



PUBLIC WORKS COMMITTEE AGENDA

July 11, 2023 at 5:30 PM

Municipal Service Building - Training Room, 2026 New Jersey Avenue

It is possible that a quorum (or a reverse quorum) of the Sheboygan Common Council or any other City committees/boards/commissions may be in attendance, thus requiring a notice pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993).

Persons with disabilities who need accommodations to attend this meeting should contact the Department of Public Works at 920-459-3440. Persons other than council members who wish to participate remotely shall provide notice to the Public Works Department at 920-459-3440 at least 24 hours before the meeting so that the person may be provided a remote link for that purpose.

OPENING OF MEETING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: June 27, 2023

ITEMS FOR DISCUSSION & POSSIBLE ACTION

6. Res. No. 27-23-24 / July 3, 2023: A resolution authorizing the Purchasing Agent to issue a purchase order for the purchase and installation of replacement window units at Sheboygan Fire Station #4.

NEXT MEETING DATE

7. Next Regular Meeting Date: July 25, 2023

ADJOURNMENT

8. Motion to adjourn

In compliance with Wisconsin's Open Meetings Law, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

*City Hall • Mead Public Library
Sheboygan County Administration Building • City's website*

CITY OF SHEBOYGAN

PUBLIC WORKS COMMITTEE MINUTES

Tuesday, June 27, 2023

COMMITTEE MEMBERS PRESENT: Alderperson Amanda Salazar, Chair Dean Dekker, Alderperson Angela Ramey, Alderperson Joe Heidemann and Vice Chair Zach Rust.

STAFF/OFFICIALS PRESENT: Mayor Ryan Sorenson, Director of Public Works David Biebel, City Engineer Ryan Sazama, Superintendent of Streets and Sanitation Joel Kolste, Superintendent of Facilities and Traffic Mike Willmas, Assistant City Attorney Liz Majerus, Administrative Coordinator Heather Burke, and Administrative Clerk Stacy Weseljak.

OPENING OF MEETING

1. Call to Order

Chair Dean Dekker called the meeting to order at 5:30 P.M.

2. Roll Call

3. Pledge of Allegiance

The Pledge of Allegiance was recited.

4. Introduction of Committee Members and Staff

MINUTES

5. Approval of Minutes: June 13, 2023

MOTION TO APPROVE MINUTES FROM JUNE 13, 2023

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

ITEMS FOR DISCUSSION & POSSIBLE ACTION

6. Gen. Ord. No. 8-23-24 / June 19, 2023: An ordinance amending Sec 60-131 of the 2023 Sheboygan Municipal Code (1997 Code sec. 134-181) so as to prohibit use of the city-owned boat launches during the Mercury Midwest Challenge Event.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE ORDINANCE

Motion made by Vice Chair Rust, Seconded by Alderperson Heidemann.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

MOTION TO RECOMMEND THE COMMON COUNCIL AMEND THE ORDINANCE SO THAT SECTION 60-131 SUBSECTION (C) READS AS FOLLOWS: NO PERSON SHALL LAUNCH A BOAT OR OTHER WATERCRAFT OR OTHERWISE UTILIZE THE DESIGNATED MUNICIPAL BOAT LAUNCH SITE AT DELAND PARK, NOR SHALL ANY PERSON PARK A BOAT TRAILER OR OTHER VEHICLE IN THE PARKING STALLS NEAR THE BOAT LAUNCH SITE AT DELAND PARK THAT ARE DESIGNATED FOR

VEHICLES WITH BOAT TRAILERS ONLY AT ANY TIME FROM AUGUST 8 THROUGH AUGUST 14, 2023, EXCEPT WITH THE EXPRESS WRITTEN CONSENT OF THE MAYOR; SUCH CONSENT SHALL BE GRANTED ONLY AS PART OF THE CITY'S ROLE IN PROMOTING SAFETY DURING THE MERCURY MIDWEST CHALLENGE EVENT. THIS SUBSECTION DOES NOT APPLY TO THE 8TH STREET LAUNCH (AT THE INTERSECTION OF SOUTH 8TH STREET AND RIVERFRONT DRIVE).

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

7. Res. No. 20-23-24 / June 19, 2023: A resolution authorizing the appropriate City officials to enter into a contract with Bay-Lake Regional Planning Commission to update the Sheboygan Urbanized Area Sewer Service Plan and authorizing payment for such services.

MOTION TO RECOMMEND THE COMMON COUNCIL ADOPT THE RESOLUTION

Motion made by Vice Chair Rust, Seconded by Alderperson Ramey.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

MOTION TO AMEND THE RESOLUTION SO THAT THE FINANCE DIRECTOR IS AUTHORIZED TO DRAW ON ACCOUNT NO. 630361-531100 (WASTEWATER - CONTRACTED SERVICES).

Motion made by Vice Chair Rust, Seconded by Alderperson Salazar.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

NEXT MEETING DATE

8. Next Regular Meeting Date: July 11, 2023

ADJOURNMENT

9. Motion to adjourn

MOTION TO ADJOURN AT 5:44 pm

Motion made by Vice Chair Rust, Seconded by Alderperson Ramey.

Voting Yea: Alderperson Salazar, Chair Dekker, Alderperson Ramey, Alderperson Heidemann, Vice Chair Rust

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: A resolution authorizing the Purchasing Agent to issue a purchase order for the purchase and installation of replacement window units at Sheboygan Fire Station #4.

REPORT PREPARED BY: Bernard R. Rammer, Purchasing Agent

REPORT DATE: June 21, 2023

MEETING DATE: July 11, 2023

FISCAL SUMMARY:

Budget Line Item: 400200-631200
 Budget Summary: 2023 Capital
 Improvements-Public
 Safety Building
 Improvements
 Budget Expenditure: \$65,710.00
 Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
 Municipal Code: N/A

BACKGROUND / ANALYSIS: Sheboygan Fire Station #4 was constructed in 1990. The windows in the fire station are original to the building and are no longer weathertight or energy efficient. The windows specified are constructed of fiberglass and have a high energy efficiency rating, as well as, being virtually maintenance free. In addition, the current window sills are constructed of high-pressure laminate and will be replaced with those constructed of a solid surface material.

STAFF COMMENTS: The City issued a Request for Bids #2033-23 for the work. A total of two (2) bids were received. The low bid received from Mike Koenig Construction, Inc. of Sheboygan has been determined to meet all of the specifications.

ACTION REQUESTED: Motion to recommend the Common Council adopt Resolution No. 27-23-24 authorizing the Purchasing Agent to issue a purchase order for the purchase and installation of replacement window units at Sheboygan Fire Station #4.

ATTACHMENTS:

- I. Res. No. 27-23-24
- II. 2033-23 Mike Koenig Bid (1)

III

Res. No. 27 - 23 - 24. By Alderpersons Dekker and Rust. July 3, 2023.

A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase and installation of replacement window units at Sheboygan Fire Station #4.

WHEREAS, the 2023 Capital Improvements Budget includes funding for the purchase of replacement window units at Sheboygan Fire Station #4; and

WHEREAS, the existing windows are original to the building, constructed in 1990 and, due to their age, have become worn and are no longer energy efficient or weathertight; and

WHEREAS, the City issued a Request for Bids for the replacement of the windows and received two Bids; and

WHEREAS, having reviewed the bids, City staff believes, and the Common Council agrees that the low bid submitted by Mike Koenig Construction, Inc. of Sheboygan, a copy of which is attached hereto, satisfied the bid requirements.

NOW, THEREFORE, BE IT RESOLVED: That the Purchasing Agent is authorized to issue a Purchase Order to Mike Koenig Construction, Inc. for the purchase and installation of nineteen window units, new solid surface windowsill units, and existing window disposal.

BE IT FURTHER RESOLVED: That the Finance Director is hereby authorized to draw funds in the amount of \$65,710.00 from Account No. 400200-631200 (2023 Capital Improvements Fund-Public Safety Building Improvements) for the work.

PW

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

BID SUBMISSION FORM
City of Sheboygan
Fire Station # 4 Window replacement

We propose to remove and dispose of the existing windows, provide and completely install 19 new windows identified below at Fire Station # 4, 2622 North 15th Street, Sheboygan, WI 53081 to include all labor, travel, tools, equipment, materials, disposal of old windows, all permits and bonding and complete restoration of any surfaces disturbed during the project as follows:

MANUFACTURER NAME: Pella

MANUFACTURER MODEL NAME/NUMBER: Impervia

TOTAL BASE BID: \$ 65,710.00

The Base Bid above shall include all costs associated with the project including the rental or use of man-lifts to access the mounting locations if needed.

ADDENDUM INFORMATION (If Applicable)

Receipt of the addendum listed below is acknowledged and the proposals incorporate all requirements of this addendum:

Addenda #1	Dated <u>6/14/2023</u>
	Dated _____
	Dated _____

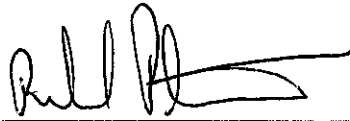
If awarded the contract we would expect to begin installation of the system within 90 days following receipt of the City's Purchase Order and present the City with a completed project within 120 days following start of installation.

I agree to abide by all conditions of this Bid and certify that I am authorized to sign this Bid.

Complete Legal Name of Firm: Mike Koenig Construction Co., Inc.

Address: 3502 Behrens Parkway
Sheboygan, WI 53081

Signature:



Name (type/print): Richard Peterson

Title: Project Estimator

Telephone : (920) 457-0923 Fax: (920) 457-1024

Email richardp@mikekoenigconstruction.com

Date Signed 6/21/2023

Items to be attached:

Manufacturer Cut Sheets

Manufacturer Warranties

Certification of installer training by window manufacturer

References Completed Sheboygan Fire Station Window Replacement in 2019

Energy efficiency certifications

Bond No.: B 1285146

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

AIA Document A310 BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we
Mike Koenig Construction Co., Inc.

3502 Behrens Pkwy Sheboygan, WI 53081

(Here insert full name and address or legal title of contractor)

as Principal, hereinafter called the Principal, and Selective Insurance Company of America

a corporation duly organized under the laws of the State of New Jersey
as Surety, hereinafter called the Surety, are held and firmly bound unto
City of Sheboygan

828 Center Avenue Sheboygan, WI 53081

(Here insert full name and address or legal title of owner)

as Obligee, hereinafter called the Obligee, in the sum of

5 % Percent of the Total Bid

(**\$ 5 % Percent**)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Fire Station No. 4 Windows

(Here insert full name and address and description of project)

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and Sealed this **9th** day of **June** **2023**

Donna Jewels

(Witness)

Mike Koenig Construction Co., Inc.

(Principal)

Pete Schmol
(Title) **Pete Schmol, President**

Kelly School

(Witness)

SELECTIVE INSURANCE COMPANY OF AMERICA

(Surety)

Jason A Braatz
(Title) **Attorney-in-Fact**
Jason A Braatz

"Printed in cooperation with the American Institute of Architects (AIA) by the Selective Insurance Company of America. The language in this document conforms exactly to the language used in AIA Document A310, February 1970 edition."

**AIA DOCUMENT A310•BID BOND•AIA® • FEBRUARY 1970 ED•THE AMERICAN
INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W., WASHINGTON, D.C. 20006**

B-203 (12/92)

SELECTIVE
BE UNIQUELY INSURED™

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

BondNo.B 1285146

POWER OF ATTORNEY

SELECTIVE INSURANCE COMPANY OF AMERICA, a New Jersey corporation having its principal office at 40 Wantage Avenue, in Branchville, State of New Jersey ("SICA"), pursuant to Article VII, Section 1 of its By-Laws, which state in pertinent part:

The Chairman of the Board, President, Chief Executive Officer, any Executive Vice President, any Senior Vice President or any Corporate Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Corporation and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Corporation's name and seal with the Corporation's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby appoint **Jason A Braatz**

, its true and lawful attorney(s)-in-fact, full authority to execute on SICA's behalf fidelity and surety bonds or undertakings and other documents of a similar character issued by SICA in the course of its business, and to bind SICA thereby as fully as if such instruments had been duly executed by SICA's regularly elected officers at its principal office, in amounts or penalties not exceeding the sum of: **\$10,000,000.00**

Signed this 9th day of June, 2023

SELECTIVE INSURANCE COMPANY OF AMERICA

By:

Brian C. Sarisky
Brian C. Sarisky

Its SVP, Strategic Business Units, Commercial Lines



STATE OF NEW JERSEY :

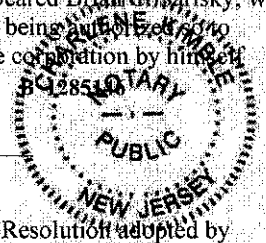
:ss. Branchville

COUNTY OF SUSSEX :

On this 9th day of June, 2023 before me, the undersigned officer, personally appeared Brian G. Sarisky, who acknowledged himself to be the Sr. Vice President of SICA, and that he, as such Sr. Vice President, being duly sworn to do, executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as Sr. Vice President and that the same was his free act and deed and the free act and deed of SICA.



Charlene Kimble
Notary Public



The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of SICA at a meeting duly called and held on the 6th of February 1987, to wit:

"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgements thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking."

CERTIFICATION

I do hereby certify as SICA's Corporate Secretary that the foregoing extract of SICA's By-Laws and Resolution is in full force and effect and this Power of Attorney issued pursuant to and in accordance with the By-Laws is valid.

Signed this 9th day of June, 2023.

Michael H. Lanza
Michael H. Lanza, SICA Corporate Secretary



Important Notice: If the bond number embedded within the Notary Seal does not match the number in the upper right-hand corner of this Power of Attorney, contact us at 973-948-3000.

B91 (4-14)

CERTIFIED COPY