



# HISTORIC PRESERVATION COMMISSION AGENDA

**June 17, 2024 at 4:00 PM**

**City Hall - Conference Room 207, 828 Center Avenue,  
Sheboygan, WI**

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Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## **OPENING OF MEETING**

1. Call to Order
2. Pledge of Allegiance

## **MINUTES**

- [3.](#) Approval of minutes from the April 11, 2024 meeting.
- [4.](#) Approval of minutes from the May 9, 2024 meeting.

## **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

5. Review and prioritize previously identified focus items.

## **NEXT MEETING DATE**

6. Next Meeting Date: July 15, 2024

## **ADJOURN**

7. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
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**CITY OF SHEBOYGAN****HISTORIC PRESERVATION COMMISSION MINUTES****Thursday, April 11, 2024**

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Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

**OPENING OF MEETING**

1. Call to Order

Meeting cancelled due to lack of quorum.

2. Pledge of Allegiance

**MINUTES**

3. Approval of minutes from the March 14th, 2024 meeting.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

4. Public comment or correspondence.
5. Discuss updates to the Commission's webpage.
6. Review the Historical Preservation Commission's social media presence.
7. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.
8. Review and verification of Building Inspection Office parcel indexing of designated historic structures, historic sites, and historic districts, and parcel indexing as required by Sec 105-1007(b).
9. Review of Ellis historic neighborhood, verification of no designation of historic district classification by City Council, and recommendations on public misuse of "historic district" name.
10. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.
11. Consideration of cross-designation of NRHP and State of Wisconsin designated parcels and process for public cross-designation.
12. Report on status of the resurvey of historical resources done by Traci Schnell.
13. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School and possible informal notice to SASD of Sec 105-1007.
14. Review of designation of 828 N 8th St. and 830 N 8th St. as historic structures per ordinance 105-1006(E).

15. Discuss the possible relocation of Post Office services.
16. Discuss Doors Open Sheboygan.
17. Discussion regarding holding a special organizational meeting.
18. Discussion regarding cobblestone/brick street in the 900 block of Jefferson Avenue.

**NEXT MEETING DATE**

19. Next Meeting Date: May 9, 2024

**ADJOURN**

20. Motion to Adjourn

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**CITY OF SHEBOYGAN****\* AMENDED\* HISTORIC PRESERVATION COMMISSION  
MINUTES****Thursday, May 09, 2024****OPENING OF MEETING****MEMBERS PRESENT:** Peter Mayer, Wendy Schobert, Alli Karrels, Steven Jaeger, Travis Gross**STAFF/OFFICIALS PRESENT:** Daniel Peterson**OTHERS PRESENT:****OPENING OF MEETING**

1. Call to Order

Peter Mayer called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

**MINUTES**

3. Approval of minutes from the March 14, 2024 meeting.

Motion by Wendy Schobert, second by Steven Jaeger to approve. Motion Carried.

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

4. Election of Officers: Chair and Vice Chair

Motion by Peter Mayer, second by Wendy Schobert to elect Alli Karrels as Chairperson. Motion Carried.

Motion by Peter Mayer, second by Travis Gross to elect Wendy Schobert as Vice Chairperson. Motion Carried.

5. Strategic Planning for a more effective Historic Preservation Commission:
  - a. HPC ordinance
  - b. HPC documentation
  - c. HPC meeting schedule
  - d. HPC matters considered and area of involvement

The Commission discussed the strategic plan for the future of the commission including a new meeting date and prioritizing items.

**NEXT MEETING DATE**

6. Next Meeting Date: June 17, 2024

**ADJOURN**

7. Motion to Adjourn

Motion by Peter Mayer, second by Travis Gross. Motion Carried.

Being no further business, the meeting was adjourned at 5:01 p.m.

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