



HISTORIC PRESERVATION COMMISSION AGENDA

January 11, 2024 at 4:00 PM

**City Hall - Conference Room 207, 828 Center Avenue,
Sheboygan, WI**

Persons with disabilities who need accommodations to attend this meeting should contact the Department of City Development, (920) 459-3377. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the City Development Department at 920-459-3377 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

MINUTES

- [3.](#) Approval of minutes from the November 9, 2023 meeting.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public comment or correspondence.
- [5.](#) Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.
6. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.
7. Report on status of the resurvey of historical resources done by Traci Schnell.
8. Discuss process for individuals and groups that expressed interest in designating properties.
9. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School.
10. Discuss creating a Doors Open Sheboygan to display and generate interest in the historical properties in Sheboygan.
11. Review the Historical Preservation Commission's social media presence.
12. Update on the status of the Billy Bud statue from the Henry Jung Building.

NEXT MEETING DATE

13. Next Meeting Date: February 08, 2024

ADJOURN

14. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN**HISTORIC PRESERVATION COMMISSION MINUTES****Thursday, November 09, 2023**

OPENING OF MEETING**MEMBERS PRESENT:** Peter Mayer, Wendy Schobert, Alli Karrels, Steven Jaeger, Matt Wierzbach**STAFF/OFFICIALS PRESENT:** Program Assistant Ellise Rose**OTHERS PRESENT:** Abraham Loya**OPENING OF MEETING**

1. Call to Order

Peter Mayer called the meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

MINUTES

3. Approval of minutes from the October 12, 2023 meeting.

Motion by Alli Karrels, second by Matt Wierzbach to approve. Motion Carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

4. Public comment or correspondence.

No public comment.

5. Review of the Certificate of Appropriateness for the storage shed at 1116 Huron Avenue, The Little Red School House.

Abraham Loya discussed the shed being proposed for the locally landmarked property at 1116 Huron Avenue.

Motion by Alli Karrels, second by Matt Wierzbach to issue a Certificate of Appropriateness as applied for subject to the additional requirements that a shed may be no more than 200 square feet, must be painted red with white trim, built of natural looking materials, and located along the north side of the property. Motion Carried.

6. Review process for Certificate of Appropriateness and the applicable provisions of the City Ordinance.

Peter Mayer discussed changing the format of the Certificate of Appropriateness application.

7. Discuss neighborhood walks to generate interest in nominating neighborhoods.

No discussion.

8. Discuss exploring possible amendments to Sheboygan Municipal Code Section 105-1006, Historical Preservation Regulations and Housing Rehabilitation Loan Program.

No discussion.

9. Discuss application for the Certified Local Government Grant from the Wisconsin Historical Society.

Committee discussed if a grant application would be submitted.

10. Discuss the possibility of advertising for the Historical Preservation Commission.

Wendy Schobert discussed the idea of creating a Facebook page to keep the public informed of what the Committee is doing.

11. Discuss the renovations scheduled at Farnsworth Middle School and Urban Middle School.

Commission discussed what their role might look like in the proposed renovations and demolition.

12. Discuss creating a Doors Open Sheboygan to display and generate interest in the historical properties in Sheboygan.

Wendy Schobert discussed the possibility of creating a Doors Open event for the City.

NEXT MEETING DATE

13. Next Meeting Date: January 11, 2024

ADJOURN

14. Motion to Adjourn

Motion by Wendy Schobert, second by Alli Karrels. Motion carried.

Being no further business, the meeting was adjourned at 5:17 p.m.

It's always nice when governmental forms are not too intimidating... not too long... don't use difficult language... not make you feel that your responses will make or break the outcome of the determination. Whatever this application can do to be less intimidating would be nice. The idea is just to illicit useful information for the committee to understand the proposed project.

We might also discuss whether paper submittals are being asked for, or if digital submission of some background information is acceptable.

Steve Jaeger

CITY OF SHEBOYGAN HISTORIC PRESERVATION

CERTIFICATE OF APPROPRIATENESS

This application applies to exterior modifications to properties that are subject to Historical Preservation. (it's nice when filling out a form to be told what the general purpose of it is)

This Certificate of Appropriateness shall be valid only when signed by the Planning Department official and the Historic Preservation Commission (HPC) Chairperson. Construction work shall not be permitted without a signed Certificate of Appropriateness.

Applicant: _____ **Phone:** _____

Applicant Mailing Address: _____

Property Owner: _____

Property Building Address: _____

The construction work for which this Certificate of Appropriateness is sought is described below. Further supplementing the application are the following attached photos, drawings, plans, colors, material lists or other reliable information as described in the Certificate of Appropriateness application requirements.

What Historical Preservation listing is the property designated under? (if known)

General description of the proposed project.

Description of the existing exterior materials or features. What features might the project affect?

What new materials or building elements would the proposed project introduce?

Feel free to attach pages to this application as needed.

Helpful, but not necessarily required:

Photos of the existing property

Google maps, or other, ariel image of the property

Design drawings or graphic representations of the proposed project

Images, web links, or product names of specific materials that will be included in the project

Date: _____ Signature of Applicant: _____

City of Sheboygan Use Only

Approved: _____ HPC Chairperson Signature _____ Date: _____

Approved: _____ Planning Dept. Signature _____ Date: _____

Conditions:

I understand and agree to the above listed conditions. _____

Applicant Signature/Date