



MEAD PUBLIC LIBRARY BOARD OF TRUSTEES AGENDA

January 26, 2023 at 5:00 PM

Mead Public Library, Rocca Conference Room, 710 N 8th Street

Notice of the Mead Public Library Board of Trustees Meeting at 5:00 PM, Thursday, January 26, 2023 at Mead Public Library, Rocca Conference Room, 710 N 8th Street, Sheboygan WI.

Persons with disabilities who need accommodations to attend this meeting should contact Sydney Mehn at the Mead Public Library, (920) 459-3400 extension 2039 as soon as possible. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to Sydney Mehn at the Mead Public Library at 920-459-3400 extension 2039 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order and Determination of Quorum - Maeve Quinn, President. All trustees may attend the meeting remotely.
2. Pledge of Allegiance
3. Public Comments [5 people at 5 minutes each. Commenters must be City residents or residents of non-libraries areas in Sheboygan County] (Please sign in prior to meeting)
4. Approval of Minutes
- [5.](#) Correspondence, Announcements, and Common Council Reports
6. Engberg Anderson Architects Presentation

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

7. Engberg Anderson Architects Plan

COMMITTEE REPORTS

- [8.](#) Review and Possible Action on Payment of Current Expenditures, including Payroll and Special Revenues (Grants, Gifts and Donations). Receive Budget Status Report to Date
- [9.](#) Strategic Plan Committee - Report of 12/5/2022 Meeting

DIRECTOR'S REPORT

- [10.](#) Services and Programming
- [11.](#) Security Update
12. Building Projects

[13.](#) Monthly Statistics

LIAISON REPORTS

14. Monarch Library System - Maeve Quinn

15. Mead Library Foundation - Kathie Norman

[16.](#) Friends of Mead - Sydney Mehn

UPCOMING MEETINGS

17. Strategic Plan Committee (2/10/2023 @ 1pm)

18. Library Board of Trustees (02/23/22 @ 5 PM)

ADJOURN

19. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

January 20, 2023

To Whom it May Concern,

There are many great things about living in this community but, without a doubt, the Mead Public Library is one of the best! As a long-time library patron, I am very familiar with the awesome selection of books and periodicals. I am grateful for the dedicated staff who answer my many questions and help me find information. I've even learned to play the ukulele because of Lil Rev's classes offered by Mead! I've attended numerous meetings over the years in Mead's conference rooms and, most recently, I have enjoyed meeting there with the Sheboygan Ukulele Club. All of these are wonderful!

I wanted to take this opportunity, though, to give kudos to the staff who had the idea to provide Baking Supplies. What a fabulous idea! As a retired person, I am at that stage in my life where I don't need to acquire more "stuff," but I'm delighted that I can try new things using the items Mead has available. As you can see from the photos below, I have made good use of them in recent months. Thank you, thank you for offering such a wonderful community service!

Sincerely,



My Christmas Dinner dessert was made with the **Nordic Ware Yule Log Cake Pan**.



Shortbread Cookies made with the **Snowflake Embossed Rolling Pin** were a work of art!



The **Bundtlette Mini Pan** was perfect for making a variety of small bundt cakes to add to a tray I took to a holiday party.



This delicious assortment was made for my favorite French friends using the **Madeleine Pan**.

Mead Public Library - Financial Statement as 12/31/2022 - Not Final EOY (End of Year) Statement							
Acct #	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
411100	PROPERTY TAX LEVY	-2,557,264.00	-114,760.97	-2,672,024.97	-2,672,024.97	0.00	0.00
437200	MONARCH - SHEBOYGAN COUNTY	-776,391.03	0.00	-776,391.03	-809,988.92	0.00	33,597.89
437210	MONARCH - OZAUKEE COUNTY	-10,174.32	0.00	-10,174.32	-10,174.32	0.00	0.00
437220	MONARCH - RESOURCE	-100,000.00	0.00	-100,000.00	-100,000.00	0.00	0.00
437230	MONARCH - ADJACENT COUNTIES	-40,093.00	0.00	-40,093.00	-40,092.88	0.00	-0.12
451915	PATRON FEES	-4,000.00	0.00	-4,000.00	-6,378.35	0.00	2,378.35
461000	PHOTOCOPIES	-5,000.00	0.00	-5,000.00	-7,480.77	0.00	2,480.77
469100	VENDING/CONCESSION SALES	-500.00	0.00	-500.00	-608.06	0.00	108.06
485000	CONTRIBUTIONS/DONATIONS	-112,000.00	0.00	-112,000.00	-377,207.54	0.00	265,207.54
489000	MISCELLANEOUS REVENUE	-1,000.00	0.00	-1,000.00	-3,098.13	0.00	2,098.13
TOTAL REVENUE		-3,606,422.35	-114,760.97	-3,721,183.32	-4,027,053.94	0.00	305,870.62
510110	FULL TIME SALARIES - REGULAR	1,922,812.00	100,535.24	2,023,347.24	1,870,336.65	0.00	153,010.59
520310	FICA	117,020.00	6,233.18	123,253.18	110,700.94	0.00	12,552.24
520311	MEDICARE	27,386.00	1,457.76	28,843.76	25,889.76	0.00	2,954.00
520320	WI RETIREMENT FUND	119,905.00	6,534.79	126,439.79	116,608.44	0.00	9,831.35
520340	HEALTH INSURANCE	390,060.00	0.00	390,060.00	394,502.88	0.00	-4,442.88
520350	DENTAL INSURANCE	25,577.00	0.00	25,577.00	25,758.75	0.00	-181.75
520360	LIFE INSURANCE	1,997.00	0.00	1,997.00	1,871.06	0.00	125.94
520400	WORKERS COMPENSATION	847.00	0.00	847.00	847.00	0.00	0.00
531100	CONTRACTED SERVICES	123,600.00	0.00	123,600.00	87,860.83	0.00	35,739.17
531110	FINANCIAL SERVICE FEES	7,300.00	0.00	7,300.00	6,399.90	0.00	900.10
531206	INSURANCE PREMIUMS	20,100.00	0.00	20,100.00	21,035.94	0.00	-935.94
531400	ADVERTISING & MARKETING	9,400.00	0.00	9,400.00	3,002.70	0.00	6,397.30
531800	PROGRAM SERVICES	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00
533105	IT SERVICE FUND CHARGES	11,274.00	0.00	11,274.00	11,274.00	0.00	0.00
533106	SOFTWARE MAINT & SUBSCRIPTIONS	23,223.00	0.00	23,223.00	21,615.48	0.00	1,607.52
536125	EMPLOYEE DEVELOPMENT	10,500.00	0.00	10,500.00	0.00	0.00	10,500.00
537100	VEHICLE & PARKING EXPENSES	18,836.00	0.00	18,836.00	12,350.12	0.00	6,485.88
540100	OFFICE SUPPLIES	10,500.00	0.00	10,500.00	11,192.78	0.00	-692.78
540130	POSTAGE & DELIVERY	5,000.00	0.00	5,000.00	7,617.53	0.00	-2,617.53
540205	DISPLAYS	1,000.00	0.00	1,000.00	161.22	0.00	838.78
540222	JANITORIAL SUPPLIES	7,798.00	0.00	7,798.00	11,201.33	0.00	-3,403.33

Mead Public Library - Financial Statement as 12/31/2022 - Not Final EOY (End of Year) Statement							
Acct #	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
548001	DONATION PURCHASES	112,000.00	106,705.47	218,705.47	279,635.52	31,179.08	-92,109.13
548002	MATERIALS - ALL CATEGORIES	377,000.00	0.00	377,000.00	405,972.77	0.00	-28,972.77
548003	OTHER CONTENT	82,000.00	0.00	82,000.00	76,626.33	0.00	5,373.67
550110	BUILDING MAINT & REPAIR	52,000.00	0.00	52,000.00	70,564.80	6,540.40	-25,105.20
555100	UTILITIES	131,167.00	0.00	131,167.00	117,376.17	0.00	13,790.83
555120	PHONES	4,000.00	0.00	4,000.00	1,949.41	0.00	2,050.59
560255	TOOLS & SMALL EQUIPMENT	200.00	0.00	200.00	2,047.24	0.00	-1,847.24
652200	IT EQUIPMENT	19,500.00	0.00	19,500.00	18,872.67	0.00	627.33
659200	EQUIPMENT REPLACEMENT	6,000.00	0.00	6,000.00	5,465.30	0.00	534.70
TOTAL EXPENSES		3,648,002.00	221,466.44	3,869,468.44	3,718,737.52	37,719.48	113,011.44
Revenue Total		-3,606,422.35	-114,760.97	-3,721,183.32	-4,027,053.94	0.00	305,870.62
Expense Total		3,648,002.00	221,466.44	3,869,468.44	3,718,737.52	37,719.48	113,011.44
Grand Total		41,579.65	106,705.47	148,285.12	-308,316.42	37,719.48	418,882.06

Mead Public Accounts Payables 1/1/2023 - 1/9/2023						Fiscal Year 2023		
Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Descr	Amount Paid	Date Paid	Check or ACH #
MEAD LIBRARY	455	ALDAG/HONOLD	203158	12/27/2022	CONTRACTED SERVICE TESTED RP VALVE	\$126.00	1/11/2023	2222
MEAD LIBRARY	6739	AMAZON CAPITAL	1KFC-N43C-GRRG	11/22/2022	ACCT #A2JXVCVZU4S49M IT EXPENSE	\$480.62	1/11/2023	2223
MEAD LIBRARY	6739	AMAZON CAPITAL	1QOD-MMWD-WT14	7/28/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$56.41	1/11/2023	2223
MEAD LIBRARY	6739	AMAZON CAPITAL	1DWN-DRJP-MTHL	11/10/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$52.21	1/11/2023	2223
MEAD LIBRARY	6739	AMAZON CAPITAL	1PHP-GGHY-4XG4	11/27/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$29.98	1/11/2023	2223
MEAD LIBRARY	6739	AMAZON CAPITAL	1P1C-Y4FM-1GKG	11/27/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$19.08	1/11/2023	2223
MEAD LIBRARY	6739	AMAZON CAPITAL	171K-QQV6-MWCR	11/10/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$14.99	1/11/2023	2223
MEAD LIBRARY	900009	AT&T	920283020012	12/25/2022	ACCT #920283-0200-109-8	\$148.72	1/11/2023	358755
MEAD LIBRARY	1293	AURORA EMPLOYEE	581-C10000128	12/29/2022	EAP LIVE WELL - JAN 23 - MAR 23 EMPLOYEE BENEFIT	\$105.75	1/11/2023	358756
MEAD LIBRARY	2146	CAVENDISH SQUARE	CAL34028861	12/13/2022	BILLING ACCT #1000136576	\$204.44	1/11/2023	358767
MEAD LIBRARY	873	CENGAGE LEARNING	79825753	1/1/2023	ACCT #ACCT #152334 OTHER CONTENT	\$4,961.00	1/11/2023	2228
MEAD LIBRARY	4995	GT GRAPHICS OF	38991	1/6/2023	BUSINESS CARDS	\$40.00	1/11/2023	2238
MEAD LIBRARY	6056	INGRAM LIBRARY	73443168	12/21/2022	ACCT #20W21532 - MATERIAL PURCHASE	\$527.41	1/11/2023	2240
MEAD LIBRARY	6056	INGRAM LIBRARY	73567812	12/29/2022	ACCT #20W21532 - MATERIAL PURCHASE	\$383.10	1/11/2023	2240
MEAD LIBRARY	6056	INGRAM LIBRARY	73475772	1/9/2023	ACCT #20W21532 - MATERIAL PURCHASE	\$315.47	1/11/2023	2240
MEAD LIBRARY	6056	INGRAM LIBRARY	73656159	1/4/2023	ACCT #20W21532 - MATERIAL PURCHASE	\$248.71	1/11/2023	2240
MEAD LIBRARY	6056	INGRAM LIBRARY	73580466	12/30/2022	ACCT #20W21532 - MATERIAL PURCHASE	\$165.82	1/11/2023	2240
MEAD LIBRARY	10181	J.F. AHERN	548981	12/28/2022	ORDER #1596821 BUILDING MAINTENANCE	\$152.00	1/11/2023	2242
MEAD LIBRARY	766	KONZ ELECTRIC, LLC	18115	12/21/2022	REPLACEMENT OF FIRE ALARM DETECTION SYSTEM	\$98,262.00	1/11/2023	358794
MEAD LIBRARY	12374	MBMMODERN	IN4136108	12/29/2022	ACCT #MP01-8	\$777.80	1/11/2023	358800
MEAD LIBRARY	231	MIDWEST TAPE	503127225	12/20/2022	CUST #2000015656	\$1,367.43	1/11/2023	2248
MEAD LIBRARY	231	MIDWEST TAPE	503160276	12/28/2022	CUST #2000015656 MATERIAL PURCHASE	\$479.61	1/11/2023	2248
MEAD LIBRARY	13762	MOTION INDUSTRIES	WI09-00976218	10/4/2022	ACCT #64035301	\$155.92	1/11/2023	2250
MEAD LIBRARY	6912	ONE TIME VENDOR	490	12/9/2022	BUILDING MAINTENANCE - SNOW REMOVAL	\$140.00	1/11/2023	358811
MEAD LIBRARY	6912	ONE TIME VENDOR	9001159302	1/3/2023	PATRON REFUND - Nicole J. Reynolds	\$11.19	1/11/2023	358809
MEAD LIBRARY	1587	PITNEY BOWES	3316825600	12/26/2022	ACCT #0013152143 POSTAGE METER LEASE	\$408.24	1/11/2023	358813
MEAD LIBRARY	16722	PROFESSIONAL	1060455	1/2/2023	ACCT MEADP100 JANITORIAL SUPPLIES	\$1,399.32	1/11/2023	2257
MEAD LIBRARY	900118	SHEBOYGAN WATER	MISC WATER	12/29/2022	CUST #750-896-00-00 WATER UTILITY EXPENSE	\$21.00	1/11/2023	358823
MEAD LIBRARY	5296	STAPLES BUSINESS	7603986669-0-1	1/3/2023	CR ACCT #264388 STAPLES ACCT #1669297DET	\$181.18	1/11/2023	358828
MEAD LIBRARY	5296	STAPLES BUSINESS	7604420227-0-1	1/6/2023	CR ACCT #264388 STAPLES ACCT #1669297DET	\$28.17	1/11/2023	358828
Total AP Check Run						\$111,263.57		

Mead Public Library AP Invoices - 11/15/2022 - 11/30/2022

DEPARTMENT	VENDOR #	Vendor Name	Invoice #	Invoice Date	Description	Amount	Check Date	Check #
MEAD LIBRARY	6739	AMAZON CAPITAL	1DCQ-XY6X-7JLM	11/15/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$47.68	11/30/2022	2048
MEAD LIBRARY	6739	AMAZON CAPITAL	1J7J-XKVD-6MNY	11/14/2022	ACCT #A2JXVCVZU4S49M MATERIAL SUPPLY	\$37.10	11/30/2022	2048
MEAD LIBRARY	6739	AMAZON CAPITAL	1WYD-QR71-3QC3	11/14/2022		\$33.60	11/30/2022	2048
MEAD LIBRARY	6739	AMAZON CAPITAL	1NDJ-FCK7-3NMD	11/14/2022	ACCT #A2JXVCVZU4S49M BUILDING MAINTENANCE	\$27.22	11/30/2022	2048
MEAD LIBRARY	5429	AMAZON CAPITAL	1CG3-X79R-7LRF	11/15/2022	ACCT #A2JXVCVZU4S49M MATERIAL PURCHASE	\$23.18	11/30/2022	2048
MEAD LIBRARY	3200	BATZNER PEST	3450694	11/18/2022	ACCT #138091 BUILDING INSPECTION	\$350.00	11/30/2022	2054
MEAD LIBRARY	3200	CDWG	DH66561	10/7/2022	ORDER #1C8X0RE COMPUTER REPLACEMENT	\$6,535.90	11/30/2022	358328
MEAD LIBRARY	3200	CDWG	DZ85744	11/10/2022	INV #DZ85744 MATERIAL PURCHASE	\$48.85	11/30/2022	358328
MEAD LIBRARY	3200	CDWG	DV34822	11/12/2022	ORDER #1C92WGGZ MATERIAL PURCHASE	\$37.28	11/30/2022	358328
MEAD LIBRARY	900081	DEMCO, INC.	7220597	11/16/2022	CUST #480136750 MATERIAL PURCHASE	\$1,264.64	11/30/2022	358333
MEAD LIBRARY	3153	ERICA HUNTZINGER	12142022	10/24/2022	PROGRAMMING - DECEMBER 14, 2022 PROGRAM	\$100.00	11/30/2022	358336
MEAD LIBRARY	6056	INGRAM LIBRARY	72659112	11/16/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,621.62	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72745630	11/21/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,334.98	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72670553	11/16/2022	ACCT #20W1532 MATERIAL PURCHASE	\$761.22	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72812109	11/23/2022	ACCT #20W1532 MATERIAL PURCHASE	\$642.61	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72767444	11/21/2022	ACCT #20W1532 MATERIAL PURCHASE	\$604.84	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72851291	11/25/2022	ACCT #20W1532 MATERIAL PURCHASE	\$545.75	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72709636	11/18/2022	ACCT #20W1532 MATERIAL PURCHASE	\$506.53	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72684364	11/17/2022	ACCT #20W1532 MATERIAL PURCHASE	\$275.48	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72630395	11/15/2022	ACCT #20W1532 MATERIAL PURCHASE	\$238.01	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72709635	11/18/2022	ACCT #20W1532 MATERIAL PURCHASE	\$226.95	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72723078	11/18/2022	ACCT #20W1532 MATERIAL PURCHASE	\$222.11	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72838801	11/25/2022	ACCT #20W1532 MATERIAL PURCHASE	\$122.98	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72606167	11/14/2022	ACCT #20W1532 MATERIAL PURCHASE	\$119.24	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72606166	11/14/2022	ACCT #20W1532 MATERIAL PURCHASE	\$119.02	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72659113	11/16/2022	ACCT #20W1532 MATERIAL PURCHASE	\$106.68	11/30/2022	2068
MEAD LIBRARY	6056	INGRAM LIBRARY	72785718	11/22/2022	ACCT #20W1532 MATERIAL PURCHASE	\$101.15	11/30/2022	2068
MEAD LIBRARY	766	KONZ ELECTRIC, LLC	17977	11/1/2022	REPLACEMENT OF FIRE ALARM DETECTION SYSTEM	\$62,370.00	11/30/2022	358356
MEAD LIBRARY	6924	LIBRARY SUPPLY	21770-22	11/19/2022	MATERIAL PURCHASE	\$1,063.40	11/30/2022	2074
MEAD LIBRARY	12374	MBM/MODERN	IN4052052	11/23/2022	ACCT #MP01-B	\$1,435.40	11/30/2022	358360
MEAD LIBRARY	12374	MBM/MODERN	IN4044995	11/21/2022	ACCT #MP01-B	\$315.93	11/30/2022	358360
MEAD LIBRARY	231	MIDWEST TAPE	502968605	11/15/2022	ACCT #2000015656 MATERIAL PURCHASE	\$890.28	11/30/2022	2077
MEAD LIBRARY	231	MIDWEST TAPE	502947676	11/11/2022	CUST #2000015656 MATERIAL PURCHASE	\$56.99	11/30/2022	2077
MEAD LIBRARY	16722	PROFESSIONAL	1057872	11/15/2022	ACCT #MEADP100 - JANITORIAL SUPPLIES	\$427.93	11/30/2022	2085
MEAD LIBRARY	900118	SHEBOYGAN WATER	LATE PYMNT	10/3/2022	LATE PAYMENT ASSESSED	\$49.47	11/30/2022	358389
MEAD LIBRARY	20551	SUPERIOR CHEMICAL	349448	11/16/2022	ACCT #3996800 JANITORIAL SUPPLIES	\$207.86	11/30/2022	2095
MEAD LIBRARY	900103	WAL-MART	TRA #03376	10/26/2022	ACCT #1414 MATERIAL PURCHASE	\$35.37	11/30/2022	358406
MEAD LIBRARY	900210	WISCONSIN LIBRARY	497820	11/16/2022	CUST ID #MEADPL010 MATERIAL PURCHASE	\$2,194.92	11/30/2022	358410
Total						\$85,102.19		

2092

Mead Public Library
AP Invoices - 11/14/2022 - 11/13/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Descr			
MEAD LIBRARY	6739	AMAZON CAPITAL	1NKL-FCOX-N341	10/30/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$971.28	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1144-MQML-LN67	10/15/2022	ACCT #A2JXVCVZUAS49M - MATERIAL PURCHASE	\$157.25	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1793-TGY-97KV	11/8/2022	ACCT #A2JXVCVZUAS49M JANITORIAL SUPPLIES	\$125.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	19W7-RWYF-DC46	10/24/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$119.97	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1HJV-HQFX-WDVX	11/11/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$115.70	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1IND-VDLT-PFPH	10/30/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$115.34	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	16T-WRHY-J7N3	10/26/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$112.97	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1MR-9TPD-1F3G	11/1/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$107.65	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	13DT-RTDW-77VM	11/1/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$90.64	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1DJN-KFF9-6Q1Y	10/27/2022	ACCT #20W1532 MATERIAL PURCHASE	\$89.95	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	16TV-3Y3N-3M9W	11/7/2022	ACCT #A2JXVCVZUAS49M JANITORIAL SUPPLIES	\$85.18	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1WFH-VKGR-L6NT	11/4/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$78.60	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1GAQ-DKC9-NPRJ	10/20/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$64.78	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	19W4-6VR9-MQWG	11/1/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$59.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1K14-YF3P-79CF	10/26/2022	ACCT #A2JXVCVZUAS49M IT EXPENSE	\$58.97	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1LFC-Y4P7-4KG4	10/26/2022	ACCT #A2JXVCVZUAS49M OFFICE SUPPLIES	\$51.20	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	16T-WRHY-1MH1	10/26/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$49.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1F9R-GWGG-3XHT	10/26/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$43.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	19W4-6VR9-FF9P	11/1/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$41.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1F4M-XVNH-RGTX	10/23/2022	ACCT #A2JXVCVZUAS49M OFFICE SUPPLIES	\$40.38	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1Q7D-HWLR-XWJH	10/27/2022	ACCT #A2JXVCVZUAS49M BUILDING MAINTENANCE	\$34.79	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1K6D-RW1H-N6YR	10/30/2022	ACCT #20W1532 MATERIAL PURCHASE	\$34.29	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1PCC-K6GN-7C93	11/1/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$32.58	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	14W4-HY6K-Q6VY	10/19/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$29.03	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1DCF-MCDP-MR19	10/29/2022	ACCT #20W1532 MATERIAL PURCHASE	\$26.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1M9L-7Q3H-RTHG	11/10/2022	ACCT #A2JXVCVZUAS49M PROGRAM SUPPLIES	\$24.95	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1CPQ-KXN6-6TJF	11/4/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$24.49	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1Y1N-47RK-QMVD	10/27/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$22.44	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1TKM-77DL-DKH3	10/27/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$20.80	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1IDR7-JUXY-6FDJ	11/2/2022	ACCT #A2JXVCVZUAS49M MATERIAL PURCHASE	\$19.35	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	11PT-RCFT-PWTV	10/29/2022	ACCT #A2JXVCVZUAS49M PROGRAM EXPENSE	\$18.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1XVN-G7GF-PTC4	10/17/2022	ACCT #A2JXVCVZUAS49M - MATERIAL PURCHASE	\$18.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1YTD-YPWV-4GYQ	10/17/2022	ACCT #A2JXVCVZUAS49M - MATERIAL PURCHASE	\$18.42	11/16/2022	1980

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AP Invoices - 11/4/2022 - 11/13/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Descr			
MEAD LIBRARY	6739	AMAZON CAPITAL	1YXV-HMYL-PXK4	10/29/2022	ACCT #A2JXVCVZUS49M MATERIAL PURCHASE	\$16.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1HF3-QXDF-LHGD	11/4/2022	ACCT #A2JXVCVZUS49M BUILDING MAINTENANCE	\$15.56	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	193D-X3RN-WHDL	10/21/2022	ACCT #A2JXVCVZUS49M PROGRAM EXPENSE	\$15.48	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1XJR-V4L3-T6PV	10/23/2022	ACCT #A2JXVCVZUS49M PROGRAM EXPENSE	\$14.49	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1YTR-TTKH-N6KH	10/24/2022	ACCT #A2JXVCVZUS49M PROGRAM EXPENSE	\$14.49	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	119D-91FF-N13K	11/10/2022	ACCT #A2JXVCVZUS49M MATERIAL PURCHASE	\$13.98	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1K77-QYFW-MTXL	10/20/2022	ACCT #A2JXVCVZUS49M PROGRAM EXPENSE	\$12.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1NFD-WCN7-3C3K	10/26/2022	ACCT #A2JXVCVZUS49M MATERIAL PURCHASE	\$12.99	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1Q69-MPOX-7H9H	11/4/2022	ACCT #A2JXVCVZUS49M MATERIAL PURCHASE	\$7.19	11/16/2022	1980
MEAD LIBRARY	6739	AMAZON CAPITAL	1Q7D-HWLR-VJMQ	10/27/2022	ACCT #A2JXVCVZUS49M MATERIAL PURCHASE	\$6.99	11/16/2022	1980
MEAD LIBRARY	1848	BITTER NEUMANN	748572	10/13/2022	CUST #20076897	\$57.00	11/16/2022	358199
MEAD LIBRARY	3200	CDWG	P153844	11/30/2021	CUST #3162682 IT EQUIPMENT	\$181.86	11/16/2022	358203
MEAD LIBRARY	3200	CDWG	P153928	11/30/2021	CUST #3162682	\$151.55	11/16/2022	358206
MEAD LIBRARY	4404	CHARTER	121113701110122	11/1/2022	ACCT #121113701	\$319.96	11/16/2022	358209
MEAD LIBRARY	9100	DAKOTA SUPPLY	S102187377.001	11/2/2022	CUST #48063 BUILDING MAINTENANCE	\$164.79	11/16/2022	358215
MEAD LIBRARY	7165	ELAINE JACKS	23 LEARN TO SEW	11/7/2022	PROGRAM EXPENSE	\$800.00	11/16/2022	358216
MEAD LIBRARY	7155	ENGBERG ANDERSON	21339600-8	10/30/2022	MPL SPACE USAGE STUDY	\$2,297.50	11/16/2022	2001
MEAD LIBRARY	4995	GT GRAPHICS OF	38391	11/3/2022	OFFICE SUPPLIES	\$28.00	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72463823	11/4/2022	ACCT #20W1532 MATERIAL PURCHASE	\$2,858.78	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72382450	11/1/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,893.52	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72427606	11/3/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,193.18	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72530932	11/9/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,001.66	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72487117	11/7/2022	ACCT #20W1532 MATERIAL PURCHASE	\$537.17	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72364024	10/31/2022	ACCT #20W1532 MATERIAL PURCHASE	\$305.14	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72540778	11/9/2022	ACCT #20W1532 MATERIAL PURCHASE	\$276.96	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72487116	11/7/2022	ACCT #20W1532 MATERIAL PURCHASE	\$239.34	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72403998	11/2/2022	ACCT #20W1532 MATERIAL PURCHASE	\$239.02	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72436777	11/3/2022	ACCT #20W1532 MATERIAL PURCHASE	\$209.05	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72552325	11/10/2022	ACCT #20W1532 MATERIAL PURCHASE	\$196.73	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72564164	11/10/2022	ACCT #20W1532 MATERIAL PURCHASE	\$155.08	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72364025	10/31/2022	ACCT #20W1532 MATERIAL PURCHASE	\$139.49	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72664165	11/10/2022	ACCT #20W1532 MATERIAL PURCHASE	\$123.08	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72587209	11/11/2022	ACCT #20W1532 MATERIAL PURCHASE	\$122.78	11/16/2022	2005

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AP Invoices - 11/4/2022 - 11/13/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Descr			
MEAD LIBRARY	6056	INGRAM LIBRARY	72403999	11/2/2022	ACCT #20W1532 MATERIAL PURCHASE	\$88.80	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72372857	10/31/2022	ACCT #20W1532 MATERIAL PURCHASE	\$63.16	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72530933	11/9/2022	ACCT #20W1532 MATERIAL PURCHASE	\$33.18	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72463822	11/4/2022	ACCT #20W1532 MATERIAL PURCHASE	\$15.65	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72506889	11/8/2022	ACCT #20W1532 MATERIAL PURCHASE	\$10.07	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	70347977	7/6/2022	ACCT #20W1532 MATERIAL PURCHASE	\$4.47	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	72382449	11/1/2022	ACCT #20W1532 MATERIAL PURCHASE	\$4.47	11/16/2022	2005
MEAD LIBRARY	6056	INGRAM LIBRARY	CR71228309	8/26/2022	ACCT #20W1532 MATERIAL PURCHASE	-\$19.53	11/16/2022	2005
MEAD LIBRARY	7335	LIBRARY FURNITURE	8131	11/1/2022	Balance of LFI QT-3021 DISCOVERY TABLE	\$4,444.90	11/16/2022	358239
MEAD LIBRARY	231	MIDWEST TAPE	502936379	11/9/2022	CUST #2000015656 MATERIAL PURCHASE	\$1,744.10	11/16/2022	2017
MEAD LIBRARY	231	MIDWEST TAPE	502873786	10/26/2022	CUSTOMER #2000015656 MATERIAL PURCHASE	\$1,031.57	11/16/2022	2017
MEAD LIBRARY	231	MIDWEST TAPE	502904423	11/1/2022	CUST #2000015656 MATERIAL PURCHASE	\$531.72	11/16/2022	2017
MEAD LIBRARY	231	MIDWEST TAPE	502873787	10/26/2022	CUST #2000016317 MATERIAL PURCHASE	\$330.37	11/16/2022	2017
MEAD LIBRARY	4810	MIND, SOUL AND SELF	113-8201381-5078658	10/30/2022	PROGRAM EXPENSES	\$245.06	11/16/2022	2018
MEAD LIBRARY	6912	ONE TIME VENDOR	9001182732	11/14/2022	PATRON REFUND FOR KADEN PETZMEIER (MINOR)	\$38.76	11/16/2022	358254
MEAD LIBRARY	6912	ONE TIME VENDOR	9001198041	11/5/2022	PATRON REFUND <i>M.H. 901 6907606</i>	\$15.68	11/16/2022	358257
MEAD LIBRARY	900038	OTIS ELEVATOR CO	F10000029555	10/21/2022	ADDL DUE ON CONTRACT 9/1/22 - 8/31/23	\$375.00	11/16/2022	358262
MEAD LIBRARY	900038	OTIS ELEVATOR CO	F10000029556	10/21/2022	ADDL ON SERVICE CONTRACT 9/1/22 - 8/31/23	\$125.00	11/16/2022	358262
MEAD LIBRARY	900180	PROQUEST LC	62710003	9/11/2022	ACCT #153838	\$5,008.50	11/16/2022	358267
MEAD LIBRARY	900118	SHEBOYGAN WATER	715/22 - 10/3/22	11/2/2022	CUST #39-139-00-00 WATER/SEWER/PUBLIC FIRE	\$1,648.85	11/16/2022	358275
MEAD LIBRARY	5296	STAPLES BUSINESS	7368352646-0-1	11/10/2022	CR ACCT #264388/STAPLES #16669297DET OFFICE	\$361.27	11/16/2022	358281
MEAD LIBRARY	5296	STAPLES BUSINESS	7367517023-0-1	11/1/2022	CR ACCT #264388-STAPLES ACCT	\$206.54	11/16/2022	358281
MEAD LIBRARY	22667	STATE BAR OF	5114877	11/7/2022	ACCT #12587 MATERIAL PURCHASE	\$78.39	11/16/2022	358282
MEAD LIBRARY	900237	STEEN MACEK PAPER	890472	10/26/2022	CUST #56390 OFFICE SUPPLIES	\$390.68	11/16/2022	358284
Total						\$33,307.32		

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AP Invoices - 12/1/2022 - 12/12/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Description	Amount	Date	Check #
MEAD LIBRARY	6056	INGRAM LIBRARY	72851293	11/25/2022	ACCT #20W1532 MATERIAL PURCHASE	\$66.34	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73022147	12/2/2022	ACCT #20W1532 MATERIAL PURCHASE	\$63.16	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73067989	12/5/2022	ACCT #20W1532 MATERIAL PURCHASE	\$55.31	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72851292	11/25/2022	ACCT #20W1532 MATERIAL PURCHASE	\$33.71	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72995903	12/1/2022	ACCT #20W1532 MATERIAL PURCHASE	\$8.38	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73087669	12/6/2022	ACCT # 20W1532 MATERIAL PURCHASE	\$4.47	12/14/2022	2126
MEAD LIBRARY	766	KONZ ELECTRIC, LLC	18030	11/18/2022	REPLACEMENT OF FIRE ALARM DETECTION SYSTEM	\$31,000.00	12/14/2022	358495
MEAD LIBRARY	231	MIDWEST TAPE	503001012	11/22/2022	CUST #2000015656 MATERIAL PURCHASE	\$1,402.94	12/14/2022	2140
MEAD LIBRARY	231	MIDWEST TAPE	503031752	11/30/2022	CUST #2000015656 MATERIAL PURCHASE	\$1,122.46	12/14/2022	2140
MEAD LIBRARY	231	MIDWEST TAPE	503063338	12/6/2022	ACCT #2000016317 MATERIAL PURCHASE	\$243.99	12/14/2022	2140
MEAD LIBRARY	231	MIDWEST TAPE	503001014	11/22/2022	CUST #2000016317 MATERIAL PURCHASE	\$189.99	12/14/2022	2140
MEAD LIBRARY	231	MIDWEST TAPE	503031754	11/30/2022	MATERIAL PURCHASE CUST #2000016317	\$51.99	12/14/2022	2140
MEAD LIBRARY	4810	MIND, SOUL AND SELF	113-3746896-	11/28/2022	PROGRAM EXPENSE	\$108.67	12/14/2022	2141
MEAD LIBRARY	6912	ONE TIME VENDOR	9008629593	11/26/2022	PATRON REFUND	\$14.39	12/14/2022	358518
MEAD LIBRARY	6912	ONE TIME VENDOR	9001168486	12/8/2022	PATRON REFUND	\$12.34	12/14/2022	358524
MEAD LIBRARY	6912	ONE TIME VENDOR	9001145567	12/2/2022	PATRON REFUND	\$10.39	12/14/2022	358522
MEAD LIBRARY	900304	PITNEY BOWES	10/18/22 - 11/9/22	12/9/2022	ACCT #8000-9000-1102-0652	\$1,041.98	12/14/2022	358531
MEAD LIBRARY	900180	PROQUEST LC	70741871	12/1/2022	ACCT #153838 MATERIAL PURCHASE	\$2,186.32	12/14/2022	358533
MEAD LIBRARY	5874	QUALITY CONTROL	12889	11/28/2022	MAINTENANCE SERVICE AGREEMENT 3 MONTHS 2023	\$817.00	12/14/2022	2152

Donethy Marion Grivmo
Margaret J. Gorski
Lindsey L. Nielsen

AP Invoices - 12/1/2022 - 12/12/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Description	Amount	Date	Check #
MEAD LIBRARY	900009	AT&T	920283020011	11/25/2022	ACCT #920 Z83-0200-109-8 TELEPHONE EXP	\$147.55	12/14/2022	358453
MEAD LIBRARY	6804	CENTRAL LIBRARY	39878008636221	11/14/2022	PATRON REFUND	\$18.98	12/14/2022	358465
MEAD LIBRARY	4404	CHARTER	121113701120122	12/1/2022	ACCT #121113701 PATRON INTERNET	\$319.96	12/14/2022	358468
MEAD LIBRARY	7155	ENGBERG ANDERSON	21339600-9	11/30/2022	MPL SPACE USAGE STUDY - ACCT #213396.00	\$2,495.00	12/14/2022	358479
MEAD LIBRARY	6056	INGRAM LIBRARY	73011160	12/2/2022	ACCT #20W1532 MATERIAL PURCHASE	\$4,262.00	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72877219	11/28/2022	ACCT #20W1532 MATERIAL PURCHASE	\$3,142.57	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73186153	12/9/2022	ACCT #20W1532 MATERIAL PURCHASE	\$3,046.73	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	7315694	12/7/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,912.99	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73156344	12/8/2022	ACCT #20W1532 MATERIAL PURCHASE	\$1,176.96	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73115695	12/7/2022	ACCT #20W1532 MATERIAL PURCHASE	\$951.72	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73047638	12/5/2022	ACCT #20W1532 MATERIAL PURCHASE	\$799.78	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72955882	11/30/2022	ACCT #20W1532 MATERIAL PURCHASE	\$679.15	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73039072	12/4/2022	ACCT #20W1532 MATERIAL PURCHASE	\$592.69	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72979966	12/1/2022	ACCT #20W1532 MATERIAL PURCHASE	\$437.63	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72893805	11/28/2022	ACCT #20W1532 MATERIAL PURCHASE	\$201.30	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73144842	12/8/2022	ACCT #20W1532 MATERIAL PURCHASE	\$170.93	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72911768	11/29/2022	ACCT #20W1532 MATERIAL PURCHASE	\$116.87	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	72812110	11/23/2022	ACCT #20W1532 MATERIAL PURCHASE	\$102.06	12/14/2022	2126
MEAD LIBRARY	6056	INGRAM LIBRARY	73087670	12/6/2022	ACCT #20W1532 MATERIAL PURCHASE	\$78.12	12/14/2022	2126

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AP Invoices - 12/1/2022 - 12/12/2022

Department	Vendor Number	Vendor	Invoice	Invoice Date	Line Item Description	Amount	Date	Check #
MEAD LIBRARY	900007	SHEBOYGAN COUNTY	29342	11/28/2022	1/2023 - 1/2/2023 MEMBERSHIP	\$479.48	12/14/2022	358540
MEAD LIBRARY	5296	STAPLES BUSINESS	7602864247-0-1	11/29/2022	STAPLES ACCT #1669297/DET-CR ACCT #264368	\$19.99	12/14/2022	358550
MEAD LIBRARY	6894	WORLD ARCHIVES	269915	11/11/2022	MATERIAL PURCHASE	\$1,250.00	12/14/2022	358577
Total						\$60,836.29		

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Public Library Accounts

ables 12/13/20220 to 12/27/2022

Department	Vendor	Invoice	Invoice Date	Description	Invoice Amount	Payment Date	Check # or ACH #
MEAD LIBRARY	AMAZON CAPITAL	13LJ-TGG1-CLFX	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$472.04	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1FH-HNDP-3Q67	11/21/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$186.97	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1MT9-G437-JCTQ	11/30/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$163.49	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1R6D-GJKE-HY47	11/28/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$126.19	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1LMP-QJ64-GQDD	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$119.76	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	14NY-TJTT-6DHH	11/17/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$119.76	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1VCF-JRYP-6GKD	11/17/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$97.45	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1CTC-MP49-7JYW	11/21/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$90.23	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1GT7-M34N-19WT	12/5/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$86.51	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1QFN-WGHW-194R	11/16/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$68.34	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1FJW-1HPM-Q9MN	12/5/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$62.66	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1JVT-CJTK-GM37	12/10/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$59.99	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1TCP-71C1-L1NT	12/3/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$59.10	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1FR9-HVTF-3YXG	12/6/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$56.97	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1V31-4GQC-XLN6	11/25/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$43.96	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1CT7-HFTV-GGDN	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$34.36	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1VNR-3QN7-7PW4	12/2/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$17.00	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	19YQ-MGMY-1QNG	11/16/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$16.53	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	14GK-M3W4-RDUT	12/27/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$15.13	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1MCJ-LXT9-1HMY	11/17/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$11.29	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	13LJ-TGG1-QL3L	11/23/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$6.99	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1DG6-6LKM-3FKY	12/1/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$6.96	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1361-PPLL-4PDM	11/17/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$5.35	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	134M-HM1D-1FTL	11/17/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$4.66	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1GTQ-3DVT-4PVT	12/6/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$3.70	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1VGR-YJMY-HK41	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$0.08	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1T1J-9MLJ-JQC3	11/19/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$0.08	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1X7T-PG31-JPLR	11/19/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$0.08	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1VGR-YJMY-7JQF	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$0.08	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1F3T-J7RT-RQFJ	12/1/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$4.66	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	13LJ-TGG1-CYMY	11/22/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$4.94	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1LRD-QGCK-R9WC	12/1/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$10.00	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	14JM-TWRH-L7YQ	11/28/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$11.29	12/28/2022	2171
MEAD LIBRARY	AMAZON CAPITAL	1PGC-N3XW-1JJW	12/8/2022	ACCT #A2JXVCVZU4S49M MATERIALS	\$65.94	12/28/2022	2171
MEAD LIBRARY	AT&T	REF #9204593400	12/13/2022	ACCT #053 173 6572 001 12/13/2022	\$10.83	12/28/2022	358599
MEAD LIBRARY	DEMCO, INC.	7233957	12/16/2022	CUST #480136750 MATERIAL PURCHASE	\$4,273.00	12/28/2022	358617
MEAD LIBRARY	GT GRAPHICS OF	38817	12/13/2022	OFFICE SUPPLIES - BUSN CARDS G. HERR	\$40.00	12/28/2022	2193

Public Library Accounts

ables 12/13/20220 to 12/27/2022

MEAD LIBRARY	INGRAM LIBRARY	73286146	12/14/2022	CUST #20W1532 MATERIAL PURCHASE	\$2,323.29	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73286145	12/14/2022	CUST #20W1532 MATERIAL PURCHASE	\$599.99	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73323889	12/16/2022	CUST #20W1532 MATERIAL PURCHASE	\$502.31	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73355836	12/18/2022	MATERIAL PURCHASE	\$252.08	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73210660	12/12/2022	CUST #20W1532 MATERIAL PURCHASE	\$145.38	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73246527	12/13/2022	CUST #20W1532 MATERIAL PURCHASE	\$119.96	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73232640	12/12/2022	CUST #20W1532 MATERIAL PURCHASE	\$61.54	12/28/2022	2195
MEAD LIBRARY	INGRAM LIBRARY	73273049	12/14/2022	CUST #20W1532 MATERIAL PURCHASE	\$50.01	12/28/2022	2195
MEAD LIBRARY	LIL REV MUSIC	MARCH/APRIL/MAY	12/16/2022	PROGRAMMING MARCH/APRIL/MAY 2023	\$1,800.00	12/28/2022	358642
MEAD LIBRARY	MARCIA ZINK	March, April, May 23	12/14/2022	PROGRAMMING MARCH, APRIL, MAY - SOUL	\$300.00	12/28/2022	358643
MEAD LIBRARY	MBM/MODERN	IN4117781	12/21/2022	ACCT #MP01-8	\$120.64	12/28/2022	358644
MEAD LIBRARY	MIDWEST TAPE	503096639	12/13/2022	ACCT #20000015656	\$1,642.13	12/28/2022	2202
MEAD LIBRARY	MIDWEST TAPE	503064101	12/6/2022	CUST #2000015656 MATERIAL PURCHASE	\$1,625.34	12/28/2022	2202
MEAD LIBRARY	MIDWEST TAPE	503087176	12/12/2022	ACCT #2000006438 MATERIAL PURCHASE	\$292.44	12/28/2022	2202
MEAD LIBRARY	MONARCH LIBRARY	415846	12/20/2020	MOVIE LICENSE - SWANK 10/1/22 - 9/30/23	\$1,434.00	12/28/2022	2204
MEAD LIBRARY	MONARCH LIBRARY	415871	12/22/2022	MONARCH TELEPHONY CHGS	\$92.81	12/28/2022	2204
MEAD LIBRARY	MONARCH LIBRARY	415830	12/27/2022	Telephony Allocation for April - June 2022	\$89.32	12/28/2022	2204
MEAD LIBRARY	PITNEY BOWES	12/18/2022 POST	12/18/2022	ACCT #8000-9000-1102-0652 POSTAGE	\$592.73	12/28/2022	358658
MEAD LIBRARY	STAPLES BUSINESS	7600982780-0-1	11/14/2022	CR ACCT #264388 - STAPLES #1669297DET	\$40.84	12/28/2022	358674
MEAD LIBRARY	WI DEPT OF	505-000075019	12/27/2022	TEACH SERVICES - MATERIAL PURCHASE	\$600.00	12/28/2022	358706
Total					\$18,846.88		

**VISA Virtual
Credit Card**

Vendor Name: Invoices

Vendor : Multiple

Statement Date

December 2022

Advertising

Advertising						
Date	Description	Amount	Account	Comment	Purchase Order #/Invoice #/ Reference #	Receipt Attached (X)
12/21/2022	Facebook	\$ 20.00	255511-548001	Advertising	5694304360684963- 11220261	X
Row Labels	Sum of Amount					
255511-548001		\$20.00				
Grand Total		\$20.00				

Row Labels	Sum of Amount
255511-533106	\$504.62
Grand Total	\$504.62

CITY OF SHEBOYGAN
MEAD PUBLIC LIBRARY STRATEGIC PLANNING COMMITTEE
MINUTES

Monday, December 05, 2022

OPENING OF MEETING

1. **Call to Order and Determination of Quorum** - Kathie Norman, Vice President. All trustees may attend the meeting remotely Norman called the meeting to order at 1:03 and determined a quorum.
Members present: Campe, Norman and Quinn.
Members absent: Speth
Staff present: Erickson, Mehn and Nessman
2. **Approval of Minutes - 10/28/2022** Quinn moved to approve the minutes from the October 28, 2022 meeting. Campe seconded. The motion passed.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3. **Update to Library Strategic Plan** The committee discussed that the mission statement is still relevant, but the strategic plan needs a little bit of work. Norman will put together wording to bring back to the group for review. The committee will reconvene after the holidays to review.

UPCOMING MEETINGS

4. **Next Meeting Date:** As Needed

ADJOURN

5. **Motion to Adjourn** Norman adjourned the meeting at 1:31 p.m.

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

Public Services Updates

Program highlights

- Elephant and Piggie Family Fun Night - 83 attended
- MLK Celebration in Children's library - 100 attended
- Lawyer in the Library - all time slots filled with 4 on the waiting list referred to February session

Coming up & On-Going:

- Tai Chi in the Quiet Study Room Saturday mornings in Jan/Feb
- Valentine's Day Family Fun Night
- Winter gardening series; 3rd Mondays
- Lawyer in the Library continues thru March on 3rd Wednesdays

Disruptive Patron Interaction Report November 2022

Item 11.

Reported Incidents	Adult	6
	Teen	2
	Senior (65+)	0
	Kids	0

Encounter Type	Trespass after exclusion	0
	Dispute/argument/altercation between patrons (not physical)	0
	Fighting/Physical Altercations	0
	Harassment/Threatening Language	1
	Homeless or Runaway (Youth Only)	0
	Horseplay and/or excessive noise	1
	Inappropriate comments and/or excessive demands	1
	Intoxicated/Addiction	0
	Medical or mobility issue	0
	Mental Health	1
	Mess (Food waste, spills)	0
	Theft/Vandalism	2
	Trouble getting patron to leave after closing	0
	Truancy	0
	Used in the building: Vaping, Drugs, Alcohol, or Tobacco	0
	Weapons	1
	Other (Specify in Description)	1

Location	1st Café	1
	1st Desk	5
	1st DVD's/Music	1
	1st Fiction	0
	1st Fireplace	2
	1st Lobby/Foyer	2
	1st Restrooms	4
	2nd Computers	1
	2nd Desk	0
	2nd Hansen Teen	1
	2nd Imaginarium	0
	2nd Quiet Study	2
	2nd Restrooms	2
	3rd Desk	2
	3rd Children's (North)	3
	3rd Children's (South)	0
	3rd Restrooms	0
	3rd Teen Center	0
	Outside (Specify in Description)	0
	Other (Specify in Description)	5

Disruptive Patron Interaction Report December 2022

Item 11.

Reported Incidents	Adult	16
	Teen	5
	Senior (65+)	0
	Kids	0

Encounter Type	Trespass after exclusion	1
	Dispute/argument/altercation between patrons (not physical)	0
	Fighting/Physical Altercations	0
	Harassment/Threatening Language	1
	Homeless or Runaway (Youth Only)	1
	Horseplay and/or excessive noise	1
	Inappropriate comments and/or excessive demands	1
	Intoxicated/Addiction	2
	Medical or mobility issue	0
	Mental Health	5
	Mess (Food waste, spills)	0
	Theft/Vandalism	2
	Trouble getting patron to leave after closing	0
	Truancy	0
	Used in the building: Vaping, Drugs, Alcohol, or Tobacco	2
	Weapons	0
	Other (Specify in Description)	5

Location	1st Café	0
	1st Desk	3
	1st DVD's/Music	1
	1st Fiction	0
	1st Fireplace	0
	1st Lobby/Foyer	4
	1st Restrooms	1
	2nd Computers	2
	2nd Desk	2
	2nd Hansen Teen	1
	2nd Imaginarium	0
	2nd Quiet Study	1
	2nd Restrooms	0
	3rd Desk	2
	3rd Children's (North)	0
	3rd Children's (South)	0
	3rd Restrooms	0
	3rd Teen Center	0
	Outside (Specify in Description)	2
	Other (Specify in Description)	2

Type	Name	*November 2021	*November 2022	*Monthly 2021 vs 2022	*Year-to-date 2021	*Year-to-date 2022	*YTD 2021 vs 2022
Circulation Transactions	Adult Materials	17916	18423	3%	206693	205254	-1%
	Teen Materials	1105	944	-15%	11959	11844	-1%
	Children's Materials	13119	12651	-4%	133034	153945	16%
	Total Adult/Teen/Children's Materials	32140	32018	0%	351686	371043	6%
Materials Shared With Other Libraries	Items provided to other libraries from Mead	8307	8389	1%	98936	94191	-5%
	Items received for Mead patrons from other libraries	4843	4721	-3%	56291	53825	-4%
	Total Interlibrary Loans (Transits)	13150	13110	0%	155227	148016	-5%
E-Content Checkouts	Total E-Content Checkouts	7486	7633	2%	84570	87438	3%
Library Visits	Gate count	16632	18638	12%	144946	195496	35%
Research Inquiries	Research Inquiries	4522	4329	-4%	34927	43505	25%
Internet Usage Provided	Library Workstation Sessions	2012	2322	15%	18602	24384	31%
	Wireless Sessions	5901	6599	12%	54324	69360	28%
Number of Library Card Holders	Sheboygan Residents				33019	33229	1%
	Non-Sheboygan Residents				8227	8111	-1%
	Total Number of Library Card Holders				41246	41340	0%
Classes, Seminars, Workshops, Events	Children (0-11) Quantity	44	35	-20%	231	454	97%
	Children (0-11) Participants	821	800	-3%	7271	17531	141%
	Teen (12-18) Quantity	5	2	-60%	14	44	214%
	Teen (12-18) Participants	57	61	7%	251	1139	354%
	Adult (18+) Quantity	25	28	12%	157	351	124%
	Adult (18+) Participants	410	337	-18%	5773	7939	38%
	Total number of Classes, Seminars, Workshops, Events	74	65	-12%	402	849	111%
	Total number of Participants	1288	1198	-7%	13295	26609	100%
Conference Room Utilization	Rocca Meeting Room	47%	48%	1%	26%	38%	11%
	Loft Meeting Room	26%	38%	11%	11%	29%	18%
	Public Conference Room #1	17%	31%	14%	9%	20%	11%
	Public Conference Room #2	0%	26%	26%	0%	19%	19%
Study Rooms Utilization	Study Rooms Hours Used	391	558	43%	2619.5	4491	71%
	Percent Utilization	27%	38%	11%	24%	31%	7%
Volunteer Hours	Volunteer Hours	218.39	194.25	-11%	1522.09	2786.93	83%

*Stats effected by the COVID-19 Pandemic

Type	Name	*December 2021	*December 2022	*Monthly 2021 vs 2022	*Year-to-date 2021	*Year-to-date 2022	*YTD 2021 vs 2022
Circulation Transactions	Adult Materials	17357	16488	-5%	224050	221742	-1%
	Teen Materials	1008	788	-22%	12967	12632	-3%
	Children's Materials	10954	10945	0%	143988	164890	15%
	Total Adult/Teen/Children's Materials	29319	28221	-4%	381005	399264	5%
Materials Shared With Other Libraries	Items provided to other libraries from Mead	4692	7591	62%	103628	101782	-2%
	Items received for Mead patrons from other libraries	4362	4011	-8%	60653	57836	-5%
	Total Interlibrary Loans (Transits)	9054	11602	28%	164281	159618	-3%
E-Content Checkouts	Total E-Content Checkouts	7311	7728	6%	91881	95166	4%
Library Visits	Gate count	13854	14789	7%	158800	210285	32%
Research Inquiries	Research Inquiries	3826	3671	-4%	38102	46488	22%
Internet Usage Provided	Library Workstation Sessions	1926	1798	-7%	20528	26182	28%
	Wireless Sessions	5405	5360	-1%	59729	74720	25%
Number of Library Card Holders	Sheboygan Residents				32957	33593	2%
	Non-Sheboygan Residents				8220	8152	-1%
	Total Number of Library Card Holders				41177	41745	1%
Classes, Seminars, Workshops, Events	Children (0-11) Quantity	50	33	-34%	281	487	73%
	Children (0-11) Participants	1526	966	-37%	8797	18497	110%
	Teen (12-18) Quantity	3	4	33%	17	48	182%
	Teen (12-18) Participants	78	69	-12%	329	1208	267%
	Adult (18+) Quantity	24	20	-17%	181	371	105%
	Adult (18+) Participants	263	247	-6%	6036	8186	36%
	Total number of Classes, Seminars, Workshops, Events	77	57	-26%	479	906	89%
	Total number of Participants	1867	1282	-31%	15162	27891	84%
Conference Room Utilization	Rocca Meeting Room	21%	27%	6%	26%	37%	11%
	Loft Meeting Room	19%	19%	0%	11%	28%	17%
	Public Conference Room #1	31%	16%	-14%	11%	20%	9%
	Public Conference Room #2	0%	18%	18%	0%	19%	19%
Study Rooms Utilization	Study Rooms Hours Used	302	641	112%	2921.5	5132	76%
	Percent Utilization	20%	43%	23%	24%	32%	8%
Volunteer Hours	Volunteer Hours	136	186.75	37%	1658.09	2973.68	79%

*Stats effected by the COVID-19 Pandemic

**Friends of Mead Public Library
Board Minutes
January 18, 2023**

The meeting of the Friends of Mead Public Library Board was held at 10:05 a.m. on Wednesday, January 18, 2023 in the Rocca Room at Mead Public Library. Present were: Giesen, King, Loth, Klein, Mahlendorf, Miller, Mitch, Nelson, Quicker, Shirk, Wheaton, Wiese, Zimmermann and Mehn. Excused: DeAmico and Schoenenberger

1. Call to Order- King

- Meeting called to order at 10:05 a.m. with a quorum present.
- Three newly elected board members were in attendance. They are Jeanne Klein, Carol Miller and Marion Wheaton

2. New Business- King

- **Election of New Board Officers-**

The new officers for the FMPL Board of Directors are as follows:

- | | |
|------------------|----------------|
| ○ President | Marge Giesen |
| ○ Vice President | Hayley Shirk |
| ○ Secretary | Marion Wheaton |
| ○ Treasurer | Barb Wiese |

King was thanked for her time serving as president of the board. Mehn will prepare and distribute a new roster.

Meeting adjourned at 10:20 a.m. by Giesen

Submitted by, Marge Giesen Outgoing Secretary

Next board meeting Wednesday, February 15, 2023 at 9:30 a.m. in the Rocca Room.