



SUSTAINABLE SHEBOYGAN TASK FORCE AGENDA

March 13, 2023 at 4:30 PM

**City Hall - Conference Room 207, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

MINUTES

- [3.](#) Approval of minutes from the January 9, 2023 meeting.
- [4.](#) Approval of minutes from the February 13, 2023 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5. Public Comment.
6. Report on vision statement and possible approval. Discussion on recommendation to Common Council. Possible approval on recommendation to common Council.
7. Report by Land Use and Conservation Committee.
8. Report by Energy, Housing, Infrastructure and Transportation Committee.
9. City of Sheboygan Strategic Plan.
10. Possible Earth Week event.
11. Education opportunities.

NEXT MEETING DATE

12. Next Meeting Date: TBD

ADJOURN

13. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

CITY OF SHEBOYGAN**SUSTAINABLE SHEBOYGAN TASK FORCE MINUTES****Monday, January 09, 2023****OPENING OF MEETING**

MEMBERS PRESENT: James Van Akkeren, Rebecca Stewart, Jennifer Rutten, Cheryl Sohn, David Gladis, William Campos, Chris Kuehnel, Lora Hagen, and Jeanne Kliejunas

STAFF/OFFICIALS PRESENT: Mayor Ryan Sorenson, Kaitlyn Krueger, and Rachel Masse

PUBLIC PRESENT:

OPENING OF MEETING

1. Call to Order

James Van Akkeren called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

MINUTES

3. Approval of minutes from the December 19, 2022 meeting.

Motion by Chris Kuehnel to correct the spelling errors in item 7 to read "James Van Akkeren discussed the existing Sustainability Plan and Green Tier Report and how these will be used as a starting point for the task force. The task force will begin to review and revise the sustainability plan and create new action steps. Rebecca Clarke questioned what action steps from the 2015 Sustainability Plan have been accomplished. James Van Akkeren explained that questions can be asked to the appropriate department heads about the current Sustainability Plan and any future questions that may arise. The task force discussed if it was necessary to follow the current format and subject titles that are used in the Sustainability Plan and Green Tier Report when revising the plan and creating subcommittees." Seconded by Rebecca Stewart. Motion Carried.

Motion by Chris Kuehnel to change the wording in item 6 as proposed. Seeing no second, the motion failed.

Motion by Lora Hagen, seconded by Rebecca Stewart to approve the amended minutes. Motion Carried.

Voting Yea: Van Akkeren, Stewart, Rutten, Sohn, Gladis, Campos, Kuehnel, Hagen, Kliejunas - 9

Voting Nay: Chris Kuehnel - 1

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Presentation by City Finance Department on Budgeting.

Finance Director Kaitlyn Krueger presented information regarding the 2023 City of Sheboygan Budget Schedule, partnering with department heads and alderpersons to bring budget considerations to council, and where the City budget comes from.

5. Public Comment

No public present.

6. Goals defined, steps to accomplish, management of issues, central access to information/resources. Cheryl Sohn to present.

Cheryl Sohn presented on Task Force logistics. The Task Force discussed the use of a spreadsheet to keep track of “open” issues.

Motion by Chris Kuehnel to use spreadsheets to track “open” issues. William Campos seconded. Motion Carried.

William Campos volunteered to update the spreadsheet after each meeting with any new open issues.

The Task Force discussed refining the mission or goal of the Task Force and how this may help to obtain grants.

Motion by Chris Kuehnel to have a volunteer group of Task Force members to review and refine the mission of the Sustainable Sheboygan Task Force, then for a second volunteer group of Task Force members to create a mission for the City. Cheryl Sohn seconded. Motion Carried.

Chris Kuehnel, David Gladis, and Jennifer Rutten volunteered for the subcommittee chaired by Cheryl Sohn to revise the Sustainable Sheboygan Task Force goal.

7. Capital Improvement Budget review and how to influence.

Item not discussed.

8. Subcommittees/Task Force.

Item not discussed.

9. Community events of interest.

James Van Akkeren discussed the Climate Reality event at the Mead Public Library. Cheryl Sohn discussed an herbicide, native species, and invasive species event at the Mead Public Library.

NEXT MEETING DATE

10. Next Meeting Date: February 13th, 2022

ADJOURN

11. Motion to Adjourn

Motion by Chris Kuehnel, second by Rebecca Stewart. Motion Carried.

Being no further business, the meeting was adjourned at 6:00 p.m.

CITY OF SHEBOYGAN

SUSTAINABLE SHEBOYGAN TASK FORCE MINUTES

Monday, February 13, 2023

OPENING OF MEETING

MEMBERS PRESENT: James Van Akkeren, Rebecca Clarke, Rebecca Stewart, Geralyn Leannah, Lora Hagen, Cheryl Sohn, David Gladis, Chris Kuehnel, Kelsey Bird, Jeanne Kliejunas

STAFF/OFFICIALS PRESENT:

PUBLIC PRESENT:

OPENING OF MEETING

1. Call to Order.

James Van Akkeren called the meeting to order.

2. Pledge of Allegiance.

The Pledge of Allegiance was recited.

MINUTES

3. Approval of minutes from the January 9, 2023 meeting.

No discussion and no motions were made.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public Comment.

No public present.

5. Report by subcommittee on Sustainable Sheboygan Charter Proposal.

Presentation and discussion on Sustainable Sheboygan Charter Proposal.

Motion by Geralyn Leannah, seconded by Kelsey Bird to approve the Sustainable Sheboygan Task Force proposed structure. Motion Carried.

6. Possible subcommittee creation.

Subcommittees created.

7. Discussion on whether the Sustainable Sheboygan Task Force must be conscious of the City Budget when making recommendations.

Discussion on whether the Sustainable Sheboygan Task Force must be conscious of the City Budget when making recommendations.

8. Brainstorming on projects, funding, and education opportunities.

Discussion on group brainstorming on their own time.

9. William Campos resignation from the committee and appointment of new recorder of questions.

Item 4.

Item not discussed.

NEXT MEETING DATE

10. Next Meeting Date: March 13th, 2023

ADJOURN

11. Motion to Adjourn

Motion by Rebecca Clarke, seconded by Chris Kuehnel. Motion Carried.

Being no further business, the meeting was adjourned at 5:46 p.m.