



FINANCE AND PERSONNEL COMMITTEE MEETING AGENDA

February 13, 2023 at 5:00 PM

Council Chambers, 828 Center Avenue, Sheboygan, WI

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Finance Department at 920-459-3311. Persons other than council members who wish to participate remotely shall provide notice to the Finance Department at 920-459-3311 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call (Alderspersons Mitchell, Filicky-Peneski, Perella, Ackley and Felde may attend remotely)
3. Pledge of Allegiance
4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes - January 23, 2023

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Gen. Ord. No. 20-22-23 / February 6, 2023: AN ORDINANCE re-establishing the salaries of Election officials.

DATE OF NEXT REGULAR MEETING

7. Next Meeting Date - February 27, 2023

ADJOURN

8. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN

REQUEST FOR FINANCE & PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Gen. Ord. No. 20-22-23 by Alderpersons Mitchell and Felde re-establishing the salaries of Election officials.

REPORT PREPARED BY: Meredith DeBruin, City Clerk

REPORT DATE: 2-9-23

MEETING DATE: 2-13-23

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	7.03
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

Wisconsin Statutes requires that a reasonable daily compensation be paid to each election official. Election officials are not allowed to leave the premises on Election day.

STAFF COMMENTS:

The City of Sheboygan currently compensates Election Officials \$120.00/day and Co-Chairpersons \$145.00/day. In addition, \$10.00 is paid for attending instructional meetings, and \$10.00/hour for special nursing home deputies. Of the responses received from a survey of other Sheboygan County and similar municipalities, this salary amount is the lowest (see attachment). The previous increase to salaries was in 2018 and again in 2008.

Co-Chairpersons are officials in-charge of the polling location on election day, however they perform many duties outside of election hours including calling officials to staff their locations and attend training, remaining current in changing laws/policies, setting up their polling locations before the election, returning to City Hall with ballots and paperwork election night, and collaborating with each other.

All election officials are essential and in recent years have been subjected to increased scrutiny. It continues to be difficult to recruit qualified officials.

ACTION REQUESTED:

Motion to recommend the Common Council adopt Gen. Ord. No. 20-22-23. It is also asked that when Council reviews the list of salaries from other municipalities, council amend the Ordinance to further increase salaries.

ATTACHMENTS:

- I. Current salaries for Election Officials in other municipalities.

Gen. Ord. No. 20 - 22 - 23. By Alderpersons Mitchell and Felde.
February 6, 2023.

AN ORDINANCE re-establishing the salaries of Election Officials.

WHEREAS, Election Officials have not received a salary increase since 2018; and

WHEREAS, full-time Election Officials are not allowed to leave the premises on Election Day; and

WHEREAS, full-time Election Officials currently work approximately 14-16 hours on an election day, and part-time Election Officials currently work approximately 7-9 hours on an election day; and

WHEREAS, Wis. Stats. § 7.03 requires that a reasonable daily compensation be paid to each inspector; and

WHEREAS, current Election Official pay in the City of Sheboygan is currently the lowest in the county; and

WHEREAS, average Election Official pay in the other communities in Sheboygan County is just under \$180.00 for a full day and \$90.00 for a half day (i.e., just under \$12.00 per hour), and just under \$212.00 for chief inspectors (chairpersons), excluding the benefits some communities provide; and

WHEREAS, it is becoming increasingly difficult to find and keep qualified and competent inspectors.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. The Election Officials appointed to perform election duties in the various wards of the City of Sheboygan shall be paid in accordance with the following schedule:

\$ 75.00 for half of Election Day
\$150.00 for full Election Day
\$175.00 for co-chairpersons
\$ 10.00 for attending instructional meeting
\$ 10.00 per hour for special nursing home deputies

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Election Official Salary - 2023			
	Election Official	Chief Inspector (Co-Chairperson)	Extras
Cedar Grove	14	14	lunch and dinner
Glenheulah	14	15	
Howards Grove	9	10	
Lyndon	11	12	
Random Lake	10	12	
Sheboygan Falls	130/DAY	150/DAY	
Sherman	11	12	
Town of Greenbush	10	12	
Town of Holland	14.5	14.5	
Town of Mitchell	10	12	food, beverage, mileage
Town of Plymouth	13	14	
Town of Rhine	10	13	meal, snacks, drinks
Town of Russell	13	13	
Town of Sheboygan	13	15	
Town of Sheboygan Falls	20	20	
Town of Wilson	12	15	snack, drink, lunch
Village of Oostburg	12	17	
Village of Waldo	10.5	10.5	meal
OSHKOSH	9.5	13	
GREEN BAY	225/DAY	340/DAY	
APPLETON	13	13	