \$2,975.00  | \$2,975.00          |
| 3                             | BASE      | Excavation Common (Waste 95 CY)    | CY   | 125      | \$55.00     | \$6,875.00          |
| 4                             | BASE      | Milling Asphaltic Pavement, 3-inch | SY   | 3590     | \$4.45      | \$15,975.50         |
| 5                             | BASE      | Butt Joints                        | SY   | 150      | \$12.40     | \$1,860.00          |
| 6                             | BASE      | Concrete Curb and Gutter, 24-Inch  | LF   | 105      | \$58.00     | \$6,090.00          |
| 7                             | BASE      | Concrete Surface Drain             | SY   | 3        | \$900.00    | \$2,700.00          |
| 8                             | BASE      | Asphaltic Surface                  | Tons | 725      | \$106.95    | \$77,538.75         |
| 9                             | BASE      | Tack Coat (0.06 Gal / SY)          | Gal  | 220      | \$3.00      | \$660.00            |
| 10                            | BASE      | Medium Riprap                      | CY   | 5        | \$200.00    | \$1,000.00          |
| 11                            | BASE      | Base Aggregate Dense 1 1/4-Inch    | Tons | 175      | \$40.00     | \$7,000.00          |
| 12                            | BASE      | Silt Fence                         | LF   | 400      | \$5.00      | \$2,000.00          |
| 13                            | BASE      | Topsoil                            | SY   | 575      | \$15.00     | \$8,625.00          |
| 14                            | BASE      | Hydro-Seed                         | SY   | 575      | \$5.00      | \$2,875.00          |
| 15                            | BASE      | Sawing Asphaltic Pavement          | LF   | 130      | \$3.50      | \$455.00            |
| <b>Base Bid Total</b>         |           |                                    |      |          |             | <b>\$184,734.25</b> |
| 16                            | ALT 1     | Milling 3-Inch Asphaltic Pavement  | SY   | 410      | \$4.85      | \$1,988.50          |
| 17                            | ALT 1     | Asphaltic Surface                  | Tons | 75       | \$107.65    | \$8,073.75          |
| 18                            | ALT 1     | Tack Coat (0.06 Gal / SY)          | Gal  | 30       | \$4.00      | \$120.00            |
| <b>Alt 1 Bid Total</b>        |           |                                    |      |          |             | <b>\$10,182.25</b>  |
| <b>Awarded Contract Total</b> |           |                                    |      |          |             | <b>\$194,916.50</b> |



|   |  |                 |                   |       |        |
|---|--|-----------------|-------------------|-------|--------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Table of Contents |       |        |
|   |  | Section:        | 00 01 10          |       |        |
|   |  | Bid Number:     | C26-04            | Page: | 1 of 2 |

**2026 Park Improvements  
Evergreen Park Access Road**

| SECTION         | TITLE   | Pages |
|-----------------|---|-------|
| <b>00 00 00</b> | <b>PROCUREMENT AND CONTRACTING REQUIREMENTS</b>                                 |       |
|                 | <b>Introductory Information</b>   |       |
| 00 01 01        | Cover   | 1     |
| 00 01 10        | Table of Contents   | 2     |
|                 | <b>Procurement Requirements</b>   |       |
| 00 11 13        | Advertisement for Bids  | 2     |
| 00 21 13        | Instructions for Bidders  | 11    |
| 00 41 43        | Bid Form  | 6     |
| 00 41 44        | Unit Price Worksheet  | 1     |
| 00 41 44.1      | Quest Unit Price Worksheet  | 1     |
| 00 42 13        | Bid Bond  | 2     |
| 00 45 13        | Bidder's Proof of Responsibility  | 4     |
| 00 45 20        | Bidder's Proof of Responsibility and Non-Collusion Affidavit -<br>Subcontractor | 3     |
| 00 45 50        | List of Subcontractors  | 1     |
|                 | <b>Contracting Requirements</b>   |       |
| 00 52 00        | Agreement   | 7     |
| 00 55 00        | Notice to Proceed   | 1     |
| 00 61 13        | Performance Bond Form   | 3     |
| 00 61 14        | Payment Bond Form   | 3     |
| 00 62 11        | Submittal Cover   | 1     |
| 00 62 76        | Application for Payment   | 2     |
| 00 63 13        | Request for Information   | 1     |
| 00 63 63        | Change Order Form   | 2     |
| 00 65 16        | Certificate of Substantial Completion   | 1     |
| 00 65 18        | Contractor's Affidavit of Compliance Certification and Release                  | 1     |
| 00 65 19        | Consent of Surety to Final Payment  | 1     |
| 00 72 00        | Standard General Conditions of the Construction Contract – 2018                 | 78    |
| 00 73 00        | Supplementary Conditions  | 17    |
|                 | <b>GENERAL REQUIREMENTS</b>   |       |
| 01 11 00        | Summary of Work   | 2     |
| 01 14 00        | Work Restrictions   | 6     |
| 01 23 00        | Alternates  | 1     |
| 01 43 00        | Quality Assurance   | 3     |
| 01 57 19        | Temporary Environmental Controls  | 2     |
| 01 71 23        | Construction Staking  | 3     |
| 01 78 00        | Closeout Requirements   | 2     |

|   |  |                 |                   |       |        |
|---|--|-----------------|-------------------|-------|--------|
|  | Engineering Division<br>2026 New Jersey Ave<br>Sheboygan, WI 53081 | Document Title: | Table of Contents |       |        |
|   |  | Section:        | 00 01 10          |       |        |
|   |  | Bid Number:     | C26-04            | Page: | 2 of 2 |

| SECTION         | TITLE  | Pages |
|-----------------|--|-------|
| 01 78 19        | Project Record Requirements                      | 2     |
| <b>31 00 00</b> | <b>EARTHWORK</b>                                 |       |
| 31 25 00        | Erosion Control and Site Maintenance             | 3     |
| <b>32 00 00</b> | <b>EXTERIOR IMPROVEMENTS</b>                     |       |
| 32 10 00        | Grading, Pavement, Curb and Gutter, and Sidewalk | 5     |



AGENDA ITEM MEMORANDUM

DATE: 6/4/2026

TO: Public Works Committee

FROM: Curtis Hall, Parks Manager

SUBJECT: Resolution 33-26-27 - Authorizing the appropriate City staff to execute an agreement with Allterior Carpentry for installation of dog park fencing and Seiler Bros. Construction for installation of concrete sidewalk at Moose Park.

ISSUE

Should the Public Works Committee recommend approving the resolution?

STAFF RECOMMENDATION

Staff recommends approval of the resolution.

BACKGROUND/DISCUSSION

This resolution seeks the approval of a construction agreement with Allterior Carpentry and Seiler Bros Construction for the completion of Dog Park fencing and concrete. Funding for these park improvements was included in the 2025 Capital Park Improvement Projects Fund. The funds originally budgeted for this project were transferred into the General Fund balance.

This project proposes installing dog park fencing and gates as well as concrete walkways to support pedestrian access.

Construction is expected to begin in construction season of 2026 and will be completed no later than December 31, 2026.

Multiple quotes were received for the fencing scope of the project. Multiple quotes were received for the concrete scope of the project. A summary of the low quotes is below.

| <u>Fencing Contractor</u> | <u>Bid Amount</u> |
|---------------------------|-------------------|
| Allterior Carpentry       | \$28,450          |

| <u>Concrete Contractor</u> | <u>Bid Amount</u> |
|----------------------------|-------------------|
| Seiler Bros. Construction  | \$3,172.50        |

Allterior Carpentry and Seiler Bros. Construction were the lowest responsive contractors. They have provided all the documentation required as part of their quote. Cooperation between contractor staff and city staff has been excellent on past projects.

FUNDING IMPACT

Funding for the project was included in the Capital Projects Fund – Public Works – Park Improvements 2025 then transferred into the General Fund at the end of the 2025 budget cycle. Staff is requesting approval to execute a budget adjustment to transfer funds from the General Fund balance to the Capital Improvements budget to

DEPARTMENT OF PUBLIC WORKS

2026 NEW JERSEY AVE. SHEBOYGAN, WI 53081

920/459-3440 sheboyganwi.gov



AGENDA ITEM MEMORANDUM (CONT.)

---

fund the project in 2026. Following the transfer of funds staff is seeking approval to fund the project from the Capital Improvements Fund.

IF APPROVED, NEXT STEPS:

If approved, the appropriate City staff will sign the contract, and construction will begin in the coming months.

**CITY OF SHEBOYGAN  
RESOLUTION 33-26-27**

**BY ALDERPERSONS DEKKER AND KELLY.**

**JUNE 8, 2026.**

A RESOLUTION authorizing the purchasing agent to enter into an agreement on a form approved by the City Attorney with Allterior Carpentry for the purchase and installation of dog park fencing and Seiler Bros. Construction for a concrete sidewalk at Moose Park and authorizing an adjustment to the 2026 budget to fund the purchase.

WHEREAS, the Department of Public Works included funding in their 2025 Capital Improvements Budget for the purchase and installation of dog park fencing and a concrete sidewalk at Moose Park in Sheboygan; and

WHEREAS, the City issued a request for quotes for the purchase and installation of dog park fencing and three quotes were received; and

WHEREAS, the City issued a request for quotes for the construction of a concrete sidewalk and three quotes were received; and

WHEREAS, the City Engineer has reviewed the quotes and determined that the lowest quote from Allterior Carpentry of \$28,450.00 and Seiler Bros. Construction of \$3,172.80, met all of the specifications; and

WHEREAS, the Department of Public Works – Parks Division anticipates the construction to be completed in 2026; and

WHEREAS, in order to fund the purchase, a budget amendment is necessary to transfer the funding from Fund Balance to Capital Improvements.

NOW, THEREFORE, BE IT RESOLVED: That the purchasing agent is authorized to enter into an agreement on a form approved by the City Attorney with Allterior Carpentry for the purchase and installation of dog park fencing in the amount of \$28,450.00 and Seiler Bros. Construction for the construction of a concrete sidewalk in the amount of \$3,172.80.

BE IT FURTHER RESOLVED: That the Finance Director is authorized to complete a budget amendment for the above purchase from Capital Projects Fund Balance utilizing unused 2025 debt proceeds in the amount of \$31,622.80 via the following budget adjustments:

Increase:

Capital Projects Fund - Capital Projects - Fund Equity Applied     \$31,623  
(Acct. No. 400-493000)

Capital Projects Fund - Culture & Recreation - Improvements Other  
Than Buildings     \$31,623  
(Acct. No. 400500-641100)

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

\_\_\_\_\_.

Presiding Officer

Attest

\_\_\_\_\_  
Ryan Sorenson, Mayor, City of  
Sheboygan

\_\_\_\_\_  
Meredith DeBruin, City Clerk, City of  
Sheboygan