



PUBLIC WORKS COMMITTEE AGENDA

October 24, 2023 at 5:30 PM

Municipal Service Building - Training Room, 2026 New Jersey Avenue

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee Members and Staff

MINUTES

- [5.](#) Approval of Minutes: October 10, 2023

ITEMS FOR DISCUSSION & POSSIBLE ACTION

- [6.](#) Communication from Gary Tauferner
- [7.](#) Gen. Ord. No. 27-23-24 / An ordinance relating to one-way streets and parking restrictions in the area bounded by South 19th Street, Indiana Ave., South 24th Street, and Georgia Ave.
- [8.](#) Res. No. 84-23-24 / A resolution adopting a Facility Fee Schedule and an Equipment Fee Schedule.

NEXT MEETING DATE

9. Next Regular Meeting Date: November 14, 2023

ADJOURNMENT

10. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall • Mead Public Library
Sheboygan County Administration Building • City's website

CITY OF SHEBOYGAN
PUBLIC WORKS COMMITTEE MINUTES
Tuesday, October 10, 2023

COMMITTEE MEMBERS PRESENT: Alderperson Amanda Salazar, Chair Dean Dekker, Alderperson Joe Heidemann and Vice Chair Zach Rust.

COMMITTEE MEMBERS EXCUSED: Alderperson Angela Ramey

STAFF/OFFICIALS PRESENT: Director of Public Works David Biebel, City Engineer Ryan Sazama, Superintendent of Streets and Sanitation Joel Kolste, Superintendent of Parks and Forestry Joe Kerlin, Superintendent of Traffic and Facilities Mike Willmas, Assistant City Attorney Liz Majerus, Business Manager Heather Burke and Administrative Clerk Stacy Weseljak.

OTHERS PRESENT: Steve Jorgensen and Tracy Brunette

OPENING OF MEETING

1. Call to Order

Chair Dean Dekker called the meeting to order at 5:30 PM

2. Roll Call

3. Pledge of Allegiance

Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: September 26, 2023

MOTION TO APPROVE MINUTES FROM SEPTEMBER 26, 2023

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

ITEMS FOR DISCUSSION & POSSIBLE ACTION

6. Res. No. 70-23-24 / A resolution authorizing the appropriate City officials to enter into a revised State/Municipal Agreement (revised date August 4, 2023) with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of S. Business Drive and STH 28 / Washington Avenue.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Rust, Seconded by Alderperson Heidemann.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

7. Res. No. 71-23-24 / A resolution authorizing the appropriate City officials to enter into a revised State/Municipal Agreement (revised date August 4, 2023) with the State of Wisconsin Department of Transportation to update the existing traffic signals at the intersection of STH 23 and Taylor Drive.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Heidemann, Seconded by Vice Chair Rust.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

8. Res. No. 65-23-24 / A resolution authorizing the appropriate City officials to file an application with the United States Department of Transportation for a RAISE grant to construct a bicycle and pedestrian bridge connecting South Pier with the Riverfront; to execute documents necessary to accept grant funds; and designating \$1,335,483.00 of local matching as required by the program.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Rust, Seconded by Alderperson Heidemann.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

9. Res. No. 66-23-24 / A resolution authorizing the appropriate City officials to enter into a contract with Buteyn-Peterson Construction Company for the construction of the Cleveland Park Splash Pad project.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

10. Res. No. 69-23-24 / A resolution authorizing the Department of Public Works to donate a 2011 Ferris zero turn mower to the Sheboygan Area Youth Soccer Organization, Inc. DBA Lakeshore United FC c/o Christopher Lacey.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Alderperson Heidemann, Seconded by Vice Chair Rust.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

NEXT MEETING DATE

11. Next Regular Meeting Date: October 24, 2023

ADJOURNMENT

12. Motion to adjourn

MOTION TO ADJOURN AT 5:49 pm

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Heidemann, Vice Chair Rust

CITY OF SHEBOYGAN
FOR PUBLIC WORKS COMMITTEE DISCUSSION

ITEM DESCRIPTION: Mr. Gary Tauferner is using City Ordinance Sec 56-23 Appeal, to request the city remove a newly planted tree in the public right-of-way in front of his house at 2606 Grey Fox Court.

REPORT PREPARED BY: Joe Kerlin, Superintendent of Parks and Forestry

REPORT DATE: October 18, 2023

MEETING DATE: October 24, 2023

FISCAL SUMMARY:

Budget Line Item: N/A
 Budget Summary: N/A
 Budget Expenditure: N/A
 Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
 Municipal Code: Sec 56-23

BACKGROUND / ANALYSIS: See attached communication written by Gary Tauferner.

STAFF COMMENTS: The tree Gary Tauferner is referring to was removed in 2022. It is true that Gary stated he did not want a tree. However, Tim Bull, the City Forester, said he would not plant a tree in 2022, but reserved the right to plant one in the future.

The urban forest of Sheboygan provides a multitude of aesthetic, economical, and environmental benefits to citizens, businesses, and visitors alike. Beyond shade and beauty, trees also have practical benefits and real monetary value communities sometimes are unaware of. Unlike other public infrastructure components, properly planted and maintained trees increase in value over time.

Tree-lined streets are a part of the Gray Fox Court original plat. The tree planted is replacing a tree that was removed. It is not a new planting site. Currently, it is the Department of Public Works planting policy to replace removed trees that provide a good planting site, as well as, filling open planting sites.

ACTION REQUESTED: Motion to recommend the Common Council file Mr. Gary Tauferner's request.

ATTACHMENTS:

- I. Gary Tauferner communication
- II. Sec 56-23

Sec 56-23 Appeal

Any person who objects to proposed parkway tree planting may appeal to the public works committee within ten days of publication of the notice. The public works committee shall hear such appeal within 30 days of receipt of written notice of appeal. After such hearing the committee shall notify the appealing party of its decision.

(Code 1975, § 39-5; Code 1997, § 126-30)

HISTORY

Adopted by Ord. [3-23-24 RECODIFICATION](#) on 6/5/2023

This is Mary Taufferner

907 12 23 PM 12

Item 6.

I live at 2606 Grey Fox Court.

I had a dead tree and Tim from Public Works ^{Forestry} looked at it and agreed that it needed to be removed. He then asked me if I wanted a new one replanted. I said NO. I had a notice on my door ~~the~~ last month that a tree was going to be planted. I called Tim and explained my concern. Upon my return trip from Ireland two days ago, I came home and a new tree was planted. I told him that I wanted it removed. We have no sidewalks or street lights and we have a lot of dog owners that walk their dogs late at night. The trees that were planted over twenty years ago, are the bottom of ~~quality~~ the barrel. Branches are laying in the street on most days and I feel this is a safety concern. The garbage truck hits the trees when they pick up the garbage. We have older people that live in this subdivision and they cannot haul these branches to the drop off center.

There are other people in the city of Sheboygan that would love a new tree planted on their property, but I am not one of them. I requested that I did not want a tree planted and I feel with the high taxes that I am paying, no street lights or sidewalks, trees are not properly trimmed unless you call continuously and complain, so I feel that I have the right to have this new tree removed. I am trying to save the city money!

Thank you.

Mary Taufferner

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An ordinance relating to one-way streets and parking restrictions in the area bounded by South 19th Street, Indiana Ave., South 24th Street, and Georgia Ave.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: October 18, 2023

MEETING DATE: October 24, 2023

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin	N/A
Statutes:	
Municipal Code:	N/A

BACKGROUND / ANALYSIS: In June of 2023, the reconstruction of Indiana Avenue between S. 19th Street and S. 24th Street began. To keep access to all residences during the road reconstruction, South 19th Street, South 20th Street, South 21st Street, South 22nd Street, South 23rd Street and South 24th Street between Indiana Avenue and Georgia Avenue were temporarily changed from one-way streets to two-way streets. On-street parking at certain locations of these side streets were temporarily removed.

STAFF COMMENTS: With the Indiana Avenue road reconstruction project nearing completion, the side streets listed above need to be returned to one-way streets; allowing for parking on both sides of the street for citizens to have access and parking to their property.

ACTION REQUESTED: Motion to recommend the Common Council adopt Gen. Ord. 27-23-24 relating to one-way streets and parking restrictions in the area bounded by South 19th Street, Indiana Ave., South 24th Street, and Georgia Ave.

ATTACHMENTS:

- I. Gen. Ord. 27-23-24

**CITY OF SHEBOYGAN
GENERAL ORDINANCE 27-23-24**

BY ALDERPERSONS DEKKER AND RUST.

OCTOBER 16, 2023.

AN ORDINANCE relating to one-way streets and parking restrictions in the area bounded by South 19th Street, Indiana Ave., South 24th Street, and Georgia Ave.

WHEREAS, construction on Indiana Avenue is set to end, which will cause significant issues with travel on a number of streets south of Indiana Avenue that are currently signed as two-way streets with parking on only one side of the street.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

SECTION 1: **AMENDMENT** Pursuant to Section 52-49 of the Municipal Code entitled "Erection of Official Signs," the following streets are declared to be one-way streets:

"S. 19th St. from Indiana Ave. to Georgia Ave. (northbound)
S. 20th St. from Indiana Ave. to Georgia Ave. (southbound)
S. 21st St. from Indiana Ave. to Georgia Ave. (northbound)
S. 22nd St. from Indiana Ave. to Georgia Ave. (southbound)
S. 23rd St. from Indiana Ave. to Georgia Ave. (northbound)
S. 24th St. from Indiana Ave. to Georgia Ave. (southbound)."

SECTION 2: **AMENDMENT** Pursuant to Section 52-108 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," Sections 4 through 9 of Gen. Ord. No. 5-23-24 are hereby repealed, thereby restoring parking on the west side of S. 19th St., S. 20th St., S. 21st St., S. 22nd St., and S. 24th St. and on the east side of S. 23rd St., all from the south curb line of Indiana Avenue to the north curb line of Georgia Avenue.

SECTION 3: **AUTHORIZATION TO INSTALL SIGNAGE** The Department of Public Works and the Police Department are hereby authorized and directed to install and remove all signs necessary to remove and give notification of the aforementioned traffic regulation.

SECTION 4: **REPEALER CLAUSE** All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

SECTION 5: **EFFECTIVE DATE** This ordinance shall be in effect from and after its passage and publication according to law.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution adopting a Facility Fee Schedule and an Equipment Fee Schedule.

REPORT PREPARED BY: Joe Kerlin, Superintendent of Parks and Forestry

REPORT DATE: October 19, 2023

MEETING DATE: October 24, 2023

FISCAL SUMMARY:

Budget Line Item: N/A
 Budget Summary: N/A
 Budget Expenditure: N/A
 Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
 Municipal Code: N/A

BACKGROUND / ANALYSIS: There are no requested changes to the Facility Fee Schedule.

The following are changes and additions to the Equipment Fee Schedule:

- Changes
 - Bleachers are increased from \$50.00 to \$100.00 a bleacher. Bleachers are not requested very often, but when they are, it takes two park staff employees over an hour to move one bleacher. This equals four-man hours to move a bleacher for an event.
- Additions
 - Type II Barricade \$5.00
 - Type II Barricade with Flasher \$7.00
 - Type III Barricade (72") \$15.00
 - Type III Barricade (72" with Flasher) \$17.00
 - Flasher (LED) \$2.00
 - A-Frame/Buck & Wing \$6.00
 - No Parking Sign (by city blocks needed) \$20.00

STAFF COMMENTS: These requests are being made to help offset staffing time. Each item is delivered by DPW staff to the requested site and picked up after the event.

ACTION REQUESTED: Motion to recommend the Common Council adopt Res. No. 84-23-24 adopting a Facility Fee Schedule and an Equipment Fee Schedule.

ATTACHMENTS:

- I. Res. No. 84-23-24

- II. Facility Fee Schedule
- III. Equipment Fee Schedule

**CITY OF SHEBOYGAN
RESOLUTION 84-23-24**

BY ALDERPERSONS DEKKER AND RUST.

OCTOBER 16, 2023.

A RESOLUTION adopting a Facility Fee Schedule and an Equipment Fee Schedule.

RESOLVED: That the City of Sheboygan Common Council adopts the attached Facility Fee Schedule and Equipment Fee Schedule.

BE IT FURTHER RESOLVED: That the fees addressed in the herein-adopted schedules shall supersede fees previously adopted.

PASSED AND ADOPTED BY THE CITY OF SHEBOYGAN COMMON COUNCIL

Presiding Officer

Attest

Ryan Sorenson, Mayor, City of
Sheboygan

Meredith DeBruin, City Clerk, City of
Sheboygan



City of Sheboygan Facility Fee Schedule

Item 8.

Shelters	City Resident	Non-Resident
Cleveland Park 2300 Cleveland Ave	\$100.00	\$175.00
End Park 1236 Bell Ave	\$100.00	\$175.00
Evergreen Area #1 3030 Calumet Dr	\$100.00	\$175.00
Evergreen Area #3 3030 Calumet Dr	\$50.00	\$100.00
Evergreen Area #4 3030 Calumet Dr	\$100.00	\$175.00
Evergreen Area #5 3030 Calumet Dr	\$100.00	\$175.00
Evergreen Area #6 3030 Calumet Dr	\$50.00	\$100.00
Fountain Park Bandshell 1010 N 8 th St	\$100.00	\$200.00
Lakeview Park 3201 Lakeshore Dr	\$100.00	\$175.00
Optimist Park 2004 Carmen Ave	\$100.00	\$175.00
Richardson Shelter 833 Broughton Dr	\$100.00	\$175.00
Veterans Park 2300 Union Ave	\$100.00	\$175.00
Vollrath Park 2001 N 3 rd St	\$100.00	\$175.00
Buildings	City Resident	Non-Resident
Deland Community Center 901 Broughton Dr	\$250.00	\$425.00
Deland Home 1107 N 4 th St	\$225.00	\$350.00
King Park 1615 S 7 th St	\$250.00	\$425.00
Kiwanis Fieldhouse 726 Kiwanis Park Dr	\$250.00	\$425.00
Roosevelt Fieldhouse 1103 Mead Ave	\$225.00	\$350.00
Quarryview Center 3401 Calumet Dr	\$250.00	\$425.00
Deland Green Space	\$200.00	
Kiwanis Green Space	\$300.00	

Notes:

Renter shall return keys within 24 hours of rental period or the next business day

Renter is responsible for cleaning up shelter area. Any damages to facilities deemed to be in excess of normal wear and tear, or excessive clean-up, will be charged to the individual signing the Park Permit Rental.



City of Sheboygan Equipment Fee Schedule

Item 8.

Equipment	Inventory Quantity	Price per Unit
Chicken Grill (Available in 2' x 4' sections)	8 sections	\$10.00
Large Grill (Available in 18" x 40" sections)	10 sections	\$20.00
6' Picnic Table with Attached Bench	100 available	\$18.00
10' Straight Table	110 available	\$13.00
10' Straight Bench	100 available	\$8.00
4' Park Bench with Backrest	150 available	\$8.00
Chair Trailer (320 Chairs)	1 available	\$200.00
Mobile Stage (24' x 32' x 40" tall)	1 available	\$400.00
Drum Stage (16' x 8' x' 12" or 18" tall)	1 available	\$60.00
Wood Stage (28' x 12' x' 36" tall)	1 available	\$250.00
Small Dance Floor (17.5' x 36')	2 available	\$50.00
Large Dance Floor (35' x 36')	1 available	\$100.00
Snow Fence with Stakes (50' roll)		\$10.00
Bleachers (16' long, 5 rows)	6 available	\$100.00
Garbage Can		No Fee
Recycling Can		No Fee
Type II Barricade*		\$5.00
Type II Barricade with Flasher*		\$7.00
Type III Barricade (72") *		\$15.00
Type III Barricade (72" with Flasher) *		\$17.00
Flasher (LED)*		\$2.00
A-Frame/Buck & Wing*		\$6.00
No Parking Sign (by city blocks needed) *		\$20.00



City of Sheboygan Equipment Fee Schedule

Item 8.

Notes:

Renter is responsible for equipment set-up and take-down.

City staff will deliver equipment prior to event. Renter shall return all equipment to the delivery site immediately after event for City pick-up. An additional clean-up fee of \$50.00 will be charged whenever equipment is not properly made ready for pick-up.

Event organizer/ Renter is responsible for the condition of the equipment during the rental period indicated. The City will charge a maintenance fee or a replacement fee if equipment is damaged during its use. It is highly recommended that event staff monitor equipment during the event.

The City utilizes its inventory of signs, barricades, and equipment for many activities including City operations. The City does not guarantee that the full inventory for any particular equipment, sign, or barricade will be available for rent at any given time.

Whenever City personnel must place, set up, take down, or relocate equipment, signs, or barricades outside of normal business hours, actual costs incurred by the City may be charged to the renter.

*Barricade type, quantity, and placement shall be determined by the City based on the needs and regulations applicable to each request.