



BOARD OF MARINA, PARKS & FORESTRY AGENDA

February 03, 2026 at 4:15 PM

Municipal Service Building - Training Room, 2026 New Jersey Avenue

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works, (920) 459-3440. Persons other than commission, committee, and board members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose. All Board members may attend the meeting remotely.

OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)

MINUTES

5. Approval of Minutes: November 4, 2025

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Marina Report (J. Kerlin)
7. Maywood Report (K. Kelling)
8. Park and Forestry Report (J. Kerlin, T. Bull)
9. May 5, 2026 Meeting - Election of Officers

NEXT MEETING DATE

10. Next scheduled meeting: May 5, 2026

ADJOURN

11. Motion to Adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

Item 5.

CITY OF SHEBOYGAN

BOARD OF MARINA, PARKS & FORESTRY MINUTES

Tuesday, November 04, 2025

MEMBERS PRESENT: Chair Peter Mayer, Alderperson Dean Dekker, Rebecca Clarke, Don Martens, Braden Schmidt, Terry Van Akkren, Sheila Yang, and Tou Bee Lee

MEMBERS ABSENT: Parks Manager Joe Kerlin

STAFF/OFFICIALS PRESENT: Harbor Center General Manager Nick Warminsky, Maywood Environmental Park Director Kendra Kelling, and Administrative Clerk Rachel Masse

OTHERS PRESENT: Eric Katte and Mike Froh

OPENING OF MEETING

1. Call to Order
Chair Peter Mayer called the meeting to order at 4:15pm.
2. Roll Call
3. Pledge of Allegiance
4. Public Input (3 minute limit per individual)
 - Eric Katte spoke in favor of the approved Edgewater Proposal Overview and for updates to the Marina.
 - Mike Froh spoke in favor of maintaining the Marina.

MINUTES

5. Approval of Minutes: October 13, 2025

Motion made by Rebecca Clarke, seconded by Terry Van Akkren

Discussion occurred regarding corrections to the minutes. A motion was made to amend minutes from October 13, 2025, to correct the spelling of Braden Schmidt's name and to include the following correction to Item 6's motion:

"Motion made by Rebecca Clarke, seconded by Don Martens

Dean Dekker spoke as to the possible impact on grant funds if the new buildings are removed from the project. Peter Mayer requested a friendly amendment to the motion which was not accepted. A motion was made by Braden Schmidt to amend the principal motion to include an option to demolish the marina, which failed for lack of a second.

On the original motion, Voting yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Don Martens, Braden Schmidt, Terry Van Akkren, and Joe Kerlin"

Motion made by Rebecca Clarke, seconded by Terry Van Akkren to approve the minutes with the proposed amendments.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

6. Marina Report (N. Warminsky)

Nick Warminsky spoke on the Marine report.

7. Maywood Report (K. Kelling)

Kendra Kelling spoke on the Maywood Report

8. Park and Forestry Report (J. Kerlin, T. Bull)

Joe Kerlin and Tim Bull were absent. No discussion.

9. Deland Park and Marina Updates – Discussion

Dean Dekker spoke on the status of the Edgewater Proposal Overview. It has been sent to the Committee of the Whole for additional discussion, and encouraged people to attend the discussion.

Peter Mayer clarified that Edgewater was hired by Visit Sheboygan prior to the Request for Proposal as a consultant for an economic impact study, and it was not contemplated at the time that the City would be hiring an engineer for the Marina project.

The Board of Marina Parks and Forestry has scheduled a special meeting site visit to the Marina and Deland Park, with the meeting commencing at the administrative building on December 9th, 2025 at 4:15pm, and walking to the fuel dock building at the southern end of Deland Park. After the special meeting, a social gathering will occur at the Sheboygan Yacht Club at which no business will be discussed. The proper Badtke notice will be published and the public is welcome to attend.

NEXT MEETING DATE

10. Next special meeting on December 9, 2025, and next regular meeting date: February 3, 2026

ADJOURN

11. Motion to Adjourn

Motion to adjourn at 5:33 pm.

Motion made by Terry Van Akkren, seconded by Braden Schmidt

Voting yea: Peter Mayer, Dean Dekker, Rebecca Clarke, Don Martens, Braden Schmidt, Terry Van Akkren, Sheila Yang, and Tou Bee Lee

Maywood Report

Marina, Parks, and Forestry

February 3, 2026

Kendra Kelling – Maywood Director

Programming & Events

- Older, Wiser, Livelier Scholars (OWLS) programs include: 10/24-Prairie Seed Collection with guest presenter from Friends of the Gottfried Prairie & Arboretum; 10/31-North Point Bluff Restoration with guest presenters from Friends of North Point and Lakeshore Natural Resource Partnership; 11/7-BioChar Bird Habitat Improvement Project with guest presenters from Lake Michigan Bird Observatory; 11/15-Ice Age Trail Hike with guest presenters from the Ice Age Trail Alliance; 11/21-Sheboygan Marsh State Wildlife Area; 12/2-Winter Potluck; 1/2-Bur Oak; 1/16-John Michael Kohler Art Center Docent Tour and Watercolor Workshop.
- Major Events Include: 10/25-Glow Hike Event; 12/6 Wishing for Winter.
- Other Programs Include: 10/28-New Nature Writing Workshop in collaboration with WordHaven BookHouse; 11/21, 11/22-Wreath Making and Porch Pot Workshops; 1/13-Better Life Chiropractic Well-Being Workshop and Maywood Hike; 1/24-Maple Syrup Training canceled due to extreme cold, however, 1 new volunteer expressed interest and will be trained on the job.
- Full 2026 Event Calendar in place, with detailed spring program planning underway.

Land Management

- Volunteer Efforts Include: 10/22-South High Day of Service students watered trees and mulched trails; 10/27-SCHHS Volunteers watered trees, cleaned garage, and cleaned up glow hike materials; 11/7-MUTH volunteers helped with boardwalk installation and cleaned out kestrel boxes; 11/7-North High School volunteers watered trees.
- 11/5-11/8-Boardwalk Removal and Installation-The Trust of Maywood secured grant funding, along with some private donations, replace 64-foot boardwalk. Thanks to support from the City of Sheboygan and dedicated volunteers, projects costs came in over 40% under the original quote.
- 11/17-Stantec survey work for Stormwater project.

Building & Grounds

- City/Maywood Meetings: Kendra and Joe met to coordinate between the Trust and the City on 10/20, 11/17, 1/19; 11/4-Marina, Parks and Forestry Commission Meeting; 11/18-City/Maywood MOU Meeting, requested extension to existing MOU for further discussion; 1/6-City of Sheboygan custodial supply meeting and pickup, supply and inventory management.
- Property Stewardship Committee Meetings: 10/20, 11/17, 12/15, 1/19.
- 10/21, 1/13-Signage Committee Meetings. New welcome signage has been installed throughout the park. Thank you, Dan and Steve!
- Inspections: 10/24-Fire Alarm Safety Inspection conducted by JSM Secure; 11/15-City-wide building inspection completed by Concord group.

Administration

- Internal meetings with staff, Executive, Finance, EcoEdges Committees and Advisory Board.
- 11/18-Weather Station Meeting-Vantage Pro2 upgrade options.
- 12/22-Intern interview and hiring process funded by UW-Green Bay Community Impact Program.
- 1/2-EcoEdges planning meeting.
- 1/20,1/21-Maywood Staff In-Service to build team capacity. Advance planning of tasks, timelines, and responsibilities for programs and events; and scheduling of future staff meeting and planning dates.

Fundraising

- Fundraising Efforts: 10/20-Fall Portraits Fundraiser; 10/21-Oak Circle Donor Recognition Event; 11/16-Pints for the Park Fundraiser at 3 Sheeps Taproom.
- Grant Activity: 11/15-WDNR Surface Water Grant Application Submitted; 10/31-Service Club Grant and Cellcom grant applications submitted; 10/31-Application for UWGB Community Impact Internship Program submitted and approved; 10/31-Application for Association for Fundraising Professionals Membership Scholarship submitted and approved; 11/4-Meeting with Festival Foods to discuss Wishing for Winter sponsorship and approval; 11/26-Southeastern Wisconsin Invasive Species Consortium Grant Project Site Visit; 12/15-Grant Report for Natural Resources Foundation of Wisconsin support for Bur Oak Preserve Trail Development and Habitat Improvement Project filed; 12/17-Green Bay Packer Foundation Award of \$3,000 for Park Signage Project; 1/15-Grant Application to Alliant Energy Foundation requesting Prairie Walk Sponsorship.

Partnerships & Networking

- Partnership Meetings and Events Include: 10/30-Eklhart Lake Watershed Stakeholder Meeting; 12/3-YMCA Camp Y-Koda Banquet; 12/16-Partnership meeting with Lyssa, ED of Van der Brohe Arboretum; 1/7-Bird City Application meeting. Application renewal underway with support from Starr Gerk, Sheboygan River Basin Partnership and Friends of North Point; 1/14-Maywood presentation to Altrusa group.
- 11/4-Drop off of donations for Coats for Kids Campaign in partnership with Salvation Army of Sheboygan. Maywood supporters filled a bin with 36 warm winter items (8 coats, 8 hats, 3 scarves and 17 pairs of gloves) and helped volunteer at the distribution event at Salvation Army. We helped Salvation Army of Sheboygan set a new record— serving 206 families, finding new homes for 847 coats, and distributing an incredible 2,711 total items to help keep our neighbors warm this winter!
- 11/11-Maywood Open House held to invite City of Sheboygan officials, leadership, and staff to visit Maywood and help strengthen our partnership.

Professional Development

- 10/27, 11/10-Association of Fundraising Professionals Committee Meetings; 10/23-Awardee Reception; 11/20 National Philanthropy Day
- 12/3-Association of Fundraising Professionals Campaign Webinar

Parks Manager Report
February 3, 2025, Marina, Parks & Forestry Commission Meeting

Park Updates

I am retiring from my position, my last day will be February 27th. It has been a pleasure working for the city.

2026 Projects

- Dog park fencing request for bids for Moose Park and Cleveland Park will go out soon.
- A shelter concrete pad was installed for a new metal 20' x 24' rentable shelter in Area 3 in Evergreen Park. The park crew will install the shelter over winter/spring.
- We are working with the Historical Society in Madison and the Ho-Chunk Nation, to remove the open viewing mound in Indian Mound Park. I have secured an Archeologist and it will be a one-day project after we have received the permit to disturb. The mound will then be restored during the process. We are still waiting for a permit to be approved.
- There will be portions of the Evergreen Park road that will be replaced this year.
- The department will be working on Citywide Park ADA infrastructure improvements this year.
- An Evergreen hiking/biking trail bridge will be replaced this year.
- The department will be working on a park assessment plan concentrating on park areas that need improvement.
- The Forestry department received a grant for Evergreen Park. A forestry plan along with hazardous tree removals is part of the grant.
- The department will be changing out wood park signs to composite park signs as needed on a yearly basis. The signs will still look the same.
- The Quarryview Center is closed through February for the install of new flake flooring, painting and a few other updates.
- In the spring, two shade structures will be added to the Kiwanis pickleball courts.
- Public Works has applied for NRDAR funds for updates to the 8th street boat landing.
- I will be working on a Federal Recreational Trail grant for trail maintenance for several trails in the city. The grant is due March 1.

Park Agreements for 2026

- Request for proposals were advertised for operation of the Vollrath Park Disc Golf Concession stand again. Proposals are due February 20th.
- The City has a signed agreement with Tributary Beer Garden for the operation of the Kiwanis Beer Garden. The owners are John, Jacob and Jessica Bray. We are excited to be working with them and they are excited to activate the space and work with the community.
- Maywood MOU – The City along with Maywood are working to update the five-year agreement. In an effort to make sure an agreeable MOU is being presented to both

sides, both the City and Maywood agreed on a one-year update for 2026, so they could continue to work towards a 5-year agreement.

- Making Spirits Bright's agreement with the city ended in January of 2026. A revised agreement is still being worked on. The agreement should be very similar to the current agreement.
- Sheboygan County Interfaith Organization's agreement with the city (Farmers Market) has also ended. A new five-year agreement is still being worked on and should be very similar to the current agreement.

2-3-2026 Forestry Report

Item 8.

DPW - Forestry 2025 Year Totals	
Trees Planted (Street)	627
Trees Planted (Parks)	68
Trees Pruned	1978
Trees Removed	296
Stump Removals	371
Treated Ash Trees	841
Tree Site Inspections	695
Branch Down Work Order	264

2025 was a good year for the Forestry Division.

- Filled a vacancy for our open arborist position early in the year, although not currently an ISA certified arborist he is on track to become one by 2028.
- Planted more than two times that number of trees we removed*
- Remained caught up on stump grinding*
- Pruned a lot of trees but didn't reach our goal of 4000
- Made good progress on our awarded \$175,000 DNR IRA grant
 - \$86,000 on stumps grinding
 - \$25,000 on insecticide to treat 500-1000 ash for EAB
 - \$42,000 to purchase of 440 trees to be planted
 - Remaining \$22,000 will be spent on tree planting in 2027

Goals for 2026

- Prune 4000 trees
- Plant 600-700 trees
- Remove less trees than we plant
- Stay caught up on stump grinding
- Treat about 600 ash trees for EAB protection

Report by City Forester Tim Bull 1-28-2026