



HISTORIC PRESERVATION COMMISSION AGENDA

February 08, 2024 at 4:00 PM

**City Hall - Conference Room 207, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

MINUTES

- [3.](#) Approval of minutes from the January 11, 2024 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public comment or correspondence.
5. Discuss updates to the Commission's webpage.
6. Review the Historical Preservation Commission's social media presence.
7. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.
8. Review and verification of Building Inspection Office parcel indexing of designated historic structures, historic sites, and historic districts.
9. Review of Ellis historic neighborhood, verification of no designation of historic district classification by City Council, and recommendations on public misuse of "historic district" name.
10. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.
11. Consideration of cross-designation of NRHP and State of Wisconsin designated parcels and process for public cross-designation.
12. Report on status of the resurvey of historical resources done by Traci Schnell.
13. Discuss process for individuals and groups that expressed interest in designating properties.
14. Review and verification of Building Inspection Office parcel indexing as required by Sec 105-1007(b).

15. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School and possible informal notice to SASD of Sec 105-1007.
16. Discuss Doors Open Sheboygan.
17. Update on the status of the Billy Bud statue from the Henry Jung Building.

NEXT MEETING DATE

18. Next Meeting Date: March 14, 2024

ADJOURN

19. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN**HISTORIC PRESERVATION COMMISSION MINUTES****Thursday, January 11, 2024****OPENING OF MEETING****MEMBERS PRESENT:** Peter Mayer, Wendy Schobert, Alli Karrels, Steven Jaeger, Matt Wierzbach**STAFF/OFFICIALS PRESENT:** Program Assistant Ellise Rose**OTHERS PRESENT:****OPENING OF MEETING**

1. Call to Order

Peter Mayer called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

MINUTES

3. Approval of minutes from the November 9, 2023 meeting.

Motion by Alli Karrels, second by Matt Wierzbach to approve. Motion Carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3. Public comment or correspondence.

A resident is interested in learning more about designating districts.

4. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.

Steven Jaeger discusses his revisions to the Certificate of Appropriateness application.

MOTION TO APPROVE WITH THE FOLLOWING REVISIONS:

1. Add categories under the question regarding Historical Preservation designation.
2. Add a request for original blueprints/plans if available.
3. Add ordinance reference information.
4. Add the date the form is revised.
5. Add a section to include the tax parcel number.

Motion by Wendy Schobert, second by Alli Karrels. Motion Carried.

6. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.

Peter Mayer discusses determining the jurisdiction of the commission.

7. Report on status of the resurvey of historical resources done by Traci Schnell.

Traci Schnell must send her report to the Wisconsin Historical Society for review before it can be sent to the City.

Item 3.

8. Discuss process for individuals and groups that expressed interest in designating properties.

Not discussed.

9. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School.

This will go to referendum at the November School Board meeting.

10. Discuss creating a Doors Open Sheboygan to display and generate interest in the historical properties in Sheboygan.

The commission would like to host a Doors Open event on a Saturday at the end of September or beginning of October.

11. Review the Historical Preservation Commission's social media presence.

Wendy Schobert is working on a Facebook page for the commission.

12. Update on the status of the Billy Bud statue from the Henry Jung Building.

Billy Bud is currently being restored and will be replaced atop the Henry Jung chimney in the spring.

NEXT MEETING DATE

13. Next Meeting Date: February 08, 2024

ADJOURN

14. Motion to Adjourn

Motion by Steven Jaeger, second by Alli Karrels. Motion carried.

Being no further business, the meeting was adjourned at 5:36 p.m.