



# SENIOR ACTIVITY CENTER COMMISSION AGENDA

**December 17, 2025 at 8:00 AM**

**Uptown Social - Creative Studio, 1817 N. 8th Street,  
Sheboygan, WI**

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Mission Statement: Providing opportunities to promote wellness, learning, socialization, and recreation for successful aging.

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Senior Services, (920) 459-3290. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Senior Services Department at 920-459-3290 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

## OPENING OF MEETING

1. Call to Order
2. Pledge of Allegiance

## MINUTES

- [3.](#) Approval of Minutes from the September 17, 2025 Meeting of the Senior Services Commission

## ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [4.](#) 2025 Usage Statistics
- [5.](#) Uptown Social Rental Policy

## TENTATIVE DATE OF NEXT REGULAR MEETING

6. January 21, 2026 at 8:00 AM

## ADJOURN

7. Motion to Adjourn

***In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:***

*City Hall • Mead Public Library  
Sheboygan County Administration Building • City's website*

**CITY OF SHEBOYGAN****SENIOR ACTIVITY CENTER COMMISSION MINUTES****Wednesday, September 17, 2025**

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Mission Statement: Providing opportunities to promote wellness, learning, socialization, and recreation for successful aging.

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**COMMISSION ATTENDEES PRESENT:** John Scholke, Stephanie Goetz, Cindy Raasch, Randy Meyer, Joe Heidemann

**COMMISSION MEMBERS ABSENT:** Candace Pitts, Natasha Torry, Keith Jacks

**STAFF PRESENT:** Director Rendall-Araujo

**OPENING OF MEETING**

1. Call to Order

Stephanie Goetz, Chair, called the meeting to order at 8:00AM

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

**MINUTES**

3. Approval of Minutes from the July 16, 2025 Meeting of the Senior Services Commission

MOTION TO APPROVE MINUTES FROM JULY 16, 2025 Motion made by John Scholke, seconded by Randy Meyer. Voting Yea: Goetz, Scholke, Meyer, Raasch, Heidemann

**ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

4. 2025 Usage Statistics

Attendance statistics for 2025 so far were shared. No action taken.

5. 2025 Finances

2025 Finances were discussed. No action taken.

6. 2026 Staff Out of State Travel

MOTION TO APPROVE 2026 STAFF TRAVEL Motion made by John Scholke, seconded by Randy Meyer. Voting Yea: Goetz, Scholke, Meyer, Raasch, Heidemann

7. 2025 Holiday Hours

MOTION TO APPROVE OPEN UPTOWN SOCIAL ON DECEMBER 29 AND DECEMBER 30, 2025 Motion made by Stephanie Goetz, seconded by Stephanie Raasch. Voting Yea: Raasch, Heidemann, Scholke. Voting Nay: Meyer, Goetz. Motion passes.

**NEXT MEETING**

8. November 19, 2025 at 8:00 AM

**ADJOURN**

8. Motion to Adjourn

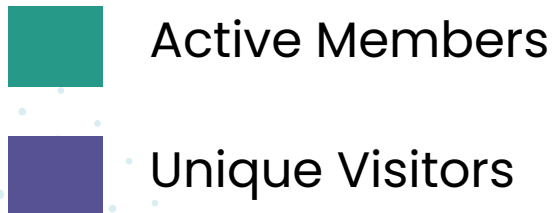
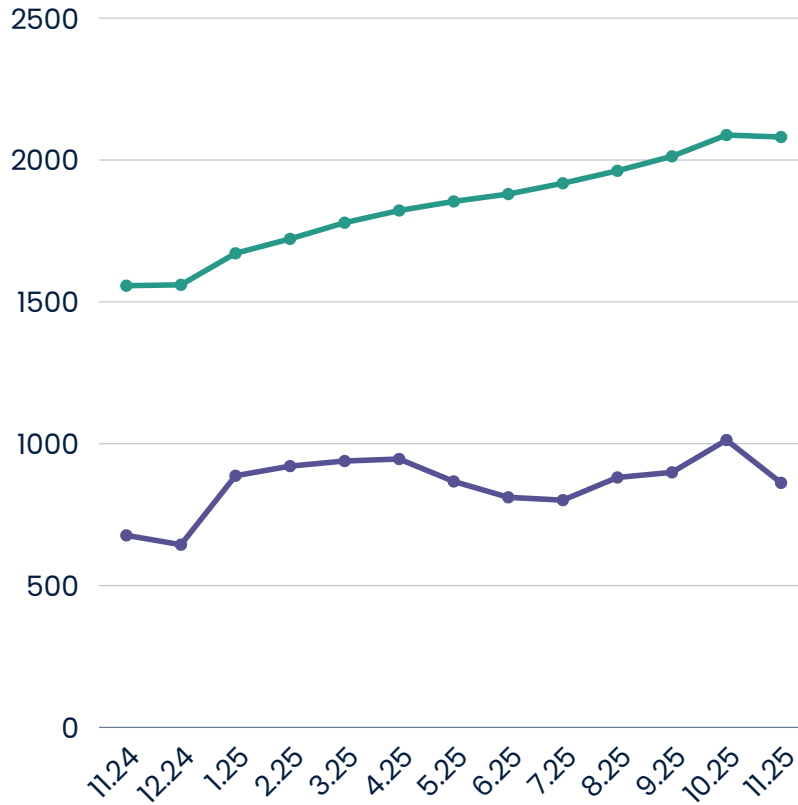
MOTION TO ADJOURN at 8:48AM Motion made by John Scholke, seconded by Randy Meyer. Voting Yea: Goetz, Scholke, Meyer, Raasch, Heidemann

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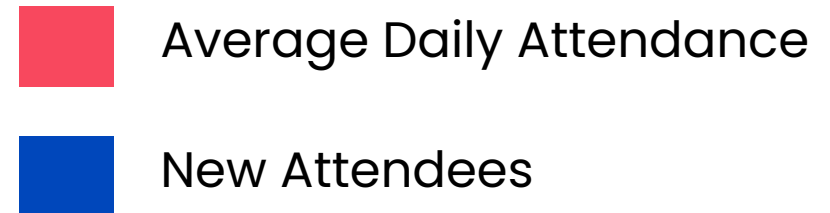
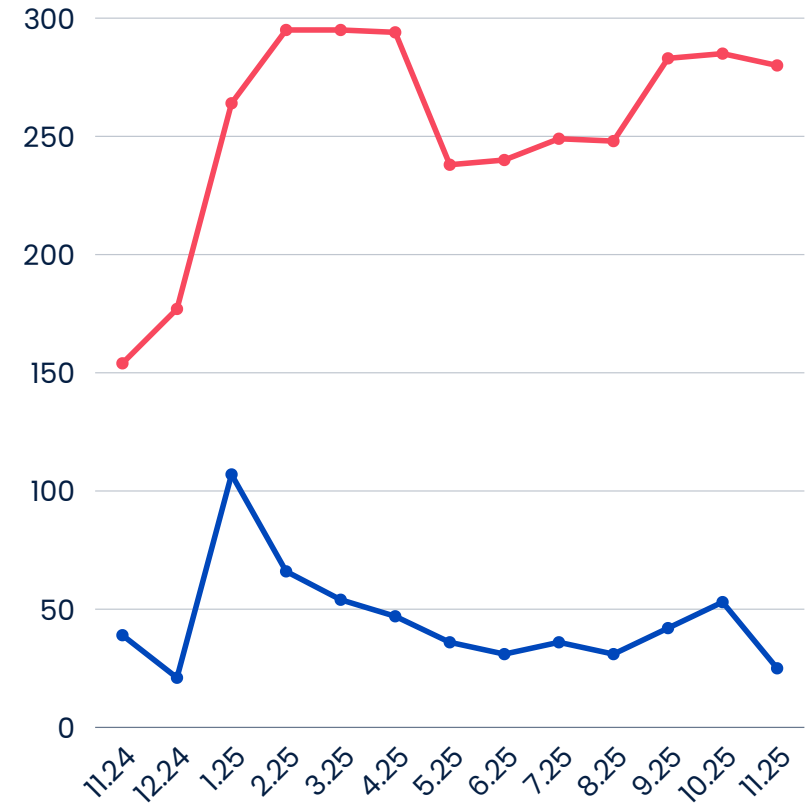
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Sheboygan County Administration Building • City's website*



# Uptown Social



## Annual Trends November 2024 – November 2025



Item 4.



**Uptown Social**

SHEBOYGAN'S HUB FOR  
ACTIVE SENIORS

Item 5.

### **Uptown Social Facility Rental Agreement**

Event Title: \_\_\_\_\_

Organization/Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Room(s) Needed: \_\_\_\_\_

Equipment Required: \_\_\_\_\_

Rental Date: \_\_\_\_\_ Start: \_\_\_\_\_ End: \_\_\_\_\_

I/The Organization hereby agree to hold myself/itself responsible for supervision of all persons present for the listed activity, and for any damage which may result to city property.

I/The Organization further agree(s) to abide by all the rules and regulations adopted by the Senior Services Commission, governing the use of the building and equipment by other than participants and to pay the deposit and rental fee in advance of using Uptown Social.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Base Rental Fee: \$\_\_\_\_\_ After-Hours Premium: \$50 x \_\_\_\_\_ Hours = \$\_\_\_\_\_

Total Rental Fee: \$\_\_\_\_\_



### **Fees, Deposits, Refunds**

Payment must be made in full at the time of application.

No refunds will be given for vacating the facility prior to the contracted time.

### **Fee Schedule**

#### During Typical Operating Hours in 60 minute increments

Smaller rooms (Consultation Room, Conference Room)

\$20 per hour

Larger rooms (Activity Room, Creative Studio, Game Room, Gymnasium, Hospitality Room, Café/Lounge)

\$50 per hour

All Public Rooms (Consultation Room, Conference Room, Activity Room, Creative Studio, Game Room, Gymnasium, Hospitality Room, Café/Lounge)

\$100 per hour

#### After Hours Premium

Add \$50 per hour to base rental fee schedule.

501(c)3 nonprofit organizations receive a 10% discount on rental fees.

Uptown Social is a City-owned and operated facility intended primarily for the public benefit. Whenever City needs conflict with a rental request, City needs will take priority. The City reserves the right to refuse or cancel any and all reservations without providing any other accommodations in the event the facility is needed for government purposes, or if the facility becomes unavailable due to an unforeseen maintenance or safety issue. In such event all fees collected will be refunded.

In the event Applicant cancels their rental, a refund will not be issued unless such cancellation is conveyed to Uptown Social at least three days prior to the intended rental date.

Applicant's activities shall not disrupt Uptown Social operations, employees, or patrons. Applicant agrees to vacate the space immediately upon Uptown Social Director, or their designee's request. In such event, Applicant shall not be entitled to any fees refund. Applicant's use of the rental space may not cause additional, undue burden on Uptown Social staff.

Applicant may not deface, damage, or modify any component of the rented facility except that Applicant may rearrange furniture therein but shall return all relocated furniture to their original positions prior to leaving the facility. Applicant agrees to pay Uptown Social's actual costs incurred to repair or restore the facility after use.



Applicant must be at least 18 years old. Applicant may not assign or transfer their interest to another party.

Applications for use will not be considered more than 365 days prior to the intended rental date.

No admission fees, donations, contributions or any other fees shall be charged by the person or organization reserving the facility or equipment, or by any other person using the facility or equipment.

No merchandise may be offered for sale within the facility.

**Indemnification & Hold Harmless.** To the extent authorized by law, Applicant hereby agrees to indemnify, defend, and hold harmless the City of Sheboygan, its elected and appointed officials, officers, employees, agents, representatives, and authorized volunteers from and against any and all suits, actions, legal or administrative proceedings, claims, demands, damages, liabilities, interest, defense costs, attorneys' fees, costs, and expenses of whatsoever kind or nature in any manner directly or indirectly caused, occasioned, or contributed to in whole or in part or claimed or alleged to be caused, occasioned, or contributed to in whole or in part, by reason of any act, omission, fault, or negligence, whether active or passive of Applicant or its agents or anyone acting under its direction or control or on its behalf arising out of, or in connection with, or relating to this Agreement. Applicant's aforesaid indemnity and hold harmless agreement shall not be applicable to any liability caused by the willful misconduct of the City of Sheboygan, its elected and appointed officials, officers, employees, agents, representatives, or authorized volunteers. Nothing in this Agreement shall be construed as the City of Sheboygan waiving its statutory limitation and/or immunities as set forth in the applicable Wisconsin Statutes or other applicable law. This indemnity provision shall survive the termination or expiration of this Agreement.

**Compliance with Laws.** No activities in violation of federal, state or local laws shall be permitted on the premises and it shall be the responsibility of the person or organization using the premises to enforce this provision. No lewd or indecent actions, conduct, language, pictures or portrayals shall be included in the activities or events presented by the person or organization using the premises and nothing presented, used or sold that is contrary to law or prohibited by ordinance of the City of Sheboygan will be permitted. The person or organization using the premises agrees to abide and be bound by the decision of the City of Sheboygan and should any questions arise under this Agreement. The City of Sheboygan does not relinquish and do hereby retain the right to enforce all necessary and proper rules for the management and operation of the facility; said rules shall be promulgated and enforced strictly by the City of Sheboygan. The City of Sheboygan, its agents and employees, retain the right of ingress and egress to all of the above facilities and grounds when in performance of official duties and to ensure said premises as being used for the purpose as stated.



No Joint Venture Created. It is specifically understood and agreed that the use by a person or organization of the Uptown Social facilities shall not be construed to create or be evidence of a partnership or joint venture between the person or organization using the facilities, and the City of Sheboygan or Uptown Social; and that all parties are individually responsible for their respective debts and financial obligations. The person or organization using the facility shall not make representations to any other party contrary to the term of this paragraph.